

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
OCTOBER 16, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the October 2, 2023 regular meeting.
 - b. Acceptance of the Claims List.
 - c. Acceptance of the Financials for September 2023
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**

- a. Discussion, consideration, and possible action to approve Change Order No. 1 for Bid CMA-2301 - Sanitary Sewer Main Installation to Accommodate US Highway 81 Realignment in the amount of \$52,700.00.

5. Executive Session.

- a. Discussion, consideration, and possible action to enter into Executive Session pursuant to Oklahoma Statutes Title 25 Section 307(B)(3) to discuss the purchase or appraisal of real property.
- b. Reconvene the open meeting and take appropriate action on any matter discussed in the Executive Session.

6. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMA Agenda 10-16-2023

Meeting Date: 10/16/2023

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the October 2, 2023 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the October 2, 2023 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 16, 2023	(From)		

V. ATTACHMENTS:

1. CMA 10-2-2023

October 2, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 2nd day of October 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:22 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Kelly Boyd
Oscar Nelson
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Rick Croslin
Brian Gerdes

ABSENT:

Zachary Grayson, Vice Mayor
Kea Ginn

STAFF

PRESENT:

Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
G. G. Music, Interim Police Chief
Jim Crosby, Public Works Director
Lille Huckaby, Library Director
Darren Martin, Chief Building Inspector
Robert Brooks, Controller
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a thru ITEM 2d

ITEM 2a.

Acceptance of the Minutes of September 18, 2023, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c.

Accept and ratify to renew coverage for General Liability, Property and Auto Insurance Coverage.

TIME 7:10 P.M.

*Motion by Trustee Boyd, second by Trustee Hebblethwaite to approve Item 2a thru Item 2d.

Roll call vote:

Ayes:" Nelson, Hebblethwaite, Ashanti-Alexander, Croslin, Gerdes, Boyd, and Mosley.

"Nays:" None

"Abstain:" None

Motion carried. 7-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Ashanti-Alexander, second by Trustee Gerdes to adjourn.

Meeting adjourned.

TIME: 7:11 PM

Approved this 16th day of October 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk



City of
CHICKASHA

Meeting Type: CMA Agenda 10-16-2023

Meeting Date: 10/16/2023

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:

October 16, 2023

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 10-16-2023

Meeting Date: 10/16/2023

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Acceptance of the Financials for September 2023

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Financials for September 2023

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 16, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 10-16-2023

Meeting Date: 10/16/2023

Department: Public Works

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration, and possible action to approve Change Order No. 1 for Bid CMA-2301 - Sanitary Sewer Main Installation to Accommodate US Highway 81 Realignment in the amount of \$52,700.00.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Change Order No. 1 for Bid CMA-2301 - Sanitary Sewer Main Installation to Accommodate US Highway 81 Realignment in the amount of \$52,700.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Jim Crosby, Public Works Director

Meeting Date:

October 16, 2023

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		\$52,700.00
53-553-6450-044.2		

V. ATTACHMENTS:

1. Change Order 1 proposed with attachments

Project: CMA-2301		Change Order No. 1
Project Description: Sanitary Sewer Main Installation to accommodate US 81 Highway Realignment		
Requested Changes & Reasons: To overrun one existing pay item and to add pay items for installation of 12" PVC Sanitary Sewer Main by Trenching and Manhole Modification to ensure compliance with ODEQ regulations and to ensure positive drainage is provided for LSPI sewer. See attached memo for additional information.		
Location: Northwest of US Highway 81 at US Highway 62	At Station: 401+25	To Station: N/A

The above will necessitate the following changes in quantities and estimates, which will be shown as overruns on future progressive estimates and vouchers.

OVERRUN

Item No.	Item Description	Qty	Units	Unit Price	Unit Total	Days Req'd
3	SANITARY SEWER MANHOLE, INSTALLED	1	EA	\$ 5,000.00	\$ 5,000.00	4
14	12" PVC SANITARY SEWER MAIN BY TRENCHING	280	LF	\$ 160.00	\$ 44,800.00	6
15	MANHOLE MODIFICATION (BENCH AND TROUGH)	1	EA	\$ 2,900.00	\$ 2,900.00	2
					\$ 52,700.00	12

OVERRUN/UNDERRUN: \$ 52,700.00 **NET CHANGED DAYS:** 12

The prices for additional items have been compared with other contract prices and are fair for the amount of work involved.

Date

Owner's Representative

Approved by the Chickasha Municipal Authority this _____ day of _____, 20____.

FOR THE CHICKASHA MUNICIPAL AUTHORITY

Chairman

We, Matthews Trenching Co., Inc. contractor on the above project, do hereby agree to a net change in the contract of \$ 52,700.00 and/or 12 days as full compensation for making the above changes in accordance with the governing specifications.

CONTRACTOR

BY: _____

TITLE: _____

Subscribed and sworn before me this _____ day of _____, 20____.

My Commission Expires:

Notary Public

EX. SSCO
TR = 1100.92
FL = 1091.52

PROPOSED
SANITARY SEWER
MANHOLE

PROPOSED
SANITARY SEWER
280 LF OF 12" PVC

EX. SANITARY
SEWER
10" PVC

EX. SS MH
TR = 1099.28
FL N = 1090.69
FL S = 1091.53
FL E = 1091.02

PROPOSED
SS MH MODIFICATIONS
RAISE BENCH AND TROUGH
RAISE MANHOLE TOP
TR = 1100.28
FL N = 1091.35
FL S = 1091.53
FL E = 1091.35

SANITARY SEWER
MAIN UNDER
CONSTRUCTION

City of Chickasha
Rec'd. Bk. 2840, Pg. 595
Filed February 20, 1996

BRASS CAP (ODOT BM,
STAMPED EL=1101.21,
NOT NAMED)

EXPOSED TOP
OF PIPE EL=1100.60

36" RCP
E N=1096.70
E S=1096.29

TOP=1100.38

UGND ELEC (AEP PSCO)
OH ELEC (1-W)

US 62 WB
US 62 EB

US 81



0 40 80 160

SCALE IN FEET



CMA-2301
PROPOSED CHANGE ORDER 1
PLAN

10/12/2023 Sheet 1



DATE: October 12, 2023

FROM: R. Scott Vaughn, P.E., CFM

SUBJECT: Chickasha Municipal Authority
Project CMA-2301
Sanitary Sewer Main Installation to Accommodate
US Highway 81 Realignment

Construction of this project is necessary to accommodate the realignment of US Highway 81 by ODOT. The project consists of installation of about 1,110 LF of 14-inch ductile iron pipe (DIP) and four manholes, along with other ancillary items.

The relocation proposal for this project was approved by ODOT on May 6, 2019. Design was completed in July of 2019. Bids were opened on February 21, 2023 and a contract was awarded to Matthews Trenching Co., Inc. in the amount of \$616,600.00.

Recently the contractor's surveyor provided information that the flowline elevations at the existing manhole on the west end of the project are different than used in design. The flowline that the new pipeline is to connect to is about four inches too low. Further, the flowline of the sanitary sewer line serving LSPI is too low, being about four inches lower than the existing flowline. Since the sanitary sewer lines are gravity lines, proper flowline elevations are critical to ensure that minimum slope of the sanitary sewer main is achieved.

Several options were considered to determine the best solution for resolving this matter. It is recommended that the 14-inch DIP be built as designed and that the flowline of the existing manhole be raised to match the design. In doing so, however, it is necessary to raise the flowline of the sanitary sewer serving LSPI to ensure positive drainage. Based on best available information it is necessary to replace about 280 LF of the sanitary sewer. It is proposed to use 12-inch PVC to aid improved flow. Installation of a manhole at the existing cleanout will facilitate connection of the new line to the old line.

Change Order 1 is proposed to provide for this work. The total amount of the proposed change order is \$52,700.00. This amount is less than the statutory limit of 15% of the original contract amount.