

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
MARCH 7, 2022

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the February 21, 2022 regular meeting.
 - b. Acceptance of the Claims List.
 - c. Accept and ratify Council Item 6 l - waive the bidding process and authorize the purchase from Standley's Systems, which is an authorized local vendor under state contract SW103s.
- 3. Discussion/Approval of Items Removed from Consent Docket:**

4. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMA Agenda 3-7-2022

Meeting Date: 3/7/2022

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the February 21, 2022 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the February 21, 2022 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: March 7, 2022	(From)		

V. ATTACHMENTS:

1. CMA 2-21-2022

February 21, 2022

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the Council Chambers in City Hall on the 21st day of February 2022, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:40 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Chris Mosley, Chairman
Zachary Grayson, Vice-Chairman
David Sikes
Kelly Boyd
Brian Gerdes
Georgianne Hebblethwaite
Nate McCalla

ABSENT: Oscar Nelson
R. P. Ashanti-Alexander

STAFF

PRESENT: Tyler Brooks, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
K. D. Rowell, Police Chief
Cindy Rogers, Finance Director
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing & Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2c**

ITEM 2a. **Acceptance of the Minutes of the February 7, 2022 Regular Meeting.**
ITEM 2b. **Acceptance of Claims List.**
ITEM 2c. **Acceptance of the Financials for January 2021.**

6:49 P.M.

*Motion by Trustee Boyd, second by Trustee Hebblethwaite to approve Consent Docket:
ITEM 2a – ITEM 2c.

Roll call vote:

Ayes:"	Boyd, Sikes, Hebblethwaite, Gerdes, Grayson, McCalla and Mosley.
"Nays:"	None
"Abstain:"	None
Motion carried.	7-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

ITEM4a. **Discussion, consideration, and possible action to declare as surplus and authorize the sale of surface rights only in and to a certain tract of real property described as the West 60 feet of Lot 3 and the East 6 feet of Lot 4 and the West 10 feet of Lot 2 and the East 40 feet of Lot 3 in Block 142 in the City of Chickasha, Grady County, Oklahoma according to the recorded plat thereof; also known as 923 and 917 Minnesota to Gregory Lynn in the amount of \$250.00.**

This item was pulled from the Agenda.

ITEM4b. **Discussion, consideration, and possible action to approve the amended agreement with Sensus for utility billing software upgrade not to exceed \$5,500.00.**

*Motion by Council Member Hebblethwaite and second by Council Member Sikes to approve the amended agreement with Sensus for utility billing software upgrade not to exceed \$5,500.00.

Roll call vote:

"Ayes:"	Grayson, Sikes, Hebblethwaite, Gerdes, McCalla, Boyd and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	7-0

6:49 P.M.

ITEM4c. Discussion, consideration, and possible action to approve the land lease contract between Chickasha Municipal Authority and Alan Schenk dba DoBe Farms and authorize the Chairman to execute the same.

*Motion by Council Member Hebblethwaite and second by Council Member Gerdes to approve the land lease contract between Chickasha Municipal Authority and Alan Schenk dba DoBe Farms and authorize the Chairman to execute the same.

Roll call vote:

yes:” Grayson, Sikes, Hebblethwaite, Gerdes, McCalla, Boyd and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

Motion by Trustee Sikes and seconded by Trustee Grayson to recess CMA and enter into CMAA Meeting.

Roll call vote:

“Ayes:” Grayson, Sikes, Hebblethwaite, Gerdes, McCalla, Boyd and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

CMA recessed into CMAA at 6:44 p.m.

CMA reconvened at 6:49 p.m.

Roll Call:

Boyd - Present

Sikes - Present

Hebblethwaite - Present

Grayson - Present

McCalla - Present

Gerdes - Present

Mosley - Present

ITEM 7. Executive Session:

ITEM 7a. Discussion, consideration, and possible action to enter into Executive Session to discuss confidential communications between the City and City’s Attorneys concerning a pending investigation, claim or action which the City with the advice of the City’s Attorneys, has determined that disclosure will

6:49 P.M.

seriously impair the ability of the City to process the claim or conduct the pending investigation, litigation, or proceeding in the public interest in compliance with its duty of confidentiality under the provisions of 25 O.S. Section 307(B)(4). (*Chisholm Trail Development LLC vs the Chickasha Municipal Authority and the City of Chickasha*; In the District Courts of Grady County, CJ-2021-230).

*Motion by Trustee Hebblethwaite and second by Council Member Sikes to enter into Executive Session.

Roll call vote:

“Ayes:” Boyd, Sikes, Grayson, McCalla, Hebblethwaite, Gerdes, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

Entered into Executive Session at 6:50 p.m.

Executive Session Reconvened at 7:21 p.m.

ITEM 7b. Consider to reconvene the open meeting and take appropriate action on any matter discussed in Executive Session.

No Action Taken.

ITEM 4. Motion to Adjourn.

*Motion by Trustee Boyd, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:21 P.M.

Approved this 7th day of March 2022.

Chris Mosley, Chairman

ATTEST:

Susan M. McDaniel, City Clerk
(SEAL)



City of
CHICKASHA

Meeting Type: CMA Agenda 3-7-2022

Meeting Date: 3/7/2022

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Cindy Rogers, Finance Director

Meeting Date:

March 7, 2022

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 3-7-2022

Meeting Date: 3/7/2022

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify Council Item 6 I - waive the bidding process and authorize the purchase from Standley's Systems, which is an authorized local vendor under state contract SW103s.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify Council Item 6 I - waive the bidding process and authorize the purchase from Standley's Systems, which is an authorized local vendor under state contract SW103s.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: March 7, 2022	(From)		

V. ATTACHMENTS: