

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
APRIL 3, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the March 6, 2023 regular meeting; and the Minutes of the March 13, 2023 Special Meeting.
 - b. Acceptance of the Claims Lists.
- 3. Discussion/Approval of Items Removed from Consent Docket:**
- 4. Consideration and Discussion Items:**
 - a. Discussion, consideration, and possible action to waive the quote process

and authorize the purchase of two John Deere Z930M ZTrak mowers on State Contract #SW190 from P&K Equipment, Inc. for the amount of \$26,374.92.

5. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMAA Agenda 4-3-2023

Meeting Date: 4/3/2023

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the March 6, 2023 regular meeting; and the Minutes of the March 13, 2023 Special Meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the March 6, 2023 regular meeting; and the Minutes of the March 13, 2023 Special Meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Susan M. McDaniel, City Clerk

Meeting Date:

April 3, 2023

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

1. CMAA 3-6-2023
2. CMAA 3-13-2023 - Special

March 6, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 6th day of March 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:42 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Nate McCalla
Brian Gerdes

ABSENT:

None.

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Interim Police Chief
Lillie Huckaby, Library Director
Jim Crosby, Public Works Director
Robert Brooks, Treasurer
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2b.

ITEM 2a.

Acceptance of the Minutes of February 20, 2023, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

*Motion by Trustee Boyd, second by Trustee Ashanti-Alexander to approve Items 2a – 2b.

Roll call vote:

Ayes:” Ashanti-Alexander, McCalla, Ginn, Grayson, Nelson,
Hebblethwaite, Boyd, Gerdes and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Gerdes, second by Trustee Ashanti-Alexander to adjourn.

Meeting adjourned.

TIME: 7:42 PM

Approved this 3rd day of April 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

March 13, 2023

The **SPECIAL** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 13th day of March 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:30 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander

ABSENT:

Kelly Boyd
Nate McCalla
Brian Gerdes

STAFF

PRESENT:

Keith Johnson, City Manager
Susan M. McDaniel, City Clerk
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Discussion and Consideration:

ITEM 2a.

Discussion, consideration, and possible action to authorize Staff to solicit bids for CAA-2301 – Rehabilitate Runway 18/36 and Taxiways.

*Motion by Trustee Ashanti-Alexander and second by Trustee Hebblethwaite to authorize Staff to solicit bids for CAA-2301 – Rehabilitate Runway 18/36 and Taxiways.

Roll call vote:

TIME 6:30 P.M.

Ayes:"	Ashanti-Alexander, Ginn, Grayson, Nelson, Hebblethwaite, and Mosley.
"Nays:"	None
"Abstain:"	None
Motion carried.	6-0

ITEM 3. **Motion to Adjourn.**

*Motion by Trustee Nelson, second by Trustee Ginn to adjourn.

Meeting adjourned.

TIME: 6:33 PM

Approved this 3rd day of April 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk



City of
CHICKASHA

Meeting Type: CMAA Agenda 4-3-2023

Meeting Date: 4/3/2023

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims Lists.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept of the Claims Lists.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 3, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 4-3-2023

Meeting Date: 4/3/2023

Department: Administration

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration, and possible action to waive the quote process and authorize the purchase of two John Deere Z930M ZTrak mowers on State Contract #SW190 from P&K Equipment, Inc. for the amount of \$26,374.92.

I. BACKGROUND/DESCRIPTION:

Waive the bidding process and authorize the purchase of two John Deere Z930M ZTrak mowers on State Contract #SW190 from P&K Equipment, Inc. in an amount not to exceed \$26,374.92.

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Keith Johnson, City Manager

Meeting Date:

April 3, 2023

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

- 20230324100437898



JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
627 N 16th Street
Chickasha, OK 73018
405-224-4411
chickasha@pkequipment.com

Quote Summary

Prepared For:

CITY OF CHICKASHA PURCHASING AGENT
117 N 4TH ST
CHICKASHA, OK 73018
Business: 405-222-6014
tracey.austin@chickasha.org

Delivering Dealer:

P & K Equipment, Inc.
Michael Vanover-shreeve
627 N 16th Street
Chickasha, OK 73018
Phone: 405-224-4411
mvanover-shreeve@pkequipment.com

Quote ID: 28251878
Created On: 20 February 2023
Last Modified On: 20 February 2023
Expiration Date: 10 March 2023

Equipment Summary

JOHN DEERE Z930M ZTrak

Selling Price

\$ 13,187.46 X

Qty

2 =

Extended

\$ 26,374.92

Contract: OK Mowers SW0190(PG 1L CG 22)

Price Effective Date: February 17, 2023

Equipment Total

\$ 26,374.92

* Includes Fees and Non-contract items

Quote Summary

Equipment Total \$ 26,374.92

Trade In

SubTotal **\$ 26,374.92**

Est. Service \$ 0.00

Agreement Tax

Total \$ 26,374.92

Down Payment (0.00)

Rental Applied (0.00)

Balance Due \$ 26,374.92

AIRPORT

Salesperson : X _____

Accepted By : X _____

Confidential

**JOHN DEERE**

Selling Equipment

Quote Id: 28251878

Customer Name: CITY OF CHICKASHA PURCHASING AGENT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
627 N 16th Street
Chickasha, OK 73018
405-224-4411
chickasha@pkequipment.com

JOHN DEERE Z930M ZTrak

Hours:

Stock Number:

Contract: OK Mowers SW0190(PG 1L CG 22)

Selling Price *

Price Effective Date: February 17, 2023

\$ 13,187.46

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
216CTC	Z930M ZTrak	2	\$ 14,409.00	22.00	\$ 3,169.98	\$ 11,239.02	\$ 22,478.04
Standard Options - Per Unit							
001A	United States/Canada	2	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
1040	24x12N12 Michelin X Tweel Turf for 54 In. and 60 In. Decks	2	\$ 1,149.00	22.00	\$ 252.78	\$ 896.22	\$ 1,792.44
1505	60 In. Mulch On Demand Mower Deck	2	\$ 1,100.00	22.00	\$ 242.00	\$ 858.00	\$ 1,716.00
2092	Deluxe Comfort Seat with Armrests and Isolation (22.5" High Back)	2	\$ 249.00	22.00	\$ 54.78	\$ 194.22	\$ 388.44
Standard Options Total			\$ 2,498.00		\$ 549.56	\$ 1,948.44	\$ 3,896.88
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 16,907.00		\$ 3,719.54	\$ 13,187.46	\$ 26,374.92

AI 2023