

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
AUGUST 15, 2022

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the August 1, 2022 regular meeting.
 - b. Acceptance of the Claims List.
 - c. Acceptance of the Financials for July 2022.
- 3. Discussion/Approval of Items Removed from Consent Docket:**
- 4. Consideration and Discussion Items:**

- a. Discussion, consideration, and possible action to declare a 1995 John Deere 310D Backhoe as surplus and authorize the trade-in value to be used to purchase a John Deere 310 SL Blackhoe from State Contract No. SW0192 in an amount not to exceed \$133,890.23.
- b. Discussion, consideration and possible action to accept the quote of \$65,000.00 from Greenbelt Turf Management for debris removal.

5. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMA Agenda 8-15-2022

Meeting Date: 8/15/2022

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the August 1, 2022 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the July 1, 2022 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 15, 2022	(From)		

V. ATTACHMENTS:

1. CMA 8-1-2022

August 1, 2022

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the Council Chambers in City Hall on the 1st day of August 2022, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:45 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Chris Mosley, Chairman
Zachary Grayson, Vice-Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
R. P. Ashanti-Alexander
Nate McCalla
Brian Gerdes
Georgianne Hebblethwaite

ABSENT: None.

STAFF

PRESENT: Amanda Mullins, City Attorney
Cindy Rogers, Assistant City Manager
Susan M. McDaniel, City Clerk
Chief Rowell, Police Chief
Chief Samaniego, Fire Chief
Spencer Winzenried, Parks & Rec Director
Jim Crosby, Interim Public Works Director
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing and Civic Engagement

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2b**

ITEM 2a. **Acceptance of the Minutes of the July 18, 2022, regular meeting.**
ITEM 2b. **Acceptance of the Claims List.**
ITEM 2c. **Acceptance of the Financials for June 2022.**

*Motion by Trustee Grayson, second by Trustee Hebblethwaite to approve Consent Docket: ITEM 2a – ITEM 2c.

Roll call vote:

Ayes:” Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, McCalla, Gerdes, Boyd, Nelson, and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Grayson, second by Trustee Ashanti-Alexander to adjourn.

Meeting adjourned.

TIME: 6:46 A.M.

Approved this 15th day of August 2022.

Chris Mosley, Chairman

ATTEST:

Susan M. McDaniel, City Clerk

(SEAL)



City of
CHICKASHA

Meeting Type: CMA Agenda 8-15-2022

Meeting Date: 8/15/2022

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Asst. City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 15, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 8-15-2022

Meeting Date: 8/15/2022

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Acceptance of the Financials for July 2022.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Financials for July 2022.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Cindy Rogers, Asst. City Manager

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 15, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 8-15-2022

Meeting Date: 8/15/2022

Department: Public Works

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration, and possible action to declare a 1995 John Deere 310D Backhoe as surplus and authorize the trade-in value to be used to purchase a John Deere 310 SL Blackhoe from State Contract No. SW0192 in an amount not to exceed \$133,890.23.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Declare the 1995 John Deere 310D Backhoe as surplus and authorize the trade-in value to be used to purchase a John Deere 310 SL Blackhoe from State Contract No. SW0192 for an amount not to exceed \$133,890.23.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 15, 2022	(From) 31-530-6300-060		\$133,890.23

V. ATTACHMENTS:

- 20220811145408905

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 8/2/2022

DEPT: Street

DELIVER TO: Public Works

☐ open ☐ rec

PO # _____

VENDOR # _____

VENDORS	Vendor # 1 ☐	Vendor # 2 ☐	Vendor # 3 ☐
NAME	CLBOYD		
ADDRESS	604 SE 2ND ST		
CITY	LAWTON		

BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	John Deere 310 SL Backhole		\$ 133,890.23		
	TOTAL		\$ 133,890.23	\$ 0.00	\$ 0.00
	CASH DISCOUNT		()	()	()
	TOTAL GROSS PRICE		\$ 133,890.23	\$ 0.00	\$ 0.00
	TOTAL FREIGHT				
	TOTAL		\$ 133,890.23	\$ 0.00	\$ 0.00

Yr. 1995
John Deere 310D
Backhoe
Vin#
T031DA806838
Made in

DISBURSEMENT	
FUND:	31
DEPT:	530
ITEM:	6300-060

COMMENTS: State contract

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS.
QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY: (Printed Name/Signature) _____

CIRCLE ONE	APPROVAL
BID ONLY RUSH CONTRACT ONLY	DEPARTMENT HEAD
	DIRECTOR OF FINANCE
QUOTATIONS ONLY EMERGENCY PURCHASE	CITY MANAGER

Quote Summary

Prepared For:

CITY OF CHICKASHA PURCHASING AGENT
 117 N 4TH ST
 CHICKASHA, OK 73018
 Business: 405-222-6014

Prepared By:

STEVE LITTLE
 The Clarence L. Boyd Company
 604 Se 2nd Street
 Lawton, OK 73501
 Phone: 580-355-6667
 Mobile: 580-585-7427
 slittle@clboyd.com

Sourcewell Cooperative Governmental Contract #032119-JDC
 12 month Full Machine Factory Warranty

Quote Id: 27057055
Created On: 19 July 2022

Expiration Date: 31 August 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 310SL BACKHOE LOADER	\$ 219,440.44	\$ 141,890.23 X	1 =	\$ 141,890.23

Equipment Total **\$ 141,890.23**

Trade In Summary	Qty	Each	Extended
1995 JOHN DEERE 310D - T0310DA806838	1	\$ 8,000.00	\$ 8,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 8,000.00

Trade In Total **\$ 8,000.00**

Quote Summary

Equipment Total	\$ 141,890.23
Trade In	\$ (8,000.00)
SubTotal	\$ 133,890.23
Est. Service Agreement Tax	\$ 0.00
Total	\$ 133,890.23
Balance Due	\$ 133,890.23

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 27057055

Customer: CITY OF CHICKASHA PURCHASING AGENT

JOHN DEERE 310SL BACKHOE LOADER				
Hours:		Suggested List		
Stock Number:		\$ 219,440.44		
		Selling Price		
		\$ 141,890.23		
Code	Description	Qty	Unit	Extended
0A71T	310SL BACKHOE LOADER	1	\$ 141,131.00	\$ 141,131.00
Standard Options - Per Unit				
170K	JDLink™	1	\$ 0.00	\$ 0.00
1065	John Deere PowerTech™ EWL 4.5L (276 Cu. In.) Engine Meets Final Tier 4 and Stage IV Emissions	1	\$ 10,028.00	\$ 10,028.00
2035	Cab	1	\$ 13,243.00	\$ 13,243.00
2401	English Decals with English Operator and Safety Manuals	1	\$ 0.00	\$ 0.00
3095	Mechanical Front Wheel Drive (MFWD) with Limited Slip Differential Autoshift Transmission	1	\$ 0.00	\$ 0.00
4464	Galaxy 19.5L - 24 in. 12 PR Rear & 12.5/80-18 10PR Front	1	\$ 0.00	\$ 0.00
5285	Pilot Controls, Two Lever, with Pattern Selection	1	\$ 2,594.00	\$ 2,594.00
5400	Less Coupler - Less Thumb	1	\$ 0.00	\$ 0.00
5656	24" (610 mm) Wide, Heavy-Duty, 7.5 Cu. Ft. (0.21 Cu. M.) Capacity Bucket	1	\$ 2,078.00	\$ 2,078.00
6020	Extendible Dipperstick	1	\$ 8,365.00	\$ 8,365.00
6230	Auxiliary Hydraulic with One & Two Way Flow (Hammer & Thumb/Swinger)	1	\$ 4,582.00	\$ 4,582.00
7025	Two-Function Loader Hydraulics, Single Lever	1	\$ 0.00	\$ 0.00
7645	1.3 Cu. Yd. (1.0 Cu. M.) 92 in. (2.34 m) Wide Heavy Duty Long Lip Bucket with Bolt on Cutting Edge and Skid Plates	1	\$ 4,985.00	\$ 4,985.00
8475	1000 Lb. (454 kg) Front Counterweight	1	\$ 1,374.00	\$ 1,374.00
8685	Dual Maintenance Free Batteries With Disconnect and Jump Post	1	\$ 544.00	\$ 544.00
9035	Standard Stabilizer Legs	1	\$ 0.00	\$ 0.00
9060	Front View Mirror	1	\$ 82.00	\$ 82.00
9115	Auto Ride Control	1	\$ 2,335.00	\$ 2,335.00
9140	Heavy-Duty Backhoe Bucket Cylinder	1	\$ 273.00	\$ 273.00
9505	Full MFWD Driveshaft Guard	1	\$ 428.00	\$ 428.00
9515	Diagnostic Oil Sampling Ports	1	\$ 207.00	\$ 207.00
9917	Radio, Bosch Basic Package	1	\$ 873.00	\$ 873.00
9919	Sun Visor	1	\$ 95.00	\$ 95.00
9920	Exterior Rear View Mirrors (2)	1	\$ 343.00	\$ 343.00

Selling Equipment

Quote Id: 27057055

Customer: CITY OF CHICKASHA PURCHASING AGENT

9965	Seat, Cloth Air-Suspension	1	\$ 503.00	\$ 503.00
Standard Options Total				\$ 52,932.00
Dealer Attachments				
	#21695 HP 1250 Hammer	1	\$ 10,180.00	\$ 10,180.00
Dealer Attachments Total				\$ 10,180.00
Value Added Services Total				
				\$ 0.00
Other Charges				
	Freight	1	\$ 1,704.00	\$ 1,704.00
	Setup	1	\$ 800.00	\$ 800.00
	PM 60/3000/250	1	\$ 12,693.44	\$ 12,693.44
Other Charges Total				\$ 15,197.44
Suggested Price				\$ 219,440.44
Customer Discounts				
Customer Discounts Total			\$ -77,550.21	\$ -77,550.21
Total Selling Price				\$ 141,890.23

Trade In

Quote Id: 27057055

Customer: CITY OF CHICKASHA PURCHASING AGENT

1995 JOHN DEERE 310D SN# T0310DA806838	
Machine Details	
Description	Net Trade Value
1995 JOHN DEERE 310D	\$ 8,000.00
SN# T0310DA806838	
Your Trade In Description	
Additional Options	
Hour Meter Reading	7817
Total	
\$ 8,000.00	



City of
CHICKASHA

Meeting Type: CMA Agenda 8-15-2022

Meeting Date: 8/15/2022

Department: Public Works

Agenda Item No. 4.b.

AGENDA ITEM: Discussion, consideration and possible action to accept the quote of \$65,000.00 from Greenbelt Turf Management for debris removal.

I. BACKGROUND/DESCRIPTION:

This quote is for the limbs from the ice storm that has accumulated at the public works facility.

Quotes do not include the cost of disposal at the landfill.

II. RECOMMENDED ACTION:

Accept quote from Greenbelt Turf Management in the amount of \$65,000.00 debris removal.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 15, 2022	(From) 31-533-5203-020		\$65,000.00

V. ATTACHMENTS:

1. Quotes-Debris Removal

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 8/2/2022

DEPT: Public Works

DELIVER TO: Public Works

☐ open	☐ rec
PO # _____	
VENDOR # _____	

VENDORS	Vendor # 1 ☒	Vendor # 2 ☐	Vendor # 3 ☐
NAME	Greenbelt Turf Management	Bordwine Development	M & M Wrecking
ADDRESS	1138 Bear Hallow Road	PO Box 327	860 S County Line Rd
CITY	Wilson	Chickasha	Blancard

BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	Debris removal		\$ 65,000.00	\$ 94,875.00	\$ 220,500.00
TOTAL			\$ 65,000.00	\$ 94,875.00	\$ 220,500.00
CASH DISCOUNT			()	()	()
TOTAL GROSS PRICE			\$ 65,000.00	\$ 94,875.00	\$ 220,500.00
TOTAL FREIGHT					
TOTAL			\$ 65,000.00	\$ 94,875.00	\$ 220,500.00

DISBURSEMENT
FUND: <u>31</u>
DEPT: <u>533</u>
ITEM: <u>5203-020</u>

COMMENTS: P

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS.

QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY: (Printed Name/Signature) _____

CIRCLE ONE	APPROVAL
BID ONLY RUSH CONTRACT ONLY	DEPARTMENT HEAD
	DIRECTOR OF FINANCE
QUOTATIONS ONLY EMERGENCY PURCHASE	CITY MANAGER

Greenbelt Turf Management

1138 bear hollow road
Wilson, OK 73463 US
greenbeltturf@yahoo.com

Estimate

ADDRESS
The City of Newcastle
120 NE 2nd St
Newcastle, Ok 73065
United States

ESTIMATE 1001
DATE 01/06/2022

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Services	Grinding and removal of brush at city dump	1	65,000.00	65,000.00
TOTAL				\$65,000.00

Accepted By

Accepted Date

Public Works

From: Greenbelt Turf Management <quickbooks@notification.intuit.com>
Sent: Thursday, January 6, 2022 9:10 PM
To: Public Works
Subject: Estimate 1001 from Greenbelt Turf Management
Attachments: Estimate_1001_from_Greenbelt_Turf_Management.pdf

Please find your estimate details here. Feel free to contact us if you have any questions. We look forward to working with you.

Have a great day!
Greenbelt Turf Management

----- Estimate -----

1138 bear hollow road
Wilson, OK 73463 US

Estimate #: 1001
Date: 01/06/2022
Exp. Date: \$65,000.00

Address:

The City of Newcastle
120 NE 2nd St
Newcastle, Ok 73065
United States

Service	Description	Qty	Rate	Amount
Services	Grinding and removal of brush at city dump	1	65,000.00	65,000.00

Total: \$65,000.00

Bordwine Development, Inc.

P. O. Box 327
Chickasha, Oklahoma 73023-0327

Phone: (405) 224-6311
Fax: (405) 224-5544

Proposal**Proposal to:**

City of Chickasha
Attention: David Buchanan
117 North Fourth Street
Chickasha, Oklahoma 73018
david.buchanan@chickasha.org

Job Description

Tree Grinding and Disposal
Chickasha, Oklahoma

ESTIMATE: TIME AND MATERIALS**AMOUNT**

Bordwine Development, Inc., proposes to provide all equipment and labor required to grind all tree limbs and dispose of the mulch on site. Approximately 60 days for completion.

Proposal Breakdown:

a. Mobilization	\$ 5,000.00
b. Tub grinder operation cost	\$ 45,000.00
c. Trucking cost	\$ 10,000.00
d. Equipment, excavator and loader	\$ 15,000.00
e. Fuel Cost	\$ 8,000.00
f. Labor	\$ 11,875.00

TOTAL**\$ 94,875.00**Brannan Bordwine

Prepared by Kim Lewis for Brannan Bordwine

11/29/2021

Date

Accepted by: _____

Date

Demolition**M & M Wrecking, Inc.****Land Clearing
Excavation**

Industrial
Commercial/Residential
Exterior/Interior

860 So. County line Rd.
Blanchard, OK 73010
Ph.: (405)392-4362, Fax: (405)392-3362

Date: June 15, 2022 Phone: (405) 892-9916 Fax: _____

To: City of Chickasha - Omar Fierro

Email: pw@chickasha.org

Job Name/Site: 502 N Genevieve St., Chickasha

Job #

We agree to furnish all labor, material, and insurance necessary to complete the proposed work in accordance with the following:

**BID INCLUDES AND IS LIMITED TO THE FOLLOWING ITEMS:
SCOPE OF WORK:**

M&M Wrecking, Inc. will load, remove, and haul tree debris to landfill.

M&M Wrecking, Inc. will legally dispose of all debris generated by demo. Proposal is based on utilizing track and heavy equipment on property and one mobilization to complete task. Disturbed areas will be rough graded upon completion using dirt on site.

Proposal excludes repair of anything unknown or unmarked underground, removal of dirt and rock (concrete), and landfill fees.

M & M Wrecking Inc. will perform all work indicated in "scope of work" for the sum of:

\$220,500.00 (Two Hundred Two Thousand Fifty Hundred dollars and no/100)

Excludes see page 2
SEE ATTACHED PAGE (2) FOR ADDITIONAL INFORMATION

K & M Wrecking

Demolition:

Industrial
Commercial/Residential
Exterior/Interior

K & M Dirt Services, LLC
P.O. Box 891920
Oklahoma City, OK 73189-1920
(405)691-5100 Fax (405)691-5996

Land Clearing
Excavation

Date: June 3, 2022

To: City of Chickasha Public Works Dept.

Phone: 405-892-9916

Fax: _____

Email: pw@chickasha.org

Address: _____

Job Name/Site: 502 N. Genevieve St. Chickasha, OK

We agree to furnish all labor, materials, and insurance necessary to complete the proposed work in accordance with the following:
BID INCLUDES AND IS LIMITED TO THE FOLLOWING ITEMS:

K&M Wrecking will load and haul off tree limbs and debris to landfill at Alex, Ok. Chickasha Public Works will be responsible for dump fees. Minimum of 20 loads per mobilization. K&M Wrecking will rough grade any disturbed areas from trucks or equipment.

Per Load Price: \$ 325.00

SEE ATTACHED PAGE(S) FOR ADDITIONAL INFORMATION

Page 1