CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING	DATE OF MEETING
6:30 PM	JULY 3, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**

2. **Consent Docket:**

    a. Acceptance of the Minutes of the June 20, 2023 regular meeting.
    b. Acceptance of the Claims List.
    c. Accept and ratify an engagement letter with HSPG & Associates, LLC to perform the CMAA's audit services for FY 21-22 and authorize the Mayor to execute the same.

3. **Discussion/Approval of Items Removed from Consent Docket:**

4. **Motion for Adjournment.**

City of
CHICKASHA

Meeting Type: CMAA Agenda 7-3-2023

Meeting Date: 7/3/2023

Department: City Clerk **Agenda Item No. 2.a.**

AGENDA ITEM: Acceptance of the Minutes of the June 20, 2023 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: **Susan McDaniel, City Clerk**	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 3, 2023	(From)		

V. ATTACHMENTS:

1. CMAA 6-20-2023

June 20, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 20th day of June 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:55 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT:
Chris Mosley, Chairman
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
Rick Croslin
Brian Gerdes

ABSENT:
Zachary Grayson, Vice Chairman
Kelly Boyd
R. P. Ashanti-Alexander

STAFF

PRESENT:
Keith Johnson, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Jim Crosby, Public Works Director
Tony Samaniego, Fire Chief
Elaine Jensen, Finance Director
Robert Brooks, Staff Accountant+
Lillie Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Darren Martin, Chief Building Inspector
Rachel Bernish, Community Development Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2c.**

ITEM 2a. **Acceptance of the Minutes of June 5, 2023, regular meeting.**
ITEM 2b. **Acceptance of the Claims List.**

ITEM 2c. **Accept and ratify Resolution 2023-14R amending the FY 22-23 Budget.**

*Motion by Trustee Nelson, second by Trustee Hebblethwaite to approve Items 2a – 2c.

Roll call vote:

Ayes:”	Gerdes, Ginn, Hebblethwaite, Nelson, Croslin, and Mosley.
“Nays:”	None
“Abstain:”	None
Motion carried.	6-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration:**

ITEM4a. **Discussion, consideration, and possible action to award Bid CAA-2301 – Rehabilitation Runway 18/36 and Taxiways to Tri0City Seal Co. Inc. in the amount of $465,899.29.**

*Motion by Council Member Hebblethwaite and second by Council Member Nelson to award Bid CAA-2301 – Rehabilitation Runway 18/36 and Taxiways to Tri0City Seal Co. Inc. in the amount of $465,899.29

Roll call vote:

“Ayes:”	Hebblethwaite, Nelson, Croslin, Gerdes, Ginn, and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	6-0

ITEM4b. **Discussion, consideration, and possible action to authorize the Mayor to enter into and to execute the Oklahoma Aeronautics Commission State Grant Application for the State Project #CHK-23-S – Rehabilitation of Runway 18/36 and Taxiways for an amount not to exceed $589,475.00.**

*Motion by Council Member Hebblethwaite and second by Council Member Ginn to authorize the Mayor to enter into and to execute the Oklahoma Aeronautics Commission State Grant Application for the State Project #CHK-23-S – Rehabilitation of Runway 18/36 and Taxiways for an amount not to exceed $589,475.00.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Croslin, Gerdes, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	6-0

ITEM4c. **Discussion, consideration, and possible action to authorize the Mayor to execute Task Order No. 3 with Parkhill for Professional Services OAC CHK-23-S Rehabilitate Runway 18/36 and Taxiway for Chickasha Municipal Airport.**

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to authorize the Mayor to execute Task Order No. 3 with Parkhill for Professional Services OAC CHK-23-S Rehabilitate Runway 18/36 and Taxiway for Chickasha Municipal Airport.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Croslin, Gerdes, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	6-0

Motion to Adjourn.

*Motion by Trustee Hebblethwaite, second by Trustee Gerdes to adjourn.

Meeting adjourned.

TIME: 6:59 PM

Approved this 3rd day of July 2023.

____
Chris Mosley, Chairman

(ATTEST)

____
Susan M. McDaniel, CMC
City Clerk

City of
CHICKASHA

Meeting Type: CMAA Agenda 7-3-2023

Meeting Date: 7/3/2023

Department: Finance **Agenda Item No. 2.b.**

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 3, 2023	(From)		

V. ATTACHMENTS:

117 N. 4th Street Chickasha, Ok. 73018 *Phone 405.222.6045* *Fax 405.222.6004*

City of
CHICKASHA

Meeting Type: CMAA Agenda 7-3-2023

Meeting Date: 7/3/2023

Department: Finance **Agenda Item No. 2.c.**

AGENDA ITEM: Accept and ratify an engagement letter with HSPG & Associates, LLC to perform the CMAA's audit services for FY 21-22 and authorize the Mayor to execute the same.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify an engagement letter with HSPG & Associates, LLC to perform the CMAA's audit services for FY 21-22 and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 3, 2023	(From)		

V. ATTACHMENTS: