

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JUNE 5, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the May15, 2023 regular meeting; the Minutes of the May 18, 2023 Special Meeting; and the Minutes of the May 30, 2023 Special Meeting.
 - b. Acceptance of the Purchase Order list.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**

- a. Discussion, consideration and possible action to conduct a public auction for the sale of oil and gas mining lease(s) pursuant to Title 64 O.S. Section 1082 covering the following described real property:

1. An undivided 0.370179 acres, more or less, South 65 feet of Lot 15 Block 5 Original Townsite City of Chickasha, OK Section 28, Township 7 North, Range 7 West Grady County, Oklahoma

2. An undivided 0.605486 acres, more or less, in all of Lot 6; North 110 feet of Lots 7-10, Block 15, City of Chickasha, OK Section 28, Township 7 North, Range 7 West Grady County Oklahoma

3. An undivided 0.937787 acres, more or less, in Lots 1-6, Block 17, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma

4. An undivided 0.740358 acres, more or less, North 151.25 feet of Lots 221-26, Block 38, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma

5. An undivided 0.387397 acres, more or less, Lots 7 and 9, Block 40, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma

6. An undivided 0.282369 acres, more or less, South 50 feet of Lot 10, Block 96, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma

7. An undivided 0.290900 acres, more or less, Lot 5, Block 108, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma

8. An undivided 0.596900 acres, more or less, Lot 3, Block 1, Burtschi's 4th Addition, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma

9. An undivided 0.250800 acres, more or less, South 55 feet of Lots 15-17, Block 20, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma

10. An undivided 0.441919 acres, more or less, North 75 feet of Lots 15-18 and the North 60 feet of the South 90 feet of Lots 15-18, Block 24, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma

11. An undivided 0.691001 acres, more or less, Lots 1-4, Block 22, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma

12. An undivided 0.370179 acres, more or less, Lots 23-25, Block 21, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma
13. An undivided 0.24679 acres, more or less, in Lot 9, Block 156, Chickasha OT Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma
14. An undivided 0.24679 acres, more or less, in Lot 5, Block 186, Chickasha OT Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma
15. An undivided 0.24679 acres, more or less, in Lot 10, Block 189, Chickasha OT Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma
16. An undivided 0.5452 acres, more or less, in Lots 1 and 2, Block 223, Chickasha OT Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma
17. An undivided 0.24679 acres, more or less, in Lot 2, Block 224, Chickasha OT Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma;
18. An undivided 0.171879 acres, more or less, in Lot 7, Block 254, Chickasha OT Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma
19. An undivided 0.246786 acres, more or less, in Lot 3, Block 255, Chickasha OT Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma;
20. An undivided 0.17217 acres, more or less, in Lots 5 and 6, Block 2, Bookers First Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma
21. An undivided 0.16644 acres, more or less, in Lots 7 and 8, Block 3, Bookers First Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma
22. An undivided 2.08161 acres, more or less, in Lot A, Bookers Second Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma
23. An undivided 0.246786 acres, more or less, in Lot 4, Block 257, Chickasha OT Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma

24. An undivided 0.50232 acres, more or less, in Lots 1-3, Block 15, Chickasha OT Addition, Section 27, Township 7 North, Range 7 West, Grady County, Oklahoma

5. Executive Session.

- a. Discussion, consideration and possible action to enter into executive session pursuant to 25 O.S. Section 307(B)(3), to discuss the appraisal of real property, in order to advise the Council regarding acceptance of bid(s) following notice by publication of public sale and public auction pursuant to 64 O.S. Section 1081 and 1082 for oil and gas mining lease(s) for oil and gas development covering the following described real properties:

1. An undivided 0.370179 acres, more or less, South 65 feet of Lot 15 Block 5 Original Townsite City of Chickasha, OK Section 28, Township 7 North, Range 7 West Grady County Oklahoma

2. An undivided 0.605486 acres, more or less, in all of Lot 6; North 110 feet of Lots 7-10, Block 15, City of Chickasha, OK Section 28, Township 7 North, Range 7 West Grady County Oklahoma

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Burtschi's 4th Addition, City of Chickasha, OK Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma

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18. An undivided 0.171879 acres, more or less, in Lot 7, Block 254, Chickasha OT Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma

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20. An undivided 0.17217 acres, more or less, in Lots 5 and 6, Block 2, Bookers First Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma

21. An undivided 0.16644 acres, more or less, in Lots 7 and 8, Block 3, Bookers First Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma

22. An undivided 2.08161 acres, more or less, in Lot A, Bookers Second Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma

23. An undivided 0.246786 acres, more or less, in Lot 4, Block 257, Chickasha OT Addition, Section 34, Township 7 North, Range 7 West, Grady County, Oklahoma

24. An undivided 0.50232 acres, more or less, in Lots 1-3, Block 15, Chickasha OT Addition, Section 27, Township 7 North, Range 7 West, Grady County, Oklahoma

- b. Discussion, consideration and possible action to reconvene open session and take action on any matters discussed in Executive Session including possible acceptance or rejection of bids received for sale of oil and gas mining lease(s).

6. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMA Agenda 6-5-2023

Meeting Date: 6/5/2023

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the May15, 2023 regular meeting; the Minutes of the May 18, 2023 Special Meeting; and the Minutes of the May 30, 2023 Special Meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept of the Minutes of the May15, 2023 regular meeting; the Minutes of the May 18, 2023 Special Meeting; and the Minutes of the May 30, 2023 Special Meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
June 5, 2023

V. ATTACHMENTS:

1. CMA 5-15-2023
2. CMA 5-18-2023 Special
3. CMA 5-30-2023 Special

May 15, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 15th day of May 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:33 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Rick Croslin

ABSENT:

Kelly Boyd
Brian Gerdes

STAFF

PRESENT:

Keith Johnson, City Manager
Debbie Sterkel, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Interim Police Chief
Tony Samaniego, Fire Chief
Jim Crosby, Public Works Director
Elaine Jensen, Finance Director
Robert Brooks, Staff Accountant
Lille Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a thru ITEM 2f

ITEM 2a.

Acceptance of the Minutes of May 1, 2023, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

- ITEM 2c.** **Accept Financials for April 2023.**
ITEM 2d. **Accept and ratify a change in bank signatories to Chris Mosley, Mayor, Zachary Grayson, Vice-Mayor, Elaine Jensen, Finance Director, Susan McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:**

***First National Bank**
***Simmons Bank**
***Arvest Bank**
***Community Bank of Oklahoma**
***Bank of Oklahoma**
***Liberty National Bank**

- ITEM 2e.** **Accept and ratify action to approve renewal of vision insurance with Metlife.**
ITEM 2f. **Accept and ratify action to approve renewal of vision insurance with Metlife.**

*Motion by Trustee Nelson, second by Trustee Ashanti-Alexander to approve Item 2a thru Item 2f.

Roll call vote:

Ayes:” Nelson, Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, and Mosley.
“Nays:” None
“Abstain:” None
Motion carried. 7-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

- ITEM4a.** **Discussion, consideration, and possible action to authorize Staff to solicit RFQs for CMA-2303 – Chickasha Water Treatment Plant Improvements Project.**

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to authorize Staff to solicit RFQs for CMA-2303 – Chickasha Water Treatment Plant Improvements Project.

TIME 7:03 P.M.

Roll call vote:

“Ayes:” Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, Nelson, Ginn, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM4b. Discussion, consideration, and possible action to authorize the purchase of a 2015 Ford F-550 Sewer Jet/Flusher Truck in the amount not to exceed \$112,000.00.

*Motion by Council Member Hebblethwaite and second by Council Member Ginn to authorize the purchase of a 2015 Ford F-550 Sewer Jet/Flusher Truck in the amount not to exceed \$112,000.00.

Roll call vote:

“Ayes:” Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, Nelson, Ginn, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 5. Motion to Adjourn.

*Motion by Trustee Ashanti-Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:35 PM

Approved this 5th day of June 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

May 18, 2023

The **SPECIAL** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 18th day of May 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:15 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Oscar Nelson
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Rick Croslin
Brian Gerdes

ABSENT:

Kelly Boyd
Kea Ginn

STAFF

PRESENT:

Keith Johnson, City Manager
Debbie Sterkel, City Attorney
Susan M. McDaniel, City Clerk
Tony Samaniego, Fire Chief
Jim Crosby, Public Works Director
Robert Brooks, Staff Accountant
Lille Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Discussion and Consideration Items:

ITEM2a.

**CONSIDER AND TAKE ACTION WITH RESPECT TO
RESOLUTION NO. 2023-09R OF THE CHICKASHA
MUNICIPAL AUTHORITY (THE “BORROWER”)
AUTHORIZING A LOAN FROM THE OKLAHOMA
WATER RESOURCES BOARD IN THE TOTAL
AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED**

\$72,000,000.00; APPROVING THE ISSUANCE OF A PROMISSORY NOTE IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$72,000,000.00, SECURED BY A PLEDGE OF REVENUES AND AUTHORIZING ITS EXECUTION; DESIGNATING A LOCAL TRUSTEE; APPROVING AND AUTHORIZING THE EXECUTION OF A TRUST AGREEMENT; APPROVING AND AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT; APPROVING AND AUTHORIZING THE EXECUTION OF A SECURITY AGREEMENT; RATIFYING AND CONFIRMING LEASE(S) PERTAINING TO THE LEASING OF THE CITY’S UTILITY SYSTEMS OF THE CITY TO THE BORROWER AND/OR AUTHORIZING THE EXECUTION OF AN AMENDED LEASE(S) BETWEEN THE CITY AND THE BORROWER PERTAINING TO SAID UTILITY SYSTEMS; APPROVING AND AUTHORIZING A NOTE PURCHASE AGREEMENT; APPROVING VARIOUS COVENANTS; APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; APPROVING AND AUTHORIZING APPLICATION TO THE OKLAHOMA WATER RESOURCES BOARD; APPROVING AND AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

*Motion by Council Member Hebblethwaite and second by Council Member Gerdes to approve Resolution 2023-09R as presented.

Roll call vote:

“Ayes:” Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, Gerdes, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 5. Motion to Adjourn.

*Motion by Trustee Ashanti-Alexander, second by Trustee Gerdes to adjourn.

Meeting adjourned.

TIME: 7:17 PM

Approved this 5th day of June 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

May 30, 2023

The **SPECIAL** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 30th day of May 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:17 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Kelly Boyd
Kea Ginn
Oscar Nelson
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Rick Croslin
Brian Gerdes

ABSENT:

None.

STAFF

PRESENT:

Keith Johnson, City Manager
Debbie Sterkel, City Attorney
Susan M. McDaniel, City Clerk
Tony Samaniego, Fire Chief
Jim Crosby, Public Works Director
Robert Brooks, Staff Accountant
Elaine Jensen, Finance Director
Lille Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Discussion and Consideration Items:

ITEM2a.

Discussion, consideration, and possible action to approve timeline changes for RFQs for CMA-2303 – Chickasha Water Treatment Plant Improvements Project.

TIME 7:7 P.M.

*Motion by Council Member Nelson and second by Council Member Ashanti-Alexander to approve timeline changes for RFQs for CMA-2303 – Chickasha Water Treatment Improvements Project.

Roll call vote:

“Ayes:” Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, Gerdes,
Nelson, Boyd, Ginn, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

ITEM 5. Motion to Adjourn.

*Motion by Trustee Hebblethwaite, second by Trustee Boyd to adjourn.

Meeting adjourned.

TIME: 7:19 PM

Approved this 5th day of June 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk



City of
CHICKASHA

Meeting Type: CMA Agenda 6-5-2023

Meeting Date: 6/5/2023

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Purchase Order list.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

NAME, TITLE

Meeting Date:

June 5, 2023

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 6-5-2023

Meeting Date: 6/5/2023

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to conduct a public auction for the sale of oil and gas mining lease(s) pursuant to Title 64 O.S. Section 1082 covering the following described real property:

- 1. An undivided 0.370179 acres, more or less, South 65 feet of Lot 15 Block 5 Original Townsite City of Chickasha, OK Section 28, Township 7 North, Range 7 West Grady County, Oklahoma**
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I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Conduct Public Sale.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 5, 2023			

V. ATTACHMENTS: