

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
NOVEMBER 7, 2022

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the October 10, 2022 Special Meeting; and the Minutes of the October 17, 2022 regular meeting.
 - b. Acceptance of the Claims List.
 - c. Accept and ratify the meeting dates and employee holidays for calendar year 2023 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.
- 3. Discussion/Approval of Items Removed from Consent Docket:**

4. Consideration and Discussion Items:

- a. Discussion, consideration and possible action to accept the quote of \$65,000.00 from Greenbelt Turf Management for debris removal.

5. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMA Agenda 11-7-2022

Meeting Date: 11/7/2022

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the October 10, 2022 Special Meeting; and the Minutes of the October 17, 222 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the October 10, 2022 Special Meeting; and the Minutes of the October 17, 222 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Asst. City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 7, 2022	(From)		

V. ATTACHMENTS:

1. CMA 10-10-2022 Special Meeting
2. CMA 10-17-2022

October 10, 2022

The **SPECIAL** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the Council Chambers in City Hall on the 10th day of October 2022, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:20 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Chris Mosley, Chairman
 Zachary Grayson, Vice-Chairman
 Oscar Nelson
 Kea Ginn
 Nate McCalla
 Georgianne Hebblethwaite

ABSENT: Kelly Boyd
 Brian Gerdes
 R. P. Ashanti-Alexander

STAFF

PRESENT: Susan M. McDaniel, City Clerk
 Shae Mortimer, Marketing and Civic Engagement

ITEM 2. **Consideration and Discussion Items:**

ITEM 2a. **Discussion, consideration and possible action to award bid CMA-2203 – Sanitary Sewer Main Replacement US Highway 62 near 16th Street.**

*Motion by Trustee Hebblethwaite, second by Trustee Nelson to reject all bids for CMA-2203 – Sanitary Sewer Main Replacement to US Highway 62 near 16th Street.

Roll call vote:
Ayes:” Grayson, Ginn, Nelson, Hebblethwaite, McCalla and Mosley.
“Nays:” None
“Abstain:” None
Motion carried. 6-0

Chickasha Municipal Authority Meeting 10-10-2022
6:20 P.M.

ITEM 3. **Motion to Adjourn.**

*Motion by Trustee Hebblethwaite, second by Trustee Grayson to adjourn.

Meeting adjourned.

TIME: 6:21 P.M.

Approved this 7th day of November 2022.

Chris Mosley, Chairman

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)

October 17, 2022

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the Council Chambers in City Hall on the 17th day of October 2022, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 8:40 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Chris Mosley, Chairman
Zachary Grayson, Vice-Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
R. P. Ashanti-Alexander
Nate McCalla
Brian Gerdes
Georgianne Hebblethwaite

ABSENT: None.

STAFF

PRESENT: Amanda Mullins, City Attorney
Cindy Rogers, Assistant City Manager
Susan M. McDaniel, City Clerk
G. G. Music, Asst. Police Chief
Chief Samaniego, Fire Chief
Spencer Winzenried, Parks & Rec Director
Jim Crosby, Interim Public Works Director
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing and Civic Engagement

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2c**

ITEM 2a. **Acceptance of the Minutes of the October 3, 2022, regular meeting.**

8:40 P.M.

ITEM 2b. Acceptance of the Claims List.

ITEM 2c. Acceptance of Financials for September 2022.

*Motion by Trustee Grayson, second by Trustee Ashanti-Alexander to approve Consent Docket: ITEM 2a – ITEM 2c.

Roll call vote:

Ayes:” Grayson, Boyd, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson, and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on Item 3.

ITEM 4. Discussion and Consideration Items:

ITEM4a. Discussion, consideration, and possible action to enter into an Agreement for Professional Services with Chisholm Trail Consulting, LLC for engineering services for the 2002 Water Distribution Systems Improvement.

*Motion by Council Member Hebblethwaite and second by Council Member Grayson to enter into an Agreement for Professional Services with Chisholm Trail Consulting, LLC for engineering services for the 2002 Water Distribution Systems Improvement, and authorize the Mayor to execute the same.

Roll call vote:

Ayes:” Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson, Boyd, Grayson, and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 5. Motion to Adjourn.

*Motion by Trustee Ashanti-Alexander, second by Trustee Grayson to adjourn.

Meeting adjourned.

TIME: 8:41 P.M.

Chickasha Municipal Authority Meeting 10-17-2022
8:40 P.M.

Approved this 7th day of November 2022.

Chris Mosley, Chairman

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)



City of
CHICKASHA

Meeting Type: CMA Agenda 11-7-2022

Meeting Date: 11/7/2022

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Cindy Rogers, Asst. City Manager

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 7, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 11-7-2022

Meeting Date: 11/7/2022

Department: City Clerk

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify the meeting dates and employee holidays for calendar year 2023 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify the meeting dates and employee holidays for calendar year 2023 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, CMC City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 7, 2022	(From)		

V. ATTACHMENTS:

1. Public Notice Meeting Dates 2023

PUBLIC NOTICE

As required by the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes, Section 311, Subsection 1, the City of Chickasha, Chickasha Municipal Authority and the Chickasha Municipal Airport Authority hereby gives public notice as to the following meeting dates and times:

**CHICKASHA CITY COUNCIL AND
CHICKASHA MUNICIPAL AUTHORITY**

**CHICKASHA MUNICIPAL AIRPORT
AUTHORITY
6:30 P.M. (1st and 3rd Mondays of each month)**

**January 3 (Tuesday), and 17, 2023
(Tuesday)**

February 6, and 20, 2023

March 6, 2023 (One Meeting)

April 3, and

***OATH OF OFFICE MAYOR AND NEW COUNCIL
MEMBERS 6:00 P.M. April 17, 2023***

May 1, and 15, 2023

June 5, and 20 (Tuesday), 2023

July 3, and 17, 2023

August 7, and 21, 2023

**September 5, (Tuesday) and 18,
2023**

October 2, and 16, 2023

November 6, and 20, 2023

December 4, 2023 (One Meeting)

**All Meetings held at City Hall in the
Council Chambers, 2nd Floor, City Hall,
117 N. 4th Street, Chickasha, OK 73018**

Susan M. McDaniel, City Clerk

Posted: November 8, 2022

Published: November 10, 2022 & November 17, 2022

PUBLIC NOTICE

As required by the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes, Section 311, Subsection 1, the City of Chickasha, Chickasha Municipal Authority and the Chickasha Municipal Airport Authority hereby gives public notice as to the following meeting dates and times:

AIRPORT BOARD

As called

CHICKASHA BEAUTIFICATION COMMITTEE

As called

LIBRARY BOARD

**6:00 P.M. (3rd Tuesday of each quarter)
Meetings held in the Conference Room
Chickasha Public Library
527 W. Iowa, Chickasha, OK**

**January 17, 2023
April 18, 2023
July 18, 2023
October 17, 2023**

PLANNING COMMISSION

**4:00 P. M. (2nd Tuesday of each month)
Meetings held in the Council Chambers
2nd Floor, City Hall,
117 N. 4th Street, Chickasha, OK**

**January 10, 2023
February 14, 2023
March 14, 2023
April 11, 2023
May 9, 2023
June 13, 2023
July 11, 2023
August 8, 2023
September 12, 2023
October 10, 2023
November 14, 2023
December 12, 2023**

BOARD OF ADJUSTMENT

As called

BUILDING CODE BOARD OF APPEALS

As called

CEMETERY BOARD

As called

**CHICKASHA EMERGENCY MANAGEMENT
AGENCY ADVISORY BOARD
(Formerly Chickasha Civil Defense)**

As called

CHICKASHA INDUSTRIAL AUTHORITY

As called

FLOODPLAIN BOARD OF APPEALS

As called

HISTORIC PRESERVATION COMMISSION

4:00 P.M. (4th Tuesday Quarterly)

Meetings held in the Conference Room

2nd Floor, City Hall

117 N. 4th Street, Chickasha, OK

February 28, 2023

May 23, 2023

August 22, 2023

November 28, 2023

PUBLIC NOTICE

The City of Chickasha will schedule Work Sessions as needed. Work Sessions are not official meetings of the City Council; they are scheduled to allow the Mayor and City Council more insight on a particular matter(s). Work Sessions are not official meetings, agendas are not prepared, minutes are not recorded and as such, no official action can be taken.

Questions concerning items on the Work Session or any other item on this topic should be directed to the City Manager's office at 222-6045.

Susan M. McDaniel, CMC - City Clerk

Posted: November 8, 2022

EMPLOYEE HOLIDAY SCHEDULE

January 2, 2023 (Monday)

January 16, 2023 (Monday)

May 29, 2023 (Monday)

June 19, 2023 (Monday)

July 4, 2023 (Tuesday)

September 4, 2023 (Monday)

November 10, 2023 (Friday)

November 23 & 24, 2023 (Thursday/Friday)

December 25, 2023 (Monday)

December 26, 2023 (Tuesday)



City of
CHICKASHA

Meeting Type: CMA Agenda 11-7-2022

Meeting Date: 11/7/2022

Department: Public Works

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to accept the quote of \$65,000.00 from Greenbelt Turf Management for debris removal.

I. BACKGROUND/DESCRIPTION:

This quote is for the limbs from the ice storm that has accumulated at the public works facility.

Quotes do not include the cost of disposal at the landfill.

II. RECOMMENDED ACTION:

Accept quote from Greenbelt Turf Management in the amount of \$65,000.00 debris removal.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Jim Crosby, Public Works Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 7, 2022	(From) 31-533-5203-020		\$65,000.00

V. ATTACHMENTS:

1. Quotes-Debris Removal

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 8/2/2022

DEPT: Public Works

DELIVER TO: Public Works

☐ open	☐ rec
PO # _____	
VENDOR # _____	

VENDORS	Vendor # 1 ☒	Vendor # 2 ☐	Vendor # 3 ☐
NAME	Greenbelt Turf Management	Bordwine Development	M & M Wrecking
ADDRESS	1138 Bear Hallow Road	PO Box 327	860 S County Line Rd
CITY	Wilson	C hickasha	Blancard

BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	Debris removal		\$ 65,000.00	\$ 94,875.00	\$ 220,500.00
TOTAL			\$ 65,000.00	\$ 94,875.00	\$ 220,500.00
CASH DISCOUNT			()	()	()
TOTAL GROSS PRICE			\$ 65,000.00	\$ 94,875.00	\$ 220,500.00
TOTAL FREIGHT					
TOTAL			\$ 65,000.00	\$ 94,875.00	\$ 220,500.00

DISBURSEMENT
FUND: 31
DEPT: 533
ITEM: 5203-020

COMMENTS: P

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS.
QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY: (Printed Name/Signature) _____

CIRCLE ONE	APPROVAL
BID ONLY RUSH CONTRACT ONLY	DEPARTMENT HEAD
	DIRECTOR OF FINANCE
QUOTATIONS ONLY EMERGENCY PURCHASE	CITY MANAGER

Greenbelt Turf Management

1138 bear hollow road
Wilson, OK 73463 US
greenbeltturf@yahoo.com

Estimate

ADDRESS
The City of Newcastle
120 NE 2nd St
Newcastle, Ok 73065
United States

ESTIMATE 1001
DATE 01/06/2022

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Services	Grinding and removal of brush at city dump	1	65,000.00	65,000.00
TOTAL				\$65,000.00

Accepted By

Accepted Date

Public Works

From: Greenbelt Turf Management <quickbooks@notification.intuit.com>
Sent: Thursday, January 6, 2022 9:10 PM
To: Public Works
Subject: Estimate 1001 from Greenbelt Turf Management
Attachments: Estimate_1001_from_Greenbelt_Turf_Management.pdf

Please find your estimate details here. Feel free to contact us if you have any questions. We look forward to working with you.

Have a great day!
Greenbelt Turf Management

----- Estimate -----

1138 bear hollow road
Wilson, OK 73463 US

Estimate #: 1001
Date: 01/06/2022
Exp. Date: \$65,000.00

Address:

The City of Newcastle
120 NE 2nd St
Newcastle, Ok 73065
United States

Service	Description	Qty	Rate	Amount
Services	Grinding and removal of brush at city dump	1	65,000.00	65,000.00

Total: \$65,000.00

Bordwine Development, Inc.

P. O. Box 327
Chickasha, Oklahoma 73023-0327

Phone: (405) 224-6311
Fax: (405) 224-5544

Proposal**Proposal to:**

City of Chickasha
Attention: David Buchanan
117 North Fourth Street
Chickasha, Oklahoma 73018
david.buchanan@chickasha.org

Job Description

Tree Grinding and Disposal
Chickasha, Oklahoma

ESTIMATE: TIME AND MATERIALS**AMOUNT**

Bordwine Development, Inc., proposes to provide all equipment and labor required to grind all tree limbs and dispose of the mulch on site. Approximately 60 days for completion.

Proposal Breakdown:

a. Mobilization	\$ 5,000.00
b. Tub grinder operation cost	\$ 45,000.00
c. Trucking cost	\$ 10,000.00
d. Equipment, excavator and loader	\$ 15,000.00
e. Fuel Cost	\$ 8,000.00
f. Labor	\$ 11,875.00

TOTAL**\$ 94,875.00**Brannan Bordwine

Prepared by Kim Lewis for Brannan Bordwine

11/29/2021

Date

Accepted by: _____

Date

Demolition**M & M Wrecking, Inc.****Land Clearing
Excavation**

Industrial
Commercial/Residential
Exterior/Interior

860 So. County line Rd.
Blanchard, OK 73010
Ph.: (405)392-4362, Fax: (405)392-3362

Date: June 15, 2022 Phone: (405) 892-9916 Fax: _____

To: City of Chickasha - Omar Fierro

Email: pw@chickasha.org

Job Name/Site: 502 N Genevieve St., Chickasha

Job #

We agree to furnish all labor, material, and insurance necessary to complete the proposed work in accordance with the following:

**BID INCLUDES AND IS LIMITED TO THE FOLLOWING ITEMS:
SCOPE OF WORK:**

M&M Wrecking, Inc. will load, remove, and haul tree debris to landfill.

M&M Wrecking, Inc. will legally dispose of all debris generated by demo. Proposal is based on utilizing track and heavy equipment on property and one mobilization to complete task. Disturbed areas will be rough graded upon completion using dirt on site.

Proposal excludes repair of anything unknown or unmarked underground, removal of dirt and rock (concrete), and landfill fees.

M & M Wrecking Inc. will perform all work indicated in "scope of work" for the sum of:

\$220,500.00 (Two Hundred Two Thousand Fifty Hundred dollars and no/100)

Excludes see page 2
SEE ATTACHED PAGE (2) FOR ADDITIONAL INFORMATION

K & M Wrecking

Demolition:

Industrial
Commercial/Residential
Exterior/Interior

K & M Dirt Services, LLC
P.O. Box 891920
Oklahoma City, OK 73189-1920
(405)691-5100 Fax (405)691-5996

Land Clearing
Excavation

Date: June 3, 2022

To: City of Chickasha Public Works Dept.

Phone: 405-892-9916

Fax: _____

Email: pw@chickasha.org

Address: _____

Job Name/Site: 502 N. Genevieve St. Chickasha, OK

We agree to furnish all labor, materials, and insurance necessary to complete the proposed work in accordance with the following:
BID INCLUDES AND IS LIMITED TO THE FOLLOWING ITEMS:

K&M Wrecking will load and haul off tree limbs and debris to landfill at Alex, Ok. Chickasha Public Works will be responsible for dump fees. Minimum of 20 loads per mobilization. K&M Wrecking will rough grade any disturbed areas from trucks or equipment.

Per Load Price: \$ 325.00

SEE ATTACHED PAGE(S) FOR ADDITIONAL INFORMATION

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