

NOTICE OF REGULAR MEETING
OF THE
CHICKASHA CITY COUNCIL

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **REGULAR MEETING ON MONDAY, JUNE 20, 2022, AT 6:30 PM.** Said meeting will be held in the Council Chambers, City Hall, 117 North 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 4:30 p.m. on Friday, June 17, 2022.

Susan M. McDaniel

Susan M. McDaniel

Sworn to and subscribed before me on this the day 17th of June, 2022

My Commission Expires: 10-1-2022



Tracey Lynn Austin
Notary Commission
14008829

Notary Public, State of Oklahoma

CHICKASHA CITY COUNCIL

AGENDA

LOCATION OF MEETING

CITY HALL COUNCIL CHAMBERS

117 NORTH FOURTH STREET

CHICKASHA, OKLAHOMA 73018

TIME OF MEETING

6:30 PM

DATE OF MEETING

JUNE 20, 2022

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.**
- 2. Citizen Comments.**
- 3. Council Communications.**
- 4. Consent Docket:**
 - a. Acceptance of the Minutes of the June 6, 2022 regular meeting.
 - b. Acceptance of Claims List.
 - c. Acceptance of the Financials for May 2022.

5. Discussion/Approval of Items Removed from Consent Docket:

6. Discussion and Consideration

- a. Public Hearing - Presentation by Guernsey regarding a Comprehensive Plan for the City of Chickasha
- b. Discussion, consideration and possible action to authorize the City Manager to hire Guernsey to complete the Comprehensive Plan for the City of Chickasha in an amount not to exceed \$149,900.00.
- c. Discussion, consideration and possible action to approve the annual Fireworks Display in Shannon Springs Park on Monday, July 4, 2022.
- d. Discussion, consideration and possible action to approve plans for an in-kind sign grant from TSET.
- e. Discussion, consideration and possible action to approve in-kind donation of ten "No Tobacco or Vape Use" signs from TSET, to be placed in City Parks and on City Property, with exact location to be determined by the City Manager.
- f. Discussion, consideration and possible action to adopt Resolution 2022-15R - FY 22-23 Master Fee Schedule.
- g. Public Hearing FY 2022-2023 Budget
- h. Discussion, consideration and possible action to adopt or reject Resolution 2022-16R for the proposed budget for the City of Chickasha, Chickasha Municipal Authority, and the Chickasha Municipal Airport Authority for the Fiscal Year 2022-2023 as proposed at the public hearing on the budget held on June 6, 2022 and possible approval or rejection of any amendments proposed and considered by the City Council at the meeting called pertaining to the adoption of the budget.
- i. Discussion, consideration and possible action to appoint Greg Jacobi to the Aviation Advisory Board.
- j. Discussion, consideration and possible action to appoint Ronny Hightower to the Aviation Advisory Board.
- k. Discussion, consideration and possible action to approve lighting of the tree in Shannon Springs Park in conjunction with "Christmas in July".
- l. Discussion, consideration and possible action to approve Ordinance 2022-17 - Amending Chapter 36 Offenses, Article VII - Minors, Division 3 - Tobacco.
- m. Discussion, consideration and possible action to change the City's

medical insurance provider from Aetna to BCBS.

- n. Discussion, consideration and possible action to change the City's dental insurance provider from Delta Dental to BCBS.
- o. Discussion, consideration and possible action to authorize closure and use of the 100, 200 and 300 blocks of Chickasha Avenue for a Christmas Cooldown Concert and fireworks display on July 30, 2022 from 3:00 p.m. to midnight to include water slides and activities for children and waive all associated fees.
- p. Discussion, consideration and possible action to waive the competitive bid process and authorize the acceptance of a quote for \$11,235.00 for repairs to the traffic signal light located at 4th (Hwy81) and Country Club Road.

7. Executive Session:

- a. Discussion, consideration, and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. Section 307B(2).
The purpose of the proposed Executive Session is to discuss the possible adoption of a Memorandum of Understanding addressing confidential employee matters between the City of Chickasha and the IAFF, Local 2041.
- b. Discussion, consideration, and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. Section 307B(2).
The purpose of the proposed Executive Session is to discuss the possible adoption of a Memorandum of Understanding addressing confidential employee matters between the City of Chickasha and FOP, Lodge No. 129.
- c. Discussion, consideration and possible action to enter into Executive Session pursuant to 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (City Manager Tyler Brooks).
- d. Discussion, consideration and possible action to reconvene the open session and take appropriate action on any matter discussed in the Executive Session.

8. Motion to Adjourn.



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Acceptance of the Minutes of the June 6, 2022 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the June 6, 2022 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. City 6-6-2022

June 6, 2022

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 6th day of June 2022 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Mosley called the meeting to order at 6:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: Chris Mosley, Mayor
Zachary Grayson, Vice-Mayor
Georgianne Hebblethwaite
Brian Gerdes
Kelly Boyd
R. P. Ashanti-Alexander
Nate McCalla

ABSENT: Kea Ginn
Oscar Nelson

STAFF

PRESENT: Tyler Brooks, City Manager
Amanda Mullins, City Attorney
Susan McDaniel, City Clerk
K.D. Rowell, Police Chief
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Rachel Bernish, Community Development Director
Spencer Winzenried, Parks & Rec Director
Shae Mortimer, Marketing & Civic Engagement Manager

ITEM 1. Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:

Council Member Ashanti-Alexander gave the invocation and Council Member Grayson lead the Pledge of Allegiance.

City Council Meeting 6-6-2022
6:30 p.m.

ITEM 2.

Citizen Comments:

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

Jacoby Jarnagin, Chickasha, OK – commented on concerns of the approval of drilling permits to be presented to Council for consideration.

ITEM 3. **Council Communications.**

Council Member Hebblethwaite comment on the successful Wings and Wheels event held at the Chickasha Airport.

Council Member Hebblethwaite asked on the time frame of repairs to the traffic signal located at 4th and Country Club road.

Council Member Hebblethwaite commented on the conditions of the cemeteries and asked on the status of getting those mowed.

Council Member Ashanti-Alexander voiced concerns on security at Council Meetings due to the recent increase in violence.

Council Member Grayson inquired about limb pickup for piles that have been stacked for up to a couple of years.

ITEM 4. **Consent Docket: ITEM 4a through ITEM 4c.**

ITEM 4a. Acceptance of the Minutes of the May 16, 2022 Regular Council Meeting; and the Minutes of the May 26, 2022 Special Council Meeting.

ITEM 4b. Acceptance of Claims List.

ITEM 4c. Acceptance of Mayoral appointments to the City Council finance Committee and appoint a Chairman.

*Motion by Council Member Boyd, second by Council Member Hebblethwaite to approve the Consent Docket: ITEM 4a thru Item 4c.

Roll call vote:

Ayes:” Boyd, Ashanti-Alexander, McCalla, Grayson, Gerdes, Hebblethwaite and Mosley.

"Nays:" None

“Abstain:” None.

Motion carried. 7-0

ITEM 5. Discussion/Approval of Items Removed from Consent Docket:

No Action Taken.

ITEM 6. **Discussion and Consideration Items:**

ITEM6a. Public Hearing FY 2022-2023 Budget.

Hearing began at 6:56 p.m.

Hearing closed at 7:09 p.m.

No citizen comments were received.

Council asked that the entire proposed budget be placed on the city's website prior to the next meeting.

ITEM 6b. Discussion, consideration, and possible action on a request from the Chickasha Area Arts Council to utilize the Rock Island Depot area and Depot Pavilion to conduct their annual Arts Festival to include the Wine and Brewery Tasting event on Friday, September 30, 2022 through Sunday, October 2, 2022.

*Motion by Council Member Grayson and second by Council Member Ashanti-Alexander to approve the request from the Chickasha Area Arts Council as presented and waive all fees.

Roll call vote:

“Ayes:” Hebblethwaite, Grayson, Gerdes, Boyd, Ashanti-Alexander, McCalla and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 6c. Discussion, consideration, and possible action to authorize the purchase of a new 2022 ambulance from Emergency Vehicle Sales and Service of Oklahoma to be reimbursed by the 522 EMS District not to exceed \$243,375.00.

*Motion by Council Member Ashanti-Alexander and second by Council Member Hebblethwaite to authorize the purchase of a new 2022 ambulance from Emergency Vehicle Sales and Service of Oklahoma to be reimbursed by the 522 EMS District not to exceed \$243,375.00.

Roll call vote:

“Ayes:” Ashanti-Alexander, Boyd, McCalla, Hebblethwaite, Grayson, Gerdes and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 6d. Discussion, consideration, and possible action to authorize the purchase of a new 2022 Ram 5500 4x4 cab and chassis from Emergency Vehicle Sales and Service of Oklahoma to be used to build a new ambulance not to exceed \$65,000.00.

*Motion by Council Member Hebblethwaite and second by Council Member Grayson to authorize the purchase of a new 2022 Ram 5500 4x4 cab and chassis to be used to build a new ambulance from Emergency Vehicles Sales and Service of Oklahoma in an amount not to exceed \$65,000.00.

Roll call vote:

“Ayes:” Hebblethwaite, Boyd, Ashanti-Alexander, McCalla, Grayson, Gerdes and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 6e. Discussion, consideration, and possible action to approve Ordinance 2022-15 – Amending Chapter 16, Article II, Section 16-47 – Imprisonment.

*Motion by Council Member Gerdes and second by Council Member Boyd to approve Ordinance 2022-15 – Amending Chapter 16, Article II, Section 16-47 – Imprisonment.

Roll call vote:

“Ayes:” Boyd, McCalla, Hebblethwaite, Grayson, Gerdes and Mosley.

“Nays:” Ashanti-Alexander.

“Abstain:” None.

Motion passed. 6-1

ITEM 6f. Discussion, consideration, and possible action to approve the 2022 – 2023 jail services contract between the Grady County Criminal Justice Authority and the Chickasha Police Department and authorize the Mayor to execute the same.

*Motion by Council Member Hebblethwaite and second by Council Member Boyd to approve the 2022-2023 jail services contract between the Grady County Criminal Justice Authority and the Chickasha Police Department and authorize the Mayor to execute the same. with the Oklahoma History Center to rent a Traveling Exhibit in an amount not to exceed \$250.00 and authorize the Mayor and Staff to execute the appropriate documents.

Roll call vote:

“Ayes:” McCalla, Boyd, Hebblethwaite, Grayson, Gerdes and Mosley.

“Nays:” Ashanti-Alexander.

City Council Meeting 6-6-2022
6:30 p.m.

“Abstain:” None.
Motion passed. 6-1

ITEM 6g. Discussion, consideration, and possible action to renew the Police Department’s headquarters camera and audio maintenance with Travis Voice and Data for an amount not to exceed \$3,059.00.

*Motion by Council Member Ashanti-Alexander and second by Council Member McCalla to approve the renewal of the Police Department’s headquarters camera and audio maintenance with Travis Voice and Data for an amount not to exceed \$3,059.00.

Roll call vote:

“Ayes:” Ashanti-Alexander, McCalla, Hebblethwaite, Grayson, Gerdes, Boyd and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 6h. Discussion, consideration, and possible action to surplus K-9 Jax and authorize the City Manager to handle as deemed appropriate.

*Motion by Council Member Grayson and second by Council Member Ashanti-Alexander to authorize the City Manager to surplus K-9 Jax to his current handler for the sum of \$100.00.

Roll call vote:

“Ayes:” Hebblethwaite, Ashanti-Alexander, Boyd McCalla, Grayson, Gerdes and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 6i. Discussion, consideration, and possible action to approve the payment of 2022-2023 Service Fees for Chickasha to the Oklahoma Municipal League in the amount of \$16,726.52.

*Motion by Council Member Boyd and second by Council Member Ashanti-Alexander to approve payment to the Oklahoma Municipal League in the amount of \$16,726.52.

Roll call vote:

“Ayes:” McCalla, Ashanti-Alexander, Boyd, Hebblethwaite, Grayson, Gerdes, and Mosley.

“Nays:” None.

City Council Meeting 6-6-2022
6:30 p.m.

“Abstain:” None.
Motion passed. 7-0

ITEM 6j. Discussion, consideration, and possible action to approve Ordinance 2022-16 – amending Chapter 2, Administrative, Article V, Boards, Commissions, Agencies and similar bodies, Section 2-169, Aviation Board.

*Motion by Council Member Ashanti-Alexander and second by Council Member Grayson to approve Ordinance 2022-16 – amending Chapter 2, Administrative, Article V, Boards, Commissions, Agencies and similar bodies, Section 2-169, Aviation Board.

Roll call vote:

“Ayes:” Boyd, McCalla, Ashanti-Alexander, Hebblethwaite, Grayson, Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM 6k. Discussion, consideration, and possible action to approve the Oil Well Drilling Permit for Camino Natural Resources LLC for well Wagner 0607 15-22-1 WXH.

*Motion by Council Member Grayson and second by Council Member Hebblethwaite to approve the Oil Well Drilling Permit for Camino Natural Resources LLC for well Wagner 0607 15-22-1 WXH.

Roll call vote:

“Ayes:” Boyd, McCalla, Hebblethwaite, Grayson, Gerdes, and Mosley.
“Nays:” Ashanti-Alexander.
“Abstain:” None.
Motion passed. 6-1

ITEM 6l. Discussion, consideration, and possible action to approve the Oil Well Drilling Permit for Camino Natural Resources LLC for well Lauren 0607 10-3-1MXH.

*Motion by Council Member Hebblethwaite and second by Council Member Boyd to approve the Oil Well Drilling Permit for Camino Natural Resources LLC for well Lauren 0607 10-3-1MXH.

Roll call vote:

“Ayes:” Boyd, McCalla, Hebblethwaite, Grayson, Gerdes, and Mosley.
“Nays:” Ashanti-Alexander.
“Abstain:” None.
Motion passed. 6-1

ITEM 6m. **Discussion, consideration, and possible action to accept the \$1,000 matching grant from the Oklahoma Humanities and authorize the Mayor and staff to execute the necessary documents.**

*Motion by Council Member Ashanti-Alexander and second by Council Member Grayson to accept the \$1,000 matching grant from the Oklahoma Humanities and authorize the Mayor and staff to execute the appropriate documents.

Roll call vote:

“Ayes:” Boyd, McCalla, Ashanti-Alexander, Hebblethwaite, Grayson, Gerdes, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 6n. **Discussion, consideration, and possible action to approve temporary street closure for an event to be held in the 100 block of Chickasha Avenue on July 2, 2022 from 5:00 p.m. to midnight.**

*Motion by Council Member Hebblethwaite and second by Council Member McCalla to approve the temporary street closure for an event to be held in the 100 block of Chickasha Avenue on July 2, 2022, from 5:00 p.m. to midnight.

Roll call vote:

“Ayes:” Boyd, McCalla, Ashanti-Alexander, Hebblethwaite, Grayson, Gerdes, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 6o. **Discussion, consideration, and possible action to renew our Workers’ Compensation Insurance with OMAG; authorize the application of the escrow balance to the premium and authorize the City Manager to execute the necessary documents.**

*Motion by Council Member Hebblethwaite and second by Council Member Gerdes to renew our Workers’ Compensation Insurance with OMAG; authorize the application of the escrow balance to the premium and authorize the City Manager to execute the necessary documents.

Roll call vote:

City Council Meeting 6-6-2022
6:30 p.m.

“Ayes:” Boyd, McCalla, Ashanti-Alexander, Hebblethwaite, Grayson,
Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM 6p. Discussion, consideration, and possible action on a request from the Chickasha Rodeo Foundation to conduct their annual rodeo parade on Saturday, June 25, 2022 at 4:00 p.m.

*Motion by Council Member Ashanti-Alexander and second by Council Member Boyd to approve a request from the Chickasha Rodeo Foundation to conduct their annual rodeo parade on Saturday, June 25, 2022 at 4:00 p.m.

Roll call vote:

“Ayes:” Boyd, McCalla, Ashanti-Alexander, Hebblethwaite, Grayson,
Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM 6q. Discussion, consideration, and possible action to approve a contract for professional services with Oklahoma Municipal Management Services for interim management assistance.

*Motion by Council Member McCalla and second by Council Member Ashanti-Alexander to enter into a contract for professional services with Oklahoma Municipal Management Services for interim management assistance.

Roll call vote:

“Ayes:” Boyd, McCalla, Ashanti-Alexander, Hebblethwaite, Grayson,
Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM 7. Adjournment:

Motion by Council Member Ashanti-Alexander and second by Council Member Grayson to adjourn the meeting.

Meeting adjourned.

TIME: 7:41 P.M.

City Council Meeting 6-6-2022
6:30 p.m.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

Approved this 20th day of June 2022.



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: Finance

Agenda Item No. 4.b.

AGENDA ITEM: Acceptance of Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. Total Monthly Claims
2. General Monthly Claims
3. EMS, CMA & Airport Monthly Claims
4. COUNCIL REPORT 6-20-22 REDACTED

MONTHLY CLAIMS

**COMPENSATED
ABSENCES**

	GROSS	FICA	MEDICARE	TOTAL
1ST PAYROLL				
Madison Haskell	\$873.60	\$54.16	\$12.67	\$940.43
2ND PAYROLL				
David Fincher	\$5,258.88	\$0.00	\$76.25	\$5,335.13
3RD PAYROLL				
				\$0.00
			TOTAL	\$6,275.56
TOTAL GENERAL FUND		\$482,606.39		
TOTAL EMS FUND		\$79,892.49		
TOTAL CIA		\$6,324.52		
TOTAL CMA		\$52,366.13		
TOTAL AIRPORT		\$6,143.94		
TOTAL HEALTH		\$62,124.20		
INS.				
TOTAL COMP ABSENCES		\$6,275.56		
	TOTAL	\$695,733.23		

MAY MONTHLY CLAIMS

GENERAL FUND

	1ST	2ND	TOTAL
ADMINISTRATION	\$8,029.04	\$8,067.29	\$16,096.33
FIRE ADMINISTRATION	\$4,055.54	\$4,069.28	\$8,124.82
POLICE ADMINISTRATION	\$9,041.01	\$9,060.08	\$18,101.09
EMERGENCY MANAGEMENT	\$0.00	\$0.00	\$0.00
HUMAN RESOURCES	\$1,239.69	\$1,245.12	\$2,484.81
LIBRARY	\$7,799.59	\$7,786.72	\$15,586.31
STREETS	\$4,867.93	\$5,058.30	\$9,926.23
CENTRAL GARAGE	\$1,655.34	\$1,917.60	\$3,572.94
FINANCE	\$8,587.00	\$8,300.02	\$16,887.02
COM DEV/PLANNING	\$4,915.16	\$4,380.14	\$9,295.30
BUILDING SERVICES	\$4,219.58	\$4,266.14	\$8,485.72
FIRE OPERATIONS	\$61,640.12	\$63,542.63	\$125,182.75
PATROL SERVICES	\$40,889.08	\$40,144.48	\$81,033.56
INVESTIGATION SERVICES	\$7,495.19	\$8,041.75	\$15,536.94
ANIMAL SHELTER	\$2,616.51	\$2,719.68	\$5,336.19
MUNICIPAL COURT CLERK	\$1,355.15	\$1,314.53	\$2,669.68
DISPATCH SERVICES	\$6,255.72	\$6,927.29	\$13,183.01
NEIGHBORHOOD SERVICES	\$0.00	\$0.00	\$0.00
PARK MAINTENANCE	\$5,992.53	\$7,010.89	\$13,003.42
SPORTS COMPLEX	\$3,832.68	\$5,389.23	\$9,221.91
TOTAL			
FIRE PENSION	\$14,583.97	\$14,566.71	\$29,150.68
POLICE PENSION	\$9,089.03	\$9,085.58	\$18,174.61
GENERAL GOVERNMENT			
DIRECT DEPOSIT	18.05	18.05	\$36.10
FICA	\$14,111.14	\$14,464.84	\$28,575.98
MEDICARE	\$5,062.68	\$5,200.62	\$10,263.30
OMRF	\$9,071.36	\$9,521.73	\$18,593.09
OMRF2	\$1,142.30	\$1,142.30	\$2,284.60
LEGAL COURT	\$0.00	\$1,800.00	\$1,800.00
		TOTAL	\$482,606.39

MONTHLY CLAIMS

EMS FUND

	1ST	2ND	TOTAL
PERSONNEL SERVICES	\$33,161.97	\$32,275.83	\$65,437.80
FIRE PENSION	\$6,354.47	\$6,294.30	\$12,648.77
MEDICARE	\$915.90	\$890.02	\$1,805.92
		TOTAL	\$79,892.49

CIA FUND

	1ST	2ND	TOTAL
MARKETING AND CIVIC ENGAGEMENT	\$2,440.80	\$2,440.80	\$4,881.60
OMRF	\$359.04	\$359.04	\$718.08
FICA	\$293.72	\$293.72	\$587.44
MEDICARE	\$68.70	\$68.70	\$137.40
		TOTAL	\$6,324.52

CMA FUND

	1ST	2ND	TOTAL
UTILITIES	\$3,614.30	\$5,019.96	\$8,634.26
PUBLIC WORKS	\$2,307.71	\$2,884.61	\$5,192.32
SANITATION	\$1,245.34	\$1,256.20	\$2,501.54
WATER MAINTENANCE	\$9,916.19	\$11,263.37	\$21,179.56
LAKE	\$175.00	\$515.80	\$690.80
BUILDING MAINTENANCE	\$1,225.25	\$1,218.44	\$2,443.69
A			
FICA	\$2,142.06	\$2,596.80	\$4,738.86
MEDICARE	\$500.96	\$607.32	\$1,108.28
OMRF	\$2,693.21	\$3,183.61	\$5,876.82
		TOTAL	\$52,366.13

AIRPORT FUND

	1ST	2ND	TOTAL
AIRPORT	\$2,371.48	\$2,375.26	\$4,746.74
FICA	\$283.00	\$283.46	\$566.46
MEDICARE	\$66.20	\$66.30	\$132.50
OMRF	\$348.84	\$349.40	\$698.24
		TOTAL	\$6,143.94

HEALTH INSURANCE

	1ST	TOTAL
BILLINGS	\$5,231.06	\$55,008.50
CLAIMS	\$0.00	\$1,884.64
		TOTAL
		\$62,124.20

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
ADMINISTRATION	GENERAL FUND	EXPRESS STAR	PUBLISH FY23 BUDGET HEARI	192.00
		AT&T MOBILITY	ADIMINISTRATION 1664	197.32
		OKLAHOMA MUNICIPAL RETIRE	OMRF2	726.92
		TRANSFER ACCOUNT	FICA	459.76
			MEDICARE	107.52
		OPTIONS COUNSELING SERVICE, INC.	EMPLOYEE ASSIS MAY 2022	<u>342.00</u>
			TOTAL:	2,025.52
FIRE ADMINISTRATION	GENERAL FUND	VERIZON WIRELESS	FIRE ADM	120.03
		AT&T MOBILITY	FIRE ADMIN 4564	1,533.64
			FIRE 1664	40.04
		PUBLIC SERVICE COMPANY OF OKLAHOMA	FIRE ADMIN	24.16
			FIRE ADMIN	1,055.06
		OTA PIKEPASS	PIKEPASS TOLL FEES	23.90
			PIKEPASS TOLL FEES	20.75
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	433.01
		AT&T	FIRE ADMN 6859	207.21
		TRANSFER ACCOUNT	FICA	57.24
			MEDICARE	<u>55.51</u>
			TOTAL:	3,570.55
POLICE ADMINISTRATION	GENERAL FUND	KING, CHAD	REIMBURSEMENT	226.99
		GRADY COUNTY LAW ENFORCEMENT CENTER	MONTHLY JAIL BILL	225.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	POLICE ADMIN	1,398.71
		OTA PIKEPASS	PIKEPASS TOLL FEES	9.30
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	400.00
		TRANSFER ACCOUNT	FICA	547.91
			MEDICARE	128.15
		GRADY MEMORIAL HOSPITAL	BLOOD DRAW	25.00
		UNIFIRST HOLDINGS, L.P.	POLICE	11.78
			POLICE	<u>25.92</u>
			TOTAL:	2,998.76
CEMETERY SERVICES	GENERAL FUND	AT&T MOBILITY	CEMETERY 1664	<u>45.58</u>
			TOTAL:	45.58
HUMAN RESOURCES	GENERAL FUND	TRANSFER ACCOUNT	FICA	68.99
			MEDICARE	<u>16.14</u>
			TOTAL:	85.13
LIBRARY	GENERAL FUND	PUBLIC SERVICE COMPANY OF OKLAHOMA	LIBRARY	984.62
		A ALERT ALARM CO	ALARM SERVICE	35.00
		TRANSFER ACCOUNT	FICA	458.95
			MEDICARE	<u>107.34</u>
			TOTAL:	1,585.91
STREET & STORM DRAINAG	GENERAL FUND	PUBLIC SERVICE COMPANY OF OKLAHOMA	STREETS	11.50
			STREETS	10,702.15
		OTA PIKEPASS	PIKEPASS TOLL FEES	14.25
			PIKEPASS TOLL FEES	14.20
		TRANSFER ACCOUNT	FICA	327.86
			MEDICARE	76.68
		UNIFIRST HOLDINGS, L.P.	STREETS	269.83
			STREETS	<u>141.41</u>
			TOTAL:	11,557.88

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
FLEET MAINTENANCE	GENERAL FUND	TRANSFER ACCOUNT	FICA	95.02
			MEDICARE	<u>22.22</u>
			TOTAL:	117.24
ACCOUNTING SERVICES	GENERAL FUND	AT&T MOBILITY	ACCOUNT 1664	45.58
			ACCOUNT 1664	45.58
		TRANSFER ACCOUNT	FICA	530.73
			MEDICARE	124.13
		CRAWFORD AND ASSOCIATES PC	PROF SERVICES THRU 5/15	<u>13,910.00</u>
			TOTAL:	14,656.02
COMM DEVEL/PLANNING SE	GENERAL FUND	AT&T MOBILITY	COMM DEV 1664	217.67
			FICA	326.89
		TRANSFER ACCOUNT	MEDICARE	<u>76.44</u>
			TOTAL:	621.00
GENERAL GOVERNMENT	GENERAL FUND	IRON MOUNTAIN INC.	MONTHLY SHREDDING SERVICE	101.12
			INV N9427847	<u>324.93</u>
		QUADIEMT LEASING USA, INC	TOTAL:	426.05
BUILDING SERVICES	GENERAL FUND	TRANSFER ACCOUNT	FICA	247.22
			MEDICARE	<u>57.82</u>
			TOTAL:	305.04
FIRE OPERATIONS	GENERAL FUND	OKLAHOMA STATE UNIVERSITY	TRIANING	116.00
			JANITORIAL SUPPLIES	27.10
			JANITORIAL SUPPLIES	461.79
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	7,989.22
			MEDICARE	<u>864.69</u>
		TRANSFER ACCOUNT	TOTAL:	9,458.80
PATROL SERVICES	GENERAL FUND	AT&T	PATROL 125548331	83.02
			PATROL 1664	91.16
		AT&T MOBILITY	PATROL 1664	91.16
			PATROL SERV 1017	1,041.04
		OTA PIKEPASS	PIKEPASS TOLL FEES	32.96
			PIKEPASS TOLL FEES	24.35
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	4,896.87
			FICA	2,571.70
		TRANSFER ACCOUNT	MEDICARE	<u>601.44</u>
			TOTAL:	9,433.70
INVESTIGATIONS	GENERAL FUND	CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	1,127.01
			FICA	578.94
		TRANSFER ACCOUNT	MEDICARE	<u>135.39</u>
			TOTAL:	1,841.34
ANIMAL CONTROL	GENERAL FUND	AT&T MOBILITY	ANIMAL CNTRL 1664	136.74
			ANIMAL CONTROL	729.40
		PUBLIC SERVICE COMPANY OF OKLAHOMA	FICA	146.51
			MEDICARE	<u>34.27</u>
		TRANSFER ACCOUNT	TOTAL:	1,046.92
MUNICIPAL COURT	GENERAL FUND	TRANSFER ACCOUNT	FICA	79.02
			MEDICARE	18.48
		TYLER TECHNOLOGIES	METER READ CONFIG	130.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	227.50
DISPATCH SERVICES	GENERAL FUND	PUBLIC SERVICE COMPANY OF OKLAHOMA	DISPATCH	1,327.64
		DEPARTMENT OF PUBLIC SAFETY	MONTHLY BILL	535.00
		TRANSFER ACCOUNT	FICA	457.12
			MEDICARE	106.90
			TOTAL:	2,426.66
PARK MAINTENANCE	GENERAL FUND	AT&T MOBILITY	PARKS MAINT 1664	45.58
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PARK MAINT	863.60
			PARK MAINT	1,004.84
		TRANSFER ACCOUNT	FICA	642.17
			MEDICARE	150.20
		UNIFIRST HOLDINGS, L.P.	PARKS MAINT	198.24
			PARKS MAINT	67.08
			TOTAL:	2,971.71
SPORTS COMPLEX	GENERAL FUND	PUBLIC SERVICE COMPANY OF OKLAHOMA	SPORTS COMP	5,174.07
		TRANSFER ACCOUNT	FICA	351.19
			MEDICARE	82.14
			TOTAL:	5,607.40
GRANT(S)	GENERAL FUND	METRO EMERGENCY UPFITTERS	EQUIPMENT FOR DURANGOS	59,950.00
			TOTAL:	59,950.00
DONATIONS	DONATIONS FUND	LEGENDARY BICYCLES, LLC	2 BICYCLES - PD	1,743.79
			TOTAL:	1,743.79
NON-DEPARTMENTAL	EMERGENCY MED SERV	MISC ONE-TIME V L3HARRIS TECHNOLOGIES	(10) PORTABLE RADIOS	40,845.00
			TOTAL:	40,845.00
EMERGENCY MEDICAL SERV	EMERGENCY MED SERV	AT&T MOBILITY	EMS 1731- 2507	91.05
		QUICK MED HOLDINGS LLC	APRIL 2022	1,679.68
		OTA PIKEPASS	PIKEPASS TOLL FEES	140.37
			PIKEPASS TOLL FEES	87.13
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	4,371.21
		RALPH AND SONS TIRE CENTE	RALPH AND SONS TIRE CENTE	1,414.40
		TRANSFER ACCOUNT	MEDICARE	531.57
			TOTAL:	8,315.41
CHICKASHA INDUSTRIAL A	CHICKASHA INDUST A	ECONOMIC DEVELOPMENT COUN	EDC JUNE 2022 PYMNT	30,866.66
		PUBLIC SERVICE COMPANY OF OKLAHOMA	SIGN	82.12
		TRANSFER ACCOUNT	FICA	227.16
			MEDICARE	53.13
			TOTAL:	31,229.07
EMERGENCY 911	E-911 FUND	PUBLIC SERVICE COMPANY OF OKLAHOMA	SIREN	18.16
			SIREN	24.95
		AT&T	EMS 0628	83.04
			TOTAL:	126.15
POLICE TRAINING	POLICE TRAINING FU	BAYONES, EDWARD	COLLEGE TUITION REIMBURSE	559.77
			TOTAL:	559.77
UTILITY BILLING	CHICKASHA MUNICIPA	US PAYMENTS LLC	MONTHLY KIOSK - IINV026436	195.00
		TRANSFER ACCOUNT	FICA	307.33

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	<u>71.87</u>
			TOTAL:	574.20
CMA - CAPITAL PROJECTS	CHICKASHA MUNICIPA	CORE AND MAIN LP	Fire Hydrants	3,186.60
		AMERICAN WATERWORKS SUPPLY, INC	MISC.CLAMPS & COUPLINGS	1,463.00
		UTILITY TECHNOLOGY SERVICES	METER SUPPLIES	3,300.00
			MXU'S	3,360.00
			1" METERS	4,935.00
			3/4" METERS	4,900.00
			METERS	3,500.00
			6 FT CABLE	<u>2,500.00</u>
			TOTAL:	27,144.60
CMA GENERAL	CHICKASHA MUNICIPA	MISC ONE-TIME V AIR EVAC LIFE TEAM	ACLS- 3 DAYS	<u>690.00</u>
			TOTAL:	690.00
PUBLIC WORKS ADMIN	CHICKASHA MUNICIPA	OTA PIKEPASS	PIKEPASS TOLL FEES	29.14
			PIKEPASS TOLL FEES	37.49
			PIKEPASS TOLL FEES	<u>6.65</u>
			TOTAL:	73.28
SANITATION DEPARTMENT	CHICKASHA MUNICIPA	TRANSFER ACCOUNT	FICA	76.62
			MEDICARE	17.92
		UNIFIRST HOLDINGS, L.P.	SANITATION	36.18
			SANITATION	12.06
		WASTE CONNECTIONS OF CHICKASHA	MAY 2022	<u>177,034.79</u>
			TOTAL:	177,177.57
WATER PLANT	CHICKASHA MUNICIPA	USW UTILITY GROUP	WATER TREATMENT APRIL	82,885.49
			CHEMICAL OVERAGE MAY	15,882.44
		PUBLIC SERVICE COMPANY OF OKLAHOMA	WATER PLANT	12,025.40
			WATER PLANT	159.36
		RURAL WATER DIST.#7	RWD #7 INV MARCH 22	1,971.40
			RWD #7 INV APRIL 22	1,922.29
			RWD #7 INV MAY 22	<u>1,958.50</u>
			TOTAL:	116,804.88
WASTEWATER PLANT	CHICKASHA MUNICIPA	USW UTILITY GROUP	WASTEWATER TREATMENT MAR	55,257.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	WASTEWATER PLNT	14,821.76
			WASTEWATER PLNT	<u>864.06</u>
			TOTAL:	70,942.82
LINE MAINTENANCE DEPT	CHICKASHA MUNICIPA	MARSHALL AUTO PARTS	PARTS & SUPPLIES	182.46
		AT&T MOBILITY	LINE MAINT 1664	201.49
		TRANSFER ACCOUNT	FICA	758.58
			MEDICARE	177.41
		UNIFIRST HOLDINGS, L.P.	LINE MAINT	244.71
			LINE MAINT	<u>81.57</u>
			TOTAL:	1,646.22
LAKE CHICKASHA	CHICKASHA MUNICIPA	AT&T MOBILITY	LAKE CHICK 4997	39.10
		TRANSFER ACCOUNT	FICA	41.84
			MEDICARE	<u>9.79</u>
			TOTAL:	90.73
BUILDING MAINTENANCE	CHICKASHA MUNICIPA	AT&T	BUILDING 6174	542.63

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		VERIZON WIRELESS	BUILDING	80.02
		PUBLIC SERVICE COMPANY OF OKLAHOMA	WASTEWATER PLNT	245.91
			BUILDING	1,149.31
		DEHART AIR CONDITIONING AND ELECTRONIC	PREV. MAINT JUNE PAYMENT	4,474.58
		TRANSFER ACCOUNT	FICA	74.94
			MEDICARE	17.53
		UNIFIRST HOLDINGS, L.P.	BUILDING	20.40
			BUILDING	<u>54.80</u>
			TOTAL:	6,660.12
AIRPORT	AIRPORT	PUBLIC SERVICE COMPANY OF OKLAHOMA	AIRPORT	1,111.07
		PRIVY MANAGEMENT SERVICES LLC	PORTAPOTIES AIRHSOW	1,800.00
		TRANSFER ACCOUNT	FICA	185.78
			MEDICARE	43.44
		UNIFIRST HOLDINGS, L.P.	AIRPORT	85.04
			AIRPORT	<u>32.98</u>
			TOTAL:	3,258.31
DEDICATED SALES TAX	CIP-DEDICATED SALE BANK OF OKLAHOMA		BOK DEBT SERVICES	<u>96,774.06</u>
			TOTAL:	96,774.06
POLICE BOND	POLICE BOND FUND	CITY OF CHICKASHA	MAY 2022	410.09
		CITY OF CHICKASHA	OPERATING TRANSFERS	8,016.26
		CLEET	CLEET EDUC-TRAINING	582.30
		OSBI	FORENSIC FEES	557.65
			AFIS FEES	<u>582.30</u>
			TOTAL:	10,148.60
NON-DEPARTMENTAL	AP/PAYROLL CASH FU	DEPARTMENT OF CHILDREN AND FAMILY SERV		287.00
		DEPARTMENT OF HUMAN SERVICES		180.00
				151.75
				177.56
				100.00
				123.75
				175.78
		OKLAHOMA FIREFIGHTERS	FIRE PENSION BUY BACK	174.01
			FIRE PENSION	8,224.33
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	3,953.16
		OKLAHOMA MUNICIPAL RETIRE	OMRF2	415.38
		TRANSFER ACCOUNT	ENTITY 0037102001	3,820.00
			FEDERAL WITHHOLDING	22,428.53
			STATE INCOME TAX	8,233.00
			FICA	9,619.47
			MEDICARE	3,688.12
		CITY OF CHICKASHA FLEX SPENDING ACCOUN	UNREIMBURSED MEDICAL 23-19	<u>1,088.11</u>
			TOTAL:	62,839.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====

11	GENERAL FUND	130,958.71
20	DONATIONS FUND	1,743.79
23	EMERGENCY MED SERV FUND	49,160.41
25	CHICKASHA INDUST AUTH	31,229.07
27	E-911 FUND	126.15
29	POLICE TRAINING FUND	559.77
31	CHICKASHA MUNICIPAL AUTH	401,804.42
39	AIRPORT	3,258.31
53	CIP-DEDICATED SALES TAX	96,774.06
64	POLICE BOND FUND	10,148.60
99	AP/PAYROLL CASH FUND	62,839.95

GRAND TOTAL:		788,603.24
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TOTAL PAGES: 6

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 99-AP VENDOR LIST
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 6/08/2022 THRU 6/21/2022
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 6/08/2022 THRU 6/21/2022

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT 6-20-22
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: Finance

Agenda Item No. 4.c.

AGENDA ITEM: Acceptance of the Financials for May 2022.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Financials for May 2022.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. May 2022 Financials

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

11 --GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
PERMITS	228,500.00	25,908.95	0.00	236,581.73	0.00 (	8,081.73)	103.54
LICENSES	56,100.00	7,507.50	0.00	100,040.45	0.00 (	43,940.45)	178.33
CEMETERY	105,000.00	12,583.00	0.00	98,254.87	0.00	6,745.13	93.58
FEES	75,350.00	1,685.66	0.00	40,047.09	0.00	35,302.91	53.15
RENT	2,600.00	45.00	0.00	2,892.50	0.00 (	292.50)	111.25
STATE TAX	13,200,000.00	1,247,914.96	0.00	13,667,049.07	0.00 (	467,049.07)	103.54
OTHER TAX	850,000.00	63,562.69	0.00	804,438.25	0.00	45,561.75	94.64
FRANCHISE TAX	538,000.00	48,028.84	0.00	536,450.99	0.00	1,549.01	99.71
GRANTS AND PROGRAMS	238,613.60	0.00	0.00	104,938.79	0.00	133,674.81	43.98
SWIMMING POOL/SPORTS COM	48,000.00	6,043.71	0.00	44,778.54	0.00	3,221.46	93.29
MISC REVENUES	229,963.00	6,576.00	0.00	151,804.91	0.00	78,158.09	66.01
TRANSFER OTHER FUNDS-EQU	2,150,000.00	170,879.71	0.00	1,884,555.72	0.00	265,444.28	87.65
INTEREST	8,500.00	442.02	0.00	5,642.93	0.00	2,857.07	66.39
PRIOR YEAR FUND BALANCE C	1,678,930.00	0.00	0.00	0.00	0.00	1,678,930.00	0.00
*** TOTAL REVENUES ***	19,409,556.60	1,591,178.04	0.00	17,677,475.84	0.00	1,732,080.76	91.08
<u>EXPENDITURE SUMMARY</u>							
01-ADMINISTRATION	356,024.00	24,237.00	126.56	299,569.02	17,600.91	38,980.63	89.05
02-FIRE DEPARTMENT-PS	295,424.00	14,425.81	0.00	208,991.83	0.00	86,432.17	70.74
21-FIRE OPERATIONS	3,300,249.00	177,618.97	0.00	2,603,119.49	12,477.47	684,652.04	79.25
03-POLICE DEPARTMENT-PS	494,232.00	26,189.12	0.00	347,012.66	2,041.99	145,177.35	70.63
41-PATROL SERVICES	2,539,671.00	117,962.88	0.00	1,767,327.63	16,444.04	755,899.33	70.24
42-INVESTIGATIONS	374,811.00	20,833.79	0.00	262,446.70	0.00	112,364.30	70.02
43-ANIMAL CONTROL	284,047.00	8,655.64	0.00	199,493.25	1,900.00	82,653.75	70.90
44-MUNICIPAL COURT	66,414.00	39,576.23	0.00	88,184.62	0.00 (	21,770.62)	132.78
45-DISPATCH	455,293.00	19,866.57	0.00	243,623.66	1,770.00	209,899.34	53.90
46-NEIGHBORHOOD SERVICES	154,575.00	154.29	0.00	21,871.47	16,420.82	116,282.71	24.77
51-PARK MAINTENANCE	699,613.00	35,115.32	0.00	561,472.06	12,257.65	125,883.29	82.01
52-SPORTS COMPLEX	371,668.00	21,495.75	0.00	365,963.54	837.19	4,867.27	98.69
06-CEMETERY MAINTENANC-C	138,969.00	7,157.61	0.00	44,763.27	10,149.00	84,056.73	39.51
08-LIBRARY - C&R	487,372.00	36,401.19	0.00	376,575.98	73,513.51	37,282.51	92.35
09-STREET & STORM	601,611.00	28,220.31	0.00	622,644.31	37,811.50 (	58,844.81)	109.78
10-FLEET	60,637.00	4,628.16	0.00	54,051.94	206.75	6,378.31	89.48
14-FINANCE-GG	481,812.00	23,201.56	0.00	374,264.78	0.00	107,547.22	77.68
07-HUMAN RESOURCES	79,793.00	3,621.21	0.00	49,856.52	0.00	29,936.48	62.48
16-COMM DEVEL/PLAN SERV	182,257.00	12,332.31	0.00	163,707.37	91.15	18,458.48	89.87
18-BUILDING SERVICES	136,543.00	18,605.73	0.00	155,531.25	3,376.00 (	22,364.25)	116.38
17-GENERAL GOVERNMENT-GG	7,468,000.00	610,338.82	0.00	7,060,428.30	5,527.50	402,044.20	94.62
70-GRANT(S)	380,541.60	2,713.87	0.00	189,130.80	249,149.60 (	57,738.80)	115.17
*** TOTAL EXPENDITURES ***	19,409,556.60	1,253,352.14	126.56	16,060,030.45	461,575.08	2,888,077.63	85.12
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	337,825.90	126.56	1,617,445.39	(461,575.08) (	1,155,996.87)	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

20 -DONATIONS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
DONATIONS	125,722.00	2,704.86	0.00	128,494.15	0.00 (	2,772.15)	102.20
INTEREST	100.00	36.82	0.00	305.58	0.00 (	205.58)	305.58
PRIOR YEAR FUND BALANCE C	<u>9,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,500.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>135,322.00</u>	<u>2,741.68</u>	<u>0.00</u>	<u>128,799.73</u>	<u>0.00</u>	<u>6,522.27</u>	<u>95.18</u>
<u>EXPENDITURE SUMMARY</u>							
20-DONATIONS-GG	<u>135,322.00</u>	<u>0.00</u>	<u>0.00</u>	<u>47,761.58</u>	<u>19,695.67</u>	<u>67,864.75</u>	<u>49.85</u>
*** TOTAL EXPENDITURES ***	<u>135,322.00</u>	<u>0.00</u>	<u>0.00</u>	<u>47,761.58</u>	<u>19,695.67</u>	<u>67,864.75</u>	<u>49.85</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>2,741.68</u>	<u>0.00</u>	<u>81,038.15</u>	<u>(19,695.67) (</u>	<u>61,342.48)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

22 -TAX INCREMENT DISTRIC
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
OTHER TAX	0.00	0.00	0.00	2,109.97	0.00 (	2,109.97)	0.00
TRANSFER OTHER FUNDS-EQU	225,000.00	0.00	0.00	0.00	0.00	225,000.00	0.00
INTEREST	0.00	3.85	0.00	69.89	0.00 (	69.89)	0.00
PRIOR YEAR FUND BALANCE C	109,535.00	0.00	0.00	0.00	0.00	109,535.00	0.00
*** TOTAL REVENUES ***	334,535.00	3.85	0.00	2,179.86	0.00	332,355.14	0.65
<u>EXPENDITURE SUMMARY</u>							
22-TAX INCREMENT DISTRIC	334,535.00	0.00	0.00	0.00	0.00	334,535.00	0.00
*** TOTAL EXPENDITURES ***	334,535.00	0.00	0.00	0.00	0.00	334,535.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	3.85	0.00	2,179.86	0.00 (	2,179.86)	0.00

C I T Y O F C H I C K A S H A
 FINANCIAL STATEMENT (UNAUDITED)
 AS OF: MAY 31ST, 2022

23 -EMERGENCY MED SERV FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
EMS FEES	1,377,000.00	52,865.58	0.00	1,075,268.23	0.00	301,731.77	78.09
GRANTS AND PROGRAMS	242,429.00	0.00	0.00	144,170.06	40,845.00	57,413.94	76.32
MISC REVENUES	500.00	0.00	0.00	87.65	0.00	412.35	17.53
INTEREST	50.00	23.40	0.00	289.57	0.00	(239.57)	579.14
*** TOTAL REVENUES ***	1,619,979.00	52,888.98	0.00	1,219,815.51	40,845.00	359,318.49	77.82
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
02-FIRE DEPARTMENT-PS	1,619,979.00	88,833.83	0.00	1,285,631.28	9,719.84	324,627.88	79.96
*** TOTAL EXPENDITURES ***	1,619,979.00	88,833.83	0.00	1,285,631.28	9,719.84	324,627.88	79.96
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	(35,944.85)	0.00	(65,815.77)	31,125.16	34,690.61	0.00
	=====	=====	=====	=====	=====	=====	=====

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

25 -CHICKASHA INDUST AUTH
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
DONATIONS	10,000.00	1,500.00	0.00	16,500.00	0.00 (	6,500.00)	165.00
TRANSFER OTHER FUNDS-EQU	607,500.00	37,565.54	0.00	546,437.03	0.00	61,062.97	89.95
INTEREST	0.00	88.33	0.00	1,019.77	0.00 (	1,019.77)	0.00
PRIOR YEAR FUND BALANCE C	<u>279,723.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>279,723.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>897,223.00</u>	<u>39,153.87</u>	<u>0.00</u>	<u>563,956.80</u>	<u>0.00</u>	<u>333,266.20</u>	<u>62.86</u>
<u>EXPENDITURE SUMMARY</u>							
25-CHICKASHA INDUSTRIAL	<u>897,223.00</u>	<u>37,223.03</u>	<u>0.00</u>	<u>560,920.55</u>	<u>10,000.00</u>	<u>326,302.45</u>	<u>63.63</u>
*** TOTAL EXPENDITURES ***	<u>897,223.00</u>	<u>37,223.03</u>	<u>0.00</u>	<u>560,920.55</u>	<u>10,000.00</u>	<u>326,302.45</u>	<u>63.63</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>1,930.84</u>	<u>0.00</u>	<u>3,036.25 (</u>	<u>10,000.00)</u>	<u>6,963.75</u>	<u>0.00</u>

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

26 -ED-DEDICATED SALES TAX
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTEREST	20,000.00	553.38	0.00	6,137.19	0.00	13,862.81	30.69
PRIOR YEAR FUND BALANCE C	<u>1,576,515.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,576,515.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>1,596,515.00</u>	<u>553.38</u>	<u>0.00</u>	<u>6,137.19</u>	<u>0.00</u>	<u>1,590,377.81</u>	<u>0.38</u>
<u>EXPENDITURE SUMMARY</u>							
26-ED DED. SALES TAX	<u>1,596,515.00</u>	<u>0.00</u>	<u>0.00</u>	<u>658,950.00</u>	<u>353.75</u>	<u>937,211.25</u>	<u>41.30</u>
*** TOTAL EXPENDITURES ***	<u>1,596,515.00</u>	<u>0.00</u>	<u>0.00</u>	<u>658,950.00</u>	<u>353.75</u>	<u>937,211.25</u>	<u>41.30</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>553.38</u>	<u>0.00</u>	<u>(652,812.81)</u>	<u>(353.75)</u>	<u>653,166.56</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
 FINANCIAL STATEMENT (UNAUDITED)
 AS OF: MAY 31ST, 2022

27 -E-911 FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
E-911	143,000.00	13,873.67	0.00	143,674.18	0.00 (	674.18)	100.47
GRANTS AND PROGRAMS	175,562.00	0.00	0.00	20,836.80	0.00	154,725.20	11.87
INTEREST	<u>500.00</u>	<u>5.64</u>	<u>0.00</u>	<u>125.67</u>	<u>0.00</u>	<u>374.33</u>	<u>25.13</u>
*** TOTAL REVENUES ***	<u>319,062.00</u>	<u>13,879.31</u>	<u>0.00</u>	<u>164,636.65</u>	<u>0.00</u>	<u>154,425.35</u>	<u>51.60</u>
<u>EXPENDITURE SUMMARY</u>							
27-EMERGENCY 911-PS	<u>319,062.00</u>	<u>5,966.59</u>	<u>0.00</u>	<u>220,652.16</u>	<u>3,582.42</u>	<u>94,827.42</u>	<u>70.28</u>
*** TOTAL EXPENDITURES ***	<u>319,062.00</u>	<u>5,966.59</u>	<u>0.00</u>	<u>220,652.16</u>	<u>3,582.42</u>	<u>94,827.42</u>	<u>70.28</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>7,912.72</u>	<u>0.00</u>	<u>(56,015.51) (</u>	<u>3,582.42)</u>	<u>59,597.93</u>	<u>0.00</u>

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

28 -FIRE/EMS TRAINING FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	100.00	5.04	0.00	69.03	0.00	30.97	69.03
INTEREST	0.00	0.06	0.00	0.41	0.00	(0.41)	0.00
*** TOTAL REVENUES ***	100.00	5.10	0.00	69.44	0.00	30.56	69.44
=====							
<u>EXPENDITURE SUMMARY</u>							
02-FIRE DEPARTMENT-PS	100.00	0.00	0.00	0.00	0.00	100.00	0.00
*** TOTAL EXPENDITURES ***	100.00	0.00	0.00	0.00	0.00	100.00	0.00
=====							
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	5.10	0.00	69.44	0.00	(69.44)	0.00
=====							

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

29 -POLICE TRAINING FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	10,000.00	145.23	0.00	3,790.31	0.00	6,209.69	37.90
INTEREST	<u>40.00</u>	<u>0.82</u>	<u>0.00</u>	<u>11.15</u>	<u>0.00</u>	<u>28.85</u>	<u>27.88</u>
*** TOTAL REVENUES ***	<u>10,040.00</u>	<u>146.05</u>	<u>0.00</u>	<u>3,801.46</u>	<u>0.00</u>	<u>6,238.54</u>	<u>37.86</u>
<u>EXPENDITURE SUMMARY</u>							
03-POLICE DEPARTMENT-PS	<u>10,040.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,235.75</u>	<u>1,111.27</u>	<u>7,692.98</u>	<u>23.38</u>
*** TOTAL EXPENDITURES ***	<u>10,040.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,235.75</u>	<u>1,111.27</u>	<u>7,692.98</u>	<u>23.38</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>146.05</u>	<u>0.00</u>	<u>2,565.71</u>	<u>(1,111.27)</u>	<u>(1,454.44)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
 FINANCIAL STATEMENT (UNAUDITED)
 AS OF: MAY 31ST, 2022

31 -CHICKASHA MUNICIPAL AUTH
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
LICENSES	18,110.00	4,278.00	0.00	26,772.00	0.00 (	8,662.00)	147.83
FEES	23,000.00	3,065.60	0.00	22,538.94	0.00	461.06	98.00
RENT	141,000.00	2,202.40	0.00	155,727.18	0.00 (	14,727.18)	110.44
OIL & GAS	7,500.00	0.00	0.00	11,550.00	0.00 (	4,050.00)	154.00
UTILITY SERVICE	7,372,120.00	988,532.52	0.00	7,159,424.28	0.00	212,695.72	97.11
MISC REVENUES	15,000.00	145.29	0.00	55,173.83	0.00 (	40,173.83)	367.83
TRANSFER OTHER FUNDS-EQU	3,273,500.00	492,705.15	0.00	4,266,594.81	0.00 (	993,094.81)	130.34
INTEREST	75,000.00	1,934.51	0.00	37,888.30	0.00	37,111.70	50.52
PRIOR YEAR FUND BALANCE C	7,531,481.00	0.00	0.00	0.00	0.00	7,531,481.00	0.00
*** TOTAL REVENUES ***	18,456,711.00	1,492,863.47	0.00	11,735,669.34	0.00	6,721,041.66	63.58
<u>EXPENDITURE SUMMARY</u>							
30-CMA CAPITAL	9,258,000.00	24,190.00	4,326.44	119,573.86	98,286.66	9,044,465.92	2.31
31-CMA GENERAL-BT	2,385,200.00	176,767.70	0.00	2,182,283.94	690.00	202,226.06	91.52
15-UTILITY BILLING	273,502.00	19,115.57	0.00	152,751.33	5,500.00	115,250.67	57.86
32-PUBLIC WORKS ADMIN-BT	377,178.00	7,766.49	0.00	124,973.01	0.00	252,204.99	33.13
33-SANITATION-BT	2,078,755.00	180,052.55	0.00	2,025,400.08	0.00	53,354.92	97.43
34-WATER PLANT-BT	1,832,500.00	194,254.55	8,510.00	1,716,622.77	10,200.00	114,187.23	93.77
35-WASTEWATER PLANT-BT	1,037,000.00	56,925.98	0.00	775,793.42	0.00	261,206.58	74.81
36-LINE MAINTENANCE-BT	592,868.00	38,348.55	0.00	453,608.32	8,848.49	130,411.19	78.00
37-LAKE CHICKASHA-C&R	38,610.00	3,588.26	0.00	27,578.62	499.92	10,531.46	72.72
38-BUILDING MAINTENANCE	583,098.00	43,864.30	0.00	446,910.02	5,028.10	131,159.88	77.51
*** TOTAL EXPENDITURES ***	18,456,711.00	744,873.95	12,836.44	8,025,495.37	129,053.17	10,314,998.90	44.11
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	747,989.52	12,836.44	3,710,173.97	(129,053.17) (	3,593,957.24)	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

39 -AIRPORT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
RENT	89,600.00	7,053.89	0.00	88,006.64	0.00	1,593.36	98.22
GRANTS AND PROGRAMS	0.00	0.00	0.00	48,323.00	0.00	(48,323.00)	0.00
OIL & GAS	475,000.00	118,907.44	0.00	604,286.46	0.00	(129,286.46)	127.22
MISC REVENUES	18,000.00	10,750.00	0.00	28,514.13	0.00	(10,514.13)	158.41
TRANSFER OTHER FUNDS-EQU	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
INTEREST	15,000.00	221.01	0.00	7,503.04	0.00	7,496.96	50.02
PRIOR YEAR FUND BALANCE C	<u>1,099,538.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,099,538.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>1,702,138.00</u>	<u>136,932.34</u>	<u>0.00</u>	<u>776,633.27</u>	<u>0.00</u>	<u>925,504.73</u>	<u>45.63</u>
<u>EXPENDITURE SUMMARY</u>							
39-AIRPORT-BT	<u>1,702,138.00</u>	<u>89,987.30</u>	<u>0.00</u>	<u>380,893.65</u>	<u>6,517.60</u>	<u>1,314,726.75</u>	<u>22.76</u>
*** TOTAL EXPENDITURES ***	<u>1,702,138.00</u>	<u>89,987.30</u>	<u>0.00</u>	<u>380,893.65</u>	<u>6,517.60</u>	<u>1,314,726.75</u>	<u>22.76</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>46,945.04</u>	<u>0.00</u>	<u>395,739.62</u>	<u>(6,517.60)</u>	<u>(389,222.02)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

44 -ARPA TARGETED GRANTS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
GRANTS AND PROGRAMS	<u>1,535,334.86</u>	<u>0.00</u>	<u>0.00</u>	<u>1,455,998.86</u>	<u>0.00</u>	<u>79,336.00</u>	<u>94.83</u>
*** TOTAL REVENUES ***	<u>1,535,334.86</u>	<u>0.00</u>	<u>0.00</u>	<u>1,455,998.86</u>	<u>0.00</u>	<u>79,336.00</u>	<u>94.83</u>
<u>EXPENDITURE SUMMARY</u>							
01-GENERAL	<u>1,434,880.77</u>	<u>128,979.29</u>	<u>0.00</u>	<u>128,979.29</u>	<u>65,088.21</u>	<u>1,240,813.27</u>	<u>13.52</u>
07-FIRE OPERATIONS	<u>79,336.00</u>	<u>0.00</u>	<u>0.00</u>	<u>79,336.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
08-LIBRARY	<u>21,118.09</u>	<u>0.00</u>	<u>0.00</u>	<u>19,291.57</u>	<u>1,532.78</u>	<u>293.74</u>	<u>98.61</u>
*** TOTAL EXPENDITURES ***	<u>1,535,334.86</u>	<u>128,979.29</u>	<u>0.00</u>	<u>227,606.86</u>	<u>66,620.99</u>	<u>1,241,107.01</u>	<u>19.16</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>(128,979.29)</u>	<u>0.00</u>	<u>1,228,392.00</u>	<u>(66,620.99)</u>	<u>(1,161,771.01)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

52 -CAPITAL PROJECTS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
OIL & GAS	20,000.00	4,811.69	0.00	41,712.10	0.00 (	21,712.10)	208.56
MISC REVENUES	474,515.00	0.00	0.00	474,514.99	0.00	0.01	100.00
INTEREST	10,000.00	125.22	0.00	2,327.98	0.00	7,672.02	23.28
PRIOR YEAR FUND BALANCE C	<u>1,246,341.22</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,246,341.22</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>1,750,856.22</u>	<u>4,936.91</u>	<u>0.00</u>	<u>518,555.07</u>	<u>0.00</u>	<u>1,232,301.15</u>	<u>29.62</u>
<u>EXPENDITURE SUMMARY</u>							
CAPITAL PROJECTS	<u>1,750,856.22</u>	<u>28,605.61</u>	<u>0.00</u>	<u>586,144.71</u>	<u>15,433.75</u>	<u>1,149,277.76</u>	<u>34.36</u>
*** TOTAL EXPENDITURES ***	<u>1,750,856.22</u>	<u>28,605.61</u>	<u>0.00</u>	<u>586,144.71</u>	<u>15,433.75</u>	<u>1,149,277.76</u>	<u>34.36</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00 (</u>	<u>23,668.70)</u>	<u>0.00 (</u>	<u>67,589.64)</u>	<u>(15,433.75)</u>	<u>83,023.39</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

53 -CIP-DEDICATED SALES TAX
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	2,615,000.00	247,734.60	0.00	2,714,110.71	0.00 (	99,110.71)	103.79
INTEREST	7,500.00	773.78	0.00	8,268.45	0.00 (	768.45)	110.25
PRIOR YEAR FUND BALANCE C	<u>135,149.31</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,149.31</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>2,757,649.31</u>	<u>248,508.38</u>	<u>0.00</u>	<u>2,722,379.16</u>	<u>0.00</u>	<u>35,270.15</u>	<u>98.72</u>
<u>EXPENDITURE SUMMARY</u>							
53-DEDICATED SALE TAX-GG	<u>2,757,649.31</u>	<u>96,774.06</u>	<u>0.00</u>	<u>1,164,840.82</u>	<u>0.00</u>	<u>1,592,808.49</u>	<u>42.24</u>
*** TOTAL EXPENDITURES ***	<u>2,757,649.31</u>	<u>96,774.06</u>	<u>0.00</u>	<u>1,164,840.82</u>	<u>0.00</u>	<u>1,592,808.49</u>	<u>42.24</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>151,734.32</u>	<u>0.00</u>	<u>1,557,538.34</u>	<u>0.00 (</u>	<u>1,557,538.34)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

54 -STREET AND ALLEY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
STATE TAX	30,000.00	2,422.70	0.00	26,447.81	0.00	3,552.19	88.16
OTHER TAX	125,000.00	11,612.58	0.00	117,557.64	0.00	7,442.36	94.05
INTEREST	600.00	41.02	0.00	412.38	0.00	187.62	68.73
PRIOR YEAR FUND BALANCE C	32,262.00	0.00	0.00	0.00	0.00	32,262.00	0.00
*** TOTAL REVENUES ***	187,862.00	14,076.30	0.00	144,417.83	0.00	43,444.17	76.87
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
09-STREET & STORM	187,862.00	0.00	0.00	20,000.00	0.00	167,862.00	10.65
*** TOTAL EXPENDITURES ***	187,862.00	0.00	0.00	20,000.00	0.00	167,862.00	10.65
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	14,076.30	0.00	124,417.83	0.00	(124,417.83)	0.00
	=====	=====	=====	=====	=====	=====	=====

C I T Y O F C H I C K A S H A
 FINANCIAL STATEMENT (UNAUDITED)
 AS OF: MAY 31ST, 2022

56 -CEMETERY CARE
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CEMETERY	35,000.00	4,185.00	0.00	31,943.13	0.00	3,056.87	91.27
INTEREST	6,500.00	19.65	0.00	1,264.36	0.00	5,235.64	19.45
PRIOR YEAR FUND BALANCE C	<u>133,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>133,500.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>175,000.00</u>	<u>4,204.65</u>	<u>0.00</u>	<u>33,207.49</u>	<u>0.00</u>	<u>141,792.51</u>	<u>18.98</u>
<u>EXPENDITURE SUMMARY</u>							
06-CEMETERY MAINT.-C	<u>175,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>175,000.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>175,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>175,000.00</u>	<u>0.00</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>4,204.65</u>	<u>0.00</u>	<u>33,207.49</u>	<u>0.00</u>	<u>(33,207.49)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
 FINANCIAL STATEMENT (UNAUDITED)
 AS OF: MAY 31ST, 2022

61 -WATER METER FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTEREST	<u>1,500.00</u>	<u>15.18</u>	<u>0.00</u>	<u>498.16</u>	<u>0.00</u>	<u>1,001.84</u>	<u>33.21</u>
*** TOTAL REVENUES ***	<u>1,500.00</u>	<u>15.18</u>	<u>0.00</u>	<u>498.16</u>	<u>0.00</u>	<u>1,001.84</u>	<u>33.21</u>
<u>EXPENDITURE SUMMARY</u>							
36-LINE MAINTENANCE-BT	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>15.18</u>	<u>0.00</u>	<u>498.16</u>	<u>0.00</u>	<u>(498.16)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
 FINANCIAL STATEMENT (UNAUDITED)
 AS OF: MAY 31ST, 2022

64 -POLICE BOND FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
POLICE FINES	228,000.00	12,599.60	0.00	127,925.18	0.00	100,074.82	56.11
INTEREST	100.00	12.70	0.00	154.23	0.00	(54.23)	154.23
PRIOR YEAR FUND BALANCE C	<u>11,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,750.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>239,850.00</u>	<u>12,612.30</u>	<u>0.00</u>	<u>128,079.41</u>	<u>0.00</u>	<u>111,770.59</u>	<u>53.40</u>
<u>EXPENDITURE SUMMARY</u>							
03-POLICE DEPARTMENT-PS	<u>239,850.00</u>	<u>9,082.06</u>	<u>0.00</u>	<u>114,319.23</u>	<u>0.00</u>	<u>125,530.77</u>	<u>47.66</u>
*** TOTAL EXPENDITURES ***	<u>239,850.00</u>	<u>9,082.06</u>	<u>0.00</u>	<u>114,319.23</u>	<u>0.00</u>	<u>125,530.77</u>	<u>47.66</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>3,530.24</u>	<u>0.00</u>	<u>13,760.18</u>	<u>0.00</u>	<u>(13,760.18)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
 FINANCIAL STATEMENT (UNAUDITED)
 AS OF: MAY 31ST, 2022

68 -WATER RESOURCE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
UTILITY SERVICE	75,000.00	9,603.00	0.00	70,741.20	0.00	4,258.80	94.32
INTEREST	1,000.00	27.57	0.00	1,305.61	0.00	(305.61)	130.56
PRIOR YEAR FUND BALANCE C	<u>474,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>474,000.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>550,000.00</u>	<u>9,630.57</u>	<u>0.00</u>	<u>72,046.81</u>	<u>0.00</u>	<u>477,953.19</u>	<u>13.10</u>
<u>EXPENDITURE SUMMARY</u>							
68-WATER RESOURCES	<u>550,000.00</u>	<u>29.54</u>	<u>0.00</u>	<u>354.60</u>	<u>0.00</u>	<u>549,645.40</u>	<u>0.06</u>
*** TOTAL EXPENDITURES ***	<u>550,000.00</u>	<u>29.54</u>	<u>0.00</u>	<u>354.60</u>	<u>0.00</u>	<u>549,645.40</u>	<u>0.06</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>9,601.03</u>	<u>0.00</u>	<u>71,692.21</u>	<u>0.00</u>	<u>(71,692.21)</u>	<u>0.00</u>

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

71 -COMBINED INSURANCE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INSURANCE	2,068,171.00	60,447.62	0.00	1,692,065.45	0.00	376,105.55	81.81
MISC REVENUES	40,000.00	0.00	0.00	44,241.89	0.00	(4,241.89)	110.60
TRANSFER OTHER FUNDS-EQU	0.00	(51,828.41)	0.00	0.00	0.00	0.00	0.00
INTEREST	5,000.00	115.54	0.00	4,175.49	0.00	824.51	83.51
*** TOTAL REVENUES ***	2,113,171.00	8,734.75	0.00	1,740,482.83	0.00	372,688.17	82.36
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
71-COMBINED INSURANCE-CR	2,113,171.00	62,124.20	0.00	1,508,794.62	9,971.70	594,404.68	71.87
*** TOTAL EXPENDITURES ***	2,113,171.00	62,124.20	0.00	1,508,794.62	9,971.70	594,404.68	71.87
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(53,389.45)	0.00	231,688.21	(9,971.70)	(221,716.51)	0.00
	=====	=====	=====	=====	=====	=====	=====

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2022

72 -COMPENSATED ABSENCES FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INSURANCE	215,322.00	0.00	0.00	92,369.98	0.00	122,952.02	42.90
INTEREST	<u>0.00</u>	<u>3.95</u>	<u>0.00</u>	<u>57.40</u>	<u>0.00</u>	(<u>57.40</u>)	<u>0.00</u>
*** TOTAL REVENUES ***	<u>215,322.00</u>	<u>3.95</u>	<u>0.00</u>	<u>92,427.38</u>	<u>0.00</u>	<u>122,894.62</u>	<u>42.93</u>
<u>EXPENDITURE SUMMARY</u>							
72-COMPENSATED ABSENCES	<u>215,322.00</u>	<u>6,275.56</u>	<u>0.00</u>	<u>215,577.01</u>	<u>0.00</u>	(<u>255.01</u>)	<u>100.12</u>
*** TOTAL EXPENDITURES ***	<u>215,322.00</u>	<u>6,275.56</u>	<u>0.00</u>	<u>215,577.01</u>	<u>0.00</u>	(<u>255.01</u>)	<u>100.12</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	(<u>6,271.61</u>)	<u>0.00</u>	(<u>123,149.63</u>)	<u>0.00</u>	<u>123,149.63</u>	<u>0.00</u>



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: Community Development

Agenda Item No. 6.a.

AGENDA ITEM: Public Hearing - Presentation by Guernsey regarding a Comprehensive Plan for the City of Chickasha

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Hold Public Hearing - Presentation by Guernsey regarding a Comprehensive Plan for the City of Chickasha.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rachel Bernish, Community Development Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: Community Development

Agenda Item No. 6.b.

AGENDA ITEM: Discussion, consideration and possible action to authorize the City Manager to hire Guernsey to complete the Comprehensive Plan for the City of Chickasha in an amount not to exceed \$149,900.00.

I. BACKGROUND/DESCRIPTION:

Well-run cities utilize a 20-year comprehensive city plan in day-to-day operations. The need for a comprehensive plan becomes quite clear in times like this where the City is poised for growth and in need of critical infrastructure updates and replacement. A comprehensive city plan is a smart plan that gives us a road map for all aspects of the city including land use, identifying city values and assigning related projects, and long-term fiscal sustainability.

II. RECOMMENDED ACTION:

Authorize the City Manager to hire Guernsey to complete the Comprehensive Plan for the City of Chickasha in an amount not to exceed \$149,900.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. City of Chickasha Comprehensive Plan SOQ_Guernsey



Statement of Qualifications: Comprehensive Plan Update

Community Development Department
April 5, 2022



guernsey

CivicBrand 

TABLE OF CONTENTS

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April 5, 2022

City of Chickasha
117 N 4th Street
Chickasha, OK 73018

ATTN: Tyler Brooks, City Manager
Rachel Bernish Community Development Director

RE: Statement of Qualifications | Long Range Comprehensive Plan

Dear Mr. Brooks and Ms. Bernish:

The City of Chickasha can trust C.H. Guernsey & Company (Guernsey) to develop a Long-Range Comprehensive Plan to address future growth and decision making in the community for the next 20 years. Community planning is a necessity and requires vision, passion, intensity, urgency, and commitment. A community is defined by its people, culture, businesses, and the region in which it is located. A viable Long-Range Comprehensive Plan results when the intangible characteristics identified above align to formulate a future that creates value on many levels and a sustainable and better quality of life for citizens in the community and region.

Guernsey's qualified professionals are eager to assist Chickasha with their Long-Range Comprehensive Plan. Guernsey has been in business since 1928 and has worked extensively with municipalities, government entities, and private companies. Our 94-year history as a planning, architecture, and engineering firm in Oklahoma is a testament to our strong capabilities and company stability. Based on our experience and understanding of the scope of work, we would be an excellent choice to perform this project.

The Guernsey team has extensive experience working with communities to develop a vision and strategy, comprehensive plan, and plan implementation. The team has an excellent understanding of Chickasha and the priorities to achieve an adoptable plan. Our team provides the total resources required to address the needs of this project and has a thorough understanding of the many requirements associated with this type of endeavor; from visioning to goal setting, the Guernsey team is ready to assist you.

We look forward to the next step in the consultant selection process. Please contact me if you have any questions regarding our qualifications 405.416.8294 or angela.aikman@guernsey.us.

Sincerely,

C. H. Guernsey & Company

Angela Aikman, CIE
Principal-In-Charge | Vice President

REALIZE THE DIFFERENCE

5555 North Grand Boulevard
Oklahoma City, OK 73112-5507
405.416.8100

guernsey.us

B. ORGANIZATIONAL CHART

As your Principal-In-Charge and primary point of contact, Angela “Angie” Aikman, CE, VP, has a vested interest in the successful outcome of your project. Project Manager, Laura Bergey, AICP, will be your single point-of-contact with City staff and will guide this project through every step of the way. Laura is supported by a powerhouse team of technical and community engagement experts focused on serving the planning needs of Chickasha. Guernsey's planning team includes Katie Fiddler, AICP, and Paul Ryckbost, AICP, PE, PMP. Katie and Paul will work with the Team to develop an inspirational and innovative plan for the future of Chickasha that is reflective of community values and promotes sustainable and fiscally responsible growth. Layne Ferguson of CivicBrand is an urban designer, brand artist, and small business owner who will lead public engagement efforts and work with the City in engaging the community through creative placemaking and place-branding initiatives.

PROJECT LEADERSHIP



ANGELA AIKMAN, CIE, VP
PRINCIPAL IN CHARGE
GUERNSEY



LAURA BERGEY, AICP
PROJECT MANAGER
GUERNSEY

PROJECT SUPPORT



PAUL RYCKBOST, AICP, PE, PMP
PLANNER | INFRASTRUCTURE
GUERNSEY



KATIE FIDDLER, AICP
PLANNER | PUBLIC ENGAGEMENT
GUERNSEY



MADELINE HARRIS
PLANNER | ENVIRONMENTAL
GUERNSEY



LAYNE FERGUSON
PLACEMAKING | PUBLIC ENGAGEMENT
CIVIC BRAND

C. SCOPE OF SERVICES

OVERVIEW

The Guernsey Team is ready to work for you, the citizens of Chickasha, your City Council, and other interested stakeholders. We have prepared a phased planning approach that addresses all plan elements identified in your request for proposals.

Our project approach is flexible and can be modified to address varying community needs or constraints that become more apparent during the consultant selection process. The following approach is a starting point for developing a final project scope that reflects your preferences and meets the community's needs.

PROJECT MANAGEMENT AND COMMUNICATION

Daily project management will regularly assess progress toward critical tasks and milestones and internal communications to maintain project quality and momentum. Regular internal meetings of the project team will facilitate this process and streamline our meetings with City staff, stakeholders, and elected officials to focus on essential project issues and updates.

In addition, we will provide bi-weekly status reports either through email or telephone to update City staff on project status, review key deliverables and milestones, and discuss other relevant issues. We will involve additional team members in these bi-weekly check-ins on an as-needed basis.

PLANNING APPROACH

Guernsey recognizes that the City of Chickasha wishes to develop a user-friendly, implementable Comprehensive Plan that enhances its citizens' safety, welfare, and quality of life while balancing and guiding fiscally responsible growth, development, and redevelopment over the next 20 years and beyond. As the famous urbanist, Jane Jacobs once said, "Cities have the capability of providing something for everybody, only because, and only when, they are created by everybody." We couldn't agree more. We center our planning approach around community engagement and visioning because we believe that a plan is nothing without support and buy-in from the people it will affect most. Residents, business owners, stakeholders, and elected officials should all see themselves reflected in the comprehensive plan. This cannot happen unless they are allowed to weigh in during the planning process.

The Chickasha comprehensive planning process indicates a series of logical steps from project ignition to the final report and presentation. **It reflects an 18-month process.** If necessary, the schedule may be adjusted to accommodate holidays, avoid regularly scheduled meetings, etc. Since this process is a collaborative effort, all project phases will involve regular communication to discuss progress and products of the work with City staff, stakeholders, and elected officials. We will establish the final schedule in the initial stage of the project to meet the objectives discussed during contract negotiations.

PHASE 1: IGNITE

Guernsey's project team will develop a Project Coordination Plan (PCP) to ensure optimal coordination among project partners (Guernsey team members, city staff, and key stakeholders). The PCP will identify points of contact within the Guernsey team for certain project related tasks, describe regular project management activities and outline the delivery of the following work products.

1.1 Community Engagement Strategy

In order to educate, inform, and engage community members during this planning process, the Guernsey team will work with project partners to develop a customized strategy that draws from a menu of public involvement options ranging from innovative social media techniques to traditional community meetings. Working with city staff, the Guernsey team has the ability to develop an approach that engages a variety of stakeholders including property owners, business interests, community groups, institutions, and the general public. In addition to the steering committee meetings and community workshops outlined in the scope of services, the approach may call for one or more of the following engagement strategies outlined below. The Guernsey team will allocate time for specific activities selected by the client, up to a maximum number of hours.

Stakeholder Interviews – We will conduct stakeholder interviews on an as-needed basis to provide important insights that may not be immediately apparent from a review of existing plans and data. Stakeholders may include key staff from city departments; elected and appointed officials; Chamber of Commerce, institutional stakeholders such as the local school district, and other representatives from the community. We will ask stakeholders a series of questions, as well as be engaged in a conversation that identifies key issues and opportunities. Information gathered may include the development climate, perceived and real obstacles, community and business concerns, and available financial and organizational resources.

Social Media Strategy and Implementation – Social media outlets such as Facebook, Twitter, and Instagram are effective means of engaging and communicating to the public. The Guernsey team will work with project partners to develop a social media strategy that fits the needs of the project, engages a diverse cross-section of the community, and serves as a framework for an open and transparent dialogue.

Project Website – The project website will contain all engagement opportunities along with project updates and deliverables and will allow users to access project information, collaborate with others, and leave comments for the project team in one convenient online location whenever they want. A link to this project platform can either be provided to the City of Amarillo for dissemination, or it can be hosted as a page within the City of Chickasha's own website.

Community Survey – Surveys are a powerful tool in gaining community feedback regarding particular issues, and they have the positive secondary impact of increasing public awareness of the planning process. The overall objective of this survey will be to confirm issues and gain consensus on emerging themes as perceived by the

community. The team will work with the City to further define the variables that are of greatest concern to the community, as revealed during the planning process, and to determine the appropriate survey questions. We will make the survey available through the project website.

Project Brand – Developing a targeted branding strategy for the project will bolster any current efforts to communicate the future vision for the community, as well as highlight the history, character, and features that make a place unique. The first step will be to formally develop a custom identity that will become the consistent visual representation of both the process and resulting Plan. This approach will also identify specific actions and tools that will facilitate the highest levels of public awareness during Plan development and implementation processes.

Children/Student Events – We are passionate about including residents from all walks of life in the comprehensive planning process. One way we do this is by engaging and building connections with students and youth, not only to educate them about planning, but also to gain knowledge of how children experience the built environment, which can be instrumental in decisions about the design of school facilities, streets, neighborhoods, parks, and other community spaces.

Pop-Up Events – One of the easiest ways to solicit feedback is to go where the people are. This could be high school football games, the farmers market, neighborhood block parties, music events, etc. Pop-up Events are designed to increase awareness of the planning process and supplement community meetings in a quick and casual setting. Pop-up Events are good ways to broaden the geographic and scheduling reach of public engagement. It is especially helpful to engage those who typically would not attend more traditional means of public engagement, such as meetings or charrettes.

1.2 Kickoff Meeting with Staff/City Tour

This will be an informal gathering to kickoff the Guernsey team's work, provide an opportunity for planning staff and the team to become better acquainted, review the project schedule and potential meeting dates, and discuss data to be acquired. The team will initiate a discussion of the group's initial thoughts regarding issues and opportunities followed by a discussion of project goals and expectations.

A focused session in which the project partners examine the study area through the project lens is an effective way to get all the parties simultaneously engrossed in the project and to forge a productive working relationship. A tour of the area will strengthen the Team's grasp of the existing conditions and stimulate the generation of ideas to explore during the planning process. This tour should include the City staff and others with knowledge of the local development patterns and issues. This sharing of insights will expose those important local conditions and issues that might not be immediately apparent. Team members will observe conditions, receive input from City staff on key locations/challenges, record observations, and take photos. Minutes of the kick-off meeting and City tour will be provided.

PHASE 2: IDENTIFY

2.1 Data Collection

At project initiation, the Guernsey team will gather data to be utilized in the course of developing the Plan. The Guernsey team will prepare a data inventory, which will include any data contained in the database currently, as well as any outstanding data needs. The inventory will also identify the types and formats of data required. GIS data acquired will

be used to prepare existing conditions maps to be used in the early stages of the project.

In addition to data, the Guernsey team will collect and review adopted plans and studies to gauge past efforts and gain a better understanding of the policies in place that are shaping growth and influencing development, redevelopment, investments, and other types of changes in the community.

City of Chickasha staff and other project partners can provide valuable input at this stage of the process because they are the most familiar with the City's challenges and opportunities. At this point in the process, the Guernsey Team will provide staff with an inventory of information that can be utilized to identify the key challenges and opportunities and summarize supporting information. From this, the Team can quickly grasp these challenges and opportunities, help clarify the goals for the community, and ensure priorities are understood so the planning effort can focus on addressing them.

2.2 Existing Conditions Analysis

The Guernsey team will augment the information provided by the City in the previous task with supplemental research. The Team will prepare a document that describes various trends in the City that influence the planning process. Included in this document will be maps and infographics that further convey the most salient points associated with the key issues and opportunities. Subjects include, but are not limited to, demographic data, socioeconomic data, development and building trends, housing data, transportation networks, land use, and infrastructure. The insights and information gained will be used to better define the issues needing time and attention in the development of the Comprehensive Plan.

PHASE 3: INSPIRE

In this phase the Guernsey team will look internally to identify the vision for the city. Building on the research done in Phase 2, we will emphasize a community vision and identity. Our team will rely heavily on public engagement during this phase. We will develop a targeted and customized public engagement plan that will include five techniques, which will be used throughout the process and consist of the following:

- Holding traditional public meetings (community open houses, workshops and charrettes);
- Utilizing communication tools/ forums such as social media and city websites;
- Conducting various educational sessions and surveys (community dialogue and visual survey);
- Attending small community meetings to actively engage citizens during the planning process; and,
- Meeting with stakeholders and representatives of other governments and key organizations that make up the framework of the municipality.

Our team will work with city staff to provide content for public information tools and questionnaires that mirror citizen concerns and issues. During this phase our team introduces new ideas and concepts related to health, wellness, resiliency, and sustainability that the citizenry may want included in the city's vision. The intention is to have strong community involvement throughout the entire planning process, as this phase focuses on community identity including its values, vision, and goals. Participatory exercises during workshops will be used to build the initial community vision, provide education, and increase awareness of why this process is paramount in shaping the future of the City.

PHASE 4: INNOVATE

4.1 Initial Concept

We will focus on the 'bones of the City' and conduct a deep dive into analyzing trends in the neighborhoods, downtown commercial corridors, public buildings, parks, trails, and open space. We will start by analyzing inventories, existing conditions, and projections for land use, housing, population, and employment, natural resources, transportation corridors, and public facilities. Then we will develop recommendations for the Comprehensive Plan and Future Land Use Map where opportunities and problems are identified. This will be the first concept and will be used as a starting point. Up to two alternatives to this initial concept will be developed in this phase to arrive at a future vision for Chickasha.

4.2 Alternative Growth and Development Scenarios

To fully appreciate the potential impacts of future growth, the community must consider possible land use patterns that could emerge over time given different policy directions. Through modeling of various scenarios that incorporate the community's drafted goals and objectives, the Team can help inform the selection of a preferred future vision. Through the use of a public workshop, the team will work with the community to refine potential development scenarios into a framework that merges land use, related infrastructure, and fiscal implications into a preferred land use plan.

4.3 Community Workshop

The purpose of this community workshop is to simultaneously examine all of the plan elements and gain an understanding of the interrelationship of the elements; explore the many choices within the land use concepts; understand the manner in which the land use concepts address the issues, opportunities, and constraints; and evaluate the land use concepts by judging the performance of each relative to the goals. The end product will be a preferred future land use vision with supporting concepts.

PHASE 5: INTEGRATE

Based on the data gathered during the first three phases, we will prepare the preliminary Comprehensive Plan that will bridge the gap between vision and implementation. The plan will include the history and character of the community, in addition to the baseline information on land use and redevelopment, transportation, housing and neighborhoods, parks, recreation, open space, health and wellness trends, utilities, infrastructure, community facilities, economic development, and capital improvements. After this is completed, Guernsey will develop the policies and strategies necessary to carry out the vision of the community, address gaps in services, and undertake projects that will service as catalysts for the city in the future.

PHASE 6: IMPLEMENT

6.1 Implementation Plan

The Project Team will prepare recommendations for the implementation of the new Comprehensive Plan. The Implementation Plan will explicitly describe and prioritize the recommendations and identify programs, strategies, capital improvement projects, implementation time frames, responsible parties, and potential funding sources needed to accomplish each respective policy of the Comprehensive Plan. The Implementation Plan will include recommendations for the short-term (<5 years), mid-term (5-10 years), and long-term (>20 years). We will ensure the incorporation of recommendations from recent, relevant plans and projects, such as the Parks and Recreation Master Plan, various Neighborhood Plans, among others.

This deliverable will paint the clearest picture of how to realize the future you want for your community. In addition, we can build a monitoring standard to ensure the process is successful and achieves the City's goals. Following Staff and Steering Committee review of the policy framework and implementation strategies, the Guernsey Team will conduct a work session to discuss, refine, and prioritize recommendations and implementation strategies.

6.2 Final Document and Adoption Process

The Team will prepare two versions of the draft Comprehensive Plan. The first version will be a summary of the document, including the implementation strategies; the second will be the full technical document with a detailed appendix that contains technical memos, maps, and other pertinent information gathered or produced during the process. We will then send both versions to the Steering Committee so they may review and provide their recommendations before the draft documents are scheduled for hearing by the Planning and Zoning Commission.

6.2.1 Planning and Zoning Commission Review and Recommendation

We plan on attending two public hearings to be held before the Planning and Zoning Commission to allow the public additional time for input on the draft Comprehensive Plan.

6.2.2 Adoption by City Council

The Team will attend any City Council meetings associated with the adoption of the Comprehensive Plan in order to respond to any questions or comments. During these meetings we will make presentations regarding the Plan, as necessary.

6.2.3 Adopting Ordinance

Next, we will prepare an ordinance for Elected Officials to use when adopting the final Comprehensive Plan. Prior to the adoption ordinance being transmitted to elected and/or appointed officials, the draft ordinance will be sent to the City of Chickasha's legal team for their review.

6.2.4 Documentation

Upon adoption of the Comprehensive Plan, our Team will provide the City with digital and hard copies of the original documents, including all maps, charts, tables, etc.

COST ESTIMATE

The estimated cost of providing these services is **\$149,900**. This proposed fee involves a number of factors/variables based on the scope of work, number of meetings, etc. However, we remain flexible regarding the scope and fee and are open to further discussion regarding this topic.

In addition, and after the adoption of the Plan, Guernsey can work with the City to assess current codes and regulations and develop a set of land use codes that are aimed at implementing the adopted Comprehensive Plan. Since the details of the Plan cannot be fully understood at this stage, the effort cannot be adequately scoped. If feasible, we are open for further discussion later on regarding this topic.

D. QUALIFICATIONS & RESUMES

PROJECT LEADERSHIP



ANGELA AIKMAN, CIE, VP
PRINCIPAL IN CHARGE
GUERNSEY

As your Principal-In-Charge, Angela is focused on serving the City of Chickasha. She is responsible for the allocation of Guernsey resources to keep your project on time, within budget, and meeting your scoping needs. Angela is focused on serving the City of Chickasha as a primary client.

As a Vice President at Guernsey, Angela has a vested interest in the quality of service you receive. She will be the signature on all contract documents, your go-to for emergency resource allocation, and will serve as a resource to the team for community engagement.

Envision Moore Plan 2040 – Project support for the creation of a new comprehensive plan for the City of Moore, Oklahoma.

Lake Thunderbird Watershed Alliance – PIC for the development of an Integrated Watershed Management Plan for the Lake Thunderbird Watershed Alliance, Norman, OK.

Locust Grove Trails & Parks Master Plan – PIC for the creation of a new trails & parks master plan for the Town of Locust Grove, OK.



LAURA BERGEY, AICP
PROJECT MANAGER
GUERNSEY

Laura has a background in environmental sustainability and community planning and has experience working in private, public, and nonprofit sectors. Laura is passionate about helping shape communities into cultural havens that foster pride and open mindedness. She has worked on long-range planning initiatives in communities throughout the country and is skilled in placemaking, land use and comprehensive planning, public and stakeholder coordination, vision and goal setting, and developing targeted yet attainable implementation strategies for communities of all sizes.

City of Grove Comprehensive Plan* – Lead planner for the creation of the City's 2040 Comprehensive Plan, focused on providing a framework to guide decision-making and investment in both the near- and long-term. The Plan will help ensure a high quality of life for residents and an attractive city for employers and employees.

City of Durant 2040 Comprehensive Plan* – Lead project Planner for the creation of the City of Durant's 2040 Comprehensive Plan Update, which focused on providing a framework to guide decision-making and investment in both the near- and long-term. The Plan will help ensure a high quality of life for residents, strengthen neighborhoods, attract and cultivate quality businesses, all while preserving the City's small-town feel and local charm.

Durant Blue Zones Safe Routes to School Master Plan - Project Planner for the creation of a Safe Routes to School Master Plan for the Durant Blue Zone Program, aimed at encouraging more students to walk and bike to school by improving traffic safety through targeted infrastructure improvements, active transportation, safety education, enforcement partnerships, and encouragement programs. This project is currently underway and is anticipated to be completed towards the end of 2021.

* Work completed prior to Guernsey



Guernsey is a unified collection of engineering, architectural, and consulting services. A unique and cohesive employee-owned firm, our team is capable of handling a wide array of projects with a client-first commitment. Guernsey brings the diverse skills of our professionals together in a collaborative effort to provide innovative, effective, and efficient solutions.

Established in 1928, in Cherokee, Oklahoma, USA, Curtis Harold Guernsey Sr. built Guernsey with heart, character, and integrity. Our history spans more than 93 years, overcoming adversity, adapting to changes within our community, and investing in our tomorrow. Guernsey is an Employee-Owned Company and proud that every person in the company plays a key role in our growth, leadership, and success.



Guernsey's company slogan, "Realize the Difference", is more than just a clever marketing ploy - it's the truth. Here at Guernsey, we know what a successful project looks like and understand the steps it takes to get there. For nearly a century, Guernsey has collaborated with municipalities throughout Oklahoma and the greater United States to help them achieve their unique goals and objectives. We are still doing so today thanks to our reputation for - and commitment to - providing top-notch deliverables and unparalleled support to the communities we serve. Our team of professionals are passionate about what we do and driven by a desire to create vibrant communities that offer residents a high quality of life and ample opportunities to prosper.

Paul is an Urban/Community Planner with over 15 years' experience evaluating urban designs, creating comprehensive plans, and managing capital improvement plans and construction. He strives to create better communities through planning, analysis, team building, and working alongside people to help them find the best path forward to reach their goals. He was Project Manager for Envision Moore Plan 2040, the City of Moore's Comprehensive Plan and has served on multiple planning teams in both the public and private sector, as well as various Urban Design task forces.

Envision Moore Plan 2040 - Project Manager for the creation of a new comprehensive plan for the City of Moore, Oklahoma.

Oklahoma City planokc* - Lead staff member for the Preservation, Appearance and Culture element, and assisted other staff on the Environmental and Natural Resources, Communities, and Public Services elements. Attended and led various public meetings, coordinated the initial stages of the Community Appearance Survey, and assisted with the evaluation and analysis of trends, issues and goals.

Oklahoma City Streetscape & Sidewalk Projects* - Managed multiple streetscape design and construction projects, and also provided internal design services for multiple sidewalk/trail projects at The City of Oklahoma City.

* Work completed prior to Guernsey

Katie is an urban planner who specializes in environmental sustainability and community development. She brings experience in both public and private sector planning and has worked on projects that span the United States. She specializes in developing actionable public engagement plans that are as unique as the communities she serves. Katie is skilled in gathering community input and weaving it into the fabric of the planning and design initiatives she helps communities bring to fruition.

Town of Locust Grove Parks and Trails Master Plan - Project manager for the Town of Locust Grove's Parks and Trails Master Plan, focused on ensuring that all users are represented, amenities are both well-maintained and improved, and the future facilities can accommodate the growth of the community. Oversaw community engagement efforts and content development. Successfully ensured project was completed on time and within budget.

City of Grove Comprehensive Plan - Planning specialist for City of Grove's 2040 Comprehensive Plan. Engaged with community members, public officials, and stakeholders to identify community's vision and project goals. Developed future transportation and land use maps based on feedback from the community.

City of Newcastle Comprehensive Plan - Community Planner for the City of Newcastle's 2040 Comprehensive Plan, focused on engaging the community to develop a plan that is inclusive and ensures orderly and fiscally responsible growth while improving services and increasing the quality of life of residents.

* Work completed prior to Guernsey

PROJECT SUPPORT



PAUL RYCKBOST, AICP, PE, PMP
PLANNER | INFRASTRUCTURE
GUERNSEY



KATIE FIDDLER, AICP
PLANNER | PUBLIC ENGAGEMENT
GUERNSEY

WE LOVE CITIES.

CivicBrand is an agency with over a decade of experience in research, branding, consulting, design, and marketing. We're a team of strategists, creatives, place-makers and story-tellers with a passion for helping communities tell their story.

We work directly with Cities, Downtowns, Economic Development, and DMOs including Convention & Visitors Bureaus (CVBs), Chambers of Commerce and Business Associations to develop and implement branding, engagement, placemaking and destination marketing strategies. We also work with architecture and planning consultants to develop branding and public engagement strategies for a variety of planning projects.

We believe public engagement is broken. It's why many of our places are struggling or losing their identity. Through branding and story-telling we can inspire citizens, be a catalyst for change, manage growth and improve civic pride.

www.civicbrand.com
214.586.0795

layne@civicbrand.com

Layne has a Master of Science in Architecture and professional experience in Urban Design and Placemaking. Before joining the CivicBrand team, Layne worked at Better Block where he led numerous placemaking activations across the country. Layne's role is incorporating the brand and identity of a place into the built environment and creating places people love.

Summer of Downtown Placemaking Demonstration & Campaign, Waco, Texas – As the Project Lead, Layne led a branding campaign and placemaking demonstration to welcome visitors to Downtown Waco and create a better pedestrian experience for people walking from the famous Silo District to other parts of Downtown. In this role, Layne worked closely with Waco's Mayor, City Manager, and Downtown PID Board and Staff to ensure the project's successful completion. This project is a Finalist for the City Place Awards as the Best Use of Data.

Richardson Place Brand Study, Richardson, Texas – As the Placemaking Lead for this project, Layne worked with City of Richardson staff to build a place branding strategy for Richardson's new innovation district and their revitalized downtown. The strategy included both physical urban design recommendations as well as digital media recommendations to better include the community in being a part of determining the identity of the districts.

Downtown Garland Rebrand, Garland, Texas – As Placemaking Lead, Layne led a piece of the community engagement process by building a parklet and interactive message boards to get input from the community that would be used for Garland's downtown brand.

PROJECT SUPPORT



LAYNE FERGUSON
PLACEMAKING | PUBLIC ENGAGEMENT
CIVIC BRAND

E. MOVING MCALESTER FORWARD 2040 COMPREHENSIVE PLAN CITY OF MCALESTER, OK

Reference:

Pete Stasiak
City Manager
City of McAlester
918.423.9300

The City of McAlester contracted with the Guernsey Team to develop a new comprehensive plan for the City, using their previous Comprehensive Plan as a foundation. The community has a population in the range of 18,000, is the hub of southeast Oklahoma, and is home to the McAlester Army Ammunition Plant, a key national defense facility. The City of McAlester wanted to focus on existing developed area, particularly downtown, and the quality of places and experiences. The plan consists of the following phases:

Phase 1: Project Initiation

- Project Coordination Plan
- Community Engagement Plan & Implementation
- Stakeholder Interviews
- Project Website
- Community Survey
- Project Brand
- Kickoff Meeting with Staff and City Tour

Phase 2: City Assessment

- Data Collection
- Additional Analysis & City Assessment Report
- Demographics & Socioeconomics
- Land Use
- Community Character & Urban Design

- Housing & Neighborhoods
- Transportation
- Economic Development
- Market Analysis
- Parks & Open Spaces
- Public Facilities, Services & Infrastructure
- Community Health & Quality of Life
- SWOT Analysis
- Steering Committee Meeting & Community Workshops

Phase 3: Concept Plan Development

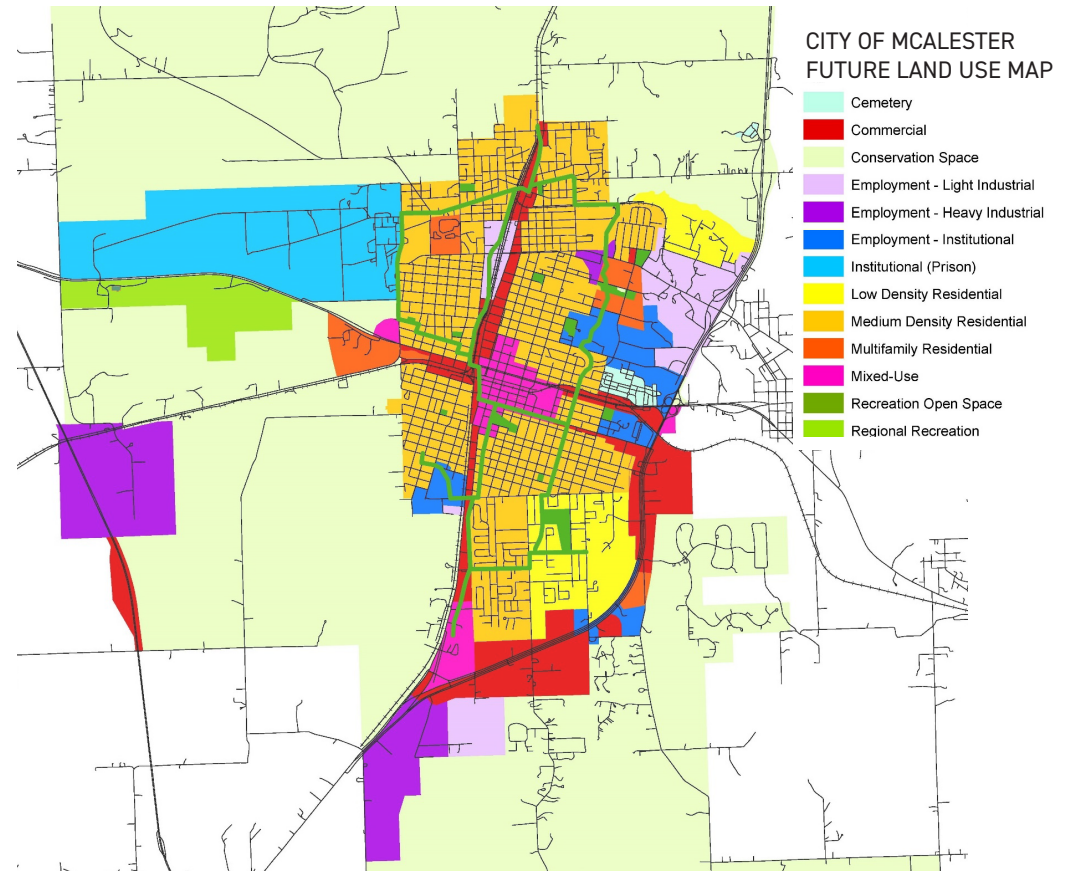
- Community Identity & Vision
- Alternative Growth & Development Scenarios
- Special Planning Areas

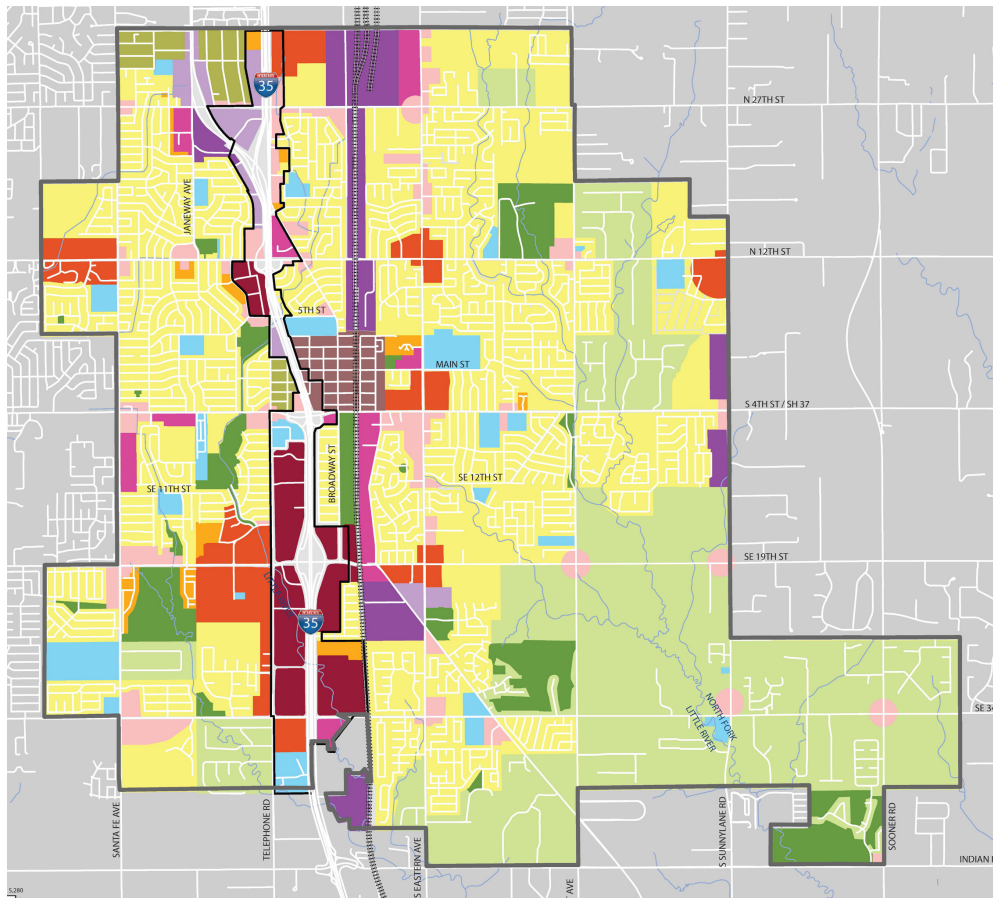
Phase 4: Direction

- Policy Framework & Implementation Strategies
- Action Plan

Phase 5: Plan Documentation

Phase 6: Code Revision





Future Land Use Map

ENVISION MOORE PLAN 2040



ENVISION MOORE: 2040 COMPREHENSIVE PLAN MOORE, OK

Reference:
Elizabeth Weitman
Community Development Director
City of Moore
405.793.5053

Moore (the City) has experienced exceptional growth over the past two decades. Moore's location, just south of Oklahoma City, provides a top-notch education system, great place to raise a family, strong local economy, and relatively low cost of living that continues to draw thousands of new residents to the City every year.

The City is located within Tornado Alley with an average of one tornado every five years. So, while the growth in Moore is moving in a positive direction, the specific needs and expectations of a resiliency strategy when Mother Nature strikes will need to be considered in the future design of neighborhoods and amenities in order to remain relevant over the next few decades. This is key to attracting and retaining employers so that the local economy continues to thrive. The Plan is funded through HUD CDBG-DR funds that were made available in the aftermath of the May 20, 2013 tornado.

The Guernsey Team recognizes that the City has a strong desire to remain a development-friendly, fiscally and socially responsible community. The plan consisted of the following phases:

- Project Initiation (coordination, public engagement plan and implementation, and kick-off meeting)
- City Assessment (data collection, study area tour, analysis, city assessment report, steering committee meeting and community workshop)
- Concept Plan & Development (initial concept plan, alternative growth & development scenarios, steering committee meeting and community workshop, special planning areas)
- Recommendations & Implementation Strategies (policy framework & implementation strategies, action plan, steering committee meeting and community workshop)
- Plan Documentation (updated comprehensive plan documents, executive summary)

GROVE 2040 COMPREHENSIVE PLAN GROVE, OK

Reference:
Debbie Bottoroff
City Manager
City of Grove
918.786.6107

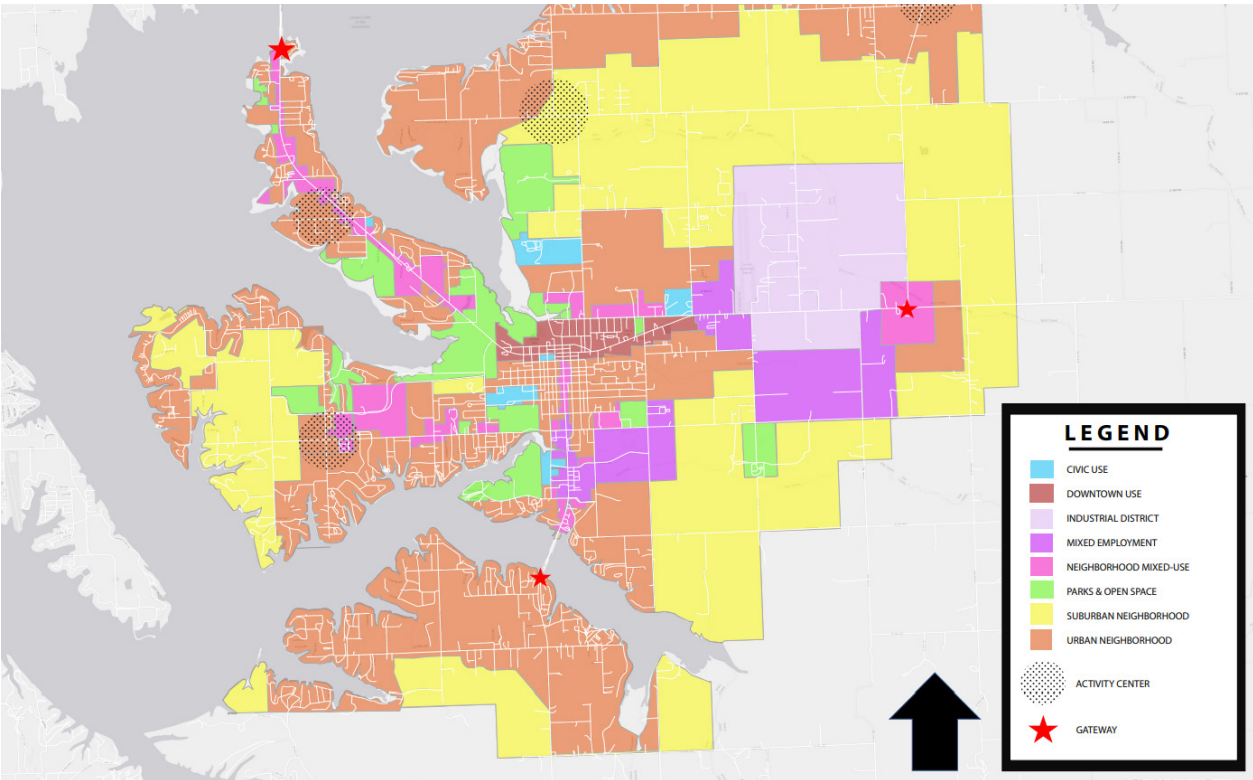
Guernsey partnered with The City of Grove to replace the city's previous iteration of the 2040 comprehensive plan that was adopted in 2003. In the years following adoption, the City experienced significant change. While much of this change was considered positive, the City faced challenges in accommodating additional growth. This Plan set forth the framework necessary for orderly growth and development that reflected the community's values today, while anticipating the needs, wants, and desires of later generations.

A fundamental component of the comprehensive planning process involved creating the vision of the community. This was done by conducting a robust community engagement campaign that solicited citizen feedback through traditional and innovative techniques, such as pop-ups at community events and online surveys.

To reach the community's envisioned future, the Comprehensive Plan presented policies and recommended strategies, both immediate and long-term, to meet the

City's goals. The Plan covered a wide range of social, economic, infrastructure, and natural resource factors, including topics such as land use, housing, transportation, utilities, public services, recreation, and natural resource conservation, among others.

The City of Grove 2040 Comprehensive Plan recognized the desires of the community to have the highest quality of life through attractive, orderly, fiscally responsible, well-planned and well-designed development. The Plan is now being used to protect and enhance the high quality of life Grove citizens enjoy today.





DESIGN WORKS STUDY GUYMON, OK

Reference
Joe Don Dunham
City Manager
City of Guymon
580.338.3396

The Guymon Design Works project was recently performed to assess the walkability opportunities in downtown and other areas of Guymon. The study provided some key recommendations for Guymon including:

- Addition of highway gateways
- Celebrate the pedestrian character of downtown
- Create a wayfinding campaign
- Identify candidates for pilot street design projects (with several potential ideas itemized in the study)

Guernsey was recently selected to perform this downtown improvement project. It is a collaborative effort between Guernsey and the City of Guymon and our overall approach is designed to achieve three primary objectives:

- To create a cohesive downtown experience by providing streetscape and wayfinding elements that will provide a "kit of parts" to be used in the pilot project and moving forward with future phases
- To provide a uniform appearance throughout the identified downtown area

- To create a unique, multi-use placemaking experience within the downtown area

The Guernsey Team will take a comprehensive approach to achieving these objectives producing a concept that creates a cohesive, interwoven downtown. In order to achieve the objectives outlined above, one must first understand what makes a place a "place." By definition, placemaking capitalizes on the local community's assets and inspiration. Guymon's assets and inspiration can be found in many different areas. Guymon's history, arts, music, and uniqueness are all qualities that can be drawn from. Creating a public space that captures all these qualities will in fact truly create a "place" that is Guymon.

The City of Guymon and Guernsey were awarded the 2020 Outstanding Public Initiative by Urban Land Institute (ULI) Oklahoma.



BURLESON

TEXAS

PLACE BRAND SYSTEM BURLESON, TEXAS

Reference:

Deanna Phillips
City of Burleson, TX
dphillips@burlesontx.com
(817) 416-9600

With extreme growth across northern Texas, the City of Burleson recognized the role that branding could play in helping get ahead of that growth and ensure that they remain true to who they are, maintain their hometown feel, and continue to foster civic pride. CivicBrand worked with the city on a public engagement driven branding initiative that went far beyond just logos and design. We developed a brand platform that will cut across residents, visitors and business, designed monument signage for the new plaza in Old Town and even created a BTX Made brand that will be used to foster civic pride and locally made products.

City Hall and Old Town recently underwent major redevelopment to establish the brand new Mayor Vera Calvin Plaza in Old Town. The newly renovated plaza is the heart of Burleson and provided the perfect opportunity to implement and showcase the new brand platform. CivicBrand designed branding for the plaza as well as all design work for all of the signage and gateways throughout the plaza.

The City of Burleson, TX hired CivicBrand to develop a clear, strong, and resilient brand identity that represents the varied attributes of the Burleson community from residents to businesses and visitors. We deeply engaged the community through traditional and digital engagement utilizing round tables, public meetings, community events, and interviews with city leadership, city staff, various interest groups, organizations, business owners, residents, Mayor's Youth Council, and even children. We toured the community and documented the entire process to give residents and stakeholders a behind-the-scenes look so that they understand it is not merely a logo design project but the development of a comprehensive brand strategy for numerous audiences and with multiple deliverables and tools. Although Chickasha's Comprehensive Plan will not include a new city brand, CivicBrand will use a similar engagement process through the branding of the plan itself to inspire the community and many engagement tools to gather feedback from the city and community to guide the direction of the plan.



NEWCASTLE 2040: GROWING TOGETHER NEWCASTLE, OK

Reference

Kevin Self
City Manager
City of Newcastle
405.387.4427



"Growing Together"
NEWCASTLE
2040



The City of Newcastle is the third fastest growing community in Oklahoma. Located in the Oklahoma City metro, Newcastle has experienced significant growth in population and development over the past decade, and this trend is expected to continue over the next 20 years. Newcastle has recently seen a significant increase in residential development, primarily in single-family detached housing. Because of the City's large footprint (60 square miles), housing development spans Newcastle's municipal boundaries, hiking up the City's costs to provide and maintain supporting infrastructure. Working with the City of Newcastle, its residents, stakeholders, and elected officials, the Guernsey Team is currently working on a new comprehensive plan to address these issues and ensure orderly and fiscally responsible growth while improving services and increasing the quality of life of residents.

F. ADDITIONAL SERVICES

WHAT GUERNSEY OFFERS YOU

Based in Oklahoma City, Guernsey features a mosaic of architecture, engineering, and consulting services to efficiently meet your needs with excellence. From in-house architects, designers, planners, and engineers to consultants, environmental scientists, and analysts, we collaborate efficiently, providing easy access to expert advice in various disciplines and business sectors.

ENGINEERING

- Chemical/Process Engineering
- Civil Engineering
- Electrical Engineering
- Environmental Engineering
- Mechanical Engineering
- Power Engineering
- Structural Engineering

ARCHITECTURE

- Architectural Design
- Interior Design
- Landscape Architecture
- Master Planning
- Sustainable Design
- Urban Design/Planning

CONSULTING

- Construction Management
- Cost Estimating
- Cybersecurity
- Electric Utility Analysis
- Environmental Studies/Investigations
- Expert Witness/Testimony
- Owner's Engineer/Program Management
- Permitting/Regulatory Compliance
- Privatization
- Public-Private Partnerships
- Security Design
- Utility Infrastructure Strategy
- Utility Optimization





City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 6.c.

AGENDA ITEM: Discussion, consideration and possible action to approve the annual Fireworks Display in Shannon Springs Park on Monday, July 4, 2022.

I. BACKGROUND/DESCRIPTION:

- Staff has received a request for permission to conduct the annual Fireworks Display in Shannon Springs Park on Monday, July 4, 2022.
- All documentation has been received by the Fire Chief and a Permit has been approved.
- The appropriate Certificate of Liability Insurance has been received and is attached to this Agenda Item.
- Food Trucks will be allowed in designated areas.

II. RECOMMENDED ACTION:

Approve the annual Fireworks Display being held in Shannon Springs Park on Monday, July 4, 2022 and authorize food trucks in designated areas.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. Certificate of Liability Insurance - Fireworks 2022
2. Fireworks Contract 2022
3. Fireworks Display Permit



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/8/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Britton Gallagher
One Cleveland Center, Floor 30
1375 East 9th Street
Cleveland OH 44114

CONTACT

NAME:

PHONE
(A/C, No, Ext): 216-658-7100

FAX

(A/C, No): 216-658-7101

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Everest Indemnity Insurance Co.

10851

INSURER B: Everest Denali Insurance Company

16044

INSURER C: Axis Surplus Ins Company

26620

INSURER D:

INSURER E:

INSURER F:

INSURED
Western Enterprises, Inc.
13513 W. Carrier Road
Carrier OK 73727

COVERAGES

CERTIFICATE NUMBER: 770604202

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y		SI8ML00068-221	2/15/2022	2/15/2023	
	☒ COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
B	AUTOMOBILE LIABILITY			SI8CA00037-221	2/15/2022	2/15/2023	
	☒ ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☐ ALL OWNED AUTOS						BODILY INJURY (Per person) \$
	☒ HIRED AUTOS						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
C	UMBRELLA LIAB			P-001-00024741B-03	2/15/2022	2/15/2023	
	☒ EXCESS LIAB						EACH OCCURRENCE \$ 4,000,000
	☐ CLAIMS-MADE						AGGREGATE \$ 4,000,000
							\$
	DED						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					WC STATUTORY LIMITS
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Additional Insureds: Forward Chickasha; Standley Office Supply; Chickasha Bank & Trust; Mosley Agency, Inc.; Charles Allen Ford; Chickasha 4th of July Committee; City of Chickasha and its Agents
Show Date: July 4, 2022

Location: Shannon Springs Park; Chickasha, Oklahoma

CERTIFICATE HOLDER

Forward Chickasha
c/o Tim Elliott
528 W Iowa
Chickasha OK 73108

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Western Enterprises, Inc.

(Performance at Montreal International Fireworks Competition 2016)

Pyrotechnic Production Proposal

Chickasha, Oklahoma

July 4, 2022

Attn: Mr. Tim Elliott

Creating the Spectrum of Pyrotechnic Production Excellence

FIREWORKS PRODUCTION CONTRACT

1. This Contract is entered into this 6 day of June, 2022, by and between **WESTERN ENTERPRISES, INC.**, designated herein as the "**SELLER**", and **FORWARD CHICKASHA**, designated herein as the "**PURCHASER**" for a fireworks production to be held on **JULY 4, 2022**.

2. **SELLER** will secure, prepare and deliver said fireworks as outlined, or will make necessary substitutions of equal or greater value. **SELLER** will include the services of a Pyrotechnic Operator to take charge of, set up and fire the display, along with such help as he deems necessary to perform the fireworks display safely, and in accordance with such Federal, State or Local laws that might be applicable.

3. **SELLER** agrees that the Operator and Assistant(s) are to check the display area after the presentation of the fireworks display for any "duds" or other material which might not have ignited. Any such material, found by any person other than the Operator, shall be turned over to the Operator for safe keeping or disposal of said material.

4. **PURCHASER** will furnish the secured minimum safety distances established by the **SELLER** after an on-site inspection of the proposed firing location. **PURCHASER** will provide adequate police protection and/or other adequate security to maintain these distances. **PURCHASER** also agrees to have a fire truck available on location during the display.

5. A Certificate of Insurance covering the fireworks display will be provided by the **SELLER** upon signing of the contract for Commercial General Liability coverage in the amount of **FIVE MILLION DOLLARS (\$5,000,000.00)** broad form, bodily injury, property damage liability and comprehensive automobile liability Combined Single Limit. Those entities/individuals listed on the certificate of insurance shall be deemed as additional insured per this contract. Pyrotechnic operators for **SELLER** are covered by statutory limits for Workers Compensation Coverage.

6. It is agreed and understood that the **PURCHASER** will pay to the **SELLER** the sum of **EIGHTEEN THOUSAND DOLLARS (\$18,000.00)** to be paid within fifteen (15) days after the date of the display. Unpaid accounts are subject to one percent (1%) interest charge per month after fifteen days.

7. In the event of inclement weather or other adverse conditions, so as to cause postponement of the display it is agreed and understood that **PURCHASER** will notify **SELLER** regarding the postponement date, normally the following night, or at some future date within the calendar year. If the **PURCHASER** will not re-schedule the display within the calendar year, or completely cancels the display, the **PURCHASER** agrees to pay thirty percent (40%) **\$7,200.00 of the cost of display** as a cancellation fee for the display. It is understood and agreed that **SELLER** shall be solely responsible for failure of the performance of the fireworks display for any reason under **SELLERS** control.

8. Witness whereof, we have caused our signatures to be affixed to this Document, on this _____ day of _____, 20____.

WESTERN ENTERPRISES, INC.
SELLER

FORWARD CHICKASHA
PURCHASER

BY: _____
authorized agent

BY: 
authorized agent



May 18, 2022

INDEPENDENCE DAY CELEBRATION
FORWARD CHICKASHA
CHICKASHA, OKLAHOMA
JULY 4, 2022

Mr. Tim Elliott
528 West Iowa
Chickasha, OK 73018
(405) 574-1114

*** * * PYROTECHNIC PRODUCTION PROPOSAL * * ***

As a beginning declaration, this program proposal is a written sequence of the very best aerial shells and pyrotechnic devices anywhere. All ideas, concepts, and itemized product listing are deemed confidential, and are intended solely for the client's review, and should not be disseminated to anyone other than those persons who are a part of the steering committee for this event.

Western Enterprises, Inc. understands the significance of this special pyrotechnic event, as we are dedicated to the rich tradition that has been established by our client to this event. We are privileged to be a part of the heritage for the **CITY OF CHICKASHA**, and we are committed to staging an evening of pyrotechnic *"magic"* for your audience.

This year's 4th of July Fireworks Production promises to be an extremely exciting performance. Recognizing that this production will be electronically-fired we will be utilizing a wide variety of specialized pyrotechnic products from all over the world, and including American-made Fireworks, we are honored to showcase a strong representation of distinctive aerial effects. And it is with this that we are very excited about the prospect of blending these special pyrotechnic effects together into a virtual *"Patriotic Symphony in the Sky"*. We look forward with great pride to helping facilitate the 4th of July fireworks production for the **CITY OF CHICKASHA**.

"The sky provides the pyrotechnician's canvas and our art form is best expressed by how we portray ourselves in the stars"

TO: TIM ELLIOTT
CLIENT: CHICKASHA, OKLAHOMA 4th OF JULY SPECTACULAR
DATE: JULY 4, 2022
PAGE: TWO

AERIAL PORTION OF DISPLAY

LOW-LEVEL MULTI SHOT BARRAGES

100-SHOT TWILIGHT GLITTER W/RED & BLUE TIP FAN BARRAGES

(100 Twinkling Comets to Red & Blue Flower Fan pattern)

100-SHOT RED TAIL TO WHITE STROBE & BLUE FLOWER BARRAGES

(100 Red Tails rise to Blue flowers w/white strobe pistils)

300-SHOT "S/X PATTERN" RED & GREEN CROSSETTE BARRAGES

(300 Red & Green Crossette stars criss-cross across the sky)

210-SHOT ORANGE RHYME DANCING BARRAGES

(210 Orange Comets interweave back and forth in the sky)

100-SHOT BROCADE CROWN W/RED STROBE PISTIL BARRAGES

(100 Brocade Flowers w/Red Strobe pistils)

210-SHOT RED RHYME DANCING BARRAGE

(210 Red comets oscillate back and forth across the sky)

558-SHOT CRACKLING W/RED PEARL BARRAGES

(558 – Crackling Comets fire in Fan patterns, breaking above into Red flowers)

130-SHOT SPINNERS WITH STROBE MINES BARRAGES

(130 Screaming Whistles W/Mines)

600-SHOT RED/WHITE/BLUE "Zipper pattern" Barrage

(600 Red, White and Blue Comets oscillate back and forth across the sky)

100-SHOT RED, GREEN STROBE & SILVER CROSSETTE BARRAGES

(100 Red Comets Fan to Silver Crossette Arms and Green Strobe pistils) - - -

100-SHOT BLUE TAIL TO BLUE AND GOLD KAMUOR BARRAGES

(100 Blue Tails break into Blue & Gold Silk Flowers)

150-SHOT MULTI-COLOR ZIPPER COMET BARRAGES

(FOA, 150 Variegated Comets oscillate back and forth)

72-SHOT MULTI-COLOR PEONY W/PISTILS (2 - FOA, Variegated w/pistils)

TO: TIM ELLIOTT
CLIENT: CHICKASHA, OKLAHOMA 4th OF JULY SPECTACULAR
DATE: JULY 4, 2022
PAGE: THREE

LOW-LEVEL MULTI SHOT BARRAGES (Continued)

72-SHOT BROCADE KIMURO BARRAGES

(2 Each FOA, Brocade Silk Flowers)

72-SHOT GREEN PEONY W/PISTILS

(2 Each FOA, Green Peony w/glitter pistils)

100-SHOT WHITE TAIL TO RED STROBE FAN BARRAGE

(STARFIRE: 100 White Comets Fan to Red Flowers)

100-SHOT GLITTERING PALM BARRAGES (icon)

(100 Crackling Palm Shells)

OPENING SHELLS (10 Shells)

NOTE: BOX SEPARATE AND MARK: "Opening Announcement Bombs")

10 – 3" SALUTES (1 – 10/3" salute chain, to be fired as "Opening Announcement Bombs")

THREE INCH SHELLS (350)

15 –Titanium Salutes

80 – COLOR & FANCY STAR SHELLS (*Consisting of:* Ruby, Blue, Pearl, Emerald, Yellow, Purple with Titanium Twinklers & Aluminum Flitters)

80 – ORIENTAL FLOWER PATTERN (*Consisting of:* Chrysanthemum, Peonies & Dahlias)

45 – DESIGNER SHELLS (*Consisting of:* Dianthus, Triple Rings, Crackling Willows, Double Rings w/pistils, Red Palms, Crackling Coconut Palms, Cascading Plume Shells, Crackling Strobes, Jeweled Brocades, Tourbillions, Diadem Flowers w/pistils, Magnesium Color Changing Willows, Green Palm Trees, etc)

45 – PATRIOTIC DESIGNER SHELLS (*Consisting of:* Red Bees, White Bees, Blue Bees, Red w/Glittering Core, Blue w/Glittering Core, Red Crossettes, White Crossettes, Blue Crossettes, Red Go-getters, Blue Go-getters, White Go-getters, Red & Blue Criss-Cross, Blue Flower w/Red strobe core, Red Flower s/blue strobe core, etc.)

45 – PATTERN SHELLS (*Consisting of:* Brocade Flowers, Gold Palm Trees, Silver Palm Trees, Red Palm Trees, Willows, etc.)

40 – DESIGN EFFECT SHELLS (*Consisting of:* Flowers w/kaleidoscope pistils, Purple Strobes, Yellow Strobes, Clustering Strobes, Multi Color Kaleidoscope, Big Rain Plumes, Crown Diadem w/flower pistils, etc.)

TO: TIM ELLIOTT
CLIENT: CHICKASHA, OKLAHOMA 4th OF JULY SPECTACULAR
DATE: JULY 4, 2022
PAGE: FOUR

GRAND AERIAL FINALES)

- 2 – 90 SHOT SILVER COCONUT DRAGON BARRAGE
- 1 - 88-SHOT TWILIGHT GLITTER TO RED/BLUE TIP FAN BARRAGE (ICON)

- 4 – 10/3” RED FLOWER CHAINS (40 – 3” Red Flower Shells)
- 4 – 10/3” SILVER FLOWER CHAINS (40 – 3” Silver Flower Shells)
- 4 – 10/3” BLUE FLOWER CHAINS (40 – 3” Blue Flower Shells)
- 5 – 10/3” GOLD BROCADE FLOWER CHAINS (50 – 3” Gold Flower Shells)

- 2 – 49-SHOT QUICK SALUTE BARRAGE (49 – Simultaneous reports)

MORTARS & EQUIPMENT

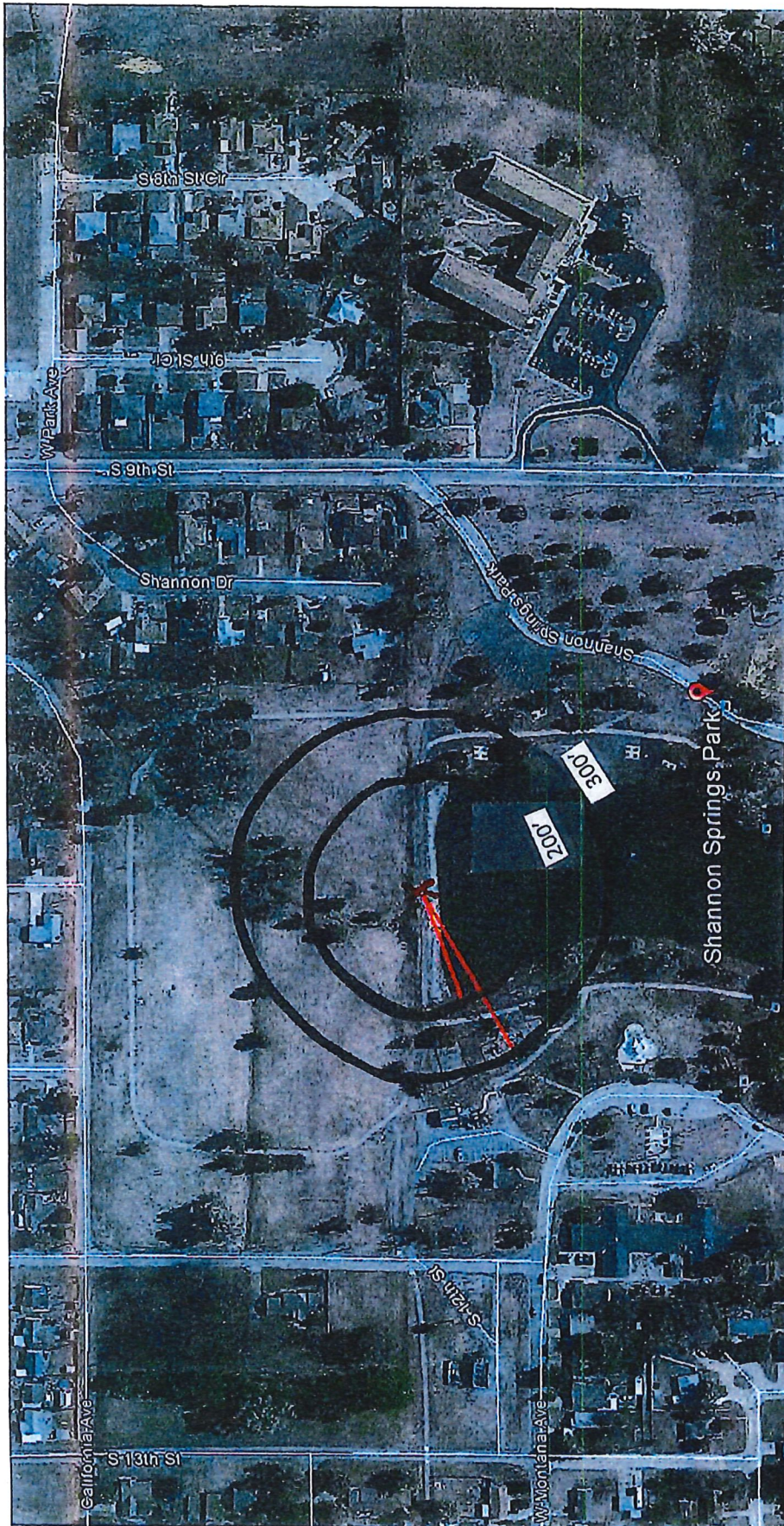
All necessary launching mortars, racks, electronic firing systems and other equipment to fire this display are supplied with this program and are the property of Western Enterprises, Inc.

INSURANCE ON DISPLAY

\$5,000,000 Property Damage & Public Liability Insurance
Oklahoma State Worker's Compensation coverage on Technicians

DELIVERED CONTRACT PRICE - \$18,000.00

Chickasha



X-firing Site

200 radial feet secured perimeter tech arrival/ during set up

300 radial feet secured perimeter starting at 8PM

NO SPECTATORS or PARKING (including city officials families) to be inside secured areas at designated times.



FIREWORKS DISPLAY PERMIT

Date of Application: May 26, 2022

Name of Applicant: Jim Cowan for Chickasha Forward

Address: 221 Chickasha Avenue

Phone: 405 224-0787 Date of Display: July 4, 2022

Time of Display: dusk Display Location: Shannon Springs Park

Lead Operator and State Operator License #: Tom Honeycutt Western #14-FOP-00237

The proposed firing location has been inspected and meets the safety requirements of NFPA 1123 and/or other rules and regulations as required by the authority having jurisdiction. A copy of the product listing must be submitted with the permit.

Signature of Fire Chief or Designee: [Signature]

Title: FC Date: 6/10/22 Telephone: _____

Email: Tony.Samaniego@chickasha.org Mobile: 405 544 6604

The City of Chickasha and the Chickasha Fire Department accepts no responsibility or liability for pyrotechnic events that do not follow NFPA 1123, NFPA 1126, and NFPA 1124 or for accidents surrounding the pyrotechnic event provided by pyrotechnic vendors or their affiliates.

FIREWORKS DISPLAY PERMIT

Date of Application 6/10/22
Name of Applicant Chickasha Forward
Address 528 Iowa Telephone 405-574-1114
City Chickasha State OK Zip Code 73018
Date of Display July 4, 2022 Time Dusk
Display Location Shannon Springs Park

Lead Display Operator Tom Honeycutt
State Operator License # 14-FOP-00237 Phone 405-919-8327 cell
Product Listing 530 - 3"; 3224 - 1.25" multi shot cakes
UN0431 Articles pyrotechnic multi shot barrages - 288 shots - 25 mm

The proposed firing location has been inspected and meets with the safety requirements of NFPA 1123 and/or other rules and regulations as required by the authority having jurisdiction.

Signature of Fire Dept. Official ASJ Date 6/10/22
Printed Name of Fire Dept. Official Tony Samaniego Title FC
Department Fire Telephone 405 544 6604
Email Tony.Samaniego@chickasha.org Mobile Phone No. 405 544 6604



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: Administration

Agenda Item No. 6.d.

AGENDA ITEM: Discussion, consideration and possible action to approve plans for an in-kind sign grant from TSET.

I. BACKGROUND/DESCRIPTION:

Discussion, consideration and possible action to approve plans for an in-kind sign grant from TSET.

- TSET to provide four pedestrian wayfinding signs, to be located at City Hall, in Depot area, at Library and at YMCA. Draft design is attached.
- TSET to provide map signage at Shannon Springs Park. Draft design is attached.

City staff will be responsible for sign installation.

At a future meeting, prior to signage acceptance and placement, City Staff will provide to the Council for final approval:

- Size of signs
- Final design of signs
- A map with the exact placement of signs
- Quantity of signs in Shannon Springs Park

Wayfinding Signs Project

- The primary purpose of any wayfinding signage system is to provide people with directional and orientation cues to effectively navigate their physical environment with ease and confidence while simultaneously enhancing their experience. This goal is achieved by displaying relevant information in crucial decision points, which are noticed easily by the expected users. A comprehensive wayfinding signage system uses several design elements and cues, such as signs, graphics, typography, and symbols, to attract

the attention of users and point them in the right direction. The benefits of an effective wayfinding system effective wayfinding signage isn't just about nicely designed signs. There are real, measurable advantages to cleverly designed signage. Cities who integrate wayfinding design into their urban planning can realize the following benefits:

1. **1. Improve walkability-** A clear map of the built environment encourages people to explore. Strategically placed pedestrian mapping gives the people the confidence to explore their environment without the risk of getting lost. An increase in sustainable mobility options reduces dependency on motor vehicles, significantly improving public health.
 2. **2. Supports greater economic growth-** wayfinding information that highlights places of interest within their surrounding environment encourages people to discover what's around them. Corraling pedestrian traffic to the right business developments like shopping areas influences footfall and improves spending. The easier it is for visitors to explore their travel destination, the more likely they will make return visits.
 3. **3. Encourages connectivity-** The use of creative, strategically placed wayfinding signs can entice vehicular traffic and public transit users to divert their journey to vibrant business corridors filled with shops, restaurants, and local businesses. Greater connectivity of places through the use of several modes of transportation promotes a wider range of services and amenities that provides the opportunity for social engagement, furthering economic activity.
 4. **4. Strengthens brand identity-** Smart wayfinding's implementation helps to reinforce a city's defining history and proudly announces the distinct character of a municipality. An exceptionally well-designed wayfinding system is an efficient marketing tool for cities, adding vibrancy to a city's streetscape while enhancing a sense of place. A neighborhood or municipality looking to differentiate itself and increase awareness of its amenities can turn to wayfinding signage to foster its unique identity.
- The new Wayfinding signs and Shannon Springs map are the beginning of a broader Wayfinding project for the City of Chickasha. As the city adds new attractions and brings in new visitors, wayfinding will help to ease the confusion of locations around the area.
 - Wayfinding will help to encourage walkability within certain areas of the city with little parking, showing the community and visitors walking distances between important landmarks.
 - The Shannon Springs map will encourage physical activity with mileage around the trails, a detailed map of activities around the park.

II. RECOMMENDED ACTION:

Approve plans for an in-kind sign grant from TSET.

III. FISCAL INFORMATION -

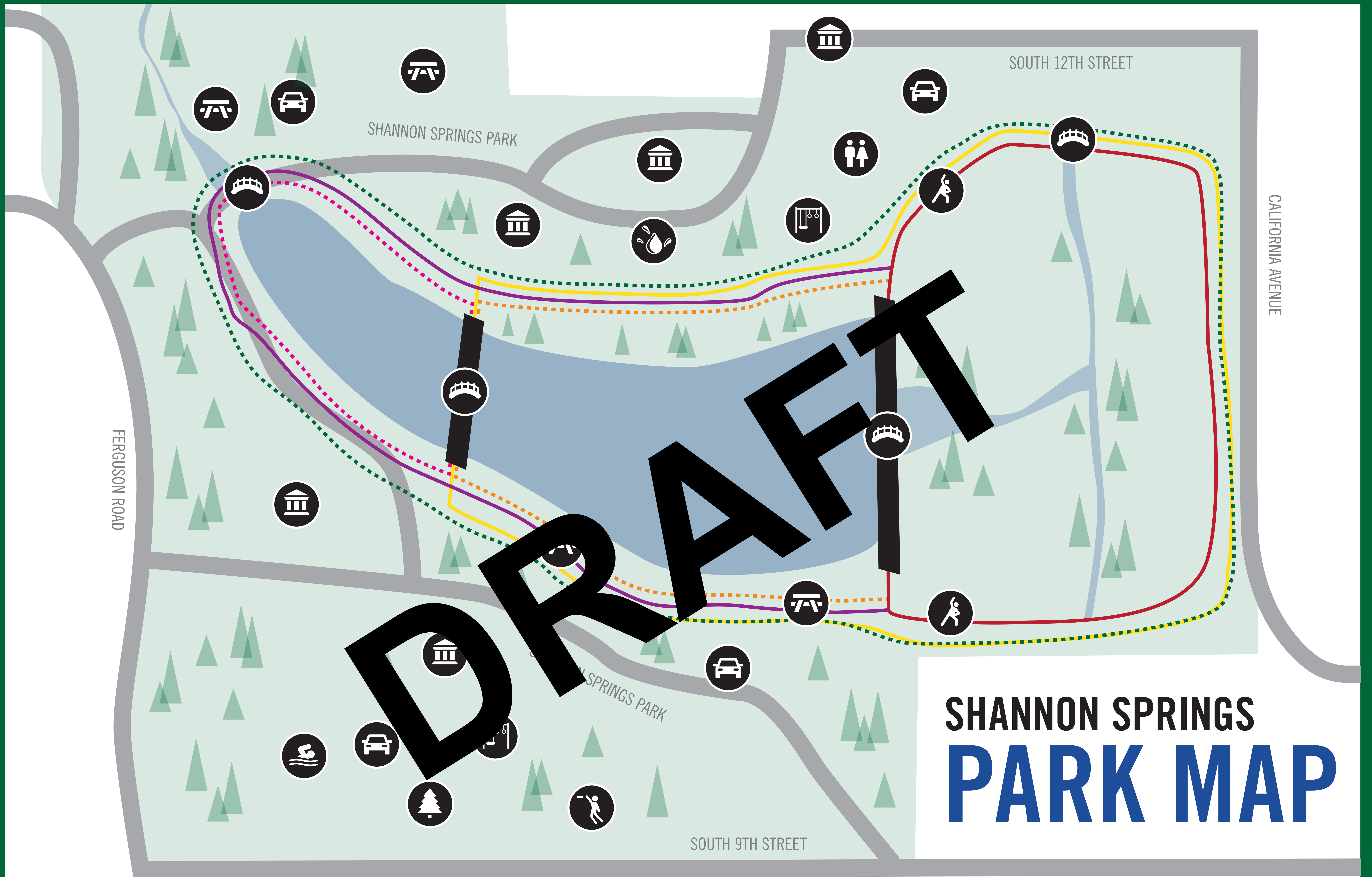
IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		N/

	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. DRAFT - TSET_ShannonSprings Map
2. DRAFT - TSET_Wayfinding Signs



AT DEPOT



CHICKASHA

CITY HALL
6 MIN. WALK

0.3 MI 

YMCA
11 MIN. WALK

0.5 MI 

PUBLIC LIBRARY
12 MIN. WALK

0.6 MI 

 TSET
HEALTHY LIVING

CITY OF CHICKASHA

DRAFT

AT LIBRARY

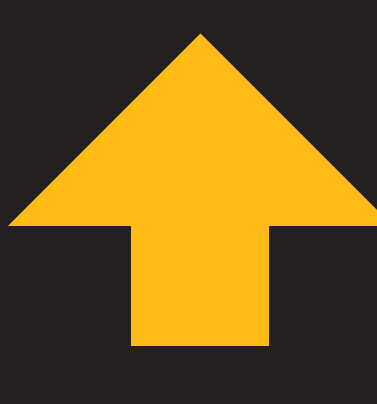


CHICKASHA

CITY HALL
9 MIN. WALK

0.4 MI 

DEPOT
12 MIN. WALK

0.6 MI 

YMCA
8 MIN. WALK

0.4 MI 

TSET
HEALTHY LIVING
PROGRAM

CITY OF CHICKASHA

DRAFT

AT YMCA

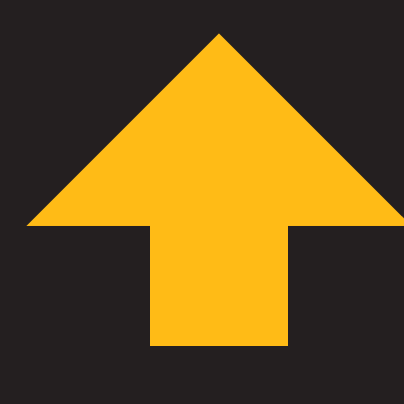


CHICKASHA

CITY HALL
7 MIN. WALK

0.4 MI 

DEPOT
11 MIN. WALK

0.5 MI 

PUBLIC LIBRARY
8 MIN. WALK

0.4 MI 

TSET
HEALTHY LIVING
P

CITY OF CHICKASHA

DRAFT

AT CITY HALL



CHICKASHA

DEPOT
6 MIN. WALK

0.3 MI 

YMCA
7 MIN. WALK

0.4 MI 

PUBLIC LIBRARY
9 MIN. WALK

0.4 MI 

 **HEALTHY LIVING** CITY OF CHICKASHA

DRAFT



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: Administration

Agenda Item No. 6.e.

AGENDA ITEM: Discussion, consideration and possible action to approve in-kind donation of ten "No Tobacco or Vape Use" signs from TSET, to be placed in City Parks and on City Property, with exact location to be determined by the City Manager.

I. BACKGROUND/DESCRIPTION:

Discussion, consideration and possible action to approve in-kind donation of ten "No Tobacco or Vape Use" signs from TSET, to be placed in City Parks and on City Property, with exact location to be determined by the City Manager.

- TSET has donated 10 metal "No Tobacco or Vape Use" signs. Tentatively planned locations for installation include near playground equipment at parks and at the Library.
- City staff will be responsible for installation.

II. RECOMMENDED ACTION:

Approve in-kind donation of ten "No Tobacco or Vape Use" signs from TSET, to be placed in City Parks and on City Property, with exact location to be determined by the City Manager.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Shae Mortimer, Marketing and Civic Engagement Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. tobacco and wayfinding signs

DONATION FORM

Donor Information

Name Healthy Living Program Serving Grady City
Address 205 W. Chickasha Ave St. 2
City, State, ZIP Chickasha OK 73018
Phone Number 405-518-0075
Email Address jasmith@nch-ok.com

Donation Type

☐ Financial Donation

☒ In-Kind Donation

☐ Request to make this donation in lieu of paying fees?

Must be approved by City Manager or City Council, depending on nature of donation.

Financial Donations

I (we) pledge a total of \$ _____

☐ One-Time Donation

☐ Recurring Donation (Please select frequency)

☐ Monthly ☐ Quarterly ☐ Annually

I (we) pledge to make this contribution in the form of:

☐ Cash ☐ Check ☐ Credit Card

Must call when invoice is received to pay via credit card

In-Kind Donations

Items/services being donated Tobacco Signage

Value of donation \$300

Additional details (optional) _____

Donation Restriction

I (we) would like our donation to be applied to the following department/use:

☐ Airport

☐ Cemetery

☐ City Beautification

☐ Fire, EMS and Emergency Management

☐ Library

☐ Parks and Recreation (General)

☐ Parks and Recreation (Lake Chickasha)

☐ Parks and Recreation (Sports Complex)

☐ Police (General)

☐ Police (Animal Shelter)

☐ Public Works

☐ Special Events

☐ General/Unrestricted

☐ Other:



Honor and Memorial Donations

If applicable, please check the appropriate box below.

☐ This donation is being made in honor of _____

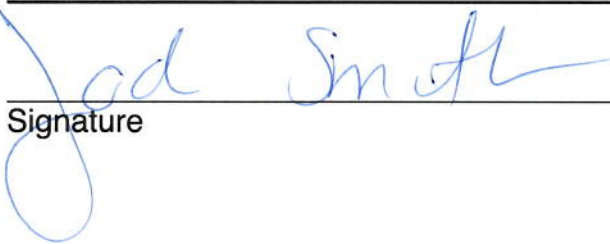
☐ This donation is being made in memory of _____

Honor or memorial contribution acknowledgement should be sent to (name and address):

Acknowledgement Information

☐ Please use the following name(s) in acknowledgements _____

☐ I (we) wish to remain anonymous

 _____
Signature

 _____
Date

Please email this form to robert.brooks@chickasha.org or mail to:

City of Chickasha
Attn: Robert Brooks
117 N. 4th St.
Chickasha, OK 73018

CITY USE ONLY

Received by _____ Date _____

Approved for donation in leu of fees? Yes/No

Approved by/Signature _____ Date _____



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 6.f.

AGENDA ITEM: Discussion, consideration and possible action to adopt Resolution 2022-15R - FY 22-23 Master Fee Schedule.

I. BACKGROUND/DESCRIPTION:

- Department Heads have reviewed the current fee schedule structure in their departments.
- The fee schedule is a source of revenue other than Sales and Use Tax.
- Rates will go into effect on July 1, 2022.

II. RECOMMENDED ACTION:

Approve Resolution 2022-15R - FY22-23 Master Fee Schedule as presented.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. Res. 2022-15R Master Fee Schedule
2. FY22-23 Proposed Fee Schedule-Exhibit A

RESOLUTION NO. 2020-15R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, ESTABLISHING A MASTER FEE SCHEDULE FOR SERVICE FEES FOR CITY DEPARTMENTS, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Mayor and Council of the City of Chickasha, Grady County, Oklahoma, have determined that it is necessary to establish a master fee schedule for services that are provided to our citizens, and

WHEREAS, the fee in the attached Exhibit "A" shall take effect on the date of adoption of this Resolution notwithstanding any provision to the contrary, and

WHEREAS, any existing fee not included in this Resolution or amendments thereafter shall remain in full force and effect according to its specific authorization, whether by Resolution, Ordinance, or State Statutes, and

WHEREAS, the Mayor and Council shall adopt revisions and amendments from time-to-time as needed, and

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Council, City of Chickasha, Grady County, Oklahoma, establish a master fee schedule for services provided to our citizens.

ADOPTED AND APPROVED on 20th day of June 2022.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)

ALL DEPARTMENT FEES

All Department Fees	
Returned Check Fee	\$25.00
Insufficient Draft Fee	\$25.00
Website Transaction Fee	Pass through to Customer
Copy Fee	\$1.25
Kiosk	
Cash, Check or Credit Card Fee	Pass through to Customer

ADMINISTRATION

ADMINISTRATION	
Itinerate Vendor Permit	\$25.00
Open Records Request	\$.25/page
Certified Copy	\$1.00/page

AIRPORT

Hangar Rates	
North Hangar #1	
Single Engine Aircraft	\$135.00
Twin & Jet Engine Aircraft	\$280.00
South Hangar #1	
Single Engine Aircraft	\$135.00
Twin & Jet Engine Aircraft	\$280.00
Hangar #3	
Single Engine Aircraft	\$115.00
Twin & Jet Engine Aircraft	\$140.00
T-Hangar	
\$170.00, Regardless of size of Aircraft	
Hangar 3A	
\$775.00/Month	
Hangar 4	
\$575.00/Month	
Service	Rate
Fuel**	50% Markup
City Manager may authorize special rates, promotions, and waivers	

CEMETERY

LOT PRICES	
SERVICE	RATE
Adult	\$660.00
Infant	\$385.00
Half Plot Rosehill Only (Cremains Only)	\$550.00
Deed Filing	\$18.00

OPENING AND CLOSING- WEEKDAY	
SERVICE	RATE
Adult	\$522.50
Infant (40'x24")	\$275.00
Cremains	\$302.50

OPENING AND CLOSING- WEEKEND	
SERVICE	RATE
Adult	\$742.50
Infant (40'X24")	\$302.50
Cremains	\$330.00

ADDITIONAL FEES	
SERVICE	RATE

City of Chickasha Annual Fee Schedule

Cremains set in Headstone	\$275.00
Setting Concrete Box	\$22.00
Marker per Each (Flat Stone)	\$16.50
Lot Markers per SET (Corner Stone)	\$11.00
Monument per Each (Raised Stone)	\$27.50
Memorial per Each (Raised Stone)	\$27.50
Flat Stone Markers provided by the US Government/ Veterans Administration	No Charge
Funerals before 8:00am or after 4:00pm	\$550.00

COMMUNITY DEVELOPMENT

BUILDING PERMITS	
SERVICE	RATE
Residential New Construction	\$0.20/sq ft
Residential Remodel	\$0.18/sq ft
Commercial/ Industrial New Construction	\$0.22/sq ft
Commercial/ Industrial Remodel	\$0.20/sq ft
Minimum Residential Building Permit	\$55.00 + State Fee
Minimum Commercial Building Permit	\$110.00 + State Fee
Storm Shelter Permit	\$55.00 + State Fee
Misc. Permits not Covered	\$85.00 + State Fee
Any work started without proper permits	3x Permit Fee
Development Inspection Fee	1% of the cost of infrastructure development over \$50,000.00
Building Code Violation Citation	\$200.00 + Court Costs

PLUMBING PERMITS	
SERVICE	RATE
1 st Fixture	\$55.00
Each Additional Fixture	\$12.00
Sewer Line Tap Fee (Inspector to be Present when Saddle Installed)	\$85.00 + State Fee
Minimum Residential Plumbing Permit Fee	\$55.00 + State Fee

City of Chickasha Annual Fee Schedule

Minimum Commercial Plumbing Permit Fee	\$110.00 + State Fee
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ELECTRICAL PERMITS	
SERVICE	RATE
Residential New Construction	\$0.55/ Amp of Electrical Service
Residential Remodel	\$0.55/ Amp of Electrical Service
Commercial/ Industrial New Construction	\$1.00/ amp of Electrical Service
Commercial/ Industrial Remodel	\$1.00/ amp of Electrical Service
Reconnect Inspection Fee	\$55.00 + State Fee
Minimum Residential Electrical Permit Fee	\$55.00 + State Fee
Minimum Commercial Electrical Permit Fee	\$110.00 + State Fee

FIRE PERMITS	
SERVICE	RATE
Fire Alarm	\$110.00
Fire Sprinkler	\$220.00

MECHANICAL PERMITS	
SERVICE	RATE
Gas Piping Systems	\$55.00 + most recently adopted State Fee
Gas Pressure Test	\$55.00 + most recently adopted State Fee
Central Heat Unit < 120,000 BTU	\$55.00 + most recently adopted State Fee
Central Heat Unit > 120,000 BTU (includes rtus)	\$77.00 + most recently adopted State Fee
Residential Hot Water Heater	\$55.00 + most recently adopted State Fee
Commercial Hot Water Heater	\$55.00 + most recently adopted State Fee
Air Conditioners<= 5 Tons	\$55.00 + most recently adopted State Fee
Air Conditioners 6 to 20 Tons	\$77.00 + most recently adopted State Fee
Mini Splits 3 Control Heads or Less	\$55.00 + most recently adopted State Fee
Mini Splits Each Additional Head	\$10.00 each
Refrigeration Units	\$110.00 + most recently adopted State Fee
Exhaust System< 120 cfm	\$12.00 each
Exhaust Systems > 120 cfm	\$44.00 each
Minimum Residential Mechanical Permit Fee	\$55.00 + most recently adopted State Fee
Minimum Commercial Mechanical Permit Fee	\$110.00 + State Fee

PLAN REVIEW

City of Chickasha Annual Fee Schedule

SERVICE	RATE
Residential	\$110.00
Commercial / Industrial	\$220.00
Commercial/ Industrial over 5,000 SQ FT.	\$0.04 / SQ. FT.
Plan Review Consultation	160% of Fee
Contracted Plan Review	160% of Fee
Engineering Plan Review	160% of Fee

CERTIFICATE OF OCCUPANCY	
SERVICE	RATE
Residential	\$44.00
Commercial/ Industrial	\$88.00

DEMOLITION PERMITS	
SERVICE	RATE
Residential Single Family	\$65.00
Residential Multi- Family Fee Per Unit	\$44.00
Residential Accessory Building	\$33.00
Commercial/ Industrial Less Than 10,000 SQ. FT.	\$110.00
Commercial / Industrial Over 10,000 SQ. FT.	\$220.00

HOUSE MOVING PERMITS

City of Chickasha Annual Fee Schedule

SERVICE	RATE
Each Building	\$310.00

SIGN PERMITS	
Service	RATE
New Panel For Existing on Premise Sign	\$55.00
On Premise Sign Wall Mount	\$110.00
On Premise Sign Ground Mount	\$110.00
On Premise Pole Sign	\$110.00
Off Premise Sign	\$220.00
Temporary Banner or Flag (Max 30-Day Display)	\$55.00
Special Event Sign	\$25.00 Each

MISCELLANEOUS PERMITS	
SERVICE	RATE
All Community Development Re-Inspection Fees	\$66.00
OMMA Compliance Inspection	\$500.00
ABLE Compliance Inspection	\$110.00
Curb Cut/ Driveway Permit	\$55.00
Residential Roof Installation	\$33.00
Commercial Roof Installation < Than 5,000 SQ.FT.	\$110.00
Commercial Roof Installation > Than 5,000 SQ.FT.	\$220.00

City of Chickasha Annual Fee Schedule

Siding Installation/ Windows	\$55.00
Lawn Sprinkler Systems and Plumbing	\$55.00
Residential Fence Permit	\$33.00
Commercial Fence Permit	\$55.00
Swimming Pool Permit (Above Ground)	\$55.00 + most recently adopted State Fee
Swimming Pool Permit (In Ground)	\$110.00 + most recently adopted State Fee
Storm Shelter Permit	\$33.00 + most recently adopted State Fee
Documents Filed at Courthouse	\$25.00 for First Page
Snow Cone Stand	\$33.00
Donation Boxes per Box	\$55.00
Mobile Food Vendor (2 Day Permit)	\$55.00
Satellite Food Truck (with local anchor restaurant based within City Limits)	\$55.00
Mobile Food Vendor Permit	\$150.00
Carnivals	Sect 12-45 and Certificate of insurance required \$110.00 per Day
Power driven vehicle food peddlers	Sect 12-45 and OSBI Certified Background\$55.00 per year
Revocable Permit Non-Franchise	\$110.00 + \$5.50 per Rod
Revocable Permit Franchise Holder	\$110.00
Garage Sale Permit	\$5.50 per day or \$10.00 for a two (2) day permit

OPERATORS LICENSE LICENSES ARE EFFECTIVE JULY 1 TO JUNE 30 OF CURRENT FISCAL YEAR	
SERVICE	RATE
Auctioneer (not prorated)	\$55.00
Childcare	\$27.50
Gun Range Annual License	\$57.75
Tree Trimmers Annual License	\$66.00
RV Park Annual License	\$55.00 + \$2.00 per RV Space
Mobile Home Park License	\$55.00 + \$2.00 per Mobile Home Site
Pawnbrokers	\$33.00
Salvage Yard	\$55.00
Second Hand Store	\$55.00
Security Company License without firearm	\$55.00 plus Certificate of insurance of \$10,000 Expiration 1 year from date of issuance
Security Company License Renewal without firearm	\$22.00 plus Certificate of insurance of \$10,000 Expiration 1 year from date of issuance
Security Company License w/firearm	\$85.00 plus Certificate of insurance of \$10,000 Expiration 1 year from date of issuance
Security Company License Renewal w/firearm	\$55.00 plus Certificate of insurance of \$10,000 Expiration 1 year from date of issuance
Solicitor Pedestrian	\$27.50 per day application needed
Taxicab Driver	\$3.30 per year
Taxicab Operator	\$110.00 annual fee

City of Chickasha Annual Fee Schedule

Taxicab Vehicle	\$16.50 each
Transient Merchant	\$220.00 per day
Tattoo Parlor	\$1,100.00 Annually
Body Piercing Parlor	\$275.00 Annually
Tattoo Artist	\$275.00 Annually
Body Piercing Artist	\$55.00 Annually
Wrecker & Towing	\$11.00 Annually
Wrecker Unit	\$5.50 per unit

NEW CITY REGISTRATION OF STATE TRADE LICENSE LICENSES ARE EFFECTIVE JULY 1 – JUNE 30 OF CURRENT FISCAL YEAR	
SERVICE	RATE
PLUMBING, ELECTRICAL & MECHANICAL	
Contractor	\$330.00
Journeyman	\$66.00
Apprentice	\$25.00
OTHER CONTRACTORS	
General Contractor	\$85.00
Commercial Roofing Contractor	\$110.00
Residential Roofing Contractor	\$55.00
Fire Alarm (State License Required)	\$55.00

Fire Sprinkler (State License Required)	\$55.00
Fire Extinguisher Service	\$55.00

RENEWAL CITY REGISTRATION OF STATE TRADE LICENSE LICENSES ARE EFFECTIVE JULY 1 – JUNE 30 OF CURRENT FISCAL YEAR	
SERVICE	RATE
PLUMBING, ELECTRICAL & MECHANICAL	
Contractor	\$66.00
Journeyman	\$44.00
Apprentice	\$25.00

LIVESTOCK AND FOWL PERMITS	
Zoning Special Exception	\$330.00
Fowl Permit	\$27.50
Pig Permit	\$27.50
Livestock	\$27.50

ZONING RELATED PERMITS	
SERVICE	RATE
Variance Applications	\$330.00
Use on Review Applications	\$330.00
Rezoning Application	\$330.00
Revocable Permit	\$110.00
Zoning Verification Letter	\$150.00
Road and Alley Closure	\$330.00
SUBDIVISION	
SERVICE	RATE

City of Chickasha Annual Fee Schedule

Short Form Plat	\$150.00
Preliminary Plat-Two Acre Development or Greater	\$410.00
Preliminary Plat-Less Than Two Acre Development	\$410.00
Final Plat-Two Acre Development or Greater	\$537.00
Final Plat-Less Than Two Acre Development	\$537.00
Administrative Lot Split	\$150.00

FLOODPLAIN FEES	
SERVICE	RATE
Commercial/Industrial Floodplain Application Review	\$415.00
Commercial / Industrial Floodplain Development Permit Fee	\$165.00
Commercial / Industrial Floodplain Inspection Fee	\$85.00
New Residential Construction Floodplain Application Review	\$415.00
New Residential Construction Development Permit Fee	\$165.00
New Residential Construction Floodplain Inspection Fee	\$85.00
Existing Residential Construction Floodplain Application Review	\$165.00

City of Chickasha Annual Fee Schedule

Existing Residential Construction Floodplain Development Permit Fee	\$85.00
Existing Residential Construction Floodplain Inspection Fee	\$55.00
New Residential Accessory Structures Floodplain Application Review	\$85.00
New Residential Accessory Structures Floodplain Development Permit Fee	\$85.00
New Residential Accessory Structures Floodplain Inspection Fee	\$55.00

ENERGY SYSTEMS	
SERVICE	RATE
Wind Energy Commercial	\$415.00
Wind Energy Residential	\$85.00
Solar Energy Commercial	\$415.00
Solar Energy Residential	\$110.00

OILWELL DRILLING PERMIT	
SERVICE	RATE
New Oilwell Drilling Permit	\$5,500.00
Workover Rig on Existing Well Site	\$3,300.00
Re-Entry Permit Fee	\$3,300.00
Oil Well Permit Renewal	\$330.00

CITY ALCOHOL BEVERAGE LICENSE LICENSES ARE EFFECTIVE APRIL 1 TO MARCH 31 EACH YEAR	
RATE	
Following Services 100% of most recently adopted State Fee	
SERVICE	
Certificate of Compliance Application	Annual Special Event
Brewer	Quarterly Special Event
Small Brewer	Hotel Beverage
Distiller	Airline/Railroad Beverage
Winemaker	Agent
Oklahoma	Employee Restaurant and Bar
Rectifier	Employee C -Store
Wine and Spirits Wholesaler	Industrial
Beer Distributor	Carrier
Retail Spirits	Private Carrier
Retail Wine	Bonded Warehouse
Retail Beer	Storage
Mixed Beverage Initial	Nonresident Seller License or Manufacturer's
	Manufacturers Agent
Mixed Beverage/Caterer Combination	Sacramental Wine Supplier
On-Premises Beer and Wine	Charitable Auction
	Charitable Alcoholic Beverage
Bottle Club	Winemaker Self-Distribution

City of Chickasha Annual Fee Schedule

	Annual Public Event
Caterer	One-Time Public Event
	Small Brewer Self-Distribution
	Brewpub
	Brewpub Self-Distribution

CODE COMPLIANCE	
SERVICE	RATE
Admin Fee	\$300.00
Abatement Fee	\$150.00
Code Enforcement Citation	\$200.00 + Court Costs

EMS

EMS	
SERVICE	RATE
Advanced Life Support 1 (ALS1)	\$990.00
Advanced Life Support 2 (ALS2)	\$1,100.00
Advanced Life Support (ALS) Non-Emergency	\$935.00
Basic Life Support (BLS)	\$825.00
Basic Life Support (BLS) Non-EMERGENCY	\$770.00
Mileage	\$16.50/Mile
Emergency Call with Specialized Care and No Transport	\$104.50
Waiting Time per ½ Hour	\$55.00
Lift Assist without Transport	\$55.00 in City
Lift Assist without Transport	\$82.50 Outside City

HAZMAT	
SERVICE	RATE
Leaks from Damage to Low-Pressure Natural Gas Lines	\$275.00 Plus Actual Costs Incurred
Small Fuel Spills of Less Than 20 Gallons	\$275.00 Plus Actual Costs Incurred
All Other Hazardous Materials Incidents	-
Initial Response Inside City Limits	\$550.00
Initial Response Outside the City Limits	\$2,750.00
Each Responding Vehicle	\$220.00/hr with 2 hr Minimum (Billed in 15 Minute Increments)
Equipment and Supplies	Actual cost
Contract Labor or Materials	Actual cost
Any Other Costs Incurred by the City	-
Emergency Response Phase Only. Clean Up and Recovery	-
Costs are the Responsibility of the Responsible Part or Parties.	-

FIRE	
SERVICE	RATE
Mutal Aid Outside City Limits	\$275.00 for the 1 ST Hour
Each Additional Hour	\$165.00

City of Chickasha Annual Fee Schedule

INSPECTIONS	
SERVICE	RATE
First Inspection	No Charge
Second and Subsequent Inspections	\$110.00 per Site Visit

FINANCE

SERVICE	RATE
Utility Application Fee	\$20.00
Chronic Disconnect Fee (>4x/year)	\$75.00
Transfer Fee	\$5.00
Request Re-read/meter check	\$5.00
Stolen Water Fee	\$200.00

LAKE CHICKASHA

ONE DAY ACTIVITY PERMITS (Must obtain permit for each activity)	
Fishing, Boating, Vehicle, Equine, Golf Cart or Personal Watercraft	\$8.00

OTHER PERMITS		
SERVICE	SINGLE RATE	FAMILY RATE (2 TO 5 PEOPLE)
Vehicle Fees, & Golf Cart Permit (Must be at least 16 Years of age and have valid driver licenses to operate golf cart on roadways)	\$40.00 Annual Per Vehicle and Golf Cart/ATV/UTV	N/A
Motorized Watercraft Fees	\$40.00 Annual	N/A
Fishing Permit (Age 17-64)	\$40.00 Annual	\$95.00
Equine Permit	\$40.00 Annual	\$95.00
Primitive Camping	\$15.00 per night	SAME
Full Hook Up Camping	\$25.00 per night	SAME
Combo: Fishing & Motorized Watercraft Yearly	\$75.00	\$110.00
Combo: Fishing & Motorized Watercraft Day	\$15.00	\$30.00

PARKS FACILITIES

FACILITY RENTALS	
SERVICE	RATE
Pavilion Rental	\$15.00/Hour
Community Buildings (Train Depot, Shannon Springs Bathhouse and Washita Valley)	Depot Rates: \$125.00 for 3 Hours \$200 for 6 Hours \$300 for 9 hours \$450 for 12 hours Shannon Rates \$75.00 for 3 Hours \$145.00 for 6 Hours \$215.00 for 9 hours \$285.00 for 12 hours — Washita Valley Rates ½ price of Shannon Rates
Amphitheater	\$30.00 for 3 Hours \$55 for 6 Hours, \$80.00 for 9 Hours \$105.00 for 12 Hours
Depot Pavilion	\$90.00 for 3 Hours \$175.00 for 6 Hours \$260.00 for 9 hours \$345.00 for 12 hours
Security/Damage Deposit (Community Buildings)	\$150.00 \$25.00 retainer, \$125.00 Refundable
Special Event Permit Fee	\$330.00
City Manager may approve special rates, promotions or waivers for Facility Rentals	

POLICE DEPARTMENT

ANIMAL CONTROL	
SERVICE	RATE
Adoption	\$44.00
Impound Fee - Altered Animal 20/40/80	\$71.50
Impound Fee - Unaltered Animal 40/80/160	\$71.50
Daily Boarding Fee	\$16.50
Surrender Fee	\$55.00
City Tag	\$16.50
Potentially D/V Registration	\$220.00
Kennel License Fee	\$66.00
Rodent License	\$27.50
Small-Medium Trap Deposit	\$82.50
Large Trap Deposit	\$165.00
Deceased Animal Pickup	\$44.00
Deceased Animal Drop Off	\$27.50

MUNICIPAL COURT	
SERVICE	RATE
Admin Fee	\$11.00
Admin Fee (training fund)	\$20.00
Technology Fee	\$25.00
State Fees** Set by Oklahoma Statutes 510.S.§24A.5	\$30.00
Total Fees per Citation including Fees Required and Sent to State	\$86.00
False Alarm	First 3: No charge After first 3: \$220.00/call
Escort Services	\$50.00
Deferral Fee	\$50.00
Wrecker Company Fee	\$100.00
Wrecker Vehicle Fee	\$50.00 per unity/year
Impound Fee	\$50.00

POLICE RECORDS	
SERVICE	RATE
Per Page	\$0.25
Certified Copy/Page	\$1.00
Fax Report	\$5.00
Email Report	\$5.00
Mail Report	\$6.00
CD/DVD Recording	\$5.00
Blue Ray Disc	\$10.00
Fingerprints per Card	\$5.00
Research	\$20.00 per Hour + Cost of Producing Record. One- Hour Minimum.
	** Set by Oklahoma Statutes 510.S. §24A.5

PUBLIC LIBRARY

SERVICE	RATE
Replacement Fee	Cost + \$5.00
Copy/Printing	\$0.15 per page for black & white \$1.00 per page for color
Send/Receive a FAX	\$1.00 per page
Late Fees for Material	\$0.20 per day per item
Persons who Reside Outside of Grady County May Purchase a Borrower's Card	\$25.00 annually

MEETING ROOM RENTAL	
4 Hours	\$50.00
8 Hours	\$100.00

PUBLIC WORKS

TAP FEES	
SERVICE	RATE
3/4 "	Cost + 10%
1"	Cost + 10%
1.5"	Cost + 10%
2"	Cost + 10%
3"	Cost + 10%
4"	Customer hires out, then \$150 inspection fee
6"	Customer hires out, then \$150 inspection fee
All Others	Customer hires out, then \$150 inspection fee
MXU	Cost + 10%

CONES & BARRICADES	
Customer rents from local business & submits traffic control plan to PW for approval.	\$25.00

BULKY ITEM DISPOSAL INCLUDING LIMBS: Drop-off at PW	
Pickup Bed (Approximately 5 cubic yards)	\$15.00
Pickup Above bed & below Cab (Approximately 10 cubic yards)	\$20.00
Pickup – Above Cab of Truck (Approximately 15 cubic yards)	\$25.00

FIRE HYDRANTS	
Installation	Cost + 10%

SPORTS COMPLEX

SERVICE	RATE
Deposit	\$300.00 \$50.00 retainer, \$250 Refundable
Field Rental: Baseball	\$2500.00/ Day. Games played after midnight are subject to a \$25.00/game fee. Lights are included in fee
Field Rental: Softball	\$2000.00/ Day. Games played after midnight are subject to a \$25.00/game fee. Lights are included in fee
Field Rental: Football/Soccer/Cross Country Course	\$250.00/ Field/ Day This rate includes painting, use of down markers, & soccer goals
Lights for Football Only	\$30.00/Day per Field (Football/Soccer Fields Only)
Quick-Dry	\$25 a Bag
++ Cancellation of a Tournament ++	90 – 60 days notice – Full Refund 59-31 days notice – Half (½)Refund 30 days or less notice –No Refund
City Ran Tournament Gate Fee	\$8.00 for Adults \$4.00 for Students (ages 7-17)
Practice Fee	\$25.00/day for Locals \$35.00/day for people 25 miles outside of Chickasha For lights add \$10.00
Portable Fencing	Included in Rental
Esports	\$10.00-\$12.00 per game per individual
Live Stream Media Fee	\$60.00/Team
City Manager may authorize special rates, promotions, and waivers	

UTILITY BILLING

WATER RATES	
SERVICE	RATE
Bulk Water	\$6.60 per 1,000 Gallons (\$6.60 Minimum)

MONTHLY WATER RATES INSIDE CITY LIMITS	
SERVICE	RATE
Residential, Commercial, Irrigation Meters and No Sewer	
0-2,000 Gallons (Inside City Limits)	\$23.50 Minimum
2,001-25,000 Gallons (Inside City Limits)	\$3.50 per 1,000 Gallons
25,001-50,000 Gallons (Inside City Limits)	\$3.65 per 1,000 Gallons
50,001-75,000 Gallons (Inside City Limits)	\$4.25 per 1,000 Gallons
75,001-100,000 Gallons (Inside City Limits)	\$4.55 per 1,000 Gallons
100,001 Gallons and Above (Inside City Limits)	\$5.05 per 1,000 Gallons
MONTHLY WATER RATES OUTSIDE CITY LIMITS	
0-2,000 Gallons (Outside City Limits)	Double the inside city limit rate
2,001-25,000 Gallons (Outside City Limits)	Double the inside city limit rate
25,001-50,000 Gallons (Outside City Limits)	Double the inside city limit rate
50,001-75,000 Gallons (Outside City Limits)	Double the inside city limit rate
75,001-100,000 Gallons (Outside City Limits)	Double the inside city limit rate
100,001 Gallons and Above (Outside City Limits)	Double the inside city limit rate

City of Chickasha Annual Fee Schedule

Industrial Bulk User	
0-2,000 Gallons	\$20 minimum
2001-9999999999 Gallons	\$4.00 per 1,000 Gallons
Fire Hydrant Meter	
0-9999999999 Gallons	\$6.60 per 1,000 Gallons
Ft Cobb Water	
Flat Charge	\$10.18

SEWER RATES	
SERVICE	RATE
Residential & Commercial	
Basic Sewer Rates (Inside City Limits)	\$9.60 plus \$4.75 per 1,000 Gallons
Basic Sewer Rates (Outside City Limits)	Double the inside city limit rate
Royal Filter	
Base Charge	\$3.30
0-9999999999	\$0.28 per 1,000 Gallons

FEES	
SERVICE	RATE
Late Penalty	10% of Bill
Service Trip Fee (Formerly disconnect fee)	\$41.80
Administrative Fee (Formerly tamper fee)	\$83.60
Residential Deposit (Homeowner)	\$55.00

City of Chickasha Annual Fee Schedule

Residential Deposit (Rental)	\$82.50
Commercial Deposit	\$110.00
Landlord Bulk Deposit	\$220.00
Clean and Show	\$33.00
Hydrant Meter Deposit	\$1,540.00
Meter Test Fee	\$275.00
Monthly Meter Fee (Inside City Limits)	\$1.10
Monthly Meter Fee (Outside City Limits)	\$2.20
NSF Check	\$27.50
EMS Subscriber Fee	\$4.40
Limb Pick Up	\$55.00 up to 4 cubic yards
Limb Pick Up	\$7.70 per cubic yard in excess of 4 cubic yards
Traffic Cone Rental Fee	\$55.00 per event
Barricade Rental Fee	\$55.00 per event

SOLID WASTE	
	RATE
Commercial Polycart	\$23.54
Commercial Polycart Extra Pickup	\$21.19
Residential Trash/Recycle	\$19.80 per Month
Extra Trash Cart	\$6.60 per Month
Extra Recycle Cart	\$5.78 per Month
Lock Mech	\$55.00

City of Chickasha Annual Fee Schedule

Large / Bulky Items (inside city limits)	\$12.27 per Estimated Cubic Yard
3 YD x 1	\$57.67
3 YD x 2	\$97.69
3 YD x 3	\$117.70
3 YD x 4	\$157.83
3 YD x 5	\$196.56
3 YD x 6	\$235.40
3 YD Extra Pickup	\$47.08
4 YD x 1	\$78.86
4 YD x 2	\$129.47
4 YD x 3	\$178.90
4 YD x 4	\$229.51
4 YD x 5	\$278.95
4 YD x 6	\$329.56

SOLID WASTE CONTINUED	
4 YD Extra Pickup	\$65.92
6 YD x 1	\$95.34
6 YD x 2	\$174.20
6 YD x 3	\$250.70
6 YD x 4	\$298.96
6 YD x 5	\$395.47

City of Chickasha Annual Fee Schedule

6 YD x 6	\$427.25
6 YD Extra Pickup	\$82.39
8 YD x 1	\$105.93
8 YD x 2	\$207.15
8 YD x 3	\$350.75
8 YD x 4	\$408.42
8 YD x 5	\$487.28
8 YD x 6	\$524.94
8 YD Extra Pickup	\$94.16



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 6.g.

AGENDA ITEM: Public Hearing FY 2022-2023 Budget

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Call a Public Hearing for the FY 2022-2023 Budget.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: Finance

Agenda Item No. 6.h.

AGENDA ITEM: Discussion, consideration and possible action to adopt or reject Resolution 2022-16R for the proposed budget for the City of Chickasha, Chickasha Municipal Authority, and the Chickasha Municipal Airport Authority for the Fiscal Year 2022-2023 as proposed at the public hearing on the budget held on June 6, 2022 and possible approval or rejection of any amendments proposed and considered by the City Council at the meeting called pertaining to the adoption of the budget.

I. BACKGROUND/DESCRIPTION:

- A resolution to accept the FY 2022-2023 must be passed and adopted each fiscal year.
- Council has held a workshop prior to the public hearing that was held on May 21, 2022.
- Public Hearing was held on June 6, 2022.

II. RECOMMENDED ACTION:

Staff recommends adopting Resolution 2022-16R to accept the FY 2022-2023 budget.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. Res. 2022-16R 2022-23 Budget Resolution

RESOLUTION NO. 2021-16R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, ADOPTING THE BUDGET FOR FISCAL YEAR 2022-23 TO FUND THE VARIOUS OPERATIONS OF THE CITY OF CHICKASHA, THE CHICKASHA MUNICIPAL AUTHORITY, THE CHICKASHA MUNICIPAL AIRPORT AUTHORITY, AND THE DEBT SERVICE AND SPECIAL FUNDS OF THE CITY OF CHICKASHA, OKLAHOMA

WHEREAS, pursuant to the Oklahoma Municipal Budget Act, 11 O.S. Section 17-201 through 17-216, the proposed budget for the City of Chickasha, the Chickasha Municipal Authority, the Chickasha Municipal Airport Authority, and the Debt Service and Special Funds of the City of Chickasha was prepared by the City Manager and submitted to the City Council thirty (30) days prior to the beginning of the fiscal year; and

WHEREAS, Notice of a Public Hearing on the budget was given on May 26, 2022 and subsequent thereto a public hearing was held by the City Council of the City of Chickasha in the Council Chambers at the City Hall in the City of Chickasha, Grady County, Oklahoma, on June 6, 2022, at which time input was received concerning the proposed budget.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, OKLAHOMA, THAT:

1. The City of Chickasha hereby adopts the budget for the fiscal year 2022-2023.
2. The estimate of revenues and expenditures are shown in the FY 2022-23 annual budget for the City of Chickasha, and that the estimate of revenues and expenditures are hereby incorporated by reference as if fully included herein and that the same are on file as a matter of public record in the office of the City Clerk of the City of Chickasha.
3. That all the revenues and money contained in any fund may be used for the budget appropriations except money which is specifically restricted by the Statutes of the State of Oklahoma, the Code of the City of Chickasha, or the Chickasha City Charter.
4. That any and all transfers within or without specific appropriations shall conform to applicable State law at the time said transfers are made.

This Resolution shall be in full force and effect from and after its passage and approval by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma.

Adopted this 20th day of June 2022.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 6.i.

AGENDA ITEM: Discussion, consideration and possible action to appoint Greg Jacobi to the Aviation Advisory Board.

I. BACKGROUND/DESCRIPTION:

The Mayor puts forth Greg Jacobi to be appointed to the Aviation Advisory Board.

II. RECOMMENDED ACTION:

Appoint Greg Jacobi to the Aviation Advisory Board.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. Board Applicatin - Greg Jacobi



CITY OF CHICKASHA

APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP

Return completed application to:
City Clerk's Office
117 North 4th Street
Chickasha, OK 73018
Fax: 405-222-6004

Please type or use black ink
For questions or additional information, call the City Clerk's Office, (405) 222-6001

Name: Greg Jacobi

(Please print legal name and your name as you wish it to appear, if different.)

Personal Information	Occupational Information
Home Address: <u>2313 CR 1380</u>	Business Name: _____
Mailing Address: <u>Alex, OK 73002</u>	Occupation: _____
Telephone: <u>405-519-5785</u> Fax: _____	Address: _____
E-Mail: <u>greg@mysilverleafhome.com</u>	Telephone: _____ Fax: _____
Chickasha Resident for <u>10 (rural)</u> years County: <u>Grady</u>	E-Mail: _____
Drivers License No.: _____	

Which Council Ward do you live in? Rural

Prior work experience: *(please include dates)*

Self Employed

Educational Achievement:

High School Graduate? ☒ Yes ☐ No Year Graduated/Left School? 1990

Business College, Correspondence School, Adult Education, Other? _____

Name of College/University: _____ ☐ Bachelor's ☐ Master's ☐ PhD

Volunteer Work: *(please include dates)*

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMISSIONS:

(Please limit your selection to no more than three. List in order of preference: 1, 2, 3.)

- ☒ Aviation Board
- ☐ Board of Adjustment
- ☐ Cemetery Board
- ☐ Board of Code Appeals

- ☐ Historic Preservation Commission
- ☐ Chickasha Industrial Authority
- ☐ Library Board
- ☐ Keep Chickasha Beautiful

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, please list: _____

Please list any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

Are you presently serving on or have experience on a board or commission other than the City of Chickasha? ☒ Yes ☐ No

If so, please list: Duncan Planning & Zoning

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

None

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☒ Yes ☐ No

Comments: _____

References: _____

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Chickasha Boards and Commissions. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications will remain on file for one year from the date of receipt.

**I affirm that I am qualified to vote.*

Signature: Gregory A Jacobi

Digitally signed by Gregory A Jacobi
Date: 2022.05.13 09:48:35 -0500

Date: 5/13/22



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 6.j.

AGENDA ITEM: Discussion, consideration and possible action to appoint Ronny Hightower to the Aviation Advisory Board.

I. BACKGROUND/DESCRIPTION:

The Mayor puts forth Greg Jacobi to be appointed to the Aviation Advisory Board.

II. RECOMMENDED ACTION:

Appoint Ronny Hightower to the Aviation Advisory Board.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. Board Application - Ronny Hightower



**CITY OF CHICKASHA
APPLICATION FOR BOARD OR COMMISSION
MEMBERSHIP**

Return completed application to:
City Clerk's Office
117 North 4th Street
Chickasha, OK 73018
Fax: 405-222-6004

Please type or use black ink

For questions or additional information, call the City Clerk's Office, (405) 222-6001

Name: Ronny Hightower

(Please print legal name and your name as you wish it to appear, if different.)

Home Address: 1530 Red Fox Cr. Blanchard Business Name: TAYLOR & SON
Mailing Address: _____ Occupation: MANAGER
Telephone: 405-417-2264 Fax: _____ Address: _____
E-Mail: ronny_hightower@yahoo.com Telephone: 222-0751 Fax: 222-3301
Chickasha Resident for _____ years County: _____ E-Mail: ronny@taylorbuildingSYSTEMS.com
Drivers License No.: UD82988961

Which Council Ward do you live in? MC CLAIN CO.

Prior work experience: (please include dates)

Educational Achievement:

High School Graduate? ☒ Yes ☐ No Year Graduated/Left School? 1971
Business College, Correspondence School, Adult Education, Other? _____
Name of College/University: TEXAS TECH ☒ Bachelor's ☐ Master's ☐ PhD

Volunteer Work: (please include dates)

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMISSIONS:
(Please limit your selection to no more than three. List in order of preference: 1, 2, 3.)

☒ Aviation Board
☐ Board of Adjustment
☐ Cemetery Board
☐ Board of Code Appeals

☐ Historic Preservation Commission
☐ Chickasha Industrial Authority
☐ Library Board
☐ Keep Chickasha Beautiful

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, please list: _____

Please list any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

Are you presently serving on or have experience on a board or commission other than the City of Chickasha? ☐ Yes ☒ No

If so, please list: _____

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☐ Yes ☒ No

Comments: _____

References:

CHRIS MOGLEY

SCOTT TAYLOR

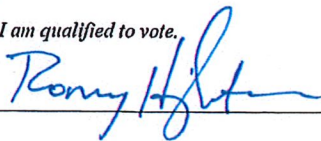
MITCH WILLIAMS

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Chickasha Boards and Commissions. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications will remain on file for one year from the date of receipt.

*I affirm that I am qualified to vote.

Signature: _____



Date: _____

5/12/22



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 6.k.

AGENDA ITEM: Discussion, consideration and possible action to approve lighting of the tree in Shannon Springs Park in conjunction with "Christmas in July".

I. BACKGROUND/DESCRIPTION:

A request from the Chickasha Chamber of Commerce to light the tree in Shannon Springs Park for the month of July has been received.

"Lighting of the tree" will be in conjunction with the "Christmas in July" Chamber event being held.

II. RECOMMENDED ACTION:

Approve lighting of the tree in Shannon Springs Park in conjunction with "Christmas in July" from July 1st to July 31st.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. Chamber Request - Christmas in July- 2022

Susan McDaniel

From: Jim Cowan <jim@chickashaedc.com>
Sent: Friday, June 10, 2022 2:44 PM
To: Susan McDaniel
Subject: Chamber request to Light the Big Tree for Christmas in July

Hello Susan:

The Chickasha Chamber of Commerce would like to request permission to light the big Christmas Tree at Shannon Springs Park for Christmas in July. This began in 2020 as a request from Mayor Mosley and now has become a tradition for Chickasha as the Chamber & EDC add more activities to draw visitors to town and encourage our citizens to #ShopChickasha. We would like to turn the lights on July 1st and have them on every night through July 31st.

I will be at the upcoming City Council meetings and will be glad to answer any questions that anyone has. We have another activity planned on July 30th in Downtown that you will receive request forms on Monday.

Thank you for considering this, please let me know if you need anything else.

Jim

JIM COWAN

DIRECTOR OF THE CHICKASHA EDC
Cell (405) 210-4713
chickashaedc.com

Make Your Move
CHICKASHA
ECONOMIC DEVELOPMENT COUNCIL



PRESIDENT & CEO OF THE CHICKASHA CHAMBER
(405) 224-0787 x 207
221 W. Chickasha Ave, Chickasha, OK
jim@chickashaedc.com
chickashachamber.com

 **CHICKASHA**
CHAMBER OF COMMERCE



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 6.I.

AGENDA ITEM: Discussion, consideration and possible action to approve Ordinance 2022-17 - Amending Chapter 36 Offenses, Article VII - Minors, Division 3 - Tobacco.

I. BACKGROUND/DESCRIPTION:

This Ordinance is repealing Section 36-243 through 36-249 and replacing the section to comply with the new State Laws.

Updated Enabling Ordinance

- On Dec. 20, 2019, the President signed legislation amending the Federal Food, Drug, and Cosmetic Act, and raising the federal minimum age for sale of tobacco products from 18 to 21 years. This legislation (known as "Tobacco 21" or "T21") became effective immediately, and it is now illegal for a retailer to sell any tobacco product—including cigarettes, cigars, and e-cigarettes—to anyone under 21. The new federal minimum age of sale applies to all retail establishments and persons with no exceptions.
(<https://www.fda.gov/tobacco-products/retail-sales-tobacco-products/tobacco-21>)
- Division 3 of the city code was created in 2003 when the legal smoking age was 18 years and older. Since the federal age has been changed to 21 year and older, the City of Chickasha needs to update their city ordinance to match the correct federal smoking age.

II. RECOMMENDED ACTION:

Approve Ordinance 2022-17 - Amending Chapter 36 - Offenses, Article VII - Minors, Division 3 - Tobacco as presented.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
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	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. Ord. 2022-17 - Amending Chapter 36 - Article VII

ORDINANCE NO. 2022 - 17

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, AMENDING CHAPTER 36 OFFENSES, ARTICLE VII MINORS, DIVISION 3-TOBACCO, BY REPEALING SECTION 36-243 THROUGH 36-249 AND REPLACING THE SECTIONS TO COMPLY WITH NEW STATE LAWS AND PROVIDING FOR THE YOUTH ACCESS TO TOBACCO, INCLUDING VAPOR PRODUCTS, ORDINANCE; ESTABLISHING REGULATIONS, DEFINITIONS, ENFORCEMENT AND PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, STATE OF OKLAHOMA:

SECTION I. That Chapter 36, Offenses, Article VII, Minors, Division 3, of the Code of Ordinances of the City of Chickasha is hereby amended, codified and shall hereinafter read as follows:

SECTION 36-243: DEFINITIONS

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

1. **Nicotine product:** means any product that contains nicotine extracted or isolated from plants, vegetables, fruit, herbs, weeds, genetically modified organic matter, or that is synthetic in origin and is intended for human consumption; provided, however, this term shall not include products approved by the United States Food and Drug Administration for smoking cessation;
2. **Person:** means any individual, firm, fiduciary, partnership, corporation, trust, or association, however formed;
3. **Proof of age:** means a driver license, license for identification only, or other generally accepted means of identification that describes the individual as twenty-one (21) years of age or older and contains a photograph or other likeness of the individual and appears on its face to be valid;
4. **Sample:** means a tobacco product, nicotine product or vapor product distributed to members of the public at no cost for the purpose of promoting the product;
5. **Sampling:** means the distribution of samples to members of the public in a public place;

6. **Tobacco product:** means any product that contains tobacco and is intended for human consumption;
7. **Transaction scan:** means the process by which a seller checks, by means of a transaction scan device, the validity of a driver license or other government-issued photo identification;
8. **Transaction scan device:** means any commercial device or combination of devices used at a point of sale or entry that is capable of deciphering in an electronically readable format the information encoded on the magnetic strip or bar code of a driver license or other government-issued photo identification; and
9. **Vapor product:** means noncombustible products, that may or may not contain nicotine, that employ a mechanical heating element, battery, electronic circuit, or other mechanism, regardless of shape or size, that can be used to produce a vapor in a solution or other form. "Vapor products" shall include any vapor cartridge or other container with or without nicotine or other form that is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device and any vapor cartridge or other container of a solution, that may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo or electronic device. "Vapor products" do not include any products regulated by the United States Food and Drug Administration under Chapter V of the Food, Drug, and Cosmetic Act.

SECTION 36-244: UNLAWFUL TO SELL OR FURNISH TOBACCO, NICOTINE OR VAPOR PRODUCT TO PERSONS UNDER TWENTY-ONE YEARS OF AGE

- A. It is unlawful for any person to sell, give or furnish in any manner any tobacco product, nicotine product or vapor product to another person who is under twenty-one (21) years of age, or to purchase in any manner a tobacco product, nicotine product or vapor product on behalf of any such person. It shall not be unlawful for an employee under twenty-one (21) years of age to handle tobacco products, nicotine products or vapor products when required in performance of the employee's duties.
- B. A person engaged in the sale or distribution of tobacco products, nicotine products or vapor products shall demand proof of age from a prospective purchaser or recipient if an ordinary person would conclude on the basis of appearance that the prospective purchaser may be less than twenty-one (21) years of age.

If an individual engaged in the sale or distribution of tobacco products, nicotine products or vapor products has demanded proof of age from a prospective purchaser or recipient who is not under twenty-one (21) years of age, the failure to subsequently require proof of age shall not constitute a violation of this subsection.

- C. 1. Any violation of subsection A or B of this article is an offense against the City of Chickasha upon conviction of any such offense, the violator shall be punished as follows:
- a. Not more than One Hundred Dollars (\$100.00) for the first offense;
 - b. Not more than Two Hundred Dollars (\$200.00) for the second offense within a two-year period following the first offense;
 - c. Not more than Three Hundred Dollars (\$300.00) for the third offense within a two-year period following the first offense. In addition to any other penalty, the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental may be suspended for a period not exceeding thirty (30) days, or
 - d. not more than Three Hundred Dollars (\$300.00) for a fourth or subsequent offense within a two-year period following the first offense. In addition to any other penalty, the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental may be suspended for a period not exceeding sixty (60) days.
2. Proof that the defendant demanded, was shown, and reasonably relied upon proof of age shall be a defense to any action brought pursuant to this section. A person cited for violating this section shall be deemed to have reasonably relied upon proof of age, and such person shall not be found guilty of the violation if such person proves that:
- a. the individual who purchased or received the tobacco product, nicotine product or vapor product presented a driver license or other government-issued photo identification purporting to establish that such individual was twenty-one (21) years of age or older, or
 - b. the person cited for the violation confirmed the validity of the driver license or other government-issued photo identification presented by such individual by performing a transaction scan by means of a transaction scan device.

Provided, that this defense shall not relieve from liability any person cited for a violation of this section if the person failed to exercise reasonable diligence to determine whether the physical description and picture appearing on the driver license or other government-issued photo identification was that of the individual who presented it. The availability of the defense described in this subsection does not affect the availability of any other defense under any other provision of law.

SECTION 36-245: DISTRIBUTION OF TOBACCO PRODUCT AND VAPOR PRODUCT SAMPLES

- A. It shall be unlawful for any person or retailer to distribute, tobacco products, nicotine products, vapor products or product samples to any person under twenty-one (21) years of age.
- B. No person shall distribute tobacco products, nicotine products, vapor products or product samples in or on any public street, sidewalk, or park that is within three hundred (300) feet of any playground, school, or other facility when the facility is being used primarily by persons under twenty-one (21) years of age.
- C. When a person is convicted or enters a plea and receives a continued sentence for a violation of subsections A or B of this section, the total of any fines, fees, or costs shall not exceed the following:
 - 1. Not more than One Hundred Dollars (\$100.00) for the first offense;
 - 2. Not more than Two Hundred Dollars (\$200.00) for the second offense; and
 - 3. Not more than Three Hundred Dollars (\$300.00) for a third or subsequent offense.

SECTION 36-246: PUBLIC ACCESS TO DISPLAYED TOBACCO, NICOTINE OR VAPOR PRODUCTS

- A. It is unlawful for any person or retail store to display or offer for sale tobacco products, nicotine products, or vapor products in any manner that allows public access to the tobacco products, nicotine products or vapor products without assistance from the person displaying the tobacco products, nicotine products or vapor products or an employee or the owner of the store. The provisions of this subsection shall not apply to retail stores which do not admit into the store persons under twenty-one (21) years of age.
- B. When a person is convicted or enters a plea and receives a continued sentence for a violation of this section, the total of any fines, fees, or costs shall not exceed Two

Hundred Dollars (\$200.00) for each offense.

SECTION 36-247: ENFORCEMENT

- A. Any conviction for a violation of this Article and any compliance checks by a municipal police officer pursuant to subsection C of this section shall be reported in writing to the Alcoholic Beverage Laws Enforcement (ABLE) Commission within thirty (30) days of such conviction or compliance check. Such reports shall be compiled in the manner prescribed by the ABLE Commission. Convictions shall be reported by the Court Clerk or their designee and compliance checks shall be reported by the Chief of Police or his designee.
- B. For the purpose of determining second or subsequent violations, both the offenses penalized by the ABLE Commission as administrative fines and the offenses penalized by the municipality and reported to the ABLE Commission, shall be considered together in such determination.
- C. Persons under twenty-one (21) years of age may be enlisted by the Police Department to assist in compliance checks and enforcement of this Article pursuant to the rules of the ABLE Commission.

SECTION II. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the remaining portions of this Ordinance.

SECTION III. Repealer. All ordinances or parts thereof which are inconsistent with this Ordinance are repealed upon the effective date of this Ordinance.

SECTION IV. Emergency. It being immediately necessary for the preservation of the public, health, peace and safety of the City of Chickasha and the inhabitants thereof, an emergency is hereby declared to exist by reason whereof this Ordinance shall be in full force and effect immediately from and after its passage, approval as provided by law.

Adopted and approved this 20th day of June 2022.

Chris Mosley, Mayor

ATTESTED:

Susan M. McDaniel, CMC - Municipal Clerk

(S E A L)



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: Finance

Agenda Item No. 6.m.

AGENDA ITEM: Discussion, consideration and possible action to change the City's medical insurance provider from Aetna to BCBS.

I. BACKGROUND/DESCRIPTION:

- * The quote to stay with the Aetna plan for FY 22-23 was up 18.5%.
- * Staff requested Insurica (our current broker) to shop the market for other carriers.
- * Insurica received a quote from BCBS for an 8.8% increase and were able to get Aetna's premium increase down to 9.2%. If we move the dental coverage to BCBS, they will reduce the premium by 1%.
- * Insurica has recommended that we move our coverage to BCBS for FY22-23. In addition to the premium reduction, BCBS has a more comprehensive network of providers for our employees.
- * The recommended difference in coverage is .04% - 1.04% depending on the dental provider.
- * This change does not effect any other insurance coverage.

II. RECOMMENDED ACTION:

Staff recommends changing the health insurance provider to BCBS.

III. FISCAL INFORMATION - 71-71-5307-001

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. BCBS Medical Quote FY 22-23



Current Plans 2021

Renewal Plans 2022 **REVISED**

Insure OK Eligible

Insure OK Eligible

BCBS Option 1 **REVISED** with Discount - **SOLD**

Insure OK Eligible

Medical			Aetna				Aetna				Blue Cross Blue Shield			
			OK OAMC 2500 50/50 OAMC		OK OAMC 1000 80/50 OAMC		OK OAMC 2500 50/50 OAMC		OK OAMC 1000 80/50 OAMC		MOBPF0112 Blue Preferred		MOBPF0042 Blue Preferred	
			In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network		
Rates	Counts													
Employee	9 19		\$384.00		\$481.00		\$420.21		\$524.96		\$418.80		\$516.06	
Employee + Spouse	1 6		\$930.00		\$1,164.00		\$1,017.69		\$1,270.39		\$1,014.32		\$1,249.89	
Employee + Child(ren)	2 9		\$695.00		\$871.00		\$760.53		\$950.61		\$758.03		\$934.06	
Family	5 14		\$1,279.00		\$1,602.00		\$1,399.60		\$1,748.42		\$1,409.10		\$1,718.99	
Est. Monthly Premium			\$12,171.00		\$46,390.00		\$13,318.64		\$50,629.95		\$13,345.08		\$49,776.88	
Total Monthly Premium			\$58,561.00				\$63,948.59				\$63,121.96			
Est. Annual Premium			\$702,732				\$767,383				\$757,464			
Percentage Change							9.2% (originally 18.5%)				7.78%			
Annual Dollar Change							\$128,600				\$61,524			
Deductible														
Individual			\$2,500	\$5,000	\$1,000	\$2,000	\$2,500	\$5,000	\$1,000	\$2,000	\$2,500	\$5,000	\$1,000	\$1,500
Family			\$5,000	\$10,000	\$2,000	\$4,000	\$5,000	\$10,000	\$2,000	\$4,000	\$5,000	\$15,000	\$3,000	\$4,500
Coinsurance			50%	50%	80%	50%	50%	50%	80%	50%	50%	50%	80%	60%
Out-of-Pocket Maximum														
Individual			\$6,500	\$13,000	\$3,000	\$6,000	\$6,500	\$13,000	\$3,000	\$6,000	\$6,000	\$18,000	\$3,000	\$9,000
Family			\$13,000	\$26,000	\$6,000	\$12,000	\$13,000	\$26,000	\$6,000	\$12,000	\$13,000	\$39,000	\$9,000	\$27,000
Inpatient Hospitalization			Ded. + 50%	Ded. + 50%	Ded. + 20%	Ded. + 50%	Ded. + 50%	Ded. + 50%	Ded. + 20%	Ded. + 50%	\$500 + ded. + 50%	\$500 + ded. + 50%	Ded. + 20%	\$300 + ded +40%
Outpatient			Ded. + 50%	Ded + 50%	Ded. + 20%	Ded. + 50%	Ded. + 50%	Ded + 50%	Ded. + 20%	Ded. + 50%	\$250 + Ded. + 50%	\$250 + Ded. + 50%	Ded. + 20%	Ded. + 40%
Emergency Room			\$250 co-pay + Ded + 50%		\$250 co-pay + Ded + 20%		\$250 co-pay + Ded + 50%		\$250 co-pay + Ded + 20%		\$300 co-pay + Ded + 50%		\$100 co-pay + Ded + 20%	
Urgent Care			\$75 co-pay	Ded. + 30%	\$50 Co-pay	Ded. + 30%	\$75 co-pay	Ded. + 30%	\$50 Co-pay	Ded. + 30%	\$50 co-pay	Ded. + 30%	\$50 Co-pay	Ded. + 30%
Primary Dr. Visit			\$15 co-pay	Ded + 30%	\$25	Ded + 30%	\$15 co-pay	Ded + 30%	\$25	Ded + 30%	\$30 co-pay	Ded + 30%	\$20	Ded + 30%
Specialist Office Visit			\$50 Copay	Ded + 30%	\$50	Ded + 30%	\$50 Copay	Ded + 30%	\$50	Ded + 30%	\$50 Copay	Ded + 30%	\$20	Ded + 30%
Prescription Drugs														
Tier- 1	Generic		\$10	\$10 + 20%	\$10	\$10 + 20%	\$10	\$10 + 20%	\$10	\$10 + 20%	\$0/\$10/\$20	\$10 + 50%	\$0/\$10/\$20	\$20 + 50%
Tier- 2	Pref Brand		\$35	\$35 + 20%	\$35	\$35 + 20%	\$50	\$50 + 20%	\$35	\$35 + 20%	\$50/\$70	\$70 + 50%	\$35/\$55	\$55 + 50%
Tier- 3	NP Brand		\$60	\$60 + 20%	\$60	\$60 + 20%	\$90	\$90 + 20%	\$60	\$60 + 20%	\$100/\$120	\$120 + 50%	\$75/\$95	\$95 +50%
Tier-4	Specialty		\$150/\$250	NA	\$150/\$250	NA	\$150/\$250	NA	\$150/\$250	NA	\$150/\$250	\$15/\$250 + 50%	\$150/\$250	\$150/\$250 +50%
Mail Order			2.5 x Per 90 day		2.5 x Per 90 day		2.5 x Per 90 day		2.5 x Per 90 day		2.5 x Per 90 day		2.5 x Per 90 day	
											\$24K Transitional Credit			
											1 pt Medical rate deduction by adding BCBS dental			



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: Finance

Agenda Item No. 6.n.

AGENDA ITEM: Discussion, consideration and possible action to change the City's dental insurance provider from Delta Dental to BCBS.

I. BACKGROUND/DESCRIPTION:

- * The quote from Delta Dental to stay with our current plan is a 17% increase over the current year premiums.
- * Staff requested Insurica shop the market for other carriers.
- * Insurica obtained a quote from BCBS Blue Care Dental PPO for a reduction in premium of - 1.7%. In addition, BCBS will credit the medical premium 1% if we elect their coverage.
- * Insurica recommends switching to BCBS Blue Care Dental PPO.
- * This change does not affect any other health benefits.

II. RECOMMENDED ACTION:

Staff recommends moving dental coverage to BCBS.

III. FISCAL INFORMATION - 71-71-5307-001

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. BCBS Dental Quote FY 22-23



DENTAL			SOLD	
		2021	2022	BCBS Option
Provider Network		Delta Dental	Delta Dental	BCBS DONHR32
		PPO + Premier	PPO + Premier	Blue Care Dental PPO
		In-Network	In-Network	In-Network
Rates	Counts			
Employee Only	29	\$35.20	\$41.18	\$31.67
Employee Spouse	10	\$70.38	\$82.34	\$63.34
Employee & Children	13	\$80.92	\$94.68	\$79.11
Employee, Spouse and Children	22	\$116.88	\$136.76	\$121.68
Estimated Monthly Premium		\$5,347.92	\$6,257.18	\$5,257.22
Estimated Annual Premium		\$64,175.04	\$75,086.16	\$63,086.64
Percentage Change			17.0%	-1.7%
Dollar Change			\$10,911.12	-\$1,089.00
Plan Info	Individual Deductible	\$50	\$50	\$50
	Annual Max Benefit Per Person	\$1,500	\$1,500	\$2,000
	Othodontia Lifetime Max	\$1,000	\$1,000	\$2,000
Type I - Diagnostic & Preventive		In Network	In Network	In Network
Type II - Basic Service		100%	100%	100%
Type III - Major Services		80%	80%	80%
Type IV - Orthodontics		60%	60%	50%
		50%	50%	50%

2 Year Rate Guarantee



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 6.o.

AGENDA ITEM: Discussion, consideration and possible action to authorize closure and use of the 100, 200 and 300 blocks of Chickasha Avenue for a Christmas Cooldown Concert and fireworks display on July 30, 2022 from 3:00 p.m. to midnight to include water slides and activities for children and waive all associated fees.

I. BACKGROUND/DESCRIPTION:

The Chickasha Chamber of Commerce has requested street closure of the 100, 200 and 300 blocks of Chickasha Avenue on July 30, 2022, from 3:00 to midnight.

Activities will include water slides and activities for children.

A concert is also planned.

An application for a Firework Permit is currently in the possession of the Chickasha Fire Chief and, upon his issuance of that permit, the evening will include a fireworks display.

Since this is a public event and open to everyone, any associated fees are requested to be waived.

Upon Council approval, an Indemnification Agreement will be prepared for the requesting party to execute.

A Certificate of Liability Insurance with the City of Chickasha as an additional insured will also be required prior to the event.

All appropriate City Departments will be notified of this event.

II. RECOMMENDED ACTION:

Approve the closure and use of the 100, 200 and 300 blocks of Chickasha Avenue for a Christmas Cooldown Concert on July 30, 2022 from 3:00 p.m. to midnight to include water

slides, activities for children and a fireworks display and waive all associated fees.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. Christmas Cooldown Concert 7-30-2022



City of

Chickasha

Community Development

OUTDOOR AMUSEMENT EVENT LICENSE APPLICATION

Date: 6/14/22 Event Date(s) & Times: July 30th 5pm - 11pm
 Event Type (Include a description of all events and functions): Christmas Cooldown Concert with three inflatable water slides, kids games and concert.

Applicant: Chickasha Chamber of Commerce
 Mailing Address: 221 W. Chickasha Avenue
 City: Chickasha State: OK Zip: 73018
 Event Address or location description: 100, 200, and 300 block of Chickasha Ave.
 Property Owner: City of Chickasha Phone Number: _____
 Mailing Address: _____

City: _____ State: _____ Zip: _____

Present Zoning District: _____ Size of Event Space (Acres): _____

Type of Sanitary Facilities to be Provided: Porta-Potties

Type of Solid Waste Facilities to be Provided: disposable trash cans

Combined Estimated Number of Participants/Spector's: 500 - 800

Describe Parking Facilities to be Provided (Including surface type, access and number of spaces): _____

Street parking

REQUIREMENTS

- ☐ Advertising Signs: NO Off-Premises Advertising Signs shall be allowed.
☐ FEE: Application fee of \$25.00 (non-refundable). Receipt Number: _____

Comments:

- ☐ Reviewed By: _____ Police Department _____
☐ Reviewed By: _____ Fire Department _____
☐ Reviewed By: _____ Public Works _____
☐ Reviewed By: _____ Community Development _____
☐ Approved ☐ Denied By: _____ City Manager's Office

FIREWORKS DISPLAY PERMIT

Date of Application: 5/26/2022

Name of Applicant: Chickasha Chamber of Commerce

Address: 221 Chickasha Avenue

Phone: 224-0787 Date of Display: July 30th

Time of Display: 9:45 Display Location: Fairgrounds/Depot Area

Lead Operator and State Operator License #: Western Enterprises

The proposed firing location has been inspected and meets the safety requirements of NFPA 1123 and/or other rules and regulations as required by the authority having jurisdiction. A copy of the product listing must be submitted with the permit.

Signature of Fire Chief or Designee: _____

Title: _____ Date: _____ Telephone: _____

Email: _____ Mobile: _____

The City of Chickasha and the Chickasha Fire Department accepts no responsibility or liability for pyrotechnic events that do not follow NFPA 1123, NFPA 1126, and NFPA 1124 or for accidents surrounding the pyrotechnic event provided by pyrotechnic vendors or their affiliates.



May 26, 2022

Mr. Jim Cowan
Chickasha EDC
221 W. Chickasha Avenue
P.O. Bo 873
Chickasha, OK 73023

Good afternoon Jim:

Thanks again for your request of the "Fireworks Production Contract" for the "Christmas in July" event on July 30th.

I stylized the program around last year's performance, whereby I have integrated the same type of pyrotechnics for the introduction of the "Leg Lamp". As in last year's program, the duration of this would be approximately 30-seconds. The contract price for this would be \$3,000 which includes our \$5,000,000 fireworks liability insurance coverage, licensed pyrotechnic operators to handle the "load-in, firing and load-out" of the fireworks, and we would secure any federal/state/local permits that would apply. *(Please see the site map for "Option #1" which indicates where the "low-level pyrotechnics would be staged (yellow stick-pins). You would also have to provide security personnel to keep spectators or parking from getting inside the outer **YELLOW** border.)*

If you are in agreement with the elements in the contract, please sign and return the contract and we will get the insurance certificate headed your way and also submit application for the permits.

In the meantime, many thanks for your kind consideration and understanding and we look forward to hearing from you.

Kind regards,

Jim Burnett
WESTERN ENTERPRISES, INC.
580-855-2203

Creating the Spectrum of Pyrotechnic Production Excellence
Post Office Box 60 – Carrier, Oklahoma 73727 (580-855-2203)

FIREWORKS PRODUCTION CONTRACT

1. This Contract is entered into this 6th day of June, 2022, by and between **WESTERN ENTERPRISES, INC.**, designated herein as the "**SELLER**", and **CHICKASHA ECONOMIC DEVELOPMENT COUNCIL**, designated herein as the "**PURCHASER**" for a fireworks production to be held on **JULY 30, 2022**.

2. **SELLER** will secure, prepare and deliver said fireworks as outlined, or will make necessary substitutions of equal or greater value. **SELLER** will include the services of a Pyrotechnic Operator to take charge of, set up and fire the display, along with such help as he deems necessary to perform the fireworks display safely, and in accordance with such Federal, State or Local laws that might be applicable.

3. **SELLER** agrees that the Operator and Assistant(s) are to check the display area after the presentation of the fireworks display for any "duds" or other material which might not have ignited. Any such material, found by any person other than the Operator, shall be turned over to the Operator for safe keeping or disposal of said material.

4. **PURCHASER** will furnish the secured minimum safety distances established by the **SELLER** after an on-site inspection of the proposed firing location. **PURCHASER** will provide adequate police protection and/or other adequate security to maintain these distances. **PURCHASER** also agrees to have a fire truck available on location during the display.

5. A Certificate of Insurance covering the fireworks display will be provided by the **SELLER** upon signing of the contract for Commercial General Liability coverage in the amount of **FIVE MILLION DOLLARS (\$5,000,000.00)** broad form, bodily injury, property damage liability and comprehensive automobile liability Combined Single Limit. Those entities/individuals listed on the certificate of insurance shall be deemed as additional insured per this contract. Pyrotechnic operators for **SELLER** are covered by statutory limits for Workers Compensation Coverage.

6. It is agreed and understood that the **PURCHASER** will pay to the **SELLER** the sum of **THREE THOUSAND DOLLARS (\$3,000.00)** to be paid within fifteen (15) days after the date of the display. Unpaid accounts are subject to one percent (1%) interest charge per month after fifteen days.

7. In the event of inclement weather or other adverse conditions, so as to cause postponement of the display it is agreed and understood that **PURCHASER** will notify **SELLER** regarding the postponement date, normally the following night, or at some future date within the calendar year. If the **PURCHASER** will not re-schedule the display within the calendar year, or completely cancels the display, the **PURCHASER** agrees to pay fifty percent (50%) **\$1,500.00 of the cost of display** as a cancellation fee for the display. It is understood and agreed that **SELLER** shall be solely responsible for failure of the performance of the fireworks display for any reason under **SELLERS** control.

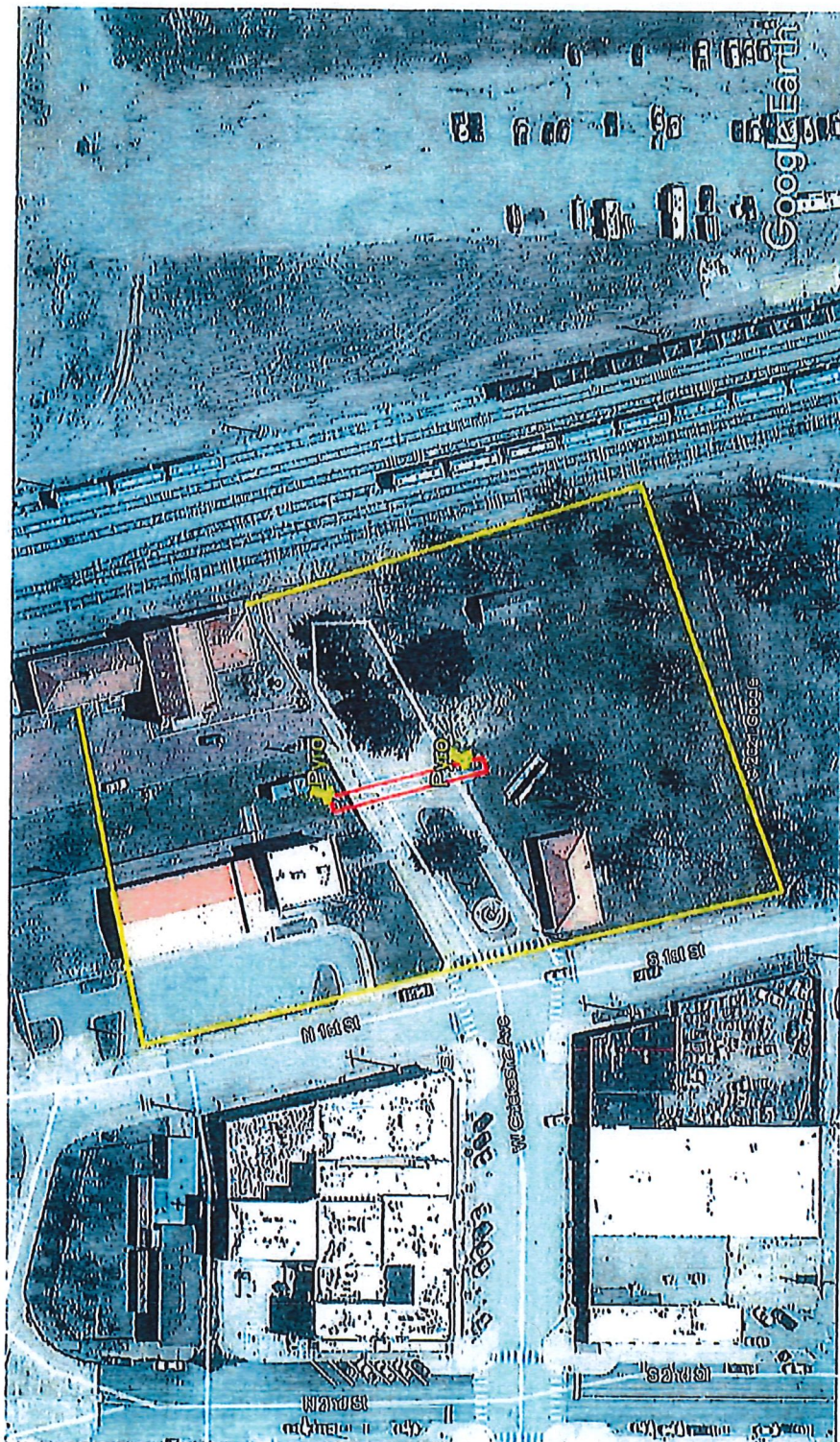
8. Witness whereof, we have caused our signatures to be affixed to this Document, on this 6th day of June, 2022

WESTERN ENTERPRISES, INC.
SELLER

CHICKASHA ECONOMIC DEVELOPMENT COUNCIL
PURCHASER

BY: _____
authorized agent

BY:  _____
authorized agent



Chickasha "Christmas in July"
Option #1
Yellow stick-pins indicate proposed firing location(s) for "low-level Pyrotechnics"
Outside yellow border denotes safety perimeter (no spectators or automobiles allowed inside safety perimeter)



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 6.p.

AGENDA ITEM: Discussion, consideration and possible action to waive the competitive bid process and authorize the acceptance of a quote for \$11,235.00 for repairs to the traffic signal light located at 4th (Hwy81) and Country Club Road.

I. BACKGROUND/DESCRIPTION:

Birds caused damage to the poles and ruined the internal electrical wiring. This repair will fix the lights and seal the pole to prevent future such issues.

An attempt to obtain three quotes resulted in two being attached. Multiple calls to a third vendor went unreturned.

The City has used Traffic Signals Inc. multiple times and has satisfactory results.

II. RECOMMENDED ACTION:

Waive the competitive bid process and authorize the acceptance of a quote for \$11,235.00 from Traffic Signals Inc. for repairs to the traffic signal light located at 4th (Hwy81) and Country Club Road.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:

1. Midstate Traffic Control Inc
2. Traffic Signals Inc.

Susan McDaniel

Subject: FW:

From: Robbie Williams <rwilliams@teimdesign.com>
Sent: Thursday, June 16, 2022 11:16 AM
To: Jim Crosby <jim.crosby@chickasha.org>
Cc: Joe Davis <jdavis@teimdesign.com>; Brian Schmitt <BSchmitt@teimdesign.com>
Subject: FW: [External] City Of Chickasaw - 4th and Country Club

Mr. Crosby,

Below is a quote from Midstate Traffic Control Inc.

Let us know if you need anything else.

Robbie Williams, PE
TEIM Design, PLLC

From: jay@midstatetraffic.com <jay@midstatetraffic.com>
Sent: Thursday, June 16, 2022 11:06 AM
To: Robbie Williams <rwilliams@teimdesign.com>
Subject: [External] City Of Chickasaw

Robbie –

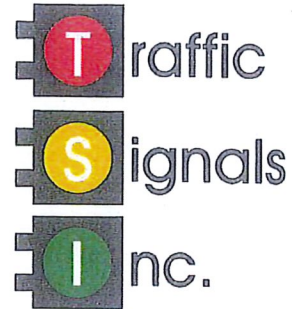
Our price to rewire this intersection in Chickasha will be \$29,750.00. This only includes pulling the old wire out, pull new wiring in and make all connections. Any conduit or pull box repair or replacement required to complete this work will incur additional costs. Let me know if I can be of further assistance.

Jay Kelly
Director of Materials Management
Midstate Traffic Control, Inc.
Midstate Mfg & Mktg, Inc.
12501 N Santa Fe Avenue
Oklahoma City, OK 73114
Phone: 405/751-6227
Fax: 405/751-8338

CHICKASHA, OKLAHOMA

4TH ST (US-81) & COUNTRY CLUB

TRAFFIC SIGNAL REPAIR - REWIRE



EQUAL OPPORTUNITY EMPLOYER

tsisig@yahoo.com

(405) 341-3101

FAX (405) 348-7489

5/26/2022

REWIRE TRAFFIC SIGNAL

\$ 11,235.00

REWIRE TRAFFIC SIGNAL (TRAFFIC SIGNAL CABLE ONLY)

(9/C FROM CABINET TO BASE OF EACH POLE & 5/C FROM BASE OF POLE TO EACH SIGNAL)

CONDUIT AND PULLBOXES MUST BE IN GOOD CONDITION
SO CABLE CAN BE EASILY PULLED

ADDITIONAL COST FOR ANY REPAIRS

INCLUDES TRAFFIC CONTROL AND STOP SIGNS



MAILING ADDRESS: P.O. Box 30067 • Edmond, Oklahoma 73003-0002

SHIPPING ADDRESS: 6600 Boucher Drive • Edmond, Oklahoma 73034



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 7.a.

AGENDA ITEM: Discussion, consideration, and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. Section 307B(2). The purpose of the proposed Executive Session is to discuss the possible adoption of a Memorandum of Understanding addressing confidential employee matters between the City of Chickasha and the IAFF, Local 2041.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Enter into Executive Session.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 7.b.

AGENDA ITEM: Discussion, consideration, and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. Section 307B(2). The purpose of the proposed Executive Session is to discuss the possible adoption of a Memorandum of Understanding addressing confidential employee matters between the City of Chickasha and FOP, Lodge No. 129.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Enter into Executive Session.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 7.c.

AGENDA ITEM: Discussion, consideration and possible action to enter into Executive Session pursuant to 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (City Manager Tyler Brooks).

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:
Enter into Executive Session.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 6-20-2022

Meeting Date: 6/20/2022

Department: City Clerk

Agenda Item No. 7.d.

AGENDA ITEM: Discussion, consideration and possible action to reconvene the open session and take appropriate action on any matter discussed in the Executive Session.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 20, 2022	(From)		

V. ATTACHMENTS: