

NOTICE OF REGULAR MEETING
OF THE
CHICKASHA CITY COUNCIL

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **REGULAR MEETING ON MONDAY, AUGUST 21, 2023, AT 6:30 PM.** Said meeting will be held in the Council Chambers, City Hall, 117 North 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 4:30 p.m. on Friday, August 18, 2023.



Susan M. McDaniel, CMC - City Clerk

Sworn to and subscribed before me on this 18th day of August 2023.

My Commission Expires: 10-1-2026



Notary Public, State of Oklahoma

CHICKASHA CITY COUNCIL

AGENDA

LOCATION OF MEETING

CITY HALL COUNCIL CHAMBERS

117 NORTH FOURTH STREET

CHICKASHA, OKLAHOMA 73018

TIME OF MEETING

6:30 PM

DATE OF MEETING

AUGUST 21, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.**
- 2. Citizen Comments.**
- 3. Council Communications.**
- 4. Consent Docket:**
 - a. Acceptance of the Minutes of the August 7, 2023 regular meeting.
 - b. Acceptance of the Claims List.
 - c. Acceptance of the Financials for July, 2023

5. Discussion/Approval of Items Removed from Consent Docket:

6. Discussion and Consideration

- a. Discussion, consideration and possible action to declare as surplus books that have been withdrawn from the collection, and donations that are not needed, and authorize donating to the Friends of the Library.
- b. Discussion, consideration and possible action to allow The Christian Center to run their 30th Annual Jr. High All-Star Cross Country Championships event at the Sports Complex and waive all fees associated with the use of the Sports Complex.
- c. Discussion, consider and possible action to declare three old X26 Tasers as surplus and authorize donating them to the Binger Police Department..
- d. Discussion, consideration and possible action to accept the Gary Sinise Foundation / First Responder Grant Award.
- e. Discussion, consideration and possible action to authorize the purchase of a 2023 Dodge Durango Pursuit AWD (Item#1000009398) from Bob Howard Chrysler Jeep Dodge on State Contract #SW0320 not to exceed \$42,165.00 by the Police Department.
- f. Discussion, consideration and possible action to purchase an in-car camera system from Watchguard / Motorola, a sole source provider for the upfitting of the new 2023 Dodge Durango Pursuit AWD vehicle for an amount not to exceed \$7,275.00.
- g. Discussion, consideration and possible action to authorize the upfitting of the new police patrol vehicle with Metro Emergency Upfitters, a 2023 Dodge Durango Pursuit AWD under State Contract for an amount not to exceed \$20,200.00.
- h. Discussion, consideration and possible action to approve funding for Solomon Strategic Advisors program for professional development services in an amount not to exceed \$108,000.00.
- i. Discussion, consideration, and possible action to approve the renewal contract for engineering services with Chisholm Trail Consulting LLC.
- j. Discussion, consideration, and possible action to authorize Staff to solicit bids for COC-2307 - 2023 Mowing Leases.
- k. Discussion, consideration, and possible action to authorize Staff to solicit bids for COC-2306 - HVAC Replacement.
- l. Discussion, consideration, and possible action to approve the contract for engineering services for Chisholm Trail Consulting, LLC.

- m. Discussion, consideration, and possible action on a recommendation from the Chickasha Economic Development Council awarding incentive grant funding to Open Skies Group, LLC in an amount not to exceed \$160,000.00 under terms and conditions adopted by the Economic Development Council.
- n. Discussion, consideration, and possible action to authorize the Mayor to execute Task Order No. 1 with Chisholm Trail Consulting, LLC for Professional Services for the Cottonwood Road Drainage Structure Improvements.
- o. Discussion, consideration, and possible action to authorize the purchase of Thermoplastic Equipment from State Contract No. 203167 in an amount not to exceed \$18,232.26.
- p. Discussion, consideration, and possible action to authorize the purchase of three Z700 Series Zero-Turn mowers from State Contract in an amount not to exceed \$32,171.16
- q. Discussion, consideration, and possible action to authorize the purchase of a two-axle trailer from State Contract No. SW0198 in an amount not to exceed \$7,037.60.
- r. Discussion, consideration, and possible action to approve Ordinance No. 2023-27 to amend Section 2-217 (f)(1) to Chapter 2, Administration, Article VI - Finance, Division 2, Purchasing Policy and Procedures, to increase the small purchase amount from \$5,000 to \$25,000.
- s. Discussion, consideration, and possible action to approve the Emergency Clause of Ordinance No. 2023-27 to amend Section 2-217 (f)(1) to Chapter 2, Administration, Article VI-Finance, Division 2, Purchasing Policy and Procedures, to increase the small purchase amount from \$5,000 to \$25,000.
- t. Discussion, consideration, and possible action to make an appointment to the Chickasha Industrial Authority.

7. Motion to Adjourn.



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Acceptance of the Minutes of the August 7, 2023 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the August 7, 2023 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

1. City 8-7-2023

August 7, 2023

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 7th day of August 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Mosley called the meeting to order at 6:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: Chris Mosley, Mayor
Zachary Grayson, Vice-Mayor
Kelly Boyd
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Brian Gerdes

ABSENT: Rick Croslin

STAFF

PRESENT: Keith Johnson, City Manager
Amanda Mullins, City Attorney
Susan McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Spencer Winzenried, Parks & Rec Director
Robert Brooks, Staff Accountant
Jim Crosby, Public Works Director
Darren Martin, Chief Building Inspector
Elaine Jensen, Finance Director
Rachel Bernish, Community Development Director
Lillie Huckaby, Library Director
Shae Mortimer, Marketing & Civic Engagement Manager

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Council Member Boyd gave the invocation and Council Member Nelson lead the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. **Council Communications.**

ITEM 3a. **Officer Presentation by Chief Music. Chief Music presented Matthew Schoolfield his retirement badge and proclamation**

Council Member Ashanti-Alexander commented on the concern of traffic flow from the Festival of Light, tall grass across from Lincoln School and a building being torn down.

Council Member Gerdes inquired about the 17th Street area where the film is being made.

ITEM 4. **Consent Docket: ITEM 4a through ITEM 4c.**

ITEM 4a. **Acceptance of the Minutes of the July 17, 2023, regular meeting.**

ITEM 4b. **Acceptance of the Claims List.**

ITEM 4c. **Acceptance of Resolution 2023-16R amending the FY23-24 Budget.**

*Motion by Council Member Hebblethwaite, second by Council Member Ashanti-Alexander to approve the Consent Docket: ITEM 4a thru ITEM 4c.

Roll call vote:

Ayes:" Ginn, Hebblethwaite, Grayson, Boyd, Ashanti-Alexander, Gerdes, Nelson, and Mosley.

"Nays:" None

"Abstain:" None.

Motion carried. 8-0

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 6. **Discussion and Consideration Items:**

City Council Meeting 8-7-2023
6:30 p.m.

ITEM6a. Discussion, consideration, and possible action to replace broken equipment at the splash pad in Shannon Springs Park in the amount of \$5,218.00.

*Motion by Council Member Ashanti-Alexander and second by Council Member Gerdes to approve to replace broken equipment at the splash pad in Shannon Springs Park in the amount of \$5,218.00.

Roll call vote:

“Ayes:” Hebblethwaite, Grayson, Boyd, Ashanti-Alexander, Gerdes,
Nelson, Ginn, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6b. Discussion, consideration, and possible action to approve Ordinance No. 2023-25 amending CHAPTER 24, HEALTH AND PUBLIC WELFARE, ARTICLE III- PROHIBITING USE OF TOBACCO AND VAPOR PRODUCTS ON CITY-OWNED PROPERTY, PROVIDING FOR REGULATIONS RELATING TO SMOKING, TOBACCO AND VAPOR USE; PROVIDING DEFINITIONS; REQUIRING SIGNAGE; PROVIDING FOR PENALTIES AND ENFORCEMENT; PROVIDING FOR RENUMBERING; DECLARING INTERPRETATION AND FINDINGS.

*Motion by Council Member Nelson and second by Council Member Ginn to approve Ordinance No. 2023-25 amending CHAPTER 24, HEALTH AND PUBLIC WELFARE, ARTICLE III- PROHIBITING USE OF TOBACCO AND VAPOR PRODUCTS ON CITY-OWNED PROPERTY, PROVIDING FOR REGULATIONS RELATING TO SMOKING, TOBACCO AND VAPOR USE; PROVIDING DEFINITIONS; REQUIRING SIGNAGE; PROVIDING FOR PENALTIES AND ENFORCEMENT; PROVIDING FOR RENUMBERING; DECLARING INTERPRETATION AND FINDINGS.

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Roll call vote:

“Ayes:” Grayson, Boyd, Ashanti-Alexander, Gerdes, Nelson, Ginn,
Hebblethwaite, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

- ITEM 6c. Discussion, consideration, and possible action to approve the Emergency Clause of Ordinance No. 2023-25 amending CHAPTER 24, HEALTH AND PUBLIC WELFARE, ARTICLE III- PROHIBITING USE OF TOBACCO AND VAPOR PRODUCTS ON CITY-OWNED PROPERTY, PROVIDING FOR REGULATIONS RELATING TO SMOKING, TOBACCO AND VAPOR USE; PROVIDING DEFINITIONS; REQUIRING SIGNAGE; PROVIDING FOR PENALTIES AND ENFORCEMENT; PROVIDING FOR RENUMBERING; DECLARING INTERPRETATION AND FINDINGS.**

*Motion by Council Member Hebblethwaite and second by Council Member Nelson to approve the Emergency Clause of Ordinance No. 2023-25 amending CHAPTER 24, HEALTH AND PUBLIC WELFARE, ARTICLE III- PROHIBITING USE OF TOBACCO AND VAPOR PRODUCTS ON CITY-OWNED PROPERTY, PROVIDING FOR REGULATIONS RELATING TO SMOKING, TOBACCO AND VAPOR USE; PROVIDING DEFINITIONS; REQUIRING SIGNAGE; PROVIDING FOR PENALTIES AND ENFORCEMENT; PROVIDING FOR RENUMBERING; DECLARING INTERPRETATION AND FINDINGS.

Roll call vote:

“Ayes:”	Boyd, Ashanti-Alexander, Gerdes, Nelson, Ginn, Hebblethwaite, Grayson, and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	8-0

- ITEM 6d. Discussion, consideration, and possible action to waive the solicitor’s permit for LAW Publications for the Police Department.**

*Motion by Council Member Ashanti-Alexander and second by Council Member Nelson to waive the solicitor’s permit for LAW Publications for the Police Department provider.

Roll call vote:

“Ayes:”	Gerdes, Nelson, Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, Boyd, and Mosley.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	8-0

- ITEM 6e. Discussion, consideration, and possible action to ratify the purchase of (5) five new Tasers in the amount from Axon Enterprise, Inc, a sole source provider.**

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to ratify the purchase of (5) five new Tasers in the amount from Axon Enterprise, Inc, a sole source provider.

Roll call vote:

“Ayes:” Gerdes, Nelson, Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, Boyd, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6f. Discussion, consideration, and possible action to approve the purchase of a new squad Ram 2500 not to exceed \$82,500.00 from Emergency Vehicle Sales and Service of Oklahoma. This purchase shall be reimbursed by the Grady County 522 EMS District.

*Motion by Council Member Hebblethwaite and second by Council Member Boyd to approve the purchase of a new squad Ram 2500 not to exceed \$82,500 from Emergency Vehicle Sales and Service of Oklahoma.

Roll call vote:

“Ayes:” Nelson, Ginn, Hebblethwaite, Grayson, Boyd, Ashanti-Alexander, Gerdes, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6g. Discussion, consideration, and possible action to enter into an annual contract with PSTRAX for inventory control and apparatus maintenance software not to exceed \$5,175.00.

*Motion by Council Member Hebblethwaite and second by Council Member Ginn to authorize entering into an annual contract with PSTRAX for inventory control and apparatus maintenance software not to exceed \$5,175.00.

Roll call vote:

“Ayes:” Ginn, Hebblethwaite, Grayson, Boyd, Ashanti-Alexander, Gerdes, Nelson, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6h. Discussion, consideration, and possible action to waive the competitive bid process and purchase 25 new AR-15 platform patrol rifles for the Police Department from Area State Armory, a Sons of Liberty distributor, for an amount not to exceed \$78,625.00.

*Motion by Council Member Grayson and second by Council Member Hebblethwaite to waive the competitive bid process and purchase 25 new AR-15 platform patrol rifles for the Police Department from Area State Armory, a Sons of Liberty distributor, for an amount not to exceed \$78,625.00.

Roll call vote:

“Ayes:” Ginn, Hebblethwaite, Grayson, Boyd, Ashanti-Alexander, Gerdes, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6i. Discussion, consideration, and possible action to authorize the purchase of 10 new Glock 47, 9 mm MOS with Glock night sights, Part#PA475S700MOS on State Contract #SW0220 from Oklahoma Sporting Supplies, Inc. DBA H&H Shooting Sports for an amount not to exceed \$4,810.00.

*Motion by Council Member Boyd and second by Council Member Ashanti-Alexander to authorize the purchase of 10 new Glock 47, 9 mm MOS with Glock night sights, Part@ PA475S700MOS on State Contract #SW0220 from Oklahoma Sporting Supplies, Inc DBA H&H Shooting Sports for an amount not to exceed \$4,810.00.

Roll call vote:

“Ayes:” Hebblethwaite, Grayson, Ashanti-Alexander, Boyd, Gerdes, Nelson, Ginn and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6j. Discussion, consideration, and possible action to adopt Resolution 2023-15R FY 23-24 Master Fee Schedule.

*Motion by Council Member Hebblethwaite and second by Council Member Nelson to adopt Resolution 2023-15R FY23-24 Master Fee Schedule as presented. .

Roll call vote:

“Ayes:” Grayson, Ashanti-Alexander, Boyd, Gerdes, Nelson, Ginn, Hebblethwaite, and Mosley.

“Nays:” None.

“Abstain:” None.

City Council Meeting 8-7-2023

6:30 p.m.

Motion passed. 8-0

ITEM 6k. Discussion, consideration, and possible action to approve the quote from Standley's Systems for Scanning Services for the City of Chickasha and authorize the Mayor to execute the Agreement.

*Motion by Council Member Boyd and second by Council Member Hebblethwaite to approve the quote from Standley's Systems for scanning services for the City of Chickasha and authorize the Mayor to execute the Agreement.

Roll call vote:

"Ayes:" Gerdes, Nelson, Ginn, Hebblethwaite, Grayson, Boyd, Ashanti-Alexander, and Mosley.

"Nays:" None.

"Abstain:" None.

Motion passed. 8-0

ITEM 6l. Public Hearing - to discuss and consider the rezoning request for Brannan Bordwine located in A Tract Of Land out of the E/2 W/2 NE/4 NW/4 Section 8, Township 6 North, Range 7 West of the I.M., Grady County, State of Oklahoma, described as follows: Beginning at the NW/Corner of said E/2 W/2 NE/4 NW/4 of section 8-6N-7W, I.M., Thence running East 150 Feet; Thence South 580.8 Feet; thence West 150 Feet; Thence North 580.8 Feet to the point of Beginning.

Public Hearing Opened @ 7:02 p.m.

No one spoke.

Public Hearing Closed @ 7:03 p.m.

ITEM 6m. Discussion, consideration and possible action to approve Ordinance 2023-26 rezoning request for Brannan Bordwine located in A Tract Of Land out of the E/2 W/2 NE/4 NW/4 Section 8, Township 6 North, Range 7 West of the I.M., Grady County, State of Oklahoma, described as follows: Beginning at the NW/Corner of said E/2 W/2 NE/4 NW/4 of section 8-6N-7W, I.M., Thence running East 150 Feet; Thence South 580.8 Feet; thence West 150 Feet; Thence North 580.8 Feet to the point of Beginning.

*Motion by Council Member Boyd and second by Council Member Grayson to approve Ordinance 2023-26 rezoning request for Brannan Bordwine located in A Tract Of Land out of the E/2 W/2 NE/4 NW/4 Section 8, Township 6 North, Range 7 West of the I.M., Grady County, State of Oklahoma, described as follows: Beginning at the NW/Corner of said E/2 W/2 NE/4 NW/4 of section 8-6N-7W, I.M., Thence running East 150 Feet; Thence South 580.8 Feet; thence West 150 Feet; Thence North 580.8 Feet to the point of Beginning.

Roll call vote:

"Ayes:" Gerdes, Nelson, Ginn, Hebblethwaite, Grayson, Boyd, Ashanti-Alexander, and Mosley.

City Council Meeting 8-7-2023
6:30 p.m.

“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6n. Discussion, consideration, and possible action to approve an oil and gas lease with Petroven, Inc. (Principal of Heller Oil, Inc.) for 31 acres, more or less, in Section 22, Township 7 North, Range 7 West, Grady County, Oklahoma.

*Motion by Council Member Nelson and second by Council Member Gerdes to approve an oil and gas lease with Petroven, Inc. (Principal of Heller Oil, Inc.) for 31 acres, more or less, in Section 22, Township 7 North, Range 7 West, Grady County, Oklahoma.

Roll call vote:

“Ayes:” Grayson, Ashanti-Alexander, Boyd, Gerdes, Nelson, Ginn, Hebblethwaite, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6o. Discussion, consideration, and possible action to approve an oil and gas lease with Petroven, Inc. (Principal of Heller Oil, Inc.) for 0.480737 acres, more or less, in Section 22, Township 7 North, Range 7 West, Grady County, Oklahoma.

*Motion by Council Member Hebblethwaite and second by Council Member Ginn to approve an oil and gas lease with Petroven, Inc. (Principal of Heller Oil, Inc.) for 30.480737 acres, more or less, in Section 22, Township 7 North, Range 7 West, Grady County, Oklahoma.

Roll call vote:

“Ayes:” Grayson, Ashanti-Alexander, Boyd, Gerdes, Nelson, Ginn, Hebblethwaite, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6p. Discussion, consideration, and possible action to approve an oil and gas lease with Petroven, Inc. (Principal of Heller Oil, Inc.) for 4.9140467 acres, more or less, in Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma.

*Motion by Council Member Boyd and second by Council Member Hebblethwaite to approve an oil and gas lease with Petroven, Inc. (Principal of Heller Oil, Inc.) for 4.9140467 acres, more or less, in Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma.

Roll call vote:

“Ayes:” Grayson, Ashanti-Alexander, Boyd, Gerdes, Nelson, Ginn,
Hebblethwaite, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6q. Discussion, consideration, and possible action to approve an oil and gas lease with Petroven, Inc. (Principal of Heller Oil, Inc.) for 3.699146 acres, more or less, in Section 33, Township 7 North, Range 7 West, Grady County, Oklahoma.

*Motion by Council Member Nelson and second by Council Member Gerdes to approve an oil and gas lease with Petroven, Inc. (Principal of Heller Oil, Inc.) for 4.9140467 acres, more or less, in Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma.

Roll call vote:

“Ayes:” Grayson, Ashanti-Alexander, Boyd, Gerdes, Nelson, Ginn,
Hebblethwaite, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6r. Discussion, consideration, and possible action to approve a request from the Chickasha Chamber of Commerce to hold the Neewollah Festival on Saturday, October 28, 2023, from 4:00 p.m. to 8:00 p.m.

*Motion by Council Member Ashanti-Alexander and second by Council Member Grayson to approve a request from the Chickasha Chamber of Commerce to hold the Neewollah Festival on Saturday, October 28, 2023, from 4:00 p.m. to 8:00 p.m.

Roll call vote:

“Ayes:” Grayson, Ashanti-Alexander, Boyd, Gerdes, Nelson, Ginn,
Hebblethwaite, and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6s. Discussion, consideration, and possible action to accept Bid COC-2304 – Storm sewer and pavement repairs to the intersection of 14th and Missouri as complete and authorize final payment in the amount of \$288,522.58.

*Motion by Council Member Nelson and second by Council Member Gerdes to accept

City Council Meeting 8-7-2023
6:30 p.m.

Bid COC-2304 Storm sewer and pavement repairs to the intersection of 14th and Missouri as complete and authorize final payment in the amount of \$288,522.58..

Roll call vote:

“Ayes:” Grayson, Ashanti-Alexander, Boyd, Gerdes, Nelson, Ginn, Hebblethwaite, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6t. Discussion, consideration, and possible action to approve the request from the Chickasha Chamber of Commerce to hold a “Walking Costume Parade” on Friday, October 13, 2023, from 7:30 p.m. to 8:30 p.m. from 6th Street to 1st Street on Chickasha Avenue.

*Motion by Council Member Grayson and second by Council Member Hebblethwaite to approve the request from the Chickasha Chamber of Commerce to hold a “Walking Costume Parade” on Friday, October 13, 2023, from 7:30 p.m. to 8:30 p.m. from 6th Street to 1st Street on Chickasha Avenue.

Roll call vote:

“Ayes:” Boyd, Ginn, Hebblethwaite, Grayson and Mosley.

“Nays:” Nelson, Ashanti-Alexander, and Gerdes.

“Abstain:” None.

Motion passed. 5-3

ITEM 7. Adjournment:

Motion by Council Member Gerdes and second by Council Member Grayson to adjourn the meeting.

Meeting adjourned.

TIME: 7:19 P.M.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

Approved this 21st day of August 2023.



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Finance

Agenda Item No. 4.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

1. Council Report 8.21.23_Redacted

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	MISC ONE-TIME V REJI MATHEW BRADY WANTSON	MATHEW DEPOSIT REFUND	125.00
			WATSEN REFUND	<u>125.00</u>
			TOTAL:	250.00
ADMINISTRATION	GENERAL FUND	EXPRESS STAR STANDLEY SYSTEMS AT&T MOBILITY OKLAHOMA MUNICIPAL RETIRE TRANSFER ACCOUNT	PUBLISH ORD 2023-24	32.95
			BULK PRINTER CONTRACT 7/1-	1,148.16
			ACCT:287309221664 6/26-7/2	380.61
			OMRF3	446.15
			FICA	557.52
			MEDICARE	<u>130.39</u>
			TOTAL:	2,695.78
FIRE ADMINISTRATION	GENERAL FUND	VERIZON WIRELESS STANDLEY SYSTEMS AT&T MOBILITY PUBLIC SERVICE COMPANY OF OKLAHOMA OSDH EMERGENCY SYSTEMS OTA PIKEPASS OKLAHOMA FIREFIGHTERS SUMMIT UTILITIES AT&T TRANSFER ACCOUNT COPELAND PLUMBING	ACCT:742069840 06/16-07/15	120.03
			BULK PRINTER CONTRACT 7/1-	461.14
			ACCT:287309221664 6/26-7/2	90.27
			ACCT 287290294564 6/26-7/2	771.42
			MISC ELECTRIC SEE WORKSHEE	1,843.52
			MISC ELECTRIC SEE DETAIL S	815.53
			C BROWN	32.50
			A ACKERMAN	22.50
			OTA PIKEPASS	58.50
			FIRE PENSION	1,004.70
			MISC NAT. GAS SEE DETAIL S	398.47
			ACCT:4052222896859 7/23-8	331.81
			FICA	59.78
			MEDICARE	110.71
			ROOTER SERV- STAT 1	<u>255.00</u>
			TOTAL:	6,375.88
POLICE ADMINISTRATION	GENERAL FUND	STANDLEY SYSTEMS SPIC & SPAN COMMERCIAL CLEANING, LLC PUBLIC SERVICE COMPANY OF OKLAHOMA OTA PIKEPASS CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC SUMMIT UTILITIES TRANSFER ACCOUNT UNIFIRST HOLDINGS, L.P.	BULK PRINTER CONTRACT 7/1-	989.15
			SPIC & SPAN COMMERCIAL CLE	1,082.00
			MISC ELECTRIC SEE WORKSHEE	2,947.99
			OTA PIKEPASS	6.20
			POLICE PENSION	507.94
			MISC UTILITIES SEE WORKSHE	83.50
			FICA	411.64
			MEDICARE	96.28
			MISC ACCTS - SEE DETAIL SH	44.88
			MISC ACCTS - SEE DETAIL SH	<u>17.07</u>
			TOTAL:	6,186.65
CEMETERY SERVICES	GENERAL FUND	EXPRESS SERVICES INC AT&T MOBILITY OKLAHOMA ELECTRIC COOP SMALL ENGINE SERVICE TRANSFER ACCOUNT WYNN, JEFFREY	CONTRACT LABOR	6,478.32
			CONTRACT LABOR	5,704.17
			ACCT:287309221664 6/26-7/2	46.51
			FAIRLAWN CEMETARY	55.34
			3 WEEDEATERS	1,269.00
			PARTS FOR MOWERS	212.28
			WEEDEATER STRING	384.90
			FICA	207.44
			MEDICARE	48.51
				2,100.00
				<u>675.00</u>
			TOTAL:	17,181.47
HUMAN RESOURCES	GENERAL FUND	STANDLEY SYSTEMS TRANSFER ACCOUNT	BULK PRINTER CONTRACT 7/1-	55.23
			FICA	161.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	37.89
		MOTIONWORKS PHYSICAL THERAPY	DRUG SCREENS	<u>30.00</u>
			TOTAL:	285.11
LIBRARY	GENERAL FUND	BAKER AND TAYLOR LLC	BOOK LEASING SERVICES	1,668.00
		STANDLEY SYSTEMS	ID:61568 LIBRARY SERVICE	176.14
			BULK PRINTER CONTRACT 7/1-	352.69
		AT&T MOBILITY	ACCT:287309221664 6/26-7/2	93.02
		SPIC & SPAN COMMERCIAL CLEANING, LLC	SPIC & SPAN COMMERCIAL CLE	1,665.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ELECTRIC SEE WORKSHEE	2,332.06
		SCIENCE MUSEUM OKLAHOMA INC	BUILD A BUDDY	284.00
		FRIENDS OF LIBRARIES IN OKLAHOMA	FOLIO MEMBERSHIP	30.00
		SUMMIT UTILITIES	MISC NAT. GAS SEE DETAIL S	203.11
		A ALERT ALARM CO	LIBRARY-LEASE, SERVICE, MO	38.00
		TRANSFER ACCOUNT	FICA	624.69
			MEDICARE	<u>146.10</u>
			TOTAL:	7,612.81
STREET & STORM DRAINAG	GENERAL FUND	MARSHALL AUTO PARTS		133.94
				265.99
				87.16
				80.35
				141.84
				139.03
				155.88
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ELECTRIC SEE WORKSHEE	12,163.66
			MISC ELECTRIC SEE DETAIL S	29.81
		EDWARDS ENTERPRISES RENTAL	PORTABLE RESTROOM	125.00
		ONIN HOLDINGS INC	HARRIS, JUSTICE	648.06
			HORN, KENNETH	1,040.03
			LUCE, MARK	846.30
			WILSON, DEREK	683.34
			ACA FEE	48.26
			CONTRACT LABOR	2,479.78
		OTA PIKEPASS	CI34954 PLATEPAY	49.00
			OTA PIKEPASS	6.20
		TRAFFIC SIGNALS INC		500.00
				665.00
		RALPH AND SONS TIRE CENTE		653.28
		O'REILLY AUTO PARTS		37.62
				51.62
		P & K EQUIPMENT		1,588.27
		TRANSFER ACCOUNT	FICA	721.51
			MEDICARE	168.73
		BARCO MUNICIPAL PRODUCTS	30" STOP SIGNS	958.00
			30" STOP SIGN	399.00
			FREIGHT	80.00
		UNIFIRST HOLDINGS, L.P.	MISC ACCTS - SEE DETAIL SH	431.09
			MISC ACCTS - SEE DETAIL SH	<u>167.50</u>
			TOTAL:	25,545.25
FLEET MAINTENANCE	GENERAL FUND	CHICKASHA INDUSTRIAL & WE	SQUARE HEAD PROTRACT	16.43
			STRONG HAND CLAMP	166.06
			WILTON C-CLAMP	155.70
			X-LARGE CAPE SLEEVE	16.16
			HELMENT	62.78

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			LARGE COVER LENS	24.80
			GOLD LENS	11.88
			LINE GRAIN GLOVE	<u>22.46</u>
			TOTAL:	476.27
ACCOUNTING SERVICES	GENERAL FUND	RANDY HOLLAR LLC	TRAINING FOR DIFFERENT	4,360.45
		STANDLEY SYSTEMS	ID:61447 FINANCE OFFICE	55.71
			BULK PRINTER CONTRACT 7/1-	421.49
		AT&T MOBILITY	ACCT:287309221664 6/26-7/2	139.53
		CULLIGAN/WRIGHT WATER	CH RENTAL 7/20-8/19	24.00
		TRANSFER ACCOUNT	FICA	587.24
			MEDICARE	<u>137.35</u>
			TOTAL:	5,725.77
COMM DEVEL/PLANNING SE	GENERAL FUND	STANDLEY SYSTEMS	BULK PRINTER CONTRACT 7/1-	343.64
		AT&T MOBILITY	ACCT:287309221664 6/26-7/2	219.61
		TRANSFER ACCOUNT	FICA	365.11
			MEDICARE	<u>85.39</u>
			TOTAL:	1,013.75
GENERAL GOVERNMENT	GENERAL FUND	IRON MOUNTAIN INC.	25V4J 06/28-07/25 2023	3.13
		CHAFFIN, MICHAEL R.	AUGUST 2023 JUDGE PAYMENT	1,800.00
		STANDLEY SYSTEMS	SOFTWARE CONTR. 6/1-6/30 2	10,060.03
			SOFTWARE CONTR. 7/1-7/31 2	10,060.03
		QUADIENT LEASING USA, INC	LEASE COVERAGE 07/22-08/21	300.06
			ADDED POSTAGE FUNDS 080920	1,000.00
		AMANDA MULLINS, PLLC	LEGAL MATTERS-JULY 23	8,100.00
		ASCOG	ASCOG MEMBERSHIP 2024	1,815.00
		OKLAHOMA MUNICIPAL LEAGUE	MAYOR CONFERENCE 2023	160.00
		MARGARET MCMORROW-LOVE	GEN MATTERS-JULY 2023	6,507.59
		MOTIONWORKS PHYSICAL THERAPY	DRUG SCREENS	<u>115.00</u>
			TOTAL:	39,920.84
BUILDING SERVICES	GENERAL FUND	TRANSFER ACCOUNT	FICA	322.04
			MEDICARE	<u>75.32</u>
			TOTAL:	397.36
FIRE OPERATIONS	GENERAL FUND	MISC ONE-TIME V GUNNAR COOK	G COOK	442.29
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	9,673.95
		TRANSFER ACCOUNT	PEHP 0045685001	500.00
			MEDICARE	<u>951.33</u>
			TOTAL:	11,567.57
PATROL SERVICES	GENERAL FUND	AT&T	ACCT:125548331 7/26-8/25 2	132.75
		AT&T	ACCT:8310006296174 7/19-8/	585.95
			ACCT:8310005595084 7/29-8/	374.85
		AXON ENTERPRISE INC	NEW TASERS	7,961.90
		AT&T MOBILITY	ACCT:287299321017 6/26-7/2	1,453.42
			ACCT:287309221664 6/26-7/2	89.55
			ACCT:287309221664 6/26-7/2	139.53
			ACCT:287247624740 6/14-7/1	164.92
		OTA PIKEPASS	OTA PIKEPASS	56.70
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	4,029.12
		TRANSFER ACCOUNT	FICA	2,238.97
			MEDICARE	<u>523.64</u>
			TOTAL:	17,751.30

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
INVESTIGATIONS	GENERAL FUND	CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC TRANSFER ACCOUNT	POLICE PENSION	1,071.40
			FICA	577.92
			MEDICARE	<u>135.16</u>
			TOTAL:	1,784.48
ANIMAL CONTROL	GENERAL FUND	VERDEN VET STANDLEY SYSTEMS AT&T MOBILITY PUBLIC SERVICE COMPANY OF OKLAHOMA SUMMIT UTILITIES TRANSFER ACCOUNT	CONTRACT VET SERVICE	1,100.00
			BULK PRINTER CONTRACT 7/1-	188.44
			ACCT:287309221664 6/26-7/2	46.51
			MISC ELECTRIC SEE DETAIL S	1,102.52
			MISC NAT. GAS SEE DETAIL S	284.37
			FICA	260.23
			MEDICARE	<u>60.86</u>
			TOTAL:	3,042.93
MUNICIPAL COURT	GENERAL FUND	TRANSFER ACCOUNT	FICA	107.83
			MEDICARE	<u>25.22</u>
			TOTAL:	133.05
DISPATCH SERVICES	GENERAL FUND	SPIC & SPAN COMMERCIAL CLEANING, LLC PUBLIC SERVICE COMPANY OF OKLAHOMA TRANSFER ACCOUNT	SPIC & SPAN COMMERCIAL CLE	408.70
			MISC ELECTRIC SEE DETAIL S	815.54
			FICA	639.97
			MEDICARE	<u>149.68</u>
			TOTAL:	2,013.89
CODE COMPLIANCE	GENERAL FUND	TRANSFER ACCOUNT	FICA	108.64
			MEDICARE	<u>25.41</u>
			TOTAL:	134.05
PARK MAINTENANCE	GENERAL FUND	VERIZON WIRELESS EXPRESS SERVICES INC AT&T MOBILITY PUBLIC SERVICE COMPANY OF OKLAHOMA TURNPRO AQUATICS ONIN HOLDINGS INC OTA PIKEPASS SUMMIT UTILITIES TRANSFER ACCOUNT UNIFIRST HOLDINGS, L.P. ECKROAT SEED	ACCT:642099969 06/23-07/22	160.04
			8/2/23	4,364.10
			ACCT:287246200513 6/13-7/1	54.50
			ACCT:287309221664 6/26-7/2	103.70
			MISC ELECTRIC SEE WORKSHEE	1,960.06
			MISC ELECTRIC SEE DETAIL S	559.47
			7/1/23	659.00
			8/1/23	659.00
			8/4/23	3,165.29
			CI42691 CPLATE PAY	7.00
			MISC UTILITIES SEE WORKSHE	45.84
			MISC NAT. GAS SEE DETAIL S	195.56
			FICA	550.30
			MEDICARE	128.70
			MISC ACCTS - SEE DETAIL SH	335.18
			MISC ACCTS - SEE DETAIL SH	124.43
			CREDIT EXTRA GLY	<u>3,369.50</u>
			TOTAL:	16,441.67
SPORTS COMPLEX	GENERAL FUND	EXPRESS SERVICES INC AT&T MOBILITY HILLARY COMMUNICATIONS LLC PUBLIC SERVICE COMPANY OF OKLAHOMA TRANSFER ACCOUNT	8/2/23	2,197.83
			ACCT:287309221664 6/26-7/2	46.51
			SPORTS COMPLEX INTERNET	118.31
			MISC ELECTRIC SEE WORKSHEE	2,947.80
			FICA	225.99
			MEDICARE	<u>52.85</u>
			TOTAL:	5,589.29
SHANNON SPRINGS (FOL)	GENERAL FUND	PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ELECTRIC SEE DETAIL S	2,380.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TOTAL:				2,380.40
EMERGENCY MEDICAL SERV	EMERGENCY MED SERV	MISC ONE-TIME V AETNA	M SLAWSON	406.97
		AT&T MOBILITY	ACCT:287002901236 6/19-7/1	91.50
		OTA PIKEPASS	CI34954 PLATEPAY	50.95
			OTA PIKEPASS	87.15
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	7,772.75
		TRANSFER ACCOUNT	MEDICARE	<u>769.25</u>
TOTAL:				9,178.57
CHICKASHA INDUSTRIAL A	CHICKASHA INDUST A	ECONOMIC DEVELOPMENT COUN	EDC MONTHLY AUGUST 2023	30,416.67
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ELECTRIC SEE WORKSHEE	110.92
			MISC ELECTRIC SEE DETAIL S	63.37
		COALIGN GROUP LLC	CONSULTING ENGAGEMENT	10,000.00
		AMERICAN AMATEUR BASEBALL CONGRESS	TOURISM GRANT-WORLD SERIE	3,500.00
		TRANSFER ACCOUNT	FICA	165.59
			MEDICARE	<u>38.73</u>
TOTAL:				44,295.28
EMERGENCY 911	E-911 FUND	OPTIMUM	PD INTERNET & TV 08/05-09/	297.00
		AT&T	ACCT:4100728394589 7/25-8/	200.00
		OPTIMUM B2B DEPT 1264	PD INTERNET SERVICES 8/5-9	763.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ELECTRIC SEE WORKSHEE	38.45
			MISC ELECTRIC SEE DETAIL S	16.38
		AT&T	ACCT:40510300170628 7/25-8	83.04
			ACT:40552115480313 8/7-9/6	<u>2,123.04</u>
TOTAL:				3,520.91
UTILITY BILLING	CHICKASHA MUNICIPA	US PAYMENTS LLC	PAYSITE FEE #1145	195.00
		DATAPROSE	PRINTING 07/01-07/31 2023	2,208.33
		TRANSFER ACCOUNT	FICA	460.74
			MEDICARE	<u>107.75</u>
TOTAL:				2,971.82
CMA - CAPITAL PROJECTS	CHICKASHA MUNICIPA	AMERICAN WATERWORKS SUPPLY, INC	3/4"-1" C SIKAR COPPER SH	321.39
			BRASS BALL VALVE	98.58
			BRASS BALL VALVE	14.73
			CTS PJ CPLG	373.22
			THRD BRASS TEE	57.52
			BRASS BUSHING	26.32
			BRASS NIPPLE	11.52
			MIPT X PJ ADPT	280.32
			CLOSE BRASS NIPPLE	20.00
		FERGUSON WATERWORKS	6:X4" CONCERT GRD RING	433.72
		BEAR CREEK CONSTRUCTION	STREET AND STORM REAPIR	288,522.58
		UTILITY TECHNOLOGY SERVICES	1" QX MN ANGLE RV	<u>2,438.10</u>
TOTAL:				292,598.00
CMA GENERAL	CHICKASHA MUNICIPA	STANDLEY SYSTEMS	BULK PRINTER CONTRACT 7/1-	<u>223.24</u>
TOTAL:				223.24
PUBLIC WORKS ADMIN	CHICKASHA MUNICIPA	WALLER ICE LLC	(110) 7 LB BAGS OF ICE	266.26
			(190) 7# ICE BAGS	455.43
			ICE BOX RENTAL	30.00
		OTA PIKEPASS	OTA PIKEPASS	132.82
		TRANSFER ACCOUNT	FICA	343.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	80.22
		FASTENAL COMPANY	JANITORIAL SUPPLIES	319.96
		CANADIAN VALLEY TECHNOLOGY CENTER	SAFETY TRAINING	455.00
			SAFETY TRAINING	<u>80.00</u>
			TOTAL:	2,162.69
SANITATION DEPARTMENT	CHICKASHA MUNICIPA	TRANSFER ACCOUNT	FICA	87.87
			MEDICARE	20.55
		UNIFIRST HOLDINGS, L.P.	MISC ACCTS - SEE DETAIL SH	37.74
			MISC ACCTS - SEE DETAIL SH	13.70
		WASTE CONNECTIONS OF CHICKASHA	WASTE SERVUCES FOR JULY 20	<u>194,485.60</u>
			TOTAL:	194,645.46
WATER PLANT	CHICKASHA MUNICIPA	USW UTILITY GROUP	WT PLANT OPS AUGUST 2023	105,927.00
		STANDLEY SYSTEMS	LABOR AND PARTS FOR INSTA	859.44
		FT COBB RES MAS CONS DIST	WATER SALE-SEPTEMBER2023	33,840.98
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ELECTRIC SEE WORKSHEE	4,032.74
			MISC ELECTRIC SEE DETAIL S	13,071.12
		OKLAHOMA ELECTRIC COOP	WATERWELL	78.39
		SUMMIT UTILITIES	MISC UTILITIES SEE WORKSHE	40.41
			MISC NAT. GAS SEE DETAIL S	<u>45.84</u>
			TOTAL:	157,895.92
WASTEWATER PLANT	CHICKASHA MUNICIPA	USW UTILITY GROUP	WWT PLANT OPS AUGUST 2023	63,429.15
		HUGHESNET	SME 33359 07/31-08/31 2023	113.73
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ELECTRIC SEE WORKSHEE	6,471.53
			MISC ELECTRIC SEE DETAIL S	9,180.92
		SUMMIT UTILITIES	MISC NAT. GAS SEE DETAIL S	<u>40.41</u>
			TOTAL:	79,235.74
LINE MAINTENANCE DEPT	CHICKASHA MUNICIPA	FIRST CHOICE COFFEE SERVICES	DELIVERY SURCHARGE	9.25
			SUGAR PACKETS	31.21
			STRP CUP	84.95
			CREAM PACKETS	35.00
			JD DONUT SHOP	135.36
		VERIZON WIRELESS	ACCT:842043340 06/13-07/12	238.81
		MARSHALL AUTO PARTS		264.62
		AT&T MOBILITY	ACCT:287309221664 6/26-7/2	330.24
		JOHN HOLT AUTO GROUP		3,738.33
		O'REILLY AUTO PARTS		218.88
				110.52
		TRANSFER ACCOUNT	FICA	689.83
			MEDICARE	161.33
		MCI WORLDCOM	MCI WORLDCOM	87.73
		DEPARTMENT OF ENVIRONMENTAL	JAMES ADMSO	92.00
			OMAR FIERRO	138.00
			ROBERT MOORE	92.00
			JUSTICE BLACK	92.00
			CLIFF BAYNE	46.00
			JOSHUA ARAGON	46.00
		UNIFIRST HOLDINGS, L.P.	MISC ACCTS - SEE DETAIL SH	325.05
			MISC ACCTS - SEE DETAIL SH	<u>118.48</u>
			TOTAL:	7,085.59
LAKE CHICKASHA	CHICKASHA MUNICIPA	AT&T MOBILITY	ACCT:287002901236 6/19-7/1	40.52
		TRANSFER ACCOUNT	FICA	33.48

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	7.83
			TOTAL:	81.83
BUILDING MAINTENANCE	CHICKASHA MUNICIPA	HUGHESNET	SME 33358 7/31-8/31 2023	129.53
		AT&T	ACCT:8310006296169 7/19-8/	274.15
		TDS TELECOM	TDS TELECOM 07/19-08/18 20	52.69
		SPIC & SPAN COMMERCIAL CLEANING, LLC	SPIC & SPAN COMMERCIAL CLE	1,595.00
			SPIC & SPAN COMMERCIAL CLE	830.50
			SPIC & SPAN COMMERCIAL CLE	303.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ELECTRIC SEE WORKSHEE	2,168.59
			MISC ELECTRIC SEE DETAIL S	2,312.73
		DEHART AIR CONDITIONING AND ELECTRONIC	PREVENTIVE MAINT. #11 OF 1	4,474.58
		SUMMIT UTILITIES	MISC UTILITIES SEE WORKSHE	91.68
			MISC NAT. GAS SEE DETAIL S	436.04
		AT&T	ACCT:40522400265869 7/15-8	8,134.91
			ACCT:40522403056208 7/15-8	440.32
			ACCT:40522404646122 7/15-8	635.28
			ACCT:40522414157250 7/15-8	400.76
			ACCT:40522434866138 7/15-8	440.32
		TRANSFER ACCOUNT	FICA	98.00
			MEDICARE	22.92
		UNIFIRST HOLDINGS, L.P.	MISC ACCTS - SEE DETAIL SH	21.35
			MISC ACCTS - SEE DETAIL SH	7.75
		AT&T	ACCT:40522260027250 7/23-8	15,594.54
		STORAGE 'R' US	UNIT 116 8/16-9/15 2023	175.00
			TOTAL:	38,639.64
AIRPORT	AIRPORT	STANDLEY SYSTEMS	LABOR AND PARTS FOR INSTA	340.25
			BULK PRINTER CONTRACT 7/1-	21.86
		SPIC & SPAN COMMERCIAL CLEANING, LLC	SPIC & SPAN COMMERCIAL CLE	207.55
		ASAP ENERGY, INC	100LL	34,251.17
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ELECTRIC SEE WORKSHEE	1,573.22
		WHITE CAP SUPPLY HOLDINGS II, LLC	REBAR	1,255.50
		SUMMIT UTILITIES	MISC NAT. GAS SEE DETAIL S	44.47
		CULLIGAN/WRIGHT WATER	AP RENTAL 7/20-8/19	9.00
		TRANSFER ACCOUNT	FICA	165.09
			MEDICARE	38.61
		WILLIAM MARVIN JOHNSON LLC	AWOS MAINT. 07/15-08/15 20	300.00
		UNIFIRST HOLDINGS, L.P.	MISC ACCTS - SEE DETAIL SH	196.66
			MISC ACCTS - SEE DETAIL SH	50.13
		WILLIAMS ELECTRIC COMPANY, INC.	BEACON REPAIR	1,714.06
			TOTAL:	40,167.57
CAPITAL PROJECTS	CAPITAL PROJECTS F VAUGHN, R. SCOTT		PROFESSIONAL SERVICES	562.50
			WATER DISTRIBUTION IMP	3,782.50
			US 81 SEWER RELOCATION	611.25
			US 81 UTILITY RELOCATION	763.75
			TOTAL:	5,720.00
DEDICATED SALES TAX	CIP-DEDICATED SALE BANK OF OKLAHOMA		BOK SALES TAX REVENUE AUG2	96,684.55
			TOTAL:	96,684.55
STREET & ALLEY	STREET AND ALLEY F SIGNAL SYSTEM MANAGEMENT INC		AUGUST 2023 MNGMT OF CEN.	2,500.00
			TOTAL:	2,500.00
POLICE BOND	POLICE BOND FUND CITY OF CHICKASHA		PDTRAINING TRANS 7/1-7/31	240.45

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CITY OF CHICKASHA	FINES/FEES TRNSF 7/1-7/31	3,915.08
		CLEET	JUL23 EDU AND TRAIN 7/1-7/	266.55
		OSBI	JUL23 AFIS FEE ASSESSMENT	266.55
			JULY 23 FORENSIC FEE ASSES	<u>255.27</u>
			TOTAL:	4,943.90
COMBINED INSURANCE	COMBINED INSURANCE MR. K'S PAINT & COLLISION		CLAIM REPAIR - UNIT #5578	<u>2,407.44</u>
			TOTAL:	2,407.44
NON-DEPARTMENTAL	AP/PAYROLL CASH FU	DEPARTMENT OF CHILDREN AND FAMILY SERV		287.00
		RED RIVER CREDIT CORP		45.12
		DEPARTMENT OF HUMAN SERVICES		266.57
				164.87
				180.00
				151.75
				100.00
				126.37
				175.78
				324.07
				106.75
		OKLAHOMA FIREFIGHTERS	FIRE PENSION BUY BACK	174.01
			FIRE PENSION	11,861.61
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	3,451.38
		OKLAHOMA MUNICIPAL RETIRE	OMRF3	446.15
		TRANSFER ACCOUNT	ENTITY 0037102001	5,761.00
			FEDERAL WITHHOLDING	26,237.34
			STATE INCOME TAX	9,932.00
			FICA	10,772.41
			MEDICARE	4,336.71
		CITY OF CHICKASHA FLEX SPENDING ACCOUN	UNREIMBURSED MEDICAL 23-19	<u>1,617.07</u>
			TOTAL:	76,517.96

===== FUND TOTALS =====

11	GENERAL FUND	174,505.57
23	EMERGENCY MED SERV FUND	9,178.57
25	CHICKASHA INDUST AUTH	44,295.28
27	E-911 FUND	3,520.91
31	CHICKASHA MUNICIPAL AUTH	775,539.93
39	AIRPORT	40,167.57
52	CAPITAL PROJECTS FUND	5,720.00
53	CIP-DEDICATED SALES TAX	96,684.55
54	STREET AND ALLEY FUND	2,500.00
64	POLICE BOND FUND	4,943.90
71	COMBINED INSURANCE	2,407.44
99	AP/PAYROLL CASH FUND	76,517.96

 GRAND TOTAL: 1,235,981.68

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 99-AP VENDOR LIST
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 8/09/2023 THRU 8/22/2023

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT 8.21.23
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Finance

Agenda Item No. 4.c.

AGENDA ITEM: Acceptance of the Financials for July, 2023

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Financials for July, 2023

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

- 20230818152141107

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

11 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
PERMITS	267,500.00	13,622.04	0.00	13,622.04	0.00	253,877.96	5.09
LICENSES	105,100.00	18,178.50	0.00	18,178.50	0.00	86,921.50	17.30
CEMETERY	105,000.00	1,857.00	0.00	1,857.00	0.00	103,143.00	1.77
FEES	41,000.00	6,919.88	0.00	6,919.88	0.00	34,080.12	16.88
RENT	3,500.00	392.50	0.00	392.50	0.00	3,107.50	11.21
STATE TAX	15,483,495.00	1,635,355.57	0.00	1,635,355.57	0.00	13,848,139.43	10.56
OTHER TAX	855,000.00	96,420.00	0.00	96,420.00	0.00	758,580.00	11.28
FRANCHISE TAX	579,000.00	42,194.66	0.00	42,194.66	0.00	536,805.34	7.29
SWIMMING POOL/SPORTS COM	47,500.00	0.00	0.00	0.00	0.00	47,500.00	0.00
MISC REVENUES	125,000.00	295.20	0.00	295.20	0.00	124,704.80	0.24
TRANSFER OTHER FUNDS-EQU	2,110,000.00	11,878.02	0.00	11,878.02	0.00	2,098,121.98	0.56
INTEREST	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
PRIOR YEAR FUND BALANCE C	1,716,464.00	0.00	0.00	0.00	0.00	1,716,464.00	0.00
*** TOTAL REVENUES ***	21,448,559.00	1,827,113.37	0.00	1,827,113.37	0.00	19,621,445.63	8.52
<u>EXPENDITURE SUMMARY</u>							
01-ADMINISTRATION	380,455.00	24,930.19	0.00	24,930.19	1,175.16	354,349.65	6.86
04-EMERGENCY MANAGEMENT	22,570.00	0.00	0.00	0.00	0.00	22,570.00	0.00
02-FIRE DEPARTMENT-PS	399,456.00	27,887.21	0.00	27,887.21	0.00	371,568.79	6.98
21-FIRE OPERATIONS	2,949,566.00	228,485.65	0.00	228,485.65	0.00	2,721,080.35	7.75
03-POLICE DEPARTMENT-PS	613,277.00	24,236.52	0.00	24,236.52	0.00	589,040.48	3.95
41-PATROL SERVICES	2,549,757.00	174,446.37	0.00	174,446.37	86,586.90	2,288,723.73	10.24
42-INVESTIGATIONS	387,783.00	34,079.53	0.00	34,079.53	0.00	353,703.47	8.79
43-ANIMAL CONTROL	268,849.00	14,700.45	0.00	14,700.45	0.00	254,148.55	5.47
44-MUNICIPAL COURT	85,853.00	5,289.14	0.00	5,289.14	0.00	80,563.86	6.16
45-DISPATCH	559,052.00	31,079.72	0.00	31,079.72	0.00	527,972.28	5.56
51-PARK MAINTENANCE	840,427.00	64,131.74	0.00	64,131.74	17,022.23	759,273.03	9.66
52-SPORTS COMPLEX	391,165.00	31,072.83	0.00	31,072.83	18,141.13	341,951.04	12.58
54-SHANNON SPRINGS (FOL)	118,290.00	1,733.65	0.00	1,733.65	0.00	116,556.35	1.47
06-CEMETERY MAINTENANC-C	216,570.00	15,318.30	0.00	15,318.30	17,475.91	183,775.79	15.14
08-LIBRARY - C&R	484,452.00	35,478.05	0.00	35,478.05	8,097.93	440,876.02	8.99
09-STREET & STORM	1,231,103.00	82,526.12	0.00	82,526.12	35,711.30	1,112,865.58	9.60
10-FLEET	103,838.00	1,609.04	0.00	1,609.04	476.81	101,752.15	2.01
14-FINANCE-GG	497,045.00	45,131.02	0.00	45,131.02	11.86	451,902.12	9.08
07-HUMAN RESOURCES	104,553.00	6,030.91	0.00	6,030.91	0.00	98,522.09	5.77
16-COMM DEVEL/PLAN SERV	298,951.00	14,056.60	0.00	14,056.60	0.00	284,894.40	4.70
18-BUILDING SERVICES	761,925.00	16,462.34	0.00	16,462.34	0.00	745,462.66	2.16
46-CODE COMPLIANCE	276,622.00	14,557.27	0.00	14,557.27	2,878.31	259,186.42	6.30
17-GENERAL GOVERNMENT-GG	7,907,000.00	795,658.97	0.00	795,658.97	4,115.00	7,107,226.03	10.11
70-GRANT(S)	0.00	3,363.60	0.00	3,363.60	235.00	(3,598.60)	0.00
*** TOTAL EXPENDITURES ***	21,448,559.00	1,692,265.22	0.00	1,692,265.22	191,927.54	19,564,366.24	8.78
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	134,848.15	0.00	134,848.15	(191,927.54)	57,079.39	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2023

20 -DONATIONS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
DONATIONS	10,000.00	1,366.00	0.00	1,366.00	0.00	8,634.00	13.66
*** TOTAL REVENUES ***	10,000.00	1,366.00	0.00	1,366.00	0.00	8,634.00	13.66
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
20-DONATIONS-GG	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
*** TOTAL EXPENDITURES ***	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	1,366.00	0.00	1,366.00	0.00	(1,366.00)	0.00
	=====	=====	=====	=====	=====	=====	=====

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2023

23 -EMERGENCY MED SERV FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
EMS FEES	2,130,561.00	113,440.17	0.00	113,440.17	0.00	2,017,120.83	5.32
GRANTS AND PROGRAMS	168,000.00	0.00	0.00	0.00	0.00	168,000.00	0.00
MISC REVENUES	100.00	40,845.00	0.00	40,845.00	0.00	(40,745.00)	845.00
INTEREST	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	2,298,911.00	154,285.17	0.00	154,285.17	0.00	2,144,625.83	6.71
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
02-FIRE DEPARTMENT-PS	<u>2,298,911.00</u>	<u>189,949.11</u>	<u>0.00</u>	<u>189,949.11</u>	<u>309,786.00</u>	<u>1,799,175.89</u>	<u>21.74</u>
*** TOTAL EXPENDITURES ***	2,298,911.00	189,949.11	0.00	189,949.11	309,786.00	1,799,175.89	21.74
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00 (35,663.94)		0.00 (35,663.94)	(309,786.00)		345,449.94	0.00
	=====	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

25 -CHICKASHA INDUST AUTH
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	612,000.00	72,655.64	0.00	72,655.64	0.00	539,344.36	11.87
INTEREST	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
PRIOR YEAR FUND BALANCE C	<u>341,692.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>341,692.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>956,192.00</u>	<u>72,655.64</u>	<u>0.00</u>	<u>72,655.64</u>	<u>0.00</u>	<u>883,536.36</u>	<u>7.60</u>
<u>EXPENDITURE SUMMARY</u>							
25-CHICKASHA INDUSTRIAL	<u>956,192.00</u>	<u>54,464.13</u>	<u>0.00</u>	<u>54,464.13</u>	<u>2,938.00</u>	<u>898,789.87</u>	<u>6.00</u>
*** TOTAL EXPENDITURES ***	<u>956,192.00</u>	<u>54,464.13</u>	<u>0.00</u>	<u>54,464.13</u>	<u>2,938.00</u>	<u>898,789.87</u>	<u>6.00</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>18,191.51</u>	<u>0.00</u>	<u>18,191.51</u>	<u>(2,938.00)</u>	<u>(15,253.51)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2023

26 -ED-DEDICATED SALES TAX
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTEREST	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
PRIOR YEAR FUND BALANCE C	<u>1,518,720.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,518,720.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	1,523,720.00	0.00	0.00	0.00	0.00	1,523,720.00	0.00
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
26-ED DED. SALES TAX	<u>1,523,720.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,523,720.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	1,523,720.00	0.00	0.00	0.00	0.00	1,523,720.00	0.00
	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

27 -E-911 FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
E-911	155,750.00	14,031.83	0.00	14,031.83	0.00	141,718.17	9.01
INTEREST	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	156,000.00	14,031.83	0.00	14,031.83	0.00	141,968.17	8.99
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
27-EMERGENCY 911-PS	<u>156,000.00</u>	<u>3,427.60</u>	<u>0.00</u>	<u>3,427.60</u>	<u>38,301.00</u>	<u>114,271.40</u>	<u>26.75</u>
*** TOTAL EXPENDITURES ***	156,000.00	3,427.60	0.00	3,427.60	38,301.00	114,271.40	26.75
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	10,604.23	0.00	10,604.23 (	38,301.00)	27,696.77	0.00
	=====	=====	=====	=====	=====	=====	=====

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2023

28 -FIRE/EMS TRAINING FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	100.00	0.00	0.00	0.00	0.00	100.00	0.00
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
02-FIRE DEPARTMENT-PS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	100.00	0.00	0.00	0.00	0.00	100.00	0.00
	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

29 -POLICE TRAINING FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	<u>9,900.00</u>	<u>738.96</u>	<u>0.00</u>	<u>738.96</u>	<u>0.00</u>	<u>9,161.04</u>	<u>7.46</u>
*** TOTAL REVENUES ***	<u>9,900.00</u>	<u>738.96</u>	<u>0.00</u>	<u>738.96</u>	<u>0.00</u>	<u>9,161.04</u>	<u>7.46</u>
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
03-POLICE DEPARTMENT-PS	<u>9,900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,900.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>9,900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,900.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>738.96</u>	<u>0.00</u>	<u>738.96</u>	<u>0.00</u>	<u>(738.96)</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

31 -CHICKASHA MUNICIPAL AUTH
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
LICENSES	25,000.00	6,176.00	0.00	6,176.00	0.00	18,824.00	24.70
FEES	23,000.00	2,002.24	0.00	2,002.24	0.00	20,997.76	8.71
RENT	165,250.00	41,802.40	0.00	41,802.40	0.00	123,447.60	25.30
GRANTS AND PROGRAMS	195,714.00	0.00	0.00	0.00	0.00	195,714.00	0.00
OIL & GAS	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0.00
UTILITY SERVICE	9,588,000.00	796,337.94	0.00	796,337.94	0.00	8,791,662.06	8.31
MISC REVENUES	15,000.00	1,493.26	0.00	1,493.26	0.00	13,506.74	9.96
TRANSFER OTHER FUNDS-EQU	4,046,000.00	370,459.33	0.00	370,459.33	0.00	3,675,540.67	9.16
INTEREST	40,000.00	215.76	0.00	215.76	0.00	39,784.24	0.54
PRIOR YEAR FUND BALANCE C	<u>3,336,784.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,336,784.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>17,446,748.00</u>	<u>1,218,486.93</u>	<u>0.00</u>	<u>1,218,486.93</u>	<u>0.00</u>	<u>16,228,261.07</u>	<u>6.98</u>
<u>EXPENDITURE SUMMARY</u>							
30-CMA CAPITAL	6,186,461.00	11,033.61	0.00	11,033.61	93,814.62	6,081,612.77	1.69
31-CMA GENERAL-BT	2,338,200.00	14,394.24	0.00	14,394.24	0.00	2,323,805.76	0.62
15-UTILITY BILLING	369,556.00	27,406.33	0.00	27,406.33	5,000.00	337,149.67	8.77
32-PUBLIC WORKS ADMIN-BT	318,001.00	18,577.07	0.00	18,577.07	3,895.51	295,528.42	7.07
33-SANITATION-BT	2,846,709.00	190,292.82	0.00	190,292.82	3,500.00	2,652,916.18	6.81
34-WATER PLANT-BT	2,432,000.00	196,413.54	0.00	196,413.54	5,161.26	2,230,425.20	8.29
35-WASTEWATER PLANT-BT	1,600,760.00	97,889.59	0.00	97,889.59	8,727.28	1,494,143.13	6.66
36-LINE MAINTENANCE-BT	663,029.00	51,949.28	0.00	51,949.28	9,753.65	601,326.07	9.31
37-LAKE CHICKASHA-C&R	77,605.00	15,958.22	0.00	15,958.22	625.00	61,021.78	21.37
38-BUILDING MAINTENANCE	<u>614,427.00</u>	<u>33,768.01</u>	<u>0.00</u>	<u>33,768.01</u>	<u>29,409.62</u>	<u>551,249.37</u>	<u>10.28</u>
*** TOTAL EXPENDITURES ***	<u>17,446,748.00</u>	<u>657,682.71</u>	<u>0.00</u>	<u>657,682.71</u>	<u>159,886.94</u>	<u>16,629,178.35</u>	<u>4.69</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>560,804.22</u>	<u>0.00</u>	<u>560,804.22</u>	<u>(159,886.94)</u>	<u>(400,917.28)</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2023

39 -AIRPORT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
RENT	88,055.00	7,428.89	0.00	7,428.89	0.00	80,626.11	8.44
OIL & GAS	325,000.00	18,345.66	0.00	18,345.66	0.00	306,654.34	5.64
MISC REVENUES	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
TRANSFER OTHER FUNDS-EQU	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
INTEREST	12,585.00	0.00	0.00	0.00	0.00	12,585.00	0.00
PRIOR YEAR FUND BALANCE C	<u>727,834.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>727,834.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>1,188,474.00</u>	<u>25,774.55</u>	<u>0.00</u>	<u>25,774.55</u>	<u>0.00</u>	<u>1,162,699.45</u>	<u>2.17</u>
<u>EXPENDITURE SUMMARY</u>							
39-AIRPORT-BT	<u>1,188,474.00</u>	<u>15,155.99</u>	<u>0.00</u>	<u>15,155.99</u>	<u>200,000.00</u>	<u>973,318.01</u>	<u>18.10</u>
*** TOTAL EXPENDITURES ***	<u>1,188,474.00</u>	<u>15,155.99</u>	<u>0.00</u>	<u>15,155.99</u>	<u>200,000.00</u>	<u>973,318.01</u>	<u>18.10</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>10,618.56</u>	<u>0.00</u>	<u>10,618.56</u>	<u>(200,000.00)</u>	<u>189,381.44</u>	<u>0.00</u>

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2023

44 -ARPA TARGETED GRANTS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
PRIOR YEAR FUND BALANCE C	<u>2,256,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,256,600.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>2,256,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,256,600.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
01-GENERAL	<u>2,256,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,256,600.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>2,256,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,256,600.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

52 -CAPITAL PROJECTS FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
GRANTS AND PROGRAMS	1,440,000.00	0.00	0.00	0.00	0.00	1,440,000.00	0.00
OIL & GAS	30,000.00	223,713.16	0.00	223,713.16	0.00	(193,713.16)	745.71
MISC REVENUES	0.00	1,404.52	0.00	1,404.52	0.00	(1,404.52)	0.00
INTEREST	1,900.00	0.00	0.00	0.00	0.00	1,900.00	0.00
PRIOR YEAR FUND BALANCE C	<u>2,178,100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,178,100.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	3,650,000.00	225,117.68	0.00	225,117.68	0.00	3,424,882.32	6.17
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
CAPITAL PROJECTS	<u>3,650,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,650,000.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	3,650,000.00	0.00	0.00	0.00	0.00	3,650,000.00	0.00
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	225,117.68	0.00	225,117.68	0.00	(225,117.68)	0.00
	=====	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

53 -CIP-DEDICATED SALES TAX
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	2,245,490.00	325,423.74	0.00	325,423.74	0.00	1,920,066.26	14.49
INTEREST	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0.00
PRIOR YEAR FUND BALANCE C	<u>2,933,445.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,933,445.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	5,186,435.00	325,423.74	0.00	325,423.74	0.00	4,861,011.26	6.27
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
53-DEDICATED SALE TAX-GG	<u>5,186,435.00</u>	<u>96,684.55</u>	<u>0.00</u>	<u>96,684.55</u>	<u>0.00</u>	<u>5,089,750.45</u>	<u>1.86</u>
*** TOTAL EXPENDITURES ***	5,186,435.00	96,684.55	0.00	96,684.55	0.00	5,089,750.45	1.86
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	228,739.19	0.00	228,739.19	0.00	(228,739.19)	0.00
	=====	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

54 -STREET AND ALLEY FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
STATE TAX	30,000.00	2,566.38	0.00	2,566.38	0.00	27,433.62	8.55
OTHER TAX	125,000.00	12,085.90	0.00	12,085.90	0.00	112,914.10	9.67
INTEREST	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	155,500.00	14,652.28	0.00	14,652.28	0.00	140,847.72	9.42
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
09-STREET & STORM	<u>155,500.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>153,000.00</u>	<u>1.61</u>
*** TOTAL EXPENDITURES ***	155,500.00	2,500.00	0.00	2,500.00	0.00	153,000.00	1.61
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	12,152.28	0.00	12,152.28	0.00 (	12,152.28)	0.00
	=====	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

56 -CEMETERY CARE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CEMETERY	35,000.00	415.00	0.00	415.00	0.00	34,585.00	1.19
INTEREST	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
PRIOR YEAR FUND BALANCE C	<u>138,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>138,000.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	175,000.00	415.00	0.00	415.00	0.00	174,585.00	0.24
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
06-CEMETERY MAINT.-C	<u>175,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,095.00</u>	<u>167,905.00</u>	<u>4.05</u>
*** TOTAL EXPENDITURES ***	175,000.00	0.00	0.00	0.00	7,095.00	167,905.00	4.05
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	415.00	0.00	415.00 (	7,095.00)	6,680.00	0.00
	=====	=====	=====	=====	=====	=====	=====

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2023

61 -WATER METER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTEREST	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
36-LINE MAINTENANCE-BT	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

64 -POLICE BOND FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
POLICE FINES	160,000.00	5,358.75	0.00	5,358.75	0.00	154,641.25	3.35
INTEREST	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	160,100.00	5,358.75	0.00	5,358.75	0.00	154,741.25	3.35
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
03-POLICE DEPARTMENT-PS	<u>160,100.00</u>	<u>15,572.27</u>	<u>0.00</u>	<u>15,572.27</u>	<u>0.00</u>	<u>144,527.73</u>	<u>9.73</u>
*** TOTAL EXPENDITURES ***	160,100.00	15,572.27	0.00	15,572.27	0.00	144,527.73	9.73
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00 (	10,213.52)	0.00 (	10,213.52)	0.00	10,213.52	0.00
	=====	=====	=====	=====	=====	=====	=====

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2023

68 -WATER RESOURCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
UTILITY SERVICE	75,000.00	7,452.50	0.00	7,452.50	0.00	67,547.50	9.94
INTEREST	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	76,000.00	7,452.50	0.00	7,452.50	0.00	68,547.50	9.81
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
68-WATER RESOURCES	<u>76,000.00</u>	<u>24.00</u>	<u>0.00</u>	<u>24.00</u>	<u>0.00</u>	<u>75,976.00</u>	<u>0.03</u>
*** TOTAL EXPENDITURES ***	76,000.00	24.00	0.00	24.00	0.00	75,976.00	0.03
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	7,428.50	0.00	7,428.50	0.00 (	7,428.50)	0.00
	=====	=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT (UNAUDITED)

AS OF: JULY 31ST, 2023

71 -COMBINED INSURANCE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INSURANCE	<u>360,000.00</u>	<u>7,980.00</u>	<u>0.00</u>	<u>7,980.00</u>	<u>0.00</u>	<u>352,020.00</u>	<u>2.22</u>
*** TOTAL REVENUES ***	<u>360,000.00</u>	<u>7,980.00</u>	<u>0.00</u>	<u>7,980.00</u>	<u>0.00</u>	<u>352,020.00</u>	<u>2.22</u>
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
71-COMBINED INSURANCE-CR	<u>360,000.00</u>	<u>64,554.75</u>	<u>0.00</u>	<u>64,554.75</u>	<u>4,065.34</u>	<u>291,379.91</u>	<u>19.06</u>
*** TOTAL EXPENDITURES ***	<u>360,000.00</u>	<u>64,554.75</u>	<u>0.00</u>	<u>64,554.75</u>	<u>4,065.34</u>	<u>291,379.91</u>	<u>19.06</u>
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>(56,574.75)</u>	<u>0.00</u>	<u>(56,574.75)</u>	<u>(4,065.34)</u>	<u>60,640.09</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====	=====

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2023

72 -COMPENSATED ABSENCES FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INSURANCE	91,599.00	0.00	0.00	0.00	0.00	91,599.00	0.00
*** TOTAL REVENUES ***	91,599.00	0.00	0.00	0.00	0.00	91,599.00	0.00
=====							
<u>EXPENDITURE SUMMARY</u>							
72-COMPENSATED ABSENCES	91,599.00	3,070.94	0.00	3,070.94	0.00	88,528.06	3.35
*** TOTAL EXPENDITURES ***	91,599.00	3,070.94	0.00	3,070.94	0.00	88,528.06	3.35
=====							
** REVENUE OVER (UNDER) EXPENDITURES **	0.00 (	3,070.94)	0.00 (	3,070.94)	0.00	3,070.94	0.00
=====							



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Library

Agenda Item No. 6.a.

AGENDA ITEM: Discussion, consideration and possible action to declare as surplus books that have been withdrawn from the collection, and donations that are not needed, and authorize donating to the Friends of the Library.

I. BACKGROUND/DESCRIPTION:

On a regular basis, the library withdraws items for various reasons. Sometimes a book or item is no longer serviceable, i.e. it is worn out or damaged beyond repair, or it is not circulating. It is necessary to withdraw books and items such as DVDs or Books on CDs, etc. to make room for new items. The Friends of the Library take these items and conduct a used book sale. The proceeds from the sale after expenses are donated back to the library to purchase new books/items and use to present programs. In October 2022 the used book sale brought in \$3,146.45. Many people greatly enjoy the annual used book sale.

Annually, the Friends donate \$3,000 to the library for new book purchases and they donate funds in varying amounts to support programs that the library conducts.

II. RECOMMENDED ACTION:

Declare as surplus books that have been withdrawn from the collection, and donations that are not needed, and authorize donating to the Friends of the Library.

III. FISCAL INFORMATION - In October 2022, the Friends Used Book Sale brought in \$3,146.45. It is unknown what amount the used book sale will net in 2023.

IV. FUND INFORMATION:

Dept. Director: Lillie Huckaby Library	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Parks and Rec

Agenda Item No. 6.b.

AGENDA ITEM: Discussion, consideration and possible action to allow The Christian Center to run their 30th Annual Jr. High All-Star Cross Country Championships event at the Sports Complex and waive all fees associated with the use of the Sports Complex.

I. BACKGROUND/DESCRIPTION:

The Christian Center has been using the Sports Complex for the past 4 years. About 2,400 people will be in Chickasha during this event. They will fill hotel rooms and restaurants for a 2-day event.

II. RECOMMENDED ACTION:

Allow The Christian Center to run their 30th Annual Jr. High All-Star Cross Country Championships event at the Sports Complex and waive all fees associated with the use of the Sports Complex.

III. FISCAL INFORMATION - All fees will be waived. Pending Council approval.

IV. FUND INFORMATION:

Dept. Director: Spencer Winzenried Park & Rec Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

1. IMG_0763

The Christian Center

2401 Valley View Drive

Chickasha , OK 73018

thechristiancenter@sbcglobal.net

www.chickashachristiancenter.org

July 31, 2023

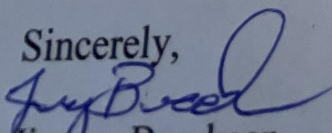
TO: Whom It May Concern

FROM: Jimmy Brackeen

On October 12th (Thursday) and 13th (Friday), the week of Fall Break I will be hosting the 30th Annual Jr. High All-Star Cross Country Championships. I taught and coached Western Heights and Marlow for 25 Years and I have hosted the Jr. High All-Star Cross- Country Championship for the past 29 years. The first day we run classes 2A, 3A, 4A and we have schools coming from Boise City, Plainview, Marietta, Wright City, Kingfisher, Tishomingo and Watonga just to name a few. That first day we will have about 800 runners and 800-1000 spectators. The second day we run classes 5A and 6A with schools from Ardmore, Guymon, Bartlesville, Tulsa Union, Tahlequah, Guthrie, Moore, Piedmont and Poteau and many others. We will have about 400 runners and about 400-500 spectators. We are not asking to use the ball fields, because the outside grounds would be excellent for our 2 mile course. We would use the grounds each day from 6 am to 12 noon.

We are very appreciative to the City of Chickasha for allowing us to use the complex the past four years and are looking forward to using the complex again this year. Last year the meet was once again a great success and we did not miss a beat. The coaches, runners and their parents really enjoy the Complex and it makes for an excellent Championship meet. The past four years we were approved to use the facility at no charge and we are asking to be able to use the Complex facilities at no charge again this year. I live in Chickasha and I am excited about bringing extra revenue into our community. The facility is an excellent site for this event and the location is centrally located for all of the schools traveling from across the state with easy access just being off of the Interstate. The Chickasha Parks and Recreation crew are top notch. Spencer and his crew have helped us make this a real championship atmosphere for these kids and we look forward to working with the City of Chickasha again this year.

Sincerely,


Jimmy Brackeen



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Police Department

Agenda Item No. 6.c.

AGENDA ITEM: Discussion, consider and possible action to declare three old X26 Tasers as surplus and authorize donating them to the Binger Police Department..

I. BACKGROUND/DESCRIPTION:

The Police Department has upgraded its Taser inventory. Three remaining, old X26 Tasers need to be surplused. The Tasers are well over 10 years old and are out of warranty. The Binger Police Department, with Council approval, has requested to be the recipient of the Tasers. The serial numbers are: X00-569050, X00-607227 & X00-570487.

II. RECOMMENDED ACTION:

Staff recommends Council surplus the Tasers and authorize the Chief to deliver them to the Binger Police Department.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 08.21.2023	(From)		

V. ATTACHMENTS:

1. Taser Surplus



X26 Taser X00-569050

X26 Taser X00-607227

X26 Taser X00-570487



X26 Taser X00-569050

X26 Taser X00-607227

X26 Taser X00-570487



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Police Department

Agenda Item No. 6.d.

AGENDA ITEM: Discussion, consideration and possible action to accept the Gary Sinise Foundation / First Responder Grant Award.

I. BACKGROUND/DESCRIPTION:

The Police Department made an application to the Gary Sinise Foundation's First Responder Grant for privatized mental health services for its employees. The funding is used ONLY by Police Department personnel and their family members. The Sinise Foundation has been funding this project since 2020. Funding is mailed directly to the therapist. The therapist reports directly back to the foundation. No funds are funneled through the Police Department or the City of Chickasha. The grant application has been approved @ \$4,000.00 and sent to their billing department on 08.14.2023 for processing.

II. RECOMMENDED ACTION:

Staff recommends Council approve acceptance of the Gary Sinise / First Responder Grant funds.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 08.21.2023	(From)		

V. ATTACHMENTS:

1. Award Confirmation
2. Gary S. 8-10-23

Goebel Music

From: Bobby George <[REDACTED]@garysinisefoundation.org>
Sent: Wednesday, August 9, 2023 2:10 PM
To: Goebel Music; (Mailbox) GSF First Responder; Nicholas Wicksman
Subject: [EXTERNAL] RE: Chickasha Police First Responder Grant

Chief Music,

Thank you for the kind words and for spreading the word. We would be happy to support the Chickasha PD again. Please send the invoice or have Stacey send it and we can make direct payment on behalf of the department.

Sincerely,

Bobby George



Bobby George | Director of Outreach

Main ph: (615) 575-3500

Direct ph: [REDACTED]

GarySiniseFoundation.org



Stacey Stephens, LPC, PLLC

August 10.2023

Gary Sinise Foundation
First Responder Grant
PO Box 368
Woodland Hills, CA 91365

INVOICE

\$4,000.00

To Whom It May Concern:

I am thrilled the Gary Sinise Foundation has approved, and will be awarding, \$4,000.00 to be used for the continued Mental Health Services of the Chickasha Police Department.

The money I receive from the Gary Sinise Foundation will be used solely to provide professional mental health counseling sessions to either commissioned or civilian employees of the Chickasha Police Department, their immediate family and no other agency. The Chickasha Police Department has both commissioned and civilian employees.

I agree to continue to submit a monthly draw-down report electronically to the foundation detailing the use of the funds. I cannot reveal any personal data pertaining to the client. When I receive and deposit the funds, I will advise Chief Music so he can let his employees know they can begin utilizing my services against the monies received.

Again, the funds received from the Gary Sinise Foundation will **ONLY** be used, and will be reserved for, the Chickasha Police Department commissioned and/or civilian employees and their immediate family members until all funds are depleted with no expiration.

Please make the check payable to Stacey Stephens, LPC and have it mailed to: Stacey Stephens, 44038 E. 45th St. Shawnee, OK 74804.

Sincerely,



Stacey Stephens, MAMFT
Licensed Professional Counselor

PHONE

FAX

WEB

44038 E 45th St. Shawnee, OK 74804

405-777-8833

stephenspc@gmail.com



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Police Department

Agenda Item No. 6.e.

AGENDA ITEM: Discussion, consideration and possible action to authorize the purchase of a 2023 Dodge Durango Pursuit AWD (Item#1000009398) from Bob Howard Chrysler Jeep Dodge on State Contract #SW0320 not to exceed \$42,165.00 by the Police Department.

I. BACKGROUND/DESCRIPTION:

The Police Department needs to purchase an additional marked vehicle for the patrol division. This purchase will be a new, 2023 Dodge Durango Pursuit AWD (Item#1000009398) in white and will be upfitted to match the fleet. The vehicle is in stock on the lot. The purchase will be made on State Contract #SW0320.

II. RECOMMENDED ACTION:

Authorize the purchase of a white, 2023 Dodge Durango Pursuit AWD vehicle (Item#1000009398) for the Police Department from Bob Howard Chrysler Jeep Dodge on State Contract SW0320 not to exceed \$42,165.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 08.21.2023	(From)		

V. ATTACHMENTS:

1. AUGUST 10 CHICKASHA PD 23 DURANGO PPV WHITE 08.10.2023



**BOB HOWARD
CHRYSLER JEEP DODGE**

August 10, 2023

Chief G. G. Music, Jr. #300
Chickasha Police Department
2001 W. Iowa Ave.
Chickasha, OK 73018

RE: 2023 Dodge Durango PURSUIT AWD

Dear Chief Music:

The following is the pricing for the requested 2023 Dodge Durango PURSUIT AWD.

Pricing will be per The State of Oklahoma Vehicle Contract SW0320

Item # 1000009398

Police Pursuit Vehicle SUV

2022 Dodge Durango PURSUIT AWD

OPTIONS and STANDARD FEATURES:

BASE		\$42,099.00
LHS	Left Hand LED Spot Lamp	Included
ADL	Skid Plate Group	330.00
A7X	Vinyl Rear Seat	135.00
EZH	5.7L Hemi V-8 Engine	Included
XHC	Two Additional Keys (total of 4)	Included
BAJ	220 Amp Alternator & 650 Amp Battery	Included
BR8	4-Wheeld Disc Heavy Duty Brakes	Included
DFT	8 Speed Automatic 850RE Transmission	Included
HBB	Front & Rear Air Conditioning and Heating	Included
LMG	Automatic Headlamps	Included
GEG	Deep Tinted Glass (Rear Doors, Quarters Windows and Rear Lift Gate)	Included
NHA	Engine Oil Cooler, Transmission Oil Cooler and Heavy Duty Engine Cooling	Included
NHJ	Exterior Mirrors Electric with Heating Element	Included
LES	Enhanced Accident Response System, Four Wheel Traction Control	Included
UAG	UConnect 4 with 8.4" Display and Bluetooth with Integrated Voice Control	Included

GXD	Remote Proximity Keyless Entry with Keyless Go	Included
TP5	P255/60R18 BSW ON/Off Road Tires	Included
XHE	Parksence Rear Park Assist with ParkView Rear Backup Camera	Included
JPR	8 Way Power Driver Seat with 4 Way Power Lumbar Adjust	Included
JPB	Power Door Locks with Lockout and Power Windows with Override	Included
BHD	Ready Alert Braking with Rear Load Leveling Suspension	Included
GFA	Rear Window Defroster with Rear Window Wiper Washer	Included
NHM	Speed Control with Tilt/Telescope Steering Wheel	Included
AHV	Special Service Group	Included
	Shift Lever on the Steering Column (Dash Mounted)	Included
	Speed Rated Tires & Wheels	
	Top Speed in the 130 MPH	
Price for Vehicle		\$42,564.00
LESS Additional consideration		-399.00
Net Price each		\$42,165.00

COLOR: PW7 Bright White

INTERIOR: C57X9 Black Cloth Front Bucket Seats with NO Console and Rear Vinyl
Split Back Folding Seat.

Thank you and if there are any questions please contact me.



Tom Ayers

Governmental/ Fleet Sales Manager



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Police Department

Agenda Item No. 6.f.

AGENDA ITEM: Discussion, consideration and possible action to purchase an in-car camera system from Watchguard / Motorola, a sole source provider for the upfitting of the new 2023 Dodge Durango Pursuit AWD vehicle for an amount not to exceed \$7,275.00.

I. BACKGROUND/DESCRIPTION:

The in-car camera system for a police patrol vehicle captures evidence used in the prosecution of criminal activity. Watchguard / Motorola is a sole source provider for this product. The in-car camera system is needed for the proper upfitting of the patrol vehicle.

II. RECOMMENDED ACTION:

Authorize the purchase of the in-car camera system from Watchguard / Motorola for the upfitting of the new 2023 Dodge Durango in an amount not to exceed \$7,275.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 08.21.2023	(From)		

V. ATTACHMENTS:

1. Watchguard Quote 1 - 2023

Billing Address:
CHICKASHA POLICE
DEPARTMENT
2001 W IOWA AVE
CHICKASHA, OK 73018
US

Quote Date:08/09/2023
Expiration Date:06/01/2023
Quote Created By:
Timothy Culberson
Tim.Culberson@
motorolasolutions.com

End Customer:
CHICKASHA POLICE DEPARTMENT
Goebel Music
goebel.music@chickashapd.org
(405) 222-6070

Payment Terms:30 NET

Line #	Item Number	APC	Description	Qty	Term	Disc %	Sale Price	Ext. Sale Price
	4RE In car Video System							
1	WGB-0136A	0851	4RE/VISTA WIFI BUNDLE, PANORAMIC	1		20.0%	\$6,090.40	\$6,090.40
2	WGP02225-102-KIT2	0851	BRKT4RE DISP/BWC/ CAMVR 15TAHOE/SILV KIT	1		Included	Included	Included
3	WGB-0146A	0851	MIKROTIK CONF WIFI KIT, DRILL MNT	1		20.0%	\$200.00	\$200.00
4	WGB-0190A	0851	HIFI MIC MUTABLE KIT W BKTS, CAT5 CABLE	1		20.0%	\$360.00	\$360.00
5	LSV01S03365A	0854	4RE EXTENDED WARRANTY AND REPAIR	1	3 YEAR	20.0%	\$625.00	\$625.00
Grand Total							\$7,275.40(USD)	



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Pricing Summary

	Sale Price	
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$6,858.74	\$0.00
Year 2 Subscription Fee	\$208.33	\$0.00
Year 3 Subscription Fee	\$208.33	\$0.00
Grand Total System Price	\$7,275.40	\$0.00

Notes:

- 8/9/23 Hey Tim, I need a quote for the exact same in car camera system that we bought last time. I just need one camera system on the quote. Can you get that to me as soon as possible please thank you.

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

4RE IN-CAR VIDEO SYSTEM SOLUTION DESCRIPTION

The 4RE In-Car Video System lets users easily capture more footage and quickly upload high-definition video evidence without having to sacrifice time and situational awareness.

High Definition, Hands Free Evidence Capturing

The 4RE In-Car Video System is equipped with high-definition cameras with hands-free uploading capabilities, making the capture and upload of clear video evidence as easy as possible. The cameras record at 720p resolution and use an Ultra Wide Dynamic Range technology that dramatically improves the quality of video, especially in difficult lighting situations. This helps capture video evidence that is clear and easy to monitor. 4RE cameras are also equipped with patented Record-After-the-Fact® (RATF) technology, which allows users to go back in time and capture important evidence, even if the recording function was not activated and the incident happened days before.



The 4RE offers a dual drive structure with both an internal and removable USB drive for storage, and supports wireless upload. Wireless uploading capabilities through both Wi-Fi and LTE networks eliminate the need for trips to and from stations to upload evidence. The 4RE's patented multiple resolution encoding allows officers to save footage of critical incidents in HD and routine occurrences in a lower resolution at the same time. This eliminates the compromise between video quality and file storage needs. Event tags can be configured to determine which resolution is uploaded to the digital evidence management system (DEMS), as well as drive which files are automatically saved to it.

It includes three high-definition camera options; the ZSL, Panoramic X2, and the Mini-Zoom; which offer single and multi-camera, split-screen viewing on the display. Additional wireless microphones are included to enhance audio quality and amount of captured evidence.

Intuitive Display and Interface

The 4RE's display offers an easy-to-navigate 4.3" LED control panel with a backlit touch screen, allowing for clear view and navigation of the panel. Nearly all functions the officer will interact with are keys laid out along the control panel. Users can also program various sensors to activate a new record event, including emergency lights, siren, auxiliary input, wireless microphone, vehicle speed, and crash detection. Additionally, the 4RE can initiate its Covert Mode, in which the LEDs turn off, and simulates a complete device shutdown while the 4RE records video and audio simultaneously. This provides officers with a way to capture evidence while staying concealed.

The 4RE Mobile Data Computer App is a simple interface that runs on Windows 10 and interfaces with the 4RE through an Ethernet connection. The app also works in conjunction with the control panel, allowing 4RE to have full functionality when the MDC is not available.

INTEGRATION WITH BODY-WORN CAMERAS

The VISTA and V300 Body-Worn Cameras integrate seamlessly with the 4RE video system, capturing video of incidents from multiple vantage points.



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VISTA Wi-Fi, VISTA XLT, and V300s are able to pair with 4RE and other body-worn cameras in the integrated system. When one camera starts recording, VISTA Wi-Fi notifies its recording status to other cameras, triggering body-worn cameras to initiate a group recording. These recordings are uploaded and automatically linked in DEMS.

Additionally, when body-worn and in-car cameras record the same incident, Motorola Solutions' Evidence Library software automatically links those recordings based on officer name, date, and time overlap associated with the devices.



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City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Police Department

Agenda Item No. 6.g.

AGENDA ITEM: Discussion, consideration and possible action to authorize the upfitting of the new police patrol vehicle with Metro Emergency Upfitters, a 2023 Dodge Durango Pursuit AWD under State Contract for an amount not to exceed \$20,200.00.

I. BACKGROUND/DESCRIPTION:

The Police Department is purchasing a new 2023 Dodge Durango Police Pursuit AWD vehicle on State Contract. The vehicle needs to be upfitted to department specifications. Metro Emergency Upfitters (MEU) is the agency's upfitter and is on State Contract. They have not been able to confirm the exact cost of the Thunderstruck front bumper guard. The estimate of \$1,600.00 is believed to be a little high for estimate approval purposes. MEU is a Watchguard certified installer and will install the in-car camera system.

II. RECOMMENDED ACTION:

Authorize the upfitting of the new police patrol vehicle with Metro Emergency Upfitters, a 2023 Dodge Durango Pursuit AWD under State Contract for an amount not to exceed \$20,200.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 08.21.2023	(From)		

V. ATTACHMENTS:

1. Estimate 6336 MWU 2023 Durango Pursuit AWD

Metro Emergency Upfitters LLC

10308 Southeast 29th Street
Oklahoma City, OK 73150
(405) 610-6004



Bill To:

City Of Chickasha Police Department
Attn: Goebel Music
2001 W Iowa Ave.
Chickasha, OK 73018

Estimate Date: 8/14/2023

Estimate #: 6336

P.O. Number:

Year: 2023

Unit Number: TBD

Make and Model: Dodge Durango

Qty	Part Number	Description	Price	Extended
1	TSB-DDR19-100TVI	Thunder Struck - '19+ DODGE DURANGO, PREMIUM TACTICAL VEHICLE INTERVENTION GRILLE GUARD - GLOSS BLACK POWDER COAT	1,600.00	1,600.00
1	SPT-EFM2-CHR1-V	Speed Turtle - '18+ Chrysler, Dodge, Ram, OEM Easy Flash Module, w/ Voltage Harness	230.00	230.00
2	FED-MPSM6-LB	Federal Signal - MicroPulse Single L Bracket	15.00	30.00
4	FED-MPSM6U-SPAC...	Federal Signal - Kit Of (4) 5-Degree Rubber Mounting Wedges For Use W/ MPS600U Lights	22.00	88.00
1	FED-MPSW9-RW	Federal Signal - MicroPulse Wide Angle LED (Red/White) - (Under Mirror)	130.00	130.00
1	FED-MPSW9-BW	Federal Signal - MicroPulse Wide Angle LED (Blue/White) - (Under Mirror)	130.00	130.00
1	FED-MPSMW9-DUR1...	Federal Signal - Pair of side mirror brackets for 2015-2017 Dodge Durango and 2016+Dodge Ram SSV, each bracket holds a single MPSW9 light	30.00	30.00
1	FED-416900Z-RW	Federal Signal - Dual Color Corner LED Light Head, w/ In-Line Flasher, (Red/White) - (Reverse Housing)	95.00	95.00
1	FED-416900Z-BW	Federal Signal - Dual Color Corner LED Light Head, w/ In-Line Flasher, (Blue/White) - (Reverse Housing)	95.00	95.00

Terms:

Email: sales@meuokc.com

Website: www.meuokc.com

Metro Emergency Upfitters LLC

10308 Southeast 29th Street
Oklahoma City, OK 73150
(405) 610-6004



Bill To:

City Of Chickasha Police Department
Attn: Goebel Music
2001 W Iowa Ave.
Chickasha, OK 73018

Estimate Date: 8/14/2023

Estimate #: 6336

P.O. Number:

Year: 2023

Unit Number: TBD

Make and Model: Dodge Durango

Qty	Part Number	Description	Price	Extended
10	FED-MPS63U-RBW	Federal Signal - MicroPulse Ultra 6 Tri Color, 18-LED, Red/Blue/White 2x Front Light Channel 2x Sides of Bumper 4x (2 Per Side Rocker) 2x Tag	143.582	1,435.82
1	FED-ILS2PF-PKG	Federal Signal - Front Interior Lightbar SIFMS or SIFZS, Dual Color - (SIFMS-3596575) Rear Deck or Hatch ILS Lightbar, Dual Color - (SIFMH-3648243) PathFinder Remote Light Siren Controller - (PF200) DynaMax Siren Speaker - (ES100C) Vehicle Speaker Bracket - (ESBL - U) OBD Cable - (OBDCABLE1-6)	3,416.67	3,416.67
1	JOT-425-6680	Jotto - '21+ Dodge Durango PPV, 20" Police Equipment Console - Contour Layout: Radio 1 / : Radio 2 / : Light/Siren / Pathfinder :	600.00	600.00
1	JOT-425-3704	Jotto - ABS Dual Cup Holder Faceplate Mount (4")	60.00	60.00

Terms:

Email: sales@meuokc.com

Website: www.meuokc.com

Metro Emergency Upfitters LLC

10308 Southeast 29th Street
Oklahoma City, OK 73150
(405) 610-6004



Bill To:

City Of Chickasha Police Department
Attn: Goebel Music
2001 W Iowa Ave.
Chickasha, OK 73018

Estimate Date: 8/14/2023

Estimate #: 6336

P.O. Number:

Year: 2023

Unit Number: TBD

Make and Model: Dodge Durango

Qty	Part Number	Description	Price	Extended
1	JOT-425-6701	Jotto - USB-A/USB-C and 12V Power Outlets x2 in 2" Faceplate	115.00	115.00
1	JOT-425-1848	Jotto - Rear Hinged Armrest, Max Depth Consoles	180.00	180.00
2	TES-419440	Tessco - 0-1000 MHz, 3/4" Brass Mount Coax, w/ No Connector, 25ft	30.00	60.00
1	TES-71208	Tessco - Laird Tech., 150-174 MHz 1/4 Wave Antenna w/ Spring, AB150S	50.00	50.00
1	TES-17741	Tessco - Laird Tech., 806-896 Open Coil, 3dB, A Style Base, AB-8063	50.00	50.00
1	MEU-WT-2W	MEU - Window Tint (2 Front Roll Up Windows) Any Percentage	125.00	125.00
1	MEU-WT-VISOR	MEU - Visor Tint	60.00	60.00
1	WEI-003	Weiser Solutions - Universal 36" Length (6-Ch. Backbone) Weapon Mount w/ Universal Handcuff-Style Lock	500.00	500.00
1	JOT-475-0965	Jotto - '14+ Dodge Durango, Space Creator Vehicle Partition Featuring Bidirectional Recessed Housing (HS/HV Window Option)	918.74	918.74
1	JOT-475-8848	Jotto - '14+ Dodge Durango, High Security Extension Panel For Space Creator Vehicle Partition	99.76	99.76
1	JOT-475-0897	Jotto - '14+ Dodge Durango Cargo Barrier	500.00	500.00
1	JOT-475-1417	Jotto - '19+ Dodge Durango PPV, Vertical Window Armor	405.87	405.87

Terms:

Email: sales@meuokc.com

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Metro Emergency Upfitters LLC

10308 Southeast 29th Street
Oklahoma City, OK 73150
(405) 610-6004



Bill To:

City Of Chickasha Police Department
Attn: Goebel Music
2001 W Iowa Ave.
Chickasha, OK 73018

Estimate Date: 8/14/2023

Estimate #: 6336

P.O. Number:

Year: 2023

Unit Number: TBD

Make and Model: Dodge Durango

Qty	Part Number	Description	Price	Extended
1	MEU-VIH	MEU - Vehicle Integration Harness, Includes: Blue Sea Timer, Fuse Panel, & Vehicle Specific Mounting Bracket	1,000.00	1,000.00
1	MEU-BRKT	MEU - Custom Bracket Kit	150.00	150.00
1	Graphics	MEU - Approved Proof #	600.00	600.00
1	STA-200-1377-10	Stalker Radar - '21+ Dodge Durango, Combination Dash Mount, For Counting Unit & Front Antenna	195.00	195.00
1	STA-200-1321-00	Stalker Radar - '19+ Dodge Durango, Rear Antenna Mount	142.57	142.57
1	STA-805-0022-00	Stalker Radar - Dual SL Radar System, Ka Band, Can/VSS Cable, Remote, Tuning Forks	2,350.00	2,350.00
1	Shipping	Shipping and Handling	400.00	400.00
1	Supplies	Shop Supplies	350.00	350.00
40	Labor	Labor	100.00	4,000.00

Terms:

Total \$20,192.43

Disclaimer: This Estimate is intended to detail the scope of work as envisioned by MEU and customer. Upon issuance of a Purchase Order by customer, the Estimate shall be deemed accepted and scope of work shall be deemed to be defined between the parties. Upon acceptance, changes to the scope of work by customer may result in additional charges to the final invoice. This Estimate shall be valid for Thirty (30) days from the date hereof.

Email: sales@meuokc.com

Website: www.meuokc.com



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Administration

Agenda Item No. 6.h.

AGENDA ITEM: Discussion, consideration and possible action to approve funding for Solomon Strategic Advisors program for professional development services in an amount not to exceed \$108,000.00.

I. BACKGROUND/DESCRIPTION:

- Administration has identified a need for leadership development, cultural change and strategic communication for City management. It is necessary to invest in current leadership to fully capture the momentum in growth within the City and to better serve and support the future needs of the community. City leadership must develop a plan to serve and support current and future needs with a clear set of guiding principles, a plan for the future, and a system to prioritize initiatives and opportunities. The City management team is currently a blend of seasoned leaders and new leadership collaborating to address longstanding and new challenges while seeking to optimize promising economic development. The proposed program will address immediate needs to invest in growth and success, aid in senior staff alignment, and provide an organizational mission/vision and strategic plan.
- Solomon Strategic Advisors will provide a 12-month leadership academy for the City Manager and all 12 City senior staff, 144 hours of executive coaching and a catalyst certification to continue development based on established progress. This program will advance and refine professional skills or provide new (additional) skills required to develop and lead a successful, effective organization. This program is designed to give City leadership the skills and tools to continue development after the completion of the initial program. The cost of the full 12-month program will not exceed \$108,000.00.
- An additional quote of \$60,000.00 for workshops with no individual executive coaching or program in place for continued development was received.

II. RECOMMENDED ACTION:

Staff recommends approving the funding of the Solomon Strategic Advisor program in an

amount not to exceed \$108,000.00 and authorizing the Mayor to execute necessary documents.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

1. Solomon SA - City of Chickasha



SOLOMON
— STRATEGIC ADVISORS —

Submitted by Christopher Dingess

GIANT

SHAPING AN INTENTIONAL FUTURE AT CITY OF CHICKASHA

PROFESSIONAL DEVELOPMENT REQUESTS

Current Situation:

Blend of seasoned leaders and new leadership, collaborating to address looming challenges combined with promising economic development.

GOAL:

Invest in resources to assist city leaders in fully capturing the momentum within the Chickasha community.

Immediate Needs:

- Leadership Tools & Resources – Invest in growth / success
- Senior Staff Alignment – Communication and Alignment Tools
- Organizational Alignment – Mission, Vision, and Values / Strategic Plan

MEET YOUR ADVISOR



CHRISTOPHER DINGESS

Christopher Dingess has dedicated his life to helping others. As a Founding Partner with Solomon Strategic Advisors, he primarily works with clients on leadership development, culture, strategic communication and strategy. Prior to Solomon, Christopher spent 14 years at Paycom, serving in various roles including Vice President of Sales and Executive Vice President of Operations. He is proud to have helped the firm grow from a 50 employee regional payroll provider to a 5,000 employee enterprise which has been repeatedly recognized as one of the fastest growing public companies in the world. Christopher credits his success to his faith, work-ethic, and the opportunity to learn from dynamic and passionate leaders.

“I consider it an honor and privilege to share with others the insights and inspirations great men and women have poured into me over the years. Without their leadership and mentorship, I wouldn’t be the husband, father, or executive I am today.”

After growing up in Kentucky, Christopher received his Bachelor’s of Science in International Business from Oral Roberts University in 2003. He currently resides in Arcadia, Oklahoma with his wife Crystal and their three school-aged children. Christopher believes “Life is an Adventure” and as such he seeks to live life to it’s fullest by traveling frequently, enjoying weekend adventure sports and serving in his local church and in various philanthropic efforts both locally and nationally.

MEET YOUR ADVISOR



NATE MCCALLA

Nate McCalla is a native of Oklahoma, growing up in Chickasha, before his professional journey led him across the U.S. and abroad. Nate spent 20+ years in marketing, sales and leadership roles, primarily in the Healthcare sector. He has naturally gravitated towards serving others, assisting with challenges and opportunities. Investing his time in others has always brought immense meaning to his work.

Nate felt the calling to leave an organization and role that he loved for something new, possibly even more meaningful. The time away provided the space to re-connect with his faith, family, friends and community. It also provided an opportunity to seek out powerful programs from GiANT Worldwide, Chikly Institute (Heart Centered Therapy), and Psych-K Centre International (Facilitator training) that have helped expand Nate's perspective on intentional self-care and development, to lead himself first and foremost

The introspective journey led Nate to found Alabaster Advisors with a vision for divine growth, joy, and passion. Rooted in gratitude, Nate humbly opens himself up to share with and guide others along their personal journey.

Nate and his wife Natalie reside back in Chickasha OK, with their two children, Tilly and Fieldon.

DUAL PATHS OF DEVELOPMENT

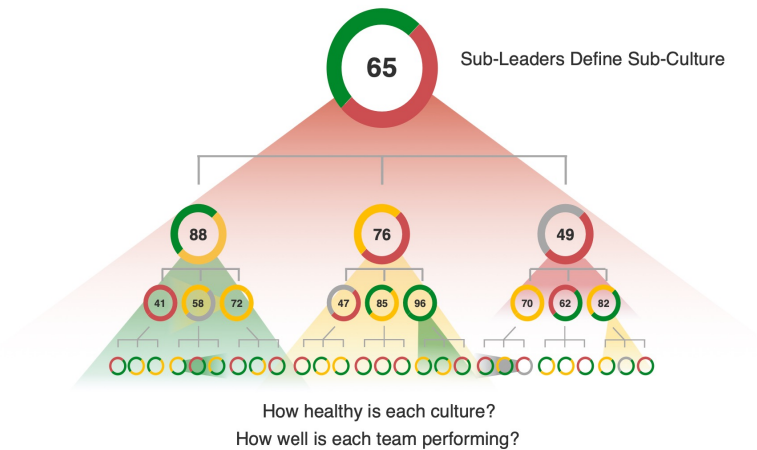


LEADERSHIP DEVELOPMENT

LEADERS DEFINE CULTURE...

... and “culture eats strategy for breakfast” -Jack Welch

LEADERS DEFINE CULTURE



Organizational culture does not exist in a vacuum – rather leaders shape culture, intentionally or unintentionally, through their words and actions. But most leaders don’t actually understand what it’s like to be on the other side of themselves. As a result, 82% of employees don’t feel truly understood, and leaders don’t have an accurate perception of what’s happening on their teams. Through working on Leadership Skillsets, Emotional Intelligence and Self-Awareness, we can equip individual leaders with the tools they need to move from accidental to intentional and shape a culture where both results and people can flourish.

X-CORE



Leveraging the best-in-class tools from GiANT Worldwide, we will conduct a 12 month leadership academy for the City Manager and 12 department managers. This academy will follow GiANT’s eXecutive-Core model, focusing on the development of self-awareness, emotional intelligence, and core leadership skills. The program will entail six half-day leadership courses conducted in-person, alternating with 6 group-coaching sessions focused on application of program materials.

EXECUTIVE COACHING



It’s been said that problems cannot be solved at the same level of thinking in which they were created. Executive Coaching brings a unique perspective to your real-world challenges by providing different lenses through which leaders may evaluate potential solutions. The result is a change in perspective that lasts long after the coaching engagement has concluded.

EQUIP FOR THE LONG RUN

”Alone we go *fast*, together we go *far*”

We believe that the power to develop lasting change exists within the leaders who will create that change. Our model is based on apprenticeship, which involves serving and equipping key leaders who can then continue to support and equip their organizations moving forward.

CATALYST CERTIFICATION



The Catalyst programs allows an organizational leader to become certified in GiANT tools, functioning as a culture champion and advocate for healthy leadership on an ongoing basis. Catalysts have access to the same set of tools and programs GiANT Consultants leverage, and are empowered to deploy them internally for their organizations. Solomon strongly advocates the Catalyst program, as it allows for long-term adoption and distribution of leadership development in a sustainable, cost-effective manner.

XCore

A 12-Month leadership program designed to help you strengthen your “Core” leadership capacity, multiply (X) transformation into others and leave a legacy of influence.

About

XCore is designed to **help good leaders become great leaders** by helping individuals become fully aware of what it is like to be on the other side of themselves and adjust. Each person will be in a core group of 6-8 other professionals all desiring to grow to the next level. XCore utilizes GiANT’s self-awareness process of understanding your personality to the highest degree, while implementing tools to help strengthen your EQ and become more effective in areas such as communication, time management, influence and execution.

There are 6 half day forums in the XCore experience along with a monthly 1.5 hour core group. You will have a GiANT Certified Guide leading your core group.



Liberation as a Lifestyle

Forum #1



Discovering Your Leadership Voice

Forum #2



Mastering Effective Communication

Forum #3



Maximizing Influence

Forum #4



Becoming Present & Productive

Forum #5



Personal Alignment

Forum #6

Coaching

GiANT Guides have a proven systematic methodology coupled with simple, visual tools to lead you to the highest levels of leadership. Whether it is one-on-one or group coaching, you will be equipped with what you need to become a leader worth following

About

No matter your role within your organization, from Executive, C-Suite, Director, Manager or employee, GiANT coaching is an effective way to learn the skills necessary to thrive within your organization. You will learn GiANT tools that are applicable for team leadership, personal development, communication, productivity and more.

The typical outcomes you will experience:

- Learn how your story has shaped the way you lead
- Discover how your leadership Voice affects those around you
- Create stronger more intentional relationships
- Create an action plan to become the leader you want to be

1**One-On-One**

Coach to leader coaching

2**Group Coaching**

Coach to team coaching

3**Core Group**

Coach to learning cohort coaching

4**Emerging leader Coaching**

Coaching in preparation for role change

5**Executive Coaching**

Coach to C-Suite coaching

Catalyst Certification



A Few Key Leaders Become Experts

Guide Certification is the highest level of training GiANT offers. Give your key leaders an avenue to establish a sustainable, repeatable development process to help your organization's culture and performance reach incredible heights. It's a system and community designed for the long-term – not just a one-time training.

The one low monthly fee covers online training, monthly support, weekly webinars, and provides a license to use the content and resources inside your organization as well as with your clients. Both 5 Voices System and 100X Certifications are included.

Our goal is to partner with you and help make the challenging task of leading people and building a healthy and productive culture as simple, scalable, and sustainable as possible.

How it works

-  Online training to deliver **world-class workshops** and teach **sticky, visual tools**
-  **Live Coaching Webinars** to develop skills and answer questions
-  Catalyst **Group Chat** to discuss best practices and build community amongst Guides
-  A responsive **Support Team** available whenever you need it

Guide Certification gives your organization the skilled leaders you need to create and sustain healthy culture.



An ongoing system & community – not a one-and-done training



Equip your key leaders with tools and resources to foster real change



Connection with other leaders from around the world who are going through the process as well



Sustainable Investment – Only \$250 per month per guide

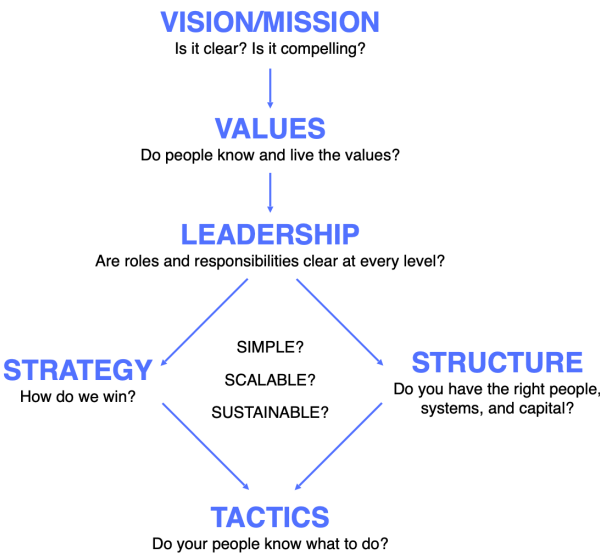
ORGANIZATION DEVELOPMENT

DEFINE THE VISION & SHAPE THE FUTURE

“If we don’t know where we’re going, any road will take us there”

As the City of Chickasha evaluates where the future will take it, leaders in city government must develop a plan to serve and support that future. Developing the organization of tomorrow begins with a clear set of guiding principles, a plan for the future, and a system to prioritize initiatives and opportunities so that progress happens on purpose, not on accident.

ORGANIZATIONAL CLARITY



MISSION, VISION, VALUES WORKSHOP



We will kick off our work together with a 2 day Executive Retreat. The Solomon Team will conduct workshops and group discussion sessions to facilitate the identification of current organizational mission, core values, and a clear vision (MVV) for a successful future. Workshop participants will also benefit from insights of the current elected officials and key stakeholders.

STRATEGIC PLAN KICKOFF



Upon the finalization of the City’s MVV, Solomon will host a second retreat focused on helping City leaders develop a Strategic Plan which will move the organization toward the future Vision. This retreat will involve all current City Department leaders. Leaders will define strategic goals and develop clear action plans and methods for measuring progress toward achieving their goals.

INVESTMENT OUTLINE

ORGANIZATIONAL DEVELOPMENT

- Mission, Vision Values Retreat – We will facilitate a 2 day retreat to help the leadership team create a draft version of the organizational Mission, Strategic Vision, and Core Values which will guide decision Making.
- Strategic Plan Design Workshop – Once the Mission, Vision and Values are finalized, we will conduct a workshop to help city leaders begin development of a strategic plan to direct organizational focus and track progress toward key outcomes.

LEADERSHIP DEVELOPMENT

- X-Core – Solomon will lead a group of 12 city leaders through a 12-month interactive leadership development journey, including 6 half-day sessions and alternative bi-monthly group coaching.
 - Leadership Coaching – Solomon will conduct 1-on-1 Executive Coaching with each of the 12 leaders in the X-Core program.
 - Catalyst Certification – Solomon will apprentice Tracey Austin as she develops certification in the GiANT Leadership Toolkit.
 - Leadership Development Technology Platform – Solomon will provide access to the eLearning platform developed by GiANT Worldwide.
-
- Total Monthly Investment: **\$8,244.92**
 - Total Annual Investment: **\$98,939.04**

THANK YOU



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Public Works

Agenda Item No. 6.i.

AGENDA ITEM: Discussion, consideration, and possible action to approve the renewal contract for engineering services with Chisholm Trail Consulting LLC.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve the renewal contract for engineering services with Chisholm Trail Consulting LLC. and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

- 20230817123127814

PROFESSIONAL SERVICES CONTRACT
For Municipal Engineering Consulting Services
CTC 23.08.13 CME

Prepared for: ***City of Chickasha***



CHISHOLM TRAIL CONSULTING, LLC

CA7771
2124 Scott Lane
Duncan, Oklahoma 73533
580-467-8130
e-mail: rscottv11@gmail.com

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is between the **CITY OF CHICKASHA**, a Municipal Corporation, (Owner) and **CHISHOLM TRAIL CONSULTING, LLC** (Engineer).

WITNESSETH

WHEREAS, Owner has established the office of city engineer at Ordinance 2-110; and,

WHEREAS, certain Oklahoma Statutes and said Ordinance 2-110 prescribe that certain functions of the City of Chickasha be carried out by a Registered Professional Engineer; and,

WHEREAS, Owner desires to complete certain Capital Improvements Projects and other projects funded by other sources, including but not limited to Stormwater and Drainage projects, Lake projects, Street projects, Wastewater Collection projects, Wastewater Treatment projects, Water Treatment projects and Water Distribution projects; and,

WHEREAS, it is recognized that professional engineering and related services may be necessary to complete said projects; and,

WHEREAS, Owner desires to retain the services of a qualified firm to provide said professional engineering and related services, to be determined by Owner; and,

WHEREAS, Engineer is prepared and qualified to provide said services, as outlined herein;

NOW THEREFORE, in consideration of the promises contained in this Agreement, Owner and Engineer agree as follows:

ARTICLE 1 - EFFECTIVE DATE AND TERM

The term of this Agreement shall be for twelve (12) months from the effective date. The effective date of this Agreement shall be the date on which the governing body of the Owner shall duly and lawfully approve and execute this Agreement. Termination of this contract shall be as provided for hereinafter at Article 14.

ARTICLE 2 - GOVERNING LAW

The laws of the state of Oklahoma shall govern this Agreement.

ARTICLE 3- SERVICES TO BE PERFORMED BY ENGINEER

Engineer shall perform Services as described in Attachment A, Scope of Services.

ARTICLE 4- COMPENSATION

Owner shall pay Engineer in accordance with Attachment B, Compensation.

ARTICLE 5- OWNER'S RESPONSIBILITIES

Owner shall be responsible for all matters described in Attachment C, Owner's Responsibilities.

ARTICLE 6- STANDARD OF CARE

Engineer shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by a professional engineer under similar circumstances. Engineer shall perform again any Services, which fail to satisfy this standard of care. No warranty, express or implied, is included in this Agreement or in any drawing, specification, report, or opinion produced pursuant to this Agreement.

ARTICLE 7- LIABILITY AND INDEMNIFICATION

7.1 General. Having considered the potential liabilities that may exist during the performance of the Services, the benefits of the Project, and the Engineer's fee for the Services, and in consideration of the promises contained in this Agreement, Owner and Engineer agree to allocate and limit such liabilities in accordance with this Article.

7.2 Indemnification. Engineer agrees to defend, indemnify, and hold harmless Owner, its agents and employees, from and against legal liability for all claims, losses, damages, and expenses to the extent such claims, losses, damages or expenses are caused by Engineer's negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Engineer and Owner, such liability shall be borne by each party in proportion to its own negligence.

7.3 Employee Claims. Engineer shall indemnify Owner against legal liability for damages arising out of claims by Engineer's employees. Owner shall indemnify Engineer against legal liability for damages arising out of claims by Owner's employees.

7.4 Survival. Upon completion of all Services, obligations, and duties provided for in this Agreement, or if this Agreement is terminated for any reason, the terms and conditions of this Article shall survive.

ARTICLE 8- INSURANCE

During the performance of the Services under this Agreement, Engineer shall maintain the following insurance:

- (1) General Liability Insurance with a combined single limit of not less than \$1,000,000 for each occurrence and not less than \$1,000,000 in aggregate.
- (2) Professional liability Insurance with limits of not less than \$1,000,000 annual aggregate.

Engineer shall, upon written request, furnish Owner certificates of insurance which shall include a provision that such insurance shall not be canceled without at least thirty days' written notice to Owner. All Project contractors shall be required to include Owner and Engineer as additional insured on their General Liability insurance policies.

Engineer and Owner each shall require its insurance carriers to waive all rights of subrogation against the other and its directors, officers, partners, commissioners, officials, agents, and employees for damages covered by property insurance during and after the engineering services. A similar provision shall be incorporated into all contractual arrangements entered into by Owner and shall protect Owner and Engineer to the same extent.

ARTICLE 9- ENGINEER'S STATUS

The Engineer is an independent contractor and is not an employee, servant, agent, partner or joint venturer of the Owner. The Owner shall determine the work to be done by the Engineer within the

scope of this contract, but the Engineer shall determine the legal means by which he accomplishes the work specified by the Owner. The Owner is not responsible for withholding, and shall not withhold, FICA or taxes of any kind from any payments which it owes the Engineer. Neither the Engineer nor its employees shall be entitled to receive any benefits which employees of the Owner are entitled to receive and shall not be entitled to worker's compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension, profit sharing, or Social Security on account of their work for the Owner.

ARTICLE 10-LIMITATIONS OF RESPONSIBILITY

Engineer shall not be responsible for: (1) non-compliance with City Ordinances or Permit Conditions resulting from acts or omissions by or caused by Permit Applicants or entities in receipt of Permits issued by Engineer; (2) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with construction Projects; (3) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to Engineer, to fulfill contractual responsibilities to the Owner or to comply with federal, state, or local laws, regulations, and codes; or (4) procuring permits, certificates, and licenses required for any activity unless such responsibilities are specifically assigned to Engineer in Attachment A, Scope of Services.

ARTICLE 11- OPINIONS OF COST AND SCHEDULE

Since Engineer has no control over the cost of labor, materials, or equipment furnished by others or over the resources provided by others to meet Project schedules, Engineer's opinion of probable costs and of Project schedules shall be made on the basis of experience and qualifications as a professional engineer. Engineer does not guarantee that proposals, bids, or actual Project costs will not vary from Engineer's cost estimates or that actual schedules will not vary from Engineer's projected schedules.

ARTICLE 12- REUSE OF DOCUMENTS

All documents, including, but not limited to, drawings, specifications, and design calculations prepared by Engineer pursuant to this Agreement are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Owner or others on extensions of the Project or any other project. Any reuse without prior written verification or adaptation by Engineer for the specific purpose intended will be at Owner's sole risk and without liability of legal exposure to Engineer. Owner shall defend, indemnify, and hold harmless Engineer against all claims, losses, damages, injuries, and expenses, including attorneys' fees, arising out of or resulting from such reuse. Any verification or adaptation of documents will entitle Engineer to additional compensation at rates to be agreed upon by Owner and Engineer.

ARTICLE 13- OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except as otherwise provided herein, permits, certifications, and written opinions issued by Engineer on behalf of the Owner and all engineering documents, drawings, and specifications prepared by Engineer as part of the Services shall become the property of Owner provided, however, that Engineer shall have the unrestricted right to their use. Engineer shall retain its right in its standard drawing details, specifications, data bases, computer software, and other proprietary property. Rights to intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of Engineer.

ARTICLE 14 - TERMINATION

This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The

non-performing party shall have fifteen calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party.

Owner may terminate or suspend performance of this Agreement for Owner's convenience upon thirty (30) days written notice to Engineer. Engineer shall terminate or suspend performance of the Services on a schedule acceptable to Owner. If termination or suspension is for Owner's convenience, Owner shall pay Engineer for all the Services performed and termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Engineer's compensation.

ARTICLE 15- DELAY IN PERFORMANCE

Neither Owner nor Engineer shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either Owner or Engineer under this Agreement.

Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

ARTICLE 16- COMMUNICATIONS

Any communication required by this Agreement shall be made in writing to the address specified below:

Owner:	Mr. Chris Mosley, Mayor City of Chickasha 117 N. 4th Chickasha, OK 73018
Engineer:	R. Scott Vaughn, P.E. Chisholm Trail Consulting, LLC 2124 Scott Lane Duncan, Oklahoma 73533

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of Engineer and Owner.

ARTICLE 17- WAIVER

A waiver by either Owner or Engineer of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with to any other or further breach.

ARTICLE 18- SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement and the balance of this Agreement shall be construed and

enforced as if this Agreement did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision, which is of the essence of this Agreement, be determined void.

ARTICLE 19- INTEGRATION

This Agreement represents the entire and integrated agreement between Owner and Engineer. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this Agreement.

ARTICLE 20 - SUCCESSORS AND ASSIGNS

Owner and Engineer each binds itself and its directors, officers, partners, successors, executors, administrators, assigns, and legal representatives to the other party to this Agreement and to the directors, officers, partners, successors, executors, administrators, assigns, and legal representatives of such other party in respect to all provisions of this Agreement.

ARTICLE 21- ASSIGNMENT

Neither Owner nor Engineer shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to any assignment, no assignment will release or discharge the assignor from any obligation under this Agreement. Nothing contained in the Article shall prevent Engineer from employing independent consultants, associates, and subcontractors to assist in the performance of the Services.

ARTICLE 22 - THIRD PARTY RIGHTS

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Owner and Engineer.

ARTICLE 23- NON-DISCRIMINATION OF EMPLOYEES

During the performance of this contract, the consulting engineer, for itself, its assignees, and successors in interest hereby covenants and agrees as follows:

1. The consulting engineer and its subcontractors shall provide equal employment opportunities for all qualified persons within the limitations hereinafter set forth, and shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age or handicap.
2. That any subcontractor entered into by the consulting engineer for performance of any portion of the work covered under this contract shall incorporate all of the provisions of this Special Provision, nondiscrimination of Employees, and the same shall be appended to said subcontract and be incorporated therein by reference.
3. The consulting engineer shall refrain from discriminatory practices as hereinafter defined. It is a discriminatory practice for the consulting engineer to:
 - (a) Fail or refuse to hire, to discharge or otherwise to discriminate against an individual with respect to compensation or the terms, conditions, privileges or responsibilities of employment, because of race, color, religion, sex, national origin, age or handicap; or

- (b) To limit, segregate or classify an employee in a way which would deprive or tend to deprive an individual of employment opportunities or otherwise adversely affect the status of an employee, because of race, color, religion, sex, national origin, age or handicap; or
 - (c) Discriminate against an individual because of race, color, religion, sex, national origin, age or handicap, in admission to, or employment in, any program established to provide apprenticeship, on-the-job training or retaining; or
 - (d) Publish or cause to be printed or published any notice or advertisement relating to employment by the consulting engineer indicating a preference, limitation, specification, or discrimination, based on race, color, religion, sex, national origin, age or handicap, except where such preference, limitation, specification or discrimination based on religion, sex, or national origin is a bona fide occupational qualification for employment; or
 - (e) Retaliate or discriminate against a person because he has opposed a discriminatory practice, or because he has made a charge, filed a complaint, testified, assisted or participated in an investigation, proceeding or hearing under 25 O.S., Section 1501 et seq.; or
 - (f) Aid, abet, incite or coerce a person to engage in a discriminatory practice; or
 - (g) Willfully interfere with the performance of a duty or the exercise of a power by the Oklahoma Human Rights Commission or one of its members or representatives; or
 - (h) Willfully obstruct or prevent a person from complying with the provisions of 25 O.S., Section 1501 et seq.; or
 - (i) Attempt to commit, directly or indirectly, a discriminatory practice, as defined herein and as defined in 25 O.S., Section 1501 et seq.
4. The consulting engineer further agrees to refrain from discrimination by reason of race, color, religion, sex, national origin, age or handicap, against any person, firm or corporation furnishing independent contract labor or materials to the consultant in the performance of this contract.
5. If the consulting engineer fails to comply with the requirements of this document the City shall have the right to:
- (a) Withhold payments to the consulting engineer until the consulting engineer furnishes satisfactory evidence of compliance and correction of all violations; or
 - (b) Cancel, terminate or suspend the contract, in whole or in part, without further liability to the City other than payment for work performed up to the effective date of cancellation, suspension or termination of the contract.
 - (c) All violations which are not corrected by the consulting engineer within such time as is specified by the city in its notice of violation shall be reported to the Oklahoma Human

Rights Commission for such further proceedings as said Commission deems reasonable and necessary.

6. The consulting engineer hereby agrees to be bound by and subject himself to the provisions of Title 29, Code of Federal Regulation, Parts 1601-1605, inclusive, insofar as the same have been adopted by the Oklahoma Human Rights Commission for governing procedural matters concerning the administrative operation, functions, duties and responsibilities of said Commission.
7. Engineer further agrees to be bound by and be subject to any and all laws, statutes, or regulations of administrative agencies of the State of Oklahoma, pertaining to employment practices in contracts being funded either in whole or in part with funds of the State of Oklahoma, and to the requirements of any and all laws, statutes or regulations of administrative agencies of the State of Oklahoma pertaining to equal employment opportunity and nondiscrimination requirements in such contracts and public projects being so funded.

ARTICLE 24- HAZARDOUS MATERIALS

Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, or removal or disposal of or exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.

THE BALANCE OF THIS PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, Owner and Engineer have executed this Agreement.

DATED the _____ day of _____, 2023.

Chisholm Trail Consulting, LLC
Engineer

By: 
R. Scott Vaughn, P.E.

Date: August 13, 2023

ATTEST:

City of Chickasha
Owner

Title: Mayor

By: _____
Mr. Chris Mosley

Date: _____

City Clerk

APPROVED as to form and legality this ____ day of _____ 2023.

City Attorney

ATTACHMENT "A"
AGREEMENT FOR PROFESSIONAL SERVICES

SCOPE OF SERVICES

The scope of services will be limited to providing the necessary and appropriate engineering and professional services to perform work in the following areas.

1. GENERAL. The Engineer's scope of work is anticipated to include the following activities on projects to be determined by Owner:
 - 1.1. Provide engineering consultation to Owner in matters pertaining to the conduct of municipal business as determined by Owner, including but not limited to the following:
 - 1.1.1. Provide information, opinions, reports and recommendations regarding matters pertaining to public works elements such as drainage, lake, streets, water and wastewater systems.
 - 1.1.2. Perform engineering review of documents, drawings and other submittals provided by others in support of permit applications, subdivision applications, and other public and private projects within the jurisdiction of the City of Chickasha. Said engineering review will be used to assist in ascertaining compliance with City of Chickasha Ordinances and other applicable State and Federal regulations. Provide written reports of findings of said engineering reviews.
 - 1.2. Provide professional engineering design services and related services, including drafting, engineering reports, bid packages, contract documents, funding applications and engineer's estimates, conducting pre-bid conferences, and assisting with bid openings.
 - 1.2.1. If Architecture, Surveying or other Professional Services are necessary to carry out the services listed above, said Services may be performed by others under sub-contract to Engineer. Fees for Services by others under sub-contract to Engineer will be determined on a case-by-case basis. Said fees will be agreed to by Owner before any of said Services are performed.
 - 1.2.2. Submittals delivered under this scope of work will routinely be transmitted in electronic format only. Hard copies of said submittals will be transmitted to the Owner upon request. Fees for hard copies will be determined on a case-by-case basis. Said fees will be agreed to by Owner before any hard copy submittals are made.
 - 1.3. Provide Construction Engineering services, as determined by Owner.
 - 1.3.1. If Materials Sampling and Testing services are required, said Materials Sampling and Testing services may be performed by others under sub-contract to Engineer. Fees for Materials Sampling and Testing by others under sub-contract

to Engineer will be determined on a case-by-case basis. Said fees will be agreed to by Owner before any Materials Sampling and Testing work is performed.

1.3.2. Provide Resident Inspection services, as determined by Owner.

1.4. Meet with City Staff and City Council as necessary to carry out the functions described herein.

2. TASK ORDERS

2.1. ENGINEER's Scope of Services under Sections 1.1 and 1.4 above will be provided on an ongoing basis, unless and until Owner terminates said services in accordance with Article 14, TERMINATION. Services provided under Sections 1.1 and 1.4 shall be limited to a maximum of 10 hours per week.

2.2. ENGINEER's Scope of Services under Sections 1.2 and 1.3 above will be performed pursuant to individual Task Orders issued by OWNER and agreed to by ENGINEER. Such Task Orders will contain the specific scope of work, the time schedule, charges and payment conditions and additional terms and conditions, if any, that are applicable to such Task Orders. The Task Order form is found at Attachment D.

2.3. Execution of a Task Order by ENGINEER and OWNER constitutes OWNER's written authorization to ENGINEER to proceed on the date the Task Order is executed by the OWNER.

2.4. The terms and conditions of this Agreement shall apply to each Task Order, except to the extent expressly modified.

3. PERIOD OF SERVICE

3.1. The provisions of this Section and the various rates of compensation for ENGINEER's services provided for elsewhere in this Agreement have been agreed to in anticipation of the orderly and continuous progress of the tasks described herein. ENGINEER's obligation to render services hereunder will extend for a period which may reasonably be required to carry out these tasks. If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided and if such dates are exceeded through no fault of ENGINEER, all rates, measures and amounts of compensation provided herein shall be subject to equitable adjustment.

3.2. Upon Written authorization from Owner, ENGINEER shall proceed with the performance of services.

3.3. ENGINEER's services shall each be considered complete at the time ENGINEER signs and submits the appropriate written report.

3.4. If OWNER has requested significant modifications or changes in the general scope, extent or character of the work, the time of performance of ENGINEER's services shall be adjusted equitably.

ATTACHMENT "B"
AGREEMENT FOR PROFESSIONAL SERVICES

COMPENSATION

1. PAYMENTS TO ENGINEER

- 1.1 Compensation. Compensation for all Professional Services under this Agreement shall be charged according to the RATE SCHEDULE below for each hour of work performed, or as otherwise agreed upon by and between OWNER and ENGINEER through negotiation for individual projects in advance of commencing work.

RATE SCHEDULE

DESCRIPTION	HOURLY RATE
PRINCIPAL ENGINEER	\$150.00
CONSTRUCTION ENGINEER	\$145.00
RESIDENT INSPECTOR	\$75.00
DRAFTING	\$65.00
CLERICAL	\$45.00

Fees for additional services will be negotiated. No additional services or extra work of any kind shall be recognized or be binding on the OWNER unless such work or services is first approved in writing by the OWNER.

- 1.2 Payments. Invoices may be submitted monthly. Invoices for the amount and value of the work and services performed by the ENGINEER shall meet the standards of quality as established under this Agreement. The OWNER agrees to pay the ENGINEER in a timely manner upon receipt of appropriate invoices. The invoices shall be prepared by the ENGINEER and shall be accompanied by all supporting data required by the OWNER.

ATTACHMENT "C"
AGREEMENT FOR PROFESSIONAL SERVICES

OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of ENGINEER:

1. Designate in writing a person to act as OWNER's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions with respect to ENGINEER's service.
2. Provide all criteria and full information as to OWNER's requirements for the Projects, including ordinances, regulations, procedures, design objectives and constraints, space, capacity and performance requirements, any budgetary limitations and all design and construction standards required by OWNER.
3. Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
4. Furnish to ENGINEER, for performance of ENGINEER's Basic Services access to data and forms pertinent to the work.
5. Arrange for access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform services under this Agreement.
6. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by ENGINEER, obtain advice of an attorney, insurance counselor and other consultants as OWNER deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of ENGINEER.
7. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project(s), such legal services as OWNER may require or ENGINEER may reasonably request with regard to legal issues pertaining to the Project(s) including any that may be raised by Contractor(s), such auditing service as OWNER may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as OWNER may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.
8. Printing and reproduction of forms and attachments for permits, reports and attachments.
9. Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services or any defect or non-performance in the work of any Contractor.
10. Maintain records in accordance with Section 2-110 (c) of City Ordinances. Said maintenance of records shall specifically be excluded from the responsibilities of Engineer. Notwithstanding, Engineer shall maintain one copy of all documents, drawings, maps, opinions and reports generated by Engineer in the conduct of Engineer's Scope of Services. Owner shall be provided copies of said documents, drawings, maps, opinions and reports at no additional cost to Owner.
11. Bear all costs incident to compliance with the requirements of this Attachment.

ATTACHMENT D – TASK ORDER FORM

TASK ORDER NO. _____
TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN
OWNER AND ENGINEER

This Task Order is attached to and made part of the Professional Services Contract for Municipal Engineering Consulting Services between **the City of Chickasha** ("OWNER") and **Chisholm Trail Consulting, LLC**. ("ENGINEER") dated _____.

This Task Order describes the Scope of Services, Time Schedule and Charges for the Task Order known as:

_____(the "Project")

1. Scope of Services

ENGINEER shall provide the OWNER the following specific Services:

2. Time Schedule

3. Compensation and Invoicing

Compensation for Services of ENGINEER described in this Task Order shall be billed at the rates listed in Attachment B, and the total of said compensation shall not exceed _____ and the following additional fees, if applicable:

4. Terms and Conditions

The terms and conditions of the Agreement referred to above shall apply to this Task Order except to the extent expressly modified herein. In the event of any such modification, the modification shall be set forth below and the Article of the Agreement modified shall be specifically referenced. Modifications included in this Task Order are:

5. Terms or Provisions in Conflict

If the provisions set forth in the Agreement are in conflict with the provisions set forth in this Task Order, the provisions of this Task Order shall govern.

Acceptance of the terms of this Task Order is Acknowledged by the following authorized signatures of the parties to the Agreement.

OWNER:

ENGINEER:

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Parks and Rec

Agenda Item No. 6.j.

AGENDA ITEM: Discussion, consideration, and possible action to authorize Staff to solicit bids for COC-2307 - 2023 Mowing Leases.

I. BACKGROUND/DESCRIPTION:

Mowing of three parcels of land.

Parcel 1 – approximately 27 acres north of the Chickasha Sports Complex.

Parcel 2 – approximately 13.5 acres along Line Creek from near the Stillwater Central Railroad to near 7th Street, north of Choctaw Avenue.

Parcel 3 – approximately 90 acres on the east side of Lake Chickasha between Lake View Drive and CR12730

II. RECOMMENDED ACTION:

Authorize Staff to solicit bids for COC-2307 - 2023 Mowing Leases.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Spencer Winzenried, Parks & Rec	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

1. COC-2307 Mowing (003)

Request for Proposal – RFP COC-2307
2023 Mowing Leases
Parks and Recreation Department

Advertise Dates: August 24, 2023
 August 31, 2023

The City of Chickasha, Oklahoma is accepting sealed proposals for the 2023 Mowing Leases.

The project consists of mowing three (3) separate parcels, all in Chickasha, Oklahoma. One parcel is north of and adjacent to the Chickasha Sports Complex; one parcel lies along Line Creek near 9th Street and one parcel is on the east side of Lake Chickasha.

Bids shall be made in accordance with this Invitation for Bids and the Bidding Documents.

Sealed proposals shall be addressed to Susan M. McDaniel, City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, Oklahoma 73018, and shall be labeled “RFP COC-2307, DO NOT OPEN” and “2023 Mowing Leases.” Proposals shall be submitted no later than 2:00 p.m. local time on September 22, 2023. It is the sole responsibility of the proponent to ensure that this proposal is actually in the City Hall of the City of Chickasha prior to the expiration of the time and date stated above. Bids will be opened the same date at 2:00 p.m. in the City Conference Room, Second Floor – City Hall, 117 N. 4th Street, Chickasha, Oklahoma 73018.

The Issuing Office for the Bidding Documents is: City of Chickasha. Technical questions should be emailed to Spencer Winzenried at spencer.winzenried@chickasha.org or by calling (405) 320-3320. Bidding Documents also may be examined at: City of Chickasha Website <http://www.chickasha.org/Bids.aspx>. Bid documents must be obtained by accessing the project on QUESTCDN.com, linked to the previously listed page.

Upon consideration of the proposals, the City of Chickasha reserves the right to accept or reject any and all proposals, to waive technicalities and to make any investigation deemed necessary concerning the proponent’s ability to provide the services as covered by the specifications, and to accept what in their judgment is the most advantageous proposal.

Keith Johnson
Keith Johnson, City Manager

C E R T I F I C A T I O N

I certify that the above “Request for Proposal” was posted on the bulletin board of City Hall, City of Chickasha, Oklahoma, on the 22nd day of August, 2023.

Susan M. McDaniel, CMC - City Clerk

INVITATION TO BID

MAIL SEALED BIDS TO:	PERSONAL OR COMMON CARRIER DELIVERY	
CHICKASHA CITY CLERK	CHICKASHA CITY CLERK	
117 NORTH 4TH STREET	117 NORTH 4TH STREET	
CHICKASHA, OKLAHOMA 73018	CHICKASHA, OKLAHOMA 73018	

DATE BID TYPED:	BID NO: COC-2307	TITLE: 2023 Mowing	
NO BIDS WILL BE ACCEPTED AFTER: Friday, September 22, 2023 @ 2:00 p.m.		CONTRACT PERIOD	
VENDORS NAME:		REASON FOR NO BID:	
MAILING ADDRESS:			
CITY:	STATE:	ZIP:	TERMS:
AREA CODE:	TELEPHONE NO.	FAX NO.	DELIVERY:
E-MAIL ADDRESS			FEDERAL EMPLOYER IDENTIFICATION NO. OR SOCIAL SECURITY NO.

NON-COLLUSION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____

_____ of lawful age, being first duly sworn on oath, says that 1. (s)he is the duly authorized agent of the above bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached. 2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and 3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

- to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
- to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, nor
- in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

Notary

My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

BUSINESS RELATION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____

_____ of lawful age, being first duly sworn on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist; Affiant should so state).

Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

Notary

My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

SEALED BIDS: All sheets bid on and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE). The face of the envelope shall contain, in addition to the mailing address, the words "SEALED BID" the date of the bid opening and the contract number. Bids submitted in Federal Express or other specialized delivery envelopes shall be enclosed in a separate envelope marked as indicated above. Bids not submitted in properly marked envelopes or on the attached bid form shall be rejected. In the case of "No Bid" the vendor shall return the "Invitation to Bid" with the "Reason for No Bid" properly filled in, to remain on the City of Chickasha's active vendor/contractor list.

EXECUTION OF BID: Bid must contain an original signature of an authorized representative in the space provided. Bids must be typed or printed in ink. Use of erasable ink is not permitted. ALL CORRECTIONS MADE BY BIDDER TO HIS BID MUST BE INITIALED.

BID OPENING: It is bidder's responsibility to assure that his bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered, will not be considered. Offers by telegram or telephone **are not acceptable.** **NOTE:** Bid files may be examined during normal working hours by appointment. Bid tabulations WILL NOT be provided by telephone.

MISTAKES: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern.

INVOICING AND PAYMENT: The vendor shall be paid upon submission of proper certified invoices to the City of Chickasha at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment.

WAIVER: City of Chickasha reserves the right to waive any general provision, special provision or minor specification deviation when considered to be in the best interest of the City of Chickasha. Any bid received by the awarding public agency or an officer or employee thereof, more than ninety-six (96) hours excluding Saturdays, Sundays and holidays before the time set for the opening of bids, or any bid so received after the time set for opening of bids, shall not be considered by the awarding public agency and shall be returned unopened to the bidder submitting same.

Bid Proposal

BID SCHEDULE					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QTY	PROPOSED LEASE RATE PER ACRE PER YEAR	PROPOSED TOTAL AMOUNT PER YEAR
1	Parcel 1 – near Chickasha Sports Complex	ACRE	27	\$	\$
					Dollars
2	Parcel 2 – along Line Creek	EACH	13.5	\$	\$
					Dollars
3	Parcel 3 – east side of Lake Chickasha	EACH	90	\$	\$
					Dollars

I/We, the undersigned propose to provide 2023 Mowing, in Chickasha, Ok meeting or exceeding specifications as described herein:

Bidder: _____ By: _____
Name of Company *Signature & Title*

Mailing Address: _____

_____ Phone No _____ Fax No _____ Email _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF ____ 20____.

MY COMMISSION EXPIRES:

 NOTARY PUBLIC

GENERAL PROVISIONS

1. Definitions

- A. “City” means the City of Chickasha.
- B. “Acquisition” means items, products, materials, supplies, services, and equipment the City acquires by purchase, lease purchase, or rental.
- C. “Bid” means an offer in the form of a bid, proposal, or quote a bidder submits in response to a solicitation;
- D. “Bidder” means an individual or business entity that submits a bid in response to a solicitation;
- E. “Solicitation” means a request or invitation by the Director of Public Works for a supplier to submit a priced offer to sell acquisitions to the City. A solicitation may be an invitation to bid, request for proposal, or a request for quotation; and
- F. “Supplier” or “Vendor” means an individual or business entity that sells or desires to sell acquisitions to the city.

2. Submission

Sealed bids will be received by the City of Chickasha for furnishing of equipment, materials, and supplies and incidental items necessary to perform the work as outlined in these specifications. Work will include the installation of pedestal mounted electrical panels. Copies of all bid documents are available for inspection in the Office of the City Clerk. Bids are to be submitted to the City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, OK 73018, no later than the date and time indicated on the BID FORM. Submission of a Bid shall constitute an agreement on the part of the Bidder to all terms and conditions contained therein.

Bids received by the city after the response due date and time shall be deemed non-responsive and shall NOT be considered for any resultant award.

3. Insurance and Bonds

The policies of insurance shall be executed by an insurance or indemnity carrier authorized to do business in the State of Oklahoma and shall in all respects conform to the requirement of Governmental Tort Claims Act, Title 51 Oklahoma Statutes Sections 151 et seq. With liability limits to be no less than the amount specified therein and with the City of Chickasha to be additional insured on all such required policies of insurance.

The following insurance documents are required for this project:

- 1. General Liability
- 2. Workers’ Comp.
- 3. Auto Liability

The City shall be named as an additional insured.

The successful Bidder will be required to provide all necessary certificates of insurance within ten (10) calendar days from the date the Notice of Award is delivered to the Bidder.

4. Rejection of Bids

The city reserves the right to reject any and all bids, and any bids that do not comply with the requirements and specifications of the solicitation. A bid may be rejected when the bidder imposes terms or conditions that would modify requirements of the solicitation or limit the bidder's liability to the city.

5. Award of Contract(s)

The City reserves the right to award multiple contracts for the services described herein. Award(s) will be made to the Bidder(s) who offer the bid for each Parcel that is most advantageous to the City.

Only properly completed bids will be considered. A completed Bid shall include the following:

1. A fully completed "Bid Form".
2. A completed and Notarized "Non-Collusion Affidavit", "Business Relation Affidavit".
3. A Certified, Cashier's Check or Bid Bond made payable to the City of Chickasha in an amount of Five percent (5%) of the total amount of the bid submitted.

Any addenda issued to these specifications, if any, shall be considered part of the specifications, subject to ratification by the City Council of the City of Chickasha at the time of awarding a contract for this project.

A Purchase Order to the Successful Bidder (Lessee) based on the bid(s) received from said bidder. This Purchase Order shall serve as the contract between the City and the Contractor.

BID OPENING

Sealed bids shall be opened by the City Clerk at City Hall, 117 N. 4th, Chickasha, Oklahoma 73018 on the 22nd day of September at 2:00 o'clock p.m. local time.

PRE BID MEETING

No pre-bid meeting will be held. However, all bidders shall inspect the site of each Parcel subject of this RFP. Inspections may be scheduled by calling Spencer Winzenried at (405) 320-3320.

**City of Chickasha
Mowing Leases**

INSTRUCTIONS TO BIDDERS

1. Bid documents shall be obtained from QUESTCDN.com. Bid documents, plans, and specifications may be examined at the City Clerk's Office, 117 N. 4th Street, Chickasha, Oklahoma 73018.
2. No bidder may withdraw his bid for a period of sixty (60) days after the closing date for the receipt of bids.
3. Any bid must be accompanied by a Non-Collusion Affidavit and a Business Relations Affidavit. All bidders shall use the enclosed forms to satisfy this requirement.
4. Any bids received after the closing time will be returned unopened. Minority and small business owners are encouraged to submit proposals.
5. **All bidders must visit and inspect the sites and shall be familiar with the physical characteristics and conditions at the sites prior to submitting a bid.**

SPECIFICATIONS

1. GENERAL CONDITIONS

- 1.1. The successful bidder(s) (Lessees) will be acting as an authorized agent of the City of Chickasha for Mowing and shall be authorized to access the property to prepare a quotation and to complete the work.
- 1.2. Scope of Work – Mowing of three parcels of land owned by the City of Chickasha and/or Chickasha Municipal Authority. See attached maps for more information.
 - 1.2.1. Parcel 1 – approximately 27 acres north of the Chickasha Sports Complex.
 - 1.2.2. Parcel 2 – approximately 13.5 acres along Line Creek from near the Stillwater Central Railroad to near 7th Street, north of Choctaw Avenue.
 - 1.2.3. Parcel 3 – approximately 90 acres on the east side of Lake Chickasha between Lake View Drive and CR12730.
- 1.3. The Lessee shall enter into a written agreement (Lease Agreement) with the City prior to beginning any activity on the Parcel.
- 1.4. Bidders shall determine and propose an Annual Lease Rate to pay the City for use of the Parcel(s) to mow and bale the grass/weeds on the Parcel. Lessee shall pay the City the Lease Rate annually within 30 days of the issuance of Notice of Award, or contract anniversary date.
- 1.5. Lease rates shall remain valid for not less than one year.
- 1.6. The City of Chickasha reserves the right to reject any and all bids.
- 1.7. The City of Chickasha reserves the right to consider alternative proposals submitted in writing.
- 1.8. The Lessee shall comply with the codes and ordinances of the City of Chickasha and all applicable laws of the State of Oklahoma.
- 1.9. The Lessee, by signing the bid proposal form herein, hereby represents that it shall hold the City of Chickasha, Chickasha, Oklahoma, its employees or agents, harmless from any liability resulting from property damages and/or personal injuries that occur during, or as a result of, the mowing, baling or hauling activity.
- 1.10. Default in performance or failure to meet specifications authorizes the City to cancel the contract.
- 1.11. All costs in connection with the work, including furnishing of materials, supplies and appurtenances, providing all equipment and tools, and performing all necessary labor to fully complete the work, shall be the responsibility of the Lessee.
- 1.12. The Lessee shall supply the CITY with the names and phone numbers of the Lessee's representatives and shall make reasonable efforts to make sure that they can be reached (e.g. cell phones).
- 1.13. Contract Period
 - 1.13.1. The term of each contract awarded shall be for 12 months from the date of Notice of Award.
 - 1.13.2. At the sole discretion of the City the contract may be renewed for a maximum of four (4) years.
- 1.14. Termination of Contract
 - 1.14.1. For Convenience: The CITY or LESSEE may terminate this Contract by giving (30) days written notice.

- 1.14.2. For Cause: The CITY may, by written notice to the LESSEE, terminate this Contract for any of the following reasons:
 - 1.14.3. The LESSEE discontinues providing services as required by the Contract.
 - 1.14.4. The LESSEE takes any action pertaining to this Contract without the approval of the CITY and which, under the conditions set by this Contract, would have required the approval of the CITY.
 - 1.14.5. The commencement, execution or timely completion by the LESSEE is, for any reason, rendered improbable, impossible, or illegal.
 - 1.14.6. The LESSEE shall be in default under any provision of this Contract.

2. MOWING REQUIREMENTS

- 2.1. The cutting height of the mowers will be six (6) inches.
- 2.2. Lessee(s) must mow each Parcel a minimum of one time per growing season.
- 2.3. Cuttings may be baled and used by Lessee(s). Bales must be removed from each tract within one week of cutting, unless otherwise approved by the City.
- 2.4. Lessee(s) shall remove litter and other debris from sites as much as practical prior to mowing.
- 2.5. All activities must take place during daylight hours only.
- 2.6. All activities on Parcel 2 must not take place on weekends or holidays. All activities on all other sites may take place any day of the week.
- 2.7. Mowing, baling and hauling shall not interfere with operations at the Chickasha Sports Complex. The City shall have sole discretion as to whether the activity creates such interference. The City may require the Lessee to discontinue any such activity.
- 2.8. Mowing, baling and hauling will not take place when ground conditions are such that ruts, slides or other damage to the land occur.
- 2.9. The Lessee shall furnish equipment in satisfactory working condition and in sufficient quantity to perform the work as specified. All mowers, rakes, balers and hauling equipment shall be kept in good operating condition. All mowers shall be maintained to provide a clean, sharp cut on vegetation at all times.
- 2.10. The Lessee shall inspect areas to mow, prior to mowing, for obstructions and debris that could become hazardous projectiles if struck by a mower. The Lessee shall take appropriate measures to remove any such obstruction or debris prior to mowing.
- 2.11. Areas of mowing will not be measured. By submitting a bid, bidders accept the quantities listed herein as reasonably accurate.
- 2.12. The Lessee shall be responsible for the character and actions of its employees at all times while working on this contract. Any disrespectful or discourteous actions toward the general public or City representatives will not be tolerated. The Lessee's employees shall be properly trained and professional in the performance of their duties. The City may require the Lessee to remove from the job employees who endanger persons or property, display impolite behavior, or whose continued employment

under this contract is inconsistent with the interest of City and/or the public.

- 2.13. The Lessee may choose to supplement mowing with herbicide application. Herbicide must be applied by an applicator that is certified in Category Six (6) by the Oklahoma Department of Agriculture Food and Forestry (ODAFF). If herbicide is applied, accurate records must be kept for a period of five (5) years after the application date. At a minimum, the record must contain the following:

- Time, date, and place of application
- Name and address of applicator
- Complete trade name, EPA registration number, and EPA establishment number of product used
- Target weeds
- Quantity of product used
- Total quantity of tank mix used
- Dilution rate used
- Restricted entry interval
- Total acres treated

These records must be provided to a City representative within seven (7) days upon request. Any herbicide used must be labeled for use on public rights of way, and it must be applied according to the manufacturers label.

- 2.14. LESSEE agrees not to cultivate any portion of the leased premises.







City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Parks and Rec

Agenda Item No. 6.k.

AGENDA ITEM: Discussion, consideration, and possible action to authorize Staff to solicit bids for COC-2306 - HVAC Replacement.

I. BACKGROUND/DESCRIPTION:

The project consists of furnishing and installing one (1) 3-ton HVAC unit and related appurtenances at the bath house in Shannon Springs Park and one (1) 3.5-ton HVAC unit and related appurtenances at the Chickasha Sports Complex large concession building in Chickasha, Oklahoma.

II. RECOMMENDED ACTION:

Authorize Staff to solicit bids for COC-2306 - HVAC Replacement.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Spencer Winzenried, Parks & Rec	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

1. COC-2306 HVAC Replacement

Request for Proposal – RFP COC-2306
2023 HVAC Replacement
Parks and Recreation Department

Advertise Dates: August 24, 2023
 August 31, 2023

The City of Chickasha, Oklahoma is accepting sealed proposals for the 2023 HVAC Replacement.

The project consists of furnishing and installing one (1) 3-ton HVAC unit and related appurtenances at the bath house in Shannon Springs Park and one (1) 3.5-ton HVAC unit and related appurtenances at the Chickasha Sports Complex large concession building in Chickasha, Oklahoma.

Bids shall be made in accordance with this Invitation for Bids and the Bidding Documents. 4

Sealed proposals shall be addressed to Susan M. McDaniel, City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, Oklahoma 73018, and shall be labeled “RFP COC-2306, DO NOT OPEN” and “2023 HVAC Replacement.” Proposals shall be submitted no later than 1:00 p.m. local time on Friday, September 22, 2023. It is the sole responsibility of the proponent to ensure that this proposal is actually in the City Hall of the City of Chickasha prior to the expiration of the time and date stated above. Bids will be opened the same date at 1:00 p.m. in the City Conference Room, Second Floor – City Hall, 117 N. 4th Street, Chickasha, Oklahoma 73018.

The Issuing Office for the Bidding Documents is: City of Chickasha. Technical questions should be emailed to Spencer Winzenried at spencer.winzenried@chickasha.org or by calling (405) 320-3320. Bidding Documents also may be examined at: City of Chickasha Website <http://www.chickasha.org/Bids.aspx>. Bid documents must be obtained by accessing the project on QUESTCDN.com, linked to the previously listed page.

Upon consideration of the proposals, the City of Chickasha reserves the right to accept or reject any and all proposals, to waive technicalities and to make any investigation deemed necessary concerning the proponent’s ability to provide the services as covered by the specifications, and to accept what in their judgment is the most advantageous proposal.

Due to the type of project this is, the contractor will be able to use tax and sales tax exempt on this project.

Keith Johnson
Keith Johnson, City Manager

C E R T I F I C A T I O N

I certify that the above “Request for Proposal” was posted on the bulletin board of City Hall, City of Chickasha, Oklahoma, on the 22nd day of August 2023.

Susan McDaniel, CMC - City Clerk

INVITATION TO BID

MAIL SEALED BIDS TO:	PERSONAL OR COMMON CARRIER DELIVERY	
CHICKASHA CITY CLERK	CHICKASHA CITY CLERK	
117 NORTH 4TH STREET	117 NORTH 4TH STREET	
CHICKASHA, OKLAHOMA 73018	CHICKASHA, OKLAHOMA 73018	

DATE BID TYPED:	BID NO: COC-2306	TITLE: 2023 HVAC Replacement	
NO BIDS WILL BE ACCEPTED AFTER: XXXXday, XXXXXX, 2023 @ 1:30 p.m.		CONTRACT PERIOD	
VENDORS NAME:		REASON FOR NO BID:	
MAILING ADDRESS:			
CITY:	STATE:	ZIP:	TERMS:
AREA CODE:	TELEPHONE NO.	FAX NO.	DELIVERY:
E-MAIL ADDRESS			FEDERAL EMPLOYER IDENTIFICATION NO. OR SOCIAL SECURITY NO.

NON-COLLUSION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____,

_____ of lawful age, being first duly sworn on oath, says that 1. (s)he is the duly authorized agent of the above bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached. 2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and 3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

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- c. in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

Notary

My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

BUSINESS RELATION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

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(If none of the business relationships herein above mentioned exist; Affiant should so state).

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Bid Proposal

BID SCHEDULE					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QTY	UNIT PRICE	TOTAL AMOUNT
1	3-ton HVAC unit and appurtenances, installed	EACH	1	\$	\$
					Dollars
2	3.5-ton HVAC unit, Installed	EACH	1	\$	\$
					Dollars
	TOTAL BID (NUMBERS)				\$
TOTAL BID (WORDS)					

I/We, the undersigned propose to provide and install 2023 HVAC Replacement, in Chickasha, Ok meeting or exceeding specifications as described herein:

Proposed Time of Completion _____

Proposed Warranty _____

Bidder: _____ By: _____
Name of Company *Signature & Title*

Mailing Address: _____

 Phone No Fax No Email

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF ____ 20____.

MY COMMISSION EXPIRES:

 NOTARY PUBLIC

GENERAL PROVISIONS

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- A. “City” means the City of Chickasha.
- B. “Acquisition” means items, products, materials, supplies, services, and equipment the City acquires by purchase, lease purchase, or rental.
- C. “Bid” means an offer in the form of a bid, proposal, or quote a bidder submits in response to a solicitation;
- D. “Bidder” means an individual or business entity that submits a bid in response to a solicitation;
- E. “Solicitation” means a request or invitation by the Director of Public Works for a supplier to submit a priced offer to sell acquisitions to the City. A solicitation may be an invitation to bid, request for proposal, or a request for quotation; and
- F. “Supplier” or “Vendor” means an individual or business entity that sells or desires to sell acquisitions to the city.

2. Submission

Sealed bids will be received by the City of Chickasha for furnishing of equipment, materials, and supplies and incidental items necessary to perform the work as outlined in these specifications. Work will include the installation of pedestal mounted electrical panels. Copies of all bid documents are available for inspection in the Office of the City Clerk. Bids are to be submitted to the City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, OK 73018, no later than the date and time indicated on the BID FORM. Submission of a Bid shall constitute an agreement on the part of the Bidder to all terms and conditions contained therein.

Bids received by the city after the response due date and time shall be deemed non-responsive and shall NOT be considered for any resultant award.

3. Insurance and Bonds

The policies of insurance shall be executed by an insurance or indemnity carrier authorized to do business in the State of Oklahoma and shall in all respects conform to the requirement of Governmental Tort Claims Act, Title 51 Oklahoma Statutes Sections 151 et seq. With liability limits to be no less than the amount specified therein and with the City of Chickasha to be additional insured on all such required policies of insurance.

The successful Bidder will be required to provide all necessary bonds and insurance within ten (10) calendar days from the date the Notice of Award is delivered to the Bidder.

All bidders shall be licensed with the State of Oklahoma Construction Industries Board (CIB) and shall be registered with the City of Chickasha.

1. Rejection of Bid

The city reserves the right to reject any and all bids, and any bids that do not comply with the requirements and specifications of the solicitation. A bid may be rejected when the bidder imposes

terms or conditions that would modify requirements of the solicitation or limit the bidder's liability to the city.

2. Award of Contract

One contract will be awarded to the lowest and best bidder unless the solicitation specifies that the best value criteria is being used.

Only properly completed bids will be considered. A completed Bid shall include the following:

1. A fully completed "Bid Form".
2. A completed and Notarized "Non-Collusion Affidavit", "Business Relation Affidavit".
3. A Certified, Cashier's Check or Bid Bond made payable to the City of Chickasha in an amount of Five percent (5%) of the total amount of the bid submitted.

Any addenda issued to these specifications, if any, shall be considered part of the specifications, subject to ratification by the City Council of the City of Chickasha at the time of awarding a contract for this project.

A Purchase Order to the Successful Bidder (Contractor) based on the bid(s) received from said bidder. This Purchase Order shall serve as the contract between the City and the Contractor.

BID OPENING

Sealed bids shall be opened by the City Clerk at City Hall, 117 N. 4th, Chickasha, Oklahoma 73018 on the 22nd day of September, 2023 at 1:00 o'clock p.m. local time.

PRE BID MEETING

No pre-bid meeting will be held. However, all bidders shall inspect the buildings, existing units and existing conditions for each unit to be bid. Inspections shall be scheduled by calling Spencer Winzenried at (405) 320-3320.

**City of Chickasha
2023 HVAC Replacement**

INSTRUCTIONS TO BIDDERS

1. Bid documents shall be obtained from QUESTCDN.com. Bid documents, plans, and specifications may be examined at the City Clerk's Office, 117 N. 4th Street, Chickasha, Oklahoma 73018.
2. No bidder may withdraw his bid for a period of sixty (60) days after the closing date for the receipt of bids.
3. Any bid must be accompanied by a Non-Collusion Affidavit and a Business Relations Affidavit. All bidders shall use the enclosed forms to satisfy this requirement.
4. Any bids received after the closing time will be returned unopened. Minority and small business owners are encouraged to submit proposals.
5. All bidders shall be licensed with the State of Oklahoma Construction Industries Board (CIB) and shall be registered with the City of Chickasha. As such, all bidders shall be bonded and insured in accordance with the requirements of each entity.
6. **All bidders must visit and inspect the sites and shall be familiar with the physical characteristics and conditions at the sites prior to submitting a bid.**
7. Provide with the bid complete descriptive literature, including cut sheets, for each proposed component to be supplied and installed, to be considered as part of the bid. Include a list of anticipated materials, including specifications for each component.

SPECIFICATIONS

1. GENERAL CONDITIONS

- 1.1. The successful bidder (Contractor) will be acting as an authorized agent of the City of Chickasha for 2023 HVAC Replacement and shall be authorized to access the property to prepare a quotation and to complete the work. The Contractor will be issued a purchase order in the amount of quotation. This will serve as a notice to proceed.
- 1.2. Scope of Work
 - 1.2.1. Installation of one (1) 3-ton HVAC unit and related appurtenances at the bath house in Shannon Springs Park
 - 1.2.2. Installation of one (1) 3.5-ton HVAC unit and related appurtenances at the Chickasha Sports Complex large concession building.
- 1.3. Quoted prices shall remain valid for not less than 60-days.
- 1.4. The prices bid shall be for completed installation of units.
- 1.5. The City of Chickasha reserves the right to reject any and all bids.
- 1.6. The City of Chickasha reserves the right to consider alternative proposals submitted in writing.
- 1.7. Contractor shall be responsible for Quality Control of all products and the work.
- 1.8. The work shall proceed continuously from Notice to Proceed until Final Completion.
- 1.9. Contractor shall perform all work consistent with OSHA regulations and requirements.
- 1.10. The contractor shall comply with the codes and ordinances of the City of Chickasha and all applicable laws of the State of Oklahoma.
- 1.11. Contractor shall obtain all necessary permits as required by City Ordinances, but inspection fees will be waived.
- 1.12. All materials shall be new and shall be of standard production as offered by the manufacturer, unless otherwise approved by the Owner.
- 1.13. All work shall comply with the applicable Rules, Codes and Standards listed in these Specifications, and all Federal, State and Local codes and ordinances, as well as any other authorities that may have lawful jurisdiction pertaining to the work specified. None of the terms or provisions of this specification shall be construed as waiving any of the rules, regulations, or requirements of these authorities. The contractor shall procure all necessary permits or licenses to carry out his work.
- 1.14. Purchases of materials for this project shall be exempt from Sales taxes and use taxes as provided for by State law.
- 1.15. The Contractor, by signing the bid proposal form herein, hereby represents that it shall hold the City of Chickasha, Chickasha, Oklahoma, its employees or agents, harmless from any liability resulting from property damages and/or personal injuries that occur during, or as a result of, the work.
- 1.16. Default in performance or failure to meet specifications authorizes the City to withhold payment and cancel the contract.
- 1.17. All costs in connection with the work, including furnishing of materials, supplies and appurtenances, providing all equipment and tools, and performing all necessary labor to fully complete the work, shall be included in the unit price named in the proposal.

- 1.18. Each Bidder shall submit with their bid, to be considered part of their bid, the proposed time of completion. Said proposed time of completion may be considered in making an award. Said time of completion shall become the contract time.
- 1.19. Each Bidder shall submit with their bid, to be considered part of their bid, the proposed warranty period for each unit.
- 1.20. Payment will be made when all work and clean-up of the entire site is completed and accepted by the Chief Building Official.

2. SEQUENCE OF CONSTRUCTION

- 2.1. Contractor shall provide written notice to the City of Chickasha two weeks in advance of starting work. Said written notice may be in the form of e-mail delivered to spencer.winzenried@chickasha.org.
- 2.2. General working hours for this project will be from 8:00 a.m. to 5:00 p.m. Monday through Friday, excluding holidays. Work during other hours shall only be done by mutual agreement with City staff.
- 2.3. This project shall be completed within the time specified by the successful bidder. If the project is not completed within the required time, \$100.00 per day liquidated damages shall be assessed for all calendar days thereafter. These damages may be deducted from progressive payments or the final payment.
- 2.4. OWNER and CONTRACTOR recognize that time is of the essence of this agreement and that OWNER will suffer financial loss if the work is not substantially complete within the time specified in II.B above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by OWNER if the work is not substantially completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER One Hundred Dollars (\$100.00) for each day that expires after the time specified in paragraph 2.3 above for substantial completion until the work is substantially complete. Said liquidated damages, if any, may be deducted from progressive or final payments due the CONTRACTOR.

3. TECHNICAL PROVISIONS

- 3.1. The intended Scope of Work is to provide and install HVAC units as follows.
 - 3.1.1. Shannon Springs Bath House
 - 3.1.1.1. Roof Top Unit to replace existing
 - 3.1.1.2. Gas Heat
 - 3.1.1.3. 3-ton, 14 SEER-2
 - 3.1.1.4. 208/230-3 Phase Electrical
 - 3.1.1.5. Hail Guards
 - 3.1.1.6. Manual Fresh Air Damper
 - 3.1.1.7. Crane and Lifting Services
 - 3.1.1.8. Disposal of Decommissioned Equipment
 - 3.1.2. Chickasha Sports Complex Large Concession building
 - 3.1.2.1. Roof Top Unit to replace existing
 - 3.1.2.2. Heat Pump with backup electric heat strips
 - 3.1.2.3. 3.5-ton, 14.3 SEER-2

- 3.1.2.4. New digital thermostat
 - 3.1.2.5. Crane and Lifting Services
 - 3.1.2.6. Dispose of Decommissioned Equipment
- 3.2. The contractor shall provide for a licensed plumbing contractor registered with the City of Chickasha to perform work as required by City Code. This work shall be considered incidental to the work and the cost of this work shall be included in the price bid for the work.
- 3.3. The contractor shall provide for a licensed electrical contractor registered with the City of Chickasha to perform work as required by City Code. This work shall be considered incidental to the work and the cost of this work shall be included in the price bid for the work.
- 3.4. Contractor shall inspect the entire system to determine the complete scope of work required.



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Public Works

Agenda Item No. 6.I.

AGENDA ITEM: Discussion, consideration, and possible action to approve the contract for engineering services for Chisholm Trail Consulting, LLC.

I. BACKGROUND/DESCRIPTION:

Contract for Scott Vaughn's services for the City of Chickasha.

II. RECOMMENDED ACTION:

Approve the contract for engineering services for Chisholm Trail Consulting, LLC.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

1. Professional Services Contract - Chisholm Trail Consulting, LLC

PROFESSIONAL SERVICES CONTRACT
For Municipal Engineering Consulting Services
CTC 23.08.13 CME

Prepared for: ***City of Chickasha***



CHISHOLM TRAIL CONSULTING, LLC

CA7771
2124 Scott Lane
Duncan, Oklahoma 73533
580-467-8130
e-mail: rscottv11@gmail.com

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is between the **CITY OF CHICKASHA**, a Municipal Corporation, (Owner) and **CHISHOLM TRAIL CONSULTING, LLC** (Engineer).

WITNESSETH

WHEREAS, Owner has established the office of city engineer at Ordinance 2-110; and,

WHEREAS, certain Oklahoma Statutes and said Ordinance 2-110 prescribe that certain functions of the City of Chickasha be carried out by a Registered Professional Engineer; and,

WHEREAS, Owner desires to complete certain Capital Improvements Projects and other projects funded by other sources, including but not limited to Stormwater and Drainage projects, Lake projects, Street projects, Wastewater Collection projects, Wastewater Treatment projects, Water Treatment projects and Water Distribution projects; and,

WHEREAS, it is recognized that professional engineering and related services may be necessary to complete said projects; and,

WHEREAS, Owner desires to retain the services of a qualified firm to provide said professional engineering and related services, to be determined by Owner; and,

WHEREAS, Engineer is prepared and qualified to provide said services, as outlined herein;

NOW THEREFORE, in consideration of the promises contained in this Agreement, Owner and Engineer agree as follows:

ARTICLE 1 - EFFECTIVE DATE AND TERM

The term of this Agreement shall be for twelve (12) months from the effective date. The effective date of this Agreement shall be the date on which the governing body of the Owner shall duly and lawfully approve and execute this Agreement. Termination of this contract shall be as provided for hereinafter at Article 14.

ARTICLE 2 - GOVERNING LAW

The laws of the state of Oklahoma shall govern this Agreement.

ARTICLE 3- SERVICES TO BE PERFORMED BY ENGINEER

Engineer shall perform Services as described in Attachment A, Scope of Services.

ARTICLE 4- COMPENSATION

Owner shall pay Engineer in accordance with Attachment B, Compensation.

ARTICLE 5- OWNER'S RESPONSIBILITIES

Owner shall be responsible for all matters described in Attachment C, Owner's Responsibilities.

ARTICLE 6- STANDARD OF CARE

Engineer shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by a professional engineer under similar circumstances. Engineer shall perform again any Services, which fail to satisfy this standard of care. No warranty, express or implied, is included in this Agreement or in any drawing, specification, report, or opinion produced pursuant to this Agreement.

ARTICLE 7- LIABILITY AND INDEMNIFICATION

7.1 General. Having considered the potential liabilities that may exist during the performance of the Services, the benefits of the Project, and the Engineer's fee for the Services, and in consideration of the promises contained in this Agreement, Owner and Engineer agree to allocate and limit such liabilities in accordance with this Article.

7.2 Indemnification. Engineer agrees to defend, indemnify, and hold harmless Owner, its agents and employees, from and against legal liability for all claims, losses, damages, and expenses to the extent such claims, losses, damages or expenses are caused by Engineer's negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Engineer and Owner, such liability shall be borne by each party in proportion to its own negligence.

7.3 Employee Claims. Engineer shall indemnify Owner against legal liability for damages arising out of claims by Engineer's employees. Owner shall indemnify Engineer against legal liability for damages arising out of claims by Owner's employees.

7.4 Survival. Upon completion of all Services, obligations, and duties provided for in this Agreement, or if this Agreement is terminated for any reason, the terms and conditions of this Article shall survive.

ARTICLE 8- INSURANCE

During the performance of the Services under this Agreement, Engineer shall maintain the following insurance:

- (1) General Liability Insurance with a combined single limit of not less than \$1,000,000 for each occurrence and not less than \$1,000,000 in aggregate.
- (2) Professional liability Insurance with limits of not less than \$1,000,000 annual aggregate.

Engineer shall, upon written request, furnish Owner certificates of insurance which shall include a provision that such insurance shall not be canceled without at least thirty days' written notice to Owner. All Project contractors shall be required to include Owner and Engineer as additional insured on their General Liability insurance policies.

Engineer and Owner each shall require its insurance carriers to waive all rights of subrogation against the other and its directors, officers, partners, commissioners, officials, agents, and employees for damages covered by property insurance during and after the engineering services. A similar provision shall be incorporated into all contractual arrangements entered into by Owner and shall protect Owner and Engineer to the same extent.

ARTICLE 9- ENGINEER'S STATUS

The Engineer is an independent contractor and is not an employee, servant, agent, partner or joint venturer of the Owner. The Owner shall determine the work to be done by the Engineer within the

scope of this contract, but the Engineer shall determine the legal means by which he accomplishes the work specified by the Owner. The Owner is not responsible for withholding, and shall not withhold, FICA or taxes of any kind from any payments which it owes the Engineer. Neither the Engineer nor its employees shall be entitled to receive any benefits which employees of the Owner are entitled to receive and shall not be entitled to worker's compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension, profit sharing, or Social Security on account of their work for the Owner.

ARTICLE 10-LIMITATIONS OF RESPONSIBILITY

Engineer shall not be responsible for: (1) non-compliance with City Ordinances or Permit Conditions resulting from acts or omissions by or caused by Permit Applicants or entities in receipt of Permits issued by Engineer; (2) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with construction Projects; (3) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to Engineer, to fulfill contractual responsibilities to the Owner or to comply with federal, state, or local laws, regulations, and codes; or (4) procuring permits, certificates, and licenses required for any activity unless such responsibilities are specifically assigned to Engineer in Attachment A, Scope of Services.

ARTICLE 11- OPINIONS OF COST AND SCHEDULE

Since Engineer has no control over the cost of labor, materials, or equipment furnished by others or over the resources provided by others to meet Project schedules, Engineer's opinion of probable costs and of Project schedules shall be made on the basis of experience and qualifications as a professional engineer. Engineer does not guarantee that proposals, bids, or actual Project costs will not vary from Engineer's cost estimates or that actual schedules will not vary from Engineer's projected schedules.

ARTICLE 12- REUSE OF DOCUMENTS

All documents, including, but not limited to, drawings, specifications, and design calculations prepared by Engineer pursuant to this Agreement are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Owner or others on extensions of the Project or any other project. Any reuse without prior written verification or adaptation by Engineer for the specific purpose intended will be at Owner's sole risk and without liability of legal exposure to Engineer. Owner shall defend, indemnify, and hold harmless Engineer against all claims, losses, damages, injuries, and expenses, including attorneys' fees, arising out of or resulting from such reuse. Any verification or adaptation of documents will entitle Engineer to additional compensation at rates to be agreed upon by Owner and Engineer.

ARTICLE 13- OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except as otherwise provided herein, permits, certifications, and written opinions issued by Engineer on behalf of the Owner and all engineering documents, drawings, and specifications prepared by Engineer as part of the Services shall become the property of Owner provided, however, that Engineer shall have the unrestricted right to their use. Engineer shall retain its right in its standard drawing details, specifications, data bases, computer software, and other proprietary property. Rights to intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of Engineer.

ARTICLE 14 - TERMINATION

This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The

non-performing party shall have fifteen calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party.

Owner may terminate or suspend performance of this Agreement for Owner's convenience upon thirty (30) days written notice to Engineer. Engineer shall terminate or suspend performance of the Services on a schedule acceptable to Owner. If termination or suspension is for Owner's convenience, Owner shall pay Engineer for all the Services performed and termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Engineer's compensation.

ARTICLE 15- DELAY IN PERFORMANCE

Neither Owner nor Engineer shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either Owner or Engineer under this Agreement.

Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

ARTICLE 16- COMMUNICATIONS

Any communication required by this Agreement shall be made in writing to the address specified below:

Owner:	Mr. Chris Mosley, Mayor City of Chickasha 117 N. 4th Chickasha, OK 73018
Engineer:	R. Scott Vaughn, P.E. Chisholm Trail Consulting, LLC 2124 Scott Lane Duncan, Oklahoma 73533

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of Engineer and Owner.

ARTICLE 17- WAIVER

A waiver by either Owner or Engineer of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with to any other or further breach.

ARTICLE 18- SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement and the balance of this Agreement shall be construed and

enforced as if this Agreement did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision, which is of the essence of this Agreement, be determined void.

ARTICLE 19- INTEGRATION

This Agreement represents the entire and integrated agreement between Owner and Engineer. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this Agreement.

ARTICLE 20 - SUCCESSORS AND ASSIGNS

Owner and Engineer each binds itself and its directors, officers, partners, successors, executors, administrators, assigns, and legal representatives to the other party to this Agreement and to the directors, officers, partners, successors, executors, administrators, assigns, and legal representatives of such other party in respect to all provisions of this Agreement.

ARTICLE 21- ASSIGNMENT

Neither Owner nor Engineer shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to any assignment, no assignment will release or discharge the assignor from any obligation under this Agreement. Nothing contained in the Article shall prevent Engineer from employing independent consultants, associates, and subcontractors to assist in the performance of the Services.

ARTICLE 22 - THIRD PARTY RIGHTS

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Owner and Engineer.

ARTICLE 23- NON-DISCRIMINATION OF EMPLOYEES

During the performance of this contract, the consulting engineer, for itself, its assignees, and successors in interest hereby covenants and agrees as follows:

1. The consulting engineer and its subcontractors shall provide equal employment opportunities for all qualified persons within the limitations hereinafter set forth, and shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age or handicap.
2. That any subcontractor entered into by the consulting engineer for performance of any portion of the work covered under this contract shall incorporate all of the provisions of this Special Provision, nondiscrimination of Employees, and the same shall be appended to said subcontract and be incorporated therein by reference.
3. The consulting engineer shall refrain from discriminatory practices as hereinafter defined. It is a discriminatory practice for the consulting engineer to:
 - (a) Fail or refuse to hire, to discharge or otherwise to discriminate against an individual with respect to compensation or the terms, conditions, privileges or responsibilities of employment, because of race, color, religion, sex, national origin, age or handicap; or

- (b) To limit, segregate or classify an employee in a way which would deprive or tend to deprive an individual of employment opportunities or otherwise adversely affect the status of an employee, because of race, color, religion, sex, national origin, age or handicap; or
 - (c) Discriminate against an individual because of race, color, religion, sex, national origin, age or handicap, in admission to, or employment in, any program established to provide apprenticeship, on-the-job training or retaining; or
 - (d) Publish or cause to be printed or published any notice or advertisement relating to employment by the consulting engineer indicating a preference, limitation, specification, or discrimination, based on race, color, religion, sex, national origin, age or handicap, except where such preference, limitation, specification or discrimination based on religion, sex, or national origin is a bona fide occupational qualification for employment; or
 - (e) Retaliate or discriminate against a person because he has opposed a discriminatory practice, or because he has made a charge, filed a complaint, testified, assisted or participated in an investigation, proceeding or hearing under 25 O.S., Section 1501 et seq.; or
 - (f) Aid, abet, incite or coerce a person to engage in a discriminatory practice; or
 - (g) Willfully interfere with the performance of a duty or the exercise of a power by the Oklahoma Human Rights Commission or one of its members or representatives; or
 - (h) Willfully obstruct or prevent a person from complying with the provisions of 25 O.S., Section 1501 et seq.; or
 - (i) Attempt to commit, directly or indirectly, a discriminatory practice, as defined herein and as defined in 25 O.S., Section 1501 et seq.
4. The consulting engineer further agrees to refrain from discrimination by reason of race, color, religion, sex, national origin, age or handicap, against any person, firm or corporation furnishing independent contract labor or materials to the consultant in the performance of this contract.
5. If the consulting engineer fails to comply with the requirements of this document the City shall have the right to:
- (a) Withhold payments to the consulting engineer until the consulting engineer furnishes satisfactory evidence of compliance and correction of all violations; or
 - (b) Cancel, terminate or suspend the contract, in whole or in part, without further liability to the City other than payment for work performed up to the effective date of cancellation, suspension or termination of the contract.
 - (c) All violations which are not corrected by the consulting engineer within such time as is specified by the city in its notice of violation shall be reported to the Oklahoma Human

Rights Commission for such further proceedings as said Commission deems reasonable and necessary.

6. The consulting engineer hereby agrees to be bound by and subject himself to the provisions of Title 29, Code of Federal Regulation, Parts 1601-1605, inclusive, insofar as the same have been adopted by the Oklahoma Human Rights Commission for governing procedural matters concerning the administrative operation, functions, duties and responsibilities of said Commission.
7. Engineer further agrees to be bound by and be subject to any and all laws, statutes, or regulations of administrative agencies of the State of Oklahoma, pertaining to employment practices in contracts being funded either in whole or in part with funds of the State of Oklahoma, and to the requirements of any and all laws, statutes or regulations of administrative agencies of the State of Oklahoma pertaining to equal employment opportunity and nondiscrimination requirements in such contracts and public projects being so funded.

ARTICLE 24- HAZARDOUS MATERIALS

Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, or removal or disposal of or exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.

THE BALANCE OF THIS PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, Owner and Engineer have executed this Agreement.

DATED the _____ day of _____, 2023.

Chisholm Trail Consulting, LLC
Engineer

By: 
R. Scott Vaughn, P.E.

Date: August 13, 2023

ATTEST:

City of Chickasha
Owner

Title: Mayor

By: _____
Mr. Chris Mosley

Date: _____

City Clerk

APPROVED as to form and legality this ____ day of _____ 2023.

City Attorney

ATTACHMENT "A"
AGREEMENT FOR PROFESSIONAL SERVICES

SCOPE OF SERVICES

The scope of services will be limited to providing the necessary and appropriate engineering and professional services to perform work in the following areas.

1. GENERAL. The Engineer's scope of work is anticipated to include the following activities on projects to be determined by Owner:
 - 1.1. Provide engineering consultation to Owner in matters pertaining to the conduct of municipal business as determined by Owner, including but not limited to the following:
 - 1.1.1. Provide information, opinions, reports and recommendations regarding matters pertaining to public works elements such as drainage, lake, streets, water and wastewater systems.
 - 1.1.2. Perform engineering review of documents, drawings and other submittals provided by others in support of permit applications, subdivision applications, and other public and private projects within the jurisdiction of the City of Chickasha. Said engineering review will be used to assist in ascertaining compliance with City of Chickasha Ordinances and other applicable State and Federal regulations. Provide written reports of findings of said engineering reviews.
 - 1.2. Provide professional engineering design services and related services, including drafting, engineering reports, bid packages, contract documents, funding applications and engineer's estimates, conducting pre-bid conferences, and assisting with bid openings.
 - 1.2.1. If Architecture, Surveying or other Professional Services are necessary to carry out the services listed above, said Services may be performed by others under sub-contract to Engineer. Fees for Services by others under sub-contract to Engineer will be determined on a case-by-case basis. Said fees will be agreed to by Owner before any of said Services are performed.
 - 1.2.2. Submittals delivered under this scope of work will routinely be transmitted in electronic format only. Hard copies of said submittals will be transmitted to the Owner upon request. Fees for hard copies will be determined on a case-by-case basis. Said fees will be agreed to by Owner before any hard copy submittals are made.
 - 1.3. Provide Construction Engineering services, as determined by Owner.
 - 1.3.1. If Materials Sampling and Testing services are required, said Materials Sampling and Testing services may be performed by others under sub-contract to Engineer. Fees for Materials Sampling and Testing by others under sub-contract

to Engineer will be determined on a case-by-case basis. Said fees will be agreed to by Owner before any Materials Sampling and Testing work is performed.

1.3.2. Provide Resident Inspection services, as determined by Owner.

1.4. Meet with City Staff and City Council as necessary to carry out the functions described herein.

2. TASK ORDERS

2.1. ENGINEER's Scope of Services under Sections 1.1 and 1.4 above will be provided on an ongoing basis, unless and until Owner terminates said services in accordance with Article 14, TERMINATION. Services provided under Sections 1.1 and 1.4 shall be limited to a maximum of 10 hours per week.

2.2. ENGINEER's Scope of Services under Sections 1.2 and 1.3 above will be performed pursuant to individual Task Orders issued by OWNER and agreed to by ENGINEER. Such Task Orders will contain the specific scope of work, the time schedule, charges and payment conditions and additional terms and conditions, if any, that are applicable to such Task Orders. The Task Order form is found at Attachment D.

2.3. Execution of a Task Order by ENGINEER and OWNER constitutes OWNER's written authorization to ENGINEER to proceed on the date the Task Order is executed by the OWNER.

2.4. The terms and conditions of this Agreement shall apply to each Task Order, except to the extent expressly modified.

3. PERIOD OF SERVICE

3.1. The provisions of this Section and the various rates of compensation for ENGINEER's services provided for elsewhere in this Agreement have been agreed to in anticipation of the orderly and continuous progress of the tasks described herein. ENGINEER's obligation to render services hereunder will extend for a period which may reasonably be required to carry out these tasks. If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided and if such dates are exceeded through no fault of ENGINEER, all rates, measures and amounts of compensation provided herein shall be subject to equitable adjustment.

3.2. Upon Written authorization from Owner, ENGINEER shall proceed with the performance of services.

3.3. ENGINEER's services shall each be considered complete at the time ENGINEER signs and submits the appropriate written report.

3.4. If OWNER has requested significant modifications or changes in the general scope, extent or character of the work, the time of performance of ENGINEER's services shall be adjusted equitably.

ATTACHMENT "B"
AGREEMENT FOR PROFESSIONAL SERVICES

COMPENSATION

1. PAYMENTS TO ENGINEER

- 1.1 Compensation. Compensation for all Professional Services under this Agreement shall be charged according to the RATE SCHEDULE below for each hour of work performed, or as otherwise agreed upon by and between OWNER and ENGINEER through negotiation for individual projects in advance of commencing work.

RATE SCHEDULE

DESCRIPTION	HOURLY RATE
PRINCIPAL ENGINEER	\$150.00
CONSTRUCTION ENGINEER	\$145.00
RESIDENT INSPECTOR	\$75.00
DRAFTING	\$65.00
CLERICAL	\$45.00

Fees for additional services will be negotiated. No additional services or extra work of any kind shall be recognized or be binding on the OWNER unless such work or services is first approved in writing by the OWNER.

- 1.2 Payments. Invoices may be submitted monthly. Invoices for the amount and value of the work and services performed by the ENGINEER shall meet the standards of quality as established under this Agreement. The OWNER agrees to pay the ENGINEER in a timely manner upon receipt of appropriate invoices. The invoices shall be prepared by the ENGINEER and shall be accompanied by all supporting data required by the OWNER.

ATTACHMENT "C"
AGREEMENT FOR PROFESSIONAL SERVICES

OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of ENGINEER:

1. Designate in writing a person to act as OWNER's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions with respect to ENGINEER's service.
2. Provide all criteria and full information as to OWNER's requirements for the Projects, including ordinances, regulations, procedures, design objectives and constraints, space, capacity and performance requirements, any budgetary limitations and all design and construction standards required by OWNER.
3. Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
4. Furnish to ENGINEER, for performance of ENGINEER's Basic Services access to data and forms pertinent to the work.
5. Arrange for access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform services under this Agreement.
6. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by ENGINEER, obtain advice of an attorney, insurance counselor and other consultants as OWNER deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of ENGINEER.
7. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project(s), such legal services as OWNER may require or ENGINEER may reasonably request with regard to legal issues pertaining to the Project(s) including any that may be raised by Contractor(s), such auditing service as OWNER may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as OWNER may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.
8. Printing and reproduction of forms and attachments for permits, reports and attachments.
9. Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services or any defect or non-performance in the work of any Contractor.
10. Maintain records in accordance with Section 2-110 (c) of City Ordinances. Said maintenance of records shall specifically be excluded from the responsibilities of Engineer. Notwithstanding, Engineer shall maintain one copy of all documents, drawings, maps, opinions and reports generated by Engineer in the conduct of Engineer's Scope of Services. Owner shall be provided copies of said documents, drawings, maps, opinions and reports at no additional cost to Owner.
11. Bear all costs incident to compliance with the requirements of this Attachment.

ATTACHMENT D – TASK ORDER FORM

TASK ORDER NO. _____
TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN
OWNER AND ENGINEER

This Task Order is attached to and made part of the Professional Services Contract for Municipal Engineering Consulting Services between **the City of Chickasha** ("OWNER") and **Chisholm Trail Consulting, LLC**. ("ENGINEER") dated _____.

This Task Order describes the Scope of Services, Time Schedule and Charges for the Task Order known as:

_____(the "Project")

1. Scope of Services

ENGINEER shall provide the OWNER the following specific Services:

2. Time Schedule

3. Compensation and Invoicing

Compensation for Services of ENGINEER described in this Task Order shall be billed at the rates listed in Attachment B, and the total of said compensation shall not exceed _____ and the following additional fees, if applicable:

4. Terms and Conditions

The terms and conditions of the Agreement referred to above shall apply to this Task Order except to the extent expressly modified herein. In the event of any such modification, the modification shall be set forth below and the Article of the Agreement modified shall be specifically referenced. Modifications included in this Task Order are:

5. Terms or Provisions in Conflict

If the provisions set forth in the Agreement are in conflict with the provisions set forth in this Task Order, the provisions of this Task Order shall govern.

Acceptance of the terms of this Task Order is Acknowledged by the following authorized signatures of the parties to the Agreement.

OWNER:

ENGINEER:

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Administration

Agenda Item No. 6.m.

AGENDA ITEM: Discussion, consideration, and possible action on a recommendation from the Chickasha Economic Development Council awarding incentive grant funding to Open Skies Group, LLC in an amount not to exceed \$160,000.00 under terms and conditions adopted by the Economic Development Council.

I. BACKGROUND/DESCRIPTION:

- Funding is from earmarked funds for downtown redevelopment.
- 611 W. Chickasha Ave. sits in the designated footprint for use of funds.
- EDC vetted application per the guidelines they established as authorized by the City Council.
- EDC recommends this item to be Council for funding.

II. RECOMMENDED ACTION:

Approve incentive as presented and authorize City Manager to amend budget to reflect award.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From) 26-526-5350-006 Incentive (un-specified)		\$160,000.00

V. ATTACHMENTS:

1. 20230728130327125
2. 20230804111017037



CHICKASHA

ECONOMIC DEVELOPMENT COUNCIL

221 W. Chickasha Avenue PO Box 873 Chickasha, OK 73023
Office: 405.224.0787 Email: office@chickashaedc.com

7/28/2023

City of Chickasha
Attn: Keith Johnson, City Manager

On July 11th, 2023 the Chickasha EDC voted to forward application for the Central Business District Building Grant submitted by Open Skies LLC / The Gathering to the City for consideration.

We are requesting that this recommendation be placed on the City Council's agenda at the earliest opportunity for approval.

Respectfully,

A handwritten signature in black ink that reads 'Jim Cowan'.

Jim Cowan
Director, Economic Development Council

Attached: 7/11/2023 EDC Board meeting agenda, minutes and roll call vote; application from Open Skies LLC / The Gathering; Central Business Grant worksheet



Make Your Move
CHICKASHA
ECONOMIC DEVELOPMENT COUNCIL
221 W. Chickasha Ave. PO Box 770 Chickasha, OK 73018-4077 505/224-7077

Tuesday, July 11, 2023 7:30 a.m.

**MEETING WILL BE HELD AT THE CHICKASHA CHAMBER OF COMMERCE BUILDING
LOCATED AT 221 W. CHICKASHA AVENUE, CHICKASHA, OKLAHOMA**

AGENDA

- I. Call to Order/Chairman's Comments**
- II. Motion for Discussion/Approval/Vote of June 2023 Minutes**
- III. Motion for Discussion/Approval/Vote of June 2023 Financials**
- IV. Discussion of Economic Outlook**
- V. Consideration to enter into Executive Session to discuss:**
 - A. Pursuant to 25 O.S. 307C(10) for the purpose on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction upon a determination that public disclosure of the matter discussed would interfere with the development of products or services or violate the confidentiality of the business (Possible public, private partnership agreement with Open Skies Group LLC, 611 The Gathering, located at 611 W Chickasha Ave, Chickasha.)**
 - B. Discussion, consideration and possible action to reconvene open session and take appropriate action on any matter discussed in executive session.**

- C. The employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee...Pursuant to 25 O.S.307(B)(1) of the open meeting act.
 - D. Discussion, consideration and possible action to reconvene open session and take appropriate action on any matter discussed in Executive Session.
-
- VI. Motion for Discussion/Approval/Vote to add Seth DeHart to the executive board as Vice Chair.
 - VII. Motion for Discussion/Approval/Vote to remove Kyle Abrahams from signer on the 1st National EDC Operating Account #182428, 1st National CDs 10010382 & 10005108, and Liberty National CD 839.
 - VIII. Motion for Discussion/Approval/Vote to add Seth DeHart as signer on the 1st National EDC Operating Account #182428, 1st National CDs 10010382 & 10005108, and Liberty National CD 839.
 - IX. Motion for Discussion/Approval/Vote to recommend to the CIA Small Business Startup Grant submitted by Jarvis Farms Meat Market located at 118 N 5th Street in Chickasha.
 - X. Motion for Discussion/Approval/Vote to recommend to the CIA Small Business Startup Grant submitted by Beauty Bar & Boutique LLC Tonya Pricer located at 1105 W Choctaw Ave in Chickasha.
 - XI. Motion for Discussion/Approval/Vote to accept new CEDC logo.
 - XII. CEDC Update
 - XIII. New Business
 - XIV. Closing Comments, Announcements & Adjournment

Chickasha Area Economic Development Council, Inc.

July 11, 2023

Minutes of Meeting

Present: Kyle Abrahams, Ed Stanton, Keith Johnson, Jim Cowan, John Mosley, Tim Elliott, Ronnie Bogle, John Feaver, Andy Maher, Rick Croslin, Cale Walker

Absent: Ryan Posey, Kirk Painter, Troy Avant, Kea Ginn, Chris Mosley,

Guests: Dwight Sehon, Angie Lewis, Mitch Williams, Rachel Burnish, Susan McDaniel

Staff: Matt Brooks, Cheryl Critchfield, Whitney Palesano

I. Call to Order / Chairman's Comments

Meeting called to order at 7:37 a.m. It was determined that a quorum was present, and Tim Elliott called the meeting to order.

II. Discussion of Economic Outlook

Reports given. No action taken.

III. Motion for Discussion/Approval/Vote of June 2023 Minutes

Motion made by Ed Stanton, seconded by Ronnie Bogle to approve the June 2023 Board Minutes as presented. Motion passed with all voting in favor.

IV. Motion for Discussion/Approval/Vote of June 2023 Financials

Motion made by Kyle Abrahams, seconded by Andy Maher to approve the June 2023 Financial Statements as presented. Motion passed with all voting in favor.

V. Motion for Discussion/Approval/Vote on 2023/24 Budget Amendment

Motion made by Ed Stanton, seconded by Kyle Abrahams to approve the 2023/24 Budget Amendment as presented. Motion passed with all voting in favor.

John Feaver left the meeting, giving his proxy to Kyle Abrahams for the remaining agenda items.

VI. Consideration to enter into Executive Session to Discuss:

- A.** Pursuant to 25 O.S. 307C(10) for the purpose on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction upon a determination that public disclosure of the matter discussed would interfere with the development of products or services or violate the confidentiality of the business. (Possible public, private partnership agreement Open Skies Group LLC, 611 The Gathering, located at 611 W Chickasha Ave, Chickasha)
- B.** The employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee...Pursuant to 25 O.S.307(B)(1) of the open meeting act.

Motion made by Kyle Abrahams, seconded by Rick Croslin to enter into Executive Session.
Motion passed with all voting in favor.

- C. **Discussion, consideration, and possible action to reconvene open session and take appropriate action on any matter discussed in executive session.**

Motion made by Andy Maher, seconded by Ed Stanton to reconvene open session. All voted in favor.

Motion made by John Mosley, seconded by Ed Stanton to forward application for the Central Business District Building Grant submitted by Open Skies Group LLC, 611 The Gathering, located at 611 W Chickasha Ave, to the City for consideration. Roll call vote taken. All present voted in favor. Motion passed.

Motion made by John Mosley, seconded by Ed Stanton to approve employee compensation discussed during the executive session. All voted in favor. Motion passed.

- VII. **Motion for Discussion/Approval/Vote to add Seth DeHart to the executive board as Vice Chair.**
Motion made by Ronnie Bogle, seconded by John Mosley to add Seth DeHart to the executive board as Vice Chair. Motion passed with all voting in favor.
- VIII. **Motion for Discussion/Approval/Vote to remove Kyle Abrahams from signer on the 1st National EDC Operating Account #182428, 1st National CDs 10010382 & 10005108, and Liberty National CD 839.**
Motion made by Ronnie Bogle, seconded by John Mosley to remove Kyle Abrahams from signer on the 1st National EDC Operating Account #182428, 1st National CDs 10010382 & 10005108, and Liberty National CD 839. . Motion passed with all voting in favor.
- IX. **Motion for Discussion/Approval/Vote to add Seth DeHart as signer on the 1st National EDC Operating Account #182428, 1st National CDs 10010382 & 10005108, and Liberty National CD 839. .**
Motion made by Kyle Abrahams, seconded by John Mosley to add Seth DeHart as signer on the 1st National EDC Operating Account #182428, 1st National CDs 10010382 & 10005108, and Liberty National CD 839 Motion passed with all voting in favor.
- X. **Motion for Discussion/Approval/Vote to recommend to the CIA Small Business Startup Grant submitted by Jarvis Farms Meat Market located at 118 N 5th Street in Chickasha.**
Motion made by Ed Stanton, seconded by Kyle Abrahams to recommend to the CIA Small Business Startup Grant submitted by Jarvis Farms Meat Market located at 118 N 5th Street in Chickasha. . Motion passed with all voting in favor.
- XI. **Motion for Discussion/Approval/Vote to approve a Cash Management Policy.**
Motion made by Ed Stanton, seconded by Andy Maher approve a Cash Management Policy as presented. Motion passed with all voting in favor.
- XII. **Motion for Discussion/Approval/Vote to accept end of year EDC Workplan for 2022/2023 fiscal year.**
Motion made by John Mosley, seconded by Kyle Abrahams to accept end of year EDC Workplan for 2022/2023 fiscal year. Motion passed with all voting in favor.
- XIII. **Motion for Discussion/Approval/Vote to accept new EDC Workplan for 2023/24 fiscal year.**

Motion made by Kyle Abrahams, seconded by Ed Stanton to accept new EDC Workplan for 2023/24 fiscal year. Motion passed with all voting in favor.

XIV. Motion for Discussion/Approval/Vote to accept new CEDC logo.

Motion made by Ed Stanton, seconded by Andy Maher to accept new CEDC logo presented. Motion passed with all voting in favor.

XV. CEDC Update

Report given. No action taken.

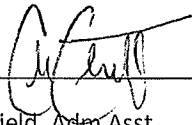
XVI. New business

No new business was presented.

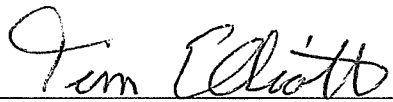
XVII. Closing Comments, Announcements & Adjournment

Motion made by Kyle Abrahams, seconded by Andy Maher to adjourn. Meeting adjourned at 9:10 a.m.

Respectfully submitted by:



Cheryl Critchfield, Adm Asst



Tim Elliott, Treasurer

Chickasha Economic Development Council

Roll Call Vote 7/10/2023

Agenda Item:

VI. C. Discussion, consideration, and possible action to reconvene open session and to
 (A) Pursuant to 25 O.S.307C(10) for the purpose on matters pertaining to economic development
 the transfer of property, financing, or the creation of a proposal to entice a business to
 within their jurisdiction upon a determination that public disclosure of the matter dis
 with the development of products or services or violate the confidentiality of the bus
 private partnership agreement with Open Skies Group LLC, 611 The Gathering, locate
 Ave, Chickasha.

Board Member	Yes	No	Abstain
Seth Deltart (excused)			
Kyle Abrahams	✓		
Ryan Posey (excused)			
Tim Elliott	✓		
Kirk Painter absent			
Troy Avant (excused)			
Ronnie Bogle	✓		
Rick Croslin	✓		
John Feaver (by proxy Kyle Abrahams)	✓		
Kea Ginn (excused)			
Andy Maher	✓		
John Mosley	✓		
Ed Stanton	✓		
Cale Walker left early			



Central Business District Building Grant Agreement and Guidelines

THIS AGREEMENT is made and entered into on this the 30 day of May 2023 by and between the Chickasha EDC, hereinafter referred to as "CEDC", and Open Skies Group LLC.
_____, hereinafter referred to as "Applicant".

The Applicant and the CEDC certify and agree to the terms and conditions as set forth below:

The Applicant is the owner of a certain real property located at 1011 W. Chickasha Ave. in the City of Chickasha, Grady County, Oklahoma, hereinafter referred to as "Property," lying within the Chickasha Central Business District (see attached map) an area where the CEDC is conducting a Grant Program as described below.

Purpose: to encourage Downtown property owners located between 1st – 7th street and Kansas and Choctaw Avenue (See attached Central Business/Historic District Map) to make improvements to their properties being used for retail trade producing sales or use tax dollars for the City of Chickasha.

Incentive: A \$1 reimbursement for each \$3 of private funds invested, with a maximum reimbursement of \$20 per square foot, based on improvement square footage. Eligible uses include purchase, façade, structural, utility improvements, storage, roof repair/replacement, off-street parking, equipment, demolition, ADA compliance, flood proofing, and other qualifying uses approved at the discretion of the CEDC Board.

Guidelines:

To be considered for a grant, applicants must agree to the guidelines set out in this agreement by signing below. They must complete and sign the application form. Complete proposals must contain all information and materials requested. (See below). Incomplete proposals will not be considered.

1. The resulting property usage must produce use or sales tax dollars for the City of Chickasha. The attached First Year Sales and Property Tax Projections Sheet must be completed and submitted with the application.
2. Grant funds will not be distributed until project is complete per the specifications of the approved grant application, and/or a certificate of occupancy is received from the City of Chickasha.
3. Projects must increase the real property value. The EDC may require a copy of the lender's appraisal upon project completion if applicable or confirmation from county assessor.

4. Properties in the Central Business District being purchased for a project that will produce use or sales tax may be eligible for the \$1 reimbursement for each \$3 of private funds invested with a maximum reimbursement of \$20 per square foot. Purchase price may be eligible upon grant approval by CEDC Board and City Council but is not guaranteed funding if the grant is not approved. Property can be a building, vacant land or a building to be demolished as long as the property is used for improvement of square footage, utility improvements, storage, off-street parking, equipment, demolition, ADA compliance, flood proofing, and other qualifying uses approved at the discretion of the CEDC Board. The purchase of the property must be within 6 months of the grant application approval. Any property purchased 6 months prior to application approval will not be considered for grant funding.
5. All reimbursements with grant funding, for both purchase of property and/or improvements will not be paid prior to verified completion of the project and/or a certificate of occupancy received by the City of Chickasha. Improvements including improvement of square footage, façade, structural, utility improvements, storage, roof repair/replacement, off-street parking, equipment, demolition, ADA compliance, flood proofing, and other qualifying uses approved at the discretion of the CEDC Board of any kind to the property prior to grant approval shall **NOT** receive grant funding.
6. Applicants may apply for and qualify for more than one grant. Only one grant application will be accepted per building. No building/address may apply for more than one grant. Each application submitted must sign this agreement committing to these guidelines. Funding will only be awarded per approved application, per independent inspection of premises and review of invoices. The EDC may require the lender's construction inspection sheet if applicable. The EDC may also require an Architect's application and certification for payment upon project completion or issuance of the Certificate of occupancy from the City of Chickasha.
7. Grants are not transferrable. If the property is sold the new owner would be required to apply for grant funding.
8. Applications are reviewed in the order presented. Applicants must be in good standing with the City of Chickasha and Grady County regarding payment of utilities, taxes, and other assessments.
9. All proposed projects must be planned, constructed, and completed by the applicant. Chickasha EDC is not responsible for the completion of any proposed projects awarded funding.
10. Applicant agrees to allow the CEDC or its agents access to buildings and improvements, when convenient for all parties, for inspection of the work and progress of completion.
11. Proposed projects should comply with all federal, state, and local laws, ordinances, rules, and regulations. The applicant shall obtain all required local, state, and federal permits prior to commencing construction. Chickasha EDC is not responsible for obtaining any required permits for the proposed project.
12. Applicants must provide proof of available funds to complete project. Applicants may not count any state/federal tax credits or the proposed grant money toward the proof of available funding.

Approval Process: The Downtown Economic Development Grant applications will be reviewed with the following steps:

1. Chickasha Economic Development Council Staff
2. Chickasha Economic Development Council Executive Committee
3. Chickasha Economic Development Council Board

4. Chickasha City Council

A project application may be declined/turned down during any of the fore-mentioned steps at the discretion of the Chickasha EDC, its Executive Committee, its Board of Directors, and/or Chickasha City Council with or without notice to the applicant prior to the declining of the project application.

Chickasha EDC reserves the right to decrease grant award amounts to meet program budget requirements; therefore, applicants may be offered an amount less than the total requested funds.

Proposal Contents Checklist

- Complete Application
- First Year Sales and Property Tax Projections Sheet
- Map of proposed project location
- Budget Summary (to include job estimates or quotes, if available)
- Copies of acquired permits and/or approvals (if applicable)
- Color photographs of the project area
- Schematic drawings of proposed project
- Proof of available funds for financing

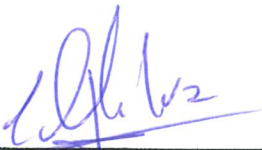
Grant Awards: Grant funds awarded by the Chickasha EDC will be a \$1 reimbursement for each \$3 of private funds invested, with a maximum reimbursement of \$20 per square foot. Chickasha EDC reserves the right to decrease grant award amounts to meet program budget requirements; therefore, applicants may be offered an amount less than the total requested funds.

Projects must be completed no later than 18 months after the approval of the project by Chickasha City Council. An extension(s) may be permitted for projects determined to be incomplete by the appropriate deadline. The extension period will be determined on a case-by-case basis at the discretion of the Chickasha EDC/Chickasha City Council. **Failure to complete the project by the deadline of 18 months after the approval of the project by Chickasha City Council or by the deadline of an extension period permitted by the Chickasha EDC will result in forfeiture of Grant Awards.**

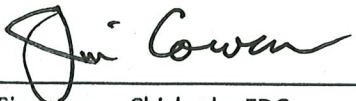
Grant recipients will be required to display signage at the project site to denote Chickasha EDC's financial contribution to the project. Signage will be provided by Chickasha EDC.

Approval Process: Once the project has been completed, a certificate of occupancy has been received from the City, the applicant has submitted all required documentation and receipts have been verified, Chickasha EDC will reimburse the applicant with its share of grant funds.

Finalizing the Grant: Following grant approval, individual grant awards are considered pending until the applicant and CEDC sign a Grant Fulfillment Agreement. The Agreement will describe the project, the project budget and the amount of funding awarded by the CEDC. Upon execution of the Agreement, the grant is considered finalized and grant funds may be distributed based upon the conditions outlined in the Agreement.


Signature – Applicant

07/28/2023
Date


Signature – Chickasha EDC

7/28/23
Date


Notary Public, State of Oklahoma

7/28/2023
Notarization Date

My Commission Expires: 12/22/24





Central Business District Building Grant Application

The information requested below will be used to process your application under the terms and conditions of the Chickasha Economic Development Council's Central Business District Grant as defined in the Central Business District Grant Agreement and Guidelines.

I. Applicant Information

1. Applicant(s) name: Open Skies Group LLC.
Mailing address: 1310 Gravelly Dr
City: Carrollton State: TX Zip: 75006
Federal Tax ID or Social Security Number: 61-1801109
2. Applicant's daytime telephone number: 214 404 9487
Cell# () Facsimile# ()
E-mail address: 12openskies@gmail.com
3. Status of applicant (please check one)
☐ Property owner with vacant facility
☐ Property owner with tenant business
☐ Property owner/operator of existing business on property
4. Owner of property is a/an (please check one)
☐ Individual
☐ Partnership (attach copy of Partnership Agreement)
☐ Corporation/profit (attach copy of Articles of Incorporation)
☐ Corporation/nonprofit (attach list of officers and directors)
☐ Trust (attach copy of Trust Agreement)
☒ LLC
☐ Other
5. Length of ownership: 18 Months.
Date purchased: 11-03-21
☐ Copy of closing statement attached ☐ Copy of recorded deed attached

II. Property Information

1. Address of property to be improved: 611 W. Chickasha Ave.
2. Legal description of subject property: *(Attach information, if needed)*

3. Tax Assessor Parcel Number(s): lots 5 and 6 Block 49
4. Year built: 1926 Square footage: 8,000

5. What are the current types of businesses occupying the building?
None

6. Name and phone number of tenant(s) if applicable: (Attach additional names/numbers, if needed)
None

7. Use of building after construction:
event venue (wedding - Meetings - parties)

a. Description of tenant use (if applicable)
NONE

☐ Copy of tenant(s) letter(s) of intent attached (if applicable)

8. Number of parking spaces provided: _____ Proposed: _____ Total: _____

9. Current zoning: _____

10. Is a zoning amendment required? Yes _____ No ☒
If yes, has the rezoning process started? Yes _____ No _____

11. Attach architectural and elevation renderings.

III. Project Description

1. Description of Proposed Improvements. Please provide a detailed description of your proposed improvements. Attach a copy of your architectural or design plans. Identify the materials to be used, such as the type of paint or stain (i.e., exterior latex, color, etc.). Include details of new signs or awnings, etc. Provide color photos of the subject property and those adjacent prior to and after the improvements are made.

Description: The second floor of the building will be renovated and up dated to today codes we will install a sprinkler system, elevator, air conditioning units, new restrooms including and ADA restroom.

Floors and walls will be restored as well as ceilings and some of the windows in the second floor. The store in the front will be restore and we will install new door and light.

☐ Designs Attached

☐ Before Picture(s) Attached

IV. Work Estimates

Please attach estimates for each component of the proposed improvement. Eligible costs shall be the cost of materials, equipment, and contracted labor to complete eligible improvements. Professional fees such as architects, engineers, and solicitors are not eligible costs. Labor provided by the Applicant or tenant of the building is not an eligible cost.

1. Name/Company and Phone Number of Preferred Contractor:

Confort 17 HVAC (405) 423-8818
Amount: \$79,000-

2. Name/Company and Phone Number of Second Contractor:

Electrical technologies
Amount: \$69,000-

3. Additional Estimates/Comments: (Please attach additional quotes, as required)

4. Total estimated costs of your improvements: \$480,900

5. Estimated completion date for your improvements? 10/27/2023

V. Loan Information

Amount of financing requested: N/A

Source of equity and applicant's percentage of ownership: N/A

Participating Bank and Contact: N/A

☐ Copy of lender commitment letter attached (if applicable)

VI. Financial Information:

If the applicant does not need lending from a bank and no lender commitment letter is available then CEDC will require a letter of credit from the applicant's bank or applicant must provide financial statements on business or individual for the *Current Year*, (within 45 days) and *Past Three (3) Years*, including profit and loss statements and tax returns. If the business is new, submit your personal tax returns for the *Past Three (3) Years*.

VII. Credit References: Names and Addresses of three references

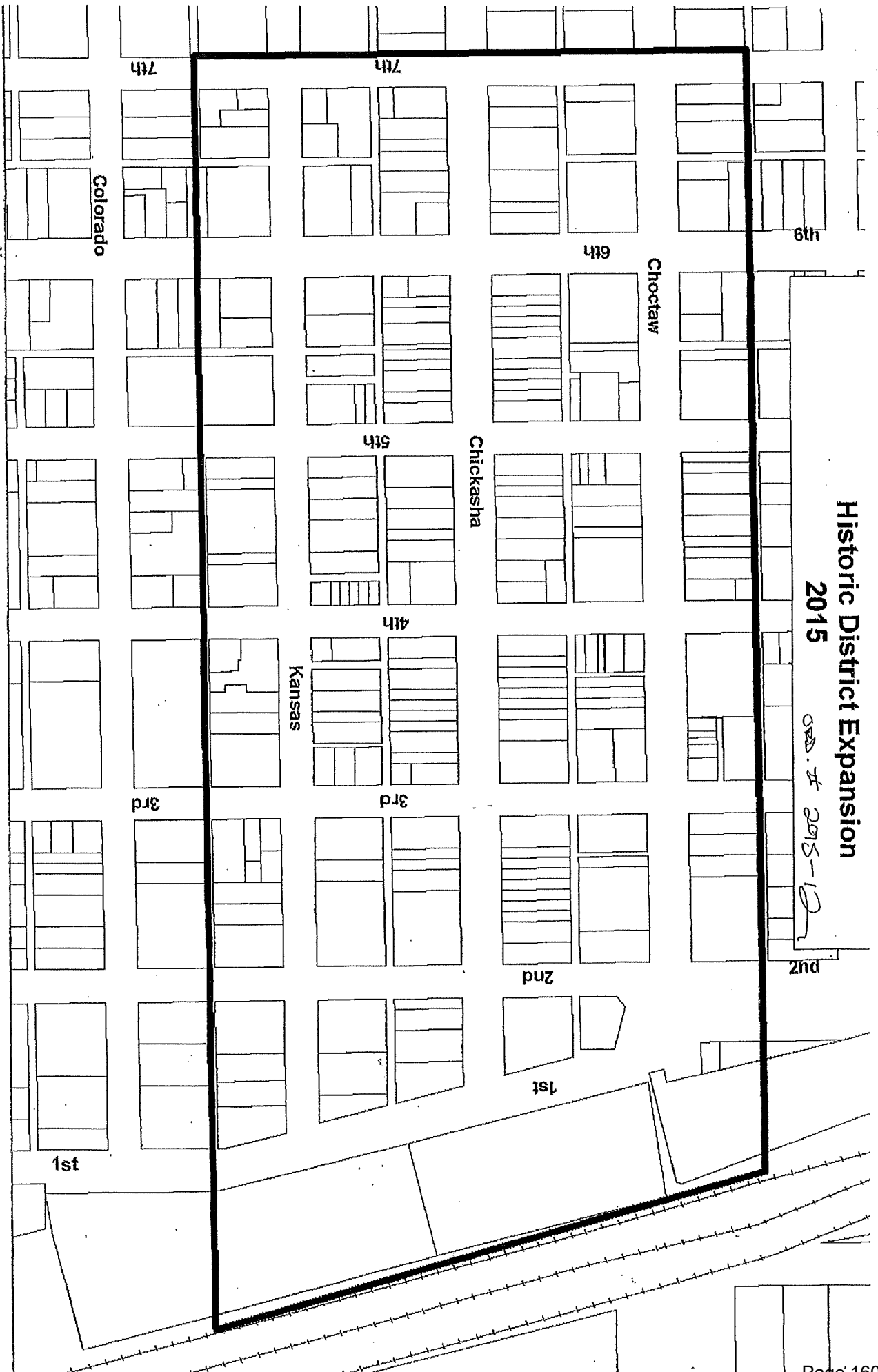
N/A

Historic District Expansion

2015

Ord. # 2015-10

PUZ



VIII. Signature of Owner/Authorized Agent-Affidavit or Sworn Declaration

I/We, _____,
of the City of Chickasha, County of Grady, State of Oklahoma, make oath and say (or
solemnly declare) that the information contained in this application is true and that the
information contained in the documents that accompany this application in respect of the
application is true.

I/We hereby authorize inspections of my/our property to be improved.

I/We acknowledge that any work carried out prior to written confirmation of grant
approval may not be eligible.

I/We acknowledge receiving, understanding, and accepting the terms and conditions of the
Chickasha Economic Development Council's Economic Development Grant Program

I/We, Leandro David Da Silva am the owner of the land that is the subject of
this Application and, for the purposes of the Freedom of Information and Protection of Privacy
Act, I/we authorize and consent to the use by or the disclosure to any person or public body of
any personal information that is collected under the authority of the _____ for the purposes of
processing this application.

Sworn to (or declared before me), Whitney Palesano, a
Notary Public in and for the State of Oklahoma, on this the 28th day of July
2023

[Signature]
Applicant

Co-Applicant

Whitney Palesano

Notary Public, State of Oklahoma

My Commission Expires: 12/22/24



FIRST YEAR SALES AND PROPERTY TAX PROJECTIONS

Date Requested:

30 May 23

Name:

Open Skies Group LLC.

Request Amount:

\$ 1100,300.-

Purpose:

Renovation

Contact:

Leandro David Da Silva

Phone Number:

(214) 404.9487

Address:

1810 Gravelly Dr Carrollton TX 75006.

Current Annual Sales:

None

Projected Annual Sales:

428,200

Projected Change

Current Annual Property Tax:

\$ 2244

Projected Annual Property Tax:

Projected Change

Current # of Jobs:

None

Current Annual Compensation:

None

[Includes Salary, Benefits]

[Excludes Taxes, FICA]

Projected # of Jobs:

more than 15

Projected Annual Comp:

\$174,200



DOWNTOWN REVITALIZATION
Central Business District
Grant Program Budget
Summary Worksheet

General Information

Applicant Name: Open skies Group LLC

Phone Number: 214 404 9487

Email Address: billthegathering@gmail.com

Project Name: The Gathering Venue

Budget Summary

Provide the subtotals for each of the following line items as budgeted for the proposed project:

	Amount
Design/Consulting Services	\$
Supplies and Materials	\$
Equipment	\$
Labor	\$
Contractual Services	\$
Taxes	\$
Other Expenses	\$
TOTAL COSTS	\$ Attach.

Please attach copies of all job estimates, quotes, and invoices to this worksheet.

#	description	budget
1	Demolition	18800
2	Frame	7600
3	Electrical	69000
4	HVAC	74000
5	Plumbing	2500
6	Sprinkler System	69000
7	Smoke alarm	9000
8	Elevator	8000
9	Drywall	15000
10	Insulation	4000
11	Exterior doors and windows	22000
12	Interior doors	4000
13	Paint	12000
14	Wood floor and stair	19000
15	Tile restrooms + accesories	11000
16	Appliances	4000
17	Light fixtures	7000
18	Front restoration	14000
19	Interior walls and ceiling restoratic	9000
20	Roof Repair + Roof platform	23000
21	Back stair + Back windows	5000
	Plumbing Public work	74000
	TOTAL	480900

Central Business District Building Grant		Qualified for lesser amount
Applicant	Open Skies LLC / The Gathering	
Address	611 W Chickasha, Chickasha	
Square Ft	8000 (upstairs)	
*Maximum reimbursement per Square Ft		\$160,000
Total budget	\$480,900	
Maximum budget to be reimbursed		\$160,300
Date applied	5/30/2023	
Date preliminary approval by EDC	7/11/2023	
Date preliminary approval by City Council		
Total actual receipts		
*Maximum actual receipts to be reimbursed		
Date final approval by EDC		
Date final approval by City Council		
*amount to be disbursed is lesser of these two amounts		
*Amount to be disbursed		



Make Your Move
CHICKASHA
ECONOMIC DEVELOPMENT COUNCIL
221 W. Chickasha Ave./PO Box 575 Chickasha, OK 73018/405-224-0787

Tuesday, July 11, 2023 7:30 a.m.

**MEETING WILL BE HELD AT THE CHICKASHA CHAMBER OF COMMERCE BUILDING
LOCATED AT 221 W. CHICKASHA AVENUE, CHICKASHA, OKLAHOMA**

AGENDA

- I. Call to Order/Chairman's Comments**
- II. Motion for Discussion/Approval/Vote of June 2023 Minutes**
- III. Motion for Discussion/Approval/Vote of June 2023 Financials**
- IV. Motion for Discussion/Approval/Vote on 2023/24 Budget Amendment**
- V. Discussion of Economic Outlook**
- VI. Consideration to enter into Executive Session to discuss:**
 - A. Pursuant to 25 O.S. 307C(10) for the purpose on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction upon a determination that public disclosure of the matter discussed would interfere with the development of products or services or violate the confidentiality of the business (Possible public, private partnership agreement with Open Skies Group LLC, 611 The Gathering, located at 611 W Chickasha Ave, Chickasha.)**
 - B. The employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee...Pursuant to 25 O.S.307(B)(1) of the open meeting act.**

- C. Discussion, consideration and possible action to reconvene open session and take appropriate action on any matter discussed in Executive Session.**
- VII. Motion for Discussion/Approval/Vote to add Seth DeHart to the executive board as Vice Chair.**
 - VIII. Motion for Discussion/Approval/Vote to remove Kyle Abrahams from signer on the 1st National EDC Operating Account #182428, 1st National CDs 10010382 & 10005108, and Liberty National CD 839.**
 - IX. Motion for Discussion/Approval/Vote to add Seth DeHart as signer on the 1st National EDC Operating Account #182428, 1st National CDs 10010382 & 10005108, and Liberty National CD 839.**
 - X. Motion for Discussion/Approval/Vote to recommend to the CIA Small Business Startup Grant submitted by Jarvis Farms Meat Market located at 118 N 5th Street in Chickasha.**
 - XI. Motion for Discussion/Approval/Vote to approve a Cash Management Policy.**
 - XII. Motion for Discussion/Approval/Vote to accept end of year EDC Workplan for 2022/2023 fiscal year.**
 - XIII. Motion for Discussion/Approval/Vote to accept new EDC Workplan for 2023/24 fiscal year.**
 - XIV. Motion for Discussion/Approval/Vote to accept new CEDC logo.**
 - XV. CEDC Update**
 - XVI. New Business**
 - XVII. Closing Comments, Announcements & Adjournment**



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Public Works

Agenda Item No. 6.n.

AGENDA ITEM: Discussion, consideration, and possible action to authorize the Mayor to execute Task Order No. 1 with Chisholm Trail Consulting, LLC for Professional Services for the Cottonwood Road Drainage Structure Improvements.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Authorize the Mayor to execute Task Order No. 1 with Chisholm Trail Consulting, LLC for Professional Services for the Cottonwood Road Drainage Structure Improvements.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

1. Task Order No. 01- Chisholm Trail Consulting, LLC

TASK ORDER NO. 24-001
TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN
OWNER AND ENGINEER

This Task Order is attached to and made part of the Professional Services Contract for Municipal Engineering Consulting Services between **the City of Chickasha** ("OWNER") and **Chisholm Trail Consulting, LLC.** ("ENGINEER") dated August 21, 2023.

This Task Order describes the Scope of Services, Time Schedule and Charges for the Task Order known as:

Cottonwood Road Drainage Structure Improvements

(the "Project")

1. Scope of Services

ENGINEER shall provide the OWNER the following specific Services:

See Attachment 1

2. Time Schedule

See Attachment 1

3. Compensation and Invoicing

Compensation for Services of ENGINEER described in this Task Order shall be billed at the rates listed in Attachment B, and the total of said compensation shall not exceed

\$25,500.00 and the following additional fees, if applicable:

See Attachment 1 for additional details.

4. Terms and Conditions

The terms and conditions of the Agreement referred to above shall apply to this Task Order except to the extent expressly modified herein. In the event of any such modification, the modification shall be set forth below and the Article of the Agreement modified shall be specifically referenced. Modifications included in this Task Order are:

None.

None.

Attachment No. 1
CTC Task Order 24-001
Cottonwood Road Drainage Structure Improvements

1. Description of PROJECT
 - 1.1. PROJECT location: On Cottonwood Road approximately 0.55 miles east of US Highway 81 in Chickasha, Oklahoma.
 - 1.2. Anticipated PROJECT Scope of work
 - 1.2.1. Drainage Structure improvements and related drainage improvements.
 - 1.2.2. Road pavement repair.
 - 1.3. City of Chickasha Ordinances and Standards and Specifications shall govern the work.
2. Scope of Services
 - 2.1. Conduct site visits necessary to confirm project design details.
 - 2.2. Design
 - 2.2.1. Perform Hydrologic and Hydraulic Analysis to aid in design of project.
 - 2.2.2. Provide full topographic and boundary survey of anticipated project location performed by others under a sub-contract to CTC.
 - 2.2.3. Provide Engineering Services to develop complete Construction Drawings and Bid Packet, including Specifications, describing the work to be performed.
 - 2.2.3.1. Construction Drawings and Bid Packet will be provided in electronic version (pdf) only, EXCEPT: Hard copy and electronic version will be provided to OWNER.
 - 2.2.3.2. Construction Drawings and Bid Packet will be uploaded in electronic version (pdf) into the Quest CDN Construction Data Network.
 - 2.2.3.3. CTC will be permitted to collect a reasonable fee for issuance to bidders of hard copies of Construction Drawings and Bid Packet.
 - 2.2.3.4. Drawings will be half-size (11"x17") only.
 - 2.2.3.5. Drawings are anticipated to include the following sheets only:
 - 2.2.3.5.1. 1 each Title Sheet
 - 2.2.3.5.2. 1 each Summary of Pay Quantities and Notes
 - 2.2.3.5.3. 2 each Plan and Profile Sheets
 - 2.2.3.5.4. 1 each Detail Sheet
 - 2.2.3.5.5. 1 each SWPPP plan sheet
 - 2.2.3.5.6. Cross-Section Sheets if necessary
 - 2.2.4. It is anticipated that ODEQ Stormwater Pollution Prevention Plan (SWPPP) permitting will be needed.
 - 2.2.5. The project lies outside any regulated Flood Hazard Zone. Therefore, it is anticipated a Floodplain Development permit will not be needed.
 - 2.2.6. It is anticipated a USACE Section 404 permit is not needed.
 - 2.3. Assist City Staff with the bidding process for each project.
 - 2.3.1. Upload Construction Drawings and Bid Packet into the Quest CDN Construction Data Network.
 - 2.3.2. Notify a minimum of one (1) bid news agency within the State of Oklahoma of the project, in accordance with Oklahoma Statutes.
 - 2.3.3. Conduct one (1) Pre-Bid Conference and distribute a report of said conference.
 - 2.3.4. Issue any Addenda, if necessary.
 - 2.3.5. Tabulate bids received for the project and make a written recommendation to OWNER regarding award of a contract.
 - 2.3.6. Provide an estimate of quantities and an estimate of PROJECT construction costs.
 - 2.4. Construction Contract Administration
 - 2.4.1. Conduct one Pre-work Conference.
 - 2.4.2. A maximum of three (3) site visits by ENGINEER to monitor progress. Provide written reports of same.
 - 2.4.3. Provide Resident Inspection of construction. Inspections will be made on a daily basis as much as feasible but will not always be daily. Scope of Services and Fee are based on an estimated 10 inspections. Provide written reports of same.
 - 2.4.4. Provide construction materials sampling and testing services, to be performed by others under subcontract to ENGINEER.

- 2.4.5. Review Contractor's Pay Requests and submit recommendations to OWNER regarding approval of same.
- 2.4.6. Conduct one Final Inspection.
- 2.5. Easement Acquisition
 - 2.5.1. It is anticipated that temporary and permanent easements will be needed to construct the proposed improvements. CTC will provide legal description(s) of the proposed easement(s) only.
 - 2.5.2. Easement acquisition will be the responsibility of OWNER.
 - 2.5.3. Copies of all work products of CTC will be available to OWNER for easement acquisition.
 - 2.5.4. Land Appraisals are not included in CTC fee but can be provided at an additional cost.

3. Time Schedule

<u>Task</u>	<u>Time of Delivery</u>
Survey	15 days after Notice to Proceed
Design	30 days after Notice to Proceed
Bidding Assistance	TBD
Construction Contract Administration	TBD

4. Compensation Details CTC proposes to perform the Scope of Services described above in consideration of a Not-to-Exceed fee in the amount of \$36,030.00. Estimated fees are as follows:

PROJECT 2

<u>Task</u>	<u>Fee</u>
Survey	\$ 7,500.00 (Lump Sum)
Design/Bid Documents	\$11,000.00 (Not-to-Exceed)
Bidding Assistance	\$ 1,300.00 (Not-to-Exceed)
Constr. Contr. Admin	<u>\$ 5,700.00</u> (Not-to-Exceed)
Total Not-to-Exceed	\$25,500.00



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Public Works

Agenda Item No. 6.o.

AGENDA ITEM: Discussion,consideration, and possible action to authorize the purchase of Thermoplastic Equipment from State Contract No. 203167 in an amount not to exceed \$18,232.26.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Authorize the purchase of Thermoplastic Equipment from State Contract No. 203167 in an amount not to exceed \$18,232.26.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From) 44-501-6300-040		\$18,232.26

V. ATTACHMENTS:

1. Thermo Plastic Equipment Quote

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 8/16/2023

DEPT: STREET DEPARTMENT

DELIVER TO: PUBLIC WORKS

☐ open ☒ rec

PO # _____

VENDOR # _____

VENDORS	Vendor # 1 ☐	Vendor # 2 ☐	Vendor # 3 ☐
NAME	M-B COMPANIES		
ADDRESS	95 BLESSING DR		
CITY	MUNCY, PA 17756		

BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	THERMO PLASTIC EQUIPMENT		\$ 18,232.26		
TOTAL			\$ 18,232.26	\$ 0.00	\$ 0.00
CASH DISCOUNT			()	()	()
TOTAL GROSS PRICE			\$ 18,232.26	\$ 0.00	\$ 0.00
TOTAL FREIGHT					
TOTAL			\$ 18,232.26	\$ 0.00	\$ 0.00

DISBURSEMENT

FUND: 44DEPT: 501-6300-040

ITEM: _____

TOTAL GROSS PRICE

TOTAL FREIGHT

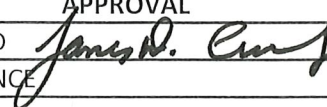
TOTAL

COMMENTS: SOURCEWELL COTRACT #203167

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS.

QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY: (Printed Name/Signature) _____

CIRCLE ONE			APPROVAL	
BID ONLY	RUSH	CONTRACT ONLY	DEPARTMENT HEAD	
			DIRECTOR OF FINANCE	
QUOTATIONS ONLY	EMERGENCY PURCHASE		CITY MANAGER	



M-B Companies, Inc.
Pavement Marking Equipment
95 Blessing Drive
Muncy, PA 17756

Phone 920 898 4203
Fax 920 898 4588
www.m-bco.com

PRICE QUOTATION

QUOTATION NO. **17376**

Please refer to this number when submitting an order

To: City of Chickasha
502 N. Genevieve
Chickasha, OK 73018

Date: 8/16/23
Expiration Date: 9/18/23

Attn: Omar Fierro

F.O.B. Shipping Point: Muncy, PA

We appreciate the opportunity to submit the following quotation:

M-B Companies, Inc. Apollo II Sourcewell

The following is included in the price shown below:

Product Code	Item Description	LIST COST	SOURCEWELL	QTY	TOTAL
897048	Apollo II	\$ 13,125.00	\$ 12,468.75	1	\$ 12,468.75
897089	Standard Die 4" .090 mil	\$ 581.25	\$ 552.19	1	\$ 552.19
897101	Standard Die 12" .090 mil	\$ 750.00	\$ 712.50	1	\$ 712.50
15-7033	Standard Die 4-4-4" .090 mil	\$ 2,093.50	\$ 1,988.83	1	\$ 1,988.83
	Training by MB Technician (per day) - not including				
TRAINING	travel expenses	\$ 2,000.00	\$ 1,900.00	1	\$ 1,900.00
	OFF CONTRACT ITEMS				
	Shipping to customer location	\$ 610.00		1	\$ 610.00

TOTAL FOR THE ABOVE: \$ 18,232.26

DISCLAIMER - DUE TO THE VOLATILITY OF THE CURRENT MARKET CONDITIONS PRICING IS SUBJECT TO CHANGE AND WILL NEED
REVIEWED PRIOR TO ACCEPTING A PURCHASE ORDER

*IF YOUR CHASSIS IS OVER 33,000 LBS. AND YOU QUALIFY FOR AN FET EXEMPTION, PLEASE SUBMIT AN FET EXEMPTION CERTIFICATE
WITH YOUR PURCHASE ORDER.

**SOURCEWELL CONTRACT AWARDED, CONTRACT NUMBER 080521-Aebi*

CUSTOMER IS RESPONSIBLE FOR ALL APPLICABLE SALES TAXES

PAYMENT TERMS: Net 20

This quotation is valid for 30 Days

Delivery: STOCK or 8 to 10 weeks after receipt of chassis, not withstanding exceptional circumstances out of our control.

Unless otherwise Stated, prices quoted are for the above listed quantities shipped at one time. Prices may change if quantities differ from those shown
above.

M-B Companies, Inc.

By: Mike Vander Zwaag, Territory Sales Manager
Pavement Marking Equipment Division

Customer Acceptance of Order

Signature

Date

THIS QUOTATION IS NOT AN OFFER AND IS NOT LEGALLY BINDING ON M-B. ALL SALES BY M-B SHALL BE SUBJECT EXCLUSIVELY TO M-B'S TERMS AND CONDITIONS OF SALES SET FORTH ON THE BACK HEREOF.

QUOTATION NO: Q17376

Standard Terms and Condition of Sale

M-B Companies, Inc. of Wisconsin ("Seller") agrees to sell products, parts or components to ("Buyer") on the terms and conditions set out in these Terms and Conditions (the "Terms and Conditions").

Placement of Orders: Processing of an order will not commence until Seller has received written confirmation. If Buyer does not issue a formal purchase order, written confirmation must include the following information: M-B model, size, other options (if applicable), prime mover model to which striper will be mounted, quantity, price, expected discount, expected delivery date, and shipping instructions. This information should appear on Buyer's letterhead, and be signed by an authorized representative of Buyer.

Acceptance: All orders are subject to final written acceptance by Seller at its home office. These Terms and Conditions constitute the final agreement between Seller and Buyer, and shall apply to all sales by Seller to Buyer. Seller's acceptance of this order is expressly conditioned on Buyer's agreement to these Terms and Conditions. Buyer shall be deemed to have consented to these Terms and Conditions in the event it accepts the shipment of any products from Seller. These Terms and Conditions supersede any and all conditions contained in Buyer's purchase order or other document furnished by Buyer. Any attempt by Buyer to vary these terms is hereby expressly objected to and rejected.

Price: Unless otherwise stated, all prices and deliveries are FOB Muncy, Pennsylvania. Prices do not include any taxes. All prices, specifications, terms and conditions are subject to change without notice. All orders will be invoiced at the price in effect when the order is received by Seller. All quotations shall be valid for a period of ninety (90) days unless otherwise noted.

Delivery Dates / Delays: Delivery date quoted shall be FOB shipping point date unless otherwise specified. Delivery dates are only estimations by Seller. In the event of delay attributable to Buyer, Buyer shall compensate Seller for delay costs. Seller shall not be liable for delays in delivery or failure to perform due to causes beyond its reasonable control, including but not limited to, acts of nature, acts of war or terrorism, Buyer's acts or failures to act, acts of government or military authority, delays in transportation or shortages, or inability due to causes beyond Seller's reasonable control to obtain necessary labor, materials, utilities, components, parts or manufacturing facilities.

Payment Terms: Payment terms are Net 20 days after invoice date (special terms may apply). Seller reserves the right to require cash payment if Seller develops doubt as to Buyer's ability to pay. Seller may charge Buyer interest at the rate of one percent (1.0%) over current prime rate per annum on past due accounts. In addition, in the event of late payment or default by Buyer, Seller shall be entitled to collect its attorneys' fees, expenses and other costs incurred in pursuing collection. Buyer shall not take any credit against payment due Seller without a written credit memorandum authorizing such credit issued in advance by Seller. Payments due to Seller, whether for the purchase of products or otherwise, shall be paid without deduction, set-off, or recoupment by Buyer.

Returns: Buyer shall not return any products unless authorized in writing by Seller with Seller's "returned materials authorization" number (RMA). The RMA must be prominently displayed on the outside of the return packaging. Any request to return products must be made within ten (10) days from the receipt of the products by Buyer. Returned products must be in first class saleable condition, in their original container, shipment prepaid. The issuance of an RMA number is not an admission of liability on Seller's part for reimbursement of any type. The returned products will be examined upon receipt, at which time proper disposition will be determined. Buyer will be advised at that time of any adjustments or credits that may be made. All products that are returned for any reason other than defective material will be subject to inspection to ensure the item's resaleable condition. In any event, a 30% restocking fee, as well as the freight charges both ways will be deducted from any credit. Nonstandard or used material, and components designed to meet Buyer's unique requirements or specifications, are not returnable. Unless otherwise expressly agreed, an order for equivalent value must accompany returned products and all such products are accepted for credit only after factory inspection. Buyer returning products must pay transportation charges and bear risks of loss or damage to goods while in transit.

Warranty: Seller provides a limited warranty pursuant to the terms of its separate Limited Warranty Policy. The Warranty is Buyer's exclusive remedy.

Limitation of Liability: Seller shall not be liable to Buyer or any Customer of Buyer for any incidental, consequential, special or punitive damages. In no event shall Seller be liable for damages which exceed the purchase price for the products.

Indemnification / Insurance: Buyer shall indemnify and hold Seller harmless from any loss, including, but not limited to, attorneys' fees and expenses, which Seller may sustain as the result of any claim arising out of or relating to use or sale of the products by Buyer, Buyer's customer, or any third party. If Buyer maintains insurance which may be applied to any liability it has to Seller pursuant to these Terms and Conditions, then Buyer agrees to take whatever actions are necessary to perfect said insurance coverage for the benefit of Seller.

Changes / Cancellation: Buyer may request changes in its order provided that Seller receives written notice of and accepts the desired changes and that Buyer accepts the additional charges as determined by Seller. Seller's refusal of Buyer's request to change its purchase order shall not be cause for Buyer's cancellation of its order except upon payment of a cancellation charge to be determined by Seller. Seller shall have the absolute right to cancel any undelivered orders upon breach thereof by Buyer, failure by Buyer to make any payment required hereunder, or insolvency or bankruptcy of Buyer. A purchase order or any part thereof which is accepted by Seller may not be cancelled by Buyer until Seller receives written notice of the cancellation, has determined reasonable additional charge to be made and the charge has been paid by Buyer.

Infringement: With respect to the products which are made by Seller based on any specifications, directions, models, or samples furnished by Buyer or commercial standards of Buyer's industry, Buyer will defend and hold Seller harmless from any and all liability and expenses arising out of or relating to any claims based on infringement or alleged infringement of patents, trademarks or copyrights from the use or sale of products made by Seller either as such or as part of complete items.

Notices: Any notice given pursuant to these Terms and Conditions shall be sent by means providing proof of delivery and: (1) if to Buyer, to its regular place of business; and (2) if to Seller: PO Box 200, 1615 Wisconsin Avenue, New Holstein, Wisconsin 53061.

Entire Agreement: The parties agree that there are no understandings, agreements or representations, express or implied not specified in these Terms and Conditions and that this instrument contains the entire agreement between Seller and Buyer, and that, consequently, no course of prior dealings and no usage of the trade shall be relevant to supplement or explain any of the terms used in these Terms and Conditions.

Governing Law: These Terms and Conditions shall be construed and interpreted under the laws of the State of Wisconsin. Any disputes arising hereunder or relating to the products shall be brought in Calumet County, Wisconsin.



M-B Companies, Inc.

Quality You Can See People You Can Trust™

888-323-2900

• www.m-bco.com • sales@m-bco.com

THERMOPLASTIC EQUIPMENT

APOLLO HANDLINER UNIT

APPROXIMATE MATERIAL APPLICATION DISTANCES

TOTAL UNIT CAPACITY 250 LBS. THERMOPLASTIC MATERIAL

1 Lb Matl @ .125 Mil Thick			1 Lb Matl @ .090 Mil Thick			1 Lb Matl @ .060 Mil Thick		
4" Line	=	2.200 Ft	4" Line	=	3.050 Ft	4" Line	=	4.580 Ft
5" Line	=	1.760 Ft	5" Line	=	2.440 Ft	5" Line	=	3.660 Ft
6" Line	=	1.460 Ft	6" Line	=	2.030 Ft	6" Line	=	3.055 Ft
8" Line	=	1.100 Ft	8" Line	=	1.527 Ft	8" Line	=	2.290 Ft
9" Line	=	0.970 Ft	9" Line	=	1.358 Ft	9" Line	=	2.037 Ft
10" Line	=	0.880 Ft	10" Line	=	1.220 Ft	10" Line	=	1.830 Ft
12" Line	=	0.733 Ft	12" Line	=	1.010 Ft	12" Line	=	1.527 Ft

TOTAL UNIT CAPACITY 250 LBS. APPROXIMATE MATERIAL APPLICATION DISTANCE

250 Lbs Matl. @ .125 Mil Thick			250 Lbs Matl. @ .090 Mil Thick			250 Lbs Matl. @ .060 Mil Thick		
4" Line	=	550 Feet	4" Line	=	762 Feet	4" Line	=	1145 Feet
6" Line	=	365 Feet	6" Line	=	507 Feet	6" Line	=	764 Feet
12" Line	=	183 Feet	12" Line	=	252 Feet	12" Line	=	382 Feet



M-B Companies, Inc.

Quality You Can See People You Can Trust™

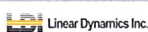
888-323-2900

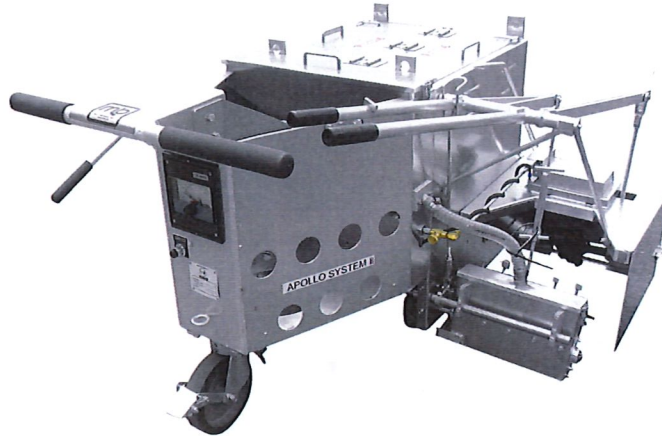
• www.m-bco.com • sales@m-bco.com

Pavement Marking Equipment Division
95 Blessing Rd, Muncy, PA 17756

SPECIFICATIONS:

In the interest of continual product improvement, M-B Companies, Inc. reserves the right to change specifications without notice.





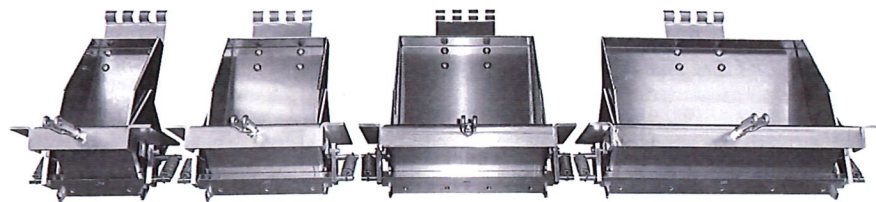
APOLLO STRIPER

An extremely productive unit when used with separate melting kettles. This applicator can melt and apply over 700 square feet of markings in a normal work day, in stand-alone operations. Comes standard with double-ring high-efficiency burners, thermostat control system and metered glass beader. The Apollo III is the Basic Apollo II unit with the PlusOne Speedmelter installed.

- One-Person Transport and Application
- Simplest Method to Apply Hot-Melt Thermoplastic Markings
- Heavy-Duty, Light Weight, Rust-Free Aluminum Construction
- Thermostat-Controlled Burner
- Accurate, High-Efficiency Melting
- Rear Swivel Wheel

FEATURES

- Automatic temperature control system keeps material temperature constant throughout application and helps prevent material scorching during job delays. The read-out panel and controls are conveniently located where the operator can constantly observe temperature while working.
- Glass bead applicator is metered to deposit spheres at a constant 10 Lbs. per 100 Sq. Ft. regardless of application speed. The width of the application is adjustable to match the die.
- Apollo series precision dies produce sharp-edged markings and are equipped with easy, user-replaceable, tungsten-carbide runners for extended wear. Dies are available in the following sizes/mil thickness's:
Widths: 4", 6", 8", 12" and double 4" Die available
Mil Thickness: .060, .090 and .12 Miles



AVAILABLE OPTIONS

PlusOne Speedmelter System

The PlusOne Speedmelter provides continuous material melting but can be quickly removed for use with support kettles. This applicator can melt and apply over 1,500 sq. ft. of markings in a normal work day without separate melting kettles. A retrofit option when the need arises for high productions with the Apollo II unit.

Storage/Transport Trailer

A convenient way to store and transport both the Apollo II & III. It is easily used by one person, having a winch for moving the unit inside the trailer. Ample storage room for LP bottles.

Double Drop Bead System

Incorporates a Two box system mounting in place of the single box. The new system incorporates a high-capacity, grooved beader bar to distribute larger beads from the front most beader box.



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Public Works

Agenda Item No. 6.p.

AGENDA ITEM: Discussion, consideration, and possible action to authorize the purchase of three Z700 Series Zero-Turn mowers from State Contract in an amount not to exceed \$32,171.16

I. BACKGROUND/DESCRIPTION:

Three mowers were recently stolen from the Public Works Department. An insurance claim has been filed and will reimburse the majority of this purchase.

II. RECOMMENDED ACTION:

Authorize the purchase of three Z700 Series Zero-Turn mowers from State Contract in an amount not to exceed \$32,171.16

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, Public Work Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From) 11-506-6300-060		\$32,171.16

V. ATTACHMENTS:

- 20230818135320039

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 8/15/2023

DEPT: CEMETERY

DELIVER TO: PUBLIC WORKS

☐ open ☒ rec

PO # _____

VENDOR # _____

VENDORS	Vendor # 1 ☐	Vendor # 2 ☐	Vendor # 3 ☐
NAME	KUBOTA		
ADDRESS	3445 NHWY 81		
CITY	DUCAN		

BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	ZERO TURN MOWERS	3	\$ 32,171.16		
TOTAL			\$ 32,171.16	\$ 0.00	\$ 0.00
CASH DISCOUNT			()	()	()
TOTAL GROSS PRICE			\$ 32,171.16	\$ 0.00	\$ 0.00
TOTAL FREIGHT					
TOTAL			\$ 32,171.16	\$ 0.00	\$ 0.00

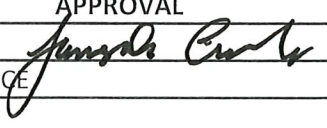
DISBURSEMENT

 FUND: 11
 DEPT: 506
 ITEM: 63600-060

 COMMENTS: INVOICE #
 TO REPLACE STOLEN MOWERS

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS.
 QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY: (Printed Name/Signature) _____

CIRCLE ONE			APPROVAL	
BID ONLY	RUSH	CONTRACT ONLY	DEPARTMENT HEAD	
QUOTATIONS ONLY	EMERGENCY PURCHASE		DIRECTOR OF FINANCE	
			CITY MANAGER	

10/14/2013

Sourcewell
 Utility Tractors & Mowers - 031121
 CE and AG - 040319
 Utility Vehicles 122220
 Arkansas 4600041718
 Delaware GSS-21673
 Mississippi (CE Only) 8200056371
 Mississippi 8200055841

Z726XKW-3-60 WEB QUOTE #2699519

Date: 8/10/2023 11:12:14 AM

-- Customer Information --

FIERRO, OMAR
 CITY OF CHICKASHA
 omar.fierro@chickasha.org
 405-222-6020

Quote Provided By
 GREAT PLAINS DUNCAN
 Tommy Bardsher
 3445 N HWY 81
 DUNCAN, OK 73533
 email: tbardsher@gpkubota.com
 phone: 4053080465

-- Standard Features --

-- Custom Options --



Z700 Series

Z726XKW-3-60

*** EQUIPMENT IN STANDARD MACHINE ***

GASOLINE ENGINE

Kawasaki FX801V
 Air-cooled, V-Twin Vertical
 Shaft
 25.5 HP @ 3600 rpm
 Displacement 852 cc
 Kubota Model GH860V

TRANSMISSION

Parker Torqpaqt HTG14
 Integrated 14cc pump and
 wheel motor
 Internal Parking Brake
 Forward Speeds 0 - 11.2 mph
 Reverse Speeds 0 - 5.6 mph

**STEERING / MOTION
 CONTROL**

(2) Hand Levers
 Hydraulically Damped

FLUID CAPACITY

Fuel Tank 11.6 gal
 Oil 1.9 qts
 Transaxle 3.5 qts

DIMENSIONS

Height 70.8"
 Length 83.9"
 Width w/o deck 54.7"
 Wheelbase 51"

* Manufacturer's estimate.

TIRES AND WHEELS

Front Casters 13 x 5.0 - 6 Flat free
 Rear 24 x 9.5 - 12 Turf

OPERATING FEATURES

Premium Adjustable Suspension
 Seat w/ Kubota Exclusive Design
 Zero Turn Radius
 Foot Controlled Brake
 Adjustable Levers and Mower Deck
 Lift Pedal
 Cup Holder & Storage
 Compartments
 Semi-pneumatic, Smooth, Flat free
 Front Tires

SAFETY EQUIPMENT

Seat Safety Switch
 Control Lever Safety Switch
 Parking Brake Safety Switch
 Foldable ROPS

PTO SYSTEM

Belt Driven
 Dynamo-Electric clutch

MOWER DECK

60" Cutting Width
 1-5" Cut Height, Adjustable
 1/4" Increments
 Flexible Discharge Cover
 Fabricated 8 Gauge Steel
 6" Deep Design
 3 Blades
 18,600 fpm Blade Tip Speed
 Maintenance-Free Sealed Spindles

Z726XKW-3-60 Base Price: \$12,899.00

Configured Price: \$12,899.00

Sourcewell Discount: (\$2,837.78)

SUBTOTAL: \$10,061.22

Dealer Assembly: \$0.00

Freight Cost: \$262.50

PDI: \$400.00

Total Unit Price: \$10,723.72

Quantity Ordered: 1

Final Sales Price: \$10,723.72

**Final pricing will be based upon pricing at the time of
 final delivery to Sourcewell members.
 Purchase Order Must Reflect Final Sales Price.**

**To order, place your Purchase Order directly with the quoting
 dealer**

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. Accessories quoted may have additional charges at the time of delivery. These charges will be billed separately. Prices for product quoted are estimates. All equipment as quoted is subject to availability.

STATE Contract
 REPLACE Stolen
 MOWERS

Reimbursed by
 Insurance

Total 31,171.16

11-506-6300-060

Sourcewell

Stat

10,723.72 x
 3 =
 32,171.16 +
 32,171.16 =
 64,342.32



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Public Works

Agenda Item No. 6.q.

AGENDA ITEM: Discussion, consideration, and possible action to authorize the purchase of a two-axle trailer from State Contract No. SW0198 in an amount not to exceed \$7,037.60.

I. BACKGROUND/DESCRIPTION:

A two-axle trailer was recently stolen from the Public Works Department. An insurance claim has been filed and will reimburse the majority of the cost of the replacement.

II. RECOMMENDED ACTION:

Authorize the purchase of a two-axle trailer from State Contract No. SW0198 in an amount not to exceed \$7,037.60.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From) 11-506-6300-060		\$7,037.60

V. ATTACHMENTS:

- 20230818141213359

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 8/17/2023

DEPT: CEMETERY

DELIVER TO: PUBLIC WORKS

☐ open ☒ rec

PO # _____

VENDOR # _____

VENDORS	Vendor # 1 ☐	Vendor # 2 ☐	Vendor # 3 ☐
NAME	GREAT WESTERN TRAILERS		
ADDRESS	1400 W RENO		
CITY	OKC		

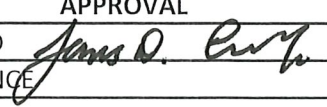
BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	TRAILER		\$ 7,037.60		
TOTAL			\$ 7,037.60	\$ 0.00	\$ 0.00
CASH DISCOUNT			()	()	()
TOTAL GROSS PRICE			\$ 7,037.60	\$ 0.00	\$ 0.00
TOTAL FREIGHT					
TOTAL			\$ 7,037.60	\$ 0.00	\$ 0.00

DISBURSEMENT
FUND: 11
DEPT: 506
ITEM: 6300-060

COMMENTS: STATE CONTRACT #SW0198

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS.
QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY: (Printed Name/Signature) TIM BROOKS

CIRCLE ONE			APPROVAL	
BID ONLY	RUSH	CONTRACT ONLY	DEPARTMENT HEAD	
			DIRECTOR OF FINANCE	
QUOTATIONS ONLY		EMERGENCY PURCHASE	CITY MANAGER	



With you at every turn

Great Western Trailers
10400 West Reno
Oklahoma City, OK 73127
Phone: (405) 943-9851 / (800) 375-6307
Fax: (405) 488-1904 Kurt Olson
Fax: (405) 488-1906 Kurt Schroeder
Kurt.Olson@greatwesterntrailer.com or
Kurt.Schroeder@greatwesterntrailer.com
www.greatwesterntrailer.com

QUOTATION

Quote ID: KS04897

Page 1 of 2

Customer: CHICKASHA*CITY OF
101 N 6 TH
CHICKASHA OK 73018-2408

Quote Number: KS04897
Quote Date: 8/16/2023
Quote valid until: 9/15/2023

Contact: TIM BROOKS
Phone: (405) 222-6020
Fax: (405) 222-6029
Email: TIM.BROOKS@CHICKASHA.ORG

Salesperson: KURT SCHROEDER

QUANTITY	PART NUMBER	DESCRIPTION	LIST PRICE	AMOUNT
1 EA	TR-BT10PI 20	BIG TEX 10,000# BUMPER PIPE G.V.W.R. 9,990# AXLES Two 5,200# EZ Lube w/Electric Brakes G.A.W.R. (Ea. Axle) 5,080# SUSPENSION Multi-Leaf Spring w/Equalizer COUPLER 2-5/16" A-Frame TIRE ST225/75-15 Load Range D SAFETY CHAINS 1/4" Grd. 70 w/Safety Latch Hook (2 each) WHEEL 15 x 6 White Spoke 6 Bolt JACK 7,000# Drop Leg (Bolted On) FLOOR 2" Pine TONGUE 5" Channel Fold Back LIGHTS D.O.T. Stop, Tail, Turn & Clearance TOP RAIL 2-7/8" Pipe Square Back ELEC. PLUG 7-Way RV FRAME 5" x 3" x 1/4" Angle CROSSMEMBERS 3" x 2" x 3/16" Angle UPRIGHTS 16" Tall - 3" x 2" x 3/16" Angle FENDERS 9" x 72" Double Square Broke, Diamond Plate w/Back FINISH (Prep) Steel is Cleaned and Etched to Ensure Smooth, High Bond Paint Adhesion. FINISH Painted with High-Solids Supreme Automotive Grade Enamel and Pin-Striped for a Highly Decorative and Protective Finish. Standard Features • Forged Coupler • Safety Chains Attached w/Cold Rolled Eyelets • Set Back 7K Drop Leg Jack • Lower Jack Support Plate • Fold Back Tongue (14' and longer) • Two 5,200# Cambered Axles w/2 Electric Brakes • Complete Break-A-Way System w/Charger • Spare Tire Mount • 4' Slide-In Ramps (Channel) • Grommet Mount Sealed Lighting • Reflective Marker Tape • Tie Down Pockets, Sides & Rear • 2-7/8" Pipe Top Rail Capped w/Self Sealing Plugs • Cambered EZ Lube Axles	\$7,564.00	\$7,564.00
1 EA	TR-BT10PI HD RAMP	4' Heavy Duty Integrated Ramp Gate w/Gas Spring Assist in Lieu of Ramps	\$977.00	\$977.00



With you at every turn

Great Western Trailers
 10400 West Reno
 Oklahoma City, OK 73127
 Phone: (405) 943-9851 / (800) 375-6307
 Fax: (405) 488-1904 Kurt Olson
 Fax: (405) 488-1906 Kurt Schroeder
Kurt.Olson@greatwesterntrailer.com or
Kurt.Schroeder@greatwesterntrailer.com
www.greatwesterntrailer.com

QUOTATION

Quote ID: KS04897

Page 2 of 2

QUANTITY	PART NUMBER	DESCRIPTION	LIST PRICE	AMOUNT
1 EA	TR-BT10PI SPARE	SPARE TIRE ST225/75-15LR-D	\$256.00	\$256.00
20.00 %				Quote Total: \$8,797.00
				Discount off List: (\$1,759.40)
				Sales Tax: \$0.00
				Total Due: \$7,037.60

The following options may be added:

QUANTITY	PART NUMBER	DESCRIPTION	NET PRICE	AMOUNT	ADD TO QUOTE
					Yes / No

Customer must fill out the information below before the order can be processed...

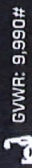
Accepted by:	
Date:	
P.O. number:	

- ♦ Labor and installation is included in all pricing if stated in verbiage.
- ♦ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ♦ Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis

Notes:

10PI

PRO SERIES TANDEM AXLE PIPE TOP UTILITY TRAILER



GVWR: 9,990#



WEIGHT: 2,260 - 2,380#



LOAD CAPACITY: 7,510 - 7,730#



AXLES: Tandem (2 x 5,200#)



LENGTHS: 16', 18', 20'



DECK HEIGHT: 18-1/2"

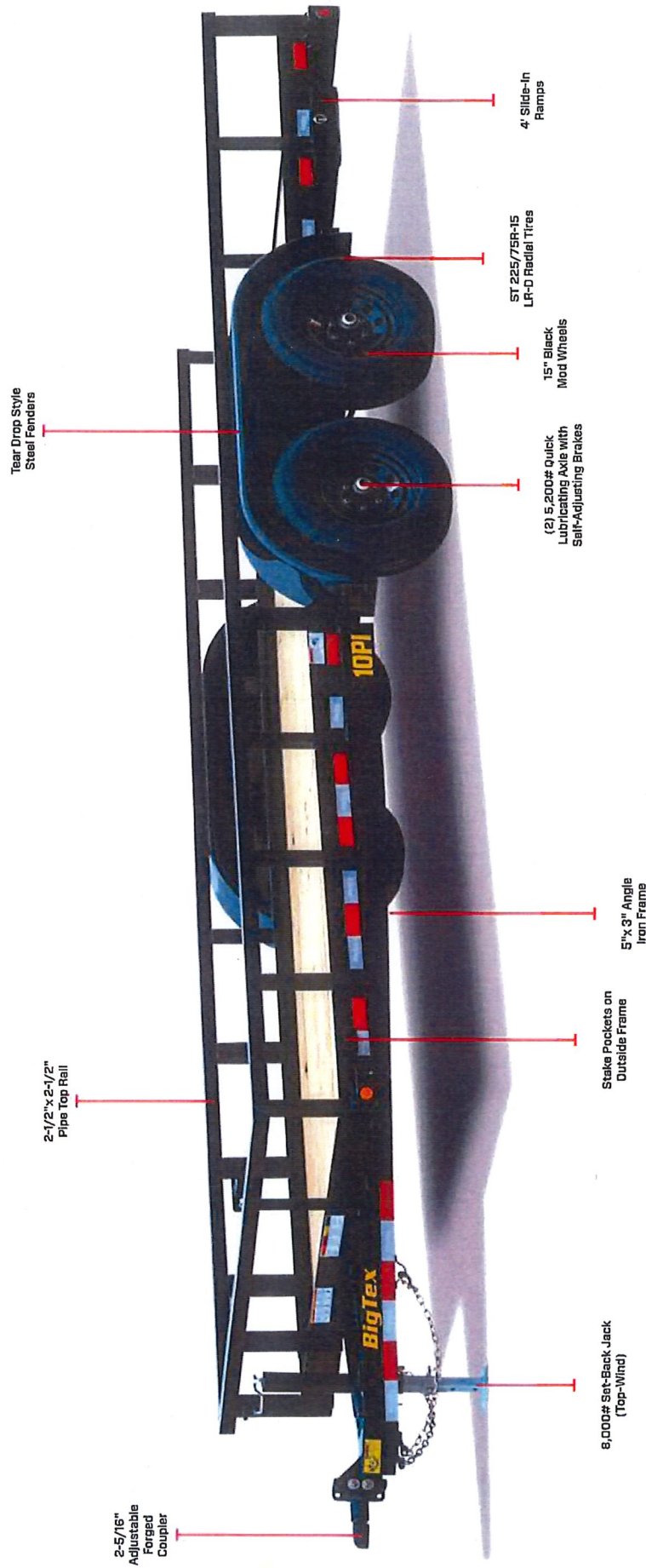


DECK WIDTH: 83"



COUPLER: Bumper Pull

BigTex[®] TRAILERS



2-5/16" Adjustable Forged Coupler

2-1/2" x 2-1/2" Pipe Top Rail

Tear Drop Style Steel Fenders

ST 225/75R-15 LR-D Radial Tires

15" Black Mod Wheels

(2) 5,200# Quick Lubricating Axle with Self-Adjusting Brakes

4' Slide-In Ramps

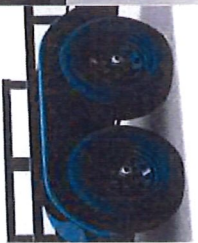
8,000# Set-Back Jack (Top-Wind)

5" x 3" Angle Iron Frame

Stake Pockets on Outside Frame

STURDY PIPE TOP RAIL

Tackle the toughest jobs with a robust Top Rail, constructed from 2-1/2" x 2-1/2" square tubing.



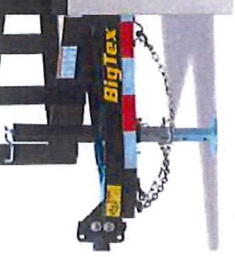
SELF-ADJUSTING BRAKES

Both axles are equipped with Self-Adjusting Brakes, delivering optimum braking performance with minimal maintenance.



STANDARD 4' SLIDE-IN RAMPS

The 4' Slide-In Ramps come standard on this model to make loading easy and convenient.



SET-BACK JACK

The 8,000# Set-Back Jack allows the tailgate of the tow vehicle to be lowered without the top of the jack damaging the tailgate.

Big Tex Trailers reserves the right to change price, design, material and/or specification without notice or obligation.



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Administration

Agenda Item No. 6.r.

AGENDA ITEM: Discussion, consideration, and possible action to approve Ordinance No. 2023-27 to amend Section 2-217 (f)(1) to Chapter 2, Administration, Article VI - Finance, Division 2, Purchasing Policy and Procedures, to increase the small purchase amount from \$5,000 to \$25,000.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Ordinance No. 2023-27 to amend Section 2-217 (f)(1) to Chapter 2, Administration, Article VI - Finance, Division 2, Purchasing Policy and Procedures, to increase the small purchase amount from \$5,000 to \$25,000.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

1. Ord. 2023-27 Small Purchases

ORDINANCE NO. 2023 - 27

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, AMENDING SECTION 2-217 (F)(1) TO CHAPTER 2, ADMINISTRATION, ARTICLE VI- FINANCE, DIVISION 2, PURCHASING POLICY AND PROCEDURES, TO INCREASE THE SMALL PURCHASE AMOUNT FROM \$5,000 TO \$25,000; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, STATE OF OKLAHOMA:

SECTION I. That Chapter 2, Administration, Article VI- Finance, Division 2- Purchasing Policy and Procedures, Section 2-217 (f)(1) of the Code of Ordinances of the City of Chickasha is hereby amended and shall hereinafter read as follows:

Sec. 2-217 (f)(1)

(f) The purchase of supplies, materials, equipment, labor or contractual services may be purchased without following the open market procedure set forth in this section for the following purchases.

(1) Small purchases. Purchases of supplies, materials, equipment, labor or contractual services whose costs do not exceed \$25,000. Said purchases shall be made by the city manager or his designated purchasing agent without prior city council approval;

and that the remainder of Chapter 2, Article VI, Division 2, Section 2-217, shall remain unchanged by this Ordinance.

SECTION II. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the remaining portions of this Ordinance.

SECTION III. Emergency. It being immediately necessary for the preservation of the public, health, peace and safety of the City of Chickasha and the inhabitants thereof, an emergency is hereby declared to exist by reason whereof this Ordinance shall be in full force and effect immediately from and after its passage, approval as provided by law.

Adopted and approved this 21st day of August 2023.

Chris Mosley, Mayor

ATTESTED:

Susan M. McDaniel, CMC - Municipal Clerk

(S E A L)



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: Administration

Agenda Item No. 6.s.

AGENDA ITEM: Discussion, consideration, and possible action to approve the Emergency Clause of Ordinance No. 2023-27 to amend Section 2-217 (f)(1) to Chapter 2, Administration, Article VI-Finance, Division 2, Purchasing Policy and Procedures, to increase the small purchase amount from \$5,000 to \$25,000.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve the Emergency Clause of Ordinance No. 2023-27 to amend Section 2-217 (f)(1) to Chapter 2, Administration, Article VI-Finance, Division 2, Purchasing Policy and Procedures, to increase the small purchase amount from \$5,000 to \$25,000.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda 8-21- 2023

Meeting Date: 8/21/2023

Department: City Clerk

Agenda Item No. 6.t.

AGENDA ITEM: Discussion, consideration, and possible action to make an appointment to the Chickasha Industrial Authority.

I. BACKGROUND/DESCRIPTION:

An appointment to the Chickasha Industrial Authority needs to be made to replace Jim Allen.
The Mayor puts forth the following appointment:

Micah McCarty
1401 W. Chickasha Ave.
Chickasha, OK 73018

II. RECOMMENDED ACTION:

Appoint Micah McCarty to the Chickasha Industrial Authority.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 21, 2023	(From)		

V. ATTACHMENTS:

- 20230818161919635



CITY OF CHICKASHA

APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP

Return completed application to:

City Clerk's Office
117 North 4th Street
Chickasha, OK 73018
Fax: 405-222-6004

Please type or use black ink

For questions or additional information, call the City Clerk's Office, (405) 222-6001

Name: MICAH MCCARTY

(Please print legal name and your name as you wish it to appear, if different.)

Personal Information

Home Address: 1401 W CHICKASHA AVE
Mailing Address: SAME
Telephone: 405-613-1874 Fax: _____
E-Mail: MICAHMCCARTY@MAC.COM
Chickasha Resident for 5 years County: GRADY
Drivers License No.: 080555869

Occupational Information

Business Name: WHM INVESTMENTS
Occupation: REAL ESTATE INVESTING CONSTRUCTION
Address: 1401 W CHICKASHA AVE.
Telephone: 405-613-1874 Fax: _____
E-Mail: MICAHMCCARTY@MAC.COM

Which Council Ward do you live in? 4

Prior work experience: (please include dates)

MCCARTY CHURCH CONSTRUCTION MANAGEMENT (2003-2015)
MJM CONSTRUCTION (2015-2022)

Educational Achievement:

High School Graduate? ☒ Yes ☐ No Year Graduated/Left School? 1996

Business College, Correspondence School, Adult Education, Other? _____

Name of College/University: OK BAPTIST UNIV. ☒ Bachelor's ☐ Master's ☐ PhD

Volunteer Work: (please include dates)

GRADY COUNTY CASA (2010-2016) ROCK ISLAND RIDE BOARD MEMBER
(2019-PRESENT) KEEP CHICKASHA BEAUTIFUL (2022-PRESENT)
YMCA COACH (2020-PRESENT)

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMISSIONS:

(Please limit your selection to no more than three. List in order of preference: 1, 2, 3.)

____ Aviation Board
____ Board of Adjustment
____ Cemetery Board
____ Board of Code Appeals

2 Historic Preservation Commission
1 Chickasha Industrial Authority
3 Library Board
____ Keep Chickasha Beautiful

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, please list: _____

Please list any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

I AM AN AVID READER AND STAY INFORMED ABOUT LOCAL ISSUES.

Are you presently serving on or have experience on a board or commission other than the City of Chickasha? ☒ Yes ☐ No

If so, please list: ROCK ISLAND RIDE

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

NO KNOWN CONFLICTS.

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☒ Yes ☐ No

Comments: SPACE WITH MAYOR MOSLEY ABOUT THE POSITION

References:

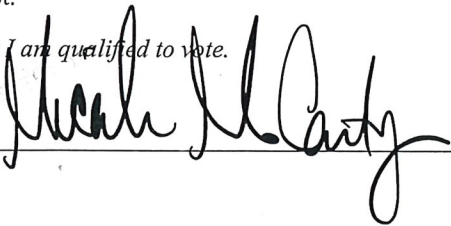
GREG ELLIOTT - STANDUEY SYSTEMS PAUL LEWIS (ENBT-RETIRED)
RICK JOHNSTON - STATE FARM INSURANCE CHRIS ANGEL - CPA,
CODY WHITE - FARM SERVICE, MARISSA MOORE - USAO

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Chickasha Boards and Commissions. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications will remain on file for one year from the date of receipt.

*I affirm that I am qualified to vote.

Signature: _____



Date: _____

8/8/23