CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING	**DATE OF MEETING**
6:30 PM	**JUNE 6, 2022**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

a. Acceptance of the Minutes of the May 16, 2022 regular meeting.

b. Acceptance of Claim List.

c. Accept and ratify the renewal of Workers' Compensation Insurance with OMAG; authorize the application of the escrow balance to the premium and authorize the City Manager to execute the necessary documents.

3. Discussion/Approval of Items Removed from Consent Docket:

4. Consideration and Discussion Items:

5. Motion for Adjournment.

City of

CHICKASHA

Meeting Type: CMAA Agenda 6-6-2022

Meeting Date: 6/6/2022

Department: City Clerk **Agenda Item No. 2.a.**

AGENDA ITEM: Acceptance of the Minutes of the May 16, 2022 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Minutes of the May 16, 2022 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

	Fund	Account	Amount
Dept. Director: Susan M. McDaniel, City Clerk	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 6, 2022	(From)		

V. ATTACHMENTS:

1. CMAA 5-16-2022

May 16, 2022

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 16th day of May 2022 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:46 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT:
Chris Mosley, Chairman
Zachary Grayson, Vice-Chairman
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
Brian Gerdes

ABSENT:
Kelly Boyd
Nate McCalla
R P. Ashanti-Alexander

STAFF

PRESENT:
Tyler Brooks, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
Chief Rowell, Police Chief
Lillie Huckaby, Library Director
Tony Samaniego, Fire Chief
Shae Mortimer, Marketing and Civic Engagement Manager
Rachel Bernish, Community Development Director

ITEM 2. **Consent Docket: ITEM 2a thru ITEM 2e**

ITEM 2a. **Acceptance of the Minutes of the May 5, 2022 Special Meeting.**
ITEM 2b. **Acceptance of Claims List.**
ITEM 2c. **Acceptance of the Financials for April 2022.**

ITEM 2d. **Accept and ratify Resolution 2022-13R – City Council Best Practices Handbook.**

ITEM 2e. **Accept and ratify Letter of Engagement with Crawford and Associates and authorize the Mayor to execute the documents.**

*Motion by Trustee Nelson, second by Trustee Hebblethwaite to approve Item 2a thru Item 2e.

Roll call vote:

Ayes:”	Grayson, Nelson, Ginn, Hebblethwaite, Gerdes, and Mosley.
“Nays:”	None
“Abstain:”	None
Motion carried.	6-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration:**

ITEM4a. **Discussion, consideration, and possible action to approve a contract with A-25 Invader LLC in an amount not to exceed one-time refueling of 200 gallons of $1,000.00 in fuel cost, whichever is less, for the 2022 Wings & Wheels event and authorize the Mayor to execute the same.**

*Motion by Trustee Member Hebblethwaite and second by Trustee Member Ginn to approve a contract with A-25 Invader LLC in an amount not to exceed one-time refueling of 200 gallons or $1,000.00 in fuel cost, whichever is less, for the 2022 Wings & Wheels event and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:”	Nelson, Ginn, Hebblethwaite, Gerdes, Grayson and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	6-0

ITEM4b. **Discussion, consideration, and possible action to approve a contract with Jay Duechting in an amount not to exceed one-time refueling of 80 gallons or $400.00 in fuel cost, whichever is less, for the 2022 Wings & Wheels event and authorize Mayor to execute the same.**

*Motion by Trustee Member Nelson and second by Trustee Member Hebblethwaite to approve a contract with Jay Duechting in an amount not to exceed one-time refueling of

80 gallons or $400.00 in fuel cost, whichever is less, for the 2022 Wings & Wheels event and authorize Mayor to execute the same.

Roll call vote:	
“Ayes:”	Nelson, Ginn, Hebblethwaite, Gerdes, Grayson and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	6-0

ITEM4c. **Discussion, consideration, and possible action to approve a contract with OK Museum of Flying in an amount not to exceed one-time refueling of 600 gallons or $3,000.00 in fuel cost, whichever is less, for the 2022 Wings & Wheels event and authorize Mayor to execute the same.**

*Motion by Trustee Member Hebblethwaite and second by Trustee Member Gerdes to approve a contract with OK Museum of Flying in an amount not to exceed one-time fueling of 600 gallons or $3,000.00 in fuel cost, whichever is less, for the 2022 Wings & Wheels event and authorize Mayor to execute the same.

Roll call vote:	
“Ayes:”	Nelson, Ginn, Hebblethwaite, Gerdes, Grayson and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	6-0

ITEM4d. **Discussion, consideration, and possible action to approve a contract with The SH Group in an amount not to exceed one-time refueling of 250 gallons or $2.000.00 in fuel cost, whichever is less, for the 2022 Wings & Wheels event and authorize Mayor to execute the same.**

*Motion by Trustee Member Hebblethwaite and second by Trustee Member Gerdes to approve a contract with OK Museum of Flying in an amount not to exceed one-time fueling of 600 gallons or $3,000.00 in fuel cost, whichever is less, for the 2022 Wings & Wheels event and authorize Mayor to execute the same.

Roll call vote:	
“Ayes:”	Nelson, Ginn, Hebblethwaite, Gerdes, Grayson and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	6-0

ITEM4e. **Discussion, consideration, and possible action to approve a contract with All Veteran Group/Michael Elliott, Inc. in an**

amount not to $2,000.00 for the 2022 Wings & Wheels event and authorize Mayor to execute the same.

*Motion by Trustee Member Gerdes and second by Trustee Member Hebblethwaite to approve a contract with OK Museum of Flying in an amount not to exceed one-time fueling of 600 gallons or $3,000.00 in fuel cost, whichever is less, for the 2022 Wings & Wheels event and authorize Mayor to execute the same.

Roll call vote:

"Ayes:"	Nelson, Ginn, Hebblethwaite, Gerdes, Grayson and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	6-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Hebblethwaite, second by Trustee Gerdes to adjourn.

Meeting adjourned.

TIME: 6:51 PM

Approved this 6th day of June 2022.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

City of
CHICKASHA

Meeting Type: CMAA Agenda 6-6-2022

Meeting Date: 6/6/2022

Department: Finance **Agenda Item No. 2.b.**

AGENDA ITEM: Acceptance of Claim List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 6, 2022	(From)		

V. ATTACHMENTS:

117 N. 4th Street Chickasha, Ok. 73018 *Phone 405.222.6045* *Fax 405.222.6004*

City of
CHICKASHA

Meeting Type: CMAA Agenda 6-6-2022

Meeting Date: 6/6/2022

Department: City Clerk **Agenda Item No. 2.c.**

AGENDA ITEM: Accept and ratify the renewal of Workers' Compensation Insurance with OMAG; authorize the application of the escrow balance to the premium and authorize the City Manager to execute the necessary documents.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify the renewal of Workers' Compensation Insurance with OMAG; authorize the application of the escrow balance to the premium and authorize the City Manager to execute the necessary documents.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 6, 2022	(From)		

V. ATTACHMENTS: