

NOTICE OF A MEETING FOR CITY OF CHICKASHA HISTORIC PRESERVATION COMMITTEE

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notices and agenda, be advised that the **City of Chickasha Historic Preservation Committee** of the City of Chickasha, Oklahoma, meeting on **Friday, March 8, 2024, at 3:00 PM.**

Said meeting will be held at City Hall, 2nd Floor City Council Chambers, 117 N. 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If special accommodations are needed, please notify the City Clerk at least 48 hours prior to the scheduled meeting. The City may waive the 48-hour rule if the necessary accommodations can be easily made.

AGENDA

1 Call to Order/Roll Call

2 Meeting Items

- a. Discussion, consideration and possible action to approve the Sign permit application for 205 W. Chickasha on behalf of Arrow Sign Co.
- b. Discussion, consideration and possible action to approve the sign permit application at 502 W. Chickasha Ave on behalf of Kristyn Allbritton.
- c. Discussion, consideration and possible action to approve the sign permit application for 121 W. Chickasha Ave on behalf of Victor Valley Montuary Inc.
- d. Discussion, consideration and possible action to approve the sign permit application for 411 W. Chickasha Ave on behalf of Knudsen institute.
- e. Discussion, consideration and possible action to approve the minutes from the February 02, 2024 Meeting.

3 Motion to Adjourn.

Rachel Bernish, Director of Community Development

Posted this ____ day of _____, 20____ at _____ am/pm at City Hall.

CHICKASHA

Meeting Type: Historical Preservation Committee

Meeting Date: 3/8/2024

Department: Community Development

Agenda Item No. 2.a.

AGENDA ITEM: Discussion, consideration and possible action to approve the Sign permit application for 205 W. Chickasha on behalf of Arrow Sign Co.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
March 8, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: Historical Preservation Committee

Meeting Date: 3/8/2024

Department: Community Development

Agenda Item No. 2.b.

AGENDA ITEM: Discussion, consideration and possible action to approve the sign permit application at 502 W. Chickasha Ave on behalf of Kristyn Allbritton.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
March 8, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: Historical Preservation Committee

Meeting Date: 3/8/2024

Department: Community Development

Agenda Item No. 2.c.

AGENDA ITEM: Discussion, consideration and possible action to approve the sign permit application for 121 W. Chickasha Ave on behalf of Victor Valley Montuary Inc.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
March 8, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: Historical Preservation Committee

Meeting Date: 3/8/2024

Department: Community Development

Agenda Item No. 2.d.

AGENDA ITEM: Discussion, consideration and possible action to approve the sign permit application for 411 W. Chickasha Ave on behalf of Knudsen institute.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
March 8, 2024

V. ATTACHMENTS:

1. 205 W. Chickasha Arrow Sign
2. 502 W. Chickasha Kristyn Allbritton
3. Knudsen Institute
4. 121 W Chickasha ave Victor Valley Mortuary



COMMUNITY DEVELOPMENT

SIGN PERMIT APPLICATION

☐ Approved ☐ Not Approved

Fee: \$ _____

Date: 03/06/24

Contractor's Name: Arrow Sign Co.

Contractor's Street Address: 1344 SE 1st

City: Lawton State: ok Zip: 73501

Job Location (Street Address): 205 W Chickasha Ave, Suite 5

Job Location (Legal Description): _____

Property Owner: Grady County

Street Address: 326 W Choctaw

City: Chickasha State: ok Zip: 73018

Phone Number: 405-224-5211 Cell Phone Number: _____

Current Zoning: ☒ Commercial C-1, C-2, C-3, H-1 ☐ Industrial I-1, I-2 ☐ Residential R-1, R-2, R-3, R-M-O ☐ Residential R-4

☐ Check here if this application is for an off-premises sign in the I-44 Corridor

Sign Type: ☒ Wall Mount ☐ Pole Mount ☐ Ground Mount ☐ Temporary
Quantity: 2

Sign Type: ☐ Billboard ☐ Off-Premises ☐ Flag ☐ Banner
Quantity: _____

Approximate Value: \$ 8,000

The following shall be submitted with the application:

1. A scale drawing of the sign, along with the supports structure and wiring diagram, if illuminated.
2. Information on this drawing shall include sign dimensions, structural dimensions and type of materials.
3. A plot plan of the proposed sign location, drawn to scale. Information on this drawing shall include existing signs and structures along with the proposed sign. Wall signs shall include scaled drawings of the wall, including windows and doors.

City of Chickasha inspector must inspect all work. Call (405) 222-6010 for inspections.

Applicant certifies that all information given is correct and that all pertinent City Ordinances will be complied with in the performance of the work for which this permit is issued.

James Southard
Applicant Signature

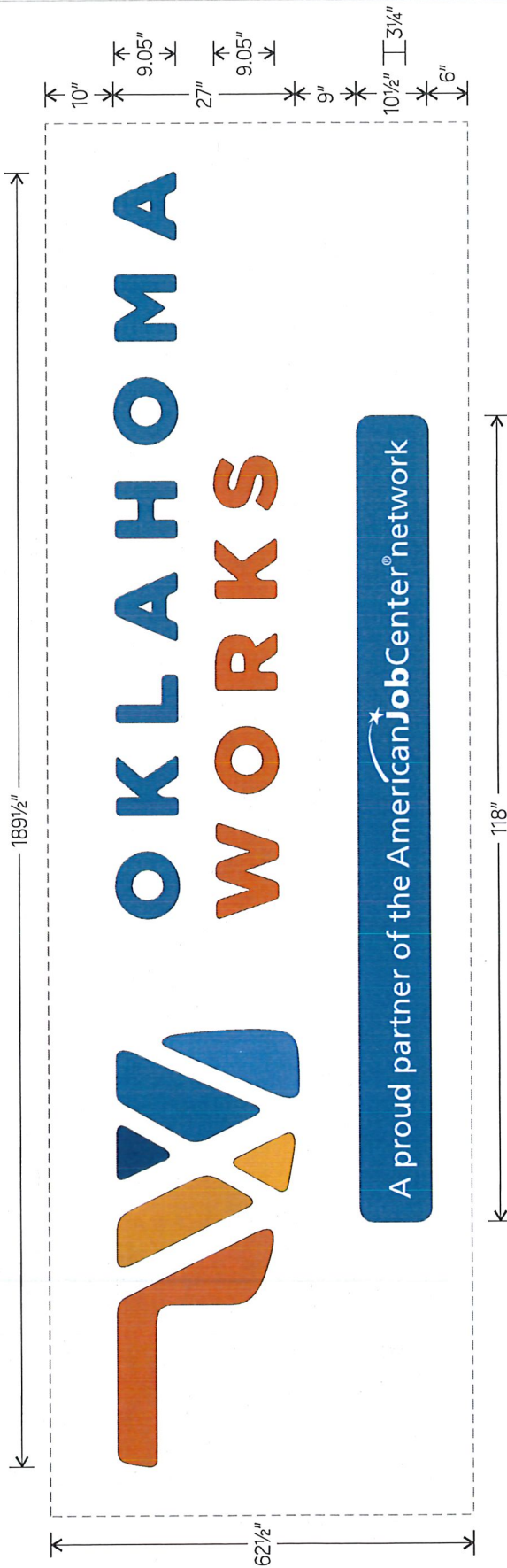
Permit Clerk/Inspector Signature



This is a design of a non-lighted building sign for Oklahoma Works in Chickasha. The letters are made of 3/8" thick computer routed acrylic. The tag line bar is decorated with computer cut white vinyl graphics. The letters are painted and stud mounted on the building's white brick surface.

DETAIL VIEW OF SIGN • SCALE: 1/2" = 1'

TOOL PATH LENGTHS: 1145.71"



MATERIALS

Letters and Tag Line Bar: 3/8" Acrylic, Routed

Painted formulas to match 6 Pantone Spot Colors to be determined, colors will be mapped from RGB or CMYK standards in brand guide.

Lettering on Tag Line Bar: 220-10 White Vinyl



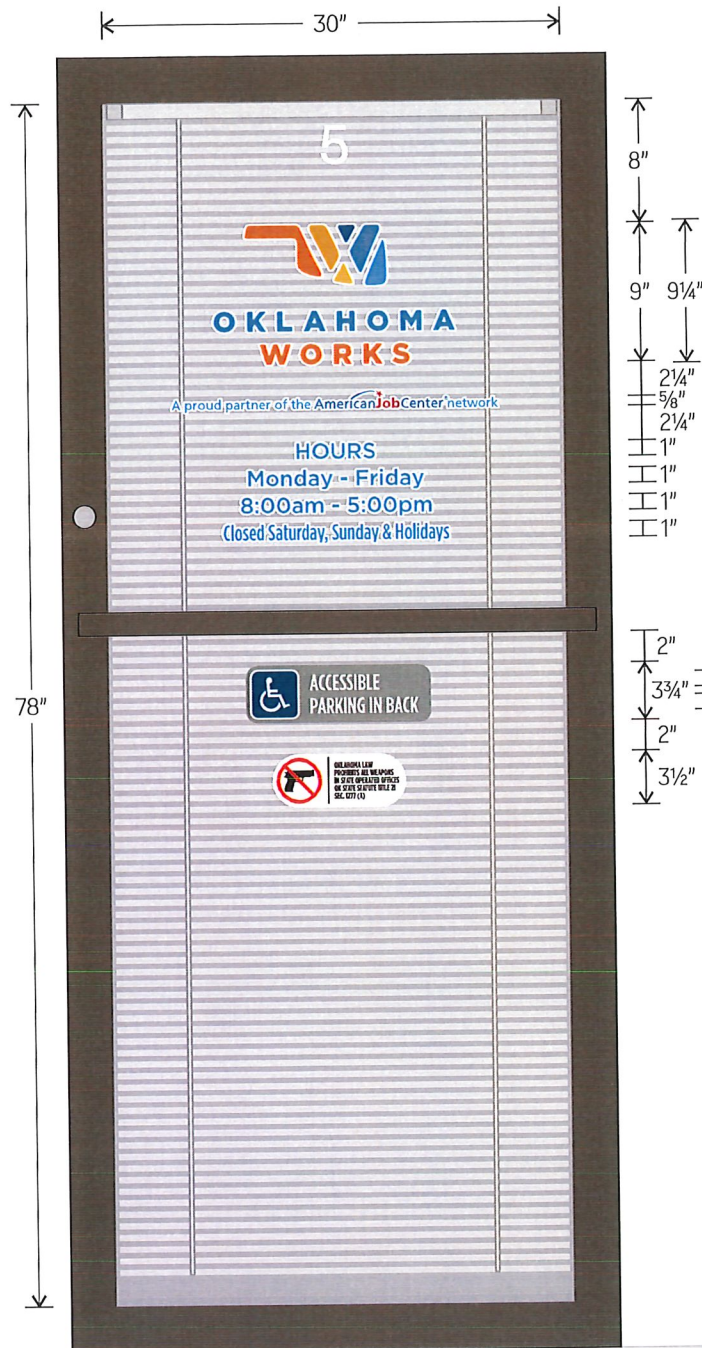
This sketch is ©2024 by Arrow Sign Company Inc. All rights reserved. Duplication of this sketch without written permission of Arrow Sign Company, Inc. is prohibited. WARNING: Colors on this sketch are provided for example only. There is no exact match between product colors and this sketch. Arrow Sign Company does not guarantee as such.

Page 1 of 2

sketch number: B240116 - #1

file name: B240116 - OK Works Chickasha Bldg Ltrrs.CDR
stored under SIGNFILE\MISC subdirectory

1344 S.E. First Street, Lawton, OH 73501; Tel (580) 353-2227 / Fax (580) 353-2228
WEB: [HTTP://WWW.ARROWSIGN.COM](http://www.arrowsign.com) • E-MAIL: ARROW@ARROWSIGN.COM



This is a door graphics design for an interior door at the Chickasha location of Oklahoma Works. Full color graphics are large format digital printed onto white vinyl, UV laminated and contour cut. The graphics are installed on the first surface of the door glass.

Logo and Lettering has a 1/8" thick white outline to improve visibility against window blinds and other imagery through clear glass.

3 3/4" X 12 1/8" • 3 1/4" Accessible Logo

3 1/2" X 8 3/4" • 3" No Guns Logo & 3/8" Letters

MATERIALS

Graphics: Large format digital print output on
Arlon DPF 6100 XLP White Vinyl
UV Laminated with Arlon 3220 CL
Contour Cut

Scale: 1" = 1'

sketch number: B240120 - #2

file name: B240120 - OK Works Chickasha Windows #2.CDR
stored under SIGNFILE\MISC subdirectory

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WEB: [HTTP://WWW.ARROWSIGN.COM](http://www.arrowsign.com) • E-MAIL: ARROW@ARROWSIGN.COM

This is a window graphics design for an exterior window at the Chickasha location of Oklahoma Works. The window is at the left of the main entrance door to the building. Full color graphics are large format digital printed onto white vinyl, UV laminated and contour cut. The graphics are installed on the first surface of the window glass.



MATERIALS

Graphics: Large format digital print output on
Arlon DPF 6100 XLP White Vinyl
UV Laminated with Arlon 3220 CL
Contour Cut

Scale: $\frac{3}{4}" = 1'$

sketch number: B240120 - #1

file name: B240120 - OK Works Chickasha Windows #1.CDR
stored under SIGNFILE\MISC subdirectory

This sketch is ©2024 by Arrow Sign Company Inc.
All rights reserved. Duplication of this sketch without
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WEB: [HTTP://WWW.ARROWSIGN.COM](http://www.arrowsign.com) - E-MAIL: ARROW@ARROWSIGN.COM



Community Development
117 North 4th Street
Chickasha, OK 73018

SIGN PERMIT APPLICATION

DATE: March 1, 2024

APPROVED: ☐ NOT APPROVED: ☐

FEE: _____

CONTRACTOR'S NAME & BUSINESS ADDRESS: Adam Hellman
(Name)

(Street Address)

(Phone Number) (Mobile Phone Number)

JOB LOCATION: 502 W Chickasha Ave
(Street Address)

PROPERTY OWNER: Kristen McGregor / Kristyn Allbritton
(Legal Description) (Name)

502 W Chickasha Ave
(Street Address)

405-219-4397
(Phone Number) (Mobile Phone Number)

CURRENT ZONING: COMMERCIAL INDUSTRIAL RESIDENTIAL RESIDENTIAL
C-1, C-2, C-3, H-1 ☐ I-1, I-2 ☐ R-1, R-2, R-3, R-M-O ☐ R-4 ☐

☐ CHECK HERE IS THIS APPLICATION IS FOR AN OFF-PREMISES SIGN IN THE I-44 CORRIDOR

SIGN TYPE: WALL MOUNT ☐ POLE MOUNT ☐ GROUND MOUNT ☐ TEMPORARY ☒ Painted

QUANTITY
BILLBOARD ☐ OFF-PREMISES ☐ FLAG ☐ BANNER ☐

QUANTITY

APPROXIMATE VALUE: _____

The following shall be submitted with the application:

1. A scale drawing of the sign, its supports structure and wiring diagram (if illuminated).
2. Information on this drawing shall include sign dimensions, structural dimensions and type of materials.
3. A plot plan of the proposed sign location (drawn to scale). Information on this drawing shall include existing signs and structures along with the proposed sign. Wall signs shall include scaled drawings of the wall including windows and doors.

CITY OF CHICKASHA INSPECTOR MUST INSPECT ALL WORK.

CALL (405)222-6010 FOR INSPECTIONS. (24/7 ANSWERING MACHINE (405)222-6025)

APPLICANT CERTIFIES THAT ALL INFORMATION GIVEN IS CORRECT AND THAT ALL-PERTINENT CITY ORDINANCES WILL BE COMPLETED IN THE PERFORMANCE OF THE WORK FOR WHICH THIS PERMIT IS ISSUED.

Kristin Hellman
Signature of Applicant

Signature of Permit Clerk/Inspector



Soft
Frontage

40 x 3

Allocated
150 ft

12056







CHICKASHA

COMMUNITY DEVELOPMENT

SIGN PERMIT APPLICATION

☐ Approved ☐ Not Approved

Fee: \$ _____

Date: 3-1-2024

Contractor's Name: _____

Contractor's Street Address: _____

City: _____ State: _____ Zip: _____

Job Location (Street Address): 121 W Chickasha Ave

Job Location (Legal Description): Lots 5 & 6 in block 44, Chickasha

Property Owner: Victor Valley Mortuary Inc

Street Address: 22092 Hwy 18

City: Apple Valley State: CA Zip: 92307

Phone Number: _____ Cell Phone Number: 405-274-3235

Current Zoning: ☒ Commercial ☐ Industrial ☐ Residential ☐ Residential
C-1, C-2, C-3, H-1 I-1, I-2 R-1, R-2, R-3, R-M-O R-4

☐ Check here if this application is for an off-premises sign in the I-44 Corridor

Sign Type: ☒ ^{Roof} Wall Mount ☐ Pole Mount ☐ Ground Mount ☐ Temporary

Quantity: 2 ~~\$9000~~ \$12,000

Sign Type: ☐ Billboard ☐ Off-Premises ☐ Flag ☐ Banner

Quantity: _____

Approximate Value: \$ \$12,000

The following shall be submitted with the application:

1. A scale drawing of the sign, along with the supports structure and wiring diagram, if illuminated.
2. Information on this drawing shall include sign dimensions, structural dimensions and type of materials.
3. A plot plan of the proposed sign location, drawn to scale. Information on this drawing shall include existing signs and structures along with the proposed sign. Wall signs shall include scaled drawings of the wall, including windows and doors.

City of Chickasha inspector must inspect all work. Call (405) 222-6010 for inspections.

Applicant certifies that all information given is correct and that all pertinent City Ordinances will be complied with in the performance of the work for which this permit is issued.

Applicant Signature

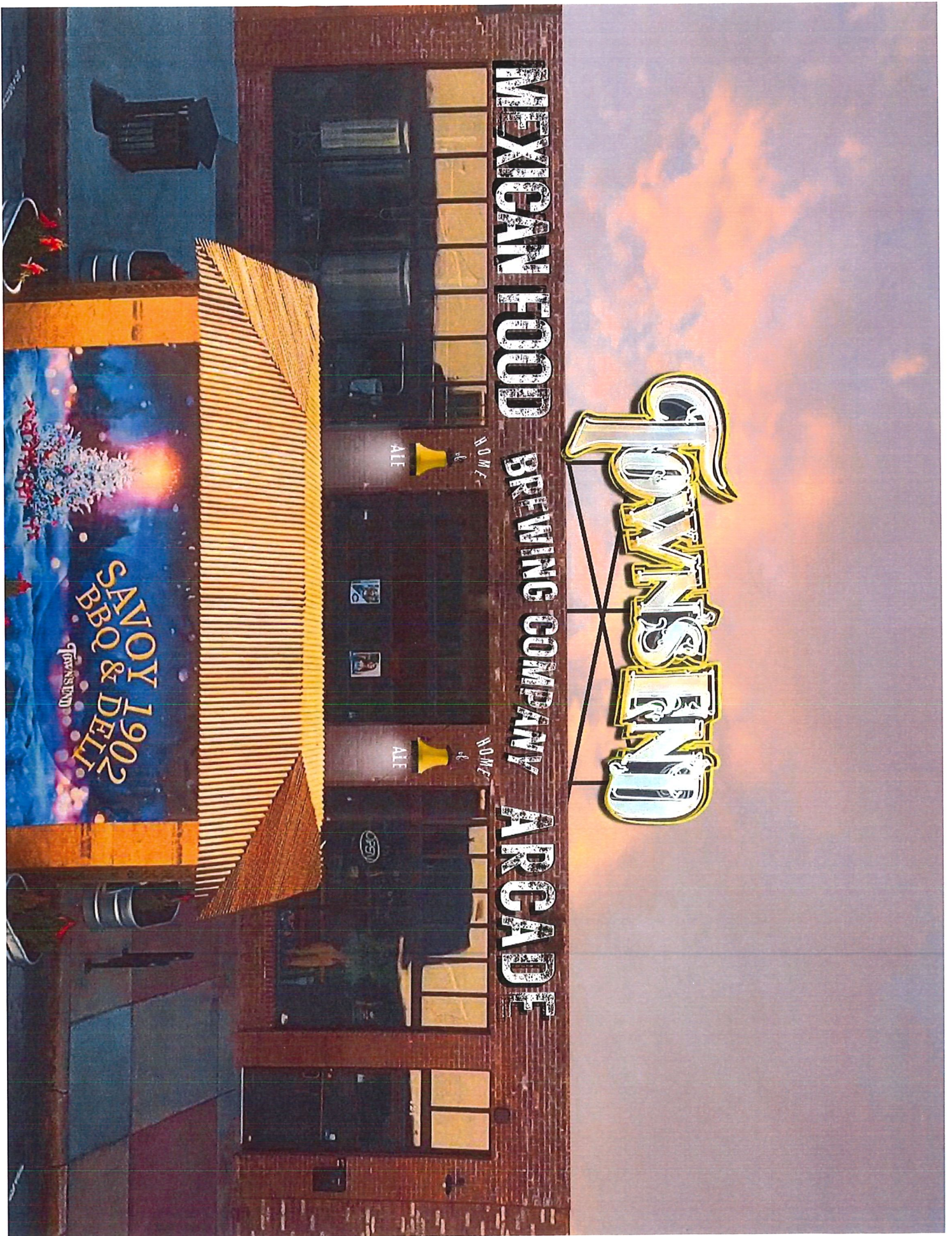
Permit Clerk/Inspector Signature

117 N. 4th St., Chickasha, OK 73018 • (405) 222-6010 • rachel.bernish@chickasha.org



Allowed -

Total - 176 Sq Ft



CHICKASHA



Meeting Type: Historical Preservation Committee

Meeting Date: 3/8/2024

Department: Community Development

Agenda Item No. 2.e.

AGENDA ITEM: Discussion, consideration and possible action to approve the minutes from the February 02, 2024 Meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

NAME, TITLE

Meeting Date:

March 8, 2024

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

1. HISTORIC PRESERVATION MEETING MINUTES February 02 2024

**NOTICE OF MEETING FOR
CITY OF CHICKASHA
HISTORIC PRESERVATION COMMITTEE**

HISTORIC PRESERVATION MEETING

February 2, 2024

1. Call meeting to order:

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders

Present: Sanders, Vernon, and Hunter

Absent: Feaver

Staff Present: Kelly Deatherage City Planner, Darren Martin Chief Building Inspector

Citizens Present: Meeting Items:

- a. Discussion, Consideration and Possible action to approve the minutes from the December 14, 2023, meeting.**

***Motion by: Vernon and second by Hunter to approve minutes from the December 8, 2023, meeting.**

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders

Ayes: Vernon, Sanders and Hunter

Nays:

Abstain:

- b. Discussion, consideration, and possible action to approve the sign for Grady County Health Department.**

***Motion by: Hunter and second by Vernon to approve**

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders

Ayes: Sanders, Vernon, and Hunter

Nays:

Abstain:

3. Motion to adjourn meeting: 4:08 pm

***Motion: Vernon and seconded by Hunter to approve**

Roll Call: Glen Vernon, Bob Hunter, and Joyce Sanders

Ayes: Vernon, Hunter and Sanders

Nays:

Abstain: