

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
SEPTEMBER 18, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the September 5, 2023 regular meeting.
 - b. Acceptance of the Claims List.
- 3. Discussion/Approval of Items Removed from Consent Docket:**
- 4. Consideration and Discussion Items:**
 - a. Discussion, consideration, and possible action to award a construction contract for "Construct T-Hangar", CAA-2302 to Diversified

Construction of Oklahoma.

5. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMAA Agenda 9-18-2023

Meeting Date: 9/18/2023

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the September 5, 2023 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the September 5, 2023 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 18, 2023	(From)		

V. ATTACHMENTS:

1. CMAA 9-5-2023

September 5, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 5th day of September 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Vice Chairman Grayson called the meeting to order at 7:32 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
Rick Croslin
R. P. Ashanti-Alexander
Brian Gerdes

ABSENT:

None.

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Robert Brooks, Controller
Lillie Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Darren Martin, Chief Building Inspector
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2c.

ITEM 2a.

Acceptance of the Minutes of August 21, 2023, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c.

Acceptance of Resolution 2023-20R amending the FY 23/24 Budget.

*Motion by Trustee Ashanti-Alexander, second by Trustee Boyd to approve Items 2a – 2c.

Roll call vote:

Ayes:” Nelson, Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

ITEM4a. **Discussion, consideration, and possible action to award a construction contract for “Construct T-Hangar”, CAA-2302 to Diversified Construction of Oklahoma.**

*Motion by Council Member Hebblethwaite and second by Council Member Grayson to award a construction contract for “Construct T-Hangar”, CAA-2302 to Diversified Construction of Oklahoma in the amount of \$1,220,764.92.

**Amended Motion by Council Member Hebblethwaite and second by Council Member Grayson to table the item.

Roll call vote:

“Ayes:” Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

ITEM4b. **Discussion, consideration, and possible action on Resolution 2023-19R, to accept FAA grant AIP 3-40-0018-022-2023, and authorize the Mayor to execute it upon receipt from the FAA.**

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to approve Resolution 2023-19R, to accept FAA grant AID 3-40-0018-022-2023, and authorize the Mayor to execute it upon receipt from FAA.

Roll call vote:

“Ayes:” Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

TIME 7:32 P.M.

Motion passed. 9-0

ITEM4c. Discussion, consideration, and possible action on Task Order No. 4, to the Owner-Engineer Agreement between the City and Parkhill, for design services related to “Construct 2 Box Hangars”, Bid No. CAA-2303.

*Motion by Council Member Hebblethwaite and second by Council Member Nelson to approve Task Order No. 4, to the Owner-Engineer Agreement between the City and Parkhill, for design services related to “Construct 2 Box Hangars”, Bid No. CAA-2303.

Roll call vote:

“Ayes:” Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

ITEM4d. Discussion, consideration, and possible action to authorize advertisement for bids for “Construct 2 Box Hangars”, Bid No. CAA-2303.

*Motion by Council Member Grayson and second by Council Member Hebblethwaite to authorize advertisement for bids for “Construct 2 Box Hangars”, Bid No. CAA-2303.

Roll call vote:

“Ayes:” Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

ITEM 5. Motion to Adjourn.

*Motion by Trustee Ashanti-Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:45 PM

Approved this 18th day of September 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk



City of
CHICKASHA

Meeting Type: CMAA Agenda 9-18-2023

Meeting Date: 9/18/2023

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 18, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 9-18-2023

Meeting Date: 9/18/2023

Department: Administration

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration, and possible action to award a construction contract for "Construct T-Hangar", CAA-2302 to Diversified Construction of Oklahoma.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Award a construction contract for "Construct T-Hangar", CAA-2302 to Diversified Construction of Oklahoma in the amount of \$1,084,764.92.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
September 18, 2023

V. ATTACHMENTS:

1. CHK-RecommendationofContractAward
2. 20230915163641570



August 30, 2023

Honorable Mayor and City Council
City of Chickasha
117 N. 4th St.
Chickasha, Oklahoma 73018

RE: Recommendation of Contract Award
Construct T-Hangar, AIP 3-40-0018-022-2023

Honorable Mayor and Council:

Construction bids for referenced project were received on August 30, 2023. A detailed tabulation of bids is enclosed. Diversified Construction of Oklahoma was the lowest bidder of all possible bid combinations, and we recommend the contract be awarded to them.

Should the Council wish to award only the Base Bid (8 Unit T-hangar), the contract should be awarded in the amount of \$944,288.58.

Should the Council wish to award the Base Bid + Alternate No. 1 (9 Unit T-hangar), the contract should be awarded in the amount of \$998,636.62.

Should the Council wish to award the Base Bid + Alternate No. 1 + Alternate No. 2 (10 Unit T-hangar), the contract should be awarded in the amount of \$1,084,764.92.

Understanding that the Council's decision will require consideration of the total project cost (construction costs as well as the professional fees during design and construction), below is a breakdown of funding for the total project, depending on the inclusion or exclusion of Alternates No. 1 and 2.

	FAA NPE Grant	FAA AIG Grant	City	Total Project
Base Bid	\$600,000.00	\$372,259.00	\$108,029.58	\$1,080,288.58
Base Bid+ Alt. 1	\$600,000.00	\$421,172.00	\$113,464.62	\$1,134,636.62
Base Bid+ Alt. 1+ Alt. 2	\$600,000.00	\$449,000.00	\$171,764.92	\$1,220,764.92

We appreciate the opportunity to work with the City of Chickasha on this important project.

Sincerely,
Parkhill

Toby Baker, P.E.
Aviation Team Leader



Construct T-Hangar
Chickasha Municipal Airport
Chickasha, Oklahoma
10:00 a.m., Wednesday, August 30, 2023
AIP 3-40-0018-022-2023

				PARKHILL (Engineer's Estimate)		Diversified Construction of Oklahoma Inc		Jim Cooley Construction LL		W.L.McNatt & Company		CharDon Builders, Inc.	
Item No.	Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
BASE BID													
1	MOBILIZATION	1	LS	\$ 50,000.00	\$50,000.00	\$ 6,500.00	\$6,500.00	\$ 58,000.00	\$58,000.00	\$ 95,000.00	\$95,000.00	\$ 104,085.00	\$104,085.00
2	LOW PROFILE FLAG AND FLASHER BARRICADES	1	LS	\$ 5,000.00	\$5,000.00	\$ 6,000.00	\$6,000.00	\$ 4,000.00	\$4,000.00	\$ 7,000.00	\$7,000.00	\$ -	\$0.00
3	CONSTRUCT 8-UNIT NESTED T-HANGAR	1	LS	\$ 800,000.00	\$800,000.00	\$931,688.58	\$931,688.58	\$900,000.00	\$900,000.00	\$915,000.00	\$915,000.00	\$936,765.00	\$936,765.00
4	THIRD PARTY INSURANCE	1	LS	\$ -	\$0.00		\$0.00	\$ 2,000.00	\$2,000.00	\$ -	\$0.00		\$0.00
Base Bid Total				\$855,000.00		\$944,188.58		\$964,000.00		\$1,017,000.00		\$1,040,850.00	
ALTERNATE NO. 1													
5	CONSTRUCT ADDITIONAL T-HANGAR UNIT (UNIT 9)	1	LS	\$ 90,000.00	\$90,000.00	\$ 54,348.04	\$54,348.04	\$ 54,000.00	\$54,000.00	\$ 78,000.00	\$78,000.00	\$ 119,463.00	\$119,463.00
Alternate No. 1 Total				\$90,000.00		\$54,348.04		\$54,000.00		\$78,000.00		\$119,463.00	
ALTERNATE NO. 2													
6	CONSTRUCT ADDITIONAL T-HANGAR UNIT (UNIT 10)	1	LS	\$ 90,000.00	\$90,000.00	\$ 86,128.30	\$86,128.30	\$ 81,000.00	\$81,000.00	\$ 109,000.00	\$109,000.00	\$ 119,463.00	\$119,463.00
Alternate No. 2 Total				\$90,000.00		\$86,128.30		\$81,000.00		\$109,000.00		\$119,463.00	
Base Bid + Alternate No. 1				\$945,000.00		\$1,030,316.88		\$1,045,000.00		\$1,126,000.00		\$1,160,313.00	
Base Bid + Alternate No. 1 + Alternate No. 2				\$1,035,000.00		\$1,084,664.92		\$1,099,000.00		\$1,204,000.00		\$1,279,776.00	

City of Chickasha

Construct T-Hangar, AIP-3-40-0018-022-2023

Project Cost Summary	City	Parkhill		Construction
		Task Order 02	Task Order 05	
Administration Expense - Advertising	800.00			
Preliminary Expense - Grant Administration		24,000.00		
Field Survey		5,400.00		
Engineering Basic Fees		44,900.00		
Other Engineering Fees - Bidding Services		6,200.00		
Project Inspection Fees and Construction Adm			39,500.00	
Land Development - Materials Testing			3,200.00	
Construction and Project Improvements				1,084,764.92
Equipment - Independent Fee Estimate	5,000.00			
Miscellaneous - Update DBE Goal		7,000.00		
	5,800.00	87,500.00	42,700.00	1,084,764.92
Total Project Cost				1,220,764.92

	City Match/Share	NPE Grant (90%)	AIG Grant	Total
NPE Project Subtotal	66,667.00	600,000.00		666,667.00
AIG Project Subtotal	49,889.00		449,000.00	498,889.00
Additional City Funds Required	55,208.92			55,208.92
	171,764.92	600,000.00	449,000.00	1,220,764.92