

NOTICE OF SPECIAL MEETING
OF THE
CHICKASHA CITY COUNCIL

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **SPECIAL MEETING ON THURSDAY, DECEMBER 5, 2019, AT 6:00 PM**. Said meeting will be held in the Council Chambers, City Hall, 117 North 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 5:00 p.m. on December 3, 2019.



Susan McDaniel

Sworn to and subscribed before me on this the 3rd day of December, 2019.

My Commission Expires: 10-1-2022



Notary Commission
14008829

Notary Public, State of Oklahoma

CHICKASHA CITY COUNCIL

AGENDA

LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:00 PM

DATE OF MEETING
DECEMBER 5, 2019

1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.**
2. **Citizen Comments.**
3. **Council Communications.**
4. **Consent Docket:**
5. **Discussion/Approval of Items Removed from Consent Docket:**
6. **Discussion and Consideration**
 - a. Discussion, consideration and possible action to approve change order Number 1 for Bid No. COC-1831 Shannon Springs Bath House in the amount of \$4,500.00.
 - b. Discussion, consideration and possible and possible action to approve final payment of Bid No. COC-1831 Shannon Springs Bathhouse Renovation in the amount of \$107,790.00 and accept the project as completed.
7. **Executive Session:**

- a. Discussion, consideration and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. §307B(2).
The purpose of the proposed Executive Session is to: Discuss the possible adoption of a memorandum of understanding addressing confidential employee matters between the City of Chickasha and the FOP, Lodge No. 129,
- b. Discussion, consideration and possible action to reconvene open session and take action on matters discussed in executive session concerning:
Discussion, consideration and possible action on items discussed in executive session including possible adoption of a memorandum of understanding addressing confidential employee matters between the City of Chickasha and the FOP, Lodge No. 129.

8. Motion to Adjourn.



City of
CHICKASHA

**Meeting Type: Special Meeting Agenda City
Council 12-5-2019**

Meeting Date: 12/5/2019

Department: Parks

Agenda Item No. 6.a.

AGENDA ITEM: Discussion, consideration and possible action to approve change order Number 1 for Bid No. COC-1831 Shannon Springs Bath House in the amount of \$4,500.00.

I. BACKGROUND/DESCRIPTION:

- The additional costs breakdown as follows:
- for new hardware for the 2 East doors (\$2,200.00),
- add hard-wired smoke detectors throughout the building (\$1,800.00), and;
- add water line for hot chocolate bar (\$500.00).

II. RECOMMENDED ACTION:

Staff Recommend Motion: Approved Change Order Number 1 for _____ - Shannon Springs Bath House work in the amount of \$4,500.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: December 5, 2019	(From)		

V. ATTACHMENTS:

1. Change order for Bath House
2. Non Collusion Affidavit

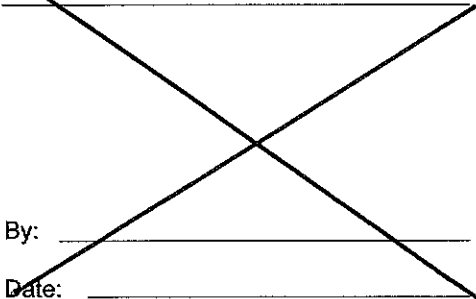
CHANGE ORDER

Distribution:OWNER ☒
ARCHITECT ☐
CONTRACTOR ☒FIELD ☐
OTHER ☐**Project:**Shannon Springs Bath House
City of Chickasha
Chickasha, Oklahoma**Change order number:** 1905-1**Date:** 11/13/19**Architect's project no.:****Contract date:****Contractor's JobId:** 1905**Contract for:**
Renovation COC-1831**To contractor:**Bordwine Development
1102 Pikes Peak Road
Post Office Box 327
Chickasha, Oklahoma 73023**The contract is changed as follows:**

New Hardware for (2) East Doors \$2,200.00, Add hard wired smoke detectors throughout the building \$1,800.00, and Add water line for hot chocolate bar \$500.00

The original Contract Sum was	\$	143,290.00
Net changes by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	143,290.00
The Contract Sum will be <u>increased</u> by this Change Order in the amount of	\$	4,500.00
The new Contract Sum including this Change Order will be	\$	147,790.00
The Contract Time will be <u>unchanged</u> by <u>0</u> days.		
The date of Substantial Completion as of the date of this Change Order therefore is <u>10/31/19</u>		

Not valid until signed by the Architect, Contractor and Owner.**Architect**



By: _____
Date: _____

ContractorBordwine Development
1102 Pikes Peak Road
Post Office Box 327
Chickasha, Oklahoma 73023
4052246311

By: 
Date: 10.31.19

OwnerCity of Chickasha
117 North 4th Street
Chickasha, OK 73018

(405)222-6020

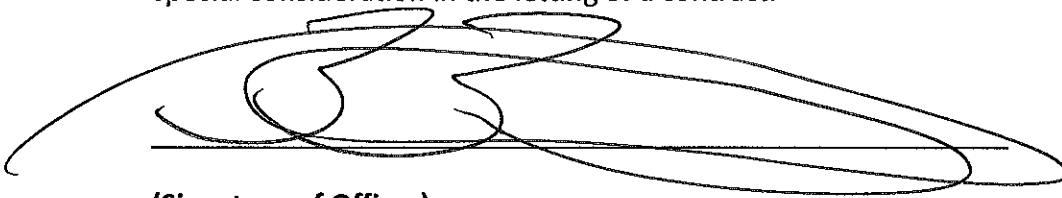
By: _____
Date: _____

NON-COLLUSION AFFIDAVIT

State of: Oklahoma

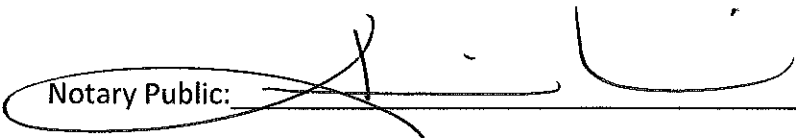
County of: Grady

I, Brannan Bordwine, of lawful age, being first duly sworn, on oath says that he is the agent authorized to submit the attached pay request. Affidavit further states that he has not been a party to any collusion in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality or price in the contract, or any other terms of said contract; or in any discussions between contractors and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.



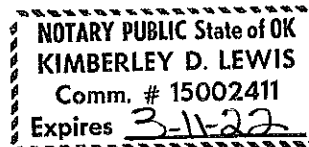
(Signature of Officer)

Subscribed and sworn to before me this date: December 3, 2019

Notary Public: 

My Commission expires on: March 11, 2019

Commission Number: 15002411

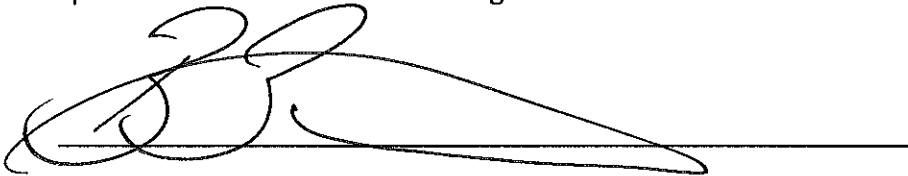


NON-COLLUSION AFFIDAVIT

State of: Oklahoma

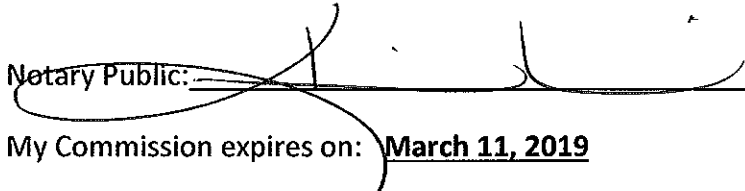
County of: Grady

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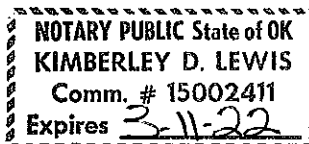
(Signature of Officer)

Subscribed and sworn to before me this date: December 3, 2019

Notary Public: 

My Commission expires on: March 11, 2019

Commission Number: 15002411





City of
CHICKASHA

**Meeting Type: Special Meeting Agenda City
Council 12-5-2019**

Meeting Date: 12/5/2019

Department: Parks

Agenda Item No. 6.b.

AGENDA ITEM: Discussion, consideration and possible and possible action to approve final payment of Bid No. COC-1831 Shannon Springs Bathhouse Renovation in the amount of \$107,790.00 and accept the project as completed.

I. BACKGROUND/DESCRIPTION:

David Buchanan and Kyle Marks did a final walk through inspection and approved the project as completed.

II. RECOMMENDED ACTION:

Staff Recommends that the final payment be approved.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: December 5, 2019	(From)		

V. ATTACHMENTS:

1. SS Park - Pay Req bath house

Bordwine Development
1102 Pikes Peak Road
Post Office Box 327
Chickasha, Oklahoma 73023

Bill To:

City of Chickasha
117 North 4th Street
Chickasha, OK 73018

INVOICE

Due date: 11/25/2019

Project:

Shannon Springs Bath House
City of Chickasha
Chickasha, Oklahoma

Invoice number: 0002946
Invoice date: 10/25/2019
Our JobId: 1905
P.O.Number: COC-1831

Terms:

Qty	Units	Description	Price	Amount
		Balance on Original Contract		103,290.00
		New Hardware for (2) East Doors		2,200.00
		Add hard wired smoke detectors throughout		1,800.00
		Add water line for hot chocolate bar		500.00

Total due: 107,790.00

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER:

City of Chickasha
117 North Fourth Street
Chickasha, Oklahoma 73018

PROJECT:

City of Chickasha
Project #COC-1831
Shannon Springs Bath House Renovation
Chickasha, Oklahoma

APPLICATION NO: 1905-2

Distribution to:

☒ OWNER

☐ ARCHITECT

☐ CONTRACTOR

PERIOD FROM: 8/12/2019

PERIOD TO: 10/25/2019

PROJECT NO: 1905

CONTRACT DATE: 4/16/2019

FROM CONTRACTOR:

Bordwine Development, Inc.
Post Office Box 327
Chickasha, Oklahoma 73023

CONTRACT FOR: COC-1831 Shannon Springs Bath House Renovation

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 10-25-19

State of: OKLAHOMA County of: Sequoyia
Subscribed and sworn to before me this 25 day of October, 1919

Notary Public: [Signature]
My Commission expires: 3-11-22

NOTARY PUBLIC State of OK
KIMBERLEY D. LEWIS
Comm. # 15002411
Expires 3-11-22

1. ORIGINAL CONTRACT SUM \$ 143,290.00
2. Net change by Change Orders \$ 4,500.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 147,790.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 147,790.00

5. RETAINAGE:
a. 0% of Completed Work \$ 0.00
(Column D + E on G703)
b. 0% of Stored Material \$ 0.00
(Column F on G703)
Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 0.00

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 147,790.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 40,000.00
8. CURRENT PAYMENT DUE \$ 107,790.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$4,500.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$4,500.00	\$0.00
NET CHANGES by Change Order	\$4,500.00	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT,

containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
APPLICATION DATE: 10/25/2019
PERIOD TO: 10/25/2019
PROJECT NO: 1905

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	H BALANCE TO FINISH (C - G)	H RETAINAGE (G*5%)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Shannon Springs Bath House Renovation COC-1831	\$143,290.00	\$40,000.00	\$103,290.00	\$0.00	\$143,290.00	100%		\$0.00
2	New Hardware for (2) East Doors	\$2,200.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00	100%		\$0.00
3	Add hard wired smoke detectors throughout the building	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	100%		\$0.00
4	Add water line for hot chocolate bar	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	100%		\$0.00
GRAND TOTAL		\$147,790.00	\$40,000.00	\$107,790.00	\$0.00	\$147,790.00	100%	\$0.00	\$0.00

AIA DOCUMENT G703 - CONTINUATION SHEET FOR G702 - 1992 EDITION - AIA - ©1992

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5252

NON-KICKBACK STATEMENT

Date: **October 25, 2019**

STATE OF: **Oklahoma**

COUNTY OF: **Grady**

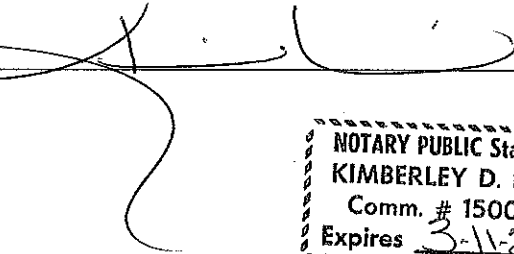
The undersigned person, of lawful age, being first duly sworn, on oath says that this invoice is true and correct and that (s)he is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services, or materials) as shown by this invoice have been (completed or supplied) in accordance with the plans, specifications, orders, request, or contract furnished or executed by the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the (county, municipality, school district) or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is submitted.

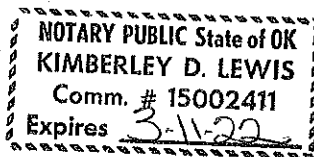
Name of Vendor **Bordwine Development, Inc.**

Signature: 

Subscribed and sworn to before me this **25th** day of **October, 2019**.

(SEAL)

Notary Public: 





City of
CHICKASHA

**Meeting Type: Special Meeting Agenda City
Council 12-5-2019**

Meeting Date: 12/5/2019

Department: Administration

Agenda Item No. 7.a.

AGENDA ITEM: Discussion, consideration and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. §307B(2).

The purpose of the proposed Executive Session is to: Discuss the possible adoption of a memorandum of understanding addressing confidential employee matters between the City of Chickasha and the FOP, Lodge No. 129,

b. Discussion, consideration and possible action to reconvene open session and take action on matters discussed in executive session concerning:

Discussion, consideration and possible action on items discussed in executive session including possible adoption of a memorandum of understanding addressing confidential employee matters between the City of Chickasha and the FOP, Lodge No. 129.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: December 5, 2019	(From)		

V. ATTACHMENTS: