

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JANUARY 6, 2020

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the December 2, 2019 regular meeting
 - b. Acceptance of Claims List,
 - c. Acceptance of Financials for November, 2019
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**
 - a. Discussion, consideration and possible action to approve amendment No.10 to the existing Owner-Engineer Agreement with CEC to include the rehabilitation of the runway lights and signs.
5. **Motion for Adjournment.**



City of
CHICKASHA

Meeting Type: CMAA Agenda 1-6-2020

Meeting Date: 1/6/2020

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the December 2, 2019 regular meeting

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Minutes of the December 2, 2019 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: January 6, 2020	(From)		

V. ATTACHMENTS:

1. CMAA 12-2-2019

December 2, 2019

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 2nd day of December 2019 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:11 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Kimberly Loggins, Vice-Chairman
Oscar Nelson
David Sikes
Jim Hopkins
Zachary Grayson
R. P. Ashanti-Alexander
Joseph Molder

ABSENT:

Tom Rose

STAFF

PRESENT:

John Noblitt, City Manager
Amanda Mullins, City Attorney
Leasa Furr, Administrative Services Director
Susan M. McDaniel, City Clerk
Gene Winsett, Community Development Director
Brian Zalewski, Fire Chief
K. D. Rowell, Police Chief
Lillie Huckaby, Library Director
Shae Mortimer, Marketing & Civic Engagement Manager

ABSENT:

David Buchanan, Public Works Director
Kyle Marks, Parks & Rec Director

ITEM 2. **Consent Docket: ITEM 2a thru ITEM 2c**

ITEM 2a. **Acceptance of the minutes for the November 18, 2019 regular meeting.**

ITEM 2b. **Acceptance of Claims List.**

ITEM 2c. **Ratify Ordinance 2019-3 to sign a new joinder agreement with Oklahoma Municipal Retirement Fund.**

*Motion by Trustee Hopkins, second by Trustee Loggins to approve Consent Docket: ITEM 2a – ITEM 2c.

Roll call vote:

Ayes:” Hopkins, Nelson, Sikes, Loggins, Grayson, Ashanti-Alexander, Molder and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Motion to Adjourn**

*Motion by Trustee Grayson, second by Loggins to adjourn.

Roll call vote:

Ayes:” Hopkins, Nelson, Sikes, Loggins, Grayson, Ashanti-Alexander, Molder and Mosley

“Nays:” None

“Abstain:” None

Motion carried. 8-0

TIME: 6:42 PM

Approved this 6th day of January 2020.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, City Clerk



City of
CHICKASHA

Meeting Type: CMAA Agenda 1-6-2020

Meeting Date: 1/6/2020

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of Claims List,

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director.	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: January 6, 2020	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 1-6-2020

Meeting Date: 1/6/2020

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Acceptance of Financials for November, 2019

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Financials for November, 2019.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director.	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: January 6, 2020	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 1-6-2020

Meeting Date: 1/6/2020

Department: Administration

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to approve amendment No.10 to the existing Owner-Engineer Agreement with CEC to include the rehabilitation of the runway lights and signs.

I. BACKGROUND/DESCRIPTION:

- OAC is partnering with CEC and the Chickasha Municipal Airport Authority to rehabilitate the runway lighting and signs.
- The existing runway lights and other electrical items associated with the runway are at the end of their service life.
- CEC is the third party engineer for the airport improvement project adopted by OAC and CMAA.

II. RECOMMENDED ACTION:

Approve Amendment No. 10 to the Owner-Engineer Agreement with CEC to include the rehabilitation of the runway lights and signs.

III. FISCAL INFORMATION - Rehabilitate Runway Lights and Signs OAC CHK-20-FS

AIP-3-40-0018-018-2020 will cost \$113,600.00. This is a budgeted item of the Capital Improvement Project from the Airport Master Plan.

IV. FUND INFORMATION:

Dept. Director: John Noblit, City Mgr/ Airport Mgr	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: January 6, 2020	(From) 30-39-5305-018.9		113,600.00

V. ATTACHMENTS:

1. Amendment No. 10- Owner-Engineer Agreement CEC

AMENDMENT NO. 10 TO OWNER-ENGINEER AGREEMENT

Subject of Amendment: Airport Improvement

1. Background Data:

- a. Effective Date of OWNER-ENGINEER Agreement: **January 7, 2013**
- b. OWNER: **The Chickasha Municipal Airport Authority**
- c. ENGINEER: **CEC Corporation**
- d. Project: **Rehabilitate Runway Lights and Signs**
OAC CHK-20-FS
AIP 3-40-0018-018-2020

2. Nature of Amendment

Additional Services to be performed by ENGINEER

3. Description of Amendment

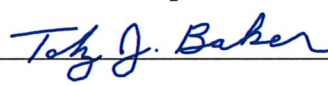
See Attachment 1, "Additions"

OWNER and ENGINEER hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is _____.

OWNER: **Chickasha Municipal Airport Authority**

ENGINEER: **CEC Corporation**

By: Chris Mosley

By:  Toby Baker, P.E.

Title: Chairman

Title: Airports Practice Leader

Date Signed: _____

Date Signed: 12/26/19

ATTEST:

ATTEST:

(SEAL)

Secretary (SEAL)

Chickasha Municipal Airport

This is **Attachment 1**, consisting of 1 page, to **Amendment No. 10**,
dated _____.

Initial:
OWNER _____
ENGINEER TJB

Additions

A1. ENGINEER shall perform the following Additional Services for **Chickasha Municipal Airport**:

- a. OAC Grant Administration
- b. FY 20 FAA Grant Administration
- c. Engineering Plans and Specifications
- d. Construction Inspection and Administration

A2. For the Additional Services set forth above, OWNER shall pay ENGINEER the following additional compensation:

- a. Lump Sum \$ 4,200.00
- b. Lump Sum \$ 8,400.00
- c. Lump Sum \$ 48,500.00
- d. Lump Sum \$ 52,500.00

Chickasha Municipal

Regional Business Airport

Project Description

The Overall Development Objective (ODO) of the proposed project is to rehabilitate the runway lighting, PAPIs, Beacon, and signage.

CY 2020: Design and Construct ODO.

Project Justification

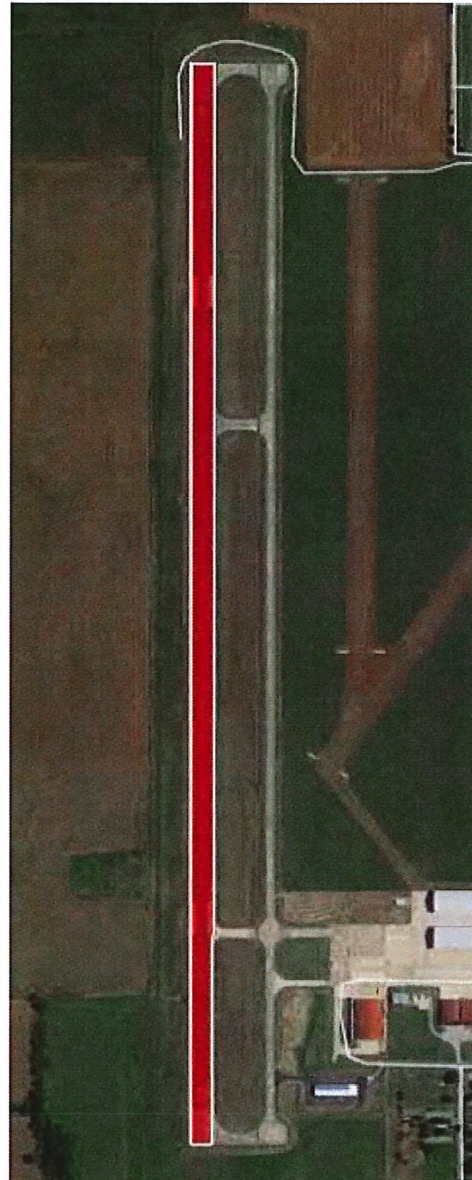
The existing runway lights and other electrical items associated with the runway are at the end of their service life and beginning to have issues on a regular basis. This project will provide dependable runway lighting during nighttime hours and periods of inclement weather and ensure the airport is accessible 24/7/365.

Airport Information

- Regional Business Airport
- Based Aircraft & Operations: 38 & 10,200
- Runway 18/36: 5,101' x 100'

Selection Criteria

- NPS: Install Runway Lights: 47
- OASP Goals: Safety and Standards



Agency Fiscal Year	FY 2019	FY 2020	FY 2021	Total
Commission			\$412,500	\$412,500
FAA State Apportionment				
FAA Discretionary				
FAA Non-Primary Entitlement		\$300,000		\$300,000
Sponsor			\$37,500	\$37,500
Total		\$300,000	\$450,000	\$750,000

Federal grants require 10% matching funds while state grants require 5% matching funds. The Commission may provide half of the sponsor's federal match on the above project. Commission funding is dependent on availability of State funds.

To view full ACP please visit our website oac.ok.gov