

NOTICE OF REGULAR MEETING
OF THE
CHICKASHA CITY COUNCIL

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **REGULAR MEETING ON MONDAY, APRIL 18, 2022, AT 6:30 PM.** Said meeting will be held in the Council Chambers, City Hall, 117 North 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 4:30 p.m. pm Friday, April 15, 2022.



Susan M. McDaniel

Sworn to and subscribed before me on this 15th day of April, 2022.

My Commission Expires: _____

Notary Public, State of Oklahoma

CHICKASHA CITY COUNCIL

AGENDA

LOCATION OF MEETING

CITY HALL COUNCIL CHAMBERS

117 NORTH FOURTH STREET

CHICKASHA, OKLAHOMA 73018

TIME OF MEETING

6:30 PM

DATE OF MEETING

APRIL 18, 2022

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.**
 - a. Motion and Second that Council adjourn sine die.
 - b. Oath of Office is administered to incoming Council Members by City Attorney. (Following Council Members will sign the necessary documents then assume their seats at the Council table.)
 - c. Call to Order and Roll Call.
- 2. Citizen Comments.**
- 3. Council Communications.**
 - a. Presentation to outgoing Council Member - David Sikes.
 - b. Selection of Mayor Pro Tempore

4. Consent Docket:

- a. Acceptance of the Minutes of the March 24, 2022 Special Council Meeting; and the Minutes of the April 4, 2022 regular Council Meeting.
- b. Acceptance of the Claims List.
- c. Acceptance of the Financials for March 2022.
- d. Acceptance of Resolution 2022-07R amending the FY 21-22 Budget.

5. Discussion/Approval of Items Removed from Consent Docket:

6. Discussion and Consideration

- a. Discussion, consideration and possible action to authorize the repairs to Police Department Unit 1810 in an amount not to exceed \$9,971.70.
- b. Discussion, consideration and possible action to accept the 2022 Oklahoma Office of Homeland Security Grant Program in the amount of \$32,849.60 to purchase hand-held radios.
- c. Discussion, consideration and possible action to approve the purchase of ten (10) hand-held radios using State Contract SW1054 from Motorola Solutions in the amount of \$32,849.60 using the funds received from the 2022 Oklahoma Office of Homeland Security Grant Program.
- d. Discussion, consideration, and possible action to authorize payment to Motorola Solutions Inc. for the installation of communications equipment under 911 Grant Program #911-2019 and NASPO Contract #SW1053M for an amount not to exceed \$182,430.13.
- e. Discussion, consideration and possible action to authorize the hiring of 6 additional firefighters.
- f. Discussion, consideration and possible action to authorize staff to solicit bids for the Festival of Light electrical expansion to the north side of the dam in Shannon Springs Park.
- g. Discussion, consideration and possible action to approve an Agreement between the Oklahoma Department of Transportation and the City of Chickasha to remove a portion of US-81 from the Highway System upon opening of the Chickasha Bypass.
- h. Discussion, consideration and possible action to approve a request from

the Chickasha Rotary Club to conduct 5K & Fun at 6:00 a.m. on Saturday, April 30, 2022.

- i. Discussion, consideration and possible action to engage HSPG & Associates, LLC to perform the City of Chickasha's audit services for FY 20-21 and authorize Mayor to execute same.
- j. Discussion, consideration and possible action to approve an amendment to the City of Chickasha Employee Policy and Procedure Manual, Chapter 5, Leaves of Absence, Titles: Vacation and Sick Leave Accruals to change the number of hours and timing of accruals of vacation leave and sick leave for Department Heads.
- k. Discussion, consideration and possible action to authorize Statement of Work agreement with Standleys for IT computer setup and imaging services to be paid from ARPA Funds and authorize Mayor to execute same.

7. Motion to Adjourn.



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: City Clerk

Agenda Item No. 1.a.

AGENDA ITEM: Motion and Second that Council adjourn sine die.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: City Clerk

Agenda Item No. 1.b.

**AGENDA ITEM: Oath of Office is administered to incoming Council Members by City Attorney.
(Following Council Members will sign the necessary documents then assume their seats at the Council table.)**

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: City Clerk

Agenda Item No. 1.c.

AGENDA ITEM: Call to Order and Roll Call.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: City Clerk

Agenda Item No. 3.a.

AGENDA ITEM: Presentation to outgoing Council Member - David Sikes.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: City Clerk

Agenda Item No. 3.b.

AGENDA ITEM: Selection of Mayor Pro Tempore

I. BACKGROUND/DESCRIPTION:

City Codes require a selection of a Mayor Pro Tempore after each election. This position acts as Mayor in the Mayor's absence.

II. RECOMMENDED ACTION:

The Mayor puts forth Council Member Zachary Grayson as the nomination for the Mayor Pro Tempore.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Acceptance of the Minutes of the March 24, 2022 Special Council Meeting; and the Minutes of the April 4, 2022 regular Council Meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the March 24, 2022 Special Council Meeting; and the Minutes of the April 4, 2022 regular Council Meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:

1. City 4-4-2022
2. City 3-24-2022

April 4, 2022

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 4th day of April 2022 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Mosley called the meeting to order at 6:30 p.m.

ITEM 1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

MAYOR AND COUNCIL

PRESENT: Chris Mosley, Mayor
 Zachary Grayson, Vice-Mayor
 David Sikes
 Oscar Nelson
 Brian Gerdes
 Georgianne Hebblethwaite
 Nate McCalla

ABSENT: Kelly Boyd
 R. P. Ashanti-Alexander

STAFF

PRESENT: Tyler Brooks, City Manager
 Amanda Mullins, City Attorney
 Cindy Rogers, Finance Director
 Susan M. McDaniel, City Clerk
 Chief Rowell, Police Chief
 Lillie Huckaby, Library Director

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Council Member Nelson gave the invocation and Council Member Grayson lead the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. **Council Communications.**

Council Member Nelson inquired about the grappler truck and branches needing to be picked up.

City Manager announced that Kyle Marks, Parks & Rec Director, was resigning.

ITEM 4. **Consent Docket: ITEM 4a through ITEM 4c.**

ITEM 4a. Acceptance of Minutes of the March 7, 2022, regular meeting.

ITEM 4b. Acceptance of Financials for February 2022.

ITEM 4c. Acceptance of Resolution 2022-06R amending the FY 21/22 Budget.

*Motion by Council Member Sikes, second by Council Member Nelson to approve the Consent Docket: ITEM 4a thru Item 4c.

Roll call vote:

Ayes:" Nelson, Grayson, Sikes, Gerdes, Hebblethwaite, McCalla, and Mosley

"Nays:" None

"Abstain:" None.

Motion carried. 7-0

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 6. **Discussion and Consideration Items:**

ITEM6a. Discussion, consideration, and possible action to waive the bidding process and authorize the purchase of a John Deere gator from P&K Equipment in the amount of \$8,996.20 from State Contract SW194..

*Motion by Council Member Hebblethwaite and second by Council Member Sikes to waive the bidding process and authorize the purchase of a John Deere gator from P&K Equipment in the amount of \$8,996.20 from State Contract SW194.

Roll call vote:

"Ayes:" Nelson, Hebblethwaite, Gerdes, McCalla, Grayson, Sikes, and Mosley.

"Nays:" None.

"Abstain:" None.

Motion passed. 7-0

City Council Meeting April 4, 2022
6:30 p.m.

ITEM 6b. Discussion, consideration, and possible action to authorize staff to solicit bids for the Festival of Light electrical expansion to the north side of the dam in Shannon Springs Park.

*Motion by Council Member Sikes and second by Council Member Nelson to authorize staff to solicit bids for the Festival of Light electrical expansion to the north side of the dam in Shannon Springs Park.

Roll call vote:

“Ayes:” Grayson, Nelson, McCalla, Hebblethwaite, Gerdes, Sikes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM 6c. Discussion, consideration, and possible action to declare as surplus the attached list of library items, and authorize donating them to the Friends of the Chickasha Public Library.

*Motion by Council Member Nelson and a second by Council Member Gerdes to declare as surplus the attached list of library items, and authorize donating them to the Friends of the Chickasha Public Library.

Roll call vote:

“Ayes:” Grayson, Sikes, Nelson, Hebblethwaite, McCalla, Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM 6d. Discussion, consideration, and possible action to adopt Ordinance 2022-13 to amend our Joinder Agreement with Oklahoma Municipal Retirement Fund so that the plan is in compliance with updated IRS regulations.

*Motion by Council Member Sikes and a second by Council Member Hebblethwaite to adopt Ordinance 2022-13 to amend our Joinder Agreement with Oklahoma Municipal Retirement Fund so that the plan is in compliance with updated IRS regulations.

Roll call vote:

“Ayes:” Grayson, Sikes, Nelson, Hebblethwaite, McCalla, Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

City Council Meeting April 4, 2022
6:30 p.m.

ITEM 7. **Adjournment:**

Motion by Council Member Gerdes and second by Council Member Hebblethwaite to adjourn the meeting.

Meeting adjourned.

TIME: 6:43 P.M.

Approved this 18th day of April 2022.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, CMC – Municipal City Clerk

March 24, 2022

The **SPECIAL** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 24th day of March 2022 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Mosley called the meeting to order at 6:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: Chris Mosley, Mayor

 Kelly Boyd
 David Sikes
 Oscar Nelson
 Brian Gerdes
 Georgianne Hebblethwaite
 Nate McCalla

ABSENT: Zachary Grayson, Vice-Mayor
 R. P. Ashanti-Alexander

STAFF

PRESENT: Tyler Brooks, City Manager
 Amanda Mullins, City Attorney
 Cindy Rogers, Finance Director
 Susan M. McDaniel, City Clerk
 G. G. Music, Asst. Police Chief
 Rachel Bernish, Community Development Director
 Shae Mortimer, Marketing & Civic Engagement Manager

ITEM 1. Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:

Council Member Boyd gave the invocation and Council Member Nelson lead the Pledge of Allegiance.

City Council Meeting March 24, 2022
6:30 p.m.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. **Council Communications.**

ITEM 4. **Consent Docket: ITEM 4a through ITEM 4b.**

ITEM 4a. **Acceptance of Claims List.**

ITEM 4b. **Acceptance of Resolution 2022-05R amending the FY 21/22 Budget.**

*Motion by Council Member Sikes, second by Council Member Hebblethwaite to approve the Consent Docket: ITEM 4a thru Item 4b.

Roll call vote:

Ayes:" Nelson, Boyd, Sikes, Gerdes, Hebblethwaite, McCalla, and Mosley

"Nays:" None

"Abstain:" None.

Motion carried. 7-0

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 6. **Discussion and Consideration Items:**

ITEM6a. **Discussion, consideration, and possible action to declare as surplus books that have been withdrawn from the collection, and donations that are not needed, and authorize donating to the Friends of the Chickasha Public Library.**

*Motion by Council Member Hebblethwaite and second by Council Member Nelson to declare as surplus books that have been withdrawn from the collection, and donations that are not needed, and authorize donating to the Friends of the Chickasha Public Library.

Roll call vote:

"Ayes:" Nelson, Hebblethwaite, Gerdes, McCalla, Boyd, Sikes, and Mosley.

"Nays:" None.

"Abstain:" None.

Motion passed. 7-0

ITEM 6b. Discussion, consideration, and possible action to waive the competitive bid process and approve the revised quote to upfit the five (5) Durangos using Metro Emergency Upfitters through State Contract SW0142.

*Motion by Council Member Nelson and second by Council Member Sikes to void PO#22-15467 and issue a new PO not to exceed \$90,000.00 and utilize Metro Emergency Upfitters, a State Contract vendor, in lieu of competitive bidding.

Roll call vote:

“Ayes:” Boyd, Nelson, McCalla, Hebblethwaite, Gerdes, Sikes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM 6c. Discussion, consideration, and possible action to approve a non-exclusive franchise agreement with Oklahoma Fiber, LLC allowing the selling of broadband data, video services and voice over internet protocol services within the City of Chickasha.

*Motion by Council Member Sikes and a second by Council Member Hebblethwaite to approve a non-exclusive franchise agreement with Oklahoma Fiber, LLC allowing the selling of broadband data, video services and voice over internet protocol services within the City of Chickasha.

Roll call vote:

“Ayes:” Boyd, Sikes, Nelson, Hebblethwaite, McCalla, Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM 6d. Discussion, consideration, and possible action to waive the bidding process and authorize the purchase of computers/monitors/accessories from Dell Computer using Oklahoma State Contract #MNWNC-108/SW1020D.

*Motion by Council Member Boyd and a second by Council Member Nelson to waive the bidding process and authorize the purchase of computers/monitors/accessories from Dell Computer using Oklahoma State Contract #MNWNC-108/SW1020D.

** Amended Motion by Council Member Boyd and a second by Council Member Nelson to waive the bidding process and authorize the purchase of

City Council Meeting March 24, 2022
6:30 p.m.

computers/monitors/accessories from Dell Computer using Oklahoma State Contract #MNWNC-108/SW1020D in an amount not to exceed \$155,979.29.

Roll call vote:

“Ayes:”	Boyd, Sikes, Nelson, Hebblethwaite, McCalla, Gerdes, and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	7-0

Motion by Council Member Sikes and seconded by Council Member Hebblethwaite to recess the meeting to enter into CMA and CMAA meetings.

Roll call vote:

“Ayes:”	Boyd, Sikes, Nelson, Hebblethwaite, McCalla, Gerdes, and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	7-0

Meeting recessed to enter into CMA and CMAA meetings @ 6:46 p.m.

Meeting reconvened from CMA and CMAA meetings at 7:23 p.m.

ITEM 7. **Executive Session Items:**

ITEM 7a. **Discussion, consideration, and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. Section 307B(2). The purpose of the proposed Executive Session is to discuss the status of negotiations between the City and FOP Lodge 129 for the fiscal year 2021-2022.**

*Motion by Council Member Sikes and a second by Council Member Hebblethwaite to enter into Executive Session.

Roll call vote:

“Ayes:”	Boyd, Sikes, Nelson, Hebblethwaite, McCalla, Gerdes, and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	7-0

City Council Meeting March 24, 2022
6:30 p.m.

Enter into Executive Session at 7:02 p.m.

Reconvened regular session at 8:52 p.m.

Roll Call:

Boyd -	Present
Nelson -	Present
Sikes -	Present
Hebblethwaite -	Present
McCalla -	Present
Gerdes -	Present

ITEM 7b. Consider reconvening the open meeting and take appropriate action on any matter discussed in the Executive Session.

*Motion by Council Member McCalla and a second by Council Member Boyd to enter into a Collective Bargaining Agreement with the FOP Lodge 129 and authorize the Mayor and City Clerk to execute the same.

Roll call vote:

“Ayes:”	Boyd, Sikes, Nelson, Hebblethwaite, McCalla, Gerdes, and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	7-0

ITEM 8. Adjournment:

Motion by Council Member Sikes and second by Council Member Boyd to adjourn the meeting.

Meeting adjourned.

TIME: 7:23 P.M.

Approved this 18th day of April 2022.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, CMC – Municipal City Clerk



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Finance

Agenda Item No. 4.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:

1. COUNCIL REPORT 4-18-22 REDACTED
2. EMS,CMA, & Airport Monthly Claims
3. General Monthly Claims - Payroll
4. Total Monthly Claims

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
ADMINISTRATION	GENERAL FUND	EXPRESS STAR	PUBLISH ORD 2022-12	105.65
			PUBLISH ORD 2022-11	37.25
		RICHARD'S PRINTING	1000 ENVELOPES	129.00
		AT&T MOBILITY	ADMIN	151.89
		OKLAHOMA MUNICIPAL RETIRE	OMRF2	726.92
		TRANSFER ACCOUNT	FICA	468.55
			MEDICARE	109.58
		OPTIONS COUNSELING SERVICE, INC.	EMPLOYEE ASSIS MARCH 2022	<u>333.00</u>
			TOTAL:	2,061.84
FIRE ADMINISTRATION	GENERAL FUND	SUDDENLINK	ACCT07705103518016	144.89
		CASCO INDUSTRIES INC	STATION 1	527.32
		AT&T MOBILITY	FIRE ADMIN	766.97
		ESO SOLUTIONS INC	EMS REPORTING	5,863.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	FIRE ADMIN	1,070.18
			FIRE ADMIN	48.30
		OKLA STATE FIREFIGHTERS A	YEARLY MEMBERSHIP DUES	1,344.00
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	823.51
		AT&T	MISC ACCTS	190.09
		TRANSFER ACCOUNT	FICA	57.84
			MEDICARE	95.17
		DUNCAN OVERHEAD DOOR OF CHICKASHA	CABLES ON SE DOOR	190.00
			(3) INVOICES	930.52
			SERVICE CALL	95.00
		GONZALEZ PEST CONTROL	PEST CONTROL	130.00
		BARRINGTON ELECTRIC	INSTALL BULBS IN PAR	<u>498.00</u>
			TOTAL:	12,774.79
POLICE ADMINISTRATION	GENERAL FUND	GRADY COUNTY LAW ENFORCEMENT CENTER	MONTHLY BILL	208.00
		SPIC & SPAN COMMERCIAL CLEANING, LLC	JAN 22 CLEANING SERVICE	1,082.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	POLICE ADMIN	1,215.99
		CKENERGY ELECTRIC COOPERATIV	ADMIN ELECTRIC	71.70
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	400.00
		CENTERPOINT ENERGY	POLICE ADMIN	1,268.84
		TRANSFER ACCOUNT	FICA	524.53
			MEDICARE	122.68
		GRADY MEMORIAL HOSPITAL	BLOOD DRAW	25.00
		UNIFIRST HOLDINGS, L.P.	POLICE	<u>40.90</u>
			TOTAL:	4,959.64
CEMETERY SERVICES	GENERAL FUND	AT&T MOBILITY	CEMETERY	45.63
		WYNN, JEFFREY	GRAVE OPENING & CLOSING	600.00
			GRAVE OPENING & CLOSING	300.00
			GRAVE OPENING & CLOSING	1,400.00
			GRAVE OPENING & CLOSING	<u>600.00</u>
			TOTAL:	2,945.63
HUMAN RESOURCES	GENERAL FUND	TRANSFER ACCOUNT	FICA	68.92
			MEDICARE	<u>16.12</u>
			TOTAL:	85.04
LIBRARY	GENERAL FUND	AT&T MOBILITY	LIBRARY	45.63
		SPIC & SPAN COMMERCIAL CLEANING, LLC	JAN 2022 CLEANING SERVICE	1,665.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	LIBRARY	543.54
		FINER ARTS OF OKLAHOMA	SUMMER READING PROGRAM	175.00
		A ALERT ALARM CO	ALARM SERVICE	35.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TRANSFER ACCOUNT	FICA	456.11
			MEDICARE	106.67
		OKLAHOMA LIBRARY ASSOCIAT	2022 OLA CONFERENCE	535.00
		INGRAM BOOK SERVICE	JAN/FEB BOOK ORDER	2,896.49
		CRANTON, BETH	REIMBURSEMENT FOR ERRANDS	<u>17.32</u>
			TOTAL:	6,475.76
STREET & STORM DRAINAG	GENERAL FUND	LOCKE SUPPLY CO.	TRAFFIC LIGHT FILTERS	217.98
		EXPRESS SERVICES INC	CONTRACT LABOR	533.20
			CONTRACT LABOR	2,699.34
			CONTRACT LABOR	593.20
			CONTRACT LABOR	2,569.45
			CONTRACT LABOR	533.20
			CONTRACT LABOR	2,227.80
			CONTRACT LABOR	453.22
			CONTRACT LABOR	2,626.06
		CENTRAL SALT	BULK DEICING SALT	2,191.30
		PUBLIC SERVICE COMPANY OF OKLAHOMA	STREET	1,062.74
			STREET	10,773.65
		TRANSFER ACCOUNT	FICA	297.14
			MEDICARE	69.50
		UNIFIRST HOLDINGS, L.P.	STREETS	146.50
		CRADDOCK FENCE COMPANY	11" sign poles	<u>1,702.00</u>
			TOTAL:	28,696.28
FLEET MAINTENANCE	GENERAL FUND	TRANSFER ACCOUNT	FICA	101.38
			MEDICARE	<u>23.71</u>
			TOTAL:	125.09
ACCOUNTING SERVICES	GENERAL FUND	AT&T MOBILITY	COMM	45.63
		CULLIGAN/WRIGHT WATER	COOLERS-WATER	94.50
		TRANSFER ACCOUNT	FICA	492.10
			MEDICARE	115.09
		CRAWFORD AND ASSOCIATES PC	PROF SERVICES THRU 03-15	<u>6,971.25</u>
			TOTAL:	7,718.57
COMM DEVEL/PLANNING SE	GENERAL FUND	EXPRESS STAR	PUBLIC NOTICE FEES	15.70
		AT&T MOBILITY	COM DEV	220.17
		SMITH ROBERTS BALDISCHWIL	GIS ASCOG TRANSPORATION	5,760.00
		TRANSFER ACCOUNT	FICA	320.67
			MEDICARE	74.99
		OKLAHOMA UNIFORM BUILDING CODE COMMISS	FEES FOR PLAN REVIEW CLAS	<u>66.70</u>
			TOTAL:	6,458.23
GENERAL GOVERNMENT	GENERAL FUND	MUNICIPAL CODE CORPORATION	SUPPLEMENT #6	2,266.17
		STANDLEY SYSTEMS	INV 1343251	9,162.00
		QUADIENT LEASING USA, INC	INV N9296170	324.93
		AMANDA MULLINS, PLLC	LEGAL MATTERS - FEB 22	6,409.00
			LEGAL MATTERS-MARCH 2022	7,378.00
		MARGARET MCMORROW-LOVE	GEN MATTERS-FEB 2022	3,631.21
			GEN MATTERS-MARCH 2022	3,368.52
		GRADY MEMORIAL HOSPITAL	DRUG SCREENS	80.00
		GRADY COUNTY HEALTH DEPARTMENT	HEP B SHOTS	<u>50.00</u>
			TOTAL:	32,669.83
BUILDING SERVICES	GENERAL FUND	TRANSFER ACCOUNT	FICA	247.02

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	57.77
		OKLAHOMA UNIFORM BUILDING CODE COMMISS	TRAINING FOR COMMERCIAL B	<u>66.70</u>
			TOTAL:	371.49
FIRE OPERATIONS	GENERAL FUND	MISC ONE-TIME V KIAMICHI TECH FOR PARA	PARAMEDIC CLASS DUES	110.00
		BRADLEY RIVERA	PARAMEDIC CLASS	290.24
		ALLANE SWEET	WRECK IN WM PARK LOT	140.40
		MERIT CHICKASHA CDJR LLC	RESCUE 2	511.14
		WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	386.39
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	7,978.36
		TRANSFER ACCOUNT	MEDICARE	802.55
		BATES TRUCK REPAIR	BRAKE REPAIR ON Q1	<u>843.15</u>
			TOTAL:	11,062.23
PATROL SERVICES	GENERAL FUND	AT&T	125548331	73.03
		AT&T	AT&T 0881	310.15
		VERIZON WIRELESS	PATROL SERVICES	2,111.75
		ACCURATE SOLUTIONS INCORPORATED	POLYGRAPH	300.00
		AT&T MOBILITY	COMMUNICATIONS	45.63
			PATROL	131.30
			PATROL	1,041.04
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	4,350.97
		SPECIAL-OPS UNIFORMS, INC	UNIFORMS	1,505.04
		TRANSFER ACCOUNT	FICA	2,318.10
			MEDICARE	<u>542.13</u>
			TOTAL:	12,729.14
INVESTIGATIONS	GENERAL FUND	CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	921.76
		TRANSFER ACCOUNT	FICA	450.85
			MEDICARE	105.44
		EVIDENT CRIME SCENE PRODU	CRIME SCENE SUPPLIES	<u>490.49</u>
			TOTAL:	1,968.54
ANIMAL CONTROL	GENERAL FUND	ULINE	NEW CHAIRS-SHELTER	1,377.20
		VERDEN VET	CONTRACT SERVICES	900.00
		AT&T MOBILITY	ANIMAL CONTROL	122.17
		PUBLIC SERVICE COMPANY OF OKLAHOMA	ANIMAL CONTROL	441.63
			ANIMAL CONTROL	462.19
		TRANSFER ACCOUNT	FICA	157.10
			MEDICARE	36.74
		GONZALEZ PEST CONTROL	MONTHLY PEST CONTROL	50.00
			MONTHLY PEST CONTROL	<u>50.00</u>
			TOTAL:	3,597.03
MUNICIPAL COURT	GENERAL FUND	TRANSFER ACCOUNT	FICA	74.29
			MEDICARE	<u>17.38</u>
			TOTAL:	91.67
DISPATCH SERVICES	GENERAL FUND	SPIC & SPAN COMMERCIAL CLEANING, LLC	JAN 2022 CLEANING SERVICE	408.70
		PUBLIC SERVICE COMPANY OF OKLAHOMA	DISPATCH	737.27
			DISPATCH	1,483.28
		DEPARTMENT OF PUBLIC SAFETY	MOTHLY OLET BILL	535.00
			MONTHLY OLET BILL	535.00
			MONTHLY BILL	535.00
		TRANSFER ACCOUNT	FICA	312.18
			MEDICARE	73.01

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	4,619.44
NEIGHBORHOOD SERVICES	GENERAL FUND	WASTE CONNECTIONS-	DUMP FEES FOR DEMO	805.00
		WASTE CONNECTIONS OF CHICKASHA	DEMO FEES	160.00
			TOTAL:	965.00
PARK MAINTENANCE	GENERAL FUND	CHILDREN'S SPECIALTIES, INC	SWINGS	285.00
		EXPRESS SERVICES INC	CONTRACT LABOR	1,606.27
			CONTRACT LABOR	959.76
		AT&T MOBILITY	PARK MAINT	45.63
			PARK MAINT	438.84
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PARK MAINT	2,133.49
			PARK MAINT	2,256.78
		MISSION CONTROL GG, INC	ESPORTS	1,950.00
		CENTERPOINT ENERGY	PARK MAINTENANCE	29.94
		AT&T	MISC ACCTS	189.09
		TRANSFER ACCOUNT	FICA	468.71
			MEDICARE	109.62
		ALERT 360	ACCT: 008174039	91.98
		UNIFIRST HOLDINGS, L.P.	PARKS	67.08
			TOTAL:	10,632.19
SPORTS COMPLEX	GENERAL FUND	OKLAHOMA TAX COMMISSION	OKLAHOMA TAX COMMISSION	1,423.62
		EXPRESS SERVICES INC	CONTRACT LABOR	933.10
			CONTRACT LABOR	333.25
		PUBLIC SERVICE COMPANY OF OKLAHOMA	SPORTS COMPLEX	4,926.85
		TRANSFER ACCOUNT	FICA	237.70
			MEDICARE	55.59
			TOTAL:	7,910.11
DONATIONS	DONATIONS FUND	CHILDREN'S SPECIALTIES, INC	SWINGS	1,500.00
			TOTAL:	1,500.00
EMERGENCY MEDICAL SERV	EMERGENCY MED SERV	AMERICAN MUNICIPAL SERVICES	INV# 51884 NOV 2021	126.17
			MAR 2022	126.17
			INV# 52098- DEC 2021	401.54
			MAR 2022	401.54
		MISC ONE-TIME V JACKY NORTON	REFUND	500.00
		WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	374.95
		TELEFLEX LLC	MEDICAL SUPPLIES	612.50
		QUICK MED HOLDINGS LLC	INV 19178	967.04
			FEB 2022	983.18
		OKLA STATE FIREFIGHTERS A	YEARLY MEMBERSHIP DUES	728.00
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	3,975.16
		TRANSFER ACCOUNT	MEDICARE	515.49
		GRADY MEMORIAL HOSPITAL	PHYSICALS	520.00
		RAM SOFTWARE SYSTEMS	DEC 2021	867.03
			JAN 2022	2,718.72
			FEB 2022	27.86
			TOTAL:	13,845.35
CHICKASHA INDUSTRIAL A	CHICKASHA INDUST A	PUBLIC SERVICE COMPANY OF OKLAHOMA	SIGN	216.47
			SIGN	106.66
		TRANSFER ACCOUNT	FICA	125.91
			MEDICARE	29.45
			TOTAL:	478.49

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
EMERGENCY 911	E-911 FUND	AT&T	ACCT 4100721194356	200.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	SIREN	23.01
			SIREN	55.73
		AT&T	MISC ACCTS	<u>83.04</u>
			TOTAL:	361.78
UTILITY BILLING	CHICKASHA MUNICIPA	US PAYMENTS LLC	MONTHLY KIOSK - IINV025864	195.00
			MONTHLY KIOSK - IINV025022	195.00
		DATAPROSE	MONTHLY BILLING INV DP2201	4,246.60
		TRANSFER ACCOUNT	FICA	212.25
			MEDICARE	<u>49.64</u>
			TOTAL:	4,898.49
CMMA - CAPITAL PROJECTS	CHICKASHA MUNICIPA	UTILITY TECHNOLOGY SERVICES	MXU'S	3,360.00
			3/4" I-PEARLS	<u>3,500.00</u>
			TOTAL:	6,860.00
CMMA GENERAL	CHICKASHA MUNICIPA	TDS TELECOM	INVOICE 3/1/22	50.83
		CITY OF CHICKASHA	OPERATING TRANSFER MARCH	163,333.33
		BANK OF OKLAHOMA	TRUSTEE FEES	<u>2,000.00</u>
			TOTAL:	165,384.16
PUBLIC WORKS ADMIN	CHICKASHA MUNICIPA	EXPRESS SERVICES INC	CONTRACT LABOR	432.29
			CONTRACT LABOR	281.00
			CONTRACT LABOR	539.40
			CONTRACT LABOR	431.49
		CANADIAN VALLEY TECH CNT	INV 6397 SAFETY TRAINING	80.00
		TRANSFER ACCOUNT	FICA	174.30
			MEDICARE	40.76
		GRADY MEMORIAL HOSPITAL	DRUG SCREENS	40.00
		GRADY COUNTY HEALTH DEPARTMENT	HEP B SHOTS	<u>100.00</u>
			TOTAL:	2,119.24
SANITATION DEPARTMENT	CHICKASHA MUNICIPA	TRANSFER ACCOUNT	FICA	74.38
			MEDICARE	17.39
		UNIFIRST HOLDINGS, L.P.	SANITATION	24.12
		WASTE CONNECTIONS OF CHICKASHA	MAR 22	<u>176,969.24</u>
			TOTAL:	177,085.13
WATER PLANT	CHICKASHA MUNICIPA	USW UTILITY GROUP	WATER TREATMENT APRIL	82,885.49
			CHEMICAL OVERAGE APRIL	58,813.51
		FT COBB RES MAS CONS DIST	WATER CONTRACT 04/22	33,840.98
		PUBLIC SERVICE COMPANY OF OKLAHOMA	WATER PLANT	21,711.56
			WATER PLANT	23,445.84
		CKENERGY ELECTRIC COOPERATIV	WATER PLANT	<u>6,832.95</u>
			TOTAL:	227,530.33
WASTEWATER PLANT	CHICKASHA MUNICIPA	USW UTILITY GROUP	WASTEWATER TREATMENT MAR	55,257.00
		HUGHESNET	SME33359 -	114.55
		PUBLIC SERVICE COMPANY OF OKLAHOMA	WASTEWATER PLANT	25,957.21
			WASTEWATER PLANT	<u>12,374.28</u>
			TOTAL:	93,703.04
LINE MAINTENANCE DEPT	CHICKASHA MUNICIPA	VERIZON WIRELESS	LINE MAINTENANCE	236.92
		AT&T MOBILITY	LINE MAINT	293.01
		TRANSFER ACCOUNT	FICA	591.66

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	138.37
		MCI WORLDCOM	SERVICE CHARGES	84.47
		UNIFIRST HOLDINGS, L.P.	LINE MAINT	149.44
		ATWOOD DISTRIBUTING	00484879/V	<u>510.38</u>
			TOTAL:	2,004.25
LAKE CHICKASHA	CHICKASHA MUNICIPAL	CKENERGY ELECTRIC COOPERATIVE	LAKE CHICKASHA	<u>1,436.13</u>
			TOTAL:	1,436.13
BUILDING MAINTENANCE	CHICKASHA MUNICIPAL	HUGHESNET	SME33358	130.35
		AT&T	AT&T 0881	546.51
			AT&T 0881	274.15
		VERIZON WIRELESS	BUILDING MAINT	80.02
		MARSHALL AUTO PARTS	PARTS & SUPPLIES	179.75
			PARTS & SUPPLIES	167.11
		SPIC & SPAN COMMERCIAL CLEANING, LLC	JAN 2022 CLEANING SERVICE	830.50
			JAN 22 CLEANING SERVICE	1,595.00
			DEC 2021 CLEANING SERVICE	303.00
		HILLARY COMMUNICATIONS LLC	FIBER INTERNET113150	1,010.97
			FIBER INTERNET113090	599.90
		PUBLIC SERVICE COMPANY OF OKLAHOMA	WASTEWATER PLANT	2,818.64
			WASTEWATER PLANT	2,717.90
		DEHART AIR CONDITIONING AND ELECTRONIC	PREV. MAINT MARCH PAYMENT	4,474.58
		CENTERPOINT ENERGY	BUILDING MAINT	104.47
		AT&T	MISC ACCTS	10,098.16
		TRANSFER ACCOUNT	FICA	70.52
			MEDICARE	16.49
		UNIFIRST HOLDINGS, L.P.	BUILDING	13.60
		AT&T	BUILDING	11,346.06
		STORAGE 'R' US	INV19036	<u>185.00</u>
			TOTAL:	37,562.68
AIRPORT	AIRPORT	EXPRESS STAR	PUBLISH RFQ -CONSULT FIRM	285.43
		SPIC & SPAN COMMERCIAL CLEANING, LLC	JAN 2022 CLEANING SERVICE	207.55
		PUBLIC SERVICE COMPANY OF OKLAHOMA	AIRPORT	1,014.54
		TRANSFER ACCOUNT	FICA	144.15
			MEDICARE	33.71
		WILLIAM MARVIN JOHNSON LLC	AWOS MARCH 22	300.00
		UNIFIRST HOLDINGS, L.P.	AIRPORT	298.45
		WILLIAMS ELECTRIC COMPANY, INC.	PAPI LIGHT REPAIR/WORK	<u>950.00</u>
			TOTAL:	3,233.83
LIBRARY (ODOL)	ARPA TARGETED GRANT	SCHOOL OUTFITTERS LLC	PICNIC TABLE	1,588.07
		T-MOBILE USA INC	HOT SPOTS AND SERVICE	<u>147.10</u>
			TOTAL:	1,735.17
CAPITAL PROJECTS	CAPITAL PROJECTS FUND	FIRST NATIONAL BANK & TRU	APRIL 2022 PAYMENT	<u>5,029.00</u>
			TOTAL:	5,029.00
POLICE BOND	POLICE BOND FUND	CITY OF CHICKASHA	POLICE TRAINING FUND	487.58
		CITY OF CHICKASHA	POLICE FINES/FEES	11,455.31
		CLEET	CLEET EDUC-TRAINING	727.08
		OSBI	AFIS FEES	699.08
			FORENSIC FEES	669.75
		CITY OF CHICKASHA	TRAINING FUND FEB-MARCH	<u>16.00</u>
			TOTAL:	14,054.80

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
COMBINED INSURANCE	COMBINED INSURANCE OMAG		GEN LIAB AUTO-QRTLY PAYMT	22,585.50
			PROPERTY INS PREM	<u>26,195.75</u>
			TOTAL:	48,781.25
NON-DEPARTMENTAL	AP/PAYROLL CASH FU	DEPARTMENT OF CHILDREN AND FAMILY SERV		287.00
		DEPARTMENT OF HUMAN SERVICES		180.00
				151.75
				187.56
				100.00
				123.75
		OKLAHOMA FIREFIGHTERS	FIRE PENSION BUY BACK	174.01
			FIRE PENSION	8,213.84
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	3,490.90
		OKLAHOMA MUNICIPAL RETIRE	OMRF2	415.38
		TRANSFER ACCOUNT	ENTITY 0037102001	4,830.00
			FEDERAL WITHHOLDING	20,531.41
			STATE INCOME TAX	7,372.00
			FICA	8,446.36
			MEDICARE	3,375.04
		CITY OF CHICKASHA FLEX SPENDING ACCOUN	UNREIMBURSED MEDICAL 23-19	<u>1,088.11</u>
			TOTAL:	58,967.11

===== FUND TOTALS =====

11	GENERAL FUND	158,917.54
20	DONATIONS FUND	1,500.00
23	EMERGENCY MED SERV FUND	13,845.35
25	CHICKASHA INDUST AUTH	478.49
27	E-911 FUND	361.78
31	CHICKASHA MUNICIPAL AUTH	718,583.45
39	AIRPORT	3,233.83
44	ARPA TARGETED GRANTS	1,735.17
52	CAPITAL PROJECTS FUND	5,029.00
64	POLICE BOND FUND	14,054.80
71	COMBINED INSURANCE	48,781.25
99	AP/PAYROLL CASH FUND	58,967.11

 GRAND TOTAL: 1,025,487.77

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 99-AP VENDOR LIST
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 3/25/2022 THRU 4/19/2022
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 3/25/2022 THRU 4/19/2022

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT 4-18-22
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

MONTHLY CLAIMS

EMS FUND

	1ST	2ND	TOTAL
PERSONNEL SERVICES	\$31,661.61	\$32,750.88	\$64,412.49
FIRE PENSION	\$6,417.36	\$6,243.18	\$12,660.54
MEDICARE	\$876.28	\$907.90	\$1,784.18
			\$78,857.21

CIA FUND

	1ST	2ND	TOTAL
MARKETING AND CIVIC ENGAGEMENT	\$2,462.16	\$2,444.77	\$4,906.93
OMRF	\$362.19	\$359.02	\$721.21
FICA	\$293.80	\$294.22	\$588.02
MEDICARE	\$68.70	\$68.80	\$137.50
		TOTAL	\$6,353.66

CMA FUND

	1ST	2ND	TOTAL
UTILITIES	\$2,041.46	\$2,108.20	\$4,149.66
PUBLIC WORKS	\$2,884.00	\$2,884.61	\$5,768.61
SANITATION	\$61.00	\$1,241.08	\$1,302.08
WATER MAINTENANCE	\$9,202.83	\$9,893.41	\$19,096.24
LAKE	\$0.00	\$0.00	\$0.00
BUILDING			
MAINTENANCE	\$1,207.00	\$1,205.64	\$2,412.64
FICA	\$1,990.34	\$2,013.46	\$4,003.80
MEDICARE	\$465.48	\$470.88	\$936.36
OMRF	\$2,534.53	\$2,549.66	\$5,084.19
		TOTAL	\$42,753.58

AIRPORT FUND

	1ST	2ND	TOTAL
AIRPORT	\$2,233.17	\$2,177.94	\$4,411.11
FICA	\$265.86	\$259.00	\$524.86
MEDICARE	\$62.16	\$60.58	\$122.74
OMRF	\$328.49	\$320.38	\$648.87
		TOTAL	\$5,707.58

HEALTH INSURANCE

	1ST		TOTAL
BILLINGS	\$0.00	\$62,054.13	\$62,054.13
CLAIMS	\$0.00	\$1,107.00	\$1,107.00
		TOTAL	\$63,161.13

MARCH MONTHLY CLAIMS

GENERAL FUND

	1ST	2ND	3RD	TOTAL
ADMINISTRATION	\$8,046.45	\$8,026.22		\$16,072.67
FIRE ADMINISTRATION	\$3,957.56	\$4,060.46		\$8,018.02
POLICE ADMINISTRATION	\$8,401.38	\$8,423.38		\$16,824.76
EMERGENCY MANAGEMENT	\$3.00	\$0.00		\$3.00
HUMAN RESOURCES	\$1,160.46	\$1,233.49		\$2,393.95
LIBRARY	\$7,819.34	\$7,991.82		\$15,811.16
STREETS	\$5,282.34	\$5,096.36		\$10,378.70
CENTRAL GARAGE	\$1,431.65	\$1,571.76		\$3,003.41
FINANCE	\$8,927.22	\$8,328.92		\$17,256.14
COM DEV/PLANNING	\$5,353.42	\$5,347.70		\$10,701.12
BUILDING SERVICES	\$4,206.23	\$4,211.26		\$8,417.49
FIRE OPERATIONS	\$65,723.51	\$86,123.89		\$151,847.40
PATROL SERVICES	\$40,147.58	\$38,339.79		\$78,487.37
INVESTIGATION SERVICES	\$7,281.47	\$7,541.40		\$14,822.87
ANIMAL SHELTER	\$1,841.61	\$2,718.21		\$4,559.82
MUNICIPAL COURT CLERK	\$1,300.57	\$1,285.98		\$2,586.55
DISPATCH SERVICES	\$5,599.59	\$5,681.43		\$11,281.02
NEIGHBORHOOD SERVICES	\$0.00	\$0.00		\$0.00
PARK MAINTENANCE	\$6,928.45	\$7,992.77		\$14,921.22
SPORTS COMPLEX	\$3,961.88	\$4,307.26		\$8,269.14
TOTAL				
FIRE PENSION	\$14,784.86	\$14,337.45		\$29,122.31
POLICE PENSION	\$9,331.72	\$9,078.55		\$18,410.27
GENERAL GOVERNMENT				
DIRECT DEPOSIT	18.05	18.05		\$36.10
FICA	\$13,909.10	\$13,986.46		\$27,895.56
MEDICARE	\$5,134.00	\$5,743.58		\$10,877.58
OMRF	\$8,977.46	\$9,297.90		\$18,275.36
OMRF2	\$1,142.30	\$1,142.30		\$2,284.60
LEGAL COURT	\$0.00	\$1,800.00		\$1,800.00
		TOTAL		\$504,357.59

MONTHLY CLAIMS

COMPENSATED ABSENCES

	GROSS	FICA	MEDICARE	TOTAL
1ST PAYROLL				
	\$34,699.08	\$2,151.35	\$503.14	\$37,353.57
2ND PAYROLL				\$0.00
3RD PAYROLL				\$0.00
			TOTAL	\$37,353.57
TOTAL GENERAL FUND		\$504,357.59		
TOTAL EMS FUND		\$87,089.21		
TOTAL CIA		\$6,353.66		
TOTAL CMA		\$42,753.58		
TOTAL AIRPORT		\$5,707.58		
TOTAL HEALTH INS.		\$63,161.13		
TOTAL COMP ABSENCES		\$37,353.57		
	TOTAL	\$746,776.32		



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Finance

Agenda Item No. 4.c.

AGENDA ITEM: Acceptance of the Financials for March 2022.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Financials for March 2022.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:

1. Financial Report March 31. 2022

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

11 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
PERMITS	228,500.00	34,037.80	0.00	172,992.59	0.00	55,507.41	75.71
LICENSES	56,100.00	26,358.50	0.00	71,288.45	0.00	(15,188.45)	127.07
CEMETERY	105,000.00	5,388.25	0.00	74,687.37	0.00	30,312.63	71.13
FEES	75,350.00	5,064.14	0.00	35,397.61	0.00	39,952.39	46.98
RENT	2,600.00	625.00	0.00	2,547.50	0.00	52.50	97.98
STATE TAX	13,200,000.00	1,241,862.14	0.00	11,006,270.08	0.00	2,193,729.92	83.38
OTHER TAX	850,000.00	66,323.46	0.00	659,443.17	0.00	190,556.83	77.58
FRANCHISE TAX	538,000.00	56,346.92	0.00	427,088.45	0.00	110,911.55	79.38
GRANTS AND PROGRAMS	238,613.60	40,072.26	0.00	104,938.79	0.00	133,674.81	43.98
SWIMMING POOL/SPORTS COM	48,000.00	2,400.00	0.00	34,446.43	0.00	13,553.57	71.76
MISC REVENUES	136,183.00	110,472.48	0.00	145,188.91	0.00	(9,005.91)	106.61
TRANSFER OTHER FUNDS-EQU	2,150,000.00	171,508.28	0.00	1,538,887.37	0.00	611,112.63	71.58
INTEREST	8,500.00	809.06	0.00	4,844.02	0.00	3,655.98	56.99
PRIOR YEAR FUND BALANCE C	1,678,930.00	0.00	0.00	0.00	0.00	1,678,930.00	0.00
*** TOTAL REVENUES ***	19,315,776.60	1,761,268.29	0.00	14,278,020.74	0.00	5,037,755.86	73.92
<u>EXPENDITURE SUMMARY</u>							
01-ADMINISTRATION	356,024.00	25,727.63	126.56	248,268.30	261.76	107,620.50	69.77
02-FIRE DEPARTMENT-PS	295,424.00	22,918.92	0.00	165,813.05	8,150.82	121,460.13	58.89
21-FIRE OPERATIONS	3,300,249.00	212,935.47	0.00	2,237,701.28	6,419.89	1,056,127.83	68.00
03-POLICE DEPARTMENT-PS	494,232.00	29,803.99	0.00	288,277.02	87.00	205,867.98	58.35
41-PATROL SERVICES	2,539,671.00	122,734.21	0.00	1,520,732.59	20,522.15	998,416.26	60.69
42-INVESTIGATIONS	374,811.00	20,245.30	0.00	220,231.65	490.49	154,088.86	58.89
43-ANIMAL CONTROL	284,047.00	8,212.74	0.00	175,582.84	3,108.00	105,356.16	62.91
44-MUNICIPAL COURT	66,414.00	4,291.44	0.00	44,009.50	0.00	22,404.50	66.27
45-DISPATCH	455,293.00	18,070.42	0.00	203,091.08	700.00	251,501.92	44.76
46-NEIGHBORHOOD SERVICES	154,575.00	458.34	0.00	19,129.75	15,720.66	119,724.59	22.55
51-PARK MAINTENANCE	699,613.00	43,729.20	0.00	478,995.30	13,843.69	206,774.01	70.44
52-SPORTS COMPLEX	277,888.00	25,198.03	0.00	223,207.87	2,972.64	51,707.49	81.39
06-CEMETERY MAINTENANC-C	138,969.00	1,659.43	0.00	32,747.05	7,574.00	98,647.95	29.01
08-LIBRARY - C&R	487,372.00	24,228.37	0.00	298,356.81	77,974.96	111,040.23	77.22
09-STREET & STORM	601,611.00	45,907.24	0.00	532,960.91	24,003.21	44,646.88	92.58
10-FLEET	60,637.00	4,260.76	0.00	44,059.47	206.75	16,370.78	73.00
14-FINANCE-GG	481,812.00	27,281.40	0.00	320,123.67	6,989.25	154,699.08	67.89
07-HUMAN RESOURCES	79,793.00	3,972.54	0.00	42,402.32	0.00	37,390.68	53.14
16-COMM DEVEL/PLAN SERV	182,257.00	21,387.05	0.00	136,493.50	0.00	45,763.50	74.89
18-BUILDING SERVICES	136,543.00	12,114.25	0.00	122,545.17	1,589.50	12,408.33	90.91
17-GENERAL GOVERNMENT-GG	7,468,000.00	658,737.51	0.00	5,794,785.01	130.00	1,673,084.99	77.60
70-GRANT(S)	380,541.60	5,406.84	0.00	180,582.30	216,300.00	(16,340.70)	104.29
*** TOTAL EXPENDITURES ***	19,315,776.60	1,339,281.08	126.56	13,330,096.44	407,044.77	5,578,761.95	71.12
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	421,987.21	126.56	947,924.30	(407,044.77)	(541,006.09)	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

20 -DONATIONS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
DONATIONS	99,722.00	664.45	0.00	100,528.29	0.00 (	806.29)	100.81
INTEREST	100.00	36.29	0.00	231.50	0.00 (	131.50)	231.50
PRIOR YEAR FUND BALANCE C	<u>9,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,500.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>109,322.00</u>	<u>700.74</u>	<u>0.00</u>	<u>100,759.79</u>	<u>0.00</u>	<u>8,562.21</u>	<u>92.17</u>
<u>EXPENDITURE SUMMARY</u>							
20-DONATIONS-GG	<u>109,322.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,371.58</u>	<u>28,117.60</u>	<u>57,832.82</u>	<u>47.10</u>
*** TOTAL EXPENDITURES ***	<u>109,322.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,371.58</u>	<u>28,117.60</u>	<u>57,832.82</u>	<u>47.10</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>700.74</u>	<u>0.00</u>	<u>77,388.21</u>	<u>(28,117.60)</u>	<u>(49,270.61)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

22 -TAX INCREMENT DISTRIC
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
OTHER TAX	0.00	0.00	0.00	2,109.97	0.00 (	2,109.97)	0.00
TRANSFER OTHER FUNDS-EQU	225,000.00	0.00	0.00	0.00	0.00	225,000.00	0.00
INTEREST	0.00	3.08	0.00	62.59	0.00 (	62.59)	0.00
PRIOR YEAR FUND BALANCE C	109,535.00	0.00	0.00	0.00	0.00	109,535.00	0.00
*** TOTAL REVENUES ***	334,535.00	3.08	0.00	2,172.56	0.00	332,362.44	0.65
<u>EXPENDITURE SUMMARY</u>							
22-TAX INCREMENT DISTRIC	334,535.00	0.00	0.00	0.00	0.00	334,535.00	0.00
*** TOTAL EXPENDITURES ***	334,535.00	0.00	0.00	0.00	0.00	334,535.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	3.08	0.00	2,172.56	0.00 (	2,172.56)	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

23 -EMERGENCY MED SERV FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
EMS FEES	1,377,000.00	37,538.69	0.00	974,560.93	0.00	402,439.07	70.77
GRANTS AND PROGRAMS	242,429.00	0.00	0.00	144,170.06	0.00	98,258.94	59.47
MISC REVENUES	500.00	0.00	0.00	87.65	0.00	412.35	17.53
INTEREST	50.00	36.21	0.00	235.58	0.00	(185.58)	471.16
*** TOTAL REVENUES ***	1,619,979.00	37,574.90	0.00	1,119,054.22	0.00	500,924.78	69.08
<u>EXPENDITURE SUMMARY</u>							
02-FIRE DEPARTMENT-PS	1,619,979.00	109,396.21	0.00	1,068,785.18	22,755.18	528,438.64	67.38
*** TOTAL EXPENDITURES ***	1,619,979.00	109,396.21	0.00	1,068,785.18	22,755.18	528,438.64	67.38
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	(71,821.31)	0.00	50,269.04	(22,755.18)	(27,513.86)	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

25 -CHICKASHA INDUST AUTH
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET	
<u>REVENUE SUMMARY</u>								
DONATIONS	10,000.00	1,500.00	0.00	13,500.00	0.00 (	3,500.00)	135.00	
TRANSFER OTHER FUNDS-EQU	607,500.00	38,381.64	0.00	447,959.34	0.00	159,540.66	73.74	
INTEREST	0.00	79.41	0.00	844.90	0.00 (	844.90)	0.00	
PRIOR YEAR FUND BALANCE C	279,723.00	0.00	0.00	0.00	0.00	279,723.00	0.00	
*** TOTAL REVENUES ***	897,223.00	39,961.05	0.00	462,304.24	0.00	434,918.76	51.53	
<u>EXPENDITURE SUMMARY</u>								
25-CHICKASHA INDUSTRIAL	897,223.00	168,346.50	0.00	484,368.88	10,575.00	402,279.12	55.16	
*** TOTAL EXPENDITURES ***	897,223.00	168,346.50	0.00	484,368.88	10,575.00	402,279.12	55.16	
** REVENUE OVER (UNDER) EXPENDITURES **	0.00 (	128,385.45)	0.00 (	22,064.64)	(	10,575.00)	32,639.64	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

26 -ED-DEDICATED SALES TAX
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTEREST	20,000.00	2,213.24	0.00	5,478.86	0.00	14,521.14	27.39
PRIOR YEAR FUND BALANCE C	<u>1,576,515.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,576,515.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>1,596,515.00</u>	<u>2,213.24</u>	<u>0.00</u>	<u>5,478.86</u>	<u>0.00</u>	<u>1,591,036.14</u>	<u>0.34</u>
<u>EXPENDITURE SUMMARY</u>							
26-ED DED. SALES TAX	<u>1,596,515.00</u>	<u>0.00</u>	<u>0.00</u>	<u>658,950.00</u>	<u>353.75</u>	<u>937,211.25</u>	<u>41.30</u>
*** TOTAL EXPENDITURES ***	<u>1,596,515.00</u>	<u>0.00</u>	<u>0.00</u>	<u>658,950.00</u>	<u>353.75</u>	<u>937,211.25</u>	<u>41.30</u>
** REVENUE OVER(UNDER) EXPENDITURES **	<u>0.00</u>	<u>2,213.24</u>	<u>0.00</u>	<u>(653,471.14) {</u>	<u>353.75)</u>	<u>653,824.89</u>	<u>0.00</u>

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

27 -E-911 FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
E-911	143,000.00	13,961.20	0.00	117,422.24	0.00	25,577.76	82.11
GRANTS AND PROGRAMS	175,562.00	0.00	0.00	20,836.80	0.00	154,725.20	11.87
INTEREST	500.00	12.83	0.00	106.12	0.00	393.88	21.22
*** TOTAL REVENUES ***	319,062.00	13,974.03	0.00	138,365.16	0.00	180,696.84	43.37
<u>EXPENDITURE SUMMARY</u>							
27-EMERGENCY 911-PS	319,062.00	4,130.42	0.00	30,367.66	182,430.13	106,264.21	66.69
*** TOTAL EXPENDITURES ***	319,062.00	4,130.42	0.00	30,367.66	182,430.13	106,264.21	66.69
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	9,843.61	0.00	107,997.50 {	182,430.13}	74,432.63	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

28 -FIRE/EMS TRAINING FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	100.00	16.00	0.00	47.99	0.00	52.01	47.99
INTEREST	0.00	0.05	0.00	0.29	0.00	(0.29)	0.00
*** TOTAL REVENUES ***	100.00	16.05	0.00	48.28	0.00	51.72	48.28
<u>EXPENDITURE SUMMARY</u>							
02-FIRE DEPARTMENT-PS	100.00	0.00	0.00	0.00	0.00	100.00	0.00
*** TOTAL EXPENDITURES ***	100.00	0.00	0.00	0.00	0.00	100.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	16.05	0.00	48.28	0.00	(48.28)	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

29 -POLICE TRAINING FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	10,000.00	0.00	0.00	3,157.50	0.00	6,842.50	31.58
INTEREST	40.00	0.68	0.00	9.56	0.00	30.44	23.90
*** TOTAL REVENUES ***	10,040.00	0.68	0.00	3,167.06	0.00	6,872.94	31.54
<u>EXPENDITURE SUMMARY</u>							
03-POLICE DEPARTMENT-PS	10,040.00	0.00	0.00	1,235.75	0.00	8,804.25	12.31
*** TOTAL EXPENDITURES ***	10,040.00	0.00	0.00	1,235.75	0.00	8,804.25	12.31
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.68	0.00	1,931.31	0.00	(1,931.31)	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

31 -CHICKASHA MUNICIPAL AUTH
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
LICENSES	18,110.00	345.00	0.00	20,194.00	0.00 (	2,084.00)	111.51
FEES	23,000.00	3,039.36	0.00	18,624.32	0.00	4,375.68	80.98
RENT	141,000.00	6,792.50	0.00	148,235.00	0.00 (	7,235.00)	105.13
OIL & GAS	7,500.00	0.00	0.00	11,550.00	0.00 (	4,050.00)	154.00
UTILITY SERVICE	7,372,120.00	928,368.33	0.00	5,854,619.33	0.00	1,517,500.67	79.42
MISC REVENUES	15,000.00	217.85	0.00	54,878.28	0.00 (	39,878.28)	365.86
TRANSFER OTHER FUNDS-EQU	3,273,500.00	400,709.02	0.00	3,489,380.45	0.00 (	215,880.45)	106.59
INTEREST	75,000.00	11,725.40	0.00	34,320.98	0.00	40,679.02	45.76
PRIOR YEAR FUND BALANCE C	7,531,481.00	0.00	0.00	0.00	0.00	7,531,481.00	0.00
*** TOTAL REVENUES ***	18,456,711.00	1,351,197.46	0.00	9,631,802.36	0.00	8,824,908.64	52.19
<u>EXPENDITURE SUMMARY</u>							
30-CMA CAPITAL	9,258,000.00	7,507.65	4,326.44	88,523.86	48,565.84	9,125,236.74	1.43
31-CMA GENERAL-BT	2,385,200.00	244,423.73	0.00	1,836,874.46	0.00	548,325.54	77.01
15-UTILITY BILLING	273,502.00	12,259.65	0.00	119,311.65	9,540.00	144,650.35	47.11
32-PUBLIC WORKS ADMIN-BT	377,178.00	11,170.20	0.00	106,031.34	2,150.17	268,996.49	28.68
33-SANITATION-BT	2,078,755.00	181,306.51	0.00	1,664,236.43	0.00	414,518.57	80.06
34-WATER PLANT-BT	1,832,500.00	135,772.89	8,510.00	1,293,708.61	10,200.00	537,101.39	70.69
35-WASTEWATER PLANT-BT	1,037,000.00	56,483.40	0.00	625,164.40	0.00	411,835.60	60.29
36-LINE MAINTENANCE-BT	592,868.00	32,935.91	0.00	356,710.45	22,331.70	213,825.85	63.93
37-LAKE CHICKASHA-C&R	38,610.00	2,068.80	0.00	22,317.40	0.00	16,292.60	57.80
38-BUILDING MAINTENANCE	583,098.00	43,215.42	0.00	354,916.79	5,726.32	222,454.89	61.85
*** TOTAL EXPENDITURES ***	18,456,711.00	727,144.16	12,836.44	6,467,795.39	98,514.03	11,903,238.02	35.51
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	624,053.30	12,836.44	3,164,006.97	(98,514.03)	(3,078,329.38)	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

39 -AIRPORT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
RENT	89,600.00	5,918.89	0.00	71,278.86	0.00	18,321.14	79.55
GRANTS AND PROGRAMS	0.00	0.00	0.00	48,323.00	0.00	(48,323.00)	0.00
OIL & GAS	475,000.00	13,288.04	0.00	420,035.84	0.00	54,964.16	88.43
MISC REVENUES	18,000.00	13,000.00	0.00	13,264.13	0.00	4,735.87	73.69
TRANSFER OTHER FUNDS-EQU	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
INTEREST	15,000.00	2,563.47	0.00	7,087.51	0.00	7,912.49	47.25
PRIOR YEAR FUND BALANCE C	<u>1,099,538.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,099,538.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>1,702,138.00</u>	<u>34,770.40</u>	<u>0.00</u>	<u>559,989.34</u>	<u>0.00</u>	<u>1,142,148.66</u>	<u>32.90</u>
<u>EXPENDITURE SUMMARY</u>							
39-AIRPORT-BT	<u>1,702,138.00</u>	<u>15,671.71</u>	<u>0.00</u>	<u>263,159.20</u>	<u>16,139.76</u>	<u>1,422,839.04</u>	<u>16.41</u>
*** TOTAL EXPENDITURES ***	<u>1,702,138.00</u>	<u>15,671.71</u>	<u>0.00</u>	<u>263,159.20</u>	<u>16,139.76</u>	<u>1,422,839.04</u>	<u>16.41</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>19,098.69</u>	<u>0.00</u>	<u>296,830.14</u>	<u>(16,139.76)</u>	<u>(280,690.38)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

44 -ARPA TARGETED GRANTS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
GRANTS AND PROGRAMS	1,535,334.86	0.00	0.00	1,455,998.86	0.00	79,336.00	94.83
*** TOTAL REVENUES ***	1,535,334.86	0.00	0.00	1,455,998.86	0.00	79,336.00	94.83
<u>EXPENDITURE SUMMARY</u>							
01-GENERAL	1,434,880.77	0.00	0.00	0.00	128,979.29	1,305,901.48	8.99
07-FIRE OPERATIONS	79,336.00	0.00	0.00	79,336.00	0.00	0.00	100.00
08-LIBRARY	21,118.09	477.61	0.00	17,263.86	3,402.41	451.82	97.86
*** TOTAL EXPENDITURES ***	1,535,334.86	477.61	0.00	96,599.86	132,381.70	1,306,353.30	14.91
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	(477.61)	0.00	1,359,399.00	(132,381.70)	(1,227,017.30)	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

52 -CAPITAL PROJECTS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
OIL & GAS	20,000.00	6,829.52	0.00	33,053.35	0.00 (	13,053.35)	165.27
MISC REVENUES	474,515.00	0.00	0.00	474,514.99	0.00	0.01	100.00
INTEREST	10,000.00	752.48	0.00	2,077.88	0.00	7,922.12	20.78
PRIOR YEAR FUND BALANCE C	<u>1,246,341.22</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,246,341.22</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>1,750,856.22</u>	<u>7,582.00</u>	<u>0.00</u>	<u>509,646.22</u>	<u>0.00</u>	<u>1,241,210.00</u>	<u>29.11</u>
<u>EXPENDITURE SUMMARY</u>							
CAPITAL PROJECTS	<u>1,750,856.22</u>	<u>6,634.00</u>	<u>0.00</u>	<u>552,510.10</u>	<u>0.00</u>	<u>1,198,346.12</u>	<u>31.56</u>
*** TOTAL EXPENDITURES ***	<u>1,750,856.22</u>	<u>6,634.00</u>	<u>0.00</u>	<u>552,510.10</u>	<u>0.00</u>	<u>1,198,346.12</u>	<u>31.56</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>948.00</u>	<u>0.00</u>	<u>(42,863.88)</u>	<u>0.00</u>	<u>42,863.88</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

53 -CIP-DEDICATED SALES TAX
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	2,615,000.00	246,878.83	0.00	2,185,577.29	0.00	429,422.71	83.58
INTEREST	7,500.00	1,807.53	0.00	6,815.12	0.00	684.88	90.87
PRIOR YEAR FUND BALANCE C	<u>135,149.31</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,149.31</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>2,757,649.31</u>	<u>248,686.36</u>	<u>0.00</u>	<u>2,192,392.41</u>	<u>0.00</u>	<u>565,256.90</u>	<u>79.50</u>
<u>EXPENDITURE SUMMARY</u>							
53-DEDICATED SALE TAX-GG	<u>2,757,649.31</u>	<u>196,774.06</u>	<u>0.00</u>	<u>971,292.70</u>	<u>0.00</u>	<u>1,786,356.61</u>	<u>35.22</u>
*** TOTAL EXPENDITURES ***	<u>2,757,649.31</u>	<u>196,774.06</u>	<u>0.00</u>	<u>971,292.70</u>	<u>0.00</u>	<u>1,786,356.61</u>	<u>35.22</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>51,912.30</u>	<u>0.00</u>	<u>1,221,099.71</u>	<u>0.00</u>	<u>(1,221,099.71)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

54 -STREET AND ALLEY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
STATE TAX	30,000.00	2,184.92	0.00	22,092.00	0.00	7,908.00	73.64
OTHER TAX	125,000.00	10,121.02	0.00	97,468.01	0.00	27,531.99	77.97
INTEREST	600.00	37.72	0.00	333.90	0.00	266.10	55.65
PRIOR YEAR FUND BALANCE C	<u>32,262.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,262.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>187,862.00</u>	<u>12,343.66</u>	<u>0.00</u>	<u>119,893.91</u>	<u>0.00</u>	<u>67,968.09</u>	<u>63.82</u>
<u>EXPENDITURE SUMMARY</u>							
09-STREET & STORM	<u>187,862.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>	<u>167,862.00</u>	<u>10.65</u>
*** TOTAL EXPENDITURES ***	<u>187,862.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>	<u>167,862.00</u>	<u>10.65</u>
** REVENUE OVER(UNDER) EXPENDITURES **	<u>0.00</u>	<u>9,843.66</u>	<u>0.00</u>	<u>99,893.91</u>	<u>0.00</u>	<u>(99,893.91)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

56 -CEMETERY CARE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CEMETERY	35,000.00	1,758.75	0.00	24,148.13	0.00	10,851.87	68.99
INTEREST	6,500.00	542.85	0.00	1,225.34	0.00	5,274.66	18.85
PRIOR YEAR FUND BALANCE C	133,500.00	0.00	0.00	0.00	0.00	133,500.00	0.00
*** TOTAL REVENUES ***	175,000.00	2,301.60	0.00	25,373.47	0.00	149,626.53	14.50
<u>EXPENDITURE SUMMARY</u>							
06-CEMETERY MAINT.-C	175,000.00	0.00	0.00	0.00	0.00	175,000.00	0.00
*** TOTAL EXPENDITURES ***	175,000.00	0.00	0.00	0.00	0.00	175,000.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	2,301.60	0.00	25,373.47	0.00	(25,373.47)	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

61 -WATER METER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTEREST	1,500.00	188.64	0.00	468.15	0.00	1,031.85	31.21
*** TOTAL REVENUES ***	1,500.00	188.64	0.00	468.15	0.00	1,031.85	31.21
<u>EXPENDITURE SUMMARY</u>							
36-LINE MAINTENANCE-BT	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
*** TOTAL EXPENDITURES ***	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	188.64	0.00	468.15	0.00	(468.15)	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

64 -POLICE BOND FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
POLICE FINES	228,000.00	15,117.79	0.00	104,275.42	0.00	123,724.58	45.73
INTEREST	100.00	13.03	0.00	128.22	0.00	28.22	128.22
PRIOR YEAR FUND BALANCE C	11,750.00	0.00	0.00	0.00	0.00	11,750.00	0.00
*** TOTAL REVENUES ***	239,850.00	15,130.82	0.00	104,403.64	0.00	135,446.36	43.53
<u>EXPENDITURE SUMMARY</u>							
03-POLICE DEPARTMENT-PS	239,850.00	9,814.02	0.00	91,035.59	0.00	148,814.41	37.96
*** TOTAL EXPENDITURES ***	239,850.00	9,814.02	0.00	91,035.59	0.00	148,814.41	37.96
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	5,316.80	0.00	13,368.05	0.00	13,368.05	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

68 -WATER RESOURCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
UTILITY SERVICE	75,000.00	9,529.00	0.00	58,465.00	0.00	16,535.00	77.95
INTEREST	1,000.00	549.14	0.00	1,251.39	0.00 (	251.39)	125.14
PRIOR YEAR FUND BALANCE C	<u>474,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>474,000.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>550,000.00</u>	<u>10,078.14</u>	<u>0.00</u>	<u>59,716.39</u>	<u>0.00</u>	<u>490,283.61</u>	<u>10.86</u>
<u>EXPENDITURE SUMMARY</u>							
68-WATER RESOURCES	<u>550,000.00</u>	<u>101.90</u>	<u>0.00</u>	<u>340.58</u>	<u>0.00</u>	<u>549,659.42</u>	<u>0.06</u>
*** TOTAL EXPENDITURES ***	<u>550,000.00</u>	<u>101.90</u>	<u>0.00</u>	<u>340.58</u>	<u>0.00</u>	<u>549,659.42</u>	<u>0.06</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>9,976.24</u>	<u>0.00</u>	<u>59,375.81</u>	<u>0.00 (</u>	<u>59,375.81)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

71 -COMBINED INSURANCE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INSURANCE	1,278,171.00	168,182.86	0.00	1,569,138.27	0.00 (	290,967.27)	122.76
MISC REVENUES	0.00	9,477.00	0.00	44,241.89	0.00 (	44,241.89)	0.00
TRANSFER OTHER FUNDS-EQU	0.00	0.00	0.00	51,828.41	0.00 (	51,828.41)	0.00
INTEREST	5,000.00	1,525.44	0.00	3,949.84	0.00	1,050.16	79.00
*** TOTAL REVENUES ***	1,283,171.00	179,185.30	0.00	1,669,158.41	0.00 (	385,987.41)	130.08
<u>EXPENDITURE SUMMARY</u>							
71-COMBINED INSURANCE-CR	1,283,171.00	525,705.38	0.00	1,356,987.61	0.00 (	73,816.61)	105.75
*** TOTAL EXPENDITURES ***	1,283,171.00	525,705.38	0.00	1,356,987.61	0.00 (	73,816.61)	105.75
** REVENUE OVER (UNDER) EXPENDITURES **	0.00 (	346,520.08)	0.00	312,170.80	0.00 (	312,170.80)	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MARCH 31ST, 2022

72 -COMPENSATED ABSENCES FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INSURANCE	123,322.00	10,263.34	0.00	92,369.98	0.00	30,952.02	74.90
INTEREST	0.00	5.49	0.00	49.01	0.00	(49.01)	0.00
*** TOTAL REVENUES ***	123,322.00	10,268.83	0.00	92,418.99	0.00	30,903.01	74.94
<u>EXPENDITURE SUMMARY</u>							
72-COMPENSATED ABSENCES	123,322.00	37,353.56	0.00	194,906.04	0.00	(71,584.04)	158.05
*** TOTAL EXPENDITURES ***	123,322.00	37,353.56	0.00	194,906.04	0.00	(71,584.04)	158.05
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	(27,084.73)	0.00	(102,487.05)	0.00	102,487.05	0.00



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Finance

Agenda Item No. 4.d.

AGENDA ITEM: Acceptance of Resolution 2022-07R amending the FY 21-22 Budget.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:

1. Res. 2022-07R Budget Amendment
2. Res. 2022-07R Exhibit A

RESOLUTION NO. 2022-07R

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA,
GRADY COUNTY, STATE OF OKLAHOMA, AMENDING THE CITY OF
CHICKASHA ADOPTED BUDGET FOR FISCAL YEAR 2021-22**

WHEREAS, pursuant to the Oklahoma Municipal Budget Act, 11 O.S. Section 17-201 through 17-216, all steps in the process of developing the City's Budget for FY 2021-22 were followed, culminating the adoption of the Budget by the Mayor and Council on June 21, 2022; and

WHEREAS, Sections 17-215 and 17-216 of the Oklahoma Municipal Budget Act specifically authorizes amendments to the adopted budget; and

WHEREAS, the Mayor and Council have determined a need to amend the adopted budget; and

NOW THEREFORE, be it resolved by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma, that:

Section 1. The adopted FY 2021-22 Budget for the Donation Fund #20 is hereby amended and attached hereto as "Exhibit A".

This Resolution shall be in full force and effect from and after the passage and approval by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma.

Adopted this 18th day of April, 2022.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, City Clerk

(SEAL)

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

☒ INCREASE	☐ DECREASE	☐ TRANSFER
--	-----------------------------------	-----------------------------------

Fund: DONATION
 Fund No.: 20
 Amendment No.: 9
 Fiscal Year: 2021-2022

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4310-003	PARKS	25,000.00			
520-5310-003.4	SUSAN BADGETT DOG PARK			25,000.00	
TOTALS		25,000.00	-	25,000.00	-

EXPLANATION:

Donation for Badgett Dog Park

Approved by City Manager:

11 Apr 22 [Signature]
 Date Signature

Approved by City Council:

 Date Signature



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Police Department

Agenda Item No. 6.a.

AGENDA ITEM: Discussion, consideration and possible action to authorize the repairs to Police Department Unit 1810 in an amount not to exceed \$9,971.70.

I. BACKGROUND/DESCRIPTION:

- Unit 1810 was involved in a collision on October 16, 2021.
- A claim was filed and paid by OMAG.
- Unit 1810 was taken to three businesses to attain estimates for the repairs.

II. RECOMMENDED ACTION:

Staff recommends approval of Parham Body Shop to perform the repairs for an amount not to exceed \$9,971.70.

III. FISCAL INFORMATION - This is an unbudgeted item.

IV. FUND INFORMATION:

Dept. Director: Dee Rowell, Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 04-18-2022	(From) Claims Repairs- Auto/Property 71-571-5301-000		\$9,971.70

V. ATTACHMENTS:

1. Repair Purchase Request Unit 1810

2. Parham Est Unit 1810
3. Mr Ks Paint Coll Est Unit 1810
4. Teague Body Shop Est Unit 1810
5. Unit 1810 Appraisal Rpt

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 3/30/2022

DEPT: Police - 03

DELIVER TO:

☐ open ☐ rec

PO # _____

VENDOR # _____

VENDORS	Vendor # 1 ☒	Vendor # 2 ☐	Vendor # 3 ☐
NAME	Parham Body Shop	Mr. K's Paint and Collision	Teague Body Shop
ADDRESS	618 W Chickasha Ave	3333 N Old Highway 81	1305 W Choctaw Ave
CITY	Chickasha, OK 73018	Chickasha, OK 73018	Chickasha, OK 73018

BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	Patrol Unit Collision Repair	1	9,971.70	12,212.70	17,438.45
	VIN: 2C3CDXAT5GH281810				
	Line item for repairs will be 71-571-5307-000 (Claim Repairs-Auto/Property).				
DISBURSEMENT FUND: DEPT: ITEM:	TOTAL CASH DISCOUNT TOTAL GROSS PRICE TOTAL FREIGHT TOTAL		\$9,971.70	\$12,212.70	\$17,438.45
			()	()	()
			\$9,971.70	\$12,212.70	\$17,438.45
			9,971.70	12,212.70	17,438.45

COMMENTS:

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS.
 QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY:(Printed Name/Signature) _____

CIRCLE ONE			APPROVAL
BID ONLY	RUSH	CONTRACT ONLY	DEPARTMENT HEAD 
			DIRECTOR OF FINANCE
QUOTATIONS ONLY	EMERGENCY PURCHASE		CITY MANAGER

10/14/2013



Parham Body Shop
618 W. Chickasha Ave.
Chickasha, OK 73018
Business Phone: (405) 224-7837
parhambodysshop@sbcglobal.net

Estimate

Est # 352
ID # 11751077

Vehicle Info

2016 Dodge -Charger Police
2C3CDXAT5GH281810
Body Type: 4 Door Sedan
Engine: 5.7L 8 Cyl Gas Injected
Transmission: 5 Speed Auto Trans
Drive Type: RWD

Owner

city of chickasha

Insurance Company

Inspection Date: 02/28/2022

	Oper	Description	Part Number	Price	Labor
EXHAUST					
1	Replace	L EXHAUST MUFFLER W/PIPE -M	68271451AB	\$2,665.00	1 hrs. Mechanical
QUARTER PANEL					
2	Replace	R QUARTER OUTER PANEL	68265442AF	\$1,070.00	17.2 hrs. Body 2.3 hrs. Paint panel 0.9 hrs. Refinish
3	Replace	R QUARTER SHIELD	68477158AA	\$249.00	0.4 hrs. Body
4	Replace	R QUARTER LAMP MOUNT PANEL	68265434AD	\$107.00	2.5 hrs. Body 0.7 hrs. Paint panel 0.3 hrs. Refinish
5	Repair	R QUARTER INNER PANEL			5 hrs. Body
REAR SUSPENSION					
6	Replace	R REAR SUSP ARM BUSHING -M	5180371AA	\$52.50	
7	Replace	R REAR SUSP TENSION LINK -M	68045330AC	\$339.00	1.6 hrs. Mechanical
8	Replace	R REAR SUSP KNUCKLE -M	ORDER FROM DEALER	\$664.00	3 hrs. Mechanical
9	Replace	R REAR SUSP COMPRESSION LINK -M	68184784AA	\$118.00	1.5 hrs. Mechanical
10	Replace	R REAR SUSP STRUT -M	ORDER FROM DEALER	\$225.00	0.8 hrs. Mechanical
REAR LAMPS					
11	Replace	R REAR COMBINATION LAMP	 CH2801208V	\$345.00	0.6 hrs. Body
REAR BUMPER					
12	Replace	REAR BUMPER COVER	 CH1100A08	\$423.00	2.5 hrs. Body 2.7 hrs. Paint panel 1.1 hrs. Refinish
13	Replace	R REAR OTR BUMPER BRACKET	 CH1143110	\$23.00	0.2 hrs. Body
14	Replace	R REAR UPR BUMPER BRACKET	 CH1143109	\$13.00	0.2 hrs. Body
15	Replace	REAR LWR BUMPER COVER	 CH1195115	\$89.00	0.5 hrs. Body
16	Replace	REAR WIRING HARNESS	ORDER FROM DEALER	\$98.30	
17	Replace	R REAR BUMPER COVER BEZEL	68280724AA	\$21.00	
OTHER					
18	Replace	REPLACE WHEEL		\$200.00	
19	Replace	REPLACE WHEEL COVER		\$56.00	
20	Replace	FOUR WHEEL ALIGNMENT		\$100.00	

Customer: city of chickasha

Estimate #: 352

Totals

Type	Labor Time	Cost	Total	Taxable
Body Labor	29.1	\$54.00	\$1,571.40	
Mechanical Labor	7.9	\$95.00	\$750.50	
Paint Labor	8.0	\$54.00	\$432.00	
Paint Supplies	8.0	\$45.00	\$360.00	
Aftermarket Parts			\$893.00	
OEM Parts			\$5,964.80	
Nontaxable Amount			\$9,971.70	
Grand Total			\$9,971.70	

MR. K'S PAINT & COLLISION
 3333 NORTH OLD HIGHWAY 81
 NINNEKAH, OK 73067
 PHONE: (405)222-2878 FAX: (405)222-2878
 FEDERAL TAX ID #20-8943391

*** PRELIMINARY ESTIMATE ***

03/01/2022 08:54 AM

Owner

Owner: Chickasha Police Dept.

Control Information

Claim # : ESTIMATE

Insured Policy # :

Inspection

Inspection Date: 03/01/2022 08:54 AM

Inspection Type:

Repairer

Target Complete Date/Time:

Days To Repair: 23

Remarks

Vehicle Open for Supplement after tear down of vehicle

Vehicle

2016 Dodge Charger Police 4 DR Sedan
 8cyl Gasoline 5.7 HEMI
 5 Speed Automatic

Lic Expire:
 Veh Insp# :
 Condition:
 Ext. Refinish: Two-Stage
 Ext. Paint Code: PAU

VIN: 2C3CDXAT5GH281810
 Mileage Type: Actual
 Code: N3093F
 Int. Refinish: Two-Stage
 Int. Trim Code:

Options

1st Row LCD Monitor(s)
 Air Conditioning
 Auto Load Leveling
 Center Console
 Driver Information Sys
 Dual Zone Auto A/C
 Halogen Headlights
 Heavy Duty Suspension
 Keyless Entry System
 Leather Steering Wheel
 Overhead Console
 Power Drivers Seat
 Rear Bench Seat

2nd Row Head Airbags
 Anti-Lock Brakes
 Auxiliary Audio Input
 Cruise Control
 Driver Knee Airbag
 Electric Steering
 Head Airbags
 Illuminated Visor Mirror
 Keyless Ignition System
 Lighted Entry System
 Power Brakes
 Power Mirrors
 Rear Window Defroster

AM/FM CD Player
 Auto Headlamp Control
 Bucket Seats
 Daytime Running Lights
 Dual Airbags
 Full Size Spare Tire
 Heated W/S Wiper Washers
 Intermittent Wipers
 LED Brakelights
 MP3 Decoder
 Power Door Locks
 Power Windows
 Rem Trunk-L/Gate Release

Side Airbags	Stability Cntrl Suspensn	Steel Wheels
Strg Wheel Radio Control	Tachometer	Theft Deterrent System
Tilt & Telescopic Steer	Tinted Glass	Tire Pressure Monitor
Touch Screen Display	Traction Control System	Trip Computer
Velour/Cloth Seats	Wireless Phone Connect	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Wheels										
1	E	1708		Nut,Front Wheel Lug RT	6509423AA	\$51.00				SM
				Quantity of 5 @ \$10.20 each						
2	EC	961		Wheel,Rear RT	Replace Economy	\$285.00*			0.4	SM
3	E	994		Cover,Rear Wheel RT	ZY74ZDJAC	\$103.00				SM
Front Suspension										
4	N	969		Susp Align,4 Wheel	Additional Labor				2.3	ME
Rear Doors										
5	BR	288	13	Door Shell,Rear RT	Blend Refinish				2.1	RF
					1.0 Blend					
					0.6 Two-stage setup					
					0.5 Two-stage					
6	RI	326		W/Strip,Belt Outer RT	R & I Assembly				0.2	SM
7	RI	1217		Supt,RR Door Handle RT	R & I Assembly				0.8	SM
Quarter And Rocker Panel										
8	L	1390		Panel,Quarter RT	Refinish				4.4	RF
					2.2 Surface					
					1.5 Edge					
					0.7 Two-stage					
9	E	1390		Pnl,Qtr (in Window Opn RT	68265442AF	\$1,070.00			0.3	SM
Inner Quarter & Panels										
10	E	396	07	Reinf,Quarter Panel RT	68436608AD	\$1,285.00			3.7	SM
				High Strength Steel						
11	L	396		Reinf,Quarter Panel RT	Refinish				1.8	RF
					1.5 Surface					
					0.3 Two-stage					
12	E	462	07	Pnl,Wheelhouse Outer RT	68218008AC	\$223.00			2.5	SM
13	L	462		Pnl,Wheelhouse Outer RT	Refinish				1.0	RF
					0.8 Surface					
					0.2 Two-stage					
14	E	406	07	Pnl,Wheelhouse Inner RT	68087134AC	\$375.00			19.8	SM
15	L	406		Pnl,Wheelhouse Inner RT	Refinish				1.2	RF
					1.0 Surface					
					0.2 Two-stage					
16	E	418		Shield,Quarter Inner RT	68205938AE	\$119.00			INC	SM
Deck Lid And Back Glass										
17	RI	369		Back Glass R & I	R & I Assembly				2.8	SM
18	EC	370		Sealant Kit,Back Glass	Replace Economy	\$30.00*			INC	SM
19	I	479		Lid,Rear Deck	Repair				5.0*	SM
20	L	479		Lid,Rear Deck	Refinish				2.9	RF
					2.4 Surface					
					0.5 Two-stage					
Rear Bumper										

MR K. 3.F3

2016 Dodge Charger Police 4 DR Sedan
Claim #: ESTIMATE

03/01/2022 08:54 AM

21	EP	566	Cover,Rear Bumper	Replace PXN	\$374.00	1.2	SM
22	L	566	Cover,Rear Bumper	Refinish		3.2	RF
				2.7 Surface			
				0.5 Two-stage			
23	E	574	Absorber,Rear Bumper	68214792AC	\$211.00	INC	SM
24	E	238	Brkt,Rear Bumper Mtg RT	68231348AE	\$27.65	0.2	SM
25	E	634	Brkt,Rear Bumper Mtg RT	68226565AE	\$15.80	2.2	SM
26	EC	640	Panel,Rear Valance	Replace Economy	\$135.00*	0.2	SM

Rear Body, Lamps And Floor Pan

27	E	1182	Muffler Assembly RT	68271452AB	\$1,130.00	0.9	ME
28	I	589	Pan,Rear Floor	Repair		6.0*	SM
29	L	589	Pan,Rear Floor	Refinish		1.8	RF
				1.5 Surface			
				0.3 Two-stage			
30	E	534	46 Taillamp Assembly,Otr RT	68213144AD	\$467.00	INC	SM
31	E	539	Taillamp Assembly,Inr	68398666AC	\$951.00	0.6	SM
32	N	541	Lamp,License	Additional Labor		1.0*	SM
			>> Repair wiring				

Manual Entries

33	E	M14	Corrosion Protection	Replace OEM	\$10.00*		RF
34	E	M15	Color Tint	Replace OEM	\$1.00*		RF
35	E	M17	Cover Car Exterior	Replace OEM	\$10.00*		RF
36	E	M18	Set-Up And Measure	Replace OEM	\$2.00*		FR
37	N	M19	Realign Control Points	Additional Labor		6.0*	FR
			>> pull time				
38	E	M24	Tire-Right Rear,Balance	Replace OEM	\$210.95*		SM
			>> 225/60/R18 BFG				
39	E	M60	Hazardous Waste Removal	Replace OEM	\$8.00*		SM
39		Items					

MC Message

07	STRUCTURAL PART AS IDENTIFIED BY I-CAR
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE
46	PRINTABLE ALTERNATE PARTS COMPARE

Estimate Total & Entries

OEM Parts	\$6,270.40	
Other Parts	\$824.00	
Paint & Materials	18.4 Hours @ \$42.00	\$772.80
Parts & Material Total		\$7,867.20
Tax on Parts & Material	@ 8.250%	\$649.04

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$55.00	34.9	12.0	46.9	\$2,579.50
Mech/Elec (ME)	\$95.00	0.9	2.3	3.2	\$304.00
Frame (FR)	\$75.00		6.0	6.0	\$450.00
Refinish (RF)	\$55.00	18.4		18.4	\$1,012.00

Labor Total	74.5 Hours	\$4,345.50
Gross Total		\$12,861.74
Net Total		\$12,861.74

- 649.04 tax

\$12,212.70Alternate Parts Y/02/01/00/01/01 Cumulative 02/01/00/01/01 Zip Code: 73018 Default
Rate Name Default

03/01/2022 09:09 AM

Page 3 of 4



Teague Body Shop, Inc.

