

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
OCTOBER 16, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the October 2, 2023 regular meeting.
 - b. Acceptance of the Claims List.
 - c. Acceptance of the Financials for September 2023
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**

- a. Discussion, consideration, and possible action to award the contract for Bid No. CAA-2303 - Construct 2 Box Hangars to W. L. McNatt & Co. in the amount of \$957,400.00.

5. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMAA Agenda 10-16-2023

Meeting Date: 10/16/2023

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the October 2, 2023 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the October 2, 2023 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 16, 2023	(From)		

V. ATTACHMENTS:

1. CMAA 10-2-2023

October 2, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 2nd day of October 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Vice Chairman Grayson called the meeting to order at 7:11 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Kelly Boyd
Oscar Nelson
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Rick Croslin
Brian Gerdes

ABSENT:

Zachary Grayson, Vice Chairman
Kea Ginn

STAFF

PRESENT:

Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Robert Brooks, Controller
Lillie Huckaby, Library Director
Darren Martin, Chief Building Inspector
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2e.

ITEM 2a.

Acceptance of the Minutes of September 18, 2023, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c.

Accept and ratify authorization to renew coverage for General Liability, Property and Auto Insurance Coverage.

ITEM 2d.

Acceptance of the Financials for August 2023.

ITEM 2e.

Acceptance of Resolution 2023-23R amending FY 23/24 Budget.

*Motion by Trustee Boyd, second by Trustee Ashanti-Alexander to approve Items 2a – 2e.

Roll call vote:

Ayes:” Nelson, Hebblethwaite, Ashanti-Alexander, Croslin, Gerdes, Boyd, and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 7-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

ITEM4a. **Discussion, consideration, and possible action to approve Pay Request No. 1 in the amount of \$212,773.00 – Rehabilitate Runway 18/36 and Taxiways to Tri-City Seal Co., Inc.**

*Motion by Council Member Hebblethwaite and second by Council Member Ashanti-Alexander to approve Pay Request No. 1 in the amount of \$212,773.00 – Rehabilitate Runway 18/36 and Taxiways to Tri-City Seal Co., Inc.

Roll call vote:

“Ayes:” Hebblethwaite, Ashanti-Alexander, Croslin, Gerdes, Boyd, Nelson, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM4b. **Discussion, consideration, and possible action on Task Order #5, to the Owner-Engineer Agreement between the City and Parkhill, for Construction Administration, Resident Project Representative, and Construction Materials Testing and Review services related to the “Construct T-Hangar” project.**

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to approve Task Order #5, to the Owner-Engineer Agreement between the City and Parkhill, for Construction Administration, Resident Project Representative, and Construction Materials Testing and Review services related to the “Construct T-Hangar” project.

Roll call vote:

“Ayes:” Hebblethwaite, Ashanti-Alexander, Croslin, Gerdes, Boyd, Nelson, and Mosley.

“Nays:” None.

TIME 7:11 P.M.

“Abstain:” None.

Motion passed. 7-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Ashanti-Alexander, second by Trustee Croslin to adjourn.

Meeting adjourned.

TIME: 7:14 PM

Approved this 16th day of October 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk



City of
CHICKASHA

Meeting Type: CMAA Agenda 10-16-2023

Meeting Date: 10/16/2023

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 16, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 10-16-2023

Meeting Date: 10/16/2023

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Acceptance of the Financials for September 2023

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Financials for September 2023

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 16, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMAA Agenda 10-16-2023

Meeting Date: 10/16/2023

Department: Administration

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration, and possible action to award the contract for Bid No. CAA-2303 - Construct 2 Box Hangars to W. L. McNatt & Co. in the amount of \$957,400.00.

I. BACKGROUND/DESCRIPTION:

Bids were opened on October 5, 2023 with four bids being submitted.

II. RECOMMENDED ACTION:

Award the contract for Bid No. CAA-2303 - Construct 2 Box Hangars to W. L. McNatt & Co. in the amount of \$957,400.00 and authorize Trust Manager to execute necessary documents; further authorizing City Manager to make budget amendments to properly fund and track the project subject to the receipt of the OAC Grant.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 16, 2023	(From)		

V. ATTACHMENTS:

1. CHK-RecommendationofContractAward



October 6, 2023

Honorable Mayor and City Council
City of Chickasha
117 N. 4th St.
Chickasha, Oklahoma 73018

RE: Recommendation of Contract Award
Construct 2-Box Hangars
Chickasha Municipal Airport
OAC CHK-24H-S

Honorable Mayor and Council:

Construction bids for referenced project were received on October 5, 2023. A detailed tabulation of bids is enclosed.

We recommend that the Base Bid and Alternate No. 1 be awarded to W.L. McNatt & Co. in the amount of \$957,400.00. The motion to award the contract should be made with the language “subject to the receipt of the OAC grant”.

We appreciate the opportunity to work with the City of Chickasha on this important project.

Sincerely,
Parkhill

Toby Baker, P.E.
Aviation Team Leader | Principal



**Construct 2 Box Hangars
Chickasha Municipal Airport
Chickasha, Oklahoma
10:00 a.m., Thursday, October 5, 2023
OAC CHK-24H-S**

				PARKHILL (Engineer's Estimate)		W.L. McNatt & Co.		Diversified Construction of Oklahoma Inc.		Jim Cooley Construction		Downey Contracting, LLC	
Item No.	Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
BASE BID													
1	MOBILIZATION	1	LS	\$ 40,000.00	\$40,000.00	\$ 42,800.00	\$42,800.00	\$ 6,000.00	\$6,000.00	\$ 52,000.00	\$52,000.00	\$ 137,000.00	\$137,000.00
2	LOW PROFILE FLAG AND FLASHER BARRICADES	1	LS	\$ 3,000.00	\$3,000.00	\$ 11,000.00	\$11,000.00	\$ 2,500.00	\$2,500.00	\$ 8,000.00	\$8,000.00	\$ 19,000.00	\$19,000.00
3	UNCLASSIFIED EXCAVATION AND EMBANKMENT	1	LS	\$ 25,000.00	\$25,000.00	\$ 39,000.00	\$39,000.00	\$ 39,000.00	\$39,000.00	\$ 11,000.00	\$11,000.00	\$ 16,000.00	\$16,000.00
4	6" CRUSHED AGGREGATE BASE COURSE	570	SY	\$ 20.00	\$11,400.00	\$ 17.00	\$9,690.00	\$ 13.16	\$7,501.20	\$ 20.00	\$11,400.00	\$ 29.00	\$16,530.00
5	6" ODOT CLASS AA P.C.C. SURFACE COURSE	550	SY	\$ 125.00	\$68,750.00	\$ 62.00	\$34,100.00	\$ 170.91	\$94,000.50	\$ 80.00	\$44,000.00	\$ 98.00	\$53,900.00
6	CONSTRUCT 75'X75' BOX HANGAR	1	EA	\$ 610,625.00	\$610,625.00	\$390,000.00	\$390,000.00	\$430,233.00	\$430,233.00	\$528,000.00	\$528,000.00	\$490,000.00	\$490,000.00
7	SOLID SLAB SODDING & WATERING UNTIL ESTABLISHED	900	SY	\$ 15.00	\$13,500.00	\$ 6.00	\$5,400.00	\$ 8.33	\$7,497.00	\$ 20.00	\$18,000.00	\$ 7.00	\$6,300.00
8	THIRD PARTY INSURANCE	1	LS	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ 1.00	\$1.00
Base Bid Total					\$772,275.00		\$531,990.00		\$586,731.70		\$672,400.00		\$738,731.00
ALTERNATE NO. 1													
9	UNCLASSIFIED EXCAVATION AND EMBANKMENT	1	LS	\$ 25,000.00	\$25,000.00	\$ 15,000.00	\$15,000.00	\$ 34,000.00	\$34,000.00	\$ 11,000.00	\$11,000.00	\$ 16,000.00	\$16,000.00
10	6" CRUSHED AGGREGATE BASE COURSE	630	SY	\$ 20.00	\$12,600.00	\$ 17.00	\$10,710.00	\$ 19.05	\$12,001.50	\$ 20.00	\$12,600.00	\$ 29.00	\$18,270.00
11	6" ODOT CLASS AA P.C.C. SURFACE COURSE	620	SY	\$ 115.00	\$71,300.00	\$ 62.00	\$38,440.00	\$ 158.06	\$97,997.20	\$ 74.00	\$45,880.00	\$ 98.00	\$60,760.00
12	CONSTRUCT 75'X75' BOX HANGAR	1	EA	\$ 590,625.00	\$590,625.00	\$360,000.00	\$360,000.00	\$383,000.00	\$383,000.00	\$417,800.00	\$417,800.00	\$438,000.00	\$438,000.00
13	SOLID SLAB SODDING & WATERING UNTIL	210	SY	\$ 15.00	\$3,150.00	\$ 6.00	\$1,260.00	\$ 4.76	\$999.60	\$ 20.00	\$4,200.00	\$ 7.00	\$1,470.00
Alternate No. 1 Total					\$702,675.00		\$425,410.00		\$527,998.30		\$491,480.00		\$534,500.00
Base Bid + Alternate No. 1					\$1,474,950.00		\$957,400.00		\$1,114,730.00		\$1,163,880.00		\$1,273,231.00

Denotes arithmetic correction