

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
FEBRUARY 3, 2020

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the January 21, 2020 regular meeting.
 - b. Acceptance of Claims List.
- 3. Discussion/Approval of Items Removed from Consent Docket:**
- 4. Consideration and Discussion Items:**
 - a. Discussion, consideration and possible action to authorize Staff to solicit bids for the Rehabilitation of Runway Lights and Signs (CAA - 1902).
- 5. Motion for Adjournment.**



City of
CHICKASHA

Meeting Type: CMAA Agenda 2-03-2020

Meeting Date: 2/3/2020

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the January 21, 2020 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Minutes of the January 21, 2020 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: February 3, 2020	(From)		

V. ATTACHMENTS:

1. CMAA Minutes 1-21-2020

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 21st day of January 2020 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:44 p.m.

ITEM 1.**Call to Order / Roll Call:****CHAIRMAN AND TRUSTEES****PRESENT:**

Chris Mosley, Chairman
Kimberly Loggins, Vice-Chairman
Oscar Nelson
Jim Hopkins
Zachary Grayson
Joseph Molder
Rose, Tom

ABSENT:

David Sikes
R. P. Ashanti-Alexander

STAFF**PRESENT:**

John Noblitt, City Manager
Deborah Sterkel, City Attorney
Leasa Furr, Administrative Services Director
Susan M. McDaniel, City Clerk
Brian Zalewski, Fire Chief
Kathryn Rowell, Police Chief
Shae Mortimer, Marketing
Tracey Austin, Executive Asst.

ITEM 2.**Consent Docket: ITEM 2a thru ITEM 2d****ITEM 2a.**

Acceptance of the minutes for the January 6, 2020 regular meeting.

ITEM 2b.

Acceptance of Claims List.

ITEM 2c.

Acceptance of Financial Reports for the month of December 2019.

TIME 6:44 P.M.

ITEM 2d. Acceptance of Resolution 2020-03R amending the FY 19-20 Budget.

*Motion by Trustee Nelson, second by Trustee Loggins to approve Item 2a thru Item 2d.

Roll call vote:

Ayes:" Hopkins, Nelson, Loggins, Grayson, Molder, Rose and Mosley

"Nays:" None

"Abstain:" None

Motion carried. 7-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on Item 3.

ITEM 4. Motion to Adjourn

*Motion by Trustee Grayson, second by Trustee Loggins to adjourn.

Roll call vote:

Ayes:" Hopkins, Nelson, Loggins, Grayson, Molder, Rose and Mosley

"Nays:" None

"Abstain:" None

Motion carried. 7-0

TIME: 6:45 PM

Approved this 3rd day of February 2020.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, City Clerk



City of
CHICKASHA

Meeting Type: CMAA Agenda 2-03-2020

Meeting Date: 2/3/2020

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: February 3, 2020	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 2-03-2020

Meeting Date: 2/3/2020

Department: Administration

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to authorize Staff to solicit bids for the Rehabilitation of Runway Lights and Signs (CAA -1902).

I. BACKGROUND/DESCRIPTION:

- The addition of the Rehabilitation of the Runway Lights and Signs project to the CEC Owner-Engineer Agreement was approved on 1/06/2020.
- This is a budgeted Capital Improvement Project.

II. RECOMMENDED ACTION:

Authorize Staff to solicit bids for the Rehabilitation of Runway Lights and Signs project (CAA-1902).

III. FISCAL INFORMATION - Rehabilitate Runway Lights and Signs OAC CHK-20-FS AIP-3-40-0018-018-2020 is a budgeted item of the Capital Improvement Project from the Airport Master Plan.

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
John Noblitt, City Mgr/ Airport Mgr	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: February 3, 2020	(From)		40,833.00
	30-539-5305-018.9		

V. ATTACHMENTS:

1. CEC - Authorizaiton to Advertise



January 28, 2020

Mr. John Noblitt
City Manager
City of Chickasha
117 N. 4th St.
Chickasha, Oklahoma 73018

RE: Rehabilitate Runway Lights and Signs
CHK-20-FS, AIP 3-40-0018-018-2020
Chickasha Municipal Airport

Dear Mr. Noblitt:

As you are aware, the Oklahoma Aeronautics Commission (OAC) has included a project in their 5 Year Airport Construction Program (ACP) to rehabilitate the runway lighting system at your airport. This project will also include the replacement of the Precision Approach Path Indicators (PAPIs) with new LED fixtures, as well as replace the rotating beacon that has had significant recent maintenance issues.

The City authorized CEC to begin the design work for this project on January 6, 2020. The OAC has asked CEC if the City can have bids in hand and a grant application submitted in time for the March 11, 2020 Oklahoma Aeronautics Commission meeting. In order to accomplish this, the City will need to advertise for bids no later than mid-February. CEC is moving very quickly to complete the plans and specifications for the project.

Accordingly, we request that you obtain the Council's authorization to advertise for bids at the next possible City Council meeting.

The preliminary total project cost for the project (construction + all professional services) is estimated at \$650,000. The following breakdown of funding is anticipated:

Oklahoma Aeronautics Commission	\$459,167
Federal Aviation Administration	\$150,000
City of Chickasha	\$ 40,833

If you or the Council have any questions, please don't hesitate to let us know.

Sincerely,
CEC Corporation

Toby Baker, P.E.
Airports Practice Leader