

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JULY 3, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the June 20, 2023 regular meeting.
 - b. Acceptance of the Claims List.
 - c. Accept and ratify an engagement letter with HSPG & Associates, LLC to perform the CMA's audit services for FY21-22 and authorize the Mayor to execute the same.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Motion for Adjournment.**



City of
CHICKASHA

Meeting Type: CMA Agenda 7-3-2023

Meeting Date: 7/3/2023

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the June 20, 2023 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 3, 2023	(From)		

V. ATTACHMENTS:

1. CMA 6-20-2023

June 20, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 20th day of June 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:49 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
Rick Croslin
Brian Gerdes

ABSENT:

Zachary Grayson, Vice Chairman
Kelly Boyd
R. P. Ashanti-Alexander

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Interim Police Chief
Spencer Winzenried, Parks & Rec. Director
Jim Crosby, Public Works Director
Elaine Jensen, Finance Director
Robert Brooks, Staff Accountant
Lille Huckaby, Library Director
Darren Martin, Chief Building Inspector
Tony Samaniego, Fire Chief
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a thru ITEM 2c

ITEM 2a.

Acceptance of the Minutes of June 5 15, 2023, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c. Accept and ratify Resolution 2023-14R amending the FY 22-23-Budget.

*Motion by Trustee Hebblethwaite, second by Trustee Gerdes to approve Item 2a thru Item 2c.

Roll call vote:

Ayes:” Gerdes, Nelson, Ginn, Hebblethwaite, Croslin, and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 6-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on Item 3.

ITEM 4. Discussion and Consideration Items:

ITEM4a. Discussion, consideration, and possible action to accept and approve “Amendment #1 to Lease Agreement dated November 1, 2021” and authorize the Mayor to execute the same.

*Motion by Council Member Hebblethwaite and second by Council Member Nelson to accept and approve “Amendment #1 to Lease Agreement dated November 1, 2021” and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Hebblethwaite, Nelson, Croslin, Gerdes, Ginn, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 6-0

ITEM4b. Discussion, consideration, and possible action to accept and allow a “Visitor Center Lease Agreement” between Chickasha Community Foundation and Whitney Palesano, d/b/a Downtown Mercantile.

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to accept and allow a “Visitor Center Lease Agreement” between Chickasha Community Foundation and Whitney Palesano, d/b/a Downtown Mercantile.

Roll call vote:

“Ayes:” Hebblethwaite, Nelson, Croslin, Gerdes, Ginn, and Mosley.

“Nays:” None.

TIME 6:49 P.M.

“Abstain:” None.
Motion passed. 6-0

ITEM4c. Discussion, consideration, and possible action to award Bid CMA-2302 – Water Distribution Improvements (CDBG) to Marsau Enterprises of Enid, Oklahoma in the amount of \$568,304.00, subject to availability of funding.

*Motion by Council Member Hebblethwaite and second by Council Member Gerdes to award Bid CMA-2302 – Water Distribution Improvements (CDBG) to Marsau Enterprises of Enid, Oklahoma in the amount of \$568,304.00, subject to availability of funding.

Roll call vote:

“Ayes:” Hebblethwaite, Nelson, Croslin, Gerdes, Ginn, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 6-0

ITEM4d. Discussion, consideration, and possible action to authorize an additional \$25,000.00 funding for the CDBG Grant Water Distribution Improvement Project.

*Motion by Council Member Hebblethwaite and second by Council Member Croslin to authorize an additional \$25,000.00 funding for the CDBG Grant Water Distribution Improvement Project.

Roll call vote:

“Ayes:” Hebblethwaite, Nelson, Croslin, Gerdes, Ginn, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 6-0

ITEM 5. Motion to Adjourn.

*Motion by Trustee Gerdes, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 6:55 PM

Chickasha Municipal Authority Meeting 6-20-2023
TIME 6:49 P.M.

Approved this 3rd day of July 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk



City of
CHICKASHA

Meeting Type: CMA Agenda 7-3-2023

Meeting Date: 7/3/2023

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 3, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 7-3-2023

Meeting Date: 7/3/2023

Department: City Clerk

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify an engagement letter with HSPG & Associates, LLC to perform the CMA's audit services for FY21-22 and authorize the Mayor to execute the same.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify an engagement letter with HSPG & Associates, LLC to perform the CMA's audit services for FY21-22 and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
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Meeting Date:
July 3, 2023

V. ATTACHMENTS: