

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
MAY 15, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

- a. Accept the Minutes of the May 1, 2023 regular meeting.
- b. Accept Claims Order List.
- c. Accept Financials for April 2023
- d. Accept and ratify a change in bank signatories to Chris Mosley, Mayor, Zachary Grayson, Vice-Mayor, Elaine Jensen, Finance Director, and Susan McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:
 - *First National Bank
 - *Simmons Bank
 - *Arvest Bank

*Community Bank of Oklahoma

*Bank of Oklahoma

*Liberty National Bank

- e. Accept and ratify action to approve renewal of medical and dental insurance plans with Blue Cross Blue Shield.
- f. Accept and ratify action to approve renewal of vision insurance with Metlife.

3. Discussion/Approval of Items Removed from Consent Docket:

4. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMAA Agenda 5-15-2023

Meeting Date: 5/15/2023

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Accept the Minutes of the May 1, 2023 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the May 1, 2023 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: May 15, 2023	(From)		

V. ATTACHMENTS:

1. CMAA 5-1-2023

May 1, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 1st day of May 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:05 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
Brian Gerdes

ABSENT:

Kelly Boyd
R. P. Ashanti-Alexander

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Interim Police Chief
Lillie Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2b.

ITEM 2a.

Acceptance of the Minutes of April 17, 2023, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

*Motion by Trustee Hebblethwaite, second by Trustee Grayson to approve Items 2a – 2b.

Roll call vote:

Ayes:"

Nelson, Grayson, Ginn, Hebblethwaite, Gerdes and Mosley.

"Nays:"

None

TIME 7:05 P.M.

“Abstain:” None
Motion carried. 6-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM4a. **Discussion, consideration, and possible action to approve a contract with AV Services in an amount not to exceed \$3,300 for the 2023 Wings & Wheels event and authorize the Mayor to execute the same.**

*Motion by Council Member Gerdes and second by Council Member Hebblethwaite to approve a contract with AV Services in an amount not to exceed \$3,300 for the 2023 Wings & Wheels event and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Nelson, Ginn, Grayson, Hebblethwaite, Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 6-0

ITEM4b. **Discussion, consideration, and possible action to approve a contract with Jeremy Holt in an amount not to exceed \$4,250 plus the cost of insurance premium for the 2023 Wings & Wheels event and authorize the Mayor to execute the same.**

*Motion by Council Member Gerdes and second by Council Member Hebblethwaite to approve a contract with Jeremy Holt in an amount not to exceed \$4,250 plus the cost of insurance premium for the 2023 Wings & Wheels event and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Nelson, Ginn, Grayson, Hebblethwaite, Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 6-0

ITEM4c. **Discussion, consideration, and possible action to authorize the upgrade/replacement of fuel pumps at the Chickasha Municipal Airport for an amount not to exceed an amended amount of \$55,000.00.**

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to authorize the upgrade/replacement of fuel pumps at the Chickasha Municipal Airport for an amount not to exceed an amended amount of \$55,000.00.

TIME 7:05 P.M.

Roll call vote:

“Ayes:” Nelson, Ginn, Grayson, Hebblethwaite, Gerdes, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 6-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Hebblethwaite, second by Trustee Gerdes to adjourn.

Meeting adjourned.

TIME: 7:09 PM

Approved this 15th day of May 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk



City of
CHICKASHA

Meeting Type: CMAA Agenda 5-15-2023

Meeting Date: 5/15/2023

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Accept Claims Order List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims Order List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: May 15, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 5-15-2023

Meeting Date: 5/15/2023

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Accept Financials for April 2023

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Financials for April 2023

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: May 15, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 5-15-2023

Meeting Date: 5/15/2023

Department: City Clerk

Agenda Item No. 2.d.

AGENDA ITEM: Accept and ratify a change in bank signatories to Chris Mosley, Mayor, Zachary Grayson, Vice-Mayor, Elaine Jensen, Finance Director, and Susan McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

- *First National Bank**
- *Simmons Bank**
- *Arvest Bank**
- *Community Bank of Oklahoma**
- *Bank of Oklahoma**
- *Liberty National Bank**

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify a change in bank signatories to Chris Mosley, Mayor, Zachary Grayson, Vice-Mayor, Elaine Jensen, Finance Director, and Susan McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

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- *Arvest Bank**
- *Community Bank of Oklahoma**
- *Bank of Oklahoma**
- *Liberty National Bank**

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: May 15, 2023			

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 5-15-2023

Meeting Date: 5/15/2023

Department: City Clerk

Agenda Item No. 2.e.

AGENDA ITEM: Accept and ratify action to approve renewal of medical and dental insurance plans with Blue Cross Blue Shield.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify action to approve renewal of medical and dental insurance plans with Blue Cross Blue Shield.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
May 15, 2023

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 5-15-2023

Meeting Date: 5/15/2023

Department: City Clerk

Agenda Item No. 2.f.

AGENDA ITEM: Accept and ratify action to approve renewal of vision insurance with Metlife.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify action to approve renewal of vision insurance with Metlife.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		
May 15, 2023			

V. ATTACHMENTS: