

**NOTICE OF REGULAR MEETING**  
**OF THE**  
**CHICKASHA CITY COUNCIL**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **REGULAR MEETING ON MONDAY, JULY 17, 2023, AT 6:30 PM.** Said meeting will be held in the Council Chambers, City Hall, 117 North 4<sup>th</sup> Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 4:30 p.m. on Friday, July 14, 2023.



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Susan M. McDaniel, CMC

Sworn to and subscribed before me on this 14th day of July 2023.

My Commission Expires: \_\_\_\_10-1-  
2026\_\_\_\_





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Notary Public, State of Oklahoma

**CHICKASHA CITY COUNCIL**

**AGENDA**

**LOCATION OF MEETING**

**CITY HALL COUNCIL CHAMBERS**

**117 NORTH FOURTH STREET**

**CHICKASHA, OKLAHOMA 73018**

**TIME OF MEETING**

**6:30 PM**

**DATE OF MEETING**

**JULY 17, 2023**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

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1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.**
2. **Citizen Comments.**
3. **Council Communications.**
4. **Consent Docket:**
  - a. Acceptance of the Minutes of the July 3, 2023 regular meeting.
  - b. Acceptance of the Claims List.

**5. Discussion/Approval of Items Removed from Consent Docket:**

**6. Discussion and Consideration**

- a. Discussion, consideration and possible action to approve change order 1 for COC-2304, Emergency Storm Sewer and Pavement Repairs at the interest of 14th and Missouri and authorize the Mayor to execute the same.
- b. Discussion consideration and possible action to authorize the purchase a Super Z FX1000 mower for \$12,832.67 on state contract.
- c. Discussion, consideration and possible action to approve the film permit for Dirt Road Films LLC From July 17th 2023 to August 14, 2023.
- d. Discussion, consideration and possible action to authorize the purchase of a John Deere TX Gator for \$8,693.16 on state contract.
- e. Discussion, consideration and possible action to renew the MOU between the Police Department and the Intervention & Crisis Advocacy Network (ICAN).
- f. Discussion, consideration and possible action to authorize the surplus miscellaneous Police Department uniforms and duty gear and dispose of as deemed appropriate in accordance with City Codes, .
- g. Public Hearing - to discuss and consider the request for a Use on Review Permit to allow an in home daycare to be located at 917 s 13th Street for Applicant Kelsea Dobbins.
- h. Discussion, consideration and possible action to approve Ordinance 2023 -24 - Use on review to allow an In Home Day care to be located at 917 S. 13th Street for applicant Kelsea Dobbins
- i. Discussion, consideration, and possible action on a recommendation from the Chickasha Economic Development Council awarding a Central Business District Building Grant funding to CCP, LLC in an amount not to exceed \$12,500 under terms and conditions adopted by the Economic Development Council.
- j. Discussion, consideration, and possible action to approve a temporary street closure for a street festival sponsored by USAO to be held in the 200 block of Chickasha Ave. on August 31st, 2023.
- k. Discussion, consideration, and possible action to approve a request from USAO for a temporary street closing of 17th Street from Grand Avenue to Alabama Avenue on Friday, August 25, 2023 from 7:00 a.m. to 2:00 p.m. August 25th is USAO's Annual Move-In Day Event.



**7. Executive Session:**

- a. Discussion, consideration, and possible action to enter into Executive Session to discuss the purchase or appraisal of real property under the provisions of 25 O.S. Section 307B(3).
- b. Consideration to reconvene open session and take potential action on any item discussed in the Executive Session.

**8. Motion to Adjourn.**



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: City Clerk**

**Agenda Item No. 4.a.**

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**AGENDA ITEM: Acceptance of the Minutes of the July 3, 2023 regular meeting.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                       |        |         |        |
|---------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b>                | Fund   | Account | Amount |
|                                       | (To)   |         |        |
|                                       | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023 | (From) |         |        |

**V. ATTACHMENTS:**

1. City 7-3-2023

**July 3, 2023**

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 3rd day of July 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Vice Mayor Grayson called the meeting to order at 6:30 p.m.

**ITEM 1.**      **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

**MAYOR AND COUNCIL**

**PRESENT:**            Zachary Grayson, Vice-Mayor  
                         Kea Ginn  
                         Georgianne Hebblethwaite  
                         R. P. Ashanti-Alexander  
                         Brian Gerdes

**ABSENT:**            Chris Mosley, Mayor  
                         Kelly Boyd  
                         Oscar Nelson  
                         Rick Croslin

**STAFF**

**PRESENT:**            Keith Johnson, City Manager  
                         Amanda Mullins, City Attorney  
                         Susan McDaniel, City Clerk  
                         G. G. Music, Police Chief  
                         Spencer Winzenried, Parks & Rec Director  
                         Robert Brooks, Staff Accountant  
                         Elaine Jensen, Finance Director  
                         Lillie Huckaby, Library Director  
                         Tony Samaniego, Fire Chief  
                         Shae Mortimer, Marketing & Civic Engagement Manager

**ITEM 1.**            **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Council Member Ashanti-Alexander gave the invocation and Council Member Gerdes lead the Pledge of Allegiance.

**ITEM 2.**                      **Citizen Comments:**

*(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)*

- a. Officer Presentation by Chief Music
- b. Retirement Watch Presentation – Bryan Karns, Chickasha Fire & EMS

Julia Miller spoke regarding a request to build a carport on her lease at Chickasha Lake.

**ITEM 3.**                      **Council Communications.**

**Council Member Ginn commented on the current status of Code Enforcement looking into tall grass issues across the City.**

**Council Member Ashanti-Alexander commented regarding concerns of tall grass in the 700 block of Shepard and the 800-900 block of Henderson, issues with Congo Creek and issues with trains blocking crossings for hours at a time.**

**ITEM 4.**                      **Consent Docket: ITEM 4a through ITEM 4b.**

**ITEM 4a.      Acceptance of the Minutes of the June 20, 2023, regular meeting.**

**ITEM 4b.      Acceptance of the Claims List.**

\*Motion by Council Member Hebblethwaite, second by Council Member Ashanti-Alexander to approve the Consent Docket: ITEM 4a thru ITEM 4b.

Roll call vote:

Ayes:”                      Ginn, Hebblethwaite, Ashanti-Alexander, Gerdes, and Grayson.

“Nays:”                      None

“Abstain:”                      None.

Motion carried.                      5-0

**ITEM 5.**                      **Discussion/Approval of Items Removed from Consent Docket:**

No Action Taken.

**ITEM 6.**                      **Discussion and Consideration Items:**

**ITEM6a.      Discussion, consideration, and possible action to authorize Paddock Enterprises to do an evaluation on our municipal pool in Shannon Springs Park in an amount not to exceed \$9,500.00.**

City Council Meeting 7-3-2023  
6:30 p.m.

\*Motion by Council Member Hebblethwaite and second by Council Member Ashanti-Alexander to authorize Paddock Enterprises to do an evaluation on our municipal pool in Shannon Springs Park in an amount not to exceed \$9,500.00.

Roll call vote:

|                |                                                              |
|----------------|--------------------------------------------------------------|
| “Ayes:”        | Hebblethwaite, Ashanti-Alexander, Gerdes, Ginn, and Grayson. |
| “Nays:”        | None.                                                        |
| “Abstain:”     | None.                                                        |
| Motion passed. | 5-0                                                          |

**ITEM 6b. Discussion, consideration, and possible action to enter into an updated Memorandum of Agreement with the Regional Organized Crime Information Center (ROCIC) and authorize the Chief of Police to execute the same.**

\*Motion by Council Member Ashanti-Alexander and second by Council Member Gerdes to enter into an updated Memorandum of Agreement with the Regional Organized Crime Information Center (ROCIC) and authorize the Chief of Police to execute the same.

Roll call vote:

|                |                                                              |
|----------------|--------------------------------------------------------------|
| “Ayes:”        | Gerdes, Ashanti-Alexander, Hebblethwaite, Ginn, and Grayson. |
| “Nays:”        | None.                                                        |
| “Abstain:”     | None.                                                        |
| Motion passed. | 5-0                                                          |

**ITEM 6c. Discussion, consideration, and possible approval of the annual contract with the Grady County 522 EMS District and authorize the Mayor to execute the same.**

\*Motion by Council Member Hebblethwaite and second by Council Member Gerdes to approve the annual contract with the Grady County 522 EMS District and authorize the Mayor to execute the same.

Roll call vote:

|                |                                                              |
|----------------|--------------------------------------------------------------|
| “Ayes:”        | Gerdes, Ashanti-Alexander, Hebblethwaite, Ginn, and Grayson. |
| “Nays:”        | None.                                                        |
| “Abstain:”     | None.                                                        |
| Motion passed. | 5-0                                                          |

**ITEM 6d. Discussion, consideration, and possible approval of the annual Capitol Improvement Agreement with the Grady County 522 EMS District and authorize the Mayor to execute the same.**

\*Motion by Council Member Ashanti-Alexander and second by Council Member Hebblethwaite to approve the annual Capitol Improvement Agreement with the Grady County 522 EMS District and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Gerdes, Ashanti-Alexander, Hebblethwaite, Ginn, and Grayson.  
“Nays:” None.  
“Abstain:” None.  
Motion passed. 5-0

**ITEM 6e. Discussion, consideration, and possible action to renew the Zoll portable ventilator loan agreement with the Grady County 522 EMS District and authorize the Mayor to execute the same.**

\*Motion by Council Member Ginn and second by Council Member Hebblethwaite to renew the Zoll portable ventilator loan agreement with the Grady County 522 EMS District and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Gerdes, Ashanti-Alexander, Hebblethwaite, Ginn, and Grayson.  
“Nays:” None.  
“Abstain:” None.  
Motion passed. 5-0

**ITEM 6f. Discussion, consideration, and possible action to approve the purchase of Amkus battery operated extrication tools under state contract (46191600) for a price not to exceed \$39,026.00 that will be reimbursed by the Grady County 522 EMS District.**

\*Motion by Council Member Hebblethwaite and second by Council Member Ginn to approve the purchase of Amkus battery operated extrication tools under state contract (46191600) for a price not to exceed \$39,026.00 that will be reimbursed by the Grady County 522 EMS District.

Roll call vote:

“Ayes:” Gerdes, Ashanti-Alexander, Hebblethwaite, Ginn, and Grayson.  
“Nays:” None.  
“Abstain:” None.  
Motion passed. 5-0

**ITEM 6g. Discussion, consideration, and possible action to approve an oil and gas lease with Todco Properties, Inc. for 300 acres, more or less, in**

City Council Meeting 7-3-2023  
6:30 p.m.

**Section 28, Township 8 North, Range 9 West, Caddo County, Oklahoma.**

\*Motion by Council Member Ashanti-Alexander and second by Council Member Gerdes to oil and gas lease with Todco Properties, Inc. for 300 acres, more or less, in Section 28, Township 8 North, Range 9 West, Caddo County, Oklahoma

Roll call vote:

|                |                                                              |
|----------------|--------------------------------------------------------------|
| "Ayes:"        | Gerdes, Ashanti-Alexander, Hebblethwaite, Ginn, and Grayson. |
| "Nays:"        | None.                                                        |
| "Abstain:"     | None.                                                        |
| Motion passed. | 5-0                                                          |

**ITEM 6h. Discussion, consideration, and possible action to engage HSPG & Associates, LLC to perform the City of Chickasha's audit services for FY21-22 and authorize Mayor to execute the same.**

\*Motion by Council Member Gerdes and second by Council Member Ashanti-Alexander to engage HSPG & Associates, LLC to perform the City of Chickasha's audit services for FY21-22 and authorize Mayor to execute the same.

Roll call vote:

|                |                                                              |
|----------------|--------------------------------------------------------------|
| "Ayes:"        |                                                              |
| "Ayes:"        | Gerdes, Ashanti-Alexander, Hebblethwaite, Ginn, and Grayson. |
| "Nays:"        | None.                                                        |
| "Abstain:"     | None.                                                        |
| Motion passed. | 5-0                                                          |

**ITEM 6i. Discussion, consideration, and action to approve an oil and gas lease with Camino Natural Resources for 39.1 acres, more or less, in Section 4, Township 6 North, Range 7 West, Grady County, Oklahoma.**

\*Motion by Council Member Hebblethwaite and second by Council Member Ashanti-Alexander to approve an oil and gas lease with Camino Natural Resources for 39.1 acres, more or less, in Section 4, Township 6 North, Range 7 West, Grady County, Oklahoma.

Roll call vote:

|                |                                                              |
|----------------|--------------------------------------------------------------|
| "Ayes:"        | Gerdes, Ashanti-Alexander, Hebblethwaite, Ginn, and Grayson. |
| "Nays:"        | None.                                                        |
| "Abstain:"     | None.                                                        |
| Motion passed. | 5-0                                                          |

City Council Meeting 7-3-2023  
6:30 p.m.

**ITEM 6j. Discussion, consideration, and possible action to authorize Staff to solicit bids for the operation of the sport's complex concession stand.**

\*Motion by Council Member Hebblethwaite and second by Council Member Ginn to authorize Staff to solicit bids for the operation of the sport's complex concession stand.

Roll call vote:

"Ayes:" Gerdes, Ashanti-Alexander, Hebblethwaite, Ginn, and Grayson.

"Nays:" None.

"Abstain:" None.

Motion passed. 5-0

**ITEM 7. Adjournment:**

**Motion by Council Member Ashanti-Alexander and second by Council Member Gerdes to adjourn the meeting.**

**Meeting adjourned.**

**TIME: 6:57 P.M.**

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Chris Mosley, Mayor

ATTEST:

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Susan M. McDaniel, CMC - City Clerk

Approved this 17th day of July 2023.





City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: Finance**

**Agenda Item No. 4.b.**

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**AGENDA ITEM: Acceptance of the Claims List.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                       |        |         |        |
|---------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b>                | Fund   | Account | Amount |
|                                       | (To)   |         |        |
|                                       | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023 | (From) |         |        |

**V. ATTACHMENTS:**

1. Council Report 7.17.23\_Redacted

| DEPARTMENT             | FUND         | VENDOR NAME                                                                                                                                                                                            | DESCRIPTION                | AMOUNT        |
|------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---------------|
| NON-DEPARTMENTAL       | GENERAL FUND | MISC ONE-TIME V TAYLIN BLAKES<br>TAYLIN BLAKES<br>ANNE SCHILLING                                                                                                                                       | DEPOSIT REFUND             | 150.00        |
|                        |              |                                                                                                                                                                                                        | REFUND OF RENTAL           | 37.50         |
|                        |              |                                                                                                                                                                                                        | DEPOSIT REFUND             | <u>125.00</u> |
|                        |              |                                                                                                                                                                                                        | TOTAL:                     | 312.50        |
|                        |              |                                                                                                                                                                                                        |                            |               |
| ADMINISTRATION         | GENERAL FUND | STANDLEY SYSTEMS<br>AT&T MOBILITY<br>OKLAHOMA MUNICIPAL RETIRE<br>TRANSFER ACCOUNT                                                                                                                     | BULK PRINTER CONTRACT 6/1- | 1,032.86      |
|                        |              |                                                                                                                                                                                                        | ACCT:287309221664 MAY26-JU | 380.75        |
|                        |              |                                                                                                                                                                                                        | OMRF3                      | 446.15        |
|                        |              |                                                                                                                                                                                                        | FICA                       | 524.92        |
|                        |              |                                                                                                                                                                                                        | MEDICARE                   | <u>122.76</u> |
|                        |              |                                                                                                                                                                                                        | TOTAL:                     | 2,507.44      |
| FIRE ADMINISTRATION    | GENERAL FUND | FUELMAN<br>STANDLEY SYSTEMS<br>AT&T MOBILITY<br><br>PUBLIC SERVICE COMPANY OF OKLAHOMA<br>OTA PIKEPASS<br>OKLAHOMA FIREFIGHTERS<br>AT&T<br>TRANSFER ACCOUNT                                            | JUN FUEL NP64678527        | 409.77        |
|                        |              |                                                                                                                                                                                                        | BULK PRINTER CONTRACT 6/1- | 476.41        |
|                        |              |                                                                                                                                                                                                        | ACCT:287309221664 MAY26-JU | 91.98         |
|                        |              |                                                                                                                                                                                                        | ACCT:287290294564 MAY26-JU | 771.47        |
|                        |              |                                                                                                                                                                                                        | MISC ELECTRIC SEE WORKSHEE | 2,543.75      |
|                        |              |                                                                                                                                                                                                        | OTA PIKEPASS               | 50.60         |
|                        |              |                                                                                                                                                                                                        | FIRE PENSION               | 981.23        |
|                        |              |                                                                                                                                                                                                        | ACT:4052222896859 JUN23-J  | 371.37        |
|                        |              |                                                                                                                                                                                                        | FICA                       | 66.27         |
|                        |              |                                                                                                                                                                                                        | MEDICARE                   | <u>109.79</u> |
|                        |              |                                                                                                                                                                                                        | TOTAL:                     | 5,872.64      |
|                        |              |                                                                                                                                                                                                        |                            |               |
|                        |              |                                                                                                                                                                                                        |                            |               |
| POLICE ADMINISTRATION  | GENERAL FUND | FUELMAN<br>STANDLEY SYSTEMS<br>PUBLIC SERVICE COMPANY OF OKLAHOMA<br>OTA PIKEPASS<br>CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC<br>SUMMIT UTILITIES<br><br>TRANSFER ACCOUNT<br><br>UNIFIRST HOLDINGS, L.P. | JUN FUEL NP64678527        | 814.59        |
|                        |              |                                                                                                                                                                                                        | BULK PRINTER CONTRACT 6/1- | 1,010.08      |
|                        |              |                                                                                                                                                                                                        | MISC ELECTRIC SEE WORKSHEE | 2,425.98      |
|                        |              |                                                                                                                                                                                                        | OTA PIKEPASS               | 3.10          |
|                        |              |                                                                                                                                                                                                        | POLICE PENSION             | 507.18        |
|                        |              |                                                                                                                                                                                                        | ACT:210100051061 6/2--7/5  | 40.41         |
|                        |              |                                                                                                                                                                                                        | ACCT:210100129844 6/2-7/5  | 43.09         |
|                        |              |                                                                                                                                                                                                        | FICA                       | 397.91        |
|                        |              |                                                                                                                                                                                                        | MEDICARE                   | 93.06         |
|                        |              |                                                                                                                                                                                                        | MISC ACCTS - SEE DETAIL SH | <u>29.92</u>  |
|                        |              |                                                                                                                                                                                                        | TOTAL:                     | 5,365.32      |
|                        |              |                                                                                                                                                                                                        |                            |               |
|                        |              |                                                                                                                                                                                                        |                            |               |
| CEMETERY SERVICES      | GENERAL FUND | AT&T MOBILITY<br>TRANSFER ACCOUNT                                                                                                                                                                      | ACCT:287309221664 MAY26-JU | 46.53         |
|                        |              |                                                                                                                                                                                                        | FICA                       | 109.32        |
|                        |              |                                                                                                                                                                                                        | MEDICARE                   | <u>25.57</u>  |
|                        |              |                                                                                                                                                                                                        | TOTAL:                     | 181.42        |
| HUMAN RESOURCES        | GENERAL FUND | STANDLEY SYSTEMS<br>TRANSFER ACCOUNT                                                                                                                                                                   | BULK PRINTER CONTRACT 6/1- | 9.40          |
|                        |              |                                                                                                                                                                                                        | FICA                       | 123.58        |
|                        |              |                                                                                                                                                                                                        | MEDICARE                   | <u>28.90</u>  |
|                        |              |                                                                                                                                                                                                        | TOTAL:                     | 161.88        |
| LIBRARY                | GENERAL FUND | STANDLEY SYSTEMS<br>AT&T MOBILITY<br>PUBLIC SERVICE COMPANY OF OKLAHOMA<br>A ALERT ALARM CO<br>TRANSFER ACCOUNT                                                                                        | BULK PRINTER CONTRACT 6/1- | 348.59        |
|                        |              |                                                                                                                                                                                                        | ACCT:287309221664 MAY26-JU | 93.06         |
|                        |              |                                                                                                                                                                                                        | MISC ELECTRIC SEE WORKSHEE | 1,779.61      |
|                        |              |                                                                                                                                                                                                        | LIBRARY-LEASE, SERVICE, MO | 38.00         |
|                        |              |                                                                                                                                                                                                        | FICA                       | 579.64        |
|                        |              |                                                                                                                                                                                                        | MEDICARE                   | <u>135.57</u> |
|                        |              |                                                                                                                                                                                                        | TOTAL:                     | 2,974.47      |
| STREET & STORM DRAINAG | GENERAL FUND | HERC RENTALS                                                                                                                                                                                           | MINI EXCAVATOR             | 323.00        |
|                        |              |                                                                                                                                                                                                        | CORE DRILL                 | 119.00        |

| DEPARTMENT             | FUND         | VENDOR NAME                        | DESCRIPTION                | AMOUNT    |
|------------------------|--------------|------------------------------------|----------------------------|-----------|
|                        |              | FUELMAN                            | JUN FUEL NP64678527        | 5,579.31  |
|                        |              | TAYLOR AND SON PIPE & STE          | 4" X 1- 3/ " CHANNEL IRON  | 435.00    |
|                        |              |                                    | 1"X1'X14 SQUARE TUBI       | 123.60    |
|                        |              |                                    | 2"X14" FLAT BAR            | 83.40     |
|                        |              |                                    | 4"X1/8" GAR                | 234.00    |
|                        |              |                                    | 3"X3"1/4                   | 399.00    |
|                        |              | EXPRESS SERVICES INC               | COWNOVER                   | 1,044.21  |
|                        |              |                                    | DOCKERY                    | 1,057.38  |
|                        |              |                                    | HENSON                     | 792.01    |
|                        |              |                                    | NIXON                      | 990.61    |
|                        |              |                                    | ONCO                       | 1,016.96  |
|                        |              |                                    | PENA                       | 626.34    |
|                        |              |                                    | TAYLOR                     | 808.28    |
|                        |              |                                    | CROWNOWER JASON            | 964.87    |
|                        |              |                                    | DOCKERY ANDREW             | 932.53    |
|                        |              |                                    | HENSON, RONNIE             | 922.95    |
|                        |              |                                    | NIXON, RONNIE              | 722.35    |
|                        |              |                                    | ONHCO PAU-TALI             | 924.55    |
|                        |              |                                    | PENA ANTHONY               | 790.02    |
|                        |              |                                    | TAYLOR, CRAIG              | 824.45    |
|                        |              |                                    | JOHN NAPOLEON              | 158.28    |
|                        |              | MARSHALL AUTO PARTS                |                            | 328.60    |
|                        |              |                                    |                            | 56.34     |
|                        |              |                                    |                            | 35.92     |
|                        |              | PUBLIC SERVICE COMPANY OF OKLAHOMA | MISC ELECTRIC SEE WORKSHEE | 12,417.52 |
|                        |              | ONIN HOLDINGS INC                  | HARRIS                     | 920.96    |
|                        |              |                                    | HORN                       | 871.50    |
|                        |              |                                    | TURNPIN                    | 848.51    |
|                        |              |                                    | WILSON                     | 682.50    |
|                        |              |                                    | ACA FEE                    | 49.86     |
|                        |              |                                    | TURPIN, JORDAN             | 823.20    |
|                        |              |                                    | WILSON,DEREK               | 756.21    |
|                        |              |                                    | ACA FEE                    | 52.01     |
|                        |              |                                    | HARRIS, JUSTICE            | 1,007.90  |
|                        |              |                                    | HORN, KENNETH              | 879.69    |
|                        |              | OTA PIKEPASS                       | OTA PIKEPASS               | 14.60     |
|                        |              | TRANSFER ACCOUNT                   | FICA                       | 669.09    |
|                        |              |                                    | MEDICARE                   | 156.47    |
|                        |              | BARCO MUNICIPAL PRODUCTS           | SIGNS                      | 620.70    |
|                        |              | UNIFIRST HOLDINGS, L.P.            | MISC ACCTS - SEE DETAIL SH | 268.42    |
|                        |              | BARRINGTON ELECTRIC                | REPLACE PHOTO CELL         | 155.00    |
|                        |              |                                    | TOTAL:                     | 41,487.10 |
| ACCOUNTING SERVICES    | GENERAL FUND | FUELMAN                            | JUN FUEL NP64678527        | 71.17     |
|                        |              | STANDLEY SYSTEMS                   | BULK PRINTER CONTRACT 6/1- | 489.96    |
|                        |              | AT&T MOBILITY                      | ACCT:287309221664 MAY26-JU | 93.06     |
|                        |              | LAWLER, BONNIE                     | MILEAGE REIMBURSEMENT      | 13.36     |
|                        |              | OKLAHOMA MUNICIPAL LEAGUE          | CERTIFIED OFFICIAL PROGRA  | 50.00     |
|                        |              |                                    | NEW OFFICIALS INSTITUTE    | 95.00     |
|                        |              |                                    | ETHICS AND AUDITS 2023     | 150.00    |
|                        |              | TRANSFER ACCOUNT                   | FICA                       | 512.96    |
|                        |              |                                    | MEDICARE                   | 119.96    |
|                        |              | CRAWFORD AND ASSOCIATES PC         | PROFESSIONAL SERVICES      | 9,413.23  |
|                        |              |                                    | TOTAL:                     | 11,008.70 |
| COMM DEVEL/PLANNING SE | GENERAL FUND | CHICKASHA CHAMBER OF COMMERCE      | LEADERSHIP CHICKASHA APP   | 350.00    |

| DEPARTMENT         | FUND         | VENDOR NAME                            | DESCRIPTION                | AMOUNT          |
|--------------------|--------------|----------------------------------------|----------------------------|-----------------|
|                    |              | EXPRESS STAR                           | PUBLIC NOTICE OF FEES      | 27.85           |
|                    |              |                                        | PUBLIC NOTICE OF FEES      | 22.30           |
|                    |              | STANDLEY SYSTEMS                       | BULK PRINTER CONTRACT 6/1- | 334.99          |
|                    |              | AT&T MOBILITY                          | ACCT:287309221664 MAY26-JU | 219.67          |
|                    |              | OTA PIKEPASS                           | OTA PIKEPASS               | 3.65            |
|                    |              | TRANSFER ACCOUNT                       | FICA                       | 323.72          |
|                    |              |                                        | MEDICARE                   | <u>75.71</u>    |
|                    |              |                                        | TOTAL:                     | 1,357.89        |
| GENERAL GOVERNMENT | GENERAL FUND | IRON MOUNTAIN INC.                     | 25V4J 05/24-06/27 2023     | 216.58          |
|                    |              | CHAFFIN, MICHAEL R.                    | JULY 2023 JUDGE PAYMENT    | 1,800.00        |
|                    |              | FUELMAN                                | JUN FUEL NP64678527        | 1,077.44        |
|                    |              | STANDLEY SYSTEMS                       | SOFTWARE CONTR. 5/1-5/31 2 | 9,226.71        |
|                    |              | QUADIENT LEASING USA, INC              | LEASE COVERGE 06/22-07-21  | 300.06          |
|                    |              | AMANDA MULLINS, PLLC                   | LEGAL MATTERS-JUNE 2023    | 9,758.00        |
|                    |              | ASCENTIS CORPORATION                   | TIME CLOCK SERVICES        | <u>1,464.55</u> |
|                    |              |                                        | TOTAL:                     | 23,843.34       |
| BUILDING SERVICES  | GENERAL FUND | FUELMAN                                | JUN FUEL NP64678527        | 377.80          |
|                    |              | SMITH ROBERTS BALDISCHWIL              | HAVEN POINT REVIEW         | 540.00          |
|                    |              | TRANSFER ACCOUNT                       | FICA                       | 296.83          |
|                    |              |                                        | MEDICARE                   | 69.42           |
|                    |              | OKLAHOMA UNIFORM BUILDING CODE COMMISS | FEB 2023                   | 236.00          |
|                    |              |                                        | JAN 2023                   | 304.00          |
|                    |              |                                        | JULY 2022                  | 868.00          |
|                    |              |                                        | MAY 2023                   | <u>340.00</u>   |
|                    |              |                                        | TOTAL:                     | 3,032.05        |
| FIRE OPERATIONS    | GENERAL FUND | FUELMAN                                | JUN FUEL NP64678527        | 2,215.81        |
|                    |              | OKLAHOMA FIREFIGHTERS                  | FIRE PENSION               | 10,441.53       |
|                    |              | TRANSFER ACCOUNT                       | MEDICARE                   | <u>1,032.67</u> |
|                    |              |                                        | TOTAL:                     | 13,690.01       |
| PATROL SERVICES    | GENERAL FUND | AT&T                                   | ACCT:125548331 JUN26-JUL25 | 104.33          |
|                    |              | AT&T                                   | ACCT:8310005595084 JUN29-J | 374.85          |
|                    |              | FUELMAN                                | JUN FUEL NP64678527        | 4,224.82        |
|                    |              | AT&T MOBILITY                          | ACCT:287299321017 MAY26-JU | 1,182.69        |
|                    |              |                                        | ACCT:287309221664 MAY26-JU | 136.10          |
|                    |              |                                        | ACCT:287309221664 MAY26-JU | 139.59          |
|                    |              | OTA PIKEPASS                           | OTA PIKEPASS               | 26.20           |
|                    |              | CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC | POLICE PENSION             | 5,357.90        |
|                    |              | TRANSFER ACCOUNT                       | FICA                       | 682.00          |
|                    |              |                                        | FICA                       | 2,702.06        |
|                    |              |                                        | MEDICARE                   | 159.50          |
|                    |              |                                        | MEDICARE                   | <u>631.94</u>   |
|                    |              |                                        | TOTAL:                     | 15,721.98       |
| INVESTIGATIONS     | GENERAL FUND | CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC | POLICE PENSION             | 796.10          |
|                    |              | TRANSFER ACCOUNT                       | FICA                       | 186.00          |
|                    |              |                                        | FICA                       | 401.79          |
|                    |              |                                        | MEDICARE                   | 43.50           |
|                    |              |                                        | MEDICARE                   | <u>93.97</u>    |
|                    |              |                                        | TOTAL:                     | 1,521.36        |
| ANIMAL CONTROL     | GENERAL FUND | FUELMAN                                | JUN FUEL NP64678527        | 100.73          |
|                    |              | VERDEN VET                             | CONTRACT VET SERVICES      | 1,100.00        |

| DEPARTMENT             | FUND               | VENDOR NAME                        | DESCRIPTION                | AMOUNT          |
|------------------------|--------------------|------------------------------------|----------------------------|-----------------|
|                        |                    | STANDLEY SYSTEMS                   | BULK PRINTER CONTRACT 6/1- | 187.91          |
|                        |                    | AT&T MOBILITY                      | ACCT:287309221664 MAY26-JU | 46.53           |
|                        |                    | TRANSFER ACCOUNT                   | FICA                       | 267.79          |
|                        |                    |                                    | MEDICARE                   | 62.63           |
|                        |                    | GONZALEZ PEST CONTROL              | PD MONTHLY SERVICE         | <u>50.00</u>    |
|                        |                    |                                    | TOTAL:                     | 1,815.59        |
| MUNICIPAL COURT        | GENERAL FUND       | TRANSFER ACCOUNT                   | FICA                       | 97.11           |
|                        |                    |                                    | MEDICARE                   | <u>22.71</u>    |
|                        |                    |                                    | TOTAL:                     | 119.82          |
| DISPATCH SERVICES      | GENERAL FUND       | PUBLIC SERVICE COMPANY OF OKLAHOMA | MISC ELECTRIC SEE WORKSHEE | 794.93          |
|                        |                    | TRANSFER ACCOUNT                   | FICA                       | 753.48          |
|                        |                    |                                    | MEDICARE                   | <u>176.22</u>   |
|                        |                    |                                    | TOTAL:                     | 1,724.63        |
| CODE COMPLIANCE        | GENERAL FUND       | FUELMAN                            | JUN FUEL NP64678527        | 573.25          |
|                        |                    | RUFNEX INDUSTRIAL, LLC             | ABATEMENT FEES             | 5,800.00        |
|                        |                    | TRANSFER ACCOUNT                   | FICA                       | 106.69          |
|                        |                    |                                    | MEDICARE                   | 24.95           |
|                        |                    | WASTE CONNECTIONS OF CHICKASHA     | ABATEMENT COSTS            | <u>320.00</u>   |
|                        |                    |                                    | TOTAL:                     | 6,824.89        |
| PARK MAINTENANCE       | GENERAL FUND       | FUELMAN                            | JUN FUEL NP64678527        | 1,340.10        |
|                        |                    | VERIZON WIRELESS                   | ACCT:642099969 MAY23-JUN22 | 80.02           |
|                        |                    | EXPRESS SERVICES INC               | PROFESSIONAL SERVICES      | 4,828.07        |
|                        |                    |                                    | 6/27/23                    | 2,862.84        |
|                        |                    |                                    | 7/5/23                     | 4,314.27        |
|                        |                    | AT&T MOBILITY                      | ACCT:287309221664 MAY26-JU | 111.72          |
|                        |                    | PUBLIC SERVICE COMPANY OF OKLAHOMA | MISC ELECTRIC SEE WORKSHEE | 2,155.51        |
|                        |                    | SUMMIT UTILITIES                   | ACT:210100100545 6/2-7/5 2 | 45.84           |
|                        |                    | TRANSFER ACCOUNT                   | FICA                       | 630.25          |
|                        |                    |                                    | MEDICARE                   | 147.39          |
|                        |                    | UNIFIRST HOLDINGS, L.P.            | MISC ACCTS - SEE DETAIL SH | <u>190.52</u>   |
|                        |                    |                                    | TOTAL:                     | 16,706.53       |
| SPORTS COMPLEX         | GENERAL FUND       | FUELMAN                            | JUN FUEL NP64678527        | 978.68          |
|                        |                    | EXPRESS SERVICES INC               | 6/27/23                    | 2,157.98        |
|                        |                    |                                    | 7/5/23                     | 2,463.22        |
|                        |                    | AT&T MOBILITY                      | ACCT:287309221664 MAY26-JU | 46.53           |
|                        |                    | HILLARY COMMUNICATIONS LLC         | SPORTS COMPLEX INTERNET JU | 118.31          |
|                        |                    | PUBLIC SERVICE COMPANY OF OKLAHOMA | MISC ELECTRIC SEE WORKSHEE | 4,175.10        |
|                        |                    | TRANSFER ACCOUNT                   | FICA                       | 200.13          |
|                        |                    |                                    | MEDICARE                   | <u>46.81</u>    |
|                        |                    |                                    | TOTAL:                     | 10,186.76       |
| SHANNON SPRINGS (FOL)  | GENERAL FUND       | PUBLIC SERVICE COMPANY OF OKLAHOMA | MISC ELECTRIC SEE WORKSHEE | <u>1,630.90</u> |
|                        |                    |                                    | TOTAL:                     | 1,630.90        |
| EMERGENCY MEDICAL SERV | EMERGENCY MED SERV | FUELMAN                            | JUN FUEL NP64678527        | 4,261.50        |
|                        |                    | OTA PIKEPASS                       | OTA PIKEPASS               | 87.75           |
|                        |                    | OKLAHOMA FIREFIGHTERS              | FIRE PENSION               | 8,739.48        |
|                        |                    | TRANSFER ACCOUNT                   | MEDICARE                   | <u>865.16</u>   |
|                        |                    |                                    | TOTAL:                     | 13,953.89       |
| CHICKASHA INDUSTRIAL A | CHICKASHA INDUST A | ECONOMIC DEVELOPMENT COUN          | EDC MONTHLY JULY 2023      | 30,416.67       |

| DEPARTMENT            | FUND               | VENDOR NAME                            | DESCRIPTION                | AMOUNT            |
|-----------------------|--------------------|----------------------------------------|----------------------------|-------------------|
|                       |                    | PUBLIC SERVICE COMPANY OF OKLAHOMA     | MISC ELECTRIC SEE WORKSHEE | 105.64            |
|                       |                    | KFXI                                   | LIVE REMOTE                | 327.50            |
|                       |                    | CHICKASHA GOLF AND COUNTRY CLUB        | TOURNAMENT SPONSORSHIP     | 500.00            |
|                       |                    | TRANSFER ACCOUNT                       | FICA                       | 154.35            |
|                       |                    |                                        | MEDICARE                   | <u>36.10</u>      |
|                       |                    |                                        | TOTAL:                     | 31,540.26         |
| EMERGENCY 911         | E-911 FUND         | OPTIMUM                                | PD INTNERNET & TV SERVICES | 3.53              |
|                       |                    | AT&T                                   | ACCT:4100728394 JUN25--JUL | 200.00            |
|                       |                    | OPTIMUM B2B DEPT 1264                  | INTERNET SERVICES          | 763.00            |
|                       |                    | PUBLIC SERVICE COMPANY OF OKLAHOMA     | MISC ELECTRIC SEE WORKSHEE | 59.00             |
|                       |                    | AT&T                                   | ACT:40510300170628 JUN25-J | <u>83.04</u>      |
|                       |                    |                                        | TOTAL:                     | 1,108.57          |
| NON-DEPARTMENTAL      | CHICKASHA MUNICIPA | STATE OF OK ex rel. DEPARTMENT OF HUMA | ARMSTRONG PYMT REFUND      | 200.00            |
|                       |                    |                                        | HEFNER PAYMENT RETURN      | 300.00            |
|                       |                    |                                        | JMITCHELL REFUND           | <u>200.00</u>     |
|                       |                    |                                        | TOTAL:                     | 700.00            |
| UTILITY BILLING       | CHICKASHA MUNICIPA | US PAYMENTS LLC                        | PAYSITE FEE #1145          | 195.00            |
|                       |                    | DATAPROSE                              | PRINING 06/01-06/31 2023   | 6,555.14          |
|                       |                    | JACKIE CASTRELLON                      | REIMB. PURCH.DRESSER       | 50.00             |
|                       |                    | TRANSFER ACCOUNT                       | FICA                       | 475.57            |
|                       |                    |                                        | MEDICARE                   | <u>111.22</u>     |
|                       |                    |                                        | TOTAL:                     | 7,386.93          |
| CMMA GENERAL          | CHICKASHA MUNICIPA | STANDLEY SYSTEMS                       | BULK PRINTER CONTRACT 6/1- | <u>207.19</u>     |
|                       |                    |                                        | TOTAL:                     | 207.19            |
| PUBLIC WORKS ADMIN    | CHICKASHA MUNICIPA | FUELMAN                                | JUN FUEL NP64678527        | 44.28             |
|                       |                    | OTA PIKEPASS                           | OTA PIKEPASS               | 112.76            |
|                       |                    | TRANSFER ACCOUNT                       | FICA                       | 296.88            |
|                       |                    |                                        | MEDICARE                   | <u>69.44</u>      |
|                       |                    |                                        | TOTAL:                     | 523.36            |
| SANITATION DEPARTMENT | CHICKASHA MUNICIPA | TRANSFER ACCOUNT                       | FICA                       | 81.85             |
|                       |                    |                                        | MEDICARE                   | 19.14             |
|                       |                    | UNIFIRST HOLDINGS, L.P.                | MISC ACCTS - SEE DETAIL SH | 24.04             |
|                       |                    | WASTE CONNECTIONS OF CHICKASHA         | COMM, RES, RECYCLE JUN23 S | <u>185,297.59</u> |
|                       |                    |                                        | TOTAL:                     | 185,422.62        |
| WATER PLANT           | CHICKASHA MUNICIPA | USW UTILITY GROUP                      | WT PLANT OPS JULY 2023     | 105,927.00        |
|                       |                    | PUBLIC SERVICE COMPANY OF OKLAHOMA     | MISC ELECTRIC SEE WORKSHEE | <u>3,837.77</u>   |
|                       |                    |                                        | TOTAL:                     | 109,764.77        |
| WASTEWATER PLANT      | CHICKASHA MUNICIPA | USW UTILITY GROUP                      | WWT PLANT OPS JULY 2023    | 63,429.15         |
|                       |                    | HUGHESNET                              | SME33359 06/30-07/31 2023  | 113.73            |
|                       |                    | PUBLIC SERVICE COMPANY OF OKLAHOMA     | MISC ELECTRIC SEE WORKSHEE | <u>6,364.72</u>   |
|                       |                    |                                        | TOTAL:                     | 69,907.60         |
| LINE MAINTENANCE DEPT | CHICKASHA MUNICIPA | FUELMAN                                | JUN FUEL NP64678527        | 690.32            |
|                       |                    | AT&T MOBILITY                          | ACCT:287309221664 MAY26-JU | 204.71            |
|                       |                    | LUCKINBILL CONSTRUCTION CO. LLC        | VIDEO INSPECTION           | 780.00            |
|                       |                    |                                        | TRAVEL TIME                | 340.00            |
|                       |                    |                                        | VIDEO INSPECTION           | 292.50            |
|                       |                    |                                        | TRAVEL TIME                | 340.00            |

| DEPARTMENT           | FUND                    | VENDOR NAME                            | DESCRIPTION                | AMOUNT           |
|----------------------|-------------------------|----------------------------------------|----------------------------|------------------|
|                      |                         | TRANSFER ACCOUNT                       | V-LINE ASSISTANT           | 467.50           |
|                      |                         |                                        | FICA                       | 763.26           |
|                      |                         |                                        | MEDICARE                   | 178.51           |
|                      |                         | UNIFIRST HOLDINGS, L.P.                | MISC ACCTS - SEE DETAIL SH | <u>227.23</u>    |
|                      |                         |                                        | TOTAL:                     | 4,284.03         |
| LAKE CHICKASHA       | CHICKASHA MUNICIPA      | RANDALL SCOTT VAUGHN dba CHISOLM TRAIL | LAKE ABATEMENT             | 825.00           |
|                      |                         | EDWARDS ENTERPRISES RENTAL             | 6/1-6/30                   | 625.00           |
|                      |                         |                                        | 6/1-6/30                   | 125.00           |
|                      |                         | TRANSFER ACCOUNT                       | FICA                       | 38.76            |
|                      |                         |                                        | MEDICARE                   | 9.07             |
|                      |                         | BARRINGTON ELECTRIC                    | METER AT LAKE              | <u>650.00</u>    |
|                      |                         |                                        | TOTAL:                     | 2,272.83         |
| BUILDING MAINTENANCE | CHICKASHA MUNICIPA      | HUGHESNET                              | SME33358 06/30-07/31 2023  | 129.53           |
|                      |                         | PUBLIC SERVICE COMPANY OF OKLAHOMA     | MISC ELECTRIC SEE WORKSHEE | 1,831.39         |
|                      |                         | WALLER ICE LLC                         | ICE                        | 342.77           |
|                      |                         | SUMMIT UTILITIES                       | ACCT:210100206265 6/2-7/5  | 47.23            |
|                      |                         | SMALL ENGINE SERVICE                   | 2 CYCLE OIL                | 184.80           |
|                      |                         |                                        | WEED EATER STRING          | 146.82           |
|                      |                         | TRANSFER ACCOUNT                       | FICA                       | 95.50            |
|                      |                         |                                        | MEDICARE                   | 22.34            |
|                      |                         | UNIFIRST HOLDINGS, L.P.                | MISC ACCTS - SEE DETAIL SH | 17.60            |
|                      |                         | AT&T                                   | ACCT:4052226002725 JUN23-J | <u>16,070.24</u> |
|                      |                         |                                        | TOTAL:                     | 18,888.22        |
| AIRPORT              | AIRPORT                 | FUELMAN                                | JUN FUEL NP64678527        | 813.72           |
|                      |                         | STANDLEY SYSTEMS                       | BULK PRINTER CONTRACT 6/1- | 21.80            |
|                      |                         | PUBLIC SERVICE COMPANY OF OKLAHOMA     | MISC ELECTRIC SEE WORKSHEE | 1,509.32         |
|                      |                         | TRANSFER ACCOUNT                       | FICA                       | 161.35           |
|                      |                         |                                        | MEDICARE                   | 37.73            |
|                      |                         | UNIFIRST HOLDINGS, L.P.                | MISC ACCTS - SEE DETAIL SH | <u>89.04</u>     |
|                      |                         |                                        | TOTAL:                     | 2,632.96         |
| DEDICATED SALES TAX  | CIP-DEDICATED SALE      | BANK OF OKLAHOMA                       | BOK SALES TAX REVENUE JULY | <u>96,684.55</u> |
|                      |                         |                                        | TOTAL:                     | 96,684.55        |
| STREET & ALLEY       | STREET AND ALLEY F      | SIGNAL SYSTEM MANAGEMENT INC           | JULY 2023 MNGMT OF CENT. S | <u>2,500.00</u>  |
|                      |                         |                                        | TOTAL:                     | 2,500.00         |
| POLICE BOND          | POLICE BOND FUND        | CITY OF CHICKASHA                      | PDTRAINING TRAN 6/1-6/30 2 | 738.96           |
|                      |                         | CITY OF CHICKASHA                      | FINES/FEES TRNSF 6/1-6/30  | 11,878.02        |
|                      |                         | CLEET                                  | CLEET EDUC-TRAINING        | 887.82           |
|                      |                         | OSBI                                   | AFIS FEES                  | 879.82           |
|                      |                         |                                        | FORENSIC FEES              | <u>842.65</u>    |
|                      |                         |                                        | TOTAL:                     | 15,227.27        |
| COMBINED INSURANCE   | COMBINED INSURANCE OMAG |                                        | DEDUCTABLE                 | 3,000.00         |
|                      |                         |                                        | QUARTERLEY PREMIUM         | 25,838.75        |
|                      |                         |                                        | QUARERLY PREMIUM           | <u>29,716.00</u> |
|                      |                         |                                        | TOTAL:                     | 58,554.75        |
| NON-DEPARTMENTAL     | AP/PAYROLL CASH FU      | DEPARTMENT OF CHILDREN AND FAMILY SERV |                            | 287.00           |
|                      |                         | RED RIVER CREDIT CORP                  |                            | 370.65           |
|                      |                         | DEPARTMENT OF HUMAN SERVICES           |                            | 266.57           |
|                      |                         |                                        |                            | 164.87           |

| DEPARTMENT | FUND | VENDOR NAME                            | DESCRIPTION                | AMOUNT    |
|------------|------|----------------------------------------|----------------------------|-----------|
|            |      |                                        |                            | 180.00    |
|            |      |                                        |                            | 151.75    |
|            |      |                                        |                            | 100.00    |
|            |      |                                        |                            | 126.37    |
|            |      |                                        |                            | 175.78    |
|            |      |                                        |                            | 324.07    |
|            |      |                                        |                            | 106.75    |
|            |      | OKLAHOMA FIREFIGHTERS                  | FIRE PENSION BUY BACK      | 174.01    |
|            |      |                                        | FIRE PENSION               | 12,961.43 |
|            |      | CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC | POLICE PENSION             | 3,942.62  |
|            |      | OKLAHOMA MUNICIPAL RETIRE              | OMRF3                      | 446.15    |
|            |      | TRANSFER ACCOUNT                       | ENTITY 0037102001          | 5,776.00  |
|            |      |                                        | FEDERAL WITHHOLDING        | 682.64    |
|            |      |                                        | FEDERAL WITHHOLDING        | 28,020.25 |
|            |      |                                        | STATE INCOME TAX           | 328.00    |
|            |      |                                        | STATE INCOME TAX           | 10,324.00 |
|            |      |                                        | FICA                       | 868.00    |
|            |      |                                        | FICA                       | 10,831.06 |
|            |      |                                        | MEDICARE                   | 203.00    |
|            |      |                                        | MEDICARE                   | 4,525.21  |
|            |      | CITY OF CHICKASHA FLEX SPENDING ACCOUN | UNREIMBURSED MEDICAL 23-19 | 1,642.07  |
|            |      |                                        | TOTAL:                     | 82,978.25 |

## ===== FUND TOTALS =====

|    |                          |            |
|----|--------------------------|------------|
| 11 | GENERAL FUND             | 168,047.22 |
| 23 | EMERGENCY MED SERV FUND  | 13,953.89  |
| 25 | CHICKASHA INDUST AUTH    | 31,540.26  |
| 27 | E-911 FUND               | 1,108.57   |
| 31 | CHICKASHA MUNICIPAL AUTH | 399,357.55 |
| 39 | AIRPORT                  | 2,632.96   |
| 53 | CIP-DEDICATED SALES TAX  | 96,684.55  |
| 54 | STREET AND ALLEY FUND    | 2,500.00   |
| 64 | POLICE BOND FUND         | 15,227.27  |
| 71 | COMBINED INSURANCE       | 58,554.75  |
| 99 | AP/PAYROLL CASH FUND     | 82,978.25  |

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 GRAND TOTAL: 872,585.27  
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## SELECTION CRITERIA

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SELECTION OPTIONS

VENDOR SET: 99-AP VENDOR LIST  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 0/00/0000 THRU 99/99/9999  
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 7/06/2023 THRU 7/18/2023  
-----

## PAYROLL SELECTION

PAYROLL EXPENSES: NO  
EXPENSE TYPE: N/A  
CHECK DATE: 0/00/0000 THRU 99/99/9999  
-----

## PRINT OPTIONS

PRINT DATE: None  
SEQUENCE: By Department  
DESCRIPTION: Distribution  
GL ACCTS: NO  
REPORT TITLE: COUNCIL REPORT 7.17.2023  
SIGNATURE LINES: 0  
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## PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO  
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City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: Community Development**

**Agenda Item No. 6.a.**

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**AGENDA ITEM: Discussion, consideration and possible action to approve change order 1 for COC-2304, Emergency Storm Sewer and Pavement Repairs at the interest of 14th and Missouri and authorize the Mayor to execute the same.**

**I. BACKGROUND/DESCRIPTION:**

Once the road was opened and repaired there was large debris in the storm sewer which contributed to the damage at 14th and Missouri. This change order will allow the clean out of the storm sewer at 14th and Florida.

There are items like power poles and wooden materials completely blocking this from flowing.

**II. RECOMMENDED ACTION:**

approve

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                               |        |         |        |
|-----------------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b><br>Rachel Bernish, ACM | Fund   | Account | Amount |
|                                               | (To)   |         |        |
|                                               | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023         | (From) |         |        |

**V. ATTACHMENTS:**

1. Change Order 1 COC-2304 TBS



City of Chickasha  
**CHANGE ORDER**

|                                                                                                                                |                            |                              |
|--------------------------------------------------------------------------------------------------------------------------------|----------------------------|------------------------------|
| <b>Project:</b><br>COC-2304                                                                                                    |                            | <b>Change Order No.</b><br>1 |
| <b>Project Description:</b><br>Emergency Storm Sewer and Pavement Repairs at the intersection of 14 <sup>th</sup> and Missouri |                            |                              |
| <b>Requested Changes &amp; Reasons:</b><br>To provide for additional work to repair adjacent storm system element(s).          |                            |                              |
| <b>Location:</b><br>14 <sup>th</sup> and Florida                                                                               | <b>From or At Station:</b> | <b>To Station:</b>           |

The above will necessitate the following changes in quantities and estimates, which will be shown as overruns and underruns on future progressive estimates and vouchers.

**OVERRUNS AND UNDERRUNS**

| Part No.       | Item No. | Item Description | Qty | Units | Unit Price | Unit Total  | Days Req'd |
|----------------|----------|------------------|-----|-------|------------|-------------|------------|
| SEE ATTACHMENT |          |                  |     |       |            |             |            |
| <b>TOTAL</b>   |          |                  |     |       |            | \$ 9,270.22 | 0          |

**CONTRACT AMOUNT CHANGE** \$ 9,270.22 **NET CHANGED DAYS:** 0

The prices for additional items have been compared with other contract prices and are fair for the amount of work involved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Representative

Approved by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

FOR THE CITY OF CHICKASHA

\_\_\_\_\_  
Mayor

We, Mayfield Contracting, LLC contractor on the above project, do hereby agree to a net change in the contract of \$ 9,270.22 and/or 0 days as full compensation for making the above changes in accordance with the governing specifications.

CONTRACTOR

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission Expires:

\_\_\_\_\_  
Notary Public

CITY OF CHICKASHA  
COC-2304  
STORM SEWER AND PAVEMENT REPAIRS  
14TH AT MISSOURI  
CHANGE ORDER 1 ATTACHMENT

| PAY<br>ITEM NO. | PAY ITEM DESCRIPTION                 | UNITS | AS-BID  |             |               | AS-BUILT ESTIMATE 7/5/23 |             |               | UNDERRUN     | CHANGE ORDER AMOUNT |             |              | NET CHANGE     |
|-----------------|--------------------------------------|-------|---------|-------------|---------------|--------------------------|-------------|---------------|--------------|---------------------|-------------|--------------|----------------|
|                 |                                      |       | EST QTY | UNIT PRICE  | TOTAL         | EST QTY                  | UNIT PRICE  | TOTAL         |              | EST QTY             | UNIT PRICE  | TOTAL        |                |
| 303(A)          | AGGREGATE BASE, TYPE A               | CY    | 65      | \$ 45.00    | \$ 2,925.00   | 65                       | \$ 45.00    | \$ 2,925.00   | \$ -         | 4                   | \$ 45.00    | \$ 187.50    | \$ 187.50      |
| 310(B)          | SUBGRADE METHOD B                    | SY    | 390     | \$ 110.00   | \$ 42,900.00  | 390                      | \$ 110.00   | \$ 42,900.00  | \$ -         | 25                  | \$ 110.00   | \$ 2,750.00  | \$ 2,750.00    |
| 414(SP)         | P.C. CONCRETE PAVEMENT, 9" THICK     | SY    | 390     | \$ 142.00   | \$ 55,380.00  | 390                      | \$ 142.00   | \$ 55,380.00  | \$ -         | 25                  | \$ 142.00   | \$ 3,550.00  | \$ 3,550.00    |
| 609(A)          | CONCRETE CURB, INTEGRAL, 6"          | LF    | 178     | \$ 130.00   | \$ 23,140.00  | 178                      | \$ 130.00   | \$ 23,140.00  | \$ -         | 0                   | \$ 130.00   | \$ -         | \$ -           |
| 611(A)          | MANHOLE, 5' DIAMETER 7' DEEP OR LESS | EA    | 2       | \$ 1,869.00 | \$ 3,738.00   | 1                        | \$ 1,869.00 | \$ 1,869.00   | \$ 1,869.00  | 1                   | \$ 1,869.00 | \$ 1,869.00  | \$ -           |
| 611(C)          | REPLACE MANHOLE FRAME AND COVER      | EA    | 2       | \$ 652.00   | \$ 1,304.00   | 2                        | \$ 652.00   | \$ 1,304.00   | \$ -         | 0                   | \$ 652.00   | \$ -         | \$ -           |
| 611(SP)         | ADJUST MANHOLE TO GRADE              | EA    | 2       | \$ 500.00   | \$ 1,000.00   | 2                        | \$ 500.00   | \$ 1,000.00   | \$ -         | 0                   | \$ 500.00   | \$ -         | \$ -           |
| 611(G)          | INLET                                | EA    | 4       | \$ 3,525.00 | \$ 14,100.00  | 4                        | \$ 3,525.00 | \$ 14,100.00  | \$ -         | 0                   | \$ 3,525.00 | \$ -         | \$ -           |
| 613(A)          | RCP, 36", ROUND                      | LF    | 56      | \$ 187.20   | \$ 10,483.20  | 0                        | \$ 187.20   | \$ -          | \$ 10,483.20 | 0                   | \$ 187.20   | \$ -         | \$ (10,483.20) |
| 613(A)          | RCP, 12", ROUND                      | LF    | 64      | \$ 120.80   | \$ 7,731.20   | 64                       | \$ 120.80   | \$ 7,731.20   | \$ -         | 0                   | \$ 120.80   | \$ -         | \$ -           |
| 619(A)          | REMOVAL OF STRUCTURES                | EA    | 5       | \$ 6,868.51 | \$ 34,342.55  | 5                        | \$ 6,868.51 | \$ 34,342.55  | \$ -         | 1                   | \$ 6,868.51 | \$ 6,868.51  | \$ 6,868.51    |
| 619(B)          | REMOVAL OF EX. PAVEMENT              | SY    | 390     | \$ 188.05   | \$ 73,339.50  | 390                      | \$ 188.05   | \$ 73,339.50  | \$ -         | 25                  | \$ 188.05   | \$ 4,701.25  | \$ 4,701.25    |
| 619(B)          | REMOVAL OF EX. PIPE                  | LF    | 120     | \$ 69.19    | \$ 8,302.80   | 64                       | \$ 69.19    | \$ 4,428.16   | \$ 3,874.64  | 0                   | \$ 69.19    | \$ -         | \$ (3,874.64)  |
| 619(C)          | SAWING PAVEMENT                      | LF    | 109     | \$ 76.18    | \$ 8,303.62   | 109                      | \$ 76.18    | \$ 8,303.62   | \$ -         | 60                  | \$ 76.18    | \$ 4,570.80  | \$ 4,570.80    |
| 880J            | CONST TRAFFIC CONTROL                | LS    | 1       | \$ 1,000.00 | \$ 1,000.00   | 1                        | \$ 1,000.00 | \$ 1,000.00   | \$ -         | 1                   | \$ 1,000.00 | \$ 1,000.00  | \$ 1,000.00    |
| TOTALS          |                                      |       |         |             | \$ 287,989.87 |                          |             | \$ 271,763.03 | \$ 16,226.84 |                     |             | \$ 25,497.06 | \$ 9,270.22    |



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: Parks and Rec**

**Agenda Item No. 6.b.**

---

**AGENDA ITEM: Discussion consideration and possible action to authorize the purchase a Super Z FX1000 mower for \$12,832.67 on state contract.**

**I. BACKGROUND/DESCRIPTION:**

We have 8 active mowers in the parks and recreation department. We need to replace between 1-2 mowers a year to keep up with their depreciation.

**II. RECOMMENDED ACTION:**

Authorize the purchase a Super Z FX1000 mower for \$12,832.67 on state contract.

**III. FISCAL INFORMATION - \$12,832.67**

**IV. FUND INFORMATION:**

|                                       |      |         |        |
|---------------------------------------|------|---------|--------|
| <b>Dept. Director:</b>                | Fund | Account | Amount |
|                                       | (To) |         |        |
|                                       | FUND | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023 |      |         |        |

**V. ATTACHMENTS:**

1. Email

# Q U O T A T I O N

PAGE: 1

Small Engine Service  
601 S. 3rd Street  
CHICKASHA, OK 73018  
Phone #: (405)224-7125  
Fax #: (405)222-7125

PHONE #: (405)320-3320 Ext: spen      DATE: 7/7/2023  
CELL #: (405)574-6520      ORDER #: 1124158  
ALT. #:      CUSTOMER #: 2307  
P.O.#:      CP: DM  
TERMS: Net 30 EOM      LOCATION: 1  
SALES TYPE: Quote      STATUS: Active

## BILL TO 2307

City of Chickasha (Parks & Recreation)  
117 N. 4th Street  
Chickasha, OK 73018

## SHIP TO

City of Chickasha (Parks & Recreation)  
117 N. 4th Street  
Chickasha, OK 73018

| MFR | PRODUCT NUMBER | DESCRIPTION                        | QTY | PRICE       | NET         | TOTAL       |
|-----|----------------|------------------------------------|-----|-------------|-------------|-------------|
| EXC | 942839         | Super Z Kawasaki FX1000 (35hp) 60" | 1   | \$19,336.90 | \$12,832.67 | \$12,832.67 |

Prices reflected on this quote are valid for 30 days.

SUBTOTAL: \$12,832.67  
TAX: \$0.00  
ORDER TOTAL: \$12,832.67

Authorized By: \_\_\_\_\_



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: Community Development**

**Agenda Item No. 6.c.**

---

**AGENDA ITEM: Discussion, consideration and possible action to approve the film permit for Dirt Road Films LLC From July 17th 2023 to August 14, 2023.**

**I. BACKGROUND/DESCRIPTION:**

This is an extension of the current film permit. Locations of street closures will include s 17th Street Between Iowa Ave and W. Dakota Ave/ W Minnesota Ave between 16th Street and S 18th Street.

Feature Film production

**II. RECOMMENDED ACTION:**

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                       |        |         |        |
|---------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b>                | Fund   | Account | Amount |
|                                       | (To)   |         |        |
|                                       | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023 | (From) |         |        |

**V. ATTACHMENTS:**

1. Chickahsa Film Permit July
2. Chickasha Property Owner Contact List



## Film Permit

Company Name / Owner Name: Dirt Road Films, LLC  
(Name)

405-666-5840

(Phone Number)

(Email)

Location of Filming: S 17<sup>th</sup> St between Iowa Ave & W Dakota Ave  
W Minnesota Ave between S 16<sup>th</sup> St and S 18<sup>th</sup> St

Production Description (Title / About): Feature Film Production

Filming Date(s)/Time: July 15<sup>th</sup>, 2023 to August 14<sup>th</sup>, 2023

Onsite Contact: John Cowan: 405-503-2007

Desired Parking Location: Chickasha High School: 101 John Cowan Dr

Desired Road Closure Location: see above

Owner of Location (If Not The City of Chickasha): see attached

Production Type (Circle Applicable): Still Photography    TV Commercial    TV Episode  
Feature Film / Music Video    Corporate Video    Documentary / Educational    Student Film  
Drone    Other: \_\_\_\_\_

Total Number of Personnel on Set: 300 - 500

Proof of Insurance Provided (Circle Applicable): YES / NO

By signing you attest that you have filled out this document accurately, that you will accommodate and communicate with affected businesses and individuals, and that you will not portray The City of Chickasha in a negative manner. You also understand that The City of Chickasha reserves the right to revoke this permit (if approved) if the production company works outside the bounds of the description and information provided above.

John Cowan  
Signature of Applicant

07/07/2023  
Date



Outdoor Amusement Event License Application:

Property Owners:

- Charles Chadrick: 405-802-6336 ; PO Box 874, Chickasha, OK 73023
- Lifeline Hospice: 405-818-1445 ; 1701 W Iowa Ave, Chickasha, OK 73018
- Jerry Coggin: 405-968-7965 ; 1518 W Dakota Ave, Chickasha, OK 73018
- Aziz Errahmouni: 405-822-1710 ; 4301 Avalon Ct, Oklahoma City, OK 73120
- Karen Edwards: 405-574-2631 ; 1624 W Minnesota Ave, Chickasha, OK 73018
- Joshua & Ashley Grady: 469-237-6684 ; 1714 W Minnesota Ave, Chickasha OK 73018
- Ken Carpenter: 405-999-2847 ; 1619 W Minnesota Ave, Chickasha, OK 73018
- Coriane Laird-Fleet: 231-676-7736 ; 8053 Comfort Rd, Bellaire, MI 49615



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: Parks and Rec**

**Agenda Item No. 6.d.**

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**AGENDA ITEM: Discussion, consideration and possible action to authorize the purchase of a John Deere TX Gator for \$8,693.16 on state contract.**

**I. BACKGROUND/DESCRIPTION:**

The Sports Complex has 3 working Gators. The oldest one was built in 2012. The gators are a very handy tool that has multiple uses at the Complex.

**II. RECOMMENDED ACTION:**

Staff recommends the purchase of the vehicle.

**III. FISCAL INFORMATION - \$8,693.16**

**IV. FUND INFORMATION:**

|                                              |        |         |        |
|----------------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b>                       | Fund   | Account | Amount |
|                                              | (To)   |         |        |
|                                              | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br><b>July 17, 2023</b> | (From) |         |        |

**V. ATTACHMENTS:**

- city of chickasha complex tx



**JOHN DEERE**

**Customer:**

**Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.**

**A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.**

- ☐ Vendor: Deere & Company  
☐ 2000 John Deere Run  
Cary, NC 27513
- ☐ Signature on all LOIs and POs with a signature line
- ☐ Contract name or number; or JD Quote ID
- ☐ Sold to street address
- ☐ Ship to street address (no PO box)
- ☐ Bill to contact name and phone number
- ☐ Bill to address
- ☐ Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- ☐ Membership number if required by the contract

**For any questions, please contact:**

**Alvin Carden**

P & K Equipment, Inc.  
627 N 16th Street  
Chickasha, OK 73018

Tel: 405-224-4411

Fax: 405-224-1066

Email: [acarden@pkequipment.com](mailto:acarden@pkequipment.com)

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.



**JOHN DEERE**

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

P & K Equipment, Inc.  
627 N 16th Street  
Chickasha, OK 73018  
405-224-4411  
chickasha@pkequipment.com

**Quote Summary**

**Prepared For:**

CITY OF CHICKASHA  
117 N 4TH ST  
CHICKASHA, OK 73018  
Business: 405-222-6014

**Delivering Dealer:**

**P & K Equipment, Inc.**  
Alvin Carden  
627 N 16th Street  
Chickasha, OK 73018  
Phone: 405-224-4411  
acarden@pkequipment.com

SPENCER 405-320-3320  
PER OK STATE CONTRACT SW0196JD

**Quote ID:** 29174221  
**Created On:** 06 July 2023  
**Last Modified On:** 06 July 2023  
**Expiration Date:** 07 August 2023

**Equipment Summary**

JOHN DEERE GATOR™ TX (Model  
Year 2024)

| Selling Price | Qty | Extended    |
|---------------|-----|-------------|
| \$ 8,693.16 X | 1 = | \$ 8,693.16 |

**Contract:** OK Grounds Mtnce Equip and Svcs SW0196JD (PG 2Q CG 22)

**Price Effective Date:** August 1, 2022

**Equipment Total**

**\$ 8,693.16**

\* Includes Fees and Non-contract items

**Quote Summary**

|                    |                    |
|--------------------|--------------------|
| Equipment Total    | \$ 8,693.16        |
| Trade In           |                    |
| SubTotal           | <b>\$ 8,693.16</b> |
| Est. Service       | \$ 0.00            |
| Agreement Tax      |                    |
| Total              | \$ 8,693.16        |
| Down Payment       | (0.00)             |
| Rental Applied     | (0.00)             |
| <b>Balance Due</b> | <b>\$ 8,693.16</b> |

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

Confidential



**JOHN DEERE**

# Selling Equipment

**Quote Id:** 29174221

**Customer Name:** CITY OF CHICKASHA

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

P & K Equipment, Inc.  
627 N 16th Street  
Chickasha, OK 73018  
405-224-4411  
chickasha@pkequipment.com

## JOHN DEERE GATOR™ TX (Model Year 2024)

**Hours:**

**Stock Number:**

**Contract:** OK Grounds Mtnc Equip and Svcs SW0196JD  
(PG 2Q CG 22)

**Selling Price \***  
\$ 8,693.16

**Price Effective Date:** August 1, 2022

\* Price per item - includes Fees and Non-contract items

| Code                               | Description                                | Qty | List Price          | Discount% | Discount Amount    | Contract Price     | Extended Contract Price |
|------------------------------------|--------------------------------------------|-----|---------------------|-----------|--------------------|--------------------|-------------------------|
| 56A6M                              | GATOR™ TX (Model Year 2024)                | 1   | \$ 10,349.00        | 16.00     | \$ 1,655.84        | \$ 8,693.16        | \$ 8,693.16             |
| <b>Standard Options - Per Unit</b> |                                            |     |                     |           |                    |                    |                         |
| 0202                               | United States                              | 1   | \$ 0.00             | 16.00     | \$ 0.00            | \$ 0.00            | \$ 0.00                 |
| 0505                               | Build to Order                             | 1   | \$ 0.00             | 16.00     | \$ 0.00            | \$ 0.00            | \$ 0.00                 |
| 1016                               | AT (All Terrain) Tires                     | 1   | \$ 0.00             | 16.00     | \$ 0.00            | \$ 0.00            | \$ 0.00                 |
| 2016                               | Non Adjustable Seat                        | 1   | \$ 0.00             | 16.00     | \$ 0.00            | \$ 0.00            | \$ 0.00                 |
| 3001                               | Deluxe Cargo Box with Paint and Reflectors | 1   | \$ 0.00             | 16.00     | \$ 0.00            | \$ 0.00            | \$ 0.00                 |
| 3100                               | Cargo Box Manual Lift                      | 1   | \$ 0.00             | 16.00     | \$ 0.00            | \$ 0.00            | \$ 0.00                 |
| 4099                               | Less Front Protection Package              | 1   | \$ 0.00             | 16.00     | \$ 0.00            | \$ 0.00            | \$ 0.00                 |
| 4199                               | Less Rear Protection Package               | 1   | \$ 0.00             | 16.00     | \$ 0.00            | \$ 0.00            | \$ 0.00                 |
| <b>Standard Options Total</b>      |                                            |     | <b>\$ 0.00</b>      |           | <b>\$ 0.00</b>     | <b>\$ 0.00</b>     | <b>\$ 0.00</b>          |
| <b>Value Added Services Total</b>  |                                            |     | <b>\$ 0.00</b>      |           |                    | <b>\$ 0.00</b>     | <b>\$ 0.00</b>          |
| <b>Total Selling Price</b>         |                                            |     | <b>\$ 10,349.00</b> |           | <b>\$ 1,655.84</b> | <b>\$ 8,693.16</b> | <b>\$ 8,693.16</b>      |



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: Police Department**

**Agenda Item No. 6.e.**

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**AGENDA ITEM: Discussion, consideration and possible action to renew the MOU between the Police Department and the Intervention & Crisis Advocacy Network (ICAN).**

**I. BACKGROUND/DESCRIPTION:**

The Police Department has an MOU with the Intervention & Crisis Advocacy Network (ICAN). The MOU sets forth the general responsibilities of both parties. It expired June 30, 2023. The MOU is now renewable every three years instead of annually.

**II. RECOMMENDED ACTION:**

Staff recommends Council approve the renewal of the MOU with ICAN and authorize the Chief of Police to execute the same.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                                           |        |         |        |
|-----------------------------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b><br>Goebel Music<br>Chief of Police | Fund   | Account | Amount |
|                                                           | (To)   |         |        |
|                                                           | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>07.17.2023                        | (From) |         |        |

**V. ATTACHMENTS:**

1. ICAN MOU 2023-2026



# Intervention & Crisis Advocacy Network

## Memorandum of Understanding

VOCA Grant

July 1, 2023, through June 30, 2026

This Memorandum of Understanding is entered into by the **Chickasha Police Department** and the **Intervention & Crisis Advocacy Network (ICAN!)** from July 1, 2023, through June 30, 2026. The purpose of this understanding is to set forth the basic agreements of operations for service to victims of domestic violence, sexual assault, dating violence, stalking and human trafficking in Grady County and is renewable every three years.

Pursuant to this agreement each party shall perform in like manner according to the requirements stipulated below:

### Intervention & Crisis Advocacy Network shall:

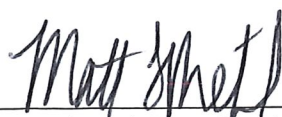
1. Ensure that a victim advocate is available 24 hours per day, 365 days per year, as needed, to assist victims with emotional, physical, and psychological recovery needs.
2. Regarding rape victims: Be available to assist with the completion of a rape kit for use as evidence in prosecutorial circumstances. The advocate will explain to the victims the steps necessary to complete the exam to prepare them for the process.
3. Make transportation available to victims from hospital, police offices, investigators' offices, to the local shelter, etc., if needed or desired by the victim.
4. With written permission through the "Release of Information" form, properly signed by the victim, with informed consent, Intervention & Crisis Advocacy Network shall share information freely with the prosecutorial team for the purposes of gathering evidence.
5. Act as a liaison between the police department and victims to assist with keeping victims informed of the progress of each individual case.
6. Provide training at various times throughout the year, as needed, to assist officers in understanding the complex dynamics of domestic violence. Classes will be structured in such a manner as to provide CLEET certified training hours for officers.
7. Actively participate in the Coordinated Community Response (CCR) Team and Sexual Assault Response Team (SART).

### Chickasha Police Department shall:

1. Make available an investigator, as needed, or requested by law enforcement, or the Intervention & Crisis Advocacy Network, to assist with the investigative needs of each case.
2. Request an advocate as needed from the Intervention & Crisis Advocacy Network, providing the victim is in agreement, to assist in obtaining protective orders, emergency shelter and provide resources for the victim of domestic violence, sexual assault, teen violence, stalking and human trafficking. This is to ensure or enhance the long-term emotional support of the victim.
3. Make appropriate referrals to the Intervention & Crisis Advocacy Network by utilizing the Domestic Violence Lethality-Screen for First Responders, as outlined in OS Title 21 Chapter 2 Section 142A-3.
4. Provide survivor transportation (if needed) to healthcare facilities, or later to the police department.
5. Investigate domestic violence calls as any other crime is investigated, gathering appropriate evidence to be used at trial. Document and photograph all injuries.
6. Transport collected evidence from the sexual assault examination site to the crime lab, as needed.
7. Actively participate on the Coordinated Community Response (CCR) Team and Sexual Assault Response Team (SART).

Agreed upon and entered into on this 27 of June, 2023.

Goebel Music, Chief of Police  
Chickasha Police Department

  
Matt Whetzel, Executive Director  
Intervention & Crisis Advocacy Network





City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: Police Department**

**Agenda Item No. 6.f.**

---

**AGENDA ITEM: Discussion, consideration and possible action to authorize the surplus miscellaneous Police Department uniforms and duty gear and dispose of as deemed appropriate in accordance with City Codes, .**

**I. BACKGROUND/DESCRIPTION:**

An officer has recently retired. Much of his issued uniforms and equipment is no longer serviceable. The list of items is attached. The items need to be properly destroyed.

**II. RECOMMENDED ACTION:**

Staff recommends Council approve the surplus of the miscellaneous uniform and equipment and authorize the Chief to properly destroy the same.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                                           |        |         |        |
|-----------------------------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b><br>Goebel Music<br>Chief of Police | Fund   | Account | Amount |
|                                                           | (To)   |         |        |
|                                                           | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>07.17.2023                        | (From) |         |        |

**V. ATTACHMENTS:**

1. Uniform and Equipment Surplus List





# CHICKASHA POLICE DEPARTMENT

*Professionalism | Respect | Integrity | Dedication | Excellence*

## Officer Uniform & Equipment Surplus

1. Multiple uniform shirts and pants
2. 1 patrol duty bag
3. Misc duty belt items, worn cuff case, magazine pouch, radio holsters, etc.
4. Damaged metal clip board
5. Worn duty boots
6. Misc clarino high gloss keepers & hat band
7. 1 SRT protective knee pad



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: Community Development**

**Agenda Item No. 6.g.**

---

**AGENDA ITEM: Public Hearing - to discuss and consider the request for a Use on Review Permit to allow an in home daycare to be located at 917 s 13th Street for Applicant Kelsea Dobbins.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                       |        |         |        |
|---------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b><br>NAME, TITLE | Fund   | Account | Amount |
|                                       | (To)   |         |        |
|                                       | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023 | (From) |         |        |

**V. ATTACHMENTS:**



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: Community Development**

**Agenda Item No. 6.h.**

---

**AGENDA ITEM: Discussion, consideration and possible action to approve Ordinance 2023 -24 - Use on review to allow an In Home Day care to be located at 917 S. 13th Street for applicant Kelsea Dobbins**

**I. BACKGROUND/DESCRIPTION:**

BRIEF DESCRIPTION OF REQUEST: The applicant wishes to have a home occupation in the form of an in-home daycare with a maximum capacity of 7 children with hours of operation being Monday through Friday 7:00am to 6:00pm.

The planning commission recommends approval.

**II. RECOMMENDED ACTION:**

Approve Ordinance 2023-24 as presented.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                               |        |         |        |
|-----------------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b><br>Rachel Bernish, ACM | Fund   | Account | Amount |
|                                               | (To)   |         |        |
|                                               | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023         | (From) |         |        |

**V. ATTACHMENTS:**

1. 20230630163727689
2. Ord. 2023-24 Use on Review 917 s 13th street



City of

**Chickasha**117 North 4th Street  
Chickasha, OK 73018

Community Development \_\_\_\_\_

CITY OF CHICKASHA  
APPLICATION FOR USE ON REVIEWDATE: 6/12/23

1. Applicant(s) Name: Kelsea Dobbins  
Address: 917 S. 13<sup>th</sup> Street, Chickasha, OK 73018  
Phone: 405-664-3065
2. Legal Description of subject property: Dobbins, Kelsea dba Kelsea's Kiddie Care, LLC
3. Address of subject property: 917 S. 13<sup>th</sup> Street, Chickasha, OK 73018
4. Present zoning of subject property: Residential
5. Physical Characteristics of Subject Property:  
Frontage on Street: ~ 69 feet  
Lot Depth: ~ 146 feet  
Drawing Attached: ☒ YES ☐ NO
6. Proposed Use for the Property: Family child care home
7. Public Utilities Which Serve the Property:  
Street, Surface Material: asphalt  
City Water: ☒ YES ☐ NO, then list source of water \_\_\_\_\_  
City Sanitary Sewer: ☒ YES ☐ NO, then list provider \_\_\_\_\_
8. Number of Off-Street Parking Spaces: 3  
Surface Material of Parking Spaces: Concrete
9. Abstractors Certified Property Owners List Provided: ☒ YES ☐ NO
10. Owner of Record: Kelsea Dobbins  
Address: 917 S. 13<sup>th</sup> Chickasha, OK 73018 Phone Number: 405-664-3065
11. \$330.00 Application Fee Paid: ☐ YES ☐ NO

ALL INFORMATION ON THIS FORM MUST BE COMPLETED IN ORDER TO PROCESS YOUR REQUEST

Applicant(s) Signature: [Signature] Date: 6/12/23

117 North 4th Street, Chickasha, Oklahoma 73018 (405)222-6010 Fax No. (405)574-1015

E-mail: rachel.bernish@chickasha.org

June 12, 2023

City of Chickasha  
Community Development – Planning Commission  
117 N. 4<sup>th</sup> Street  
Chickasha, OK, 73018

To whom it may concern:

I am opening a new family child care home called Kelsea's Kiddie Care in my place of residence located at 917 S. 13<sup>th</sup> Street in Chickasha. I own the property and have received a family child care home permit from OK DHS and a fire and safety inspection from the Chickasha Fire Marshal, both of which are attached. I am permitted by the State to have a maximum of 7 children in my home, though my program will be much smaller and age specific, catering to infants, toddlers, and children 4 and under. Because I will have a limited number of families (currently a maximum of 3) dropping off and picking up children, the street in front of my house and my drive-way will provide enough space for parking. My hours of operation are Monday through Friday, 7am to 6pm. My business will provide care, opportunities for play, and education based on Early Learning Guidelines to young children whose parents cannot find care locally due to the high demand and low availability of child care in and around Chickasha.

I appreciate your consideration as I apply for a city permit to operate my family child care home. I would like to open as soon as possible, as I have children enrolled and waiting to receive care. If you have any questions regarding my program, please call or email me.

Sincerely,



**Kelsea Dobbins**  
Owner and Primary Caregiver  
Kelsea's Kiddie Care, LLC  
405-664-3065  
kelseaskiddiecare@gmail.com







State of Oklahoma  
Department of Human Services  
Child Care Services



## FIRST - SIX MONTH PERMIT

TEMPORARY AUTHORIZATION TO OPERATE A CHILD CARE FACILITY

**DOBBINS, KELSEA DBA KELSEA'S KIDDIE CARE, LLC**

**917 S. 13th Street  
CHICKASHA, OK 73018**

**OWNER: KELSEA'S KIDDIE CARE, LLC**

**HOME - Family Child Care Homes**

**K820056765**

**Capacity of 7**

This six month permit will expire on the last day of the month of 11/30/2023.

**Meets criteria for**

One Star ★

**Effective Date: 5/30/2023**

This acknowledges receipt of an application for a license to operate a child care facility under the provisions of the Oklahoma Child Care Facilities Licensing Act, as amended, Title 10 Oklahoma Statutes Annotated Sections 401 et seq.

This letter may be accepted as a temporary authorization for the applicant to operate such child care facility until a license has been issued, or formal notice has been given to the applicant that the application has been denied.

A handwritten signature in black ink, appearing to read "Z. L. S.", written over a horizontal line.

**Director of Child Care Services**

# Chickasha Fire Department

Occupancy: **917 S. 13th Home Day Care**

Occupancy ID: **999**

Address: **917 S 13th ST**

**Chickasha OK 73018**

Inspection Type: **Annual**

Inspection Date: **3/8/2023**

By: **Samaniego, Tony (201)**

Time In: **13:42**

Time Out: **13:44**

Authorized Date: **Not Authorized**

By:



Form: Home Day Care

Inspection Form

## Inspection Topics:

### Type of Construction

Additional Fire Protection Systems or Equipment.

Identify any additional protection systems...fire alarm panel, etc..

Status:

Notes:

Are heaters and furnaces guarded. Identify HVAC service check and date of service.

HVAC units must be guarded from occupants. Gas HVAC units shall be inspected annual for proper function.

Status:

Notes:

City of Chickasha License.

A current business license is required for renewals. Fire Department inspection needed to acquire new city license

Status:

Notes:

Date of the last fire drill.

Fire drills are required on a monthly basis.

Status:

Notes:

Detectors/Alarms - Smoke Alarms & CO Alarms.

Identify number of smoke alarms (12V). At least one hard-wired smoke alarm must be installed and operable (110V). Identify number of CO alarms (at least one). Required in all rooms/areas used for sleeping/napping, on each level of the home and outside of all sleeping areas. Not required in kitchens.

Status:

Notes:

Does the hot water heater have a properly installed gas cutoff valve.

Gas hot water heaters shall have a properly installed, accessible, and functioning gas cutoff.

Status:

Notes:

Does the hot water heater have a properly installed relief valve.

Hot water heaters must have a properly installed relief valve with plumbed pipe to the floor and or drain.

Status:

Notes:

Identify number of stories.

Identify number of stories. Children 0-3 shall be restricted to the ground level floor only.

**Status:**

**Notes:**

Interior wall construction.

Identify wall construction components. Wood paneling is allowable in limited quantities. • Paneling or wall covering: Shall have approved flame spread rating (class A, B or C).

**Status:**

**Notes:**

Is the hot water heater properly vented.

Gas hot water heaters must be properly vented outside.

**Status:**

**Notes:**

Kitchen stove vented outside.

The kitchen vent hood shall be vented outside...recirculation venthood are prohibited.

**Status:**

**Notes:**

Kitchen vent hood filter clean.

Kitchen vent hood shall be clean and in good working condition.

**Status:**

**Notes:**

Location of nearest Fire Station.

Identify which station provides the first due response.

**Status:**

**Notes:**

Number of electrical extension cords in use.

Excessive use of extension cords is prohibited. Extension cords are a temporary use only and should not be used in one single application for more than 6 months.

**Status:**

**Notes:**

Road accessibility.

Determine if the road accessibility is suitable for emergency access.

**Status:**

**Notes:**

Safety covers on all electrical outlets.

Safety covers shall be placed on all electrical outlets.

**Status:**

**Notes:**

Special hazards.

Identify any special hazards that may be of concern or require correction.

**Status:**

**Notes:**





Measure distance  
Total distance: 146.22 ft (44.57 m)

[kelseamdobbin@gmail.com](mailto:kelseamdobbin@gmail.com)



Legal Publication  
(Published in The Express-Star June 22, 2023)  
PUBLIC NOTICE

Legal Description: The North Half of Lot Five (5) and the North Half of the West 42 feet of Lot Six (6) in Block Two Hundred and one (201) in the City of Chickasha, Grady County, Oklahoma, according to the recorded plat thereof.

Location: 917 S 13th Street  
From: Community Development

Date: June 16, 2023

Applicant: Kelsea Dobbins

Re: Request for a Home Occupation for a Day Care.

If you wish to voice your support or protest regarding the above application you should attend the Planning Commission meeting on July 11, 2023 at 4:00 PM in the City Council Chambers Rm. 210 at City Hall, 117 North 4th Street, Chickasha, Oklahoma; A second public hearing will be held on July 17, 2023 at 6:30 PM in the City Council Chambers.

# Proof of Publication

Case No: 917 S 13th

## Affidavit of Publication

State of Oklahoma, County of Grady, ss:

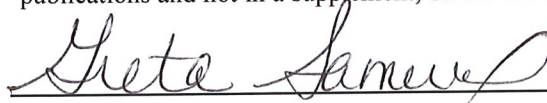
I, the undersigned publisher, editor or Authorized Agent of the Chickasha Daily Express, do solemnly swear that the attached advertisement was published in said paper as follows:

1st Publication

June 22, 2023

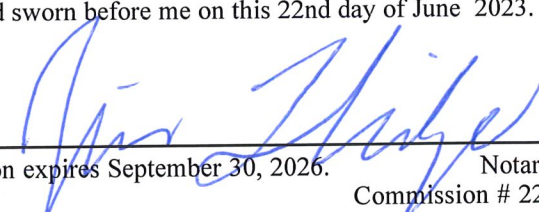
That said newspaper is Weekly, in the city of Chickasha, Grady County, Oklahoma, a Weekly newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1971, as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said Notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publications and not in a supplement, on the above noted dates.



Signature

Subscribed and sworn before me on this 22nd day of June 2023.



My commission expires September 30, 2026.

Notary Public  
Commission # 22013298

Cost of Publication \$ 22.30

Ad # 00513379

Acct # 23151928

Copies: 1

### PAY TO

The Express Star  
PO Drawer E  
Chickasha, OK 73023





## NOTICE OF PUBLIC HEARING

### PC PETITION

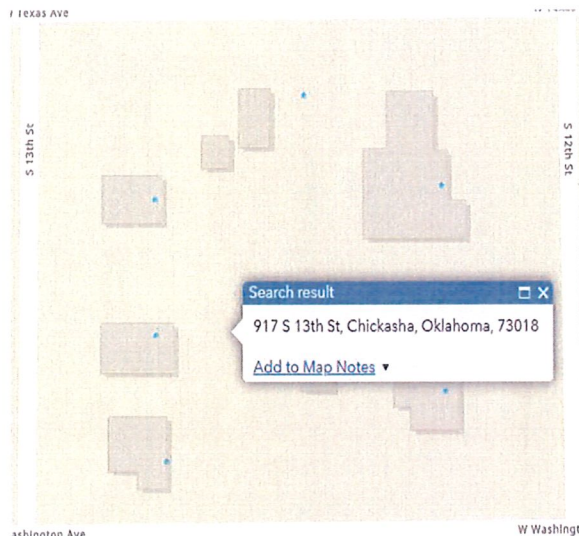
#### REQUEST FOR A SPECIAL EXEMPTION FOR A HOME OCCUPATION

NOTICE IS HEREBY GIVEN, that the City Of Chickasha Planning Commission will hold a public hearing beginning at 4:00 p.m. on Tuesday July 11th, 2023, at Chickasha City Hall, 117 North 4<sup>th</sup> Street., Chickasha, Oklahoma. This public hearing is regarding the petition by Kelsea Dobbins Requesting a special exemption for a home occupation, one parcel approximately 8,750 sq ft. The limits of the proposed special exemption includes the following described property:

***The North Half of Lot Five (5) and The North Half of The West 42 Feet Of Lot Six (6) in Block Two Hundred and One(201) in the City of Chickasha, Grady County, Oklahoma..***

BRIEF DESCRIPTION OF REQUEST: The applicant wishes to have a home occupation in the form of an in-home daycare with a maximum capacity of 7 children with hours of operation being Monday through Friday 7:00am to 6:00pm.

Any person supporting or having any objections to this petition may appear before the Planning Commission on the above date set for hearing and show cause why the petition should or should not be approved. Written comments regarding this petition should be emailed to [Rachel.bernish@chickasha.org](mailto:Rachel.bernish@chickasha.org) or be mailed to City of Chickasha, Community Development Department, 117 North 4<sup>th</sup> street Chickasha, Ok 73018.



A Second public hearing will be held at the City Council Meeting on July 17<sup>th</sup>, 2023 at 6:30 PM in the City Council Chambers 117 N 4<sup>th</sup> Street Chickasha Oklahoma.

Please call the Community Development Department at 405-222-6010 or email [Rachel.Bernish@chickasha.org](mailto:Rachel.Bernish@chickasha.org) should you have any questions regarding this petition.

Sincerely,

Rachel Bernish, Community Development Director

**ORDINANCE NO. 2023-24**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, APPROVING THE USE ON REVIEW FOR AN IN-HOME DAYCARE TO BE LOCATED AT 917 S 13<sup>TH</sup> STREET.**

WHEREAS, a use permitted on review was requested and the Planning Commission held a public hearing and voted unanimously to forward a recommendation for approval to the City Council;

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, STATE OF OKLAHOMA:**

**SECTION 1.**        **Use on Review Permit for 917 S. 13<sup>th</sup> Street** This permit will allow for an in home daycare to be located at this address.

**SECTION 2.**        **Severability.** If any section, subsection, sentence, clause, phase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the remaining portions of this ordinance.

**SECTION 3.**        **Effective Date.** This Ordinance shall be in full force and effect 30 days from and after its passage, approval, and publication.

Adopted and approved this 17<sup>th</sup> day of July 2023.

\_\_\_\_\_  
Chris Mosley, Mayor

ATTESTED:

\_\_\_\_\_  
Susan M. McDaniel, CMC - City Clerk

(SEAL)



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: Administration**

**Agenda Item No. 6.i.**

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**AGENDA ITEM: Discussion, consideration, and possible action on a recommendation from the Chickasha Economic Development Council awarding a Central Business District Building Grant funding to CCP, LLC in an amount not to exceed \$12,500 under terms and conditions adopted by the Economic Development Council.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                              |      |         |        |
|----------------------------------------------|------|---------|--------|
| <b>Dept. Director:</b>                       | Fund | Account | Amount |
|                                              | (To) |         |        |
|                                              | FUND | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br><b>July 17, 2023</b> |      |         |        |

**V. ATTACHMENTS:**

1. 20230714083206609



June 23, 2023

City of Chickasha  
Attn: Keith Johnson, City Manager

On June 13, 2023 the Chickasha EDC voted to forward application for the Central Business District Building Grant submitted by CCP LLC / Bart & Carol Bingham / Roberto's Tex-Mex to the City for consideration. Motion was made by Tim Elliott, seconded by Kirk Painter. Roll call vote taken. Kea Ginn Abstained. All others present voted in favor. Motion passed.

We are requesting that this recommendation be placed on the City Council's agenda at the earliest opportunity for approval.

Respectfully,

Jim Cowan  
Director, Economic Development Council

*Attached: 6/13/23 Board Meeting agenda, minutes and roll call vote; application from CCP LLC / Bart & Carol Bingham / Roberto's Tex-Mex.*





Tuesday, June 13, 2023 7:30 a.m.

MEETING WILL BE HELD AT THE CHICKASHA CHAMBER OF COMMERCE BUILDING  
LOCATED AT 221 W. CHICKASHA AVENUE, CHICKASHA, OKLAHOMA

AGENDA

- I. Call to Order/Chairman's Comments
- II. Motion for Discussion/Approval/Vote of May 2023 Minutes
- III. Motion for Discussion/Approval/Vote of May 2023 Financials
- IV. Discussion of Economic Outlook
- V. Consideration to enter into Executive Session to discuss:
  - A. Pursuant to 25 O.S. 307C(10) for the purpose on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction upon a determination that public disclosure of the matter discussed would interfere with the development of products or services or violate the confidentiality of the business (Possible public, private partnership agreement with CCP LLC / Bart & Carol Bingham / Roberto's Tex-Mex, 117 N 2<sup>nd</sup> Street, Chickasha.)
  - B. Discussion consideration and possible action to reconvene open session and take appropriate action on any matter discussed in executive session.
- VI. Motion for Discussion/Approval/Vote to accept the CEDC's 2023-2024 budget.
- VII. Motion for Discussion/Approval/Vote to approve the revised Administrative Services Agreement with the Chickasha Chamber of Commerce. COC compensation for the management and administrative duties to be raised from \$3000 per month to \$3500 per month.

- VIII. Motion for Discussion/Approval/Vote to approve the revised Chickasha Partnership agreement with the Chamber of Commerce. EDC shared expenses cap to be raised from \$11,000 to \$12,500.
- IX. Motion for Discussion/Approval/Vote to nominate Seth DeHart to replace Weston DeHart on the CEDC Board of Directors.
- X. Motion for Discussion/Approval/Vote to select a new logo for the CEDC.
- XI. CEDC Update
- XII. New Business
- XIII. Closing Comments, Announcements & Adjournment



Chickasha Area Economic Development Council, Inc.

June 13, 2023

Minutes of Meeting

Present:

Kyle Abrahams, Ryan Posey, Ed Stanton, Chris Mosley, Keith Johnson, Jim Cowan, John Mosley, Tim Elliott, Ronnie Bogle, Kea Ginn, Kirk Painter, Troy Avant, John Feaver, Andy Maher

Absent:

Rick Croslin Weston DeHart, Cale Walker,

Guests:

Tim Hushbeck, Jamie Jones, Dwight Sehon, Erica Alexander, Steve LaForge, Angie Lewis, Zach Grayson, Chet Hitt, Mitch Williams, Emily Burns Bradley

Staff:

Matt Brooks, Cheryl Critchfield, Whitney Palesano

I. Call to Order / Chairman's Comments

Meeting called to order at 7:30 a.m. It was determined that a quorum was present, and Kyle Abrahams called the meeting to order.

II. Motion for Discussion/Approval/Vote of May 2023 Minutes

Motion made by Tim Elliott, seconded by Ronnie Bogle to approve the May 2023 Board Minutes as presented. Motion passed with all voting in favor.

III. Motion for Discussion/Approval/Vote of May 2023 Financials

Motion made by Tim Elliott, seconded by Andy Maher to approve the May 2023 Financial Statements as presented. Motion passed with all voting in favor.

IV. Discussion of Economic Outlook

Report given. No action taken.

V. Consideration to enter into Executive Session to Discuss:

- A. Pursuant to 25 O.S. 307C(10) for the purpose on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction upon a determination that public disclosure of the matter discussed would interfere with the development of products or services or violate the confidentiality of the business. (Possible public, private partnership agreement with CCP LLC / Bart & Carol Bingham / Roberto's Tex-Mex, 117 N 2<sup>nd</sup> Street, Chickasha)

Motion made by Tim Elliott, seconded by Ed Stanton to enter into Executive Session. Motion passed with all voting in favor.

- B. Discussion, consideration, and possible action to reconvene open session and take appropriate action on any matter discussed in executive session.

Motion made by Kirk Painter, seconded by Tim Elliott to reconvene open session. All voted in favor.

Motion made by Tim Elliott, seconded by Kirk Painter to forward application for the Central Business District Building Grant submitted by CCP LLC/Bart & Carol Bingham/ Roberto's Tex-Mex to the City for consideration. Roll call vote taken. Kea Ginn abstained. All others present voted in favor. Motion passed.

VI. Motion for Discussion/Approval/Vote to accept the CEDC's 2023-2024 budget.

Motion made by Ed Stanton, seconded by Andy Maher to accept the CEDC's 2023-2024 budget as presented. Motion passed with all voting in favor.

VII. Motion for Discussion/Approval/Vote to approve the revised Administrative Services Agreement with the Chickasha Chamber of Commerce. COC compensation for the management and administrative duties to be raised from \$3000 per month to \$3500 per month.

Motion made by Ronnie Bogle, seconded by Ryan Posey to approve the revised Administrative Services Agreement with the Chickasha Chamber of Commerce as presented. Motion passed with all voting in favor.

VIII. Motion for Discussion/Approval/Vote to approve the revised Chickasha Partnership agreement with the Chamber of Commerce, EDC shared expenses cap to be raised from \$11,000 to \$12,500.

Motion made by Ed Stanton, seconded by Tim Elliott to approve the revised Chickasha Partnership agreement with the Chamber of Commerce. Motion passed with all voting in favor.

IX. Motion for Discussion/Approval/Vote to nominate Seth DeHart to replace Weston DeHart on the CEDC Board of Directors.

Motion made by Tim Elliott, seconded by Kirk Painter to nominate Seth DeHart to replace Weston DeHart on the CEDC Board of Directors. Motion passed with all voting in favor.

X. Motion for Discussion/Approval/Vote to select a new logo for the CEDC.

Motion made by Ronnie Bogle, seconded by Andy Maher to table the motion. Motion to table passed with all voting in favor.

XI. CEDC Update

Jim Cowan presented his 2023/2024 work plan.  
No action taken.

XII. New business

No new business was presented.

XIII. Closing Comments, Announcements & Adjournment

Motion made by John Mosley, seconded by Ronnie Bogle to adjourn. Meeting adjourned at 8:30 a.m.

Respectfully submitted by:



Cheryl Critchfield, Adm Asst



Kyle Abrahams, Chairman

Chickasha Economic Development Council

Roll Call Vote 6/13/2023

Agenda Item:

V. B. Motion to forward application for the Central Business District Building Grant submitted by CCP LLC/Bart & Carol Bingham/Roberto's Tex-Mex, 117 N 2nd Street, Chickasha, to the City for consideration.

| Board Member  |        | Yes | No | Abstain |
|---------------|--------|-----|----|---------|
| Kyle Abrahams |        | ✓   |    |         |
| Ryan Posey    |        | ✓   |    |         |
| Tim Elliott   |        | ✓   |    |         |
| Kirk Painter  |        | ✓   |    |         |
| Troy Avant    |        | ✓   |    |         |
| Ronnie Bogle  |        | ✓   |    |         |
| Rick Croslin  | Absent |     |    |         |
| Weston DeHart | Absent |     |    |         |
| John Feaver   |        | ✓   |    |         |
| Kea Ginn      |        |     |    | ✓       |
| Andy Maher    |        | ✓   |    |         |
| John Mosley   |        | ✓   |    |         |
| Ed Stanton    |        | ✓   |    |         |
| Cale Walker   | Absent |     |    |         |





### Central Business District Building Grant Agreement and Guidelines

THIS AGREEMENT is made and entered into on this the 30 day of March 2023 by and between the Chickasha EDC, hereinafter referred to as "CEDC", and CCP LLC

\_\_\_\_\_, hereinafter referred to as "Applicant".

The Applicant and the CEDC certify and agree to the terms and conditions as set forth below:

The Applicant is the owner of a certain real property located at 117 N 2<sup>nd</sup> St in the City of Chickasha, Grady County, Oklahoma, hereinafter referred to as "Property," lying within the Chickasha Central Business District (see attached map) an area where the CEDC is conducting a Grant Program as described below.

Purpose: to encourage Downtown property owners located between 1<sup>st</sup> – 7<sup>th</sup> street and Kansas and Choctaw Avenue (See attached Central Business/Historic District Map) to make improvements to their properties being used for retail trade producing sales or use tax dollars for the City of Chickasha.

Incentive: A \$1 reimbursement for each \$3 of private funds invested, with a maximum reimbursement of \$20 per square foot, based on improvement square footage. Eligible uses include purchase, façade, structural, utility improvements, storage, roof repair/replacement, off-street parking, equipment, demolition, ADA compliance, flood proofing, and other qualifying uses approved at the discretion of the CEDC Board.

#### Guidelines:

To be considered for a grant, applicants must agree to the guidelines set out in this agreement by signing below. They must complete and sign the application form. Complete proposals must contain all information and materials requested. (See below). Incomplete proposals will not be considered.

1. The resulting property usage must produce use or sales tax dollars for the City of Chickasha. The attached First Year Sales and Property Tax Projections Sheet must be completed and submitted with the application.
2. Grant funds will not be distributed until project is complete per the specifications of the approved grant application, and/or a certificate of occupancy is received from the City of Chickasha.
3. Projects must increase the real property value. The EDC may require a copy of the lender's appraisal upon project completion if applicable or confirmation from county assessor.

4. Properties in the Central Business District being purchased for a project that will produce use or sales tax may be eligible for the \$1 reimbursement for each \$3 of private funds invested with a maximum reimbursement of \$20 per square foot. Purchase price may be eligible upon grant approval by CEDC Board and City Council but is not guaranteed funding if the grant is not approved. Property can be a building, vacant land or a building to be demolished as long as the property is used for improvement of square footage, utility improvements, storage, off-street parking, equipment, demolition, ADA compliance, flood proofing, and other qualifying uses approved at the discretion of the CEDC Board. The purchase of the property must be within 6 months of the grant application approval. Any property purchased 6 months prior to application approval will not be considered for grant funding.
5. All reimbursements with grant funding, for both purchase of property and/or improvements will not be paid prior to verified completion of the project and/or a certificate of occupancy received by the City of Chickasha. Improvements including improvement of square footage, façade, structural, utility improvements, storage, roof repair/replacement, off-street parking, equipment, demolition, ADA compliance, flood proofing, and other qualifying uses approved at the discretion of the CEDC Board of any kind to the property prior to grant approval shall NOT receive grant funding.
6. Applicants may apply for and qualify for more than one grant. Only one grant application will be accepted per building. No building/address may apply for more than one grant. Each application submitted must sign this agreement committing to these guidelines. Funding will only be awarded per approved application, per independent inspection of premises and review of invoices. The EDC may require the lender's construction inspection sheet if applicable. The EDC may also require an Architect's application and certification for payment upon project completion or issuance of the Certificate of occupancy from the City of Chickasha.
7. Grants are not transferrable. If the property is sold the new owner would be required to apply for grant funding.
8. Applications are reviewed in the order presented. Applicants must be in good standing with the City of Chickasha and Grady County regarding payment of utilities, taxes, and other assessments.
9. All proposed projects must be planned, constructed, and completed by the applicant. Chickasha EDC is not responsible for the completion of any proposed projects awarded funding.
10. Applicant agrees to allow the CEDC or its agents access to buildings and improvements, when convenient for all parties, for inspection of the work and progress of completion.
11. Proposed projects should comply with all federal, state, and local laws, ordinances, rules, and regulations. The applicant shall obtain all required local, state, and federal permits prior to commencing construction. Chickasha EDC is not responsible for obtaining any required permits for the proposed project.
12. Applicants must provide proof of available funds to complete project. Applicants may not count any state/federal tax credits or the proposed grant money toward the proof of available funding.

Approval Process: The Downtown Economic Development Grant applications will be reviewed with the following steps:

1. Chickasha Economic Development Council Staff
2. Chickasha Economic Development Council Executive Committee
3. Chickasha Economic Development Council Board



VIII. Signature of Owner/Authorized Agent-Affidavit or Sworn Declaration

I/We, Carol & Byron Brinkman, of the City of Chickasha, County of Grady, State of Oklahoma, make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application in respect of the application is true.

I/We hereby authorize inspections of my/our property to be improved.

I/We acknowledge that any work carried out prior to written confirmation of grant approval may not be eligible.

I/We acknowledge receiving, understanding, and accepting the terms and conditions of the Chickasha Economic Development Council's Economic Development Grant Program

I/We, Carol & Byron Brinkman am the owner of the land that is the subject of this Application and, for the purposes of the Freedom of Information and Protection of Privacy Act, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the            for the purposes of processing this application.

Sworn to (or declared before me), Anne Casadi, a Florida, on this the 22 day of June, 2023  
Notary Public in and for the State of Oklahoma

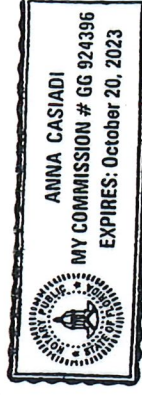
Cand Byron Brinkman  
Applicant

Co-Applicant

Anne Casadi

Notary Public, State of Oklahoma

Florida  
My Commission Expires: 10-20-2023



IX. Authorization for Agent (complete only if Applicant is not the registered Owner)  
I/We, Carol Bingham the  
owner of the subject property, hereby authorize \_\_\_\_\_  
(Agent) to act on my behalf with respect to the application. Carol Bingham  
6/22/23 \_\_\_\_\_  
Date Signature of Owner(s)

Note: Information provided in this application will become part of a public record.

Carol Byram  
Signature – Applicant

3/30/23  
Date

Jim Cowan  
Signature – Chickasha EDC

6/21/23  
Date

Anna Casiadi  
Notary Public, State of Oklahoma  
Florida

6-22-2023  
Notarization Date

My Commission Expires: 10-20-2023

Whitney Palesano  
Notary Public, State of Oklahoma







CENTRAL BUSINESS DISTRICT GRANT FULFILLMENT AGREEMENT

Applicant name Ccp LLC

Project address 117 N 2nd

1. Description of Project  
Remodel Build  
& Restore to a  
Restaurant

2. Project Budget  
\$275,000

3. Completion Date 10/28/22

4. Amount Awarded by CEDC



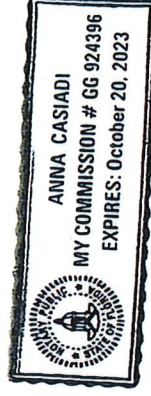
Whitney A. Palesano  
Oklahoma Notary Public

[Signature]  
Applicant Signature

[Signature]  
CEDC Signature

[Signature] Notary Signature  
06-22-2023 Notarization Date

Commission Expires: 10-20-2023



#### 4. Chickasha City Council

A project application may be declined/turned down during any of the fore-mentioned steps at the discretion of the Chickasha EDC, its Executive Committee, its Board of Directors, and/or Chickasha City Council with or without notice to the applicant prior to the declining of the project application.

Chickasha EDC reserves the right to decrease grant award amounts to meet program budget requirements; therefore, applicants may be offered an amount less than the total requested funds.

##### Proposal Contents Checklist

- Complete Application
- First Year Sales and Property Tax Projections Sheet
- Map of proposed project location
- Budget Summary (to include job estimates or quotes, if available)
- Copies of acquired permits and/or approvals (if applicable)
- Color photographs of the project area
- Schematic drawings of proposed project
- Proof of available funds for financing

**Grant Awards:** Grant funds awarded by the Chickasha EDC will be a \$1 reimbursement for each \$3 of private funds invested, with a maximum reimbursement of \$20 per square foot. Chickasha EDC reserves the right to decrease grant award amounts to meet program budget requirements; therefore, applicants may be offered an amount less than the total requested funds.

Projects must be completed no later than 18 months after the approval of the project by Chickasha City Council. An extension(s) may be permitted for projects determined to be incomplete by the appropriate deadline. The extension period will be determined on a case-by-case basis at the discretion of the Chickasha EDC/Chickasha City Council. **Failure to complete the project by the deadline of 18 months after the approval of the project by Chickasha City Council or by the deadline of an extension period permitted by the Chickasha EDC will result in forfeiture of Grant Awards.**

Grant recipients will be required to display signage at the project site to denote Chickasha EDC's financial contribution to the project. Signage will be provided by Chickasha EDC.

**Approval Process:** Once the project has been completed, a certificate of occupancy has been received from the City, the applicant has submitted all required documentation and receipts have been verified, Chickasha EDC will reimburse the applicant with its share of grant funds.

**Finalizing the Grant:** Following grant approval, individual grant awards are considered pending until the applicant and CEDC sign a Grant Fulfillment Agreement. The Agreement will describe the project, the project budget and the amount of funding awarded by the CEDC. Upon execution of the Agreement, the grant is considered finalized and grant funds may be distributed based upon the conditions outlined in the Agreement.

IV. Work Estimates

Please attach estimates for each component of the proposed improvement. Eligible costs shall be the cost of materials, equipment, and contracted labor to complete eligible improvements. Professional fees such as architects, engineers, and solicitors are not eligible costs. Labor provided by the Applicant or tenant of the building is not an eligible cost.

1. Name/Company and Phone Number of Preferred Contractor: \_\_\_\_\_  
Amount: \_\_\_\_\_
2. Name/Company and Phone Number of Second Contractor: \_\_\_\_\_  
Amount: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Additional Estimates/Comments: (Please attach additional quotes, as required) \_\_\_\_\_
4. Total estimated costs of your improvements: \_\_\_\_\_
5. Estimated completion date for your improvements? All completed

V.

Loan Information

Amount of financing requested: Personal savings

Source of equity and applicant's percentage of ownership: \_\_\_\_\_

Participating Bank and Contact: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ Copy of lender commitment letter attached (if applicable)

VI. Financial Information:

If the applicant does not need lending from a bank and no lender commitment letter is available then CEDC will require a letter of credit from the applicant's bank or applicant must provide financial statements on business or individual for the *Current Year*, (within 45 days) and *Past Three (3) Years*, including profit and loss statements and tax returns. If the business is new, submit your personal tax returns for the *Past Three (3) Years*.

VII.

Credit References: Names and Addresses of three references  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



3. Tax Assessor Parcel Number(s): C001-00-042-001-0-000-00

4. Year built: 1900 Square footage: 4170

5. What are the current types of businesses occupying the building?

Mexican Restaurant

6. Name and phone number of tenant(s) if applicable: *(attach additional names/numbers, if needed)*

Roberto's Mexican Cantina

7. Use of building after construction:

Restaurant

a. Description of tenant use (if applicable)

Restaurant

☐ Copy of tenant(s) letter(s) of intent attached (if applicable)

8. Number of parking spaces provided: \_\_\_\_\_ Proposed: \_\_\_\_\_ Total: \_\_\_\_\_

9. Current zoning: \_\_\_\_\_

10. Is a zoning amendment required?

Yes ☐ No ☐

If yes, has the rezoning process started?

Yes ☐ No ☐

Done

11. Attach architectural and elevation renderings.

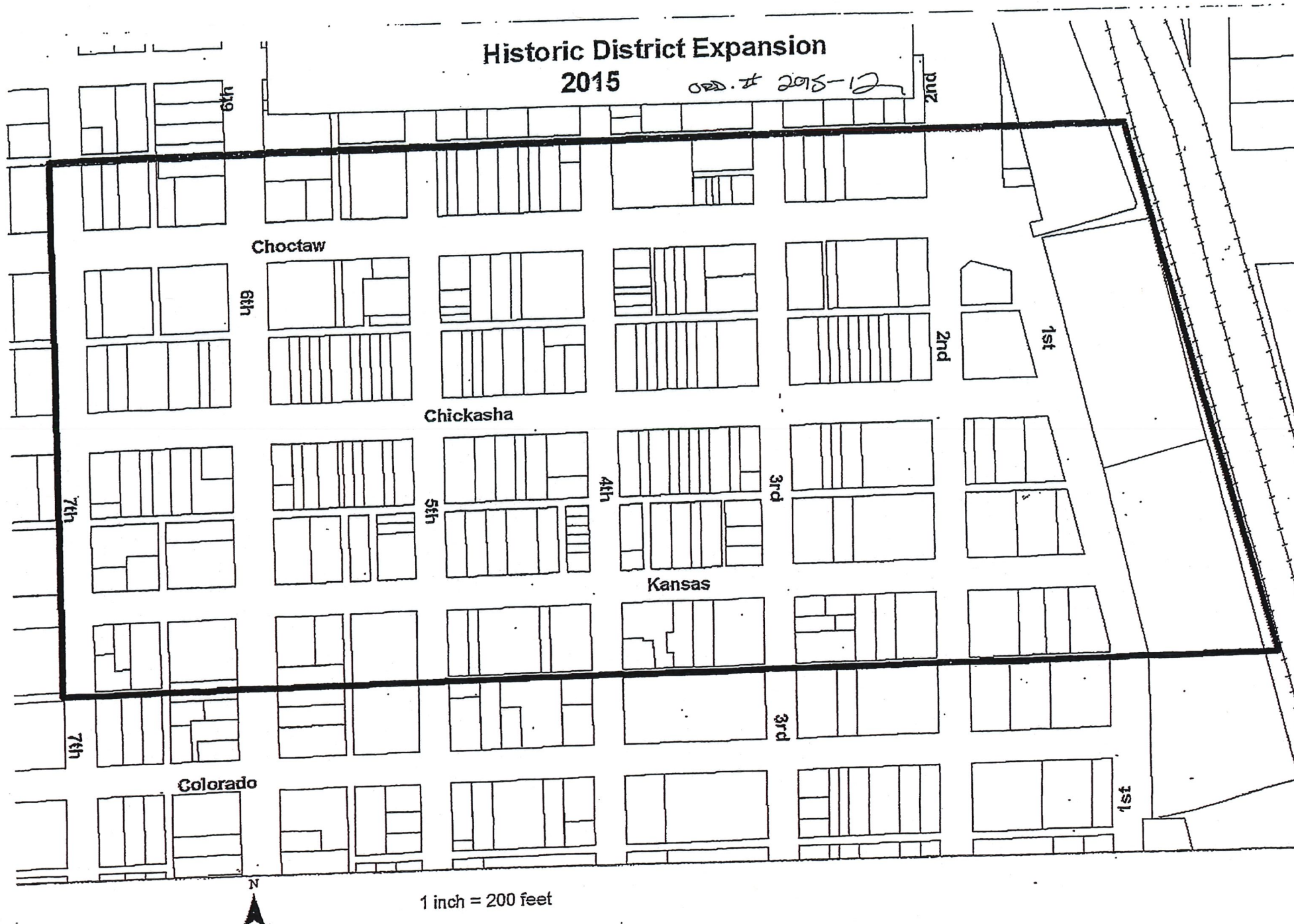
### III. Project Description

1. Description of Proposed Improvements. Please provide a detailed description of your proposed improvements. Attach a copy of your architectural or design plans. Identify the materials to be used, such as the type of paint or stain (i.e., exterior latex, color, etc.). Include details of new signs or awnings, etc. Provide color photos of the subject property and those adjacent prior to and after the improvements are made.

Description: Electrical-Plumbing-New Roof  
Paint Inside and Outside

☐ Designs Attached

☐ Before Picture(s) Attached







Central Business District Building Grant Application

The information requested below will be used to process your application under the terms and conditions of the Chickasha Economic Development Council's Central Business District Grant as defined in the Central Business District Grant Agreement and Guidelines.

I. Applicant Information

1. Applicant(s) name: CCP LLC  
Mailing address: 602 S 4  
City: Chickasha State: OK Zip: 73016  
Federal Tax ID or Social Security Number: 73-1508555  
2. Applicant's daytime telephone number: 405-222-2828  
Cell# 405-142-0791 Facsimile# 405-222-9328  
E-mail address: hubbards@ccp.com

3. Status of applicant (please check one)  
☐ Property owner with vacant facility  
☐ Property owner with tenant business  
☒ Property owner/operator of existing business on property

4. Owner of property is a/an (please check one)  
Individual  
☐ Partnership (attach copy of Partnership Agreement)  
☐ Corporation/profit (attach copy of Articles of Incorporation)  
☐ Corporation/nonprofit (attach list of officers and directors)  
☐ Trust (attach copy of Trust Agreement)  
☒ LLC  
☐ Other

5. Length of ownership: 8 months  
Date purchased: \_\_\_\_\_  
☐ Copy of closing statement attached ☐ Copy of recorded deed attached

II. Property Information

1. Address of property to be improved:  
117 N 2nd  
Chickasha OK  
2. Legal description of subject property: (Attach information, if needed)





DOWNTOWN REVITALIZATION  
Central Business District  
Grant Program Budget  
Summary Worksheet

General Information

Applicant Name:

Carol Bingham

Phone Number:

405-642-0791

Email Address:

bubbasgirl69@aol.com

Project Name:

Robert's Lex-mex

Budget Summary

Provide the subtotals for each of the following line items as budgeted for the proposed project:

|                            | Amount |
|----------------------------|--------|
| Design/Consulting Services | \$     |
| Supplies and Materials     | \$     |
| Equipment                  | \$     |
| Labor                      | \$     |
| Contractual Services       | \$     |
| Taxes                      | \$     |
| Other Expenses             | \$     |
| TOTAL COSTS                | \$     |

Please attach copies of all job estimates, quotes, and invoices to this worksheet.

FIRST YEAR SALES AND PROPERTY TAX PROJECTIONS

Date Requested:

Name:

Request Amount:

Purpose:

Contact:

Phone Number:

Address:

4/4/23  
Roberto's Ex-Mex  
  
Carol Burdette  
485-142-0291  
10354

Current Annual Sales:

Projected Annual Sales:

Projected Change

\$1,000,000.00

Current Annual Property Tax:

Projected Annual Property Tax:

Projected Change

Current # of Jobs:

Current Annual Compensation:

[Includes Salary, Benefits]

[Excludes Taxes, FICA]

Projected # of Jobs:

Projected Annual Comp:

15  
  
  
  
  
25



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: City Clerk**

**Agenda Item No. 6.j.**

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**AGENDA ITEM: Discussion, consideration, and possible action to approve a temporary street closure for a street festival sponsored by USAO to be held in the 200 block of Chickasha Ave. on August 31st, 2023.**

**I. BACKGROUND/DESCRIPTION:**

USAO had previously requested, and received, permission to hold the street festival on August 26th. Due to a conflict with another local event, USAO wishes to alter the date to August 31, 2023. This event will be held from 5:00 p.m. to 8:30 p.m. They would like to have permission to barricade the 200 block of Chickasha Avenue from 3:00 p.m. to 9:00 p.m. to allow time for set-up and tear-downs.

The event remains open to the public and is free to attend.

The sponsor is non-profit and is requesting any fees imposed by the City to be waived.

The requesting party will execute an Indemnification Agreement and provide a Certificate of Liability Insurance for the day of the event.

**II. RECOMMENDED ACTION:**

Approve the date change for the temporary street closure for a street festival sponsored by USAO to be held in the 200 block of Chickasha Ave. on August 31st, 2023.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                       |        |         |        |
|---------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b>                | Fund   | Account | Amount |
|                                       | (To)   |         |        |
|                                       | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023 | (From) |         |        |

**V. ATTACHMENTS:**

1. 20230714150017255

Susan McDaniel  
City Clerk  
City of Chickasha  
117 N. 4<sup>th</sup> St.  
Chickasha, OK 73018

5/25/2023

To whom it may concern,

The University of Science and Arts of Oklahoma (a non-profit entity) would like to request a temporary street closure of Chickasha Avenue (3<sup>rd</sup> Street to 2<sup>nd</sup> Street, Block 200) on Thursday, August 31st from 3pm until 9pm (event to take place from 6:00pm-8:30pm) to host an inaugural back-to-school event and meet-and-greet for USAO and the greater Chickasha Area community. This will be an event open to the public and free to attend. We will be transporting our entire Freshman class of 400+ students to Historic Downtown Chickasha.

Since this will be an event for the community and free to attend, we would like to request a waiver of any associated fees for hosting said event.

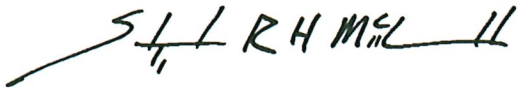
This community event will consist of various activities for all ages including but not limited to; live music, inflatables, food trucks, vendors, local businesses, community resources and an art exhibit. Our intention is to continue this event as a tradition in the City of Chickasha that ushers in school every fall.

Attached you will find our application for the street closure including the following documents:

- Application for Outdoor Event Hosted Annually by USAO.

Thank you for your consideration, please let us know if we can clarify any questions or submit further documentation.

Forever Green & Gold,

A handwritten signature in black ink, appearing to read 'S. McConnell', with a stylized flourish at the end.

**Sheppard McConnell**

Vice President of Collaborative Enrollment Management  
University of Science and Arts of Oklahoma  
Chickasha, OK 73018  
405-574-1357 - p  
[sheppard@usao.edu](mailto:sheppard@usao.edu)



City of

**Chickasha**

Community Development

### OUTDOOR AMUSEMENT EVENT LICENSE APPLICATION

Date: 6.28.2023

Event Date(s) & Times: August 31st, 2023; From 5p-8:30p

Event Type (Include a description of all events and functions): Street festival for USAO and the surrounding community. We would like to block off Chickasha Ave. from 2nd to 3rd Street to host food trucks, art displays, live music and games for a street festival downtown.

Applicant: Sheppard McConnell and Zoe Brown

Mailing Address: 1727 W. Alabama Avenue

City: Chickasha State: OK Zip: 73018

Event Address or location description: Chickasha Ave (3rd to 2nd Street)

Property Owner: State of Oklahoma Phone Number: NA

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Present Zoning District: \_\_\_\_\_ Size of Event Space (Acres): \_\_\_\_\_

Type of Sanitary Facilities to be Provided: \_\_\_\_\_

Type of Solid Waste Facilities to be Provided: \_\_\_\_\_

Combined Estimated Number of Participants/Spector's: 1000+

Describe Parking Facilities to be Provided (Including surface type, access and number of spaces):

Utilize Downtown Parking

#### **REQUIREMENTS**

☐ Advertising Signs: NO Off-Premises Advertising Signs shall be allowed.

Comments:

☐ Reviewed By: \_\_\_\_\_ Police Department \_\_\_\_\_

☐ Reviewed By: \_\_\_\_\_ Fire Department \_\_\_\_\_

☐ Reviewed By: \_\_\_\_\_ Public Works \_\_\_\_\_

☐ Reviewed By: \_\_\_\_\_ Community Development \_\_\_\_\_

☐ Approved ☐ Denied By: \_\_\_\_\_ City Manager's Office





City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: City Clerk**

**Agenda Item No. 6.k.**

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**AGENDA ITEM: Discussion, consideration, and possible action to approve a request from USAO for a temporary street closing of 17th Street from Grand Avenue to Alabama Avenue on Friday, August 25, 2023 from 7:00 a.m. to 2:00 p.m. August 25th is USAO's Annual Move-In Day Event.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Approve a request from USAO for a temporary street closing of 17th Street from Grand Avenue to Alabama Avenue on Friday, August 25, 2023 from 7:00 a.m. to 2:00 p.m.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                       |        |         |        |
|---------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b><br>NAME, TITLE | Fund   | Account | Amount |
|                                       | (To)   |         |        |
|                                       | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023 | (From) |         |        |

**V. ATTACHMENTS:**

- 20230714152753456

Susan McDaniel  
City Clerk  
City of Chickasha

5/28/2023

To whom it may concern,

The University of Science and Arts of Oklahoma (a non-profit entity) would like to request a temporary street closure from 17<sup>th</sup> Street and Alabama Avenue to 17<sup>th</sup> Street & Grand Avenue on Friday, August 25<sup>th</sup> from 7:00am to 2:00pm to host USAO's Annual Move-In Day Event. We **do not** intend to block off Grand Avenue. Only the USAO entrance/exit at Grand Avenue and 17<sup>th</sup> Street (where the pillars are located). This day is reserved for our 400+ Freshman students and their families to safely drive up to their housing facilities that are located on 17<sup>th</sup> Street between Alabama Avenue and Grand Avenue (Lawson Hall Apartments, Sparks Hall Dormitory, and Robinson Hall Dormitory).

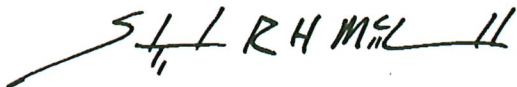
This is a high stress day for families, students, and staff alike, so we are implementing a "drive-thru" based system of vehicles entering at 17<sup>th</sup> Street and Grand Avenue to be checked in and organizationally and systematically directed to the housing facility they've been assigned, lessening traffic and increase the safety of all parents, students, staff, and families involved in the USAO Move-In Day process. As a result, this street closure will allow the safe entry of vehicles to the entrance of USAO's campus, without disrupting community members and neighbors.

Attached you will find our application for the street closure including the following documents:

- Application for temporary Street Closure requested by USAO.

Thank you for your consideration, please let us know if we can clarify any questions or submit further documentation.

Forever Green & Gold,

A handwritten signature in black ink, appearing to read 'S. L. R. H. M. C. N. E. L. L.', written in a cursive style.

**Sheppard McConnell**

Vice President of Collaborative Enrollment Management  
University of Science and Arts of Oklahoma  
Chickasha, OK 73018  
405-574-1357 - p  
[sheppard@usao.edu](mailto:sheppard@usao.edu)



City of

**Chickasha**

Community Development

### OUTDOOR AMUSEMENT EVENT LICENSE APPLICATION

Date: 6.28.2023

Event Date(s) & Times: August 25th, 2023; From 7am-2pm

Event Type (Include a description of all events and functions): Requesting the temporary street closure of 17th Street from Alabama Avenue to Grand Avenue for USAO's Annual Move-In Day. This will safely introduce and escort 400+ incoming Freshman, their vehicles, and families to the housing facilities at USAO located on 17th Street.

Applicant: Sheppard McConnell and Zoe Brown

Mailing Address: 1727 W. Alabama Avenue

City: Chickasha State: OK Zip: 73018

Event Address or location description: 17th Street between Alabama Avenue and Grand Avenue

Property Owner: State of Oklahoma Phone Number: NA

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Present Zoning District: \_\_\_\_\_ Size of Event Space (Acres): \_\_\_\_\_

Type of Sanitary Facilities to be Provided: \_\_\_\_\_

Type of Solid Waste Facilities to be Provided: \_\_\_\_\_

Combined Estimated Number of Participants/Spector's: 1000+

Describe Parking Facilities to be Provided (Including surface type, access and number of spaces):

Utilize Downtown Parking

#### **REQUIREMENTS**

☐ Advertising Signs: NO Off-Premises Advertising Signs shall be allowed.

Comments:

|                                                                             |                             |
|-----------------------------------------------------------------------------|-----------------------------|
| <input type="checkbox"/> Reviewed By: _____                                 | Police Department _____     |
| <input type="checkbox"/> Reviewed By: _____                                 | Fire Department _____       |
| <input type="checkbox"/> Reviewed By: _____                                 | Public Works _____          |
| <input type="checkbox"/> Reviewed By: _____                                 | Community Development _____ |
| <input type="checkbox"/> Approved <input type="checkbox"/> Denied By: _____ | City Manager's Office _____ |



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: City Clerk**

**Agenda Item No. 7.a.**

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**AGENDA ITEM: Discussion, consideration, and possible action to enter into Executive Session to discuss the purchase or appraisal of real property under the provisions of 25 O.S. Section 307B(3).**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**  
Enter into Executive Session.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                       |        |         |        |
|---------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b>                | Fund   | Account | Amount |
|                                       | (To)   |         |        |
|                                       | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023 | (From) |         |        |

**V. ATTACHMENTS:**



City of  
**CHICKASHA**

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**Meeting Type: Council Agenda 7-17-2023**

**Meeting Date: 7/17/2023**

**Department: City Clerk**

**Agenda Item No. 7.b.**

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**AGENDA ITEM: Consideration to reconvene open session and take potential action on any item discussed in the Executive Session.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Reconvene open session and take potential action on any item discussed in the Executive Session.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                       |        |         |        |
|---------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b>                | Fund   | Account | Amount |
|                                       | (To)   |         |        |
|                                       | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>July 17, 2023 | (From) |         |        |

**V. ATTACHMENTS:**