

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
NOVEMBER 6, 2023

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**

2. **Consent Docket:**
 - a. Acceptance of the Minutes of the October 16, 2023 regular meeting.,
 - b. Acceptance of the Purchase Order List.
 - c. Accept change of Entity Name for Depo Lease
 - d. Acceptance of the meeting dates and employee holidays for the calendar year 2024 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

3. **Discussion/Approval of Items Removed from Consent Docket:**

4. Motion for Adjournment.



City of
CHICKASHA

Meeting Type: CMA Agenda 11-6-2023

Meeting Date: 11/6/2023

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the October 16, 2023 regular meeting.,

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the October 16, 2023 regular meeting.,

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Susan M. McDaniel, City Clerk

Meeting Date:

November 6, 2023

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

1. CMA 10-16-2023

October 16, 2023

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 16th day of October 2023 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:11 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Vice Mayor
Kelly Boyd
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Rick Croslin
Brian Gerdes

ABSENT:

Chris Mosley, Chairman
Oscar Nelson

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
G. G. Music, Interim Police Chief
Jim Crosby, Public Works Director
Lille Huckaby, Library Director
Darren Martin, Chief Building Inspector
Robert Brooks, Controller
Tony Samaniego, Fire Chief
Spencer Winzenried, Parks & Rec Director
Elaine Jensen, Finance Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a thru ITEM 2c

ITEM 2a.

Acceptance of the Minutes of October 2, 2023, regular meeting.

ITEM 2b. Acceptance of the Claims List.

ITEM 2c. Acceptance of the Financials for September 2023.

*Motion by Trustee Hebblethwaite, second by Trustee Boyd to approve Item 2a thru Item 2c.

Roll call vote:

Ayes:” Boyd, Ginn, Hebblethwaite, Grayson, Ashanti-Alexander, Croslin, and Gerdes.

“Nays:” None

“Abstain:” None

Motion carried. 7-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on Item 3.

ITEM 4. Discussion and Consideration Items:

ITEM4a. Discussion, consideration, and possible action to approve Change Order No. 1 for Bid CMA-2301 – Sanitary Sewer Main Installation to Accommodate US Highway 81 Realignment in the amount of \$52,700.00.

*Motion by Council Member Hebblethwaite and second by Council Member Ginn to approve Change Order No. 1 for Bid CMA-2301 – Sanitary Sewer Main Installation to Accommodate US Highway 81 Realignment in the amount of \$52,700.00.

Roll call vote:

“Ayes:” Ginn, Hebblethwaite, Grayson, Croslin, Gerdes, Boyd, and Ashanti-Alexander.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

Meeting was recessed to enter into CMAA Meeting at 7:13 p.m.

Meeting was reconvened into regular session at 7:16 p.m.

Roll Call:

Boyd - Present

Ginn - Present

Hebblethwaite - Present

Grayson - Present

Ashanti-Alexander- Present

Croslin - Present

Gerdes - Present

ITEM 5. **Executive Session Items:**

ITEM 5a. **Discussion, consideration, and possible action to enter into Executive Session pursuant to Oklahoma Statutes Title 25 Section 307(B) (3) to discuss the purchase or appraisal of real property.**

*Motion by Council Member Hebblethwaite and second by Council Member Boyd to enter into Executive Session.

Roll call vote:

“Ayes:” Boyd, Ginn, Hebblethwaite, Grayson, Croslin, Gerdes, and Ashanti-Alexander.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

Enter into Executive Session at 7:16 p.m.

Reconvened open session at 7:23 p.m.

ITEM 5a. **Discussion, consideration, and possible action to enter into Executive Session pursuant to Oklahoma Statutes Title 25 Section 307(B) (3) to discuss the purchase or appraisal of real property.**

*Motion by Council Member Hebblethwaite and second by Council Member Boyd to enter into Executive Session.

Roll call vote:

“Ayes:” Boyd, Ginn, Hebblethwaite, Grayson, Croslin, Gerdes, and Ashanti-Alexander.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 5b. **Reconvene the open meeting and take appropriate action on any matter discussed in the Executive Session.**

*Motion by Council Member Ashanti-Alexander and second by Council Member Hebblethwaite to authorize the Trust Manager to negotiate a contract for public safety building in the amount not to exceed \$1,000,000.00.

TIME 7:11 P.M.

**Amended Motion by Council Member Ashanti-Alexander and second by Council Member Hebblethwaite to authorize the Trust Manager to negotiate a contract for public safety and municipal services building in the amount not to exceed \$1,000,000.00.

Roll call vote:

“Ayes:”	Boyd, Ginn, Hebblethwaite, Grayson, Croslin, Gerdes, and Ashanti-Alexander.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	7-0

ITEM 6. **Motion to Adjourn.**

*Motion by Trustee Ashanti-Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:33 PM

Approved this 6th day of November 2023.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk



City of
CHICKASHA

Meeting Type: CMA Agenda 11-6-2023

Meeting Date: 11/6/2023

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Purchase Order List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Purchase Order List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 6, 2023	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 11-6-2023

Meeting Date: 11/6/2023

Department: Community Development

Agenda Item No. 2.c.

AGENDA ITEM: Accept change of Entity Name for Depo Lease

I. BACKGROUND/DESCRIPTION:

The Original Entity for the Train Depot Lease has had a name change due to some licensing requirements for the State of Oklahoma. The Owner of the LLC and the Leasee remains the same.

The Secretary of State information is attached.

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 6, 2023	(From)		

V. ATTACHMENTS:

1. OH Hitt Secretary of state

OKLAHOMA Secretary of State Electronic Filing

CERTIFICATE OF INCORPORATION DOMESTIC FOR PROFIT BUSINESS CORPORATION Document Number: 61522390002 Submit Date: 8/29/2023			
CORPORATION NAME			
The name of the corporation is: OH HITT CORP			
PURPOSE			
Distillery			
FUTURE EFFECTIVE DATE			
Effective Date: Same as filing date.			
DURATION			
Perpetual			
REGISTERED AGENT AND REGISTERED OFFICE ADDRESS			
Agent Name CHESTER HITT Address 105 E CHICKASHA AVE CHICKASHA, OK 73018 USA			
STOCK INFORMATION			
Stock Type Common (Voting)	Shares 10000	Par Value \$0.001000	Series
Total Authorized Capital \$10.00			
INCORPORATOR INFORMATION			
Name CHESTER HITT Address 105 E CHICKASHA AVE CHICKASHA, OK 73018 USA		Title Incorporator	
DIRECTOR INFORMATION			
Name CHESTER HITT Address 105 E CHICKASHA AVE CHICKASHA, OK 73018 USA		Title Director	
ATTACHMENTS			

File Label	File Name and Path	
SIGNATURE		
I hereby certify that the information provided on this form is true and correct to the best of my knowledge and by attaching the signature I agree and understand that the typed electronic signature shall have the same legal effect as an original signature and is being accepted as my original signature pursuant to the Oklahoma Uniform Electronic Transactions Act, Title 12A Okla. Statutes Section 15-101, et seq.		
Dated - 8/29/2023		
Corporation Name	Signature Name CHESTER HITT	Title

[End Of Image]

OFFICE OF THE SECRETARY OF STATE



CERTIFICATE OF INCORPORATION

WHEREAS, the Certificate of Incorporation of

OH HITT CORP

has been filed in the office of the Secretary of State as provided by the laws of the State of Oklahoma.

NOW THEREFORE, I, the undersigned, Secretary of State of the State of Oklahoma, by virtue of the powers vested in me by law, do hereby issue this certificate evidencing such filing.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the Great Seal of the State of Oklahoma.



*Filed in the city of Oklahoma City this
29th day of August, 2023.*

Brian T. Blanton

Secretary of State



City of
CHICKASHA

Meeting Type: CMA Agenda 11-6-2023

Meeting Date: 11/6/2023

Department: City Clerk

Agenda Item No. 2.d.

AGENDA ITEM: Acceptance of the meeting dates and employee holidays for the calendar year 2024 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify the meeting dates and employee holidays for the calendar year 2024 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
November 6, 2023

V. ATTACHMENTS:

1. Public Notice Meeting Dates 2024

PUBLIC NOTICE

As required by the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes, Section 311, Subsection 1, the City of Chickasha, Chickasha Municipal Authority and the Chickasha Municipal Airport Authority hereby gives public notice as to the following meeting dates and times:

**CHICKASHA CITY COUNCIL AND
CHICKASHA MUNICIPAL AUTHORITY**

**January 2 (Tuesday), and 16, 2024
(Tuesday)**

**CHICKASHA MUNICIPAL AIRPORT
AUTHORITY
6:30 P.M. (1st and 3rd Mondays of each month)**

February 5, and 19, 2024

March 4, 2024 (One Meeting)

April 1, and

***OATH OF OFFICE MAYOR AND NEW COUNCIL
MEMBERS 6:30 P.M. April 15, 2024***

May 6, and 20, 2024

**All Meetings held at City Hall in the
Council Chambers, 2nd Floor, City Hall,
117 N. 4th Street, Chickasha, OK 73018**

June 3, and 17, 2024

July 1, and 15, 2024

August 5, and 19, 2024

**September 3, (Tuesday) and 16,
2024**

October 7, and 21, 2024

November 4, and 18, 2024

December 2, 2024 (One Meeting)

Susan M. McDaniel, City Clerk

Posted: November 7, 2023

Published: November 9, 2023 & November 16, 2023

PUBLIC NOTICE

As required by the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes, Section 311, Subsection 1, the City of Chickasha, Chickasha Municipal Authority and the Chickasha Municipal Airport Authority hereby gives public notice as to the following meeting dates and times:

AIRPORT BOARD

As called

CHICKASHA BEAUTIFICATION COMMITTEE

As called

LIBRARY BOARD

6:00 P.M. (3rd Tuesday of each quarter)
Meetings held in the Conference Room
Chickasha Public Library
527 W. Iowa, Chickasha, OK

January 16, 2024
April 16, 2024
July 16, 2024
October 15, 2024

PLANNING COMMISSION

4:00 P. M. (2nd Tuesday of each month)
Meetings held in the Council Chambers
2nd Floor, City Hall,
117 N. 4th Street, Chickasha, OK

January 9, 2024
February 13, 2024
March 12, 2024
April 9, 2024
May 14, 2024
June 11, 2024
July 9, 2024
August 13, 2024
September 10, 2024
October 8, 2024
November 12, 2024
December 10, 2024

BOARD OF ADJUSTMENT

As called

BUILDING CODE BOARD OF APPEALS

As called

CEMETERY BOARD

As called

**CHICKASHA EMERGENCY MANAGEMENT
AGENCY ADVISORY BOARD**
(Formerly Chickasha Civil Defense)

As called

CHICKASHA INDUSTRIAL AUTHORITY

As called

FLOODPLAIN BOARD OF APPEALS

As called

HISTORIC PRESERVATION COMMISSION

4:00 P.M. (4th Tuesday Quarterly)

Meetings held in the Conference Room

2nd Floor, City Hall

117 N. 4th Street, Chickasha, OK

February 27, 2024

May 28, 2024

August 27, 2024

November 26, 2024

PUBLIC NOTICE

The City of Chickasha will schedule Work Sessions as needed. Work Sessions are not official meetings of the City Council; they are scheduled to allow the Mayor and City Council more insight on a particular matter(s). Work Sessions are not official meetings, agendas are not prepared, minutes are not recorded and as such, no official action can be taken.

Questions concerning items on the Work Session or any other item on this topic should be directed to the City Manager's office at 222-6045.

Susan M. McDaniel, CMC - City Clerk

Posted: November 7, 2023

EMPLOYEE HOLIDAY SCHEDULE

January 1, 2024 (Monday)

January 15, 2024 (Monday)

May 27, 2024 (Monday)

June 19, 2024 (Wednesday)

July 4, 2024 (Thursday)

September 2, 2024 (Monday)

October 14, 2024 (Monday)

November 11, 2024 (Monday)

November 28 & 29, 2024 (Thursday/Friday)

December 24, 2024 (Tuesday)

December 25, 2024 (Wednesday)