Taking the "dents" out of accidents since 1974.
Email us: Office@teaguebodyshop.com, Address:
1305 East Choctaw Avenue, Chickasha, OK 73018
Phone: (405) 222-0336
FAX: (405) 222-0345

Workfile ID: 877c0287
PartsShare: 6FxDtt
Federal ID: 73-1439972

TEAGUE 1 of 6

Preliminary Estimate

Customer: CITY OF CHICKASHA UNIT #1810

Job Number:

Written By: Bobby Roehrick

Insured: CITY OF CHICKASHA UNIT #1810 Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact: 05 Right Rear

Owner: CITY OF CHICKASHA UNIT #1810
(405) 892-9900 Cell
Inspection Location: Teague Body Shop, Inc.
Email us: Office@teaguebodyshop.com
Address: 1305 East Choctaw Avenue
Chickasha, OK 73018
Repair Facility
(405) 222-0336 Day
Insurance Company: CITY OF CHICKASHA

VEHICLE

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI GRAY

VIN: 2C3CDXAT5GH281810 Interior Color: Mileage In: 33,407 Vehicle Out:
License: DRS491 Exterior Color: GRAY Mileage Out:
State: OK Production Date: 6/2016 Condition: Job #:

TRANSMISSION

Automatic Transmission

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control

RADIO

AM Radio

FM Radio

Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions
Power Trunk/Liftgate

Preliminary Estimate

Customer: CITY OF CHICKASHA UNIT #1810

Job Number:

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI GRAY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		REAR DOOR					
2	R&I	RT R&I door assy				1.1	
3		PILLARS, ROCKER & FLOOR					
4	Refn	RT Aperture panel			s		4.4
5		Add for Clear Coat					1.8
6		BACK GLASS					
7	R&I	Back glass Dodge				Incl.	
8	#	glass kit		1	25.00		
9		QUARTER PANEL					
10	Repl	RT Quarter panel	68265442AF	1	1,115.00	17.5	3.4
11		Overlap Major Adj. Panel					-0.4
12		Add for Clear Coat					0.6
13	#	sleeve seem		1		2.0	
14	Repl	RT Inner panel (HSS)	68436608AD	1	1,335.00	s 6.5	1.5
15	*	Add for Clear Coat					0.3
16	Repl	RT Wheelhouse liner w/o vented bumper	68205938AE	1	124.00	Incl.	
17	Repl	RT Wheelhouse liner pin	6510139AA	1	2.15		
18	Repl	RT Reinforcement	68266964AK	1	709.00		
19	Repl	RT Trough	68217438AD	1	56.20	2.0	0.6
20	Repl	RT Outer wheelhouse	68218008AC	1	234.00	s 6.0	0.8
21		Overlap Minor Panel					-0.2
22	Repl	RT Inner wheelhouse	68087134AC	1	375.00	s 6.0	0.8
23		Overlap Minor Panel					-0.2
24	Repl	RT Pressure vent	5058636AD	1	30.95	0.2	
25		REAR SUSPENSION					
26	Repl	RT Knuckle RWD w/o Brembo brakes	68089312AD	1	698.00	m 3.1	M
27	Repl	RT Rr lateral arm	68240574AB	1	141.00	m 0.8	M
28	Repl	RT Ft lateral arm	68045330AC	1	358.00	m 0.8	M
29		Deduct for Overlap				-0.4	M
30	Repl	Track bar w/high performance suspension	68184784AA	1	124.00	m 0.6	M
31	Repl	RT Lower cntrl arm 5.4L,6.2L & 6.4L	68226529AB	1	203.00	m 1.6	M
32		Deduct for Overlap				-0.6	M
33		REAR BODY & FLOOR					
34	Repl	Rear body panel	68217408AD	1	467.00	7.5	1.6
35		Overlap Major Adj. Panel					-0.4
36	*	Add for Clear Coat					0.2
37		Add for Inside					0.8
38		Add for Clear Coat					0.2
39	Repl	RT Tail lamp pocket	68265434AD	1	112.00	2.5	0.6

Preliminary Estimate

Customer: CITY OF CHICKASHA UNIT #1810

Job Number:

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI GRAY

40			Overlap Minor Panel						-0.2
41	*		Add for Clear Coat						0.1
42			Deduct for Overlap					-1.0	
43			Deduct for Overlap					-1.0	
44		R&I	RT Side trim w/o Beats audio					Incl.	
45		Repl	RT Closure panel	4780902AE	1	48.95	s	3.5	0.8
46			Overlap Minor Panel						-0.2
47	REAR LAMPS								
48		Repl	RT Tail lamp assy	68213144AD	1	486.00		Incl.	
49		Repl	Backup lamp	68398666AC	1	988.00		0.3	
50		Repl	RT Side marker lamp	68214126AA	1	38.20		Incl.	
51	REAR BUMPER								
52			O/H rear bumper					2.6	
53	<>	Repl	Bumper cover w/o rev sensor	5RK97TZZAD	1	538.00		Incl.	3.2
54			Overlap Major Non-Adj. Panel						-0.2
55	*		Add for Clear Coat						0.6
56			Deduct for Rear Bumper R&I					-1.2	
57		Repl	RT Side support	68226566AE	1	16.50		0.1	
58		Repl	RT Side bracket	68231348AE	1	28.75		0.2	
59		Repl	Center support	68226564AB	1	63.40		0.1	
60		Repl	Rear valance w/police	68240581AA	1	114.00		Incl.	
61	#	Repl	rt. rear tire good rich advantage t/a		1	215.10			
			Note: 225/60r18 100v						
62	WHEELS								
63		Repl	RT/Rear Wheel, steel w/police 18", RWD	4895425AE	1	304.00	m	0.3	M
64		Repl	RT/Rear Wheel cover 5 spoke	ZY74ZDJAC	1	107.00			
65	#	Subl	four wheel alignment		1	99.95			
66	#		trip charge to alignment shop		1			1.0	
67	#		frame set up to measure		1			2.0	F
68	#		pull rear control points		1			6.0	F
69	EXHAUST SYSTEM								
70		Repl	RT Muffler & pipe w/police	68271453AB	1	1,115.00	m	1.0	M
71	#		pre scan		1	96.00	X		
72	#		post scan		1	96.00	X		
73	#		clean for covid -19 & or any variant		1	25.00		1.0	
74	#	Refn	tint color						1.0
75	#		hazardous waste disp.		1	5.00			
76	#		car covering		1	10.00			
77	#		restore corrosion protection		1				0.3
78	#								
79	#		Open Items :		1				
80	#								
81	#		rear suspension components		1				

Preliminary Estimate

Customer: CITY OF CHICKASHA UNIT #1810

Job Number:

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI GRAY

82	#	will need disassembled / possible hidden damage	1		
83	#	frame	1		
SUBTOTALS			10,504.15	72.1	21.8

ESTIMATE TOTALS

Category	Basis			Rate	Cost \$
Parts					10,312.15
Body Labor	50.4 hrs	@		\$ 54.00 /hr	2,721.60
Paint Labor	21.8 hrs	@		\$ 54.00 /hr	1,177.20
Mechanical Labor	7.2 hrs	@		\$ 96.00 /hr	691.20
Frame Labor	8.0 hrs	@		\$ 77.00 /hr	616.00
Structural Labor	6.5 hrs	@		\$ 77.00 /hr	500.50
Paint Supplies	21.8 hrs	@		\$ 45.00 /hr	981.00
Body Supplies	61.7 hrs	@		\$ 4.00 /hr	246.80
Miscellaneous					192.00
Subtotal					17,438.45
Sales Tax	\$ 11,539.95	@		9.0000 %	1,038.60
Grand Total					18,477.05
Deductible					0.00
CUSTOMER PAY					0.00
INSURANCE PAY					18,477.05

- 1,038.60 tax
17,438.45

NOT RESPONSIBLE FOR ANY DAMAGES DUE TO FIRE, THEFT OR MECHANICAL FAILURE. REPAIRS WILL BE MADE FOR YOU AS OWNER, IF YOU DO NOT INTEND TO PAY WITH YOUR OWN FUNDS, MAKE CERTAIN THE INSURANCE COMPANY CAN DELIVER THEIR CHECK TO YOU IN TIME TO PICK UP YOUR VEHICLE. . . ALL REPAIRS MUST BE PAID IN FULL BEFORE THE VEHICLE WILL BE RELEASED. IF A LEINHOLDER IS NAMED ON THE INSURANCE CHECK, THEIR ENDORSEMENT MUST BE OBTAINED. I HEREBY APPOINT TEAGUE BODY SHOP, INC. MY (OR OUR) TRUE AND LAWFUL ATTORNEY TO SIGN NAME, PLACE AND STEAD OF THE UNDERSIGNED ON ANY INSURANCE CHECKS OR DRAFTS TO COVER REPAIRS OF SAID VEHICLE

*****PLEASE*****REMOVE ALL VALUABLE FROM VEHICLE *****INCLUDES: PURSES, BILLFOLDS, CHECK BOOKS, LOOSE CHANGE, MONEY, GUNS, CLOTHES, UNINSTALLED AND UNSECURED STEREO EQUIPMENT, KEYS NOT NEEDED WITH THE VEHICLE, GARAGE DOOR OPENERS, AND ANYTHING OF VALUE TO YOU THE CUSTOMER. THANK YOU

AUTHORIZATION _____

WARNING: ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, MAKES ANY CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY.

PARTS AND LABOR PRICES SUBJECT TO CHANGE WITHOUT NOTICE. NOT RESPONSIBLE FOR LOST OR STOLEN ARTICLES.

Preliminary Estimate

Customer: CITY OF CHICKASHA UNIT #1810**Job Number:**

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI GRAY

WARNING : ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, MAKES ANY CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY.

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 03/17/2022, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2022 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.
X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.
M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blend=Blend. BOR=Boron steel.
CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel.
HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non
Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace.
R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel.
Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway
Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: CITY OF CHICKASHA UNIT #1810

Job Number:

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI GRAY

PARTS SUPPLIER LIST

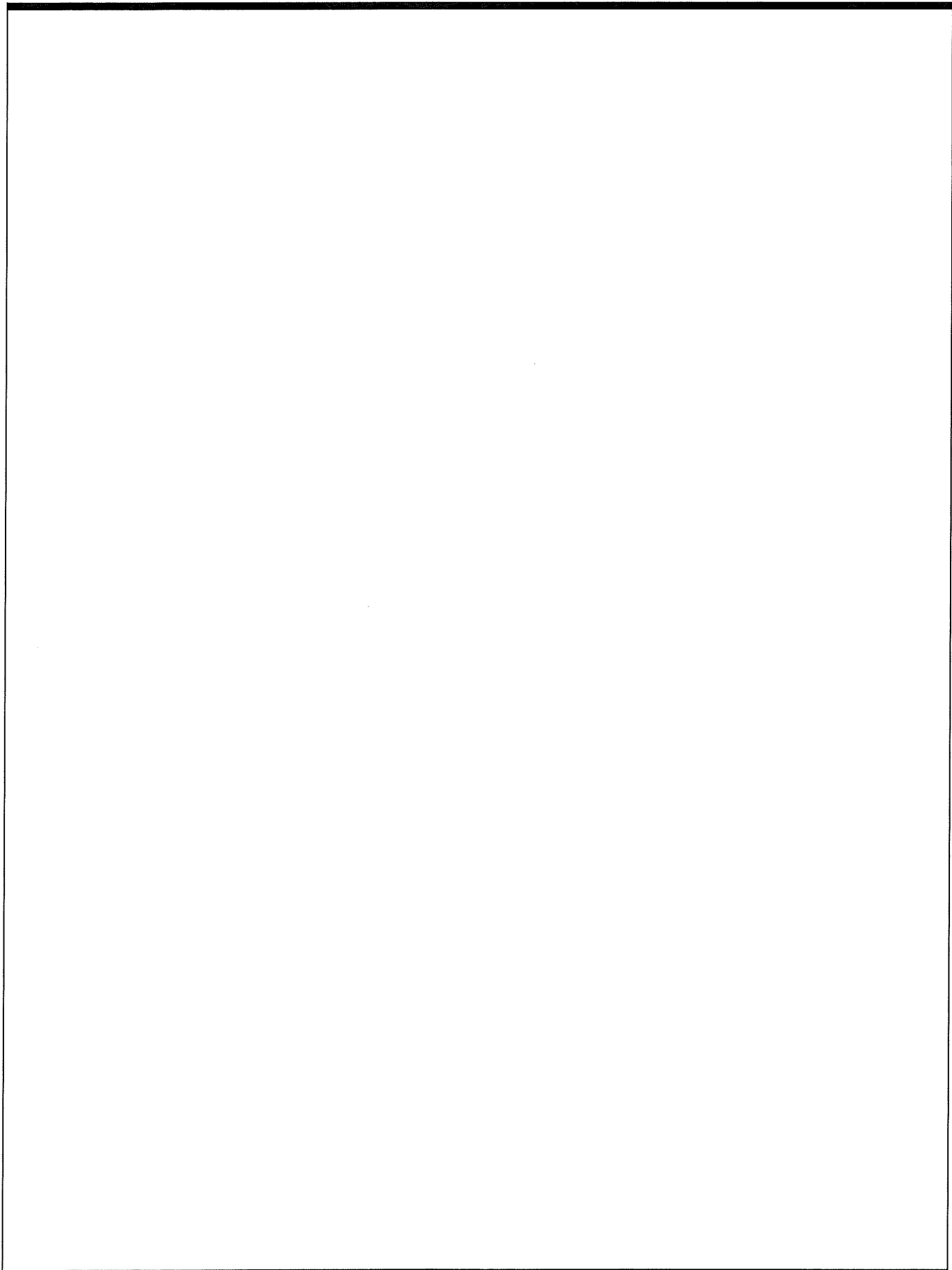
Line	Supplier	Description	Price
70	Bob Howard PDC 3501 N. Sante Fe Avenue Oklahoma City OK 73118	#68271453AB RT Muffler & pipe w/police Quote: 1167728478 Expires: 04/16/22	\$ 1,115.00

APPRAISER'S REPORT

#13807	CLIENT CO. OMAG	DATE OF LOSS 10/16/2021	DATE RECEIVED 10/19/2021
DATE CONTACTED 10/20/2021	DATE INSPECTED 10/20/2021	DATE A/P CALLED IN 10/24/2021	DATE CLOSED 10/24/2021

Claim # 210474-1	INSURED City of Chickasha	CLAIMANT	TYPE OF LOSS Collision
-----------------------------------	--	-----------------	---

PARTIAL LOSS		TOTAL LOSS	
Equipment –	\$	ACV Based on condition	\$ 20,325.00
Appraiser ESTIMATE -	\$ 15,274.60	Equipment – No Push Bar, Decals	\$ 0.00
	\$	Equipment Labor Only	\$ 500.00
	\$		\$
GROSS LOSS	\$ Total Loss	GROSS LOSS	\$ 20,825.00
DEDUCTIBLE	\$ 500.00	Less Deductible	\$ 1,000.00
	\$	Total	\$ 19,825.00
TOTAL DEDUCTIONS	\$ 500.00	LESS: ESTIMATED NET SALVAGE	\$ 2,000.00
NET LOSS	\$ Total Loss	Total If Keep Salvage	\$ 17,825.00
SALVAGE BIDS:			BID AMOUNT:
1			\$
(include phone #)	2.		\$
	3.		\$
SALVAGE x yes no	APPRAISER'S NAME Bill Baker		TOW/STORAGE Total \$
LOCATION OF SALVAGE, ADDRESS, PHONE NUMBER With City			DAILY STORAGE
REMARKS			
1) This vehicle is a total loss, damages exceed 75 percent of value. Structural damages will not exceed 60 percent of value. Possible additional damages after tear down. 2) This vehicle is in fair condition with low mileage 3) Values based on market survey, condition NADA - \$20,025.00 Kelly - \$22,429.00 Private - \$19,832.00 ACV based on condition. \$20,325.00			



Baker Appraisals

Baker Appraisals
William Baker
P O Box 722405
Norman, OK 73070
Business Phone: (405) 371-5098
billappraisals@cox.net

Estimate

Est # 2743
ID # 11245507

Vehicle Info

2016 Dodge -Charger Police
2C3CDXAT5GH281810
Ext. Color: Gray
Mileage In/Out: 33407.0/0.0
Body Type: 4 Door Sedan
Engine: 5.7L 8 Cyl Gas Injected
Transmission: 5 Speed Auto Trans
Drive Type: RWD
First POI: Right Rear

Owner

Chickasha
Chickasha,

Insurance Company

OMAG
Claim #: 210474-1
Date Of Loss: 10/16/2021
Deductible: \$1000.00
Inspection Date: 10/23/2021

Insurance Adjuster

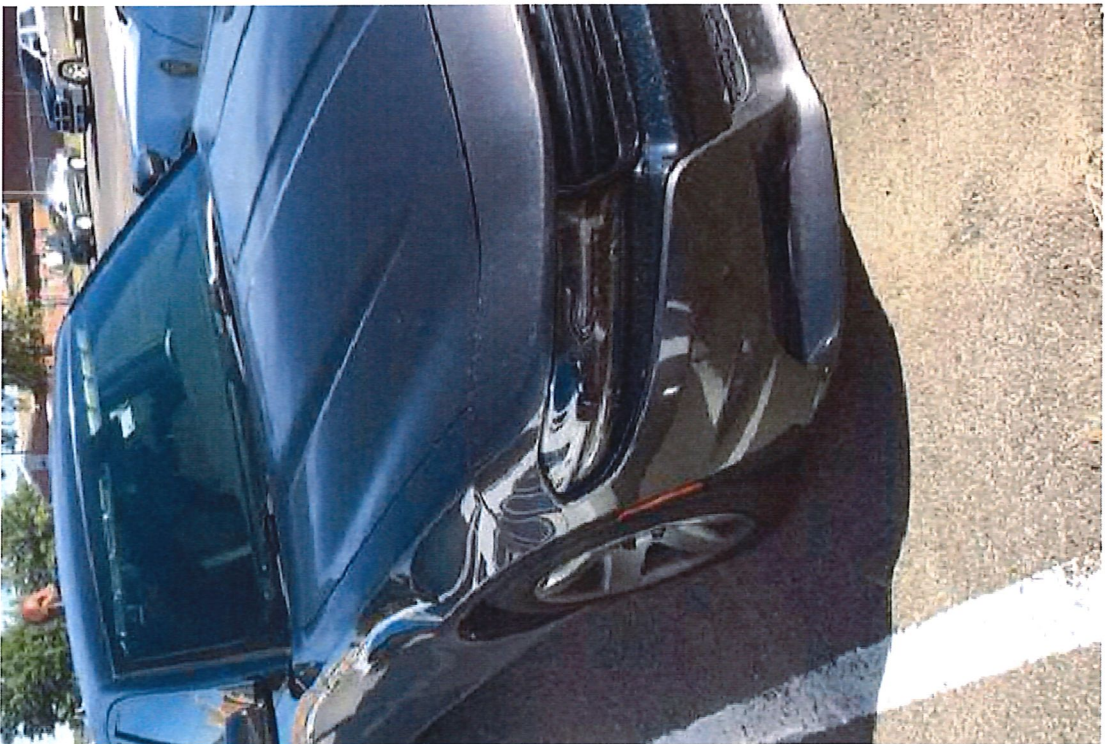
Jayne Spies
Phone: (405) 657-1405

	Oper	Description	Part Number	Price	Labor
WHEEL					
1	Replace	ALLOY WHEEL	 ALY02521U77	\$264.00	0.3 hrs. Body
EXHAUST					
2	Replace	EXHAUST MUFFLER W/PIPE -M	68236088AE	\$1,580.00	1 hrs. Mechanical
ROCKER/PILLARS/FLOOR					
3	Repair	R DOOR OPENING PANEL			4 hrs. Body 3.8 hrs. Paint panel 1.5 hrs. Clearcoat 1.5 hrs. Refinish
REAR DOOR					
4	Repair	R REAR DOOR SHELL			2 hrs. Body 2.2 hrs. Paint panel 0.9 hrs. Refinish 0.9 hrs. Clearcoat
5	R&I	R REAR DOOR SHELL			5 hrs. Body
6	R&I	R REAR DOOR TRIM PANEL ASSY			0.6 hrs. Body
7	R&I	R REAR DOOR OUTSIDE HANDLE			0.3 hrs. Body
ROOF					
8	Blend	ROOF PANEL			1.4 hrs. Blend 1.4 hrs. Refinish
BACK WINDOW					
9	R&I	BACK WINDOW GLASS			3.3 hrs. Glass
QUARTER PANEL					
10	Replace	R QUARTER OUTER PANEL	68265442AF	\$1,030.00	17.2 hrs. Body 2.3 hrs. Paint panel 0.9 hrs. Refinish 0.9 hrs. Clearcoat
11	Replace	R QUARTER INNER PANEL	68436608AC	\$1,240.00	5.5 hrs. Body
12	Repair	R QUARTER REINFORCEMENT			4 hrs. Body
13	Replace	R QUARTER SHIELD	68205938AE	\$115.00	0.4 hrs. Body
14	Replace	R QUARTER LAMP MOUNT PANEL	68265434AD	\$103.00	2.5 hrs. Body 0.7 hrs. Paint panel 0.3 hrs. Refinish 0.3 hrs. Clearcoat
15	Replace	R QUARTER DRAIN TROUGH	68217438AD	\$52.25	1 hrs. Body 0.8 hrs. Paint panel 0.3 hrs. Refinish 0.3 hrs. Clearcoat
16	Replace	R INR QUARTER WHEELHOUSE PANEL -S	68087134AC	\$375.00	3.5 hrs. Body
17	Replace	R QUARTER AIR EXHAUSTER	5058636AD	\$28.70	0.2 hrs. Body

LUGGAGE LID						
18	Repair	LUGGAGE LID PANEL				3 hrs. Body 2.4 hrs. Paint panel 1.2 hrs. Underside, 1 hrs. Clearcoat 2.2 hrs. Refinish
REAR SUSPENSION						
19	Replace	R LWR REAR SUSP CONTROL ARM -M	68226529AB	\$184.00		2.3 hrs. Mechanical
20	Replace	R REAR SUSP TOE LINK -M	68051638AB	\$197.00		1.3 hrs. Mechanical
21	Replace	R REAR SUSP COMPRESSION LINK -M	68184784AA	\$114.00		1.5 hrs. Mechanical
REAR DRIVE AXLE						
22	Replace	R REAR DRIVE AXLE SHAFT -M	ORDER FROM DEALER	\$547.00		0.3 hrs. Mechanical
REAR BODY						
23	Replace	REAR BODY PANEL	68217408AC	\$432.00		8.4 hrs. Body 2 hrs. Paint panel 0.8 hrs. Clearcoat 0.8 hrs. Refinish
REAR LAMPS						
24	Replace	R REAR COMBINATION LAMP	 CH2801208R	\$383.00		0.6 hrs. Body
25	Replace	REAR COMBINATION LAMP	68474280AA	\$779.00		0.4 hrs. Body
REAR BUMPER						
26	Replace	REAR BUMPER COVER	 CH1100A08C	\$445.00		2.5 hrs. Body 2.7 hrs. Paint panel 1.1 hrs. Clearcoat 1.1 hrs. Refinish
OTHER						
27	Replace	COVER CAR FOR OVERSPRAY		\$5.00		0.3 hrs. Body
28	Other	SubletNontaxed HAZARDOUS WASTE REMOVAL			\$5.00	
29	Replace	CORROSION PROTECTION			\$15.00	
30	Other	SubletSublet FOUR WHEEL ALIGNMENT			\$79.95	
31	Repair	FRAME: SETUP & MEASURE				2.5 hrs. Frame
32	Replace	PRE POST SCAN				2 hrs. Mechanical
33	Repair	FRAME / UNIBODY				5 hrs. Frame

Totals

Type	Labor Time	Cost	Total	Taxable
Body Labor	61.7	\$54.00	\$3,331.80	
Clearcoat Labor	6.8	\$54.00	\$367.20	
Clearcoat Supplies	6.8	\$40.00	\$272.00	✓
Frame Labor	7.5	\$75.00	\$562.50	
Glass Labor	3.3	\$54.00	\$178.20	
Mechanical Labor	8.4	\$90.00	\$756.00	
Paint Labor	19.5	\$54.00	\$1,053.00	
Paint Supplies	19.5	\$40.00	\$780.00	✓
Aftermarket Parts			\$1,092.00	✓
Nontaxed			\$5.00	
OEM Parts			\$6,776.95	✓
Other Parts			\$20.00	✓
Sublet			\$79.95	✓
Taxable Amount			\$9,020.90	
Nontaxable Amount			\$6,253.70	
Grand Total			\$15,274.60	
Less Deductible			(\$1,000.00)	
Net Total			\$14,274.60	











City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Police Department

Agenda Item No. 6.b.

AGENDA ITEM: Discussion, consideration and possible action to accept the 2022 Oklahoma Office of Homeland Security Grant Program in the amount of \$32,849.60 to purchase hand-held radios.

I. BACKGROUND/DESCRIPTION:

- On 01.31.2022, the Police Department made a grant application to the Oklahoma Office of Homeland Security (OKOHS) seeking funding for (10) ten new hand-held police radios.
- On 03.15.2022, the Police Department received an award notification by email. The award is for the total amount of \$32,849.60 . No literal “award letter” has been provided, only the award notification and associated documents via email.
- The grant is a 100% reimbursement grant.
- All required documents have been executed and returned to OKOHS.
- Final approval to make the purchase has been received from OKOHS.

II. RECOMMENDED ACTION:

Staff recommends acceptance of the grant (award #1255.025) in the amount of \$32,849.60.

III. FISCAL INFORMATION - This is an unbudgeted item.

IV. FUND INFORMATION:

Dept. Director: Dee Rowell, Chief of Police	Fund	Account	Amount
	(To) 11-4300-051		\$32,849.60
	FUND	ACCOUNT	AMOUNT
Meeting Date: 04-18-2022	(From) 11-570-6300-004.1		\$32,849.60

V. ATTACHMENTS:

1. Award and Purchase Verification
2. Executed Signature Authorization
3. Executed Sub-Recipient Award
4. Executed Terms and Conditions
5. QUOTE-1685634-1CPDAPX40003-22

Goebel Music

From: Christina Daron <Christina.Daron@okohs.ok.gov>
Sent: Tuesday, March 15, 2022 11:04 AM
To: Goebel Music
Subject: FW: Chickasha, City of #1155.025 Award packet and terms and conditions
Attachments: Chickasha, City of #1255.025 Award Packet.pdf; Standard Award Packet 1, 3, 4 2021.pdf

G.C.,

Attached are the award packet and terms and conditions for the portable radio project. Please have both Chief Rowell and Mr. Brooks sign the documents and return them to my attention on or before April 1, 2022, if you have any questions or need any assistance let me know.

Thank you

Christina Daron, Grants, Monitoring
Oklahoma Office of Homeland Security
PO Box 53365
Oklahoma City, OK 73152
Office 405-425-7591
Cell 405-615-2415
Christina.daron@okohs.ok.gov
www.oklahoma.gov/homeland-security

Goebel Music

From: Christina Daron <Christina.Daron@okohs.ok.gov>
Sent: Wednesday, March 16, 2022 12:37 PM
To: Goebel Music
Cc: Kathryn Rowell; Nikki Dallas; Ginny Andrews; Hiram Tabler
Subject: RE: Chickasha Police Homeland Security Grant Program

G.C.

You are good to proceed with the purchase of the items listed on schedule c of the award packet. Once you receive the equipment you can ask for reimbursement.

Christina Daron, Grants, Monitoring
Oklahoma Office of Homeland Security
PO Box 53365
Oklahoma City, OK 73152
Office 405-425-7591
Cell 405-615-2415
Christina.daron@okohs.ok.gov
www.oklahoma.gov/homeland-security

From: Goebel Music <goebel.music@chickashapd.org>
Sent: Wednesday, March 16, 2022 12:20 PM
To: Christina Daron <Christina.Daron@okohs.ok.gov>
Cc: kathryn.rowell@chickashapd.org
Subject: [EXTERNAL] Chickasha Police Homeland Security Grant Program

Ms. Daron,

Attached are our executed documents for the Homeland Security Grant Program Award for Chickasha Police, #1255.025.

If I missed something, please let me know.

Thank you again for your help and service.

G.G. Music, Jr., #301
Assistant Chief
Chickasha Police Department
405.222.6070



Oklahoma Office of
Homeland Security
Prevent, Protect, Prepare

P.O. Box 11415
Oklahoma City, OK 73136
(405) 425-7296 Office • (405) 425-7295 Fax
www.homelandsecurity.ok.gov

SIGNATURE AUTHORIZATION

Required to sign all OKOHS subgrant documents

PROJECT CONTACT/SECONDARY AUTHORIZED OFFICIAL INFORMATION

PRINT Name Kathryn D. Rowell		
Title Chief of Police		
Agency Chickasha Police		
Mailing Address 117 N. 4th Street, Chickasha	State OK	Zip 73018
Phone # 405.222.6063	Fax # 405.825.6323	Email kathryn.rowell@chickashapd.org

Primary Contact Signature

Date

OPTIONAL Secondary Contact

Authorized to sign subgrant documents? ☒ Yes ☐ No
(If "yes," please sign below)

PRINT Name Goebel G. Music, Jr.	Title / Agency Assistant Chief / Chickasha Police
Email goebel.music@chickashapd.org	Phone # 405.222.6070

Secondary Contact Signature

Date

AGENCY/JURISDICTION CHIEF EXECUTIVE OFFICER – PRIMARY AUTHORIZED OFFICIAL INFORMATION

City or County Official (Mayor, City Manager, County Commissioner)

I hereby authorize the individual(s) identified above to act on my behalf in coordination with the Oklahoma Office of Homeland Security (OKOHS) and to sign all documentation related to this subgrant.

PRINT Chief Executive Officer Name Tyler Brooks	OKOHS Award # 1255.025	
Title City Manager	Phone # 405.222.6045	
Jurisdiction (City, County, etc.) Chickasha, Oklahoma, Grady County	Email tyler.brooks@chickasha.org	
Mailing Address 117 N. 4th Street, Chickasha	State OK	Zip 73018

Chief Executive Officer Signature

Date

Form Revised as of: September 10, 2007

If any of the above information changes please submit a new **SIGNATURE AUTHORIZATION FORM** to OKOHS immediately.



Oklahoma Office of
Homeland Security

Prevent, Protect, Prepare

P.O. Box 53365
Oklahoma City, OK 73152
(405) 425-7296 Office (405) 425-7295 Fax
www.homelandsecurity.ok.gov

A Division of Oklahoma Department of Emergency Management

SUB-RECIENT AWARD

Sub-grantee – Required for Reimbursement FEI# _____ DUNS # _____		Original Award Amount \$32,849.60	
City of Chickasha Tyler Brooks, City Manager 117 N. 4th Chickasha, OK 73018		Award Number #1255.025	
		Award Effective Date 9/1/2020	
		Project Period 9/1/2020 – 8/31/2022	
		CFDA 97.073 (OKOHS # 97.073)	
Project Title/IJ Homeland Security Grant Program Portable Radio Project/IJ #5			
Applicable Funds Homeland Security Grant Program FY 2020 (SHSP - Local)		Region 3	County Grady
Method of Payment: This is a Reimbursement Grant.		Is Sub-Grantee NIMS Compliant? (Please Check One) YES ☐ NO ☐	
Agency/Jurisdiction Chief Executive Officer Information-Primary Authorized Official City or County Official (Mayor, City Manager, County Commissioner, Head of Nonprofit)		Project Contact/ Secondary Authorized Official (If Applicable)	
Title of Primary Authorized Official City Manager		Title of Secondary Authorized Official Chief of Police	
Name Tyler Brooks		Name Kathryn Rowell	
Telephone 405-222-6045	Fax	Telephone 405-222-6063	Fax
Email citymanager@chickasha.org		Email Kathryn.rowell@chickashapd.org	
Signature of Primary Authorized Official: (Required) _____ Date _____		Signature of Secondary Authorized Official: (Required) _____ Date _____ <i>[Signature]</i> 300 03-15-2022	
The Primary Authorized Official certifies: • Legal authorization to accept grants on behalf of the named governmental entity. • Proposed project can be completed by August 31, 2022 • Sub-Grantee will comply with all laws, regulations, statutes, assurances, certifications, and other requirements referenced in Schedules A, B and C (if applicable) and Schedules 1-5 (if applicable) each of which is attached hereto. • All submitted data is true and correct to the best of signatory's knowledge.			
Special Conditions			
OKOHS Approving Official Hiram Tabler Director		OKOHS Contact Information Oklahoma Office of Homeland Security P.O. Box 53365 Oklahoma City, OK 73152	
Signature of OKOHS Approving Official <i>[Signature]</i>		Telephone (405) 425-7296	Fax (405) 425-7295

HIRAM TABLER
DIRECTOR



MARK GOWER
AGENCY DIRECTOR

STATE OF OKLAHOMA
OFFICE OF HOMELAND SECURITY
A Division of Oklahoma Department of Emergency Management

TO: City of Chickasha
Tyler Brooks, City Manager
FROM: Hiram Tabler, Director
DATE: March 15, 2022
RE: Oklahoma Office of Homeland Security 2020 Homeland Security Grant Program;
Portable Radio Project; # 1255.025

Your agency has been selected to receive \$32,849.60, (the Proposed Award), pursuant to the Oklahoma Office of Homeland Security (OKOHS) fiscal year 2020 Homeland Security Grant Program (the 2020 Program). Among other initiatives, the 2020 Program provides this funding for the purchase of portable radios.

We have attached Schedule "C", which has a list of the approved items for this grant that should cost approximately \$32,849.60.

The 2020 Program is a federally funded grant using money provided to the State of Oklahoma as a part of the FY 2020 (FEMA/DHS) Homeland Security Grant Program. Like previous FEMA/DHS/OKOHS grant programs, the 2020 Program is a reimbursement grant. The process requires the following actions:

- (1) Acceptance of the terms and conditions of the 2020 Program including but not limited to those noted on the attached Schedule "1";
- (2) You may purchase approved items listed on Schedule "C" however reimbursement from OKOHS is limited to the amount of the Proposed Award; and
- (3) Upon receipt of the purchased items, you will need to submit a Reimbursement Request Form with copies of the associated invoices to OKOHS. (Copies of the Reimbursement Request Form and the BDW are available on the OKOHS website at www.homelandsecurity.ok.gov).
- (4) After your payment to the vendor has been processed you will need to submit a copy of the cancelled check and an inventory form to OKOHS.

Reimbursement checks are generally mailed to sub grantees by OKOHS within 30 days of receipt of the signed Reimbursement Request Form and associated invoices. If this process will cause a significant hardship, please contact OKOHS for further guidance.

If your organization is willing to accept the Proposed Award subject to all the terms and conditions of the 2020 Program, please so indicate by: (1) affixing the signature of the appropriate chief executive officer (i.e. the chair of the county commissioners, the mayor, the agency director, or the city manager) in the space provided below; and (2) returning an original fully executed copy of this letter and each document listed on Schedule "1" (each of which is

Award Memo

Schedule "A"

Page 1 of 2

included with this award packet) to OKOHS **ON OR BEFORE April 1, 2022** Post Office Box 53365, Oklahoma City, Oklahoma 73152.

Should you have questions or need additional assistance contact Christina Daron at 405-425-7591 or by email at christina.daron@okoys.ok.gov or Ginny Andrews at 405-425-7590 or by e-mail at gabby.andrews@okoys.ok.gov.

Thank you for your willingness to participate in this important initiative. We appreciate your efforts to protect our citizens and we look forward to working with you.

Agreed and accepted this 16 day of March 2022:

Government/Agency Name: City of Chickasha

Signature: 

Printed Name: Tyler Brooks

Title: City Manager

Schedule C

3/14/2022
1:57 PM

Award ID#	Region	Subgrantee	Agency	Item#	Project Description	Program	State/ Local	ITEM (Approval Requested)	Est. Unit Cost	Qty	Total	March 2022 Approvals	Revised Award Amount	Total Approved To Date	Checks Written	Current Available
1255.025	3	Chickasha, City of	LE	5	Portable Radio Project	SHSP	Local	APX 4000, adp only, 3600 or 9600 trunking band sigale, 1/4 wave 7/800 stubby, 3 year essential service, microphone, impress, charger single unit	\$ 3,284.96	10.00	\$ 32,849.60	\$32,849.60	\$ 32,849.60	\$ 32,846.60	\$	\$ 32,849.60

Justle is here



Oklahoma Office of
Homeland Security
Prevent, Protect, Prepare

A Division of Oklahoma Department of Emergency Management

HOMELAND SECURITY GRANT PROGRAM

Sub-Recipient Award Terms and Conditions

Instructions:

The Authorized Official must sign the following required documents and return to our office. Please keep a copy of ALL documents for your records.

1. OKOHS Memorandum, Schedule "A". (*SIGNATURE REQUIRED*)
2. Sub-recipient Award Document, Schedule "B". (*SIGNATURE REQUIRED*)
3. Sub-recipient Terms and Conditions, Schedule "1". (*SIGNATURE REQUIRED, RETURN ONLY PAGE 12*)
4. Authorization to Sign OKOHS Program Documents, Schedule "3". (*SIGNATURES REQUIRED*)
5. Quarterly Status Report, Schedule "4". (*SIGNATURE NOT REQUIRED AT THIS TIME*. This form is included for grant your convenience only. Report due within 15 days following each calendar quarter.)

Homeland Security Grant Program Terms and Conditions

Recipients of Oklahoma Office of Homeland Security (“OKOHS”)/Department of Homeland Security (“DHS”)-Federal Emergency Management Administration (“FEMA”) grant funds (“Sub-recipient(s)”) are urged to carefully review and understand all terms and conditions of the award prior to award acceptance. Failure to comply with these terms and conditions may result in disallowance of costs and recovery of funds and/or suspension or termination of funds and/or award.

As a condition of receipt of this grant, the Sub-recipient understands and agrees:

1. **Acceptance of Post Award Changes (Article XV):** In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@fema.dhs.gov if you have any questions.
2. **Acknowledgement of Federal Funding from DHS (Article VIII):** Recipients must acknowledge their use of federal funding when issuing statements, press releases, request for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.
3. **Activities Conducted Abroad (Article XXIV):** Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
4. **Age Discrimination Act of 1975 (Article X):** Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance
5. **Allowable Costs:** The recipient agrees that all allocations and use of funds under this grant will be in accordance with the Notice of Funding Opportunity (NOFO).

OKOHS requires that Costs charged to this project are subject to advance written approval by OKOHS.

OKOHS requires that only food and beverages **approved in writing** by OKOHS in advance will be permitted to be purchased with DHS/FEMA funds. As a general rule, FEMA and OKOHS discourage the use of federal funding for food and beverages. While there may be limited exceptions made to this rule that apply solely to working lunches, a strict reasonableness standard must be maintained.

OKOHS requires that use of DHS/FEMA funding to pay for speaker fees **must be approved in writing** by OKOHS in advance any time the speaker is paid in excess of \$100 per hour for services.

6. **Americans with Disabilities Act of 1990 (Article VIII):** Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101-12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
7. **Applicability of DHS Standard Terms and Conditions to Tribes (Article XII):** The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

8. **Assurances, Administrative requirements and Cost Principles, Representation and Certifications (Article XLIV):** DHS financial assistance recipients must complete either, the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions.

DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

By accepting this agreement, the recipient and its executives, as defined in 2 C.F.R. section 170.315, certify that the recipient's policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

9. **Audit Requirements:** The Sub-recipient agrees to comply with the requirements of the 2 C.F.R. Part 200 Section F. Entities that expend \$750,000 or more in Federal funds (from all sources) in a fiscal year require an organization-wide financial and compliance audit report. The audit must be performed in accordance with the Government Accountability Office Government Auditing Standards, Audits of States, Local Governments, and Non-Profit Organizations. Sub-recipients are required to submit to OKOHS (within 90 days of completion) a copy of any audit report received by Sub-recipient in connection with any audit performed by or as a requirement of any regulatory body (federal, state or local) that is conducted with respect to activity taking place during the term of the OKOHS/DHS/FEMA Award. OKOHS will review the audit and determine if any findings exist which may impact the ability of the Sub-recipient to continue to receive funds pursuant to this grant or future funding opportunities.
10. **Best Practices for Collection and Use of Personally Identifiable Information (PII) (Article XXI):** Recipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance at http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_guidance_june2010.pdf and Privacy template at https://www.dhs.gov/sites/default/files/publications/privacy_pia_template_2017.pdf as useful resources respectively.
11. **Civil Rights Act of 1964 – Title VI (Article XXII):** Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R., Part 21 and 44 C.F.R. Part 7.
12. **Civil Rights Act of 1968 (Article XI):** Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 CFR Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features (see 24 CFR Part 100, Subpart D.)
13. **Community Emergency Response Team (CERT) Training:** That any CERT training funded with OKOHS/FEMA grant funds will be conducted by OKOHS approved trainers.
14. **Compliance Agreement:** The Sub-recipient agrees to abide by all Terms and Conditions including "Special Conditions" placed upon the grant award by OKOHS. Failure to comply could result in a "Stop Payment" being placed on the grant.
15. **Commingling of Funds:** The Sub-recipient is prohibited from commingling funds on either a program-by-program or a project-by-project basis without prior written approval of OKOHS and DHS/FEMA. The accounting systems of all Sub-recipients must ensure that agency funds are not commingled with funds from other awards or Federal agencies. Each award

must be accounted for separately.

16. **Confidential Information:** Any reports, information, data, etc., given to, prepared or assembled by the Sub-recipient under this grant, which OKOHS requests to be kept confidential, shall not be made available to any individual or organization by the Sub-recipient without prior written approval of OKOHS.
17. **Conflict of Interest:** Sub-recipients should take every precaution to avoid the appearance of a conflict of interest. Violations of the conflict of interest standards may result in criminal, civil, or administrative penalties. In the use of agency project funds, officials or employees of State or local units of government shall avoid any action that might result in, or create the appearance of:
 - Using his or her official position for private gain;
 - Giving preferential treatment to any person;
 - Losing complete independence or impartiality;
 - Making an official decision outside official channels; or
 - Affecting adversely the confidence of the public in the integrity of the government or the program. For example, where a Sub-recipient of federal funds makes sub-awards under any competitive process and an actual conflict or an appearance of a conflict of interest exists, the person for whom the actual or apparent conflict of interest exists should recuse himself or herself not only from reviewing the application for which the conflict exists, but also from the evaluation of all competing applications.
18. **Copyright (Article XL):** Recipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S Government sponsorship (including award number) to any work first produced under federal financial assistance awards.
19. **Data Universal Numbering System (DUNS) Numbers:** The Sub-recipient will obtain a Data Universal Numbering System (DUNS) Number (a nine-digit number established and assigned by Dun and Bradstreet, Inc. (D&B) to uniquely identify business entities) for its organization and provide that number to OKOHS as a precondition of funding reimbursement under the grant. A DUNS number may be obtained from D&B by telephone (currently 866.705.5711) or via the Internet at <http://fedgov.dnb.com/webform>.
20. **Debarment and Suspension (Article XXIII):** Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R., Part 3000. These regulations restrict federal financial assistance awards, sub awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.
21. **DHS Specific Acknowledgements and Assurances (Article XX):** All recipients, sub-recipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.
 1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS
 2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
 5. Recipients of federal financial assistance from DHS must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award or, for State Administering Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency.

The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

22. **Disposition of Equipment Acquired Under the Federal Award (Article XXXVIII):** When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency FEMA, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.
23. **Drug-Free Workplace Regulations (Article XXXI):** Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 CFR part 3001, which adopts the Government-wide implementation (2 CFR part 182) of sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).
24. **Duplication of Benefits (Article IX):** Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies, to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions, or for other reasons. However, these prohibition would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.
25. **Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX (Article XXXIX):** Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at C.F.R. Part 17 and 44 C.F.R. Part 19.
26. **Energy Policy and Conservation Act (Article XXV):** Recipients must comply with the requirements of The Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.) which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
27. **Environmental and Historic Preservation (EHP):** The Sub-recipient shall comply with all applicable Federal, State, and local environment and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Sub-recipient shall not undertake any project having the potential to impact EHP resources without the prior approval of FEMA's EHP division, including but not limited to communications towers, physical security enhancements, new construction, modifications to buildings, ground disturbance, and the purchase and use of sonar equipment. Sub-recipients should submit the FEMA EHP Screening Form to OKOHS for each project as soon as possible following receipt of their grant award. Any construction activities that have been initiated prior to the full environmental and historic preservation review could result in a non-compliance finding. Failure of the Sub-recipient to meet Federal, State, and local EHP requirements and obtain applicable permits may jeopardize Federal funding.
28. **Environmental Planning and Historic Preservation (Article XIX):** DHS/FEMA funded activities that may require an EHP review are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state, and local laws.

DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and Executive Orders. To access the FEMA's EHP screening form and instructions, go to the DHS/FEMA website at: <https://www.fema.gov/media-library/assets/documents/90195>. In order to initiate EHP review of your project(s), you (sub-recipient) must complete all relevant sections of this form and submit it to OKOHS to complete and forward to Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive order, regulations, and policies.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered, applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

29. **Equipment:** Only equipment that is **approved in writing** by OKOHS will be permitted to be purchased with DHS/FEMA funds. As a general rule, equipment purchased with OKOHS funding must be allowable for the respective grant program funds to be used in accordance with DHS's "Authorized Equipment List".

When practicable, any equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funding from the Oklahoma Office of Homeland Security with funds provided by the U.S. Department of Homeland Security." Please contact OKOHS when equipment is received to request appropriate labels.

Personnel must be properly trained to use the equipment purchased under this grant program in accordance with all applicable federal, state and local laws including, but not limited to regulations established by EPA, OSHA, and NFPA. By signing and submitting grant acceptance documents, the authorized official certifies employees have received or will receive required training prior to utilizing equipment purchased with OKOHS/FEMA funding.

To be responsible for replacing or repairing equipment that is lost, stolen, damaged, or destroyed as a result of Sub-recipient's willful or negligent action. The non-Federal entity provides the equivalent insurance coverage for real property and equipment acquired or improved with Federal funds as provided to property owned by the non-Federal entity. Property losses should be reported to OKOHS immediately.

To maintain a state of readiness for equipment and personnel to respond to a terrorist incident.

30. **Exercises:** Any exercise conducted with OKOHS grant funds must comply with Homeland Security Exercise and Evaluation Program (HSEEP) and Nation Incident Management System (NIMS) requirements. These requirements can be found at http://www.fema.gov/media-library-data/20130726-1914-25045-8890/hseep_apr13.pdf. Exercise documentation, including but not limited to: objectives, after-action reports, and participants, must be coordinated with and submitted to the OKOHS Training and Exercise Coordinator.
31. **False Claims Act and Program Fraud Civil Remedies (Article XXXV):** Recipients must comply with the requirements of The False Claims Act, 31 U.S.C. Sections 3729-3733, which prohibit the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. Sections 3801-3812, which details the administrative remedies for false claims and statements made.)
32. **Federal Debt Status (Article XXXVI):** All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
33. **Federal Leadership on Reducing Text Messaging while Driving (Article XVIII):** Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.
34. **Financial Guidelines:** The Sub-recipient shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements.
35. **Fly America Act of 1974 (Article XXXII):** Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.
36. **Fusion Center:** The Sub-recipient agrees that any funds utilized to establish or enhance state and local fusion centers must support the development of a statewide fusion process that corresponds with the Global Justice/Homeland Security Advisory Council (HSAC) Fusion Center Guidelines and achievement of a baseline level of capability as defined by the Fusion Capability Planning Tool.

The Sub-recipient agrees that Homeland Security Information Network (HSIN) must serve as the primary vehicle by which information /intelligence is shared with DHS/FEMA as part of the fusion process across the Federal, State, local, regional, tribal and private sectors. All statewide information sharing and analysis centers utilizing HSGP funds must establish connectivity with the DHS/FEMA Homeland Security Operations Center (HSOC) via the HSIN to comply with FEMA policy legislation as outlined in the Program Guidance.

37. **Homeland Security Grant Program Performance Goal (Article XXVII):** In addition to the Biannual Strategy Implementation Report (BSIR) submission requirements outlined in the Preparedness Grants Manual, recipients must demonstrate how the grant-funded project addressed the core capability gap associated with this project and identified in the Threat and Hazard Identification and Risk Analysis (THIRA) or Stakeholder Preparedness Review (SPR) or sustains existing capabilities as applicable. The capability gap reduction must be addressed in the Project Description of the BSIR for each project.
38. **Hotel and Motel Fire Safety Act of 1990 (Article XXX):** In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, 15 U.S.C. section 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974*, (codified as amended at 15 U.S.C. section 2225.)
39. **Interest and Other Program Income:** The applicant agrees to be accountable for all interest or other income earned by the Sub-recipient with respect to sub-recipient funds or as a result of conduct of the project (sale of publications, registration fees, service charges, etc.) All program income generated by this grant during the project must be reported to OKOHS quarterly and must be put back into the project or be used to reduce the Grantor participation in the program. The use or planned use of all program income must have prior written approval from OKOHS.
40. **Interoperable Equipment:** That interoperability of equipment and establishment of multi-regional mutual aid is strongly encouraged and, in some cases, may be mandated by OKOHS.

***Interoperable Communications (IOC) equipment must comply with OKOHS state minimum standards (see http://www.ok.gov/homeland/Interoperable_Communications/Minimum_Standards_for_Communication_Equipment_Purchases/index.html)**

41. **Inventory:** During the term of this grant and for three years following termination of the OKOHS/DHS/FEMA grant which may be extended beyond the date set in the attached Sub-Recipient Award document the Sub-recipient is responsible for proper reporting, for maintenance of an inventory tracking system and for assuring the location of all equipment purchased through this grant. A physical inventory of the property must be taken, the results reconciled with the property records at least once every two years and submitted to OKOHS. Inventory records must be maintained which include:
 - Description of the property;
 - Serial number or other identification number;
 - Source of the property;
 - Identification of title holder;
 - Acquisition date;
 - Cost of the property;
 - Percentage of Federal participation in the cost of the property;
 - Location of the property;
 - Use and condition of the property; and
 - Disposition data, including the date of disposal and sale price.
42. **Leverage of Funding:** To leverage all available funding and resources when possible in order to support and sustain efforts and to maximize the effectiveness of the OKOHS/FEMA funding.
43. **Limited English Proficiency (Civil Rights Act of 1964, Title VI) (Article II):** Recipients must comply with the *Title VI of the Civil Rights Act of 1964*, (42 U.S.C. Section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance

<https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited-and-additional-resources-on-http://www.lep.gov>.

44. **Lobbying Prohibitions (Article XXXIV):** Recipients must comply with 31 U.S.C. Section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.
45. **Monitoring:** The Sub-recipient agrees to comply with monitoring requirements of OKOHS including, but not limited to, a willingness to provide reasonable access to relevant records, equipment and maintenance of an up-to-date equipment inventory.
46. **National Environmental Policy Act (Article VII):** Recipients must comply with the requirements of the National Environmental Policy Act of 1969 (NEPA), Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.
47. **National Incident Management System (NIMS) Implementation:** To comply with any National Incident Management Systems (NIMS) compliance requirements as set forth by OKOHS or the NIMS Integration Center including, but not limited to, ongoing NIMS compliance by the Sub-recipient jurisdiction during the term of the grant.
48. **Nondiscrimination in Matters Pertaining to Faith-Based Organizations (Article XXXVII):** It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.
49. **Non-Supplanting Requirement (Article XVI):** Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
50. **Notice of Funding Opportunity Requirements (Article XIII):** All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.
51. **Obligation of Grant Funds:** That all grant funds must be obligated and expended within the project period set forth on the Sub-recipient award document (Schedule B) unless OKOHS provides a written exception or extension to the Sub-recipient. Any funds not properly obligated and expended by the Sub-recipient during the project period will lapse and revert to OKOHS for potential reallocation to other allowable uses in accordance with DHS/FEMA guidelines.
52. **Patents and Intellectual Property Rights (Article XLV):** Recipients are subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq., unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. Section 401.14.
53. **Political Activity:** That it will not use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of the Oklahoma Office of Homeland Security (OKOHS) and the Department of Homeland Security (DHS)/ the Federal Emergency Management Administration (FEMA).
54. **Prior Approval for Modification of Approved Budget (Article XXIX):** Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. Section 200.308. FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. Section

200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

55. **Procurement:** When procuring property and services under a Federal award, state recipients must follow the same policies and procedures it uses for procurements from its non-Federal funds and ensure that every purchase order or other contract includes any clauses required by section 200.326. Local recipients will follow 200.318 General procurement standards through 200.326 contract provisions unless the local recipients' procurement procedures are more stringent than the federal procurement standards.

That all procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner that will provide maximum open and free competition.

The recipient is taking all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible 2CFR 200.321.

56. **Procurement of Recovered Materials (Article XXVI):** States, political subdivisions of states, and their contractors must comply with Section 6002 of the *Solid Waste Disposal Act*, Pub. L. No. 89-272 (1965) (codified as amended by the *Resource Conservation and Recovery Act*, 42 U.S.C. section 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

57. **Program Guidance:** To comply with all applicable laws, regulations and the applicable Notice of Funding Opportunity. All allocations and uses of funds under this grant will be in accordance with the Homeland Security Grant Program Guidelines and Application Kit, or where applicable the Notice of Funding Opportunity, collectively referred to as the Program Guidance. All Sub-recipients are assumed to have read, understood, and accepted the Program Guidance. The following link will provide access to the respective Grant Year's Program Guidance and Application Kits:
<https://www.fema.gov/homeland-security-grant-program>

That the use of all funds under this grant must support the goals and objectives included in the State Homeland Security Strategy and/or the Urban Area Homeland Security Strategy. Allocations and use of grant funds must also support the Investments identified in an Investment Justification, which may have been submitted as part of OKOHS's application for federal funding.

To utilize grant funds for the furthering of the OKOHS State Strategy, the National Preparedness Guidelines and the DHS/FEMA defined National Priorities.

To comply with grant closeout procedures established by OKOHS.

58. **Project Implementation:** The Sub-recipient agrees to implement and complete this project within the project period of the grant or be subject to forfeiture of grant funds.

That this project will be administered by the local or state governmental entity having authority and responsibility for its completion and that such entity will ensure institutional, managerial, and financial capability for proper planning, management and completion of approved projects.

That the projects funded with this grant should demonstrate multi-disciplinary coordination of response efforts, including but not limited to: emergency medical services, emergency management, fire service, law enforcement, hazardous materials, public works, public health, health care facilities, military, government administration, private sector, citizens and communications.

59. **Property Control/Disposition:** Effective control and accountability must be maintained for all personal property. Sub-recipients must adequately safeguard all such property and must assure that it is used solely for authorized purposes. Sub-recipients should exercise caution in the use, maintenance, protection, and preservation of such property.

Title – Title to grant-funded equipment will continue to be held by the recipient or sub-recipient who purchase the equipment. The regulation establishes, however, that this title is a conditional title, meaning that the title is conditioned on the recipient or sub-recipient complying with the use, management and disposition requirements for the equipment in the 2 C.F.R § 200.313, and all other 2 C.F.R Part 200 requirements related to the property management that are applicable to equipment.

Encumbering Equipment – Additionally, recipients and sub-recipients may encumber grant-funded equipment without prior approval from FEMA or the pass-through entity. Recipients with specific questions about encumbering equipment should refer to their program NOFO or contact their program Analyst.

60. **Protected Critical Infrastructure Information (PCII):** That Protected Critical Infrastructure Information (PCII) will be treated in a manner consistent with the Critical Infrastructure Information Act of 2002 (Public Law 107-296) (CII Act), which created a new framework, that enables State and local jurisdictions and members of the private sector to voluntarily submit sensitive information regarding critical infrastructure to DHS/FEMA. The Act also provides statutory protection for voluntarily shared CII from public disclosure and civil litigation. If validated as PCII, these documents can only be shared with authorized users who agree to safeguard the information. PCII accreditation is a formal recognition that the covered government entity has the capacity and capability to receive and store PCII. DHS requires all State Administering Agencies (SAAs) to complete the PCII accreditation process. Accreditation activities include signing a memorandum of agreement (MOA) with DHS, appointing a PCII Officer, and implementing a self-inspection program.
61. **Publications:** That all publications created with funding under this grant shall prominently contain the following statement: “This Document was prepared under a grant from the Federal Emergency Management Administration (FEMA) Grant Programs Directorate (GPD), U.S. Department of Homeland Security (DHS). Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA/GPD or DHS.”
62. **Recording and Documentation of Receipts and Expenditures:** Sub-recipient’s accounting procedures must provide for accurate and timely recording of receipt of funds by source of expenditures made from such funds and unexpended balances. These records must contain information pertaining to grant awards, obligations, unobligated balances, assets, liabilities, expenditures and program income. Controls must be established which are adequate to ensure that expenditures charged to the sub-grant activities are for allowable purposes. Additionally, effective control and accountability must be maintained for all grant cash, real and personal property and other assets. Accounting records must be supported by such source documentation as cancelled checks, paid bills, payrolls, time and attendance records, contract documents, grant award documents, etc.
63. **Rehabilitation Act of 1973 (Article VI):** Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973), (codified as amended at 29 U.S.C. section 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
64. **Reports:** To provide the required quarterly status reports and other information and documentation that may be requested by OKOHS.

To cooperate with any assessments, national evaluation efforts, or information or data collection requests related to any activities within this project.

To provide DHS/FEMA and OKOHS reasonable assistance with assessments conducted to (a) determine the existing level of preparedness within the Sub-recipient’s jurisdiction; (b) determine the homeland security related needs of the jurisdiction, and (c) measure progress in achieving state and federal preparedness goals.

65. **Reporting of Matters Related to Recipient Integrity and Performance (Article XXXIII):** If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies

exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

66. **Reporting Sub-awards and Executive Compensation (Article XLI):** Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.
67. **Retention of Records:** Any records relevant to the grant must be retained for at least three years following the termination date, which may be extended beyond the scheduled termination date, of the OKOHS/DHS/FEMA grant (OKOHS will provide the notice on the OKOHS web site under the grants section regarding the start date of this three-year period). In accordance with the requirements set forth in the 2 C.F.R. Part 200, all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years from the date of submission of the final expenditure report. In cases where litigation, a claim, or an audit is initiated prior to expiration of the three-year period, records must be retained until completion of the action and resolution of issues or the end of the three year period, whichever is later. Retention is required for purposes of Federal examination and audit. Records may be retained in an electronic format.
68. **SAFECOM (Article V):** Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.
69. **Sanctions:** If a Sub-recipient materially fails to comply with the terms and conditions of an award, OKOHS or DHS/FEMA may take one or more of the following actions, as appropriate in the circumstances:
 - Temporarily withhold cash payments pending correction of the deficiency by the Sub-recipient.
 - Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.
 - Wholly or partly suspend or terminate the current award.
 - Withhold future awards for the project or program.
 - Pursue any other legal remedy that may be available.
 - Require reassignment of any tangible or intangible items purchased with OKOHS grant funding to another local jurisdiction.

Prior to taking action, OKOHS will provide the Sub-recipient reasonable notice of intent to impose measures and will make efforts to resolve the problem informally.

70. **Summary Description of Award (Article I):** The purpose of the FY 2021 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goal to Strengthen National Preparedness and Resilience. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. This HSGP award consists of State Homeland Security Program (SHSP) funding in the amount of \$4,602,500.00. This grant program funds a range of activities, including planning, organization, equipment purchase, training, exercises, and management and administration across all core capabilities and mission areas.
71. **Terrorist Financing (Article XXVIII):** Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

72. **Trafficking Victims Protection Act of 2000 (TVPA) (Article XIV):** Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the *Trafficking Victims Protection Act of 2000* (TVPA), codified as amended at 22 U.S.C. Section 7104. The award term is located at 2 C.F.R. Section 175.15, the full text of which is incorporated here by reference.
73. **Training:** All requested or relevant training records of Sub-recipients must be submitted to the OKOHS Training and Exercise Coordinator.
74. **Unauthorized Expenditures:** Examples of **unauthorized expenditures** include but are not limited to:
- Hiring of Public Safety Personnel
 - General use equipment including but not limited to items jurisdictions would normally be expected to have.
 - Items not pre-approved by OKOHS
 - Exercise related costs for non-expendable equipment items (e.g., electronic messaging signs) and/or vehicle/emergency response apparatus costs (other than the cost of fuel/gasoline, which is allowable)
75. **Universal Identifier and System of Award Management (Article III):** Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.
76. **USA Patriot Act of 2001 (Article IX):** Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. sections 175-175c.
77. **Use of DHS Seals, Logo, and Flags (Article XLII):** Recipients must obtain permission from their DHS FAO, prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
78. **Whistleblower Protection Act (Article XLIII):** Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C Section 2409, 41 U.S.C. section 4712, and 10 U.S.C. Section 2324, 41 U.S.C. Sections 4304 and 4310.
79. **Written Approval of Changes:** Sub-recipient must notify OKOHS in writing of any events or changes requiring adjustment in the grant award. Examples include but are not limited to: changes of address, project manager, project site, budget categories or scope.

Authorized Official:

Tyler Brooks, City Manager

Name, *please type or print*



Signature



Date



CHICKASHA, CITY OF

CPD APX4000 3-22

03/03/2022

Billing Address:
CHICKASHA, CITY OF
117 N FOURTH ST
CHICKASHA, OK 73018
US

Quote Date:03/03/2022
Expiration Date:06/03/2022
Quote Created By:
Sean Miller
MR Accounts Manager
Sean.Miller@BearCom.com
4053886399

End Customer:
CHICKASHA, CITY OF
Goebel Music
Goebel.Music@Chickasha.org
(405) 222-6070

Contract: 36273 - SOURCEWELL
Payment Terms:30 NET

Pricing taken from HGAC Contract: RA05-18

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4000 Series	APX4000				
1	H51UCF9PW6AN	APX 4000 7/800 MHZ MODEL 2 PORT	10	\$2,332.00	\$1,702.36	\$17,023.60
1a	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	10	\$0.00	\$0.00	\$0.00
1b	QA02756AB	ENH: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	10	\$1,727.00	\$1,260.71	\$12,607.10
1c	H122BV	ALT: 1/4- WAVE 7/800 STUBBY (NAR6595)	10	\$26.00	\$18.98	\$189.80
1d	H885BK	ADD: 3Y ESSENTIAL SERVICE	10	\$95.00	\$95.00	\$950.00
2	PMMN4065AL	MICROPHONE,IMPRES RSM, IP57	10	\$115.24	\$84.13	\$841.30
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	10	\$169.56	\$123.78	\$1,237.80

Grand Total **\$32,849.60(USD)**



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Purchase Order Checklist	
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)	
PO Number/ Contract Number	
PO Date	
Vendor = Motorola Solutions, Inc.	
Payment (Billing) Terms/ State Contract Number	
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name	
Bill-To Address	
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)	
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)	
PO Amount must be equal to or greater than Order Total	
Non-Editable Format (Word/ Excel templates cannot be accepted)	
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept	
Ship To Contact Name & Phone #	
Tax Exemption Status	
Signatures (As required)	



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Police Department

Agenda Item No. 6.c.

AGENDA ITEM: Discussion, consideration and possible action to approve the purchase of ten (10) hand-held radios using State Contract SW1054 from Motorola Solutions in the amount of \$32,849.60 using the funds received from the 2022 Oklahoma Office of Homeland Security Grant Program.

I. BACKGROUND/DESCRIPTION:

- On 01.31.2022, the Police Department made a grant application to the Oklahoma Office of Homeland Security (OKOHS) seeking funding for (10) ten new hand-held police radios.
- The grant award notification was received on 03.15.2022. The award is in the amount of \$32,849.60 . Final approval to make the purchase has been received from OKOHS.
- The Council approved acceptance of the grant. The grant is a 100% reimbursement grant.
- The grant was submitted with a quote from Motorola Solutions. The Police Department uses Motorola hand-held radios.
- The vendor, Motorola Solutions, is on the State Contract list. Their Oklahoma State Contract # is SW1054.

II. RECOMMENDED ACTION:

Staff recommends approval of the expenditure and utilizing Motorola Solutions, a State Contract supplier/vendor to purchase ten (10) hand-held radios for an amount not to exceed \$32,849.60.

III. FISCAL INFORMATION - This is an unbudgeted item.

IV. FUND INFORMATION:

Dept. Director: Dee Rowell, Chief of Police	Fund	Account	Amount
	(To)		

	FUND	ACCOUNT	AMOUNT
Meeting Date: 04-18-2022	(From) 11-570-6300-004.1		\$32,849.60

V. ATTACHMENTS:

1. Award and Purchase Verification
2. QUOTE-1685634-1CPDAPX40003-22

Goebel Music

From: Christina Daron <Christina.Daron@okohs.ok.gov>
Sent: Tuesday, March 15, 2022 11:04 AM
To: Goebel Music
Subject: FW: Chickasha, City of #1155.025 Award packet and terms and conditions
Attachments: Chickasha, City of #1255.025 Award Packet.pdf; Standard Award Packet 1, 3, 4 2021.pdf

G.C.,

Attached are the award packet and terms and conditions for the portable radio project. Please have both Chief Rowell and Mr. Brooks sign the documents and return them to my attention on or before April 1, 2022, if you have any questions or need any assistance let me know.

Thank you

Christina Daron, Grants, Monitoring
Oklahoma Office of Homeland Security
PO Box 53365
Oklahoma City, OK 73152
Office 405-425-7591
Cell 405-615-2415
Christina.daron@okohs.ok.gov
www.oklahoma.gov/homeland-security

Goebel Music

From: Christina Daron <Christina.Daron@okohs.ok.gov>
Sent: Wednesday, March 16, 2022 12:37 PM
To: Goebel Music
Cc: Kathryn Rowell; Nikki Dallas; Ginny Andrews; Hiram Tabler
Subject: RE: Chickasha Police Homeland Security Grant Program

G.C.

You are good to proceed with the purchase of the items listed on schedule c of the award packet. Once you receive the equipment you can ask for reimbursement.

Christina Daron, Grants, Monitoring
Oklahoma Office of Homeland Security
PO Box 53365
Oklahoma City, OK 73152
Office 405-425-7591
Cell 405-615-2415
Christina.daron@okohs.ok.gov
www.oklahoma.gov/homeland-security

From: Goebel Music <goebel.music@chickashapd.org>
Sent: Wednesday, March 16, 2022 12:20 PM
To: Christina Daron <Christina.Daron@okohs.ok.gov>
Cc: kathryn.rowell@chickashapd.org
Subject: [EXTERNAL] Chickasha Police Homeland Security Grant Program

Ms. Daron,

Attached are our executed documents for the Homeland Security Grant Program Award for Chickasha Police, #1255.025.

If I missed something, please let me know.

Thank you again for your help and service.

G.G. Music, Jr., #301
Assistant Chief
Chickasha Police Department
405.222.6070



CHICKASHA, CITY OF

CPD APX4000 3-22

03/03/2022

Billing Address:
CHICKASHA, CITY OF
117 N FOURTH ST
CHICKASHA, OK 73018
US

Quote Date:03/03/2022
Expiration Date:06/03/2022
Quote Created By:
Sean Miller
MR Accounts Manager
Sean.Miller@BearCom.com
4053886399

End Customer:
CHICKASHA, CITY OF
Goebel Music
Goebel.Music@Chickasha.org
(405) 222-6070

Contract: 36273 - SOURCEWELL
Payment Terms:30 NET

Pricing taken from HGAC Contract: RA05-18

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4000 Series	APX4000				
1	H51UCF9PW6AN	APX 4000 7/800 MHZ MODEL 2 PORT	10	\$2,332.00	\$1,702.36	\$17,023.60
1a	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	10	\$0.00	\$0.00	\$0.00
1b	QA02756AB	ENH: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	10	\$1,727.00	\$1,260.71	\$12,607.10
1c	H122BV	ALT: 1/4- WAVE 7/800 STUBBY (NAR6595)	10	\$26.00	\$18.98	\$189.80
1d	H885BK	ADD: 3Y ESSENTIAL SERVICE	10	\$95.00	\$95.00	\$950.00
2	PMMN4065AL	MICROPHONE,IMPRES RSM, IP57	10	\$115.24	\$84.13	\$841.30
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	10	\$169.56	\$123.78	\$1,237.80

Grand Total **\$32,849.60(USD)**



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Police Department

Agenda Item No. 6.d.

AGENDA ITEM: Discussion, consideration, and possible action to authorize payment to Motorola Solutions Inc. for the installation of communications equipment under 911 Grant Program #911-2019 and NASPO Contract #SW1053M for an amount not to exceed \$182,430.13.

I. BACKGROUND/DESCRIPTION:

- This E911 grant was approved by Council in August of 2020.
- The grant was to upgrade/replace archaic and no longer working equipment in the Police Dispatch center. The radio tower has received two lightening strikes in 2017 also.
- The upgrade/replacement included tower work, furniture replacement, wiring, and electronic communications equipment installation.
- The work was performed in phases due to Covid issues, chip issues, personnel issues for the installers.
- In February 2022, the punch list from BearCom was submitted along with a request to be paid. Project manager, Lieutenant G. O'Brien, spoke with Oklahoma Emergency Management (OEM) concerning closing out the grant prior to all punch list items being finished. OEM gave permission to pay Motorola Solutions Inc. since the project is substantially finished.
- BearCom came to the communications center in late March and finished the punch list. Lieutenant O'Brien agreed BearCom met the requirements to sign the AVTEC Certificate of System Acceptance.

II. RECOMMENDED ACTION:

Staff recommends approval.

III. FISCAL INFORMATION - This was an unbudgeted item.

IV. FUND INFORMATION:

Dept. Director: Dee Rowell, Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From) 27-527-6300-022		\$182,430.13

V. ATTACHMENTS:

1. BearCom-Quote - Chickasha - MSI NASPO - Avtec Proposal (08.28.20)
2. BearCom - Chickasha Police and Fire Punch List 2-3-22
3. CPD letter of agreement
4. AVTEC Certificate of Acceptance signed 03.31.22
5. PO 22-14700, Motorola
6. OEM approval to pay Motorola



Account Manager: Sean Miller

Date: 08.28.20

1111 Cornell Parkway

Quote#: CHICKASHA-20-001

Oklahoma City, OK 73108

Contract Number: NASPO #SW1053M

Prepared For: Gillian O'Brien	Ship to Address:	Ship to Address:
Phone Number: (405) 222-6046	700 W 10th St	700 W 10th St
Email: Gillian.obrien@chickashapd.org	Sulphur, OK 73086	Sulphur, OK 73086
Agency: Chickasha		
Customer #: 1035869140		

Qty	Description	Nomenclature	List Price	Contract Price	Extended
AVTEC Console (Operator) Position Hardware/Software					
3	Scout EX Console - Tier 1 Scout Enterprise Console with Software Audio Package. Includes Scout EX Runtime, DMS seat licenses, P25 Conventional, NXDN Conventional and DMR Conventional and IRR. Windows 10 PC, Monitor, and USB accessories not included. Software License Version.	SFW-SCOUT-EX-T1-SK	\$11,509.20	\$11,509.20	\$34,527.60
3	Avtec USB PTT Desk Microphone, Scout Software Media Workstation	ACCUSB-MIC	\$592.01	\$592.01	\$1,776.03
3	Avtec USB Dual Speaker Kit, Scout Software Media Workstation	ACCUSB-SPK-2	\$775.28	\$775.28	\$2,325.84
3	Avtec USB Headset/handset jack box (single jack), Integrates NENA phone or desk phone at the operators position with Scout. Requires Software Media Workstation. Consult Factory.	ACCUSB-HJB-NENA	\$829.97	\$829.97	\$2,489.91
3	Avtec USB PTT Footswitch Accessory, Software Media Workstation	ACCUSB-FSW-SING	\$288.81	\$288.81	\$866.43
3	Plantronics CA12CD Wireless PTT Headset Base. Headset top is sold separately.	ACC-HED-BASE-WLS-6W	\$760.88	\$760.88	\$2,282.64
8	Headset top, Plantronics Supra HW251N monaural with noise canceling microphone. Requires base.	ACC-HED-TOP-SING-NC	\$104.59	\$104.59	\$836.72
3	PC Small form factor, dual NICs and a solid state hard drive for Console Position or "Plus" Console Packages, MS Windows 10 Enterprise 64 bit OS. Used in a Scout System when a Standard Desktop computer is needed. For use with Scout 4.3 and above.	ACC-CPU-DT-WIN10	\$1,751.09	\$1,751.09	\$5,253.27
3	LED Display, 20" Widescreen VGA input (non-touch)	ACC-LED-20WS	\$253.31	\$253.31	\$759.93
3	10 Port USB Hub, USB3.0	ACCUSB-HUB10	\$71.96	\$71.96	\$215.88
					\$51,334.25
AVTEC Gateways and Endpoint Hardware/Software					
1	Redundant VPGate Software License for a maximum of 24 endpoints; up to 12 may be "B" Licenses. Software Key.	SFW-VPG-L0-SK	\$7,951.38	\$7,951.38	\$7,951.38
7	Connector for OUTPOST Radio port that supports RJ45 cable for 2/4W tone keying and E&M applications.	OUTPOST-RJ-CONN	\$49.89	\$49.89	\$349.23
6	Radio Controller, VoIP, 2 Ports, 12VDC input	OUTPOST-2R	\$2,182.86	\$2,182.86	\$13,097.16



Account Manager: Sean Miller

Date: 08.28.20

1111 Cornell Parkway

Quote#: CHICKASHA-20-001

Oklahoma City, OK 73108

Contract Number: NASPO #SW1053M

Prepared For: Gillian O'Brien	Ship to Address:	Ship to Address:
Phone Number: (405) 222-6046	700 W 10th St	700 W 10th St
Email: Gillian.obrien@chickashapd.org	Sulphur, OK 73086	Sulphur, OK 73086
Agency: Chickasha		
Customer #: 1035869140		

Qty	Description	Nomenclature	List Price	Contract Price	Extended
4	Kit to add support for (1) each Motorola APX endpoint. Includes Software License. Cable included; Outpost purchased separately.	OUTPOST-APX	\$989.24	\$989.24	\$3,956.96
					\$25,354.73
AVTEC Racking Equipment:					
1	24 Port Gigabit Switch with 4 SFP Ports	ACC-NETWK-24P-SFP4	\$2,381.48	\$2,381.48	\$2,381.48
2	3U Rack mount shelf (holds 1-4 Outposts) plus 3U Rack mount power supply	OUTPOST-RACKMT-PKG	\$596.81	\$596.81	\$1,193.62
					\$3,575.10
AVTEC Recommended Spare Equipment:					
1	Radio Controller, VoIP, 2 Ports, 12VDC input	OUTPOST-2R	\$2,182.86	\$2,182.86	\$2,182.86
1	24 Port Gigabit Switch with 4 SFP Ports	ACC-NETWK-24P-SFP4	\$2,381.48	\$2,381.48	\$2,381.48
					\$4,564.34
AVTEC ScoutCare Software and Hardware Maintenance:					
1	Year 1 Annual Software Maintenance and Technical support.	SCOUTCARE-T1	\$7,124.97	\$0.00	\$0.00
1	Year 1 Annual Hardware Maintenance	SCOUTCARE-HARDWARE	\$3,503.01	\$0.00	\$0.00
					\$0.00
AVTEC Shipping, Handling, and Insurance:					
1	Lump sum packaging, shipping, and insurance FOB Origin	***NO CHARGE***	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00
					\$0.00
AVTEC Professional Services and Expenses:					
1	Project Labor and Expenses		\$80,802.55	\$80,802.55	\$80,802.55
					\$80,802.55
800 MHZ CONTROL STATIONS REQUIRED FOR CONSOLE AUDIO:					
4	APX4500 800 MHZ MOBILE RADIO	M22URS9PW1 N	\$1,564.00	\$1,141.72	\$4,566.88
4	ENH: P25 9600 BAUD TRUNKING W/ INTEROPERABILITY	QA02812	\$2,070.00	\$1,511.10	\$6,044.40
4	O2 CONTROL HEAD	GA00804	\$492.00	\$359.16	\$1,436.64
4	CONTROL HEAD SOFTWARE	G444	\$0.00	\$0.00	\$0.00
4	DASH MOUNT	G66	\$125.00	\$91.25	\$365.00
4	ADD: NO RF ANTENNA NEEDED	G89	\$0.00	\$0.00	\$0.00
4	PALM MICROPHONE	W22	\$72.00	\$52.56	\$210.24
4	ADD: NO SPEAKER NEEDED	G142	\$0.00	\$0.00	\$0.00
4	INT: 3 YEAR SERVICE FROM THE START LITE	G24	\$131.00	\$131.00	\$524.00
				\$3,286.79	\$13,147.16



Account Manager: Sean Miller

Date: 08.28.20

1111 Cornell Parkway

Quote#: CHICKASHA-20-001

Oklahoma City, OK 73108

Contract Number: NASPO #SW1053M

Prepared For: Gillian O'Brien	Ship to Address:	Ship to Address:
Phone Number: (405) 222-6046	700 W 10th St	700 W 10th St
Email: Gillian.obrien@chickashapd.org	Sulphur, OK 73086	Sulphur, OK 73086
Agency: Chickasha		
Customer #: 1035869140		

Qty	Description	Nomenclature	List Price	Contract Price	Extended
VHF CONTROL STATIONS REQUIRED FOR CONSOLE AUDIO:					
5	XPR 5550e GOB GPS BT/WiFi - CAPABLE 136-174 MHz 25-45W	AAM28JQN9WA1A N	\$913.00	\$730.40	\$3,652.00
				\$730.40	\$3,652.00
PROJECT TOTAL FOR AVTEC CONSOLES					\$182,430.13

- 1 NASPO CONTRACT #SW1053M
- 2 PURCHASE ORDER TO BE MADE TO MOTOROLA SOLUTIONS, INC.
- 3 PAYMENT TERMS NET 30 DAYS. PURCHASE ORDER MUST REFLECT PAYMENT TERMS.
- 4 P.O. NEEDS TO STATE BILL TO & SHIP TO ADDRESSES
- 5 CUSTOMER WILL PROVIDE ADEQUATE ELECTRICAL TO THE NEW EQUIPMENT RACK AND RELOCATE THE RECORDER RACK TO MAKE ROOM FOR THE AVTEC RACK.
- 6 BEARCOM WILL PROGRAM AND INSTALL NEW CONTROL STATIONS USING EXISTING TRANSMISSION LINE, ANTENNA SYSTEM AND COMBINER.
- 8 CUSTOMER IS RESPONSIBLE FOR INTERFACING EVENTIDE LOGGER TO INCLUDE REQUIRED LICENSES
- 9 QUOTE IS VALID UNTIL 11.30.20



2-3-2022

Chickasha Police Department
Dispatch and Fire Project
Chickasha, Oklahoma

Below, are remaining items to be completed on this project. Some can be completed by BearCom alone, some are courtesy items (not listed in the scope of work) and some cannot be completed without completion of customer related tasks. We are working on scheduling the BearCom alone and courtesy items now. With regards to the customer related tasks, BearCom is committing to complete our side of these items once the customer side is ready.

As these items are completed, we will make sure the items are signed off (initialed) by the customer and BearCom engineer to keep track of the progress.

Remaining Punchlist Items

- Install remaining equipment at Station 2 & program accordingly once installation of supporting customer provided equipment is complete. (Customer Related)
- Cables to connect to CallWorks (BearCom Alone)
- Turn off sidetones on CallWorks (BearCom Alone)
- Train Dispatch Supervisor on Avtec Server Reset, Programming, etc. (BearCom Alone)
- Address EMS Tones in dorm at Fire Station (Tones are delayed over PA from room to room). (Customer Related)

Courtesy Punchlist Items:

- Look at speaker on East door. If it is a quick fix, we will address it. If not, Chickasha PD will call vendor to fix.
- Point out old cables from old console equipment that can be removed from dispatch floor

These are the remaining tasks, as we understand them. If you have any questions, please don't hesitate to call.

Thank You,

Sean Miller
MR Accounts Manager



Sean.Miller@BearCom.com

Mobile: 405.388.6399



CHICKASHA POLICE DEPARTMENT

Professionalism / Respect / Integrity / Dedication / Excellence

February 23, 2022

BEARCOM
1111 Cornell Parkway
Oklahoma City, OK 73108

Re: OEM E911 Management Authority Grant, F#1001202 S# 34

To Whom it may concern:

On February 22, 2022, we consulted with the OK E911 Authority regarding grant # F# 1001202 S# 34 in connection with Motorola Quote # CHICKASHA-20-001 totaling \$182,430.13. The E911 Authority approved payment and closure of our grant based on the letter of acknowledgement & agreement dated February 2, 2022. However, we will not sign off on the AVTEC Certificate of System Acceptance until the following are met or completed:

- Installation of the remaining equipment at Station 2 (programming to follow).
- Train Dispatch Supervisor on AVTEC server reset, programming, etc.

The remaining items are dependent on supporting equipment being installed. Once installation of that equipment has taken place, we expect BEARCOM to complete the punch list items immediately, as payment will have been received. The closure of this project is one of our top priorities and appreciate your willingness to help make that happen.

Respectfully,

K.D. Rowell, Chief of Police
City of Chickasha

Attached: Copy of Acknowledgement letter dated 2-3-2022

Certificate of System Acceptance

Pursuant to the Agreement entered into by Avtec, LLC (Avtec) and Bearcom (Channel Partner), for Chickasha OK PD (Customer), all deliverables, both Product and Services as described in the Statement of Work (SOW) for the Avtec Sales Quote: Q-09803 have been inspected and successfully passed the Acceptance Test Plan (ATP) as described in the SOW.

The Avtec deliverables as defined in the SOW are hereby deemed fully and finally accepted by the Customer's execution of this document.

Customer (Chickasha OK PD)

Gillian O'Brien
Printed Name

[Signature]
Signature

Lieutenant
Title

03/31/2022
Date

Channel Partner (Bearcom)

Printed Name

Signature

Title

Date

Avtec, LLC

Judith A. Bygate
Printed Name

Judith A. Bygate
Signature

Senior Project Manager, Implementation

Title

01/05/2022

Date

P U R C H A S E O R D E R

CITY OF CHICKASHA

PURCHASE ORDER # 22-14700

7/02/2021

Bill

SHIP TO:

CITY HALL - CITY OF CHICKA
117 NORTH 4TH
CHICKASHA OK 73018

ISSUED TO:

VEND #: 99-862 REQ #00036242
MOTOROLA SOLUTIONS INC.
500 W MONROE ST
CHICAGO, IL 60661

Ship to:
Chickasha Police Department
2001 W Iowa Ave.
Chickasha, OK 73018

I HEREBY APPROVE THE ISSUANCE OF THIS
PURCHASE ORDER.

SUSIE EARNEST

DATED THIS 2ND DAY OF JULY , 2021

I HEREBY CERTIFY THAT THE AMOUNT OF THIS ENCUMBRANCE
HAS BEEN ENTERED AGAINST THE DESIGNATED APPROPRIATION
ACCOUNTS AND THAT THIS ENCUMBRANCE IS WITHIN THE
AUTHORIZED AVAILABLE BALANCE OF SAID APPROPRIATION.
LEASA FURR

Payment Terms: Net 30 days

UNITS	DESCRIPTION	G/L ACCOUNT	PRICE	AMOUNT
-------	-------------	-------------	-------	--------

0.00	RADIO EQUIPMENT MOTOROLA SOLUTIONS-\$182,430.013	27 -527-6300-022 COMMUNICATIONS EQUIPMENT	0.00	182,430.13
------	---	---	------	------------

NASPO Contract # SW1053M

*** TOTAL *** 182,430.13

I HEREBY CERTIFY THAT THE MERCHANDISE AND/OR SERVICES
DESCRIBED ABOVE HAVE BEEN SATISFACTORILY RECEIVED AND
THAT THIS PURCHASE ORDER IS NOW A TRUE AND JUST DEBT
OF THIS CITY. THIS PURCHASE ORDER IS THEREFORE APPROVED
FOR CONSIDERATION FOR PAYMENT BY THE GOVERNING BOARD.

DATE:

07-13, 2021

OFFICER OR DEPARTMENT HEAD IN CHARGE

APPROVED FOR PURCHASE

CHRIS MOSLEY

CITY MANAGER

*** APPROVAL BY GOVERNING BOARD ***

THIS PURCHASE ORDER IS APPROVED FOR PAYMENT IN THE
AMOUNT INDICATED ABOVE.

DATE:

Kathryn Rowell

From: Karen Douglas <Karen.Douglas@oem.ok.gov>
Sent: Friday, April 15, 2022 11:29 AM
To: Kathryn Rowell
Cc: Gillian OBrien; Lance Terry
Subject: City of Chickasha_911 Grant Eligible for Reimbursement

Attn: Chief Kathryn Rowell, Chickasha PD

The City of Chickasha received an 'Other Needs' grant from the Oklahoma 911 Management Authority that is eligible to receive 80% reimbursement for the item listed below.

<u>Grant ID#</u>	<u>Item</u>	<u>Amount</u>
F1001201S46	AVTEC Radio Console System	\$182,430.13

Karen Douglas, Grants & Compliance Officer
911 Management Authority
OK Dept of Emergency Management & Homeland Security
(405) 521-3110
karen.douglas@oem.ok.gov



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Fire Department

Agenda Item No. 6.e.

AGENDA ITEM: Discussion, consideration and possible action to authorize the hiring of 6 additional firefighters.

I. BACKGROUND/DESCRIPTION:

Based on 2020 numbers, we gave away 270 EMS transfers to other agencies and received mutual aid 86 times on emergency calls. Losing out on the 270 transfers, we lost a minimum of \$350,000 in potential revenue. Adding 6 firefighters will allow us to run a 3rd ambulance. This 3rd ambulance would allow for additional billing and potential revenue coming in. This additional personnel will also assist in potentially lowering our ISO rating within the city. The 86 mutual aid calls we received cost us a minimum of \$86,000 in potential revenue and meant our citizens were waiting a minimum of 20 minutes for an ambulance to arrive from Tuttle, Rush Springs, Anadarko, or Blanchard. The fire department has not seen a staffing increase since 1987 and we are currently running approximately 4 times the number of calls per year. Our call volume has been steadily rising at 2-3% over the last few years and we anticipate that growth to continue and potentially rise over the next few years as our community grows with new neighborhoods, more business, and the Hwy 81 bypass. These additional personnel will also allow us to manage and control growth within the department as we move into the future with the possible addition of Station 3, that is needed to serve projected growth on the east side of town that is already underserved. Costs to add six additional firefighters are estimated to run around \$450K. Revenue projections related to lost transfers and calls should be able to offset the increase in costs. Based on these projections, the addition of a third ambulance with six additional men is projected to break even.

II. RECOMMENDED ACTION:

Staff recommends authorizing the hiring of 6 additional firefighters

III. FISCAL INFORMATION - Adding the 6 firefighters will virtually pay for itself through billing while enhancing our capabilities in EMS and on the fire ground.

IV. FUND INFORMATION:

Dept. Director: Tony Samaniego, Fire Chief	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Parks and Rec

Agenda Item No. 6.f.

AGENDA ITEM: Discussion, consideration and possible action to authorize staff to solicit bids for the Festival of Light electrical expansion to the north side of the dam in Shannon Springs Park.

I. BACKGROUND/DESCRIPTION:

Staff is request to solicit bids to expand the electricity in Shannon Springs Park north of the dam. The FOL is donating \$120,000.00 for the expansion of the system. This expansion will be at no cost to the city. The city will only be responsible for the electricity bill. According to past electrical bills in Shannon, they average \$20-\$30 a month when not in use and \$30-\$40 when the Festival of Light is using the parks' electricity. This project will add 9 new boxes to the north of the dam for the FOL to plug in displays and trees, and 1 new control panel.

City/CMA will not recommend Council award a bid until donation is received from the FOL committee. Donation is needed prior to awarding the contract in order for the City/CMA to appropriate the funds.

II. RECOMMENDED ACTION:

Staff recommends authorizing staff to solicit bids to expand the electricity to the north of the dam at Shannon Springs Park.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
Meeting Date: April 18, 2022	FUND	ACCOUNT	AMOUNT
	(From)		

V. ATTACHMENTS:

1. Shannon Springs Electrical_Final
2. Chickasha Shannon Spgs Electrical Improvements sketch
3. FEMA BY CHICKASHA GIS
4. FIRMETTE_ef91821c-5144-425d-b807-26b9b0339c76

Request for Proposal – CMA-2202
Shannon Springs Electrical Work

Advertise Date: **April 21, 2022**

Advertise Date: **April 28, 2022**

The City of Chickasha\Chickasha Municipal Authority, Oklahoma, is accepting sealed proposals for Shannon Springs Electrical Work, Shannon Springs Park, Chickasha, OK 73018.

The project consists of expanding the existing electrical, the project will consist of adding new electrical capacity to the North side of the park to allow for the expansion of the annual Festival of lights. All materials are expected to be to professional standards in quality and workmanship.

Bids shall be made in accordance with this Invitation for Bids and the Bidding Documents.

Sealed proposals shall be addressed to City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, Oklahoma 73018, and shall be labeled “**CMA-2202, DO NOT OPEN**” and “Shannon Springs Electrical Work.” Proposals shall be submitted no later than May 12, 2022, local time at 10:30 a.m. It is the sole responsibility of the proponent to ensure that this proposal is actually in the City Hall of the City of Chickasha prior to the expiration of the time and date stated above. Bids will be opened in the City Conference Room, Second Floor – City Hall, 117 N. 4th Street, Chickasha, Oklahoma 73018

The Issuing Office for the Bidding Documents is: City of Chickasha. Technical questions should be emailed to Tyler Brooks City Manager, at tyler.brooks@chickasha.org or call 405.222.6000. Bidding Documents also may be examined at: City of Chickasha Website
<http://www.chickasha.org/Bids.aspx>

Upon consideration of the proposal, the City of Chickasha\Chickasha Municipal Authority reserves the right to accept or reject any and all proposals, to waive technicalities and to make any investigation deemed necessary concerning the proponent’s ability to provide the services as covered by the specifications, and to accept what in their judgment is the most advantageous proposal.

Tyler Brooks
Tyler Brooks, City Manager

C E R T I F I C A T I O N

I certify that the above “Request for Proposal” was posted on the bulletin board of City Hall, City of Chickasha, Oklahoma, on the 19th day of April 2022.

Susan McDaniel, City Clerk

INVITATION TO BID

MAIL SEALED BIDS TO:	PERSONAL OR COMMON CARRIER DELIVERY
City of Chickasha / CMA	Chickasha of Chickasha / CMA
DO NOT OPEN	DO NOT OPEN
Shannon Springs Electrical Work - BID	Shannon Springs Electrical Work - BID
117 NORTH 4TH STREET	117 NORTH 4TH STREET
CHICKASHA, OKLAHOMA 73018	CHICKASHA, OKLAHOMA 73018

DATE BID TYPED: April 15, 2022	BID NO: CMA-2202	TITLE: Shannon Springs Electrical Expansion Work
NO BIDS WILL BE ACCEPTED AFTER: May 12, 2022 @ 10:30 a.m.		CONTRACT PERIOD
VENDORS NAME:		REASON FOR NO BID:
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
AREA CODE:	TELEPHONE NO.	FAX NO.
E-MAIL ADDRESS		DELIVERY:
		FEDERAL EMPLOYER IDENTIFICATION NO. OR SOCIAL SECURITY NO.

NON-COLLUSION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____,

_____ of lawful age, being first duly sworn on oath, says that 1. (s)he is the duly authorized agent of the above bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached. 2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and 3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

- a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
- b. to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, nor
- c. in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

Notary

My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

BUSINESS RELATION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____,

_____ of lawful age, being first duly sworn on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist; Affiant should so state).

Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

Notary

My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

SEALED BIDS: All sheets bid on and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE). The face of the envelope shall contain, in addition to the mailing address, the words "SEALED BID" the date of the bid opening and the contract number. Bids submitted in Federal Express or other specialized delivery envelopes shall be enclosed in a separate envelope marked as indicated above. Bids not submitted in properly marked envelopes or on the attached bid form shall be rejected. In the case of "No Bid" the vendor shall return the "Invitation to Bid" with the "Reason for No Bid" properly filled in, to remain on the City of Chickasha's active vendor/contractor list

EXECUTION OF BID: Bid must contain an original signature of an authorized representative in the space provided. Bids must be typed or printed in ink. Use of erasable ink is not permitted. ALL CORRECTIONS MADE BY BIDDER TO HIS BID MUST BE INITIALED.

BID OPENING: It is bidder's responsibility to assure that his bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered, will not be considered. Offers by telegram or telephone are not acceptable. **NOTE:** Bid files may be examined during normal working hours by appointment. Bid tabulations WILL NOT be provided by telephone.

MISTAKES: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern.

INVOICING AND PAYMENT: The vendor shall be paid upon submission of proper certified invoices to the City of Chickasha at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment.

WAIVER: City of Chickasha reserves the right to waive any general provision, special provision or minor specification deviation when considered to be in the best interest of the City of Chickasha. Any bid received by the awarding public agency or an officer or employee thereof, more than ninety-six (96) hours excluding Saturdays, Sundays and holidays before the time set for the opening of bids, or any bid so received after the time set for opening of bids, shall not be considered by the awarding public agency and shall be returned unopened to the bidder submitting same.

GENERAL PROVISIONS

1. Definitions

- A. “City” means the City of Chickasha/Chickasha Municipal Authority, Oklahoma
- B. “Acquisition” means items, products, materials, supplies, services, and equipment the City acquires by purchase, lease purchase, or rental.
- C. “Bid” means an offer in the form of a bid, proposal, or quote a bidder submits in response to a solicitation;
- D. “Bidder” means an individual or business entity that submits a bid in response to a solicitation;
- E. “Solicitation” means a request or invitation by the Director of Parks and Recreation for a supplier to submit a priced offer to sell acquisitions to the City. A solicitation may be an invitation to bid, request for proposal, or a request for quotation; and
- F. “Supplier” or “Vendor” means an individual or business entity that sells or desires to sell acquisitions to the city.

2. Submission

Sealed bids will be received by the City of Chickasha/CMA for furnishing of equipment, materials, and supplies and incidental items necessary to perform the work as outlined in these specifications. Copies of all bid documents are available for inspection in the Office of the Parks and Recreation Director. Bids are to be submitted to the City Clerk, Susan McDaniel, City of Chickasha, 117 North 4th Street, Chickasha, OK 73018, no later than May 12, 2022, at 10:30 a.m. as indicated on the BID FORM. Submission of a Bid shall constitute an agreement on the part of the Bidder to all terms and conditions contained therein.

Bids received by the city after the response due date and time shall be deemed non-responsive and shall NOT be considered for any resultant award.

3. Insurance and Bonds

The policies of insurance shall be executed by an insurance or indemnity carrier authorized to do business in the State of Oklahoma and shall in all respects conform to the requirement of Governmental Tort Claims Act, Title 51 Oklahoma Statutes Sections 151 et seq. With liability limits to be no less than the amount specified therein and with the City of Chickasha/Chickasha Municipal Authority to be additional insured on all such required policies of insurance.

The successful Bidder will be required to execute the agreement and provide all necessary bonds and insurance within ten (10) calendar days from the date the Notice of Award is delivered to the Bidder.

The following bonds are required for this project:

- 1. Bid Bond
- 2. Performance Bond
- 3. Maintenance Bond
- 4. Statutory Bond

The following insurance documents are required for this project:

1. General Liability
2. Workers' Comp.
3. Auto Liability

The City shall be named as an additional insured.

4. Rejection of Bid

The City/CMA reserves the right to reject any and all bids. A bid may be rejected when the bidder imposes terms or conditions that would modify requirements of the solicitation or limit the bidder's liability to the city.

5. Award of Contract

The City/CMA may award the contract to more than one bidder by awarding the Contract(s) by item or groups of items or may award the Contract on an ALL OR NONE basis, whichever is deemed by the City/Chickasha Municipal Authority to be in the best interest of the City of Chickasha/Chickasha Municipal Authority.

Contract awards will be made to the lowest and best bidder(s) unless the solicitation specifies that the best value criteria is being used.

Only properly completed bids will be considered. A completed Bid shall include the following:

1. A fully completed "Bid Form".
2. A completed and Notarized "Non-Collusion Affidavit", "Business Relation Affidavit".
3. A Certified, Cashier's Check or Bid Bond made payable to the City of Chickasha in an amount of Five percent (5%) of the total amount of the bid submitted.

BID OPENING

Sealed bids shall be opened by the City Clerk at City Hall, 117 N. 4th, Chickasha, Oklahoma 73018 on the 12th day of May 2022 at 10:30 o'clock a.m.

Pre BID Meeting

No pre bid meeting is planned but it is advised that vendor inspect location before bidding.

Base Bid - Shannon Springs Electrical:

- a) The Contractor shall be responsible for hauling and disposal of the waste material.
- b) Build 1 Master Control Panels on galvanized steel racks. Panels, boxes, and disconnects new rain tight equipment to meet N.E.C. requirements.
- c) Each MCC shall be surrounded by chain-link fence with green vinyl coated privacy slats and concrete curbs 5" high.
- d) Install new 9 watertight pedestal mount distribution panels to provide for the safe operation of lights. Power to each pedestal should be split into two circuits or sized appropriately to prevent overloading. Pedestals shall have a lockable enclosure which allows for extension cords to be in use while the enclosure is closed and shall be no more than 36" high unless in the flood zone stated in this bid package those shall be elevated 1-foot above flood plain. Each panel needs to be able to safely accommodate 40 extension cords. The panels may be custom built to meet height requirements. Details and pictures of the proposed power pedestals must be submitted with the sealed bid. The 9 new floodproof pedestals will be located north of the Shannon Springs dam. Map is included in this bid packet.
- e) Each MCC including the new MCC (9) shall have a mechanical timer installed to allow automatic operation (On/Off) of Christmas lights.

Bid Sheet

Base Bid:

Item a) \$ _____

Item b) \$ _____

Item c) \$ _____

Item d) \$ _____

Item e) \$ _____

Base Bid Total \$ _____

I certify that the above quote is correct, and the delivery date can be met. I understand that if the quote is not honored or the delivery date is not met the City of Chickasha/Chickasha Municipal Authority may withdraw the award and as a result your firm will be disqualified as a bidder for the City of Chickasha/Chickasha Municipal Authority.

DATE: _____

FIRM NAME: _____

SIGNATURE: _____

BY: _____

TITLE: _____

E-MAIL _____

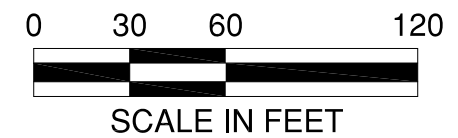
Subscribed and sworn before me this ____ day of _____, 2022.

My commission expires: _____ Notary Public
Commission # _____



APPARENTLY IN FLOODPLAIN

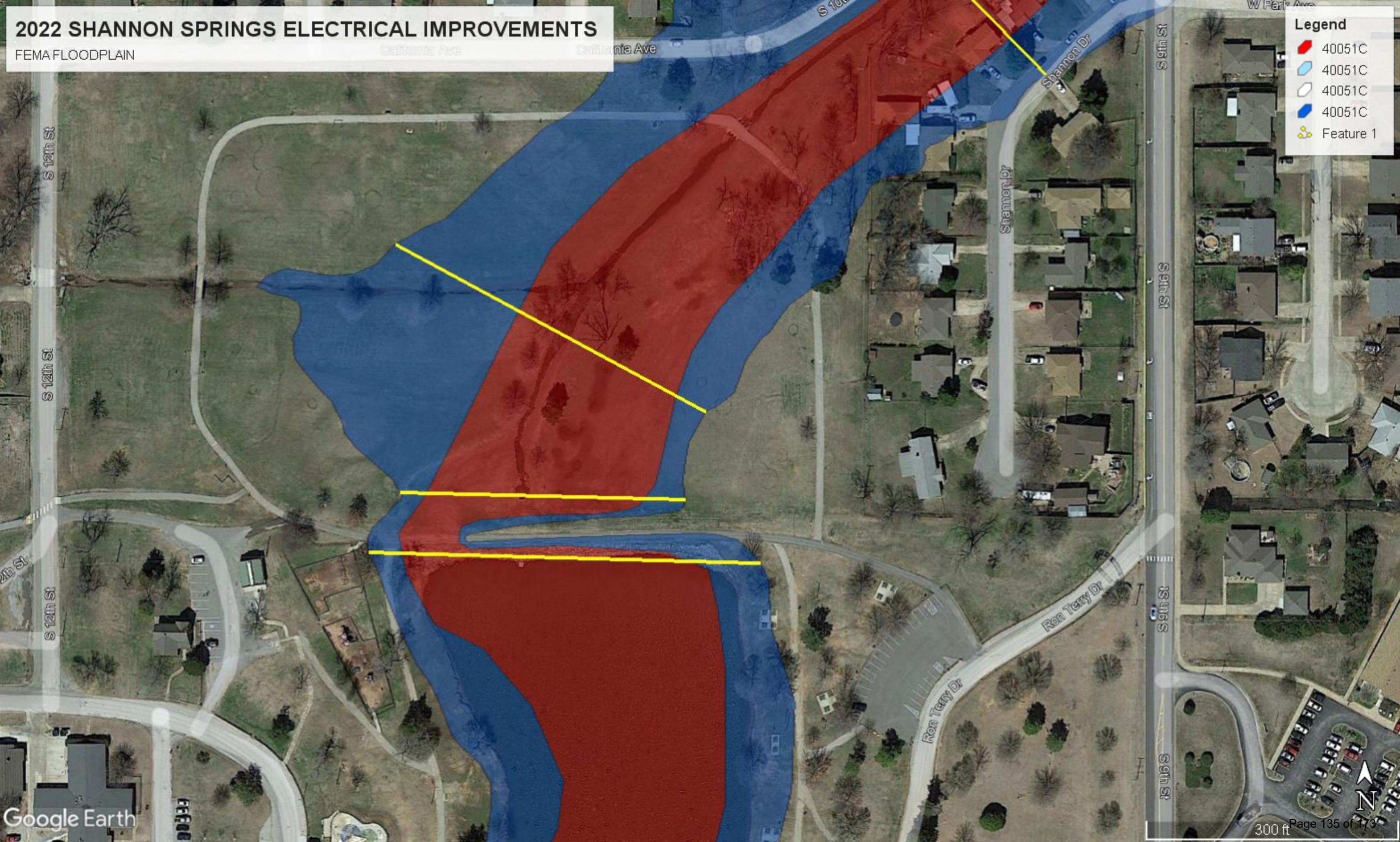
POSSIBLY IN FLOODPLAIN



PRELIMINARY
NOT APPROVED
FOR CONSTRUCTION

2022 SHANNON SPRINGS ELECTRICAL IMPROVEMENTS

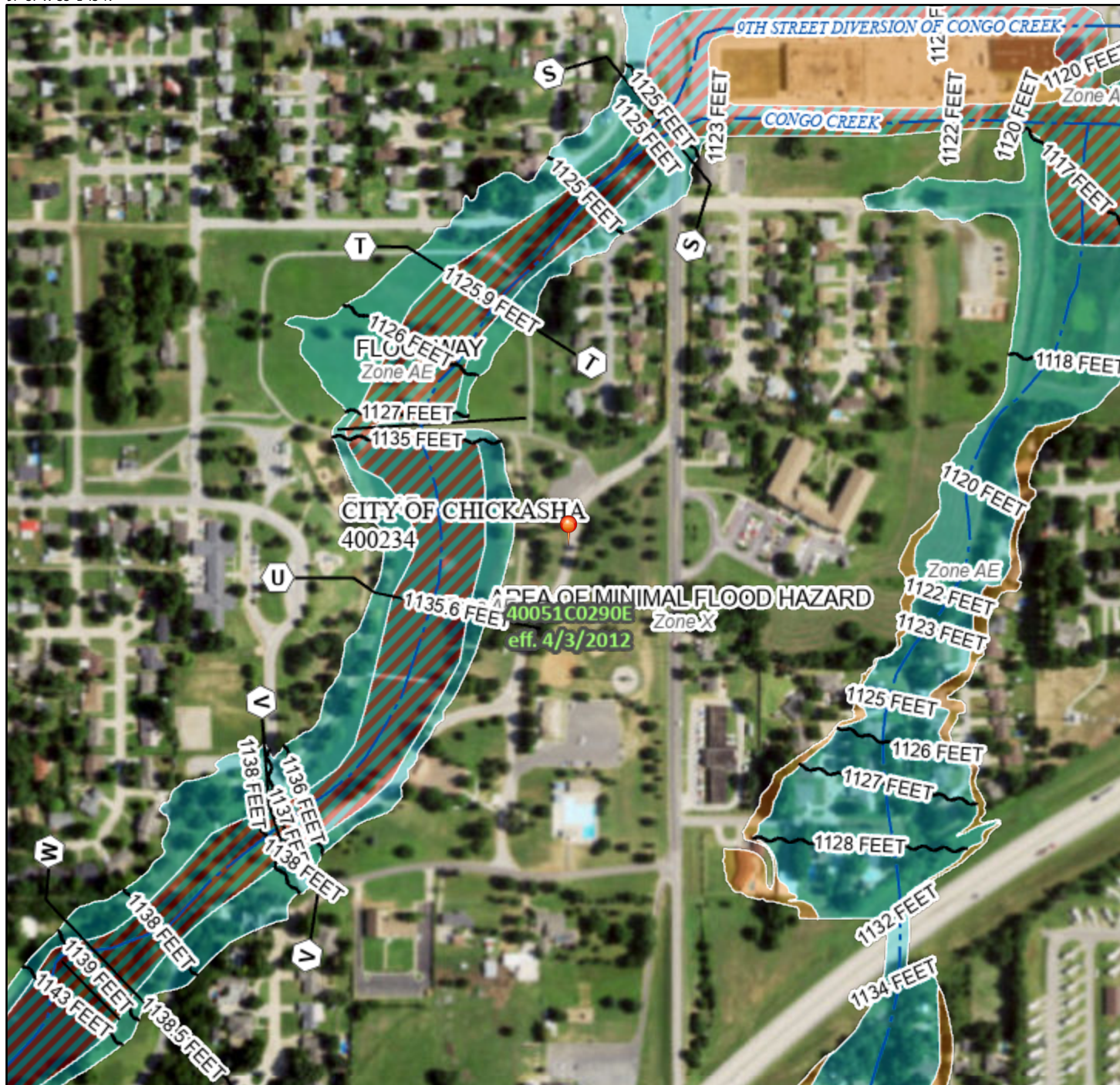
FEMA FLOODPLAIN



National Flood Hazard Layer FIRMMette



97°57'W 35°1'45"N



0 250 500 1,000 1,500 2,000 Feet 1:6,000

Basemap: USGS National Map: Orthoimagery: Data refreshed October, 2020

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, A99
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard Zone X
		Effective LOMRs
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		20.2 Cross Sections with 1% Annual Chance Water Surface Elevation
		17.5 Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
MAP PANELS		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
		Digital Data Available
		No Digital Data Available
		Unmapped



The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 3/16/2022 at 10:32 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: City Clerk

Agenda Item No. 6.g.

AGENDA ITEM: Discussion, consideration and possible action to approve an Agreement between the Oklahoma Department of Transportation and the City of Chickasha to remove a portion of US-81 from the Highway System upon opening of the Chickasha Bypass.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve the Agreement between the Oklahoma Department of Transportation and the City of Chickasha to remove a portion of US-81 from the Highway System upon opening of the Chickasha Bypass and authorize the Mayor and City Clerk to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Tyler Brooks, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:

1. Agreement Letter to Mayor Mosley
2. Agreement US81 to become City Street in Chickasha
3. Resolutions for the bypass and removal of US-81 from the highway system (002)

March 21, 2022

The Honorable Chris Mosley
Office of the Mayor
City of Chickasha
117 N. 4th Street
Chickasha, OK 73018

Re: Agreement to remove a portion of US-81 from the Highway System upon opening of the Chickasha Bypass.

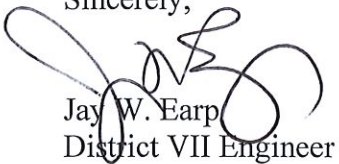
Dear Mayor Mosley,

The Department and the City of Chickasha have been working together for several years to plan, purchase right-of-way and relocate utilities for an alternate route along the west side of Chickasha. We are still a couple of years from beginning construction, with the first grading projects scheduled for 2023.

Please find the attached agreement with further formalizes discussions and resolution no. 2012-03R. Upon the opening of the new highway to through traffic, ODOT will make necessary repairs to the existing section of US-81 from Almar Dr. extending north to the US-62 (Choctaw Rd.) intersection in accordance with Title 69. ODOT will then transfer ownership to the City as outlined in the attached agreement

If you have any questions regarding this agreement, please let me know. Please return the signed agreement to our office in Duncan for further signatures.

Sincerely,



Jay W. Earp
District VII Engineer

Attachments

**AGREEMENT BETWEEN THE
OKLAHOMA DEPARTMENT OF TRANSPORTATION
AND
THE CITY OF CHICKASHA**

This Agreement is made and entered on the ____ day of _____, 2022 by and between the Oklahoma Department of Transportation (hereinafter referred to as "ODOT"), and the City of Chickasha (hereinafter referred to as "CITY").

WITNESSETH:

WHEREAS, ODOT is charged under the laws of the State of Oklahoma with the construction and maintenance of highways which are designated as a part of the State Highway System; and,

WHEREAS, ODOT and the CITY are authorized to enter into agreements with one another for joint or cooperative action pursuant to the State Highway Administration Act at Title 69 O.S. § 304.

NOW, THEREFORE, for and in consideration of the mutual needs of the parties, ODOT and the CITY hereby mutually agree as follows:

SECTION 1: Purpose of the Agreement

This Agreement is to remove a segment of United States Highway 81 and adjacent frontage roads within the corporate limits of the municipality from the State Highway System and convert this segment to a municipal street owned by the CITY, pursuant to 69 O.S. § 501 (C). The removed segment of United States Highway 81 begins on the south of side Almar Dr. and extends north approximately 2.22 miles to the south side of the US 62 (Choctaw Rd.) intersection.

SECTION 2: Right-of-Way to be Conveyed

ODOT shall determine the specific right-of-way to be conveyed to the CITY and execute a conveyance of title document for all right-of-way within the corporate limits of the CITY for United States Highway 81 described in Section 1.

SECTION 3: Necessary Improvements by ODOT

ODOT shall make all necessary improvements to the road to meet the minimum design guidelines as required by 69 O.S. § 50I(D) prior to transferring the state highway to the CITY. Any ADA compliance upgrades will be performed by the CITY.

SECTION 4: Acceptance of Right-of-Way by CITY

Upon ODOT's completion of all necessary improvements to the subject right-of-way pursuant to Section 3, the CITY hereby agrees to accept the conveyance of title of all of the described right-of-way from ODOT to be dedicated and accepted by the CITY in trust for the public use and enjoyment as a municipal street thereafter maintained by the CITY.

SECTION 5: Mutual Agreements

Both parties mutually agree to do all things necessary or legally required to accomplish the purposes of this Agreement and close the transaction contemplated herein.

IN WITNESS THEREOF, Mayor _____ of the City of Chickasha has set his hand and seal this _____ day of _____, 2022, and Brian Taylor, Chief Engineer, Oklahoma Department of Transportation has set his hand and seal this _____ day of _____, 2022.

CITY OF CHICKASHA:

Mayor

ATTEST:

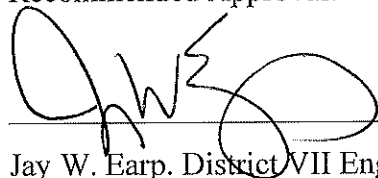
Approved as to Form and Legality:

City Clerk

Municipal Counselor

OKLAHOMA DEPARTMENT OF TRANSPORTATION

Recommended Approval:



Jay W. Earp, District VII Engineer

Approved as to Form and Legality:

David Allen Miley, Assistant General Counsel

APPROVED:

Brian Taylor, Chief Engineer



CHICKASHA

OFFICE OF THE
CITY MANAGER

January 22, 1999

Mr. Neal McCaleb
Secretary of Transportation
Oklahoma Department of Transportation
200 N. E. 21st Street
Oklahoma City, Oklahoma 73105

RE: Proposed West By-pass - Chickasha, Oklahoma

Dear Secretary McCaleb:

On January 19, 1999, the City of Chickasha City Council approved the enclosed Resolution No. 99-02R requesting that the Oklahoma Department of Transportation include in their highway projects, a proposed by-pass on the west side of the City of Chickasha. This by-pass would primarily route truck traffic from the southern boundary of the City of Chickasha to the intersection of Highway 62 and Highway 81 on the west side of Chickasha.

The Chickasha City Council, Chickasha Chamber of Commerce and the Grady County Economic Development Authority all agree that this proposed project would not only provide relief to traffic congestion throughout the Chickasha area, it would also provide some economic development opportunities that are not currently available. We respectfully request that you and the Commission look very favorably upon this project.

If we can be of any assistance, please do not hesitate to contact us.

Sincerely,

CITY OF CHICKASHA


Larry Shelton
City Manager

LS:sb

Enclosure - Res. No. 99-02R

cc: Mr. Bob Rose, Division Engineer
Mayor and City Council

RESOLUTION NO. 99-02R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, OKLAHOMA, REQUESTING THAT THE OKLAHOMA DEPARTMENT OF TRANSPORTATION ADD THE WEST BYPASS TO APPROVED HIGHWAY PROJECTS.

Be it remembered that on the 19th day of January, 1999, at a regular meeting of the City Council of the City of Chickasha, the following resolution was presented, read and adopted:

WHEREAS, the State of Oklahoma adopted HB 1629 allocating funds for Highway Infrastructure Improvements; and

WHEREAS, this legislation includes improvements on State Highway 19 from Chickasha to Alex; and

WHEREAS, Oklahoma Department of Transportation has included improvements on U. S. Highway 81 from Verden to Chickasha and Blanchard to Chickasha in its current five-year plan; and

WHEREAS, the City of Chickasha is very appreciative of the above projects and recognizes their benefit to this community; and

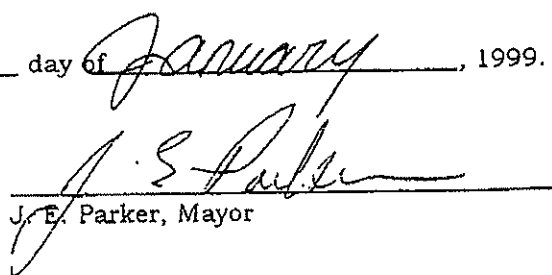
WHEREAS, the City of Chickasha feels the inclusion of an additional project in the next phase of funding will address some major traffic concerns; and

WHEREAS, the Oklahoma Department of Transportation has concluded that this project has a positive cost benefit ratio; and

WHEREAS, this project has received favorable comments from the Chickasha Chamber of Commerce and Grady County Economic Development Council.

NOW THEREFORE, the City of Chickasha requests that the Oklahoma Department of Transportation add the West Bypass to the projects approved for funding and constructing.

Adopted and approved this 19th day of January, 1999.


J. E. Parker, Mayor

ATTEST:


Sharon Chapman, City Clerk

(SEAL)



*Office of the
City Manager*

Bob Rose, Division Engineer
O.D.O.T.
P.O. Box 460
Duncan, OK 73534-0460

Re: City of Chickasha, Resolution No. 2012-03R – Expressing Support for a
Bypass of Highway 81.

Mr. Rose:

Enclosed you will find a copy of the Resolution which passed at the City Council
Meeting held on April 2, 2012.

Should you have any questions or need anything further, please do not hesitate to
contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Stewart C. Fairburn", followed by a horizontal line.

Stewart C. Fairburn
City Manager

Enclosure: Resolution No. 2012-03R

RECEIVED
APR 09 2012
O.D.O.T. DUNCAN

RES. NO. 2012-034

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, EXPRESSING SUPPORT FOR A BYPASS OF HIGHWAY 81.

WHEREAS, Highway 81 is a main interstate thoroughfare whose traffic is predicted to increase dramatically over time, and

WHEREAS, the development along the Highway 81 Corridor through town has continued to grow and the mixture of local and pass-through heavy truck and trailer traffic is creating concerns, especially at the intersection of Highways 62 and 81, and

WHEREAS, ODOT has been working on plans for the Highway 81 Bypass, and has identified the western Bypass as the best alternative, and

WHEREAS, ODOT has listened to the concerns of the residents and owners in the planning area, and has moved the route further from the Bible Baptist Church property, and has expanded the planning area further west to determine the feasibility of moving the route further west to lessen the impact on current residents, especially those at the Harbors subdivision, and

WHEREAS, the Mayor and City Council of Chickasha have determined that it is of vital importance that a Highway 81 Bypass be built to relieve the traffic on 4th Street through the City;

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, OKLAHOMA:

1. That the Mayor and City Council fully support the work of ODOT in developing a Highway 81 bypass in order to relieve current and future traffic conditions along 4th Street.
2. That ODOT is urged to continue looking for route options or ways to minimize the impact of this new roadway on the current residents in the planning area.
3. That the Mayor and City Council do realize that the maintenance of 4th Street will become the responsibility of the City, and do ask that ODOT continue to maintain and to rehabilitate Highway 81 through Chickasha prior to the opening of the new bypass, in such manner that the road condition is rated very good when the City maintenance begins.

This Resolution shall be in full force and effect from and after its passage and approval by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma.

Adopted this 2nd day of April 2012.



Henry Ross, Mayor

ATTEST:


Gina L. Snedeker Clerk/Finance Director
(SEAL)





City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: City Clerk

Agenda Item No. 6.h.

AGENDA ITEM: Discussion, consideration and possible action to approve a request from the Chickasha Rotary Club to conduct 5K & Fun at 6:00 a.m. on Saturday, April 30, 2022.

I. BACKGROUND/DESCRIPTION:

- A request has been received from the Chickasha Rotary Club to conduct their annual 5K/Fun Run starting at the Rock Island Depot on Saturday, April 30, 2022. This event will begin at approximately 6:00 a.m. and conclude around noon.
- The Chickasha Rotary Club is giving all proceeds derived from this event to various local projects. Therefore, they are requesting all fees be waived for this event.
- A Certificate of Liability Insurance has already been supplied for the event and an Indemnification Agreement will be executed prior to the event.

II. RECOMMENDED ACTION:

Approve the request from the Rotary Club to conduct their 5K/Fun Run on Saturday, April 30, 2022 and waive all associated fees as requested.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:

1. Letter of Request - Chickasha Rotary Club
2. Amusement Event License Application - Chickasha Rotary Club
3. Map routes - 2
4. Rotary Club - Certificate of Liability Insurance

Chickasha Rotary Club
PO Box 115
Chickasha, OK 73023

April 14, 2022

Mr. Tyler Brooks
City of Chickasha
117 N. 4th Street
Chickasha, OK 73018

Re: Chickasha Rotary Club

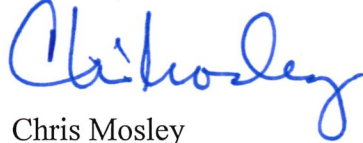
Dear Mr. Brooks, the Chickasha Rotary Club is wishing to hold its annual 5K and 1 Mile Fun Run on April 30 starting at the Depot.

The 5K Run will initiate from the Depot, head west to 8th Street, turn south to Georgia and return on the same course. The Fun Run will start from the Depot, head south on 1st to Ada Sipuel and return north on 1st.

We request assistance at crossing 4th, HWY 81. We also desire for you and the Honorable Mayor to waive associated fees as the Chickasha Rotary Club is a nonprofit international organization which serves Chickasha.

Thank you for your attention.

Sincerely,



Chris Mosley
Rotarian



City of

Chickasha

Community Development

OUTDOOR AMUSEMENT EVENT LICENSE APPLICATION

Date: April 14, 2022 Event Date(s) & Times: April 30 8am -> 12pm

Event Type (Include a description of all events and functions):
Chickasha Rotary Club 5K and 1 mile fun run

Applicant: Chickasha Rotary Club

Mailing Address: P.O. Box 115

City: Chickasha State: OK Zip: 73018

Event Address or location description: Chickasha Depot

Property Owner: City of Chickasha Phone Number: _____

Mailing Address: 117 N. 4th

City: Chickasha State: OK Zip: 73018

Present Zoning District: _____ Size of Event Space (Acres): _____

Type of Sanitary Facilities to be Provided: none

Type of Solid Waste Facilities to be Provided: none

Combined Estimated Number of Participants/Spectator's: 100

Describe Parking Facilities to be Provided (Including surface type, access and number of spaces):

See attached maps of the 5K and fun run.

REQUIREMENTS

☐ Advertising Signs: NO Off-Premises Advertising Signs shall be allowed.

☐ FEE: Application fee of \$25.00 (non-refundable). Receipt Number: Please waive the fee as Rotary is a nonprofit organization serving Chickasha

Comments:

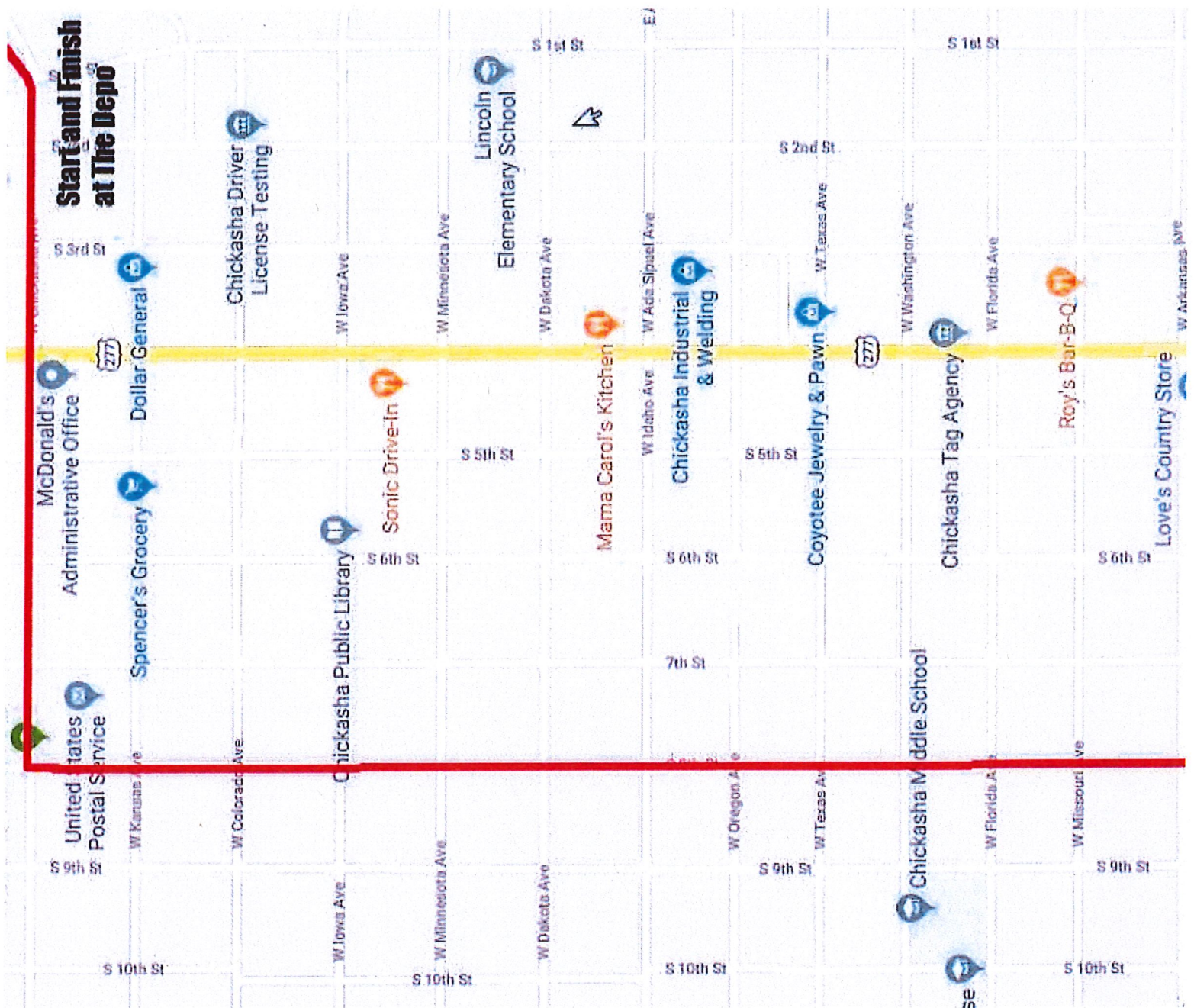
☐ Reviewed By: _____ Police Department _____

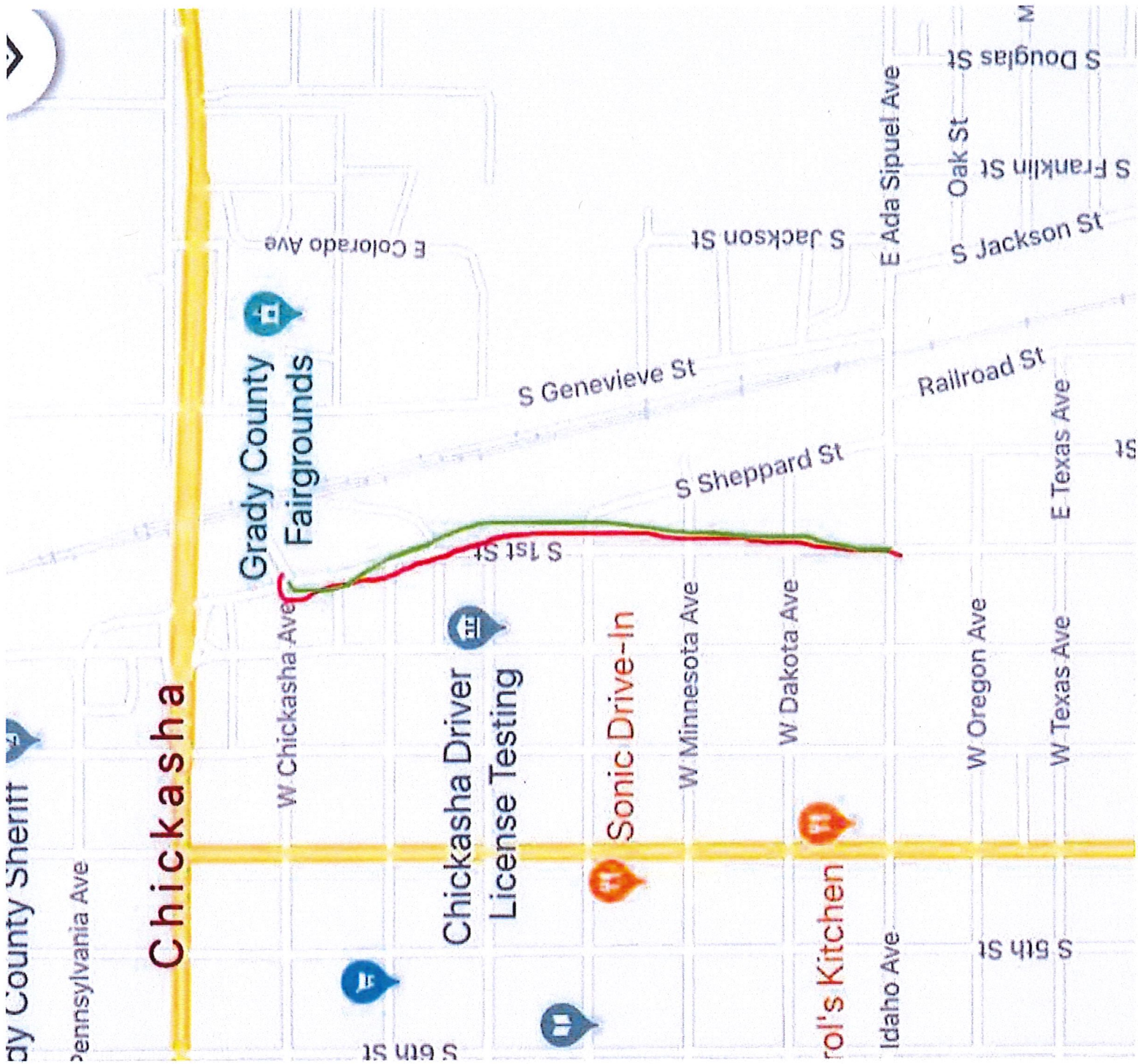
☐ Reviewed By: _____ Fire Department _____

☐ Reviewed By: _____ Public Works _____

☐ Reviewed By: _____ Community Development _____

☐ Approved ☐ Denied By: _____ City Manager's Office







CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	CONTACT NAME: Ali Sulita	
	PHONE (A/C, No, Ext): 1-833-3ROTARY	FAX (A/C, No): 630-285-4062
	E-MAIL: rotary@ajg.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Lexington Insurance Company	19437
INSURED All Active US Rotary Clubs & Districts Chickasha Rotary Club 1731 of District 5770 ATTN: Risk Management Dept. 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 899307648

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		015375594	7/1/2021	7/1/2022	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			015375594	7/1/2021	7/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ AGGREGATE \$ \$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	NOT APPLICABLE			PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

City of Chickasha

Rotary Club of Chickasha, Oklahoma
Rotary Run, April 30, 2022

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cynthia L. G. Norton

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City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Finance

Agenda Item No. 6.i.

AGENDA ITEM: Discussion, consideration and possible action to engage HSPG & Associates, LLC to perform the City of Chickasha's audit services for FY 20-21 and authorize Mayor to execute same.

I. BACKGROUND/DESCRIPTION:

Chris Angel notified the City of Chickasha of his intentions to retire from municipal auditing effective April 30, 2022. In the event the audit can not be completed prior to April 30th, Chris has recommended that the City of Chickasha engage HSPG & Associates to complete the audit and issue the reports. HSPG & Associates have provided a copy of the engagement letter for execution.

II. RECOMMENDED ACTION:

Staff recommends approving HSPG & Associates as our audit firm for FY 20-21 and executing the engagement letter provided by them.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:

1. HSPG & Assoc - Single Audit Engagement Letter - FY 2021



Fiscal 2021 Single Audit Engagement Letter

April 5, 2022

To the Honorable Mayor, Members of the City Council, and Management
City of Chickasha, Oklahoma

We are pleased to confirm our understanding of the services we are to provide the City of Chickasha, Oklahoma (the “City”) for the year ending June 30, 2021. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City as of and for the year ending June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the City’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City’s RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management’s discussion and analysis
- 2) Budgetary comparison information
- 3) Pension plan and other post-employment benefit schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the City’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a separate written report accompanying our auditor’s report on the financial statements or in a report combined with our auditor’s report on the financial statements:

- 1) Schedule of expenditures of federal awards
- 2) Combining and individual fund statements

HSPG & ASSOCIATES, PC

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Honorable Mayor and Members of the City Council of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud

could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of HSPG & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a federal agency providing direct or indirect funding or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of HSPG & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by an outside regulator. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit as soon as possible. Patrick Hollingsworth is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Andy Cromer will be your primary contact.

Our fee for the financial statement audit will be \$33,300. This fee includes our miscellaneous charges, such as travel, meals, copies, etc. This fee does not include any compliance testing required by the Uniform Guidance. If major programs are required to be tested under the Uniform Guidance, each major program will be \$3,900. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign a copy of this letter and return it to us.

Sincerely,

HSPG & Associates, P.C.

HSPG & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Chickasha.

Management signature: _____

Title: _____

Governance signature: _____

Title: _____



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Administration

Agenda Item No. 6.j.

AGENDA ITEM: Discussion, consideration and possible action to approve an amendment to the City of Chickasha Employee Policy and Procedure Manual, Chapter 5, Leaves of Absence, Titles: Vacation and Sick Leave Accruals to change the number of hours and timing of accruals of vacation leave and sick leave for Department Heads.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve an amendment to the City of Chickasha Employee Policy and Procedure Manual, Chapter 5, Leaves of Absence, Titles: Vacation and Sick Leave Accruals to change the number of hours and timing of accruals of vacation leave and sick leave for Department Heads.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Tyler Brooks, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 4-18-2022

Meeting Date: 4/18/2022

Department: Finance

Agenda Item No. 6.k.

AGENDA ITEM: Discussion, consideration and possible action to authorize Statement of Work agreement with Standleys for IT computer setup and imaging services to be paid from ARPA Funds and authorize Mayor to execute same.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve entering in to a Statement of Work agreement with Standleys for IT computer setup and imaging services to be paid from ARPA Funds and authorize Mayor to execute same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 18, 2022	(From)		

V. ATTACHMENTS:

1. Schedule A - Standleys SOW
2. Standleys -Statement of Work

City of Chickasha
Computer Upgrades

		Lap Top - Touch Screen	Lap Top w/o Touch Screen	Desktop	RAM	Solid State Drive	Dual Monitors	Docking Station	Wireless Keyboard & Mouse	Camera	Speakers
Leadership Team											
Tyler Brooks		1			32 GB	Yes	Yes	Yes	Yes	Yes	Yes
Cindy Rogers		1			32 GB	Yes	Yes	Yes	Yes	Yes	Yes
Rachel Bernish		1			32 GB	Yes	Yes	Yes	Yes	Yes	Yes
Darren Martin		1			32 GB	Yes	Yes	Yes	Yes	Yes	Yes
Kyle Marks		1			16 GB	Yes	Yes	Yes	Yes	Yes	Yes
Lillie		1			16 GB	Yes	Yes	Yes	Yes	Yes	Yes
Chief Tony Samaniego		1			32 GB	Yes	Yes	Yes	Yes	Yes	Yes
Chief Rowell		1			32 GB	Yes	Yes	Yes	Yes	Yes	Yes
David Buchanan		1			16 GB	Yes	Yes	Yes	Yes	Yes	Yes
Susan McDaniel		1			16 GB	Yes	Yes	Yes	Yes	Yes	Yes
Shae Mortimer							Yes				
<i>Curently uses an Apple laptop/needs 2 big 27" Screens</i>											
Share		2			16 GB	Yes	Yes	Yes	Yes	Yes	Yes
Finance Team											
Robert Brooks			1		32GB	Yes	Yes	Yes	Yes	Yes	Yes
Tracey Austin			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Bonnie Lawler			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Kristin Potter			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Reschelle Pettit			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Kelly				1	16GB	Yes	Yes		Yes	Yes	Yes
Becky Kuykendall				1	16GB	Yes	Yes		Yes	Yes	Yes

City of Chickasha
Computer Upgrades

Intern 1				1	16GB	Yes	Yes		Yes	Yes	Yes
Intern 2				1	16GB	Yes	Yes		Yes	Yes	Yes
Community Development											
Madison			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Caleb Lester				1	16GB	Yes	Yes		Yes	Yes	Yes
Jessica				1	16GB	Yes	Yes		Yes	Yes	Yes
Library											
Courtney			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Beth			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Brandi			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Sandy				1	16GB	Yes	Yes		Yes	Yes	Yes
New Staff				1	16GB	Yes	Yes		Yes	Yes	Yes
Shared				1	16GB	Yes	Yes		Yes	Yes	Yes
Michelle				1	16GB	Yes	Yes - 27 In				
CIRC				1	16GB	Yes	Yes		Yes	Yes	Yes
CIRC				1	16GB	Yes	Yes		Yes	Yes	Yes
Rotate out used to public possibly											
Fire											
Major			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Shirlene			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Shared/EMS Chief			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Training/Captain			1		16GB	Yes	Yes		Yes	Yes	Yes
Captain Room				1	16GB	Yes	Yes		Yes	Yes	Yes
Captain Room				1	16GB	Yes	Yes		Yes	Yes	Yes
EMS Reporting				1	16GB	Yes	Yes		Yes	Yes	Yes
EMS Reporting				1	16GB	Yes	Yes		Yes	Yes	Yes
50-55 Inch Smart Board for Briefing Room											

City of Chickasha
Computer Upgrades

Police											
Total			19		32GB	Yes		Yes			
Total				20	32GB	Yes					
50-55 Inch Smart Board for Briefing Room			Need CD ROMS								
Animal Control											
Lacey			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Public Works											
Admin Assistant				1	16GB	Yes	Yes		Yes	Yes	Yes
Omar			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
Shared User				2	16GB	Yes	Yes		Yes	Yes	Yes
Parks & Rec											
Aaron				1	16GB	Yes	Yes		Yes	Yes	Yes
Shared				1	16GB	Yes	Yes		Yes	Yes	Yes
Airport			1		16GB	Yes	Yes	Yes	Yes	Yes	Yes
				1	16GB	Yes	Yes		Yes	Yes	Yes
Extras			2	2	16GB	Yes	Yes	Yes	Yes	Yes	Yes
		12	37	44							

Standley Systems

Statement of Work

Computer Refresh



Ethan Elliott
4/12/2022

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Statement of Work

Standley Systems Statement of Work

April 12, 2022

Dear City of Chickasha,

Standley Systems has a policy of advising our clients in writing of our understanding as to the scope of our services and then asking to confirm that your understanding is the same as ours.

Standley Systems agrees to assist the City of Chickasha to any extent requested for configuration & installation of their new computer systems provided by Dell. City of Chickasha, at their sole discretion, determines the level of our involvement on this project.

Current Situation

City of Chickasha is a current Managed Service client. They currently run a mixture of windows computers that are ageing and need replacement. City of Chickasha has finalized procurement of computer equipment from Dell and has asked Standley Systems to provide the labor and services to install said equipment.

City of Chickasha Objective

City of Chickasha has requested the assistance of Standley Systems to configure & install the computer equipment purchased through Dell.

The SOW will detail a plan in which Standley Systems will provide these services.

Scope of Services

Standley Systems will provide the following services:

- Pickup equipment provided by Dell that has been delivered to the City of Chickasha.
- Change orders for additional hardware, software and labor will be issued for all required hardware and software upgrades.
- Change orders for additional software and labor will be issued for all required software and labor changes that are not included under this Statement of Work.
- A detailed labor estimate will be provided by the City of Chickasha if additional services are required that are not covered under this Statement of Work.
- Configure equipment based on the user list provided by the City of Chickasha.
- Configure workstations & laptops based on current configurations of the end users' current device.
- Identify Configuration requirements

- Install Standley Systems agent on each machine for remote support
- Install peripherals

The hardware to be installed is provided in a separate document provided by the City of Chickasha in which we have named Schedule A.

Responsibilities:

Standley Systems will:

1. Review this scope at the start of the project and verify goals and existing environment are accurate to complete deployment phase.
2. Perform the above listed procedures employing industry standards and best practices.
3. Review existing environment and overall time at start of project and request for any adjustment if necessary.

Client will:

1. Make available to Standley Systems, if not already provided, all necessary logins, passwords and documentation for all devices relevant to this project. Credentials include, but are not limited to servers, line of business software, domain registrar like GoDaddy, email system, backup system, network equipment like firewall etc.
2. Allow Standley Systems Engineers access to all relevant locations and devices during the project.
3. Provide a user list as an excel document with each user's first and last name, position, phone number and email address.
4. If installation of any equipment is beyond the height of a 12-foot ladder, client shall provide a scissor or boom lift from which to work.

Principal Project Contacts:

Client IT Contact: Ethan Elliott Desk: 405-574-1189 Email: eelliott@standleys.com	Project Manager: Steve Browning Phone: 405-217-0849 Email: sbrowning@standleys.com
Standley Systems Account Representative: Sherri Kell Desk: 405-574-1123 Email: skell@standleys.com	Standley Systems Dispatch: Help Desk Desk: 405-574-1199 Email: help@standleys.com
Standley Systems Engineer Manager: Brad Blue Desk: 405-574-1160 Email: bblue@standleys.com	

Timing and location

This project is anticipated to take place at the client site beginning on TO BE DETERMINED WITH CLIENT and continuing until the project is completed.

Adverse Conditions and Unaccounted Items

Standley Systems likes to disclose potentially adverse conditions affecting this project.

- Software and hardware do not always act as advertised by the manufacturer in every environment. Issues are common and you will benefit from our experience, but sometimes issues may require additional Technical Support. Standley Systems does not extend technical support beyond that offered by the manufacturer, publisher or vendor. Should "Pay per Incident" support be required, client shall approve and bear financial responsibility for such incidents.
- Windows applications and printer installation and configuration are difficult to estimate and are subject to unforeseen difficulties.
- Existing workstations may need memory and/or hard drive upgrades to achieve desired performance.
- We have not substantiated the network compatibility of any existing and planned applications and make no warranties. Some applications may require an upgrade to newer revisions to run properly.
- Proper power and line conditioning are essential to health and reliability of the network system. It is up to the client and the building owner to be certain the environment is free of "dirty" power, electro-magnetic interference, and other disruptive forces.
- Proper ventilation and operating temperatures are essential to health and reliability of the network system. It is always the responsibility of the client to make sure that all hardware and other components are operated within normal operating temperatures.
- This list of issues is not limited to the above items. These are just some of the more common concerns.
- Some contingency time has been added to our estimates, however, time for the above listed issues is impossible to estimate and therefore not all scenarios are covered by the proposal. If you require any of these services, we recommend you discuss your needs with our engineer to determine the scope of our participation in these areas as the installation progresses. Our engineers can help you determine what options, if any, are available. Other unforeseen or changed circumstances might affect our original fee estimate. If that is the case, we will notify you as soon as we become aware of it.

Risk of Loss

All risk of loss or damage to the products of Schedule A, or any item, element or component thereof, shall be borne by the party upon whose premises the products were located at the time of such loss or damage.

Network Security

Standley Systems has not been retained, unless specified in a separate Network Security attachment or contract, to provide recommendations concerning the network security of the system. These systems include PBX, IP/PBX and other voice-based systems to prevent the interception of confidential data and/or the hijacking of the systems by unauthorized toll callers. Regular password changes and many other measures are essential to managing security. Any changes made to a system may have direct or indirect impacts that are negative to the security of your system(s). Standley Systems cannot possibly anticipate every possible reaction due to system changes. It is imperative that you periodically test your security to make sure it meets the requirements of your security policy. Under no circumstances does Standley Systems guarantee or certify the prior, current or future integrity of the security of any system.

Estimated Hours

Our estimated hours to complete this project is: 184 Hours

These hours are the estimated labor to provide services rendered under the Scope of Services section listed above.

After hours Network Engineering rate is 1.5 times the normal rate. The above hours are based on normal business hours Monday through Friday, 8:00AM to 5:00PM.

You can always count on Standley Systems for high quality products, unsurpassed client support and accurate solutions to your networking requirements. Thank you for the opportunity to propose this solution to you.

Payment and Terms

The balance owed on hardware and software, if any, is due upon project completion. Billing for additional work will be submitted at the conclusion of each work order and due according to your credit terms. To submit changes to this original scope of work or project proposal number, please submit your requests to your Standley account representative and helpme@standleys.com. This email will autogenerate a ticket and be placed in your project plan for consideration. Each change will be handled individually, and the priority assessed with your input. Any time dedicated to changes outside the work specified in this scope of work will be considered billable at a rate of \$150 per hour with a one hour minimum. By signing this document, the client agrees to the hourly rate above and will provide payment separately from the project, at the time the service or support is rendered.

If the foregoing is in accordance with your understanding, please sign this letter in the space provided and return it to us.

Sincerely,

Ethan Elliott
IT Operations Manager
405-574-1189

Client Signature

Client Name Printed

Date



Ethan P Elliott

4/12/2022

Standley Representative

Standley Representative Printed

Date