

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JULY 17, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the June 3, 2023 regular meeting.
 - b. Acceptance of the Claims List.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**
 - a. Discussion, consideration and possible action to authorize the City Manager to negotiate a contract with Freese and Nicholes, Inc. for the

RFP CMA 2302- Chickasha Water Treatment Plant Improvements
Project.

5. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMA Agenda 7-17-2023

Meeting Date: 7/17/2023

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the June 3, 2023 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 17, 2023	(From)		

V. ATTACHMENTS:

1. CMA 7-3-2023

July 3, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 3rd day of July 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Vice Chairman Grayson called the meeting to order at 6:58 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Vice Mayor
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Brian Gerdes

ABSENT:

Chris Mosley, Chairman
Kelly Boyd
Oscar Nelson
Rick Croslin

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Interim Police Chief
Spencer Winzenried, Parks & Rec. Director
Elaine Jensen, Finance Director
Robert Brooks, Staff Accountant
Lille Huckaby, Library Director
Tony Samaniego, Fire Chief
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a thru ITEM 2c

ITEM 2a.

Acceptance of the Minutes of June 20, 2023, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c.

Accept and ratify an engagement letter with HSPG & Associates, LLC to perform the CMA's audit services for FY 21-22 and authorize the Mayor to execute the same.

TIME 6:58 P.M.

*Motion by Trustee Ashanti-Alexander, second by Trustee Hebblethwaite to approve Item 2a thru Item 2c.

Roll call vote:

Ayes:" Gerdes, Ginn, Hebblethwaite, Ashanti-Alexander, and Grayson.

"Nays:" None

"Abstain:" None

Motion carried. 5-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Ashanti-Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 6:58 PM

Approved this 17th day of July 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk



City of
CHICKASHA

Meeting Type: CMA Agenda 7-17-2023

Meeting Date: 7/17/2023

Department: City Clerk

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 17, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 7-17-2023

Meeting Date: 7/17/2023

Department: Community Development

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to authorize the City Manager to negotiate a contract with Freese and Nicholes, Inc. for the RFP CMA 2302- Chickasha Water Treatment Plant Improvements Project.

I. BACKGROUND/DESCRIPTION:

This will authorize the city manager to negotiate the contract for the water treatment plan improvements.

The engineering firm will be Freese and Nicholes, Inc. as the primary.

II. RECOMMENDED ACTION:

Authorize the City Manager to negotiate a contract with Freese and Nicholes, Inc. for the RFP CMA 2302- Chickasha Water Treatment Plant Improvements Project.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 17, 2023	(From)		

V. ATTACHMENTS:

- 20230710102044922



**EXHIBIT C
NOTICE OF INTENT
TO SUBMIT STATEMENT OF QUALIFICATIONS
AND REQUEST FOR DELIVERY OF FEASIBILITY STUDY**

TO: General Manager
Chickasha Municipal Authority
117 N. 4th Street
Chickasha, Oklahoma 73018
In care of: Susan.mcdaniel@chickasha.org

RE: **RFP CMA-2303**
Chickasha Water Treatment Plant Improvements Project
Request for Qualifications Statements

The following information is provided as our expression of interest to submit a Statement of Qualifications to provide professional services in conjunction with the referenced matter.

The person(s) and contact information listed below should be used for all correspondence, addenda, clarifications or notices provided by the Chickasha Municipal Authority with respect to the referenced matter.

Further, we hereby respectfully request that existing Conceptual Design and Feasibility Study of the Raw Water Supply and Water Treatment Plan Draft Report dated April 25, 2023 be provided to the Respondent to aid us in developing our Statement. We understand and agree this report will be provided in electronic format (pdf) only and shall be used in conjunction with this project only.

Respondent: Freese and Nichols, Inc.
(firm name)

Contact Representative: Alan Hutson, PE

Mailing Address: 3600 NW 138th St., Suite 202
Oklahoma City, OK 73134

Phone Number: (405) 252-5941

E-mail address: ACH@freese.com

Alternative Contact: Clay Herndon, PE

Alternative Phone: WCH@freese.com