

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
APRIL 1, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

- a. Acceptance of the Minutes of the March 4, 2024, regular meeting.
- b. Acceptance of Claims List.
- c. Accept and ratify a quote from Standley Systems for Network and Firewall Upgrades in an amount not to exceed \$48,697.50 and authorize the Mayor to execute the same.
- d. Accept and ratify Pay Request No. 1 in the amount of \$83,521.15 - Construct T-Hangar project to Diversified Construction of Oklahoma, Inc.
- e. Accept and ratify Task Order #6, to the Master Agreement for Professional Services between the City of Chickasha and Parkhill, for Construction Administration, Resident Project Representative and Construction Materials Testing and Review services related to the "Construct 2-Box Hangars: project.

- f. Accept and ratify Res. 2024-06R amending FY 23/24 Budget

3. Discussion/Approval of Items Removed from Consent Docket:

4. Consideration and Discussion Items:

- a. Discussion, consideration and possible action to approve and enter into a contract with SRC Airshows for performances during the the 2024 Wings & Wheels Airshow & Car Show in an amount not to exceed \$15,361.50 and authorize the mayor to execute the same.

5. Motion for Adjournment.

CHICKASHA

Meeting Type: CMAA Agenda 4-1-2024

Meeting Date: 4/1/2024

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the March 4, 2024, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Minutes of the March 4, 2024, regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
April 1, 2024

V. ATTACHMENTS:

1. CMAA 3-4-2024

March 4, 2024

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 4th day of March 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:05 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Rick Croslin
Brian Gerdes

ABSENT:

None

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Spencer Winzenried, Parks, and Recreation Director
Robert Brooks, Comptroller
Lillie Huckaby, Library Director
Tracey Austin, HR Director
Jim Crosby, Public Works Director
Darren Martin, Chief Building Inspector
Elaine Jensen, Finance Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2b.

ITEM 2a.

Acceptance of the Minutes of February 19, 2024, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

*Motion by Trustee Boyd, second by Trustee Gerdes to approve Items 2a – 2b.

Roll call vote:

Ayes:” Boyd, Nelson, Ginn, Hebblethwaite, Ashanti-Alexander, Croslin,
Gerdes, Grayson, and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

ITEM4a. **Discussion, consideration, and possible action to enter into a contract with the NextGen Eagles for performances in the 2024 Chickasha Wings & Wheels Airshow & Car Show in an amount not to exceed \$9,500 and authorize the City Manager