

NOTICE OF REGULAR MEETING
OF THE
CHICKASHA CITY COUNCIL

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **REGULAR MEETING ON MONDAY, NOVEMBER 21, 2022, AT 6:30 PM**. Said meeting will be held in the Council Chambers, City Hall, 117 North 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 4:30 p.m. on Friday, November 18, 2022.



Susan M. McDaniel, CMC

Sworn to and subscribed before me on this the 18th day of November 2022.

My Commission Expires: 10-1-2026





Notary Public, State of Oklahoma

CHICKASHA CITY COUNCIL

AGENDA

LOCATION OF MEETING

CITY HALL COUNCIL CHAMBERS

117 NORTH FOURTH STREET

CHICKASHA, OKLAHOMA 73018

TIME OF MEETING

6:30 PM

DATE OF MEETING

NOVEMBER 21, 2022

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

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1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.**
2. **Citizen Comments.**
3. **Council Communications.**
4. **Consent Docket:**
 - a. Acceptance of the Minutes of the November 7, 2022 regular meeting.
 - b. Acceptance of the DEQ Permits for The Woodlands Sanitary Sewer and Water line permits

- c. Acceptance of Resolution 2022-25R amending FY 22/23 Budget.

5. Discussion/Approval of Items Removed from Consent Docket:

6. Discussion and Consideration

- a. Discussion, consideration, and possible action to surplus a 2009 Ford F-450 ambulance and authorize it to be used as trade in value for the new ambulance.
- b. Discussion, consideration and possible action to change the surplus of a 2015 Ram 4500 ambulance from sell at consignment and authorize it to be used as a trade-in on the new ambulance.
- c. Public Hearing - to discuss and consider the request for a Use-on-Review Permit to allow a Tattoo Parlor at 421 W Chickasha Avenue for Applicant Garrett Hall.
- d. Discussion, consideration and possible action to approve Ordinance 2022-26 - Use-on-Review permit request for a Tattoo Parlor at 421 W Chickasha Avenue for applicant Garrett Hall.
- e. Discussion, consideration and possible action to approve an amended Economic Incentive agreement for Moonlight Ownership Company in an amount not to exceed \$37,415.30 and authorize the Mayor to execute the same.
- f. Discussion, consideration, and possible action to approve the third Application and Certification for Payment in the amount of \$47,562.70 to ETI on the Shannon Springs Park Electrical Expansion project.
- g. Discussion, consideration, and possible action to enter into a Lease Agreement with WCA of Oklahoma, LLC to lease the 10 acres south of Public Works to be used for storage of limbs until they can be disposed of properly.
- h. Discussion, consideration, and possible action to adopt Resolution 2022-24R - A Resolution of Project Sponsorship for a Transportation Alternatives Program Application and Maintenance Commitment.
- i. Discussion, consideration, and possible action to waive the competitive quote process and authorize the purchase of a new 2022 Ford F-150 4WD Crew Cab Truck for the Parks and Recreation Department under State Contract SW0035 from Vance Country Ford in an amount not to exceed \$38,387.00.
- j. Discussion, consideration, and possible action to enter into an agreement with HALFF Associates, Inc. to provide grant writing services to apply

for funding for improvements to Shannon Springs Park in the amount of \$6,500.

7. Motion to Adjourn.



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Acceptance of the Minutes of the November 7, 2022 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Minutes of the November 7, 2022 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:

1. City 11-7-2022

November 7, 2022

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 7th day of November 2022 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Mosley called the meeting to order at 6:30 p.m.

ITEM 1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

MAYOR AND COUNCIL

PRESENT: Chris Mosley, Mayor
 Zachary Grayson, Vice-Mayor
 Kea Ginn
 Oscar Nelson
 Georgianne Hebblethwaite
 R. P. Ashanti-Alexander – Arrived at 6:35 p.m.
 Brian Gerdes
 Nate McCalla

ABSENT: Kelly Boyd

STAFF

PRESENT: Keith Johnson, City Manager
 Cindy Rogers, Asst. City Manager
 Amanda Mullins, City Attorney
 Susan McDaniel, City Clerk
 Tony Samaniego, Fire Chief
 G. G. Music, Asst. Police Dept.
 Spencer Winzenried, Parks & Rec Director
 Jim Crosby, Public Works Director
 Rachel Bernish, Community Development Director
 Darren Martin, Chief Building Inspector
 Lillie Huckaby, Library Director
 Shae Mortimer, Marketing & Civic Engagement Manager

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

City Council Meeting 11-7-2022
6:30 p.m.

Council Member McCalla gave the invocation and Council Member Gerdes lead the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

Larry Schmidt, Chickasha – voiced concerns about Code Enforcement issue.

Patti Rogstad, Chickasha – voiced concerns regarding the Angels not being placed downtown light poles.

Phylis Steelman, Chickasha – spoke regarding the Christmas light posts downtown.

Bethany Gault, Chickasha – spoke regarding the reconsideration of the lamp shade globes.

Jill Brinkley, Chickasha – spoke regarding the lamp shade globes on Chickasha Avenue.

Alva Charlson, Ninnekah – spoke regarding the lady's naked leg lamp.

Laurie Allen, Chickasha – spoke regarding municipal poles on Chickasha Avenue.

Cheryl Critchfield, Chickasha – spoke in favor of the downtown lampshade globes.

Cindy Andrulonis, Chickasha – spoke in favor of the downtown lampshade globes.

Cara Gerdes, Chickasha – spoke regarding the reconsideration of the lamp shade globes.

Eric Anderson, Chickasha – spoke regarding the lamp shade globes.

Jason Jarnagin, Chickasha – spoke regarding downtown businesses in Chickasha.

Rick Johnston, Chickasha – spoke regarding the angels vs lampshades for downtown light poles

Bonita Hamson, Chickasha – spoke regarding her business in downtown Chickasha.

Tim Elliott, Chickasha – spoke regarding lampshades for downtown light poles.

Jim Cowan, Chickasha – spoke regarding the lampshades.

ITEM 3. **Council Communications.**

Council Member Grayson commented on the recent water bill increase. Asked if there was an assistance program available.

Item 3a – Presentation of Retirement Watch to Kori Brewer, Chickasha Police Department.

ITEM 4. **Consent Docket: ITEM 4a through ITEM 4c.**

ITEM 4a. **Acceptance of the Minutes of the October 10, 2022, Special Council Meeting; and the Minutes of the October 17, 2022, regular meeting.**

ITEM 4b. **Acceptance of Claims List.**

ITEM 4c. **Acceptance of the meeting dates and employee holidays for the calendar year 2023 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.**

*Motion by Council Member Grayson, second by Council Member Ashanti-Alexander to approve the Consent Docket: ITEM 4a thru ITEM 4c.

Roll call vote:

Ayes:” Nelson, Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, McCalla, Gerdes and Mosley.

“Nays:” None

“Abstain:” None.

Motion carried. 8-0

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 6. **Discussion and Consideration Items:**

ITEM6a. **Discussion, consideration, and possible action to accept a \$2,000.00 grant for a Ready2Read program at the library and authorize the Mayor to execute the same.**

*Motion by Council Member Ashanti-Alexander and second by Council Member Hebblethwaite to accept the Ready2Read grant of \$2,000 and authorize the staff and Mayor to execute the same.

Roll call vote:

City Council Meeting 11-7-2022
6:30 p.m.

“Ayes:” Nelson, Ginn, Hebblethwaite, Grayson, Ashanti-Alexander,
McCalla, Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6b. Discussion, consideration, and possible action to approve accept \$154,453.95 in ARPA funds from Grady County to put toward the purchase of a new brush truck for the City of Chickasha and authorize the Mayor and staff to execute the necessary documents.

*Motion by Council Member McCalla and second by Council Member Hebblethwaite to accept \$154,453.95 in ARPA funding from Grady County to put toward the purchase of a new brush truck for the City of Chickasha and authorize the Mayor and staff to execute the necessary documents.

Roll call vote:

“Ayes:” Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, McCalla,
Gerdes, Nelson, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6c. Discussion, consideration, and possible action to approve the Food for Fines amnesty program for the library.

*Motion by Council Member Ashanti-Alexander and second by Council Member Nelson to approve the Food for Fines amnesty program for the library for the month of December 2023.

Roll call vote:

“Ayes:” Hebblethwaite, Grayson, Ashanti-Alexander, McCalla, Gerdes,
Nelson, Ginn, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6d. Discussion, consideration, and possible action to authorize staff to solicit bids for a new wildland firefighting apparatus (Brush truck).

*Motion by Council Member Hebblethwaite and second by Council Member Gerdes to authorize staff to solicit bids for a new wildland firefighting apparatus (Brush truck).

6:30 p.m.

Roll call vote:

“Ayes:” Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6e. Discussion, consideration, and possible action to authorize the replacement of five (5) bay doors at Fire Station 1.

*Motion by Council Member Hebblethwaite and second by Council Member Nelson to accept the quote from Duncan Overhead Door in the amount of \$84,335.71.

Roll call vote:

“Ayes:” Ashanti-Alexander, McCalla, Gerdes, Ginn, Nelson, Hebblethwaite, Grayson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed 8-0

ITEM 6f. Discussion, consideration, and possible action to surplus a 2017 Pierce Freightliner Squad/Firetruck and place on Purplewave or similar fire apparatus website for sale.

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to authorize the surplus of a 2017 Pierce Freightliner Squad/Firetruck and place on Purplewave or similar fire apparatus website for sale.

Roll call vote:

“Ayes:” McCalla, Gerdes, Nelson, Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6g. Discussion, consideration, and possible action to approve the purchase of Zoll Pulse Oxymeters for cardiac monitors in an amount not to exceed \$7,684.71.

*Motion by Council Member Hebblethwaite and second by Council Member McCalla approve the purchase of Zoll Pulse Oxymeters for cardiac monitors in an amount not to exceed \$7,684.71.

Roll call vote:

City Council Meeting 11-7-2022
6:30 p.m.

“Ayes:” Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6h. Discussion, consideration, and possible action to approve an extension to the library’s ARPA grant.

*Motion by Council Member Ashanti-Alexander and second by Council Member Grayson to approve an extension to the Library’s ARPA grant to December 15, 2022, and allow the Mayor and staff to execute the appropriate documentation. the same.

Roll call vote:

“Ayes:” Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6i. Discussion, consideration, and possible action to authorize the approval of the renewal of the Environmental Systems Research Institute, Inc. (ESRI) Contract not to exceed \$1,650.

*Motion by Council Member Nelson and second by Council Member Ginn to approve the renewal of the ESRI, Inc. Contract not to exceed \$1,650.

Roll call vote:

“Ayes:” Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6j. Discussion, consideration, and possible action to authorize the approval of ARPA funds to relocate the Communications personnel and all communications equipment from the basement of the Fire Station 2 to the Police Department located at 2001 W. Iowa Avenue not to exceed \$55,000.

*Motion by Council Member McCalla and second by Council Member Grayson to authorize the approval of ARPA funds to relocate the Communications personnel and all communications equipment from the basement of the Fire Station 2 to the Police Department located at 2001 W. Iowa Avenue not to exceed \$55,000.

Roll call vote:

“Ayes:” Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6k. Discussion, consideration, and possible action to appoint Cindy Rogers, Asst. City Manager/Finance Director/HR as the Authorizing Agent for Oklahoma Municipal Retirement Fund (OMRF).

*Motion by Council Member Grayson and second by Council Member McCalla to appoint Cindy Rogers, Asst. City Manager/Finance Director/HR as the Authorizing Agent for Oklahoma Municipal Retirement Fund (OMRF).

Roll call vote:

“Ayes:” Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6l. Discussion, consideration, and possible action to approve the purchase of a new 2022 Ram 5500 Type 1 ambulance pending approval for reimbursement by the Grady County 522 EMS District.

*Motion by Council Member Nelson and second by Council Member Ashanti-Alexander to approve the purchase of a new 2022 Ram 5500 Type 1 ambulance pending approval for reimbursement by the Grady County 522 EMS District.

Roll call vote:

“Ayes:” Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6m. Discussion, consideration, and possible action to approve the contract to subscribe to the database Reference Solutions, formerly Reference USA.

City Council Meeting 11-7-2022
6:30 p.m.

*Motion by Council Member Ashanti-Alexander and second by Council Member McCalla to approve the contract to subscribe to the database Referenced Solutions, formerly Reference USA.

_Roll call vote:

“Ayes:” Boyd, Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6n. Discussion, consideration, and possible action to reconsider the vote taken on October 17, 2022, in open session rejecting approval for lamp shade globes over the lights along Chickasha Avenue during the holiday season.

*Motion by Council Member Nelson and second by Council Member Grayson to reconsider the vote taken on October 17, 2022, in open session rejecting approval for lamp shade globes over the lights along Chickasha Avenue during the holiday season.

Roll call vote:

“Ayes:” Grayson, Ginn, Hebblethwaite, McCalla, Nelson and Mosley.

“Nays:” Ashanti-Alexander and Gerdes.

“Abstain:” None.

Motion passed. 6-2

ITEM 6o. Discussion, consideration, and possible action to approve lamp shade globes over the lights along Chickasha Ave. during the holiday season.

*Motion by Council Member Hebblethwaite and second by Council Member Nelson to approve the lamp shade globes over the lights along Chickasha Ave. during the holiday season.

_Roll call vote:

“Ayes:” Grayson, Ginn, Nelson and Mosley.

“Nays:” Hebblethwaite, Ashanti-Alexander, McCalla, and Gerdes.

“Abstain:” None.

Motion failed. 4-4

ITEM 6p. Discussion, consideration, and possible action to approve a request from the Chickasha Optimist to conduct their 8th annual Christmas Carroll 5K Run to be held Saturday, December 3, 2022.

City Council Meeting 11-7-2022
6:30 p.m.

*Motion by Council Member Ashanti-Alexander and second by Council Member McCalla to approve the request from the Chickasha Optimist to conduct their 8th annual Christmas Carroll 5K Run to be held Saturday, December 3, 2022.

Roll call vote:

“Ayes:”	Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	8-0

ITEM 6q. Discussion, consideration, and possible action to approve the second Application and Certification for payment in the amount of \$20,686.25 to ETI on the Shannon Springs Park Electrical Expansion project.

*Motion by Council Member Hebblethwaite and second by Council Member Ashanti-Alexander to approve the second Application and Certification for payment in the amount to \$20,686.25 to ETI on the Shannon Springs Park Electrical Expansion project.

Roll call vote:

“Ayes:”	Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	8-0

ITEM 6r. Discussion, consideration, and possible action on a tort claim filed by Sara Leland.

*Motion by Council Member Hebblethwaite and second by Council Member Grayson to deny claim based on OMAG findings.

Roll call vote:

“Ayes:”	Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla, Gerdes, Nelson and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	8-0

ITEM 6s. Discussion, consideration, and possible action to approve the request from the Chickasha Chamber of Commerce for the Annual Lighted Christmas Parade to be held along Chickasha Avenue on Saturday, December 3, 2022.

City Council Meeting 11-7-2022
6:30 p.m.

*Motion by Council Member Ginn and second by Council Member Nelson to approve the Chamber of Commerce request to conduct the annual Lighted Christmas Parade on Saturday, December 3, 2022; with permission to block Chickasha Ave. from 8th Street east to 1st Street from 4:00 p.m. to 9:00 p.m. contingent upon the execution of an Indemnification Agreement and providing the Certificate of Liability Insurance adding the City of Chickasha as an additional insured.

Roll call vote:

“Ayes:” Grayson, Ginn, Hebblethwaite, Ashanti-Alexander, McCalla,
Gerdes, Nelson and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 7. **Adjournment:**

Motion by Council Member Grayson and second by Council Member Nelson to adjourn the meeting.

Meeting adjourned.

TIME: 8:17 P.M.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

Approved this 21st day of November 2022.



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Community Development

Agenda Item No. 4.b.

AGENDA ITEM: Acceptance of the DEQ Permits for The Woodlands Sanitary Sewer and Water line permits

I. BACKGROUND/DESCRIPTION:

These permits were issued to a previous director, they are required to be on a consent agenda by DEQ

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rachel Bernish, Community Development Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:

1. DEQ Approved Permit WL000026190790 - 110119
2. DEQ Approved Permit SL000026190789 - 110119
3. 20221107142830188



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

November 01, 2019

Mrs. Gene Winsett, Community Development Director
City of Chickasha
117 N. 4th Street
Chickasha, Oklahoma 73018

Re: Permit No. WL000026190790
Woodlands Development
Facility No. 1010821

Dear Mrs. Winsett:

Enclosed is Permit No. WL000026190790 for the construction of 2,032 linear feet of eight (8) inch PVC pipe for water line distribution and all appurtenances to serve the Woodlands Development, Grady County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on November 01, 2019. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Chickasha, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink that reads "Wendy S. Sheets".

Wendy S. Sheets, E.I.
Construction Permit Section
Water Quality Division

WSS/RC/ag

Enclosure

c: Travis Mensik, Regional Manager, DEQ
OKLAHOMA CITY DEQ OFFICE
Daniel S. Andrulonis, P.E., Smith Roberts Baldischwiler, LLC





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. WL000026190790

WATER LINES

FACILITY No. 1010821

PERMIT TO CONSTRUCT

November 01, 2019

Pursuant to O.S. 27A 2-6-304, the City of Chickasha is hereby granted this Tier I Permit to construct 2,032 linear feet of eight (8) inch PVC pipe for water line distribution and all appurtenances to serve the Woodlands Development, located in NE/4, NE/4 of Section 4, T-6-N, R-7-W, Grady County, Oklahoma, in accordance with the plans approved November 01, 2019.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) This water line provides adequate fire flow in accordance with the 2009 International Fire Code through the approved hydraulic analysis. The fire flow provided is 1,500 gpm.
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. WL000026190790

WATER LINES

FACILITY No. 1010821

PERMIT TO CONSTRUCT

- 7) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 13) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 14) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. WL000026190790

WATER LINES

FACILITY No. 1010821

PERMIT TO CONSTRUCT

- 15) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

A handwritten signature in blue ink, appearing to read "Rocky Chen", is written over a horizontal line.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division WSS





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

November 01, 2019

Mrs. Gene Winsett, Community Development Director
City of Chickasha
117 N. 4th Street
Chickasha, Oklahoma 73018

Re: Permit No. SL000026190789
Woodland Development
Facility No. S-10823

Dear Mrs. Winsett:

Enclosed is Permit No. SL000026190789 for the construction of 1,480 linear feet of eight (8) inch PVC pipe for sanitary sewer collection system and all appurtenances to serve the Woodland Development, Grady County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on November 01, 2019. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Chickasha, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in cursive script that reads "Wendy S. Sheets".

Wendy S. Sheets, E.I.
Construction Permit Section
Water Quality Division

WSS/RC/ag

Enclosure

c: Travis Mensik, Regional Manager, DEQ
OKLAHOMA CITY DEQ OFFICE
Daniel S. Andrulonis, P.E., Smith Roberts Baldischwiler, LLC





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. SL000026190789

SEWER LINES

FACILITY No. S-10823

PERMIT TO CONSTRUCT

November 01, 2019

Pursuant to O.S. 27A 2-6-304, the City of Chickasha is hereby granted this Tier I Permit to construct 1,480 linear feet of eight (8) inch PVC pipe for sanitary sewer collection system and all appurtenances to serve the Woodland Development, located in NE/4, NE/4 of Section 4, T-6-N, R-7-W, Grady County, Oklahoma, in accordance with the plans approved November 01, 2019.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the "Oklahoma Pollutant Discharge Elimination System Standards - OPDES" (OAC 252:606) rules and to comply with the state certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3) of the standards for Water Pollution Control Facility Construction.
- 5) That tests will be conducted as necessary to insure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

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Governor

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SEWER LINES

FACILITY No. S-10823

PERMIT TO CONSTRUCT

- 6) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That all manholes shall be constructed in accordance with the standards for Water Pollution Control Facility Construction (OAC 252:656-5-3), as adopted by the Oklahoma Department of Environmental Quality.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. SL000026190789

SEWER LINES

FACILITY No. S-10823

PERMIT TO CONSTRUCT

- 13) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Water Pollution Control Facility Construction OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with the standards for Water Pollution Control Facility Construction OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division *WSS*





November 7, 2022

Oklahoma Department of Environmental Quality
Construction Permitting Division
707 North Robinson
Oklahoma City, OK 73101

Re: Woodland Development, Facility Number S-10823
Permit Number SL000026190789
Permit Number WL000026190790

The referenced permits for the construction of sanitary sewer and water lines for the referenced development were issued by ODEQ on November 1, 2019. Construction of the lines has not been completed. Construction was delayed due to the pandemic and financial concerns.

The developer is committed to construction of these lines immediately and as such we are requesting that an extension to the permit be granted.

Thank you for your assistance.

A handwritten signature in blue ink, appearing to read "Chis Mosley".
Mayor Chis Mosley



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Finance

Agenda Item No. 4.c.

AGENDA ITEM: Acceptance of Resolution 2022-25R amending FY 22/23 Budget.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Resolution 2022-25R amending the FY 22/23 Budget.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:

1. Res. 2022-25R Budget Amendment
2. Resolution 2022-25R Exhibits

RESOLUTION NO. 2022-25R

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA,
GRADY COUNTY, STATE OF OKLAHOMA, AMENDING THE CITY OF
CHICKASHA ADOPTED BUDGET FOR FISCAL YEAR 2022-23**

WHEREAS, pursuant to the Oklahoma Municipal Budget Act, 11 O.S. Section 17-201 through 17-216, all steps in the process of developing the City's Budget for FY 2022-23 were followed, culminating the adoption of the Budget by the Mayor and Council on June 20, 2022; and

WHEREAS, Sections 17-215 and 17-216 of the Oklahoma Municipal Budget Act specifically authorizes amendments to the adopted budget; and

WHEREAS, the Mayor and Council have determined a need to amend the adopted budget; and

NOW THEREFORE, be it resolved by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma, that:

Section 1. The adopted FY 2022-23 Budget for the General Fund #11 is hereby amended and attached hereto as "Exhibit A"; and
FY 2022-23 Budget for the General Fund #11 is hereby amended and attached hereto as "Exhibit B"; and
FY 2022-23 Budget for the ARPA Targeted Grant Fund #44 is hereby amended and attached hereto as "Exhibit C"; and
FY 2022-23 Budget for the Combined Insurance Fund #71 is hereby amended and attached hereto as "Exhibit D".

This Resolution shall be in full force and effect from and after the passage and approval by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma.

Adopted this 21st day of November 2022.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)

Exhibit A
CITY OF CHICKASHA

BUDGET AMENDMENT FORM

☒ INCREASE	☐ DECREASE	☐ TRANSFER
--	-----------------------------------	-----------------------------------

Fund: GENERAL
Fund No.: 11
Amendment No.: 11
Fiscal Year: 2022-2023

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4500-071	TRANSFER IN-COMBINED INSURANCE	59,388.00			
509-5202-003	MAINT & REPAIRS-LIGHTS/SIGNALS			59,388.00	
TOTALS		59,388.00	-	59,388.00	-

EXPLANATION:
Insurance proceeds to repair signal light located at 9th Street and Grand Avenue

Approved by City Manager:

 Date Signature

Approved by City Council:

 Date Signature

Exhibit B
CITY OF CHICKASHA

BUDGET AMENDMENT FORM

☒ INCREASE	☐ DECREASE	☐ TRANSFER
--	-----------------------------------	-----------------------------------

Fund: GENERAL
 Fund No.: 11
 Amendment No.: 12
 Fiscal Year: 2022-2023

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4300-071	2023 SAFE OK GRANT	42,000.00			
570-5101-694.1	OVERTIME (2023 SAFE OK GRANT)			31,000.00	
570-5208-672.1	COMMUNITY OUTREACH (2023			7,404.00	
570-6300-663.1	DIGITAL CAMERAS (2023 SAFE OK			3,596.00	
TOTALS		42,000.00	-	42,000.00	-

EXPLANATION:

Office of Attorney General 2023 Safe Oklahoma Grant Program

Approved by City Manager:

Approved by City Council:

Exhibit C
CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u> INCREASE	<u> </u> DECREASE	<u> </u> TRANSFER
-----------------------	------------------------	------------------------

Fund: ARPA TARGETED GRANT(S)
Fund No.: 44
Amendment No.: 1
Fiscal Year: 2022-2023

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4300-101	ARPA-GENERAL	6,845.00			
501-6450-001	PROJECTS			6,845.00	
4300-101	ARPA-GENERAL	1,441,639.00			
501-6450-001	PROJECTS			1,441,639.00	
TOTALS		1,448,484.00	-	1,448,484.00	-

EXPLANATION:

ARPA (American Rescue Plan Act of 2021) NEU Payment(s) Tranche 2 - \$6,844.60 ; Tranche 3 - \$1,441,639.28

Approved by City Manager:

Date Signature

Approved by City Council:

Date Signature

Fund: COMBINED INSURANCE
Fund No.: 71
Amendment No.: 1
Fiscal Year: 2022-2023

[illegible]

Recognize Insurance Claim Settlement proceeds to repair signal light located at 9th Street and Grand Avenue and Transfer to the General Fund, accordingly



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Fire Department

Agenda Item No. 6.a.

AGENDA ITEM: Discussion, consideration, and possible action to surplus a 2009 Ford F-450 ambulance and authorize it to be used as trade in value for the new ambulance.

I. BACKGROUND/DESCRIPTION:

This ambulance is a 2009 model that was being used as a reserve ambulance. The motor needs to be replaced and the estimated cost is 15-\$20,000.00. The box is outdated and has multiple issues including leaking. VIN
1FDAF46R99EB08578

II. RECOMMENDED ACTION:

Staff recommends the surplus of the 2009 ambulance to be used as trade in value for the new ambulance that was recently approved to purchase on the November 7, 2022 Agenda.

III. FISCAL INFORMATION - Estimated \$5,000.00 trade in value.

IV. FUND INFORMATION:

Dept. Director: Tony Samaniego, Fire Chief	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Fire Department

Agenda Item No. 6.b.

AGENDA ITEM: Discussion, consideration and possible action to change the surplus of a 2015 Ram 4500 ambulance from sell at consignment and authorize it to be used as a trade-in on the new ambulance.

I. BACKGROUND/DESCRIPTION:

Surplus of the ambulance was approved by council at a previous meeting due to the ambulance being wrecked and was authorized to sell on consignment. Truck has not been sold yet due to time to get the box off of the cab and chassis and potential for public works to use. The truck is now sitting in the parking lot at Station 1. Staff is requesting to use the truck for trade-in value on the new ambulance being purchased. VIN 3C7WRNCL0FG578033

II. RECOMMENDED ACTION:

Staff recommends using the truck as trade in value rather than selling at consignment.

III. FISCAL INFORMATION - Estimated trade in value at \$5,000-\$7,000.00.

IV. FUND INFORMATION:

Dept. Director: Tony Samaniego, Fire Chief	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Community Development

Agenda Item No. 6.c.

AGENDA ITEM: Public Hearing - to discuss and consider the request for a Use-on-Review Permit to allow a Tattoo Parlor at 421 W Chickasha Avenue for Applicant Garrett Hall.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rachel Bernish, Community Development Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Community Development

Agenda Item No. 6.d.

AGENDA ITEM: Discussion, consideration and possible action to approve Ordinance 2022-26 - Use-on-Review permit request for a Tattoo Parlor at 421 W Chickasha Avenue for applicant Garrett Hall.

I. BACKGROUND/DESCRIPTION:

This is a request for a tattoo parlor at 421 W Chickash Ave.

Annual fees are \$1100.00 annually and \$275.00 per artist. This allows the city to check for up-to-date state health licensing.

The planning commission recommends approval to City council.

II. RECOMMENDED ACTION:

Staff Recommends to approve Ordinance 2022-26 as presented.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rachel Bernish, Community Development Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:

1. Ord. 2022- 26 Use on Review 421 W chickasha

ORDINANCE NO. 2022-26

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, APPROVING THE USE ON REVIEW FOR A TATTOO PARLOR AT 421 W CHICKASHA AVENUE; PROVIDING FOR SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, a use permitted on review was requested and the Planning Commission held a public hearing and voted unanimously to forward a recommendation for approval to the City Council;

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, STATE OF OKLAHOMA:

SECTION 1. **Tattoo Parlor at 421 W Chickasha Avenue.** This permit will allow for a tattoo parlor to operate at 421 W Chickasha Avenue.

SECTION 2. **Severability.** If any section, subsection, sentence, clause, phase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the remaining portions of this ordinance.

SECTION 3. **Effective Date.** This Ordinance shall be in full force and effect 30 days from and after its passage, approval, and publication.

Adopted and approved this 21st day of November 2022.

Chris Mosley, Mayor

ATTESTED:

Susan M. McDaniel, CMC - City Clerk

(SEAL)



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Community Development

Agenda Item No. 6.e.

AGENDA ITEM: Discussion, consideration and possible action to approve an amended Economic Incentive agreement for Moonlight Ownership Company in an amount not to exceed \$37,415.30 and authorize the Mayor to execute the same.

I. BACKGROUND/DESCRIPTION:

Due to some value costs and adjustments, there was an extra cost of \$5,748.15 to this project .

This is an amended agreement to the original one that was previously voted on and approved on May 16, 2022 that was in the amount not to exceed \$32,000.00.

ODOT required some value changes for the water main extension which, due to inflation, are costing more than the original quote.

II. RECOMMENDED ACTION:

Staff Recommends to approve approve the amended Economic Incentive agreement for Moonlight Ownership Company in an amount not to exceed \$37,415.30 and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rachel Bernish, Community Development Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From) 31-530-6450.019.2		

V. ATTACHMENTS:

1. ISpread2011
2. Public Water HTeaO-8.5x11
3. Moonlight Ownership Company Economic Incentive Agreement

Job Name: #####
Location: 9:09 AM
Bid Date:
Bid Time:

Page 40 of 66

Arrow Contracting & Utilities

Job Name: Public Storm HTeaO

May 10, 2022

Location:

8:30 AM

Bid Date:

[illegible]

ECONOMIC INCENTIVE AGREEMENT

This Economic Incentive Agreement ("the Agreement") is entered into this _____ by and between the City of Chickasha, a Municipal Corporation, the Chickasha Municipal Authority, an Oklahoma Public Trust Authority, and Moonlight Ownership Company, LLC, a Domestic Limited Liability Company (hereinafter referred to as "Developer").

WHEREAS, the Chickasha Municipal Authority is an Oklahoma Public Trust Authority whose sole beneficiary is the City of Chickasha and the City of Chickasha is an Oklahoma Municipal Corporation located in Grady County, Oklahoma;

WHEREAS, the Chickasha Municipal Authority owns, operates and maintains a public water system in Grady County, Oklahoma that services water customers in Grady County, Oklahoma;

WHEREAS, Developer owns property described as Lots Five (5) and Six (6), in Block Two Hundred Twenty-eight (228), of the City of Chickasha, Oklahoma, according to the recorded plat thereof, and desires to utilize the Chickasha Water System for its commercial project;

WHEREAS, in order to proceed with development, Developer requires the water main line to be extended across 4th Street;

WHEREAS, by extending the water main line across 4th Street, the Chickasha Municipal Authority will be able to provide water to a hydrant at 4th street and Missouri and increase public safety to residents;

WHEREAS, it is the desire of the City of Chickasha to encourage employers to create industry in the City of Chickasha by providing economic incentives; and

WHEREAS, it is the desire of Developer to create industry in the City of Chickasha and to take advantage of offered incentives;

NOW THEREFORE, in consideration of the mutual benefits, covenants and agreements contained herein, the parties agree as follows:

1. The City of Chickasha and Developer agree to share equally in the cost of extending the water main line across 4th Street, with the City of Chickasha paying an amount not to exceed \$37,415.30;
 - a. Developer agrees to complete the project in compliance with all established procedures, laws and regulations and that upon satisfactory completion of the project, the water main line shall be dedicated to the Chickasha Municipal Authority and the Developer shall provide a one (1) year maintenance bond in favor of the Chickasha Municipal Authority. The bond shall be provided prior to the start of the project.
 - b. Developer agrees to indemnify, defend, and hold the City of Chickasha, the Chickasha Municipal Authority, and any present or former members of the City Council,

Trustees, officers, agents, servants, attorneys or employees of the City, harmless from any losses, claims, complaints, suits, charges, proceedings, costs, and damages of whatever nature, arising out of or in connection with this Agreement, including, but not limited to any failure to strictly abide by this Agreement.

2. This Agreement shall be effective from and after the date of the execution of this incentive agreement by both parties.

3. Any notice to be given hereunder will be deemed to be given three (3) days after being deposited with the United States Postal Service, certified or registered mail, return receipt requested, with sufficient postage prepaid, addressed as stated below, or on the day of its personal delivery to the office of the respective party set forth below; and if faxed or delivered by overnight courier, such notice will be deemed to be given on the business day immediately following the day on which it was telecopied or deposited with the courier.

Any notice to Developer shall be sent to:

Moonlight Ownership Company
Coty Jewell
1850 Lohman Circle
Norman, Ok 73069

Any notice to the City of Chickasha shall be sent to:

The City of Chickasha
Attn: City Manager
117 N. 4th Street
Chickasha, OK 73018

Any notice to the Chickasha Municipal Authority shall be sent to:

The Chickasha Municipal Authority
Attn: Trust Manager
117 N. 4th Street
Chickasha, OK 73018

Either party may at any time designate any other address for notices by giving written notice thereof to the other party.

6. Both parties agree there are no representations, understandings, stipulations, agreements or promises pertaining to this Agreement which are not incorporated herein. This Agreement will not be altered, waived, amended or extended, except by a written agreement signed by Developer, the City of Chickasha, and the Chickasha Municipal Authority.

7. The provisions of this Agreement will be binding on and inure to the benefit of Developer, the City of Chickasha, and the Chickasha Municipal Authority and their respective successors and permitted assigns.

8. This Agreement will be construed and enforced according to the Laws of the State of Oklahoma. All claims, disputes and other matters in question arising out of or relating to this Agreement, or the breach thereof, will be decided by proceedings instituted and litigated in a court of competent jurisdiction in the State of Oklahoma and venue in Grady County, Oklahoma.

9. Developer shall have no right to assign its rights under this Agreement to any person or entity without the express written consent of the City of Chickasha and the Chickasha Municipal Authority.

The City of Chickasha

Moonlight Ownership Company, LLC

By:

By:

Chris Mosley, Mayor

Coty Jewel

ATTEST:

Susan M. McDaniel, City Clerk

The Chickasha Municipal Authority

By:

Chris Mosley, Chairman

ATTEST:

Susan M. McDaniel, Secretary



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Parks and Rec

Agenda Item No. 6.f.

AGENDA ITEM: Discussion, consideration, and possible action to approve the third Application and Certification for Payment in the amount of \$47,562.70 to ETI on the Shannon Springs Park Electrical Expansion project.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Staff recommends approval of the third Application and Certification for Payment in the amount of \$47,562.70 to ETI on the Shannon Springs Park Electrical Expansion project.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Spencer Winzenried, Park & Rec Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:

1. Shannon Springs Electrical Expansion-PA3 recommended

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 1

PAGES

TO OWNER:

City of Chickasha
117 N. 4th Street
Chickasha, OK 73018

FROM CONTRACTOR:

Electrical Technologies, Inc
PO Box 308
Chickasha, OK 73023-0308
CONTRACT FOR: Electrical

PROJECT:

Shannon Springs
Park Electrical
Expansion

VIA ARCHITECT:

APPLICATION NO:

3

PERIOD FROM:

10/11/2022

PERIOD TO:

11/14/2022

PROJECT NOS:

CONTRACT DATE:

7/5/2022

Distribution to:

☒

OWNER

ARCHITECT

CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1.	ORIGINAL CONTRACT SUM	\$	102,259.00
2.	Net change by Change Orders	\$	0.00
3.	CONTRACT SUM TO DATE (Line 1 + 2)	\$	102,259.00
4.	TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	102,259.00
5.	RETAINAGE:		
	a. <u>5</u> % of Completed Work	\$	5,112.95
	(Column D + E on G703)		
	b. <u>5</u> % of Stored Material	\$	0.00
	(Column F on G703)		
	Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	5,112.95
6.	TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	97,146.05
7.	LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	49,583.35
8.	CURRENT PAYMENT DUE	\$	47,562.70
9.	BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	5,112.95

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The undersigned Subcontractor certifies that to the best of the Subcontractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Subcontractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor/Owner, and that current payment shown herein is now due

CONTRACTOR:

By: Joe Stumacher Date: 11-14-2022
State of: OKLAHOMA County of: OSAGE
Subscribed and sworn to before me this 14th day of NOVEMBER 2022
Notary Public: Robert M. Brooks
My Commission expires: 09-14-2023

NOTARY PUBLIC State of OK
ROBERT M. BROOKS
Comm. # 15008629
Expires 09-14-2023

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Supervisory Official certifies to the Owner that to the best of the Supervisory Official's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Subcontractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 47,562.70

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

SUPERVISORY OFFICIAL:

By: R Scott Vaughn Date: 11/14/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 1 OF 1 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 3

APPLICATION DATE: 11/14/2022

PERIOD TO: 11/14/2022

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G / C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Master Control Panel, Installed	18,000.00	13,470.00	4,530.00	-	18,000.00	100%	-	900.00
2	Distribution Panels, Installed	16,200.00	10,723.00	5,477.00	-	16,200.00	100%	-	810.00
3	Incidentals, Installed	68,059.00	28,000.00	40,059.00	-	68,059.00	100%	-	3,402.95
GRAND TOTALS		102,259.00	52,193.00	50,066.00	-	102,259.00	100%	-	5,112.95

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

CLAIM AND INVOICE AFFIDAVIT

State of Oklahoma
) SS.
County of Grady)

The undersigned (Architect, Contractor, Supplier, Engineer, or Supervisory Official), of lawful age, being first duly sworn on oath says that this (Invoice, Claim, or Contract) is true and correct. Affiant further states that the (Work, Services, or Materials), as shown by this invoice or claim have been (Completed or Supplied) in accordance with the Plans, Specifications, Order, or requests furnished to the affiant. Affiant further states that (s)he has made no Payment, Given, or Donated or Agreed to Pay, Give, or Donate, either directly or indirectly, to any Elected Official, Officer, or Employee of the Owner, any money or any other thing of value to obtain payment or the award of this contract.

Shannon Springs Electrical Expansion (Project Name)

Electrical Technologies, Inc. (Contractor's Company Name)

Lee Stutts (Contractor's Signature)

Subscribed and sworn before me this 14th day of NOVEMBER, 2022
Robert M. Brooks (Notary Public)
09-14-2023 (My Commission Expires)



NOTE TO THE CONTRACTOR OR SUPPLIER. COMPLETE ONLY THE TOP PORTION OF THIS FORM. PLEASE LEAVE THE BOTTOM PORTION BLANK, THAT PORTION IS FOR APPROVAL BY THE ARCHITECT OR CONSTRUCTION MANAGER.

____ (Construction Manager)

Subscribed and sworn before me this _____ Day of _____, 20____

____ (Notary Public)

____ (My Commission Expires)



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Public Works

Agenda Item No. 6.g.

AGENDA ITEM: Discussion, consideration, and possible action to enter into a Lease Agreement with WCA of Oklahoma, LLC to lease the 10 acres south of Public Works to be used for storage of limbs until they can be disposed of properly.

I. BACKGROUND/DESCRIPTION:

- Lease Agreement calls for a monthly lease payment of \$2,000.00.
- Term is for 1 year and shall automatically renew yearly thereafter unless terminated sooner as provided therein.
- This 10 acres will be used for storage of limbs until they can be properly disposed of.

II. RECOMMENDED ACTION:

Approve a Lease Agreement with WCA of Oklahoma, LLC to lease the 10 acres south of Public Works and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:

1. Lease Agreement - WCA of Oklahoma, LLC

LEASE AGREEMENT

This Agreement is entered into this 8th day of November, 2022, between WCA of Oklahoma, LLC, a Delaware limited liability company (hereinafter referred to as the "Landlord"), and the City of Chickasha, an Oklahoma municipal corporation (hereinafter called the "Tenant").

1. The Property. For and in consideration of the prompt payment of the rent by Tenant as hereinafter provided and the performance by the Tenant of the covenants hereinafter set forth, Landlord does hereby lease to Tenant, and Tenant does hereby lease from Landlord, that certain tract of real property located at 402 North Genevieve Street Chickasha, Oklahoma 73018 more specifically described as follows:

BEGINNING 1139.1' NORTH of SW/C SE/4 NW/4 THENCE SOUTH 89 DEG 49 MIN EAST 808.25' NORTH 539' NORTH 89 DEG 49 MIN WEST 808.25' SOUTH 539' TO THE BEGINNING.

2. Term. The term of this Lease shall be for a term of one (1) year and shall commence on the 8th day of November, 2022 and shall automatically renew each year thereafter unless sooner terminated as provided herein.

3. Rent. The rent for the property shall be \$2,000.00 per month payable by the 20th day of each month beginning November 8, 2022 then monthly thereafter on the same date for the term of the lease.

4. Improvements. The parties hereto agree that Tenant shall not be required to make any improvements to the property.

5. Taxes and Insurance. Landlord shall be responsible for the payment of ad valorem taxes on the property. Tenant agrees to carry public liability insurance covering the Premises and the business conducted therein, which insurance shall be in an amount not less than the tort liability limits established by the Oklahoma Political Subdivision Tort Claims Act and shall carry property damage insurance on the personal property located on the property and under the control of the Tenant. Such policies shall be for the benefit of Tenant.

6. Quiet Enjoyment. Landlord covenants that Tenant shall peacefully and quietly have, hold and enjoy the property for the agreed term so long as Tenant is not in default hereunder.

7. Condition of the Property. The parties acknowledge that the structures and outbuildings located on the property are in disrepair and in a dilapidated condition. The parties acknowledge that Tenant does not intend to use the structures and outbuildings. Therefore, the Tenant shall have no responsibility or liability for the structures and outbuildings. Tenant shall have the right to thoroughly inspect the property before the signing of the Lease. At the time of the signing, Tenant will have inspected and know the condition of the property and shall accept the property (other than the structures and outbuildings) in its "AS IS" condition on the commencement of the term of this lease.

8. Use of Property and Care of Property. Landlord acknowledges that Tenant intends to use the property for processing and grinding of yard waste and tree limb debris and for the disposal of yard waste and tree limb debris. Tenant may also store equipment and related tools. Tenant shall have the right to use the property for any lawful purpose during the term of the lease. Tenant hereby agrees to keep the grounds and appurtenances in a clean, safe and sanitary condition and in good condition and repair. Tenant shall commit and suffer no waste to be committed in the property, and no material structural alternation shall be made without the prior written consent of the Landlord. Tenant shall keep the Leased Premises free and clear of any and all mechanics' and materialmen's liens or other similar liens or charges incidental to work done or material supplied in or about the Leased Premises.

9. Damage to or Destruction of Property. If the property shall be damaged or destroyed by fire or by the elements, or other causes so as to render the property unfit for occupancy, this Lease may be terminated at the option of either Landlord or Tenant, in which event the Landlord shall return to Tenant all prepaid and unearned rent prorated as of the date of destruction. Provided, however, that in the event of a partial damage not rendering the property unfit for occupancy, Landlord shall promptly repair, replace and restore the property to its former condition and this Lease shall continue in full force and effect. Tenant shall be entitled to abatement or offset on account of annoyance or inconvenience arising from such damage and the ensuing repairs.

10. Hazardous Materials. Tenant shall not cause or permit any Hazardous Material (as hereinafter defined) to be brought upon, kept or used in or about the Land by Tenant, its agents, employees, contractors or invitees without the prior written consent of Landlord. For purposes hereof, "Hazardous Materials" means any hazardous or toxic substance, material or waste, including but not limited to, those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table or the Environmental Protection Agency as hazardous substances and amendments thereto, or such substances, materials and wastes that are or become regulated under any applicable Law.

11. Inspection. Landlord shall have the right upon reasonable notice, but not less than two (2) days notice and at reasonable hours to enter the property for inspection and to make such repairs and alterations as may be deemed necessary or desirable by Landlord for the safety and maintenance of the property.

12. Termination. Either Party may terminate this Lease, without cause, by providing sixty (60) day written notice to the other party.

13. Surrender of Property. At the expiration of the Lease term, Tenant shall quit and surrender the property hereby demised in as good a state and condition as it was at the commencement of the Lease, reasonable use and wear thereof and damage by the elements excepted.

14. Default. If any default is made in the payment of rent, or any part thereof, at the times herein-above specified, or if any default is made in the performance of or compliance with

any other term or condition hereof, this Lease shall terminate and be forfeited, and Landlord may re-enter the property and remove all persons therefrom. Further, at Landlord's option, Landlord shall be entitled to bring an action to recover all remaining rent to be paid hereunder. Tenant shall be given a written notice of any default or breach, and termination and forfeiture of the Lease shall not result if within ten (10) days with respect to the payment of rent, and within thirty (30) days with respect to non-monetary breach, Tenant has corrected the default or breach or has taken some action reasonably likely to effect such correction within a reasonable time.

15. Assignment and Sub-letting. Tenant shall not assign this Lease or sub-lease any portion of the leased premises without the written consent of Landlord.

16. Captions. The captions, headings, and arrangements used in this Agreement are for convenience only and do not in any way affect, limit, amplify, or modify the terms and provisions hereof.

17. Number and Gender of Words. Whenever herein the singular number is used, the same shall include the plural where appropriate, and vice versa, and words of any gender shall include each other gender where appropriate.

18. Notices. Each notice, demand, request, and other communication required or permitted hereunder shall be in writing and shall be deemed to be delivered if delivered in person, if mailed by United States Certified Mail, Return Receipt Requested, Postage Prepaid, or private contract carrier against signed delivery receipt, on the date evidenced by the signed receipt, or the date upon which the Postal Service or carrier certifies that delivery has been refused by the addressee or is otherwise deemed impossible, addressed to the party to be notified at the address stated below:

If to Tenant:

City of Chickasha
Attn: City Manager
117 North 4th Street
Chickasha, OK 73018

If to Landlord:

WCA of Oklahoma, LLC
Attn: General Manager
(INSERT ADDRESS)

19. Governing Law. This Agreement is being executed and delivered in the State of Oklahoma, and the laws of such state shall govern the validity, construction, enforcement, and interpretation hereof and of the obligations, liabilities, rights, remedies, powers and privileges of the parties hereto. Venue shall be in the District Courts of Grady County, Oklahoma.

20. Time of the Essence. It is expressly agreed by the parties hereto that time is of the

21. Entire Agreement. This Lease constitutes the entire agreement between the parties and may not be modified or amended except by a written instrument executed by both parties.

22. Binding Effect. This Lease shall be binding on the parties hereto and their respective heirs, representatives, successors and assigns.

23. Attorney Fees. In the event that either the Landlord or the Tenant is required to resort to legal proceedings or to incur expenses of any kind or nature in the enforcement of their rights hereunder, then in such event, the successful party shall have the right and the losing party shall be liable in damages for all reasonable attorney fees and expenses incurred by the successful party in the enforcement of any of their respective rights hereunder.

24. Joint Preparation. This Agreement is to be deemed to have been prepared jointly by the parties hereto after arms-length negotiations, and any uncertainty or ambiguity existing herein shall not be construed against any party on the ground that one party or the other drafted some or all of this Agreement or any related document.

Executed the date and year first written herein above.

LANDLORD:

WCA of Oklahoma, LLC

ATTEST:

By: 

TENANT:

THE CITY OF CHICKASHA

ATTEST

By: _____
Mayor

City Clerk

(seal)



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Parks and Rec

Agenda Item No. 6.h.

AGENDA ITEM: Discussion, consideration, and possible action to adopt Resolution 2022-24R - A Resolution of Project Sponsorship for a Transportation Alternatives Program Application and Maintenance Commitment.

I. BACKGROUND/DESCRIPTION:

This resolution is the first step toward applying for the state-funded grant.

The infrastructure in Shannon Springs has been eroding over time and is now due to be updated. This grant will allow us to do a couple of these projects with state funds. The total grant is \$2 million with a City match of 20%.

Our goal, with these funds, is to improve the walkability of Shannon Springs Park. .

II. RECOMMENDED ACTION:

Adopt Resolution 2022-24R - A Resolution of Project Sponsorship for a Transportation Alternatives Program Application and Maintenance Commitment.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Spencer Winzenried, Parks & Rec Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:

1. Res. 2022-24R TAPGuidAppPack2022 Resolution of Project Sponsor Form

RESOLUTION 2022-24R
RESOLUTION OF PROJECT SPONSORSHIP
FOR A
TRANSPORTATION ALTERNATIVES PROGRAM APPLICATION
AND
MAINTENANCE COMMITMENT

A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF CHICKASHA TO SUBMIT AN APPLICATION TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR USE OF TRANSPORTATION ALTERNATIVES PROGRAM FUNDS SET FORTH BY IIJA FOR THE SHANNON SPRINGS IMPROVEMENT PROJECT 2023 PROJECT IN CITY OF CHICKASHA AND AUTHORIZING THE MAYOR TO SIGN THIS APPLICATION.

Whereas, the City of Chickasha, Oklahoma, is submitting an application to the Oklahoma Department of Transportation for transportation alternatives program funds in the amount of \$2,000,000.00 set forth by IIJA and as outlined in ODOT's transportation alternatives program guidance & application packet for 2022; and

Whereas, the City of Chickasha, Oklahoma, is participating as an eligible project sponsor in the Oklahoma Department of Transportation's transportation alternatives program set forth by IIJA; and

Whereas, federal monies are available under a transportation alternatives program set forth by IIJA, administered by the state of Oklahoma, Department of Transportation, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Oklahoma; and

Whereas, the City of Chickasha, Oklahoma, acknowledges availability of the required local match of no less than 20%; and,

Whereas, after appropriate public input and due consideration, the governing body of City of Chickasha, Oklahoma, has recommended that an application be submitted to the state of Oklahoma for the Shannon Springs Improvement Project 2023 project.

Now, therefore, be it resolved by the governing body of the City of Chickasha, Oklahoma:

Section 1. That the City of Chickasha, Oklahoma, does hereby authorize Mayor to submit an application to the Oklahoma Department of Transportation for transportation alternatives program funds set forth by IIJA on behalf of the citizens of City of Chickasha, Oklahoma.

Section 2. That the City of Chickasha, Oklahoma, hereby assures the Oklahoma Department of Transportation that sufficient funding for the Shannon Springs Improvement Project 2023 project is available.

Section 3. That the City of Chickasha, Oklahoma, hereby assures the Oklahoma Department of Transportation that sufficient funding for the operation and maintenance of the Shannon Springs Improvement Project 2023 project will be available for the life of the project.

Section 4. That the City of Chickasha, Oklahoma, hereby assures the Oklahoma Department of Transportation that the City of Chickasha, Oklahoma, will have title or permanent easement to the Shannon Springs Improvement Project 2023 project by the time of project letting, if necessary.

Section 5. That the chief project sponsor of City of Chickasha, Oklahoma, is authorized to sign the application to the Oklahoma Department of Transportation for transportation alternatives program funds set forth by IIJA on behalf of the citizens of City of Chickasha, Oklahoma. The chief project sponsor is also authorized to submit additional information as may be required and act as the official representative of the City of Chickasha in this and subsequent related activities.

Adopted and passed by the governing body of the City of Chickasha, Oklahoma, this 21st day of November 2022.

Chief Project Sponsor: Chris Mosley, Mayor (print)

_____(sign)

ATTEST: _____

Susan M. McDaniel, CMC – City Clerk

S E A L



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Parks and Rec

Agenda Item No. 6.i.

AGENDA ITEM: Discussion, consideration, and possible action to waive the competitive quote process and authorize the purchase of a new 2022 Ford F-150 4WD Crew Cab Truck for the Parks and Recreation Department under State Contract SW0035 from Vance Country Ford in an amount not to exceed \$38,387.00.

I. BACKGROUND/DESCRIPTION:

Parks & Recreation Department is in need of a new vehicle.

This is a budgeted item and Staff is using State Contract SW0035 for the purchase.

II. RECOMMENDED ACTION:

Waive the competitive quote process and authorize the purchase of a new 2022 Ford F-150 4WD Crew Cab Truck for the Parks and Recreation Department under State Contract SW0035 from Vance Country Ford in an amount not to exceed \$38,387.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Spencer Winzenried, Parks & Recreation Director	Fund (To)	Account	Amount
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From) 11-551-6300-040	\$38,387.00	

V. ATTACHMENTS:

1. 000Q9972

VANCE COUNTRY FORD

FLEET & GOVERNMENT SALES
PO BOX 1600, GUTHRIE, OK 73044
405-282-3800



QUOTE

DATE	10/25/2022
QUOTE NUMBER	000Q9972
EXPIRATION DATE	11/1/2022
SHIP VIA	Factory Order
TERMS	SW035 - STATE CONTRACT

SOLD TO:

SHIP TO:

City of Chickasha

City of Chickasha

Any Questions? Call 405-282-3800

Spencer Winzenried
117 N 4th
Chickasha, OK 73018
(405)825-6165

Spencer Winzenried
117 N 4th
Chickasha, OK 73018
(405)825-6165

Shauna Ford

shauna@vancefleet.com

Qty	OPTION	Description	Unit Price	Ext. Price
1	W1T	2022 FORD F150 CREW CAB	\$28,481.00	\$28,481.00
1	140A	SPECIAL SERVICE VEHICLE PACKAGE	\$3,371.00	\$3,371.00
1	4WD	FOUR WHEEL DRIVE	\$3,080.00	\$3,080.00
1	413	SKID PLATES	\$0.00	\$0.00
1	995	5.0L V8 ENGINE	\$0.00	\$0.00
1	44G	10 SPD AUTO TRANS	\$0.00	\$0.00
1	XL3	ELECTRONIC LOCKING w/ 3.31 AXLE RATIO	\$393.00	\$393.00
1	18B	BLACK PLATFORM RUNNING BOARDS	\$230.00	\$230.00
1	57Q	REAR WINDOW DEFROSTER	\$211.00	\$211.00
1	524	SYNC 4 BLUETOOTH WITH 8" SCREEN w/CAMERA DISPLAY	\$315.00	\$315.00
1	LTAT	265/70R17 ALL TERRAIN TIRES	\$275.00	\$275.00
1	53B	TRAILER HITCH AND WIRING HARNESS	\$196.00	\$196.00
1	67P	REMOTE KEYLESS ENTRY	\$326.00	\$326.00
1	595	FOG LAMPS	\$134.00	\$134.00
1	76R	REVERSE SENSING SYSTEM	\$264.00	\$264.00
1	19A	INTERIOR UPGRADE PACKAGE	\$571.00	\$571.00
1	168	CARPET FLOORING w/ CARPET FLOOR MATS	\$142.00	\$142.00
1	924	FACTORY DEEP TINTED GLASS	\$189.00	\$189.00
1	KEY	EXTRA KEY & FOB	\$209.00	\$209.00
1	XB	INTERIOR: HD CLOTH BUCKETS	\$0.00	\$0.00
1	YZ	EXTERIOR: OXFORD WHITE	\$0.00	\$0.00
SubTotal:				\$38,387.00

Accepted By: _____

Terms:

- 1) TAG & TAXES ARE NOT INCLUDED UNLESS ITEMIZED ON QUOTE
- 2) ALL REBATES & INCENTIVES HAVE BEEN INCLUDED IN TOTAL PRICE.
- 3) PURCHASE ORDER REQUIRED TO ORDER VEHICLE

SUB-TOTAL	\$38,387.00
	\$0.00
TOTAL DUE	\$38,387.00



City of
CHICKASHA

Meeting Type: Council Agenda 11-21-2022

Meeting Date: 11/21/2022

Department: Parks and Rec

Agenda Item No. 6.j.

AGENDA ITEM: Discussion, consideration, and possible action to enter into an agreement with HALFF Associates, Inc. to provide grant writing services to apply for funding for improvements to Shannon Springs Park in the amount of \$6,500.

I. BACKGROUND/DESCRIPTION:

HALFF Associates, Inc. provides grant writing services. They will assist the City of Chickasha in applying for a grant to help fund improvements to Shannon Springs Park.

II. RECOMMENDED ACTION:

Enter into an agreement with HALFF Associates, Inc. to provide grant writing services to apply for funding for improvements to Shannon Springs Park in the amount of \$6,500 and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Spencer Winzenried, Parks & Rec Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 21, 2022	(From)		

V. ATTACHMENTS:

1. Chickasha_ODOT Transportation Alternatives Scope of Work v1

EXHIBIT A

SCOPE OF SERVICES

Shannon Springs Park Trail & Bridge Replacement FY2022 ODOT Transportation Alternatives Program Application Preparation Assistance City of Chickasha, Oklahoma

The purpose of this project is to assist the City of Chickasha in the completion of the FY2022 ODOT Transportation Alternatives (TA) funding application online forms, needed exhibits, and cost estimation. The City of Chickasha's pre-application was recently approved for the final grant application phase. The proposed project is an approximate \$2 million trail and bridge replacement project in Shannon Springs Park. The grant request will include replacing the existing asphalt pedestrian trail with concrete, repairing erosion, replacing the pedestrian bridge with an ADA-accessible bridge, and will possibly include lighting. This information will be confirmed for the ODOT program submittal that will be prepared by Halff Associates, Inc. (Halff) and submitted by the City of Chickasha.

The Final Application is due November 30, 2022.

BASE SCOPE OF SERVICES

Task 1 – Kick-Off Meeting and Data Review

- Halff will conduct one (01) internal team meeting with the City of Chickasha staff to clearly define the scope of the proposed alternative transportation application and parameters for grant application efforts.
- Halff will review any preliminary designs or data to determine exhibit, cost, and other needs prior to the November 30 deadline.

Task 2 – Trail Alignment, Review and Cost Estimate

- Prepare associated base map/ GIS files to serve as the foundation of this effort.
- Review and analyze images and preliminary data with City Staff; location and alignment may be refined based on comments received. One (01) on-site visit may be required.
- Estimate of Probable Construction Cost
- Basic maps of project location if needed
- **Deliverable:** Digital PDF plan of trail conceptual alignment, bridge; basic maps if needed; itemized cost estimate with match/share breakdown

Task 3 – Funding Application Preparation and Submittal Assistance

- Further develop narrative responses for Call for Projects Form with assistance from City of Chickasha and based on feedback from ODOT regarding initial submittal. The Call for Projects Form will be further developed to optimize the maximum potential number of points based on the established scoring criteria.
- Finalize required Application Documents to include:
 - TA Call for Projects Final Application

- Resolution of Project Sponsorship indicating proof of match, maintenance and budget capabilities from sponsoring agency
- Up to five (5) Letter(s) of Support
- Other (As indicated in the form or additional documents that might be helpful in scoring the proposed project)
 - Photo Pages
 - Connectivity and Safety Maps or Exhibits
- Halff will submit the first draft of the Final Application to City Staff for review and comment. One (01) meeting will be held to discuss comments and outstanding items.
- Halff will deliver the final application with supporting documents to ODOT in the manner requested through the application, which may include digital copies and hard copies.
- **Deliverable:** Digital PDF documents: Final Application Form Questions, Final Exhibits

Task 3 – Post Grant Submission Assistance

- Once the grant application has been submitted, Halff will assist the City with questions that may arise during the grant review process.

Timeline for Completion

Halff agrees to complete and submit all work required by the City as defined in this contract set forth required to meet the submittal deadline of **November 30, 2022**.

EXHIBIT B

BASIS OF COMPENSATION

Basic Services as described in Exhibit 'A' will be provided for a lump sum fee of \$6,500. Payment for total services as described in Exhibit 'A' will be invoiced to the Client on a monthly basis, based upon a percentage of completed tasks. Below is a cost breakdown of the Basic Services:

BASIC SERVICE FEES (Lump Sum)	Cost
Kick-Off Meeting and Data Review	\$ -
Trail Alignment, Review and Cost Estimate	\$ 4,000
Funding Application Preparation and Submittal Assistance	\$ 2,500
Post Grant Submission Assistance	\$ -
<i>Total Basic Service Fees</i>	<i>\$ 6,500</i>

REIMBURSIBLES – The following expenses shall be reimbursed as a part of this contract. These reimbursable expenses will be billed at cost with a 1.1 multiplier and should not exceed **\$500.00; five hundred dollars and no cents** in total expenses without written authorization from the CLIENT. The expenses will include the following:

- Cost of xerographic and photographic reproduction of drawings and illustrations and other documents furnished or prepared in connection with this project,
- Postage and delivery charges, and
- Mileage.

HALFF ASSOCIATES, INC By: _____ Title: _____ Date: _____ Address: 111 N. Lee Ave. Suite 400 Oklahoma City, OK 73101	_____ By: _____ Title: _____ Date: _____ Address:
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