

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JANUARY 21, 2020

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the January 6, 2020 regular meeting.
 - b. Acceptance of Claims List.
 - c. Acceptance of Financials for December 2019.
 - d. Acceptance of Resolution 2020-02R amending the FY 19-20 Budget.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**
5. **Motion for Adjournment.**



City of
CHICKASHA

Meeting Type: CMA Agenda 1-21-2020

Meeting Date: 1/21/2020

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the January 6, 2020 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the January 6, 2020 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: January 6, 2020	(From)		

V. ATTACHMENTS:

1. CMA Minutes 1-6-2020



*Office of the
City Clerk*

January 6, 2020

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the Council Chambers in City Hall on the 6th day of January 2020, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:05 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Chris Mosley, Chairman
 Kimberly Loggins, Vice-Chairman
 Oscar Nelson
 Jim Hopkins
 Zachary Grayson
 Joseph Molder
 David Sikes
 Tom Rose

ABSENT: R. P. Ashanti-Alexander

STAFF

PRESENT: John Noblitt, City Manager
 Amanda Mullins, City Attorney
 Leasa Furr, Administrative Services Director
 Susan M. McDaniel, City Clerk
 Kathryn Rowell, Police Chief
 Gene Winsett, Community Development Director
 Lillie Huckaby, Library Director
 Brian Zalewski, Fire Chief
 Shae Mortimer, Marketing & Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2c**

ITEM 2a. **Acceptance of the minutes for the December 2, 2019 regular meeting.**

ITEM 2b. **Acceptance of Claims List.**

ITEM 2c. Acceptance of Financial Reports for the month of November 2019.

*Motion by Trustee Sikes, second by Trustee Loggins to approve Consent Docket: ITEM 2a – ITEM 2c.

Roll call vote:

Ayes:” Hopkins, Nelson, Sikes, Loggins, Grayson, Molder, Rose and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on Item 3.

ITEM 4. Consideration and Discussion Items:

ITEM 4a. Consideration, discussion and possible action to authorize Staff to solicit bids for the repair of the Rock Island Train Depot roof covering the South slope and kitchen areas.

*Motion by Trustee Sikes second by Trustee Loggins to authorize Staff to solicit bids for the repair of the Rock Island Train Depot roof covering the South slope and kitchen areas.

Roll call vote:

Ayes:” Grayson, Molder, Rose, Hopkins, Nelson, Sikes, Loggins and Mosley.

“Nays:” None.

“Abstain:” None

Motion carried. 8-0

ITEM 5. Motion to Adjourn.

*Motion by Trustee Sikes, second by Trustee Loggins to adjourn.

Roll call vote:

Ayes:” Grayson, Molder, Rose, Hopkins, Nelson, Sikes, Loggins and Mosley.

“Nays:” None.

“Abstain:” None

Motion passed. 8-0

Chickasha Municipal Authority Meeting 1-6-2020
7:05 P.M.

TIME: 7:07 P.M.

Chris Mosley, Chairman

ATTEST:

Susan M. McDaniel, City Clerk

(SEAL)

Approved this 21st day of January 2020.



City of
CHICKASHA

Meeting Type: CMA Agenda 1-21-2020

Meeting Date: 1/21/2020

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: January 21, 2020	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 1-21-2020

Meeting Date: 1/21/2020

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Acceptance of Financials for December 2019.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: January 21, 2020	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 1-21-2020

Meeting Date: 1/21/2020

Department: Finance

Agenda Item No. 2.d.

AGENDA ITEM: Acceptance of Resolution 2020-02R amending the FY 19-20 Budget.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Resolution 2020-02R amending FY 19-20 Budget.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: January 21, 2020	(From)		

V. ATTACHMENTS:

1. Resolution No. 2020-02R

RESOLUTION NO. 2020-02R

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA,
GRADY COUNTY, STATE OF OKLAHOMA, AMENDING THE CITY OF
CHICKASHA ADOPTED BUDGET FOR FISCAL YEAR 2019-20**

WHEREAS, pursuant to the Oklahoma Municipal Budget Act, 11 O.S. Section 17-201 through 17-216, all steps in the process of developing the City's Budget for FY 2019-20 were followed, culminating the adoption of the Budget by the Mayor and Council on June 3, 2019; and

WHEREAS, Sections 17-215 and 17-216 of the Oklahoma Municipal Budget Act specifically authorizes amendments to the adopted budget; and

WHEREAS, the Mayor and Council have determined a need to amend the adopted budget; and

NOW THEREFORE, be it resolved by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma, that:

Section 1. The adopted FY 2019-20 Budget for the Chickasha Municipal Authority Fund #31 is hereby amended and attached hereto as "Exhibit A"; and

FY 2019-20 Budget for the Chickasha Municipal Authority Fund #31 is hereby amended and attached hereto as "Exhibit B";

FY 2019-20 Budget for the Water Meter Fund #61 is hereby amended and attached hereto as "Exhibit C"; and

FY 2019-20 Budget for the Water Resources Fund #68 is hereby amended and attached hereto as "Exhibit D".

This Resolution shall be in full force and effect from and after the passage and approval by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma.

Adopted this 21st day of January 2020.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, City Clerk

(SEAL)

11 Exhibit A

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u> INCREASE	<u> </u> DECREASE	<u> </u> TRANSFER
-----------------------	------------------------	------------------------

Fund: CHICKASHA MUNICIPAL AUTHORITY (CMA)
Fund No.: 31
Amendment No.: 1
Fiscal Year: 2019-2020

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4700-001	AVAILABLE FUND BALANCE	72,977.00			
TOTALS		72,977.00	-	-	-

EXPLANATION:

To reflect use of Available Fund Balance as reflected in the approved Annual Budget FY 19-20

Approved by City Manager:

1-13-20 
Date Signature

Approved by City Council:

Date Signature

"Exh. b. + B"

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

☐ INCREASE	☐ DECREASE	☒ TRANSFER
-----------------------------------	-----------------------------------	--

Fund: CHICKASHA MUNICIPAL AUTHORITY (CMA)
Fund No.: 31
Amendment No.: 2
Fiscal Year: 2019-2020

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
538-6400-008	CITY HALL HVAC REPLACEMENT				40,000.00
537-5301-010	ENGINEER/ARCHITECT/SURVEY FEES			40,000.00	
TOTALS		-	-	40,000.00	40,000.00

EXPLANATION:

HVAC Equipment purchase was less than budgeted. Difference to be used to perform Survey of Lake, surface only.

Approved by City Manager:

1-13-20 
Date Signature

Approved by City Council:

Date Signature

"Exhibit C"

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u> INCREASE	<u> </u> DECREASE	<u> </u> TRANSFER
-----------------------	------------------------	------------------------

Fund: WATER METER
Fund No.: 61
Amendment No.: 1
Fiscal Year: 2019-2020

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
536-5399-000	CONTINGENCY RESERVE			1,299.00	
TOTALS		-	-	1,299.00	-

EXPLANATION:

To reflect Surplus Fund Balance as reflected in the approved Annual Budget FY 19-20

Approved by City Manager:

1/13/20 [Signature]
Date Signature

Approved by City Council:

Date Signature

"Exhibit D"

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

☒ INCREASE	☐ DECREASE	☐ TRANSFER
--	-----------------------------------	-----------------------------------

Fund: WATER RESOURCES
Fund No.: 68
Amendment No.: 1
Fiscal Year: 2019-2020

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4700-001	AVAILABLE FUND BALANCE	34,215.00			
TOTALS		34,215.00	-	-	-

EXPLANATION:

To reflect use of Available Fund Balance as reflected in the approved Annual Budget FY 19-20

Approved by City Manager:

1-13-20 
Date Signature

Approved by City Council:

Date Signature