

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
MAY 1, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the April 17, 2023 regular meeting.
 - b. Accept Claims List.
- 3. Discussion/Approval of Items Removed from Consent Docket:**
- 4. Consideration and Discussion Items:**
 - a. Discussion, consideration, and possible action to approve a contract with AV Services in an amount not to exceed \$3,300 for the 2023 Wings &

Wheels event and authorize the Mayor to execute the same.

- b. Discussion, consideration, and possible action to approve a contract with Jeremy hall in an amount not to exceed \$4,250 plus the cost of insurance premium for the 2023 Wings & Wheels event and authorize the Mayor to execute the same.
- c. Discussion, consideration, and possible action to authorize the upgrade/replacement of fuel pumps at the Chickasha Municipal Airport for an amount not to exceed an amended amount of \$55,000.00.

5. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMAA Agenda 5-1-2023

Meeting Date: 5/1/2023

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the April 17, 2023 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: May 1, 2023	(From)		

V. ATTACHMENTS:

1. CMAA 4-17-2023

April 17, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 17th day of April 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:25 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Kelly Boyd
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Brian Gerdes

ABSENT:

Oscar Nelson

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Interim Police Chief
Lillie Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Jim Crosby, Public Works Director
Robert Brooks, Treasurer
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2e.

ITEM 2a.

Acceptance of the Minutes of April 3, 2023, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c.

Acceptance of the Financials for March 2023.

ITEM 2d.

Accept and ratify Audit for the Fiscal Year Ending June 30, 2021.

ITEM 2e.

Accept and ratify Letter of Engagement with Crawford and Associates and authorize the Mayor to execute the documents.

*Motion by Trustee Grayson, second by Trustee Boyd to approve Items 2a – 2e.

Roll call vote:

Ayes:” Ashanti-Alexander, Grayson, Ginn, Hebblethwaite, Boyd, Gerdes and Mosley.
“Nays:” None
“Abstain:” None
Motion carried. 7-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM4a. **Discussion, consideration, and possible action to approve a contract with Leland Kracher Enterprises, LLC in an amount not to exceed \$2,500 for the 2023 Wings and Wheels event and authorize Mayor to execute the same.**

*Motion by Council Member Ashanti-Alexander and second by Council Member Hebblethwaite to approve a contract with Leland Kracher Enterprises, LLC in an amount not to exceed \$2,500 for the 2023 Wings and Wheels event and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Boyd, Ginn, Grayson, Hebblethwaite, Gerdes, Ashanti-Alexander and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM4b. **Discussion, consideration, and possible action to authorize the upgrade/replacement of fuel pumps at the Chickasha Municipal Airport for an amount not to exceed \$50,000.00.**

*Motion by Council Member Hebblethwaite and second by Council Member Boyd to authorize the upgrade/replacement of fuel pumps at the Chickasha Municipal Airport for an amount not to exceed \$50,000.00.

Roll call vote:

“Ayes:” Boyd, Ginn, Grayson, Hebblethwaite, Gerdes, Ashanti-Alexander and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM4c. Discussion, consideration, and possible action to approve a contract with Michael T. Gallaway in an amount not to exceed \$3,500 for the 2023 Wings and Wheels event and authorize Mayor to execute the same.

*Motion by Council Member Hebblethwaite and second by Council Member Gerdes to approve a contract with Michael T. Gallaway in an amount not to exceed \$3,500 for the 2023 Wings and Wheels event and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Boyd, Ginn, Grayson, Hebblethwaite, Gerdes, Ashanti-Alexander and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM4d. Discussion, consideration, and possible action to approve a contract with Falcon Flight for the 2023 Wings and Wheels event and authorize Mayor to execute the same.

*Motion by Council Member Hebblethwaite and second by Council Member Boyd to approve a contract with Falcon Flight for the 2023 Wings and Wheels event and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Boyd, Ginn, Grayson, Hebblethwaite, Gerdes, Ashanti-Alexander and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM4e. Discussion, consideration, and possible action to approve a contract with Lone Star Jet Team in an amount not to exceed \$1,000 for the 2023 Wings and Wheels event and authorize Mayor to execute the same.

*Motion by Council Member Ashanti-Alexander and second by Council Member Hebblethwaite to approve a contract with Lone Star Jet Team in an amount not to exceed \$1,000 for the 2023 Wings and Wheels event and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Boyd, Ginn, Grayson, Hebblethwaite, Gerdes, Ashanti-Alexander and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

TIME 7:25 P.M.

ITEM4f. Discussion, consideration, and possible action to approve a contract with Kyle Franklin in an amount not to exceed \$7,800 for the 2023 Wings and Wheels event and authorize Mayor to execute the same.

*Motion by Council Member Hebblethwaite and second by Council Member Gerdes to approve a contract with Kyle Franklin in an amount not to exceed \$7,800 for the 2023 Wings and Wheels event and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Boyd, Ginn, Grayson, Hebblethwaite, Gerdes, Ashanti-Alexander and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 5. Motion to Adjourn.

*Motion by Trustee Boyd, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:32 PM

Approved this 1st day of May 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk



City of
CHICKASHA

Meeting Type: CMAA Agenda 5-1-2023

Meeting Date: 5/1/2023

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Accept Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: May 1, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 5-1-2023

Meeting Date: 5/1/2023

Department: Administration

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration, and possible action to approve a contract with AV Services in an amount not to exceed \$3,300 for the 2023 Wings & Wheels event and authorize the Mayor to execute the same.

I. BACKGROUND/DESCRIPTION:

AV Services to provide
- Sound Services for event

Chickasha Municipal Airport Authority to provide
- \$3,300 fee
- 2 hotel rooms for June 1-4
- 15 gallons of AVGAS for generators

II. RECOMMENDED ACTION:

Approve a contract with AV Services in an amount not to exceed \$3,300 for the 2023 Wings & Wheels event and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: May 1, 2023	(From)		

V. ATTACHMENTS:

1. 20230428135954231

AV Services
5102 FM 58
Lufkin, Texas 75901
936-366-9624c
Contract for Services

This is a Contract between:

AV Services and Chickasha Municipal Airport Authority.

This contract is governed under the laws of Oklahoma with venue in the District Courts of Grady County.

For: Sound Services for the Wings & Wheels Airshow scheduled for June 3, 2022.

Set up on Friday June 2nd and tear down Saturday June 3th after the Airshow.

Services supplied are for: June 3rd and 4th, 2022

At: Chickasha Airport, OK

Charge for services: \$3300.00

Arrive on June 1st Load in: June 2nd early morning Load out:
after show June 3rd.

To be paid on show date June 3rd.

2 Rooms to be furnished for the night of June 1st through June 4th leaving the morning of the 4th. Chickasha Municipal Authority is not liable for incidentals or any room damages.

15 gallons of AV gas for the generators to be provided by the airshow. Will need the morning of set up on the 2nd

AV Services

Client

Jody Pearson- Owner

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City of
CHICKASHA

Meeting Type: CMAA Agenda 5-1-2023

Meeting Date: 5/1/2023

Department: Administration

Agenda Item No. 4.b.

AGENDA ITEM: Discussion, consideration, and possible action to approve a contract with Jeremy hall in an amount not to exceed \$4,250 plus the cost of insurance premium for the 2023 Wings & Wheels event and authorize the Mayor to execute the same.

I. BACKGROUND/DESCRIPTION:

Performer to provide

- Solo aerobatic performance

Chickasha Municipal Airport Authority to provide

- \$4,250 fee (\$4,000 fee plus \$250 travel fee) plus cost of additional premium to be named as additionally insured

-90 gallons of aircraft fuel

-6 gallons of smoke oil per flight/performance

-10 quarts Aeroshell w1-- Plus engine oil

-Secured hangar space

-Hotel room

-Courtsey car

-Access to all areas including the hot ramp

II. RECOMMENDED ACTION:

Approve a contract with Jeremy hall in an amount not to exceed \$4,250 plus the cost of insurance premium for the 2023 Wings & Wheels event and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT

Meeting Date: May 1, 2023	(From)	
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V. ATTACHMENTS:

1. 20230428141919696



Jeremy Holt Airshows
424 Bridgewater, Benton LA 71006
www.facebook/JeremyHoltAirshows

This Agreement made this ____ day of ____ by and between Airshow, hereinafter referred to as "Sponsor" and Jeremy Holt Airshows. Hereinafter referred to as "Performer".

Event: Performer agrees to present 1 solo performance per day during the Chickasha Municipal Airport Authority, hereinafter referred to as the "Event", to be held on June 3rd with a practice show on June 2nd.

Fee: Sponsor will pay:	Performance Fee:	\$ 4000
	Travel Fee:	\$ 250
	Total Fee Due:	\$ 4250

Sponsor's Responsibilities: Sponsor further agrees to provide the following:

- **Aircraft Fuel:** 100LL, approx. 10 gallons per flight/performance and topped off prior to departure, 50 gallon tank. (80 total)
- **Smoke Oil:** 6 US gal per flight/performance
- **Engine oil:** 10 quarts Aeroshell W100 Plus engine oil
- **Hangar:** Secured hangar space
- **Hotel:** Yes
- **Rental Vehicle:** Yes
- **Access:** Access to all areas including the hot ramp

Performer's Responsibilities: Performer agrees to provide the following:

Description of Performance: (Each Day-Practice day and show days)

- 1 Solo aerobatic performance (10-12 minutes)

Description of Aircraft: Pegasus Model 12

Cancellation by Sponsor: Sponsor reserves the right to cancel this Event at its sole discretion.

Cancellation by Performer: Performer understands and agrees that it shall not cancel its performance hereunder for any reasons. However, circumstances beyond the Performer's control may preclude the fulfillment of its obligations.

Promotional/Media: Performer agrees to participate in radio, television and newspaper interviews to help promote the airshow.

Compliance with Laws and Regulations: Performer, its employees, agents and invitee's, will comply with all laws, ordinance and regulations adopted or established by any Federal, State or local



governmental agencies or bodies. Activities in violation of Federal, State or local laws shall not be permitted.

Public Safety: Performer agrees that at all times it will conduct its activities with full regard to public safety, and will observe and abide by all applicable laws, regulations and requests of Sponsor and other agencies responsible for public safety. Performer agrees to not bring onto the property any material, substances, or equipment, which is likely to endanger the life of, or to cause bodily injury to any person, which is likely to constitute a hazard to the property.

Insurance: Performer agrees to provide a Certificate of Aviation Insurance with coverage of up to One Million dollars. If the event wishes to be named as additionally insured, the Sponsor will pay any additional premium.

Modifications: Any modification of this Agreement shall be binding only if reduced to writing, signed by the parties and attached hereto.

Severability: Any provision of this Agreement that is prohibited or unenforceable shall be ineffective to the extent of such prohibition and unenforceability without invalidating the remaining provisions.

Entire Agreement: The Agreement constitutes the entire Agreement between the parties and any prior understanding or representation of any kind shall not be binding on either party except to the extent incorporated herein.

Governing Law: This Agreement shall be construed under the Laws of Oklahoma with venue in the District Courts of Grady County.

IN WITNESS WHEREOF, the parties hereto have caused these present to be executed and dated the day and year first above written:

PERFORMER

By: _____
Jeremy Holt
424 Bridgewater Circle
Benton LA 71006
318 525 3663

SPONSOR

By: _____ \\
Chickasha Municipal Authority



City of
CHICKASHA

Meeting Type: CMAA Agenda 5-1-2023

Meeting Date: 5/1/2023

Department: Administration

Agenda Item No. 4.c.

AGENDA ITEM: Discussion, consideration, and possible action to authorize the upgrade/replacement of fuel pumps at the Chickasha Municipal Airport for an amount not to exceed an amended amount of \$55,000.00.

I. BACKGROUND/DESCRIPTION:

This item was previously presented to the Airport Authority on April 17, 2023. Due to a mathematical error, the estimate presented at that time was incorrect.

Estimates were \$52,132.92 and considering there may be additional costs associated with additional welded fittings, Staff is requesting \$55,000.00 to be considered.

II. RECOMMENDED ACTION:

Authorize the upgrade/replacement of fuel pumps at the Chickasha Municipal Airport for amount not to exceed an amended amount of \$55,000.00

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Keith Johnson, City Manager

Meeting Date:

May 1, 2023

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

1. Domino Equipment Company - Quote- Fuel Pump - Airport

Airport Pump Replacement Summary

Stainless Steel Reclaim Vessels:

	<u>Unit Price</u>	<u>Total</u>
(2) 15 Gallon S/S Reclaim Vessel	\$3,108.00/ea.	\$6,216.00
Sales Tax 9%		559.44
Total		\$6,775.44

Each vessel includes:

- (1) Check Valve – ¾" NPT Swing S/S
- (2) Ball Valve – ¾" S/S Spring
- (1) Tee – ¾" NPT S/S
- (3) Nipple – ¾" NPT S/S

F.O.B. – Shipping Point – Tulsa, OK

Est. 4 Weeks to ship complete ARO

Pump Replacement

1 – 22GPM Pump for AV Gas	\$21,427.99
1 – 35 GPM Pump for Jet Fuel (upgrade \$3,235 + 291.15)	3,526.15
Total	\$24,954.14

Parts and Labor for Installation

Pipe and fittings and labor	Total	\$20,403.34
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Grand Total	\$52,132.92
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3/29/2023

Chickasha Airport

Dispenser Swap
Attn: Brian Lohman

Domino

Equipment Company

Price good for 30 Days		Unit	Total
Qty	Description	Price	Price
2	Wayne Select 1 Product 1 Hose Dispenser - 22 GPM	\$ 6,370.00	\$ 12,740.00
2	Price Displays	Included	Included
2	Pulse Output	Included	Included
2	Misc fittings & anchoring materials	200.00	400.00
Total Materials:			\$ 13,140.00
1	Labor, Mileage, Pick-up crane and Dispenser Start Up	\$ 3,510.00	\$ 3,510.00
1	Electrical - Based on using existing conduit and wire	\$ 3,194.67	\$ 3,194.67
2	Freight on dispensers	\$ 225.00	\$ 450.00
Sales Tax			\$ 1,133.33 291.15 e9
Total:			\$ 21,427.99 + 3,235.00
Option 1: 36 GPM Pumps			
1	Price does not include sales tax	\$ 3,235.00	\$ 6,470.00
Option 2: 50 GPM Pumps			
2	Price does not include sales tax	\$ 4,565.00	\$ 9,130.00

Wayne Select 1 year parts and labor

Domino will install and train manager equipment listed above

Price based on existing product lines being in good condition, working order.
and OCC Compliant below safety valve.

Price based on leaving old pumps on site.

Price Based on using existing hose reel and assembly

Domino to do the following:

Furnish and install all the above mentioned equipment
Perform all necessary testing of above equipment

Customer to furnish

Pay Applicable Sales Tax
Cardlock Programming

Terms:

50% On Order
40% When Equipment Arrives
10% After Install

Thank you,
Chris Snow

Base 21,427.99
Addl selector 291.15
Upgrade to 36 GPM 3,235.00
Total 24,954.14

29-Mar-23

ASAP Energy
Chickasha Airport

Attn:
Tank Re-Work

Domino

Equipment Company

We have prepared the following price estimate for your review:
Price for Stainless Pipe and Fittings Good for 7 Days

<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
2	150 2" 150# 304 TEE CAST THRD	44.09	88.18
4	150 2" 150# 304 UNION CAST THRD	63.86	255.45
6	NIP 2" x CL SCH 40 304/304L	9.69	58.15
6	150 2" 150# 304 90 ELBOW CAST THRD	28.24	169.46
120	PIP 2" SCH 40 304/304L WELDED 20'	34.83	4,179.69
4	VAL 2" BV201 SS BALL VALVE THRD FP	170.57	682.28
2	FLG 3" 150# 304L RF BLIND W/2"NPT TAP	389.03	778.06
20	HAN 304 STANDARD STRUT -SLOTTED 1-5/8" 20'	28.08	561.54
4	HGR 2" 304 STRUT PIPE CLAMP	10.92	43.69
2	2x15" SS MXF SWIVEL FLEX HOSE	250.00	500.00
2	346SS-0200AV SS EMERGENCY FIRE VALVE	1,789.81	3,579.62
4	150 2" 150# 304 COUPLER CAST THRD	63.86	255.45
2	PIPE DOPE	35.00	70.00
1	Misc Fittings and Anchoring Material	650.00	650.00
Total Materials:			\$ 11,871.57
Tax - If Applicable			\$ 1,023.92
Non Materials			
1	Labor, Mileage, Pipe Threader, Testing and OCC Paperwork	\$ 6,900.00	\$ 6,900.00
1	Electrical - If awarded the dispenser swap	\$ 607.85	\$ 607.85
Total:			\$ 20,403.34

Estimate based on not using welded fittings. If OCC requires that it will be extra for stainless welding, time and labor

Domino to do the following:

Furnish and install all the above mentioned equipment
Perform all necessary testing of above equipment

Terms:

50% on order

Remainder when complete

Thank you for the opportunity to give a estimate on this work. If you have any questions, please feel free to give me a call.

Sincerely,

Chris Snow