CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING	**DATE OF MEETING**
6:30 PM	**OCTOBER 4, 2021**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**

2. **Consent Docket:**

    a. Acceptance of the Minutes of the September 20, 2021 Regular Meeting.

    b. Acceptance of Claims List.

3. **Discussion/Approval of Items Removed from Consent Docket:**

4. **Consideration and Discussion Items:**

    a. Discussion, consideration and possible action to approve the 3rd payment to W.E.B. construction for CMA-2101 Grand Development Phase 1 in the amount of $165,842.00

5. Motion for Adjournment.

City of
CHICKASHA

Meeting Type: CMA Agenda 10-4-2021

Meeting Date: 10/4/2021

Department: City Clerk **Agenda Item No. 2.a.**

AGENDA ITEM: Acceptance of the Minutes of the September 20, 2021 Regular Meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Minutes of the September 20, 2021 Regular Meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 4, 2021	(From)		

V. ATTACHMENTS:

1. CMA 9-20-2021

September 20, 2021

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the Council Chambers in City Hall on the 20th day of September 2021, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:48 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Chris Mosley, Chairman
Zachary Grayson, Vice-Chairman
David Sikes
Kelly Boyd
Brian Gerdes
Georgianne Hebblethwaite
Oscar Nelson
Clark VanDyck

ABSENT: R. P. Ashanti-Alexander

STAFF

PRESENT: Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
K. D. Rowell, Police Chief
Cindy Rogers, Finance Director
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Shae Mortimer, Marketing & Civic Engagement Manager
Rachel Bernish, Community Development Director

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2e**

ITEM 2a. **Acceptance of the Minutes of the September 7, 2021Regular Meeting.**
ITEM 2b. **Acceptance of Claims List.**
ITEM 2c. **Acceptance of the August 2021 financials.**

ITEM 2d.	**Acceptance of ratification of authorization for staff to renew coverage for General Liability, Property and Auto Insurance Coverage.**
ITEM 2e.	**Acceptance and approval of employment agreement with Tyler Brooks to serve as Trust Manager.**

<u>*Motion by Trustee Sikes, second by Trustee Hebblethwaite to approve Consent Docket: ITEM 2a – ITEM 2e.</u>

Roll call vote:

Ayes:"	Boyd, Sikes, Hebblethwaite, Gerdes, VanDyck, Nelson, Grayson and Mosley.
"Nays:"	None
"Abstain:"	None
Motion carried.	8-0

<u>ITEM 3.</u> **<u>Discussion / Approval of Items Removed from Consent Docket:</u>**

No action taken on Item 3.

<u>ITEM 4.</u> **<u>Discussion and Consideration Items:</u>**

No Items Presented.

<u>ITEM 5.</u> **<u>Motion to Adjourn.</u>**

<u>*Motion by Trustee VanDyck, second by Trustee Grayson to adjourn.</u>

Meeting adjourned.

TIME: 6:49 P.M.

Approved this 4th day of October 2021.

____
Chris Mosley, Chairman

ATTEST:

____
Susan M. McDaniel, City Clerk

(SEAL)

City of
CHICKASHA

Meeting Type: CMA Agenda 10-4-2021

Meeting Date: 10/4/2021

Department: Finance **Agenda Item No. 2.b.**

AGENDA ITEM: Acceptance of Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

<table>
<tr><td rowspan="3">Dept. Director:
Cindy Rogers, Finance Director</td><td>Fund</td><td>Account</td><td>Amount</td></tr>
<tr><td colspan="2">(To)</td><td></td></tr>
<tr><td>FUND</td><td>ACCOUNT</td><td>AMOUNT</td></tr>
<tr><td>Meeting Date:

October 4, 2021</td><td colspan="2">(From)</td><td></td></tr>
</table>

V. ATTACHMENTS:

City of
CHICKASHA

Meeting Type: CMA Agenda 10-4-2021

Meeting Date: 10/4/2021

Department: Community Development **Agenda Item No. 4.a.**

AGENDA ITEM: Discussion, consideration and possible action to approve the 3rd payment to W.E.B. construction for CMA-2101 Grand Development Phase 1 in the amount of $165,842.00

I. BACKGROUND/DESCRIPTION:

- This is a request for the 3rd payment for the water lines and sanitary sewer lines for the Grand Development Phase 1
- The amount is $161,842.00
- They are testing lines now and the engineer has recommended this for approval

II. RECOMMENDED ACTION:

Approve the 3rd payment to WEB Construction for CMA-2101 - Grand Development Phase 1 in the amount of $165,842.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rachel Bernish Community Development Direction	Fund	Account	Amount
	(To)WEB Construction 26-526-6500-048		$161,842.00
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 4, 2021	(From)		

V. ATTACHMENTS:

1. 20210927165408629

117 N. 4th Street Chickasha, Ok. 73018 Phone 405.222.6045 Fax 405.222.6004

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER: CHICKASHA MUNICIPAL AUTHORITY

PROJECT: RFP CMA-2102 GRAND DEVELOPMENT PHASE 1 WATERMAIN AND SANITARY SEWER MAIN CONSTRUCTION

APPLICATION NO: 003

PERIOD TO: September 22, 2021

CONTRACT FOR: General Construction

CONTRACT DATE: June 07, 2021

PROJECT NOS: CHISOLM TRAIL CONSULTING LLC / / CHICKASHA MUNICIPAL AUTHORITY

FROM CONTRACTOR: W.E.B. CONSTRUCTION INC

VIA ARCHITECT: CHISOLM TRAIL CONSULTING LLC

Distribution to:
OWNER: ☒
ARCHITECT: ☒
CONTRACTOR: ☐
FIELD: ☐
OTHER: ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM $495,105.00

2. NET CHANGE BY CHANGE ORDERS $0.00

3. CONTRACT SUM TO DATE (Line 1 ± 2) $495,105.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) $452,310.00

5. RETAINAGE:

a. 5.00 % of Completed Work (Column D + E on G703) $22,615.50

b. 0 % of Stored Material (Column F on G703) $0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) $22,615.50

6. TOTAL EARNED LESS RETAINAGE $429,694.50
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT $267,852.50
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE $161,842.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) $65,410.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Order		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [signature] Date: September 22, 2021

State of: OKLAHOMA

County of: CLEVELAND

Subscribed and sworn to before me this 22 day of September

Notary Public: REBECCA BARKS

My Commission expires: August 04, 2025

REBECCA BARKS
Notary Public - State of Oklahoma
Commission Number 05007154
My Commission Expires Aug 4, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $161,842.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: R. Scott Vaughn Date: 9/27/2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

User Notes:

(3B9ADA5A)

AIA® Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 003
APPLICATION DATE: September 22, 2021
PERIOD TO: September 22, 2021
ARCHITECT'S PROJECT NO: CHISOLM TRAIL CONSULTING LLC

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
1.1	8" PVC WATER MAIN, INSTALLED	122,500.00	112,500.00	10,000.00	0.00	122,500.00	100.00%	0.00	0.00
1.2	6" PVC WATER MAIN, INSTALLED	1,400.00	0.00	1,400.00	0.00	1,400.00	100.00%	0.00	0.00
1.3	10" STEEL CASING, INSTALLED BY DRY BORE	15,000.00	0.00	15,000.00	0.00	15,000.00	100.00%	0.00	0.00
1.4	8" MJ GATE VALVE W/BOX, INSTALLED	28,800.00	21,600.00	7,200.00	0.00	28,800.00	100.00%	0.00	0.00
1.5	6" MJ GATE VALVE W/BOX, INSTALLED	1,800.00	0.00	1,800.00	0.00	1,800.00	100.00%	0.00	0.00
1.6	8"X90 MJ BEND, INSTALLED	500.00	500.00	0.00	0.00	500.00	100.00%	0.00	0.00
1.7	8"X45 MJ BEND, INSTALLED	2,500.00	1,000.00	1,500.00	0.00	2,500.00	100.00%	0.00	0.00
1.8	8"X22.5 MJ BEND, INSTALLED	6,000.00	4,000.00	2,000.00	0.00	6,000.00	100.00%	0.00	0.00
1.9	8"X11.25 MJ BEND, INSTALLED	500.00	500.00	0.00	0.00	500.00	100.00%	0.00	0.00
1.10	8"X8" MJ TEE, INSTALLED	2,500.00	2,000.00	500.00	0.00	2,500.00	100.00%	0.00	0.00
1.11	8"X6" MJ TEE, INSTALLED	2,500.00	2,000.00	500.00	0.00	2,500.00	100.00%	0.00	0.00
1.12	8"X6" REDUCER, INSTALLED	500.00	0.00	500.00	0.00	500.00	100.00%	0.00	0.00
1.13	8" MJ PLUG, INSTALLED	900.00	900.00	0.00	0.00	900.00	100.00%	0.00	0.00

User Notes:

(3B9ADABF)

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
1.14	6"X6" MJ TEE, INSTALLED	400.00	0.00	400.00	0.00	400.00	100.00%	0.00	0.00
1.15	FIRE HYDRANT ASSY(4-6BURY) INSTALLED	25,000.00	15,000.00	10,000.00	0.00	25,000.00	100.00%	0.00	0.00
1.16	DISINFECTION	1,242.50	0.00	0.00	0.00	0.00	0.00%	1,242.50	0.00
1.17	HYDROSTATIC PRESSURE TESTING	1,242.50	0.00	0.00	0.00	0.00	0.00%	1,242.50	0.00
1.18	PAVED DITCH REMOVAL AND REPLACEMENT	3,300.00	0.00	0.00	0.00	0.00	0.00%	3,300.00	0.00
1.19	CONSTRUCTION TRAFFIC CONTROL	500.00	0.00	500.00	0.00	500.00	100.00%	0.00	0.00
2.1	8" PVC SANITARY SEWER MAIN, INSTALLED	101,000.00	38,450.00	62,550.00	0.00	101,000.00	100.00%	0.00	0.00
2.2	10" PVC SANITARY SEWER MAIN, INSTALLED	56,250.00	56,250.00	0.00	0.00	56,250.00	100.00%	0.00	0.00
2.3	SANITARY SEWER MANHOLE, INSTALLED	40,000.00	24,000.00	16,000.00	0.00	40,000.00	100.00%	0.00	0.00
2.4	CLEANOUT, INSTALLED	1,500.00	750.00	750.00	0.00	1,500.00	100.00%	0.00	0.00
2.5	REMOVE EXISTING SANITARY SEWER MAIN	8,250.00	0.00	8,250.00	0.00	8,250.00	100.00%	0.00	0.00
2.6	SEWER FLOW CONTROL	30,000.00	0.00	30,000.00	0.00	30,000.00	100.00%	0.00	0.00
2.7	MODIFY EXISTING MANHOLE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%	0.00	0.00
2.8	LEAKAGE TESTING	1,010.00	0.00	1,010.00	0.00	1,010.00	100.00%	0.00	0.00
2.9	DEFLECTION	1,010.00	0.00	0.00	0.00	0.00	0.00%	1,010.00	0.00

User Notes:

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	TESTING								
2.10	PAVEMENT REMOVAL AND REPLACEMENT	30,000.00	0.00	0.00	0.00	0.00	0.00%	30,000.00	0.00
2.11	INTEGRAL CURB 6" BARRIER	6,000.00	0.00	0.00	0.00	0.00	0.00%	6,000.00	0.00
2.12	CONSTRUCTION TRAFFIC CONTROL	500.00	0.00	500.00	0.00	500.00	100.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	**$495,105.00**	**$281,950.00**	**$170,360.00**	**$0.00**	**$452,310.00**	**91.36%**	**$42,795.00**	**$0.00**

In compliance with Title 62 of the Oklahoma Statutes, Section 310.9 A & B all architects, contractors, engineers, or material suppliers conducting business with the City of Chickasha, Oklahoma are required to complete (sign and notarize) this affidavit.

STATE OF OKLAHOMA)
) ss
COUNTY OF: Cleveland)

OTHER STATE: ______)
) ss
COUNTY OF: ______)

Vendor # ______

PO # ______

Name WEB Construction Inc

$ 161 842.00

The undersigned (architect, contractor, supplier, or engineer) of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, services, or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the State of Oklahoma, any county or local subdivision of the state, or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is required.

______
(Signature - Contractor, Supplier, or Engineer)

Subscribed and sworn to before me this 22 day of September, 2016.

REBECCA BARKS
Notary Public State of Oklahoma
Commission Number 05007154
My Commission Expires Aug 4, 2025

______
Notary Public

Company Name: WEB Construction Inc

Address: 2316 Red Maple Lane

City: Moore State: OK Zip: 73170