

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
MARCH 4, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the minutes of the February 19, 2024, regular meeting.
 - b. Acceptance of the claims list.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**
 - a. Discussion, consideration and possible action to enter into an contract with the NextGen Eagles for performances in the 2024 Chickasha Wings

& Wheels Airshow & Car Show in an amount not to exceed \$9,500, and authorize the City Manager to execute the same.

- b. Discussion, consideration and possible action to award bid CAA-2401 to Justin Workman in the amount \$28,455.00 for tract one and two.

5. Motion for Adjournment.

CHICKASHA

Meeting Type: CMAA Agenda 3-4-2024

Meeting Date: 3/4/2024

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the minutes of the February 19, 2024, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the minutes of the February 19, 2024, regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: March 4, 2024	(From)		

V. ATTACHMENTS:

1. CMAA 2-19-2024

February 19, 2024

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 19th day of February 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:45 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander

ABSENT:

Kelly Boyd
Rick Croslin
Brian Gerdes

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Spencer Winzenried, Parks, and Recreation Director
Robert Brooks, Comptroller
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Tracey Austin, HR Director
Jim Crosby, Public Works Director
Darren Martin, Chief Building Inspector
Edward Perez, Emergency Management
Elaine Jensen, Finance Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2c.

ITEM 2a.

Acceptance of the Minutes of February 5, 2024, regular meeting.

ITEM 2b. Acceptance of the Claims List.

ITEM 2c. Acceptance of the Financials.

*Motion by Trustee Grayson, second by Trustee Hebblethwaite to approve Items 2a – 2c.

Roll call vote:

Ayes:” Nelson, Ginn, Hebblethwaite, Ashanti-Alexander, Grayson, and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 6-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on Item 3.

ITEM 4. Motion to Adjourn.

*Motion by Trustee Hebblethwaite, second by Trustee Ginn to adjourn.

Meeting adjourned.

TIME: 6:46 PM

Approved this 4th day of March 2024.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMAA Agenda 3-4-2024

Meeting Date: 3/4/2024

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the claims list.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the claims list.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
March 4, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 3-4-2024

Meeting Date: 3/4/2024

Department: Administration

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to enter into an contract with the NextGen Eagles for performances in the 2024 Chickasha Wings & Wheels Airshow & Car Show in an amount not to exceed \$9,500, and authorize the City Manager to execute the same.

I. BACKGROUND/DESCRIPTION:

Discussion, consideration and possible action to enter into an contract with the NextGen Eagles for performances in the 2024 Chickasha Wings & Wheels Airshow & Car Show in an amount not to exceed \$9,500, and authorize the City Manager to execute the same.

The NextGen Eagles is a new aerobatic performance team, formed by Leland Kracher, who performed at the 2023 Wings & Wheels event. The NextGen Eagles is the world's only Christen Eagle Aerobatic Team and is comprised of Leland Kracher and Tom Braymer. They fly their one-of-a-kind, nostalgic, and engaging show connecting with everybody from first-timers, to the long-time airshow veterans.

NextGen Eagles will:

- Fly during Friday's rehearsal/VIP event
- Fly during Saturday's event, including a solo and aerobatic team performance
- Provide proof of insurance and add Chickasha Municipal Airport Authority as named insured for the event

The Chickasha Municipal Airport Authority will provide

- \$9,500 performance fee including \$4,500 deposit
- Fuel - on-site fill up as needed + top-off on departure
- 3 cases W100+
- 12 gallons of smoke oil per performance
- Hotel accommodations + rental car

- Food & water

II. RECOMMENDED ACTION:

Approve a contract with the NextGen Eagles for performances in the 2024 Chickasha Wings & Wheels Airshow & Car Show in an amount not to exceed \$9,500, and authorize the City Manager to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Shae Mortimer, Marketing & Civic Engagement Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: March 4, 2024	(39-539-5201-004)		\$9,500

V. ATTACHMENTS:

1. Chickasha x NextGen Eagles Performance Contract 2024 Page 1
2. Chickasha x NextGen Eagles Performance Contract 2024 Page 2
3. 2024 CERT- City of Chickasha



This is an agreement between NextGen Eagles and the Chickasha Municipal Airport Authority.

- 1). The Airshow Committee engages NextGen Eagles to provide an aerial performance on the each of following dates: May 31 - June 1, 2024
- 2). The Airshow Committee will pay NextGen Eagles a total of \$9,500 before final performance.
- 3). In any event in which the Airshow Committee chooses to cancel any or all of the performances agreed to above, the full amount above remains payable. If NextGen Eagles are on site and ready to perform, but cannot perform due to circumstances out of their control, they will be paid 100% of performance fee. If NextGen Eagles cancels before show, 100% of the fee will not be paid and the deposit will be returned.
- 4). The Airshow Committee agrees to provide:
 - A pre-show non-refundable deposit of \$4,500 to be sent within 7 days of this signed contract
 - **Fuel** – Onsite fill-up as needed (~15 gal per performance/flight) & top-off on departure
 - **Oils** – 3 cases Aeroshell W100+ upon arrival | **Smoke Oil** - 12 gal per performance
 - **Lodging** – 3 non-smoking King or Queen rooms - practice day through the night of the last performance
 - 1 rental car for same duration as lodging
 - Rental car to be parked & running within hot ramp area for duration of each show day
 - An ample supply of food and bottled water available at performer staging area on all show days
 - 4 all-access Performer credentials for each day of the show
 - 4 VIP guest credentials for each day of the show
 - Secure airplanes in hangar for the duration of attendance
 - Placement of NextGen Eagles biography and/or photograph in the Airshow program if one is printed, including listing with other performers in print ads and/or posters when applicable
 - The Airshow Committee will ensure that during all performances CFR equipment is positioned outside of the crowd control line and within the aerobatic box; and that CFR personnel are at their vehicles dressed in fire response gear ready for immediate response to an incident.
- 5). NextGen Eagles agrees to participate in radio, television, social media and newspaper interviews to help promote the Airshow.

This document is the entire agreement between the Airshow Committee and NextGen Eagles and incorporates all of our prior communications and agreements.



Owner, NextGen Eagles

2/27/24

Date

Airshow Committee Representative

Date

NextGen Eagles will add City of Chickasha as named insured for duration of the Chickasha Wings & Wheels Airshow

NextGen Eagles are responsible for damage or incidental charges to hotel room.

NextGen Eagles shall indemnify, save, and hold harmless the City from and against all loss, damages, liability, expenses (including attorney's fees), and costs arising from any activity, condition or event;

NextGen Eagles agrees to indemnify, save and hold harmless the City from and against any and all claims, demands, causes of action, losses, judgments, costs, expenses, including attorney fees, damages injuries or losses which may be brought by an agent, servant or employee of NextGen Eagles or any third party for any reason against the City or any of the City's agents, servants or employees, including but not limited to damages to real property, personal property, or for personal injury arising out of or as a result of NextGen Eagles participating in the Chickasha Airshow.

NextGen Eagles hereby releases, quits and discharges the City from each, every, any and all right, claim, debt, demand, action, cause of action, suit, and proceeding of every kind at law or at equity, whether known or unknown, and releases and discharges the City from each, every, any and all injuries, damages, and losses whatsoever nature or character which may hereinafter be sustained as a result of NextGen Eagles attendance and/or participation at the Chickasha Airshow.

This contract is governed by the laws of Oklahoma with venue in the District Courts of Grady County



CERTIFICATE OF AIRCRAFT INSURANCE

DATE (MM/DD/YYYY)

02/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kimmel Aviation Insurance Agency, Inc. 442 Airport Road Greenwood MS 38930 800-647-9397 luke@kimmelinsurance.com	CONTACT NAME: Karen Moore PHONE (A/C, No. Ext): 316-669-9500 FAX (A/C, No): E-MAIL ADDRESS: karen.moore@kimmelinsurance.com PRODUCER CUSTOMER ID #:	INSURER(S) AFFORDING COVERAGE INSURER A: U.S. Specialty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	% 100 	NAIC #
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

POLICY INFORMATION		CERTIFICATE NUMBER:		REVISION NUMBER:			
POLICY TYPE		LINE OF BUSINESS SUBCODE					
☐ INDUSTRIAL AID	☒ PLEASURE & BUS	☐ COMMERCIAL	☒ AIRPLANE	☐ HELICOPTER	☐ MIXED FLEET	☐ EXCESS	☐ QUOTA SHARE
☐ NON-OWNED	☒ Air Shows for Hire		☒ LIABILITY ONLY	☐ HULL & LIABILITY	☐ HULL ONLY		
AIRCRAFT INFORMATION		ACORD 333, Aircraft Schedule attached					
YEAR 1982	MAKE Christen Eagle II	MODEL Experimental	SERIAL NUMBER		REGISTRATION NUMBER N219JB		
TERRITORY:							

AIRCRAFT COVERAGES		EFFECTIVE DATE 01/08/2024		EXPIRATION DATE 01/08/2025		ADDITIONAL INSURED? (Y / N) Y		SUBROGATION WAIVED? (Y / N) N	
INSURER LETTER A	POLICY NUMBER AC3024473-01								
COVERAGE	OPTIONS		LIMIT		APPLIES TO	LIMIT		APPLIES TO	
AIRCRAFT HULL	☐	☐	\$			\$			
AIRCRAFT LIABILITY	☒	Liability	\$ 1000000		EA OCC	\$		EA PER	
	☐		\$ 100000		EA PASS	\$		AGGR	
MEDICAL PAYMENTS	☒	INCLUDING CREW	\$ 5000		EA PER				
	☐	EXCLUDING CREW							
COVERAGE	OPTIONS		LIMIT		APPLIES TO	LIMIT		APPLIES TO	
CODE	DESCRIPTION								
	☐		\$			\$			
	☐		\$			\$			
	☐		\$			\$			
	☐		\$			\$			
	☐		\$			\$			
	☐		\$			\$			

DESCRIPTION OF OPERATIONS / REMARKS (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
2024 Airshow at the Chickasha Municipal Airport Certificate Holder is included as an additional insured only with respect to the operations of the Named Insured.

CERTIFICATE HOLDER	CANCELLATION
City of Chickasha and the Chickasha Municipal Airport Authority 117 N 4th Street Chickasha, OK 73018	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Karen Moore

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CHICKASHA

Meeting Type: CMAA Agenda 3-4-2024

Meeting Date: 3/4/2024

Department: Community Development

Agenda Item No. 4.b.

AGENDA ITEM: Discussion, consideration and possible action to award bid CAA-2401 to Justin Workman in the amount \$28,455.00 for tract one and two.

I. BACKGROUND/DESCRIPTION:

This is for the Agriculture Lease at Airport.

Two bids were received. The winning bid for Tract 1 bid amount was \$21,800.00. Tract 2 Bid amount was \$6,655.00.

II. RECOMMENDED ACTION:

Approval

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
Darren Martin, Chief Bldg.
Inspector

Meeting Date:
March 4, 2024

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

1. justin workman
2. jim crawford

**CITY OF CHICKASHA
CHICKASHA MUNICIPAL AIRPORT
AGRICULTURAL LAND LEASES
BID PROPOSAL
BID NO. CAA-2401**

Item No. 1 Agricultural Lease Tract 1 \$ 21,800 per year
Item No. 2 Agricultural Lease Tract 2 \$ 4655 per year

I/We, the undersigned propose the Lease Rates shown above for CHICKASHA MUNICIPAL AIRPORT AGRICULTURAL LAND LEASES, in Chickasha, Ok meeting or exceeding specifications as described herein.

DATE: 2-20-24

NAME: Justin Workman

SIGNATURE: Justin Workman

ADDRESS: 652 CR 1220 Minco, Ok 73059

PHONE NUMBER: (405) 314-3216

E-MAIL ADDRESS: jw.cattle@gmail.com

INVITATION TO BID

MAIL SEALED BIDS TO:		PERSONAL OR COMMON CARRIER DELIVERY	
CHICKASHA CITY CLERK		CHICKASHA CITY CLERK	
117 NORTH 4TH STREET		117 NORTH 4TH STREET	
CHICKASHA, OKLAHOMA 73018		CHICKASHA, OKLAHOMA 73018	
DATE BID TYPED, CAA-2401		TITLE CHICKASHA AIRPORT AGRICULTURAL LEASE	
NO BIDS WILL BE ACCEPTED AFTER, 10:30 A.M. February 22, 2024		CONTRACT PERIOD 1 year with option to renew for the next 4 years. July 1, 2024-June 30, 2025	
VENDORS NAME Justin Workman		REASON FOR NO BID	
MAILING ADDRESS 652 CR 1220			
CITY Minco	STATE OK	ZIP 73059	TERMS
AREA CODE (405)	TELEPHONE NO. 314-3216	FAX NO.	DELIVERY
E-MAIL ADDRESS jvwcatle@gmail.com		FEDERAL EMPLOYER IDENTIFICATION NO. OR SOCIAL SECURITY NO. 514-043706	

NON-COLLUSION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF **OK** COUNTY OF **Grady**

Justin Workman of lawful age, being first duly sworn on oath, says that I (s)he is the duly authorized agent of the Above bidder submitting the **invitation** bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached. (s)he further certifies that the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid, and no member of the bidder nor anyone subject to the bidder's direction or control has been a party:

- to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
- to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, nor
- in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Subscribed and sworn to before me this **21** day of **Feb**

Heidi Cowan
Notary

Justin Workman
Bidding
My Commission Expires: **6/8/25**

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED



BUSINESS RELATION AFFIDAVIT

(this bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF **OK** COUNTY OF **Grady**

Justin Workman of lawful age, being first duly Sworn on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist; Affiant should so state)

Subscribed and sworn to before me this **21** day of **Feb**

Heidi Cowan
Notary

Justin Workman
Bidding
My Commission Expires: **6/8/25**

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED



SEALED BIDS: All sheets bid on and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE). The face of the envelope shall contain the name of the bidder, the mailing address, the words "SEALED BID" the date of the bid opening and the contract number. Bids submitted in Federal Express or other specialized delivery envelopes shall be enclosed in a separate envelope marked "SEALED BID" above. Bids not submitted in properly marked envelopes or on the attached bid form shall be rejected. In the case of "No Bid" the vendor shall return the "invitation to Bid" properly filled in, to remain on the City of Chickasha vendor/contractor list.

EXECUTION OF BID: Bid must contain an original signature of an authorized representative in the space provided. Bids must be typed or printed in ink. Use of erasable ink is not permitted. ALL CORRECTIONS MADE BY BIDDER TO HIS BID MUST BE INITIALED.

BID OPENING: It is the bidder's responsibility to assure that his bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered, will not be considered. Offers by telegram or telephone are not acceptable. **NOTE:** Bid files may be examined during normal working hours by appointment. Bid tabulations WILL NOT be provided by telephone.
MISTAKES: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at the bidder's risk. In case of mistake in extension, the unit price will govern.

INVOICING AND PAYMENT: The vendor shall be paid upon submission of proper certified invoices to the City of Chickasha at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in a delay of processing invoices for payment.

Waiver: City of Chickasha reserves the right to waive any general provision, special provision or minor specification deviation when considered to be in the best interest of the City of Chickasha.

Any bid received by the awarding public agency or an officer or employee thereof, more than ninety-six (96) hours excluding Saturdays, Sundays and holidays before the time set for the opening bids, or any bid so received after the time set for opening of bids, shall not be considered by the awarding public agency and shall be returned unopened to the bidder submitting same.

**CITY OF CHICKASHA
CHICKASHA MUNICIPAL AIRPORT
AGRICULTURAL LAND LEASES
BID PROPOSAL
BID NO. CAA-2401**

Item No. 1 Agricultural Lease Tract 1 \$ 15250⁰⁰ per year
Item No. 2 Agricultural Lease Tract 2 \$ 4000⁰⁰ per year

I/We, the undersigned propose the Lease Rates shown above for CHICKASHA MUNICIPAL AIRPORT AGRICULTURAL LAND LEASES, in Chickasha, Ok meeting or exceeding specifications as described herein.

DATE: 2-13-24

NAME: Jim Crawford

SIGNATURE: 

ADDRESS: 1223 CS 2840 Pocasset Ok 73079

PHONE NUMBER: 405-249-5374

E-MAIL ADDRESS Jimcrawfordfarms@yahoo.com

INVITATION TO BID

MAIL SEALED BIDS TO:		PERSONAL OR COMMON CARRIER DELIVERY	
CHICKASHA CITY CLERK		CHICKASHA CITY CLERK	
117 NORTH 4TH STREET		117 NORTH 4th STREET	
CHICKASHA, OKLAHOMA 73018		CHICKASHA, OKLAHOMA 73018	
DATE BID TYPED: CAA-2401		TITLE CHICKASHA AIRPORT AGRICULTURAL LEASE	
NO BIDS WILL BE ACCEPTED AFTER: 10:30 A.M. February 22, 2024		CONTRACT PERIOD 1 year with option to renew for the next 4 years. July 1, 2024-June 30, 2025	
VENDORS NAME Jim Crawford		REASON FOR NO BID	
MAILING ADDRESS 1223 CS 2840 POCASSET			
CITY	STATE OK	TERMS	
ZIP 73079			
AREA CODE 405-249-	TELEPHONE NO. 5374	DELIVERY	
E-MAIL ADDRESS JimCrawfordFarms@yahoo.com		FEDERAL EMPLOYER IDENTIFICATION NO. OR SOCIAL SECURITY NO.	

NON-COLLUSION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF Oklahoma COUNTY OF Grady

James Crawford of lawful age, being first duly sworn on oath, says that I (s)he is the duly authorized agent of the Above bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached. 2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and 3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

- a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
b. to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, nor
c. in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Subscribed and sworn to before me this 13 day of February 2024Kelly Deatherage
Notary05/24/2026
My Commission Expires:

Bidder

THIS AFFIDAVIT-MUST BE SIGNED AND NOTARIZED!

**BUSINESS RELATION AFFIDAVIT**

(this bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF Oklahoma COUNTY OF Grady

James Crawford of lawful age, being first duly Sworn on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist; Affiant should so state

Subscribed and sworn to before me this 13 day of February 2024Kelly Deatherage
Notary05/24/2026
My Commission Expires:

Bidder

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!



SEALED BIDS: All sheets bid on and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE). The face of the envelope shall contain, in addition to the mailing address, the words "SEALED BID" the date of the bid opening and the contract number. Bids submitted in Federal Express or other specialized delivery envelopes shall be enclosed in a separate envelope marked as indicated above. Bids not submitted in properly marked envelopes or on the attached bid form shall be rejected. In the case of "No Bid" the vendor shall return the "invitation to Bid" properly filled in, to remain on the City of Chickasha's active vendor/contractor list.

EXECUTION OF BID: Bid must contain an original signature of an authorized representative in the space provided. Bids must be typed or printed in ink. Use or erasable ink is not permitted. ALL CORRECTIONS MADE BY BIDDER TO HIS BID MUST BE INITIALED.

BID OPENING: It is the bidder's responsibility to assure that his bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered, will not be considered. Offers by telegram or telephone are not acceptable. **NOTE:** Bid files may be examined during normal working hours by appointment. Bid tabulations WILL NOT be provided by telephone.

MISTAKES: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at the bidder's risk. In case of mistake in extension, the unit price will govern.

INVOICING AND PAYMENT: The vendor shall be paid upon submission of proper certified invoices to the City of Chickasha at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in a delay of processing invoices for payment.

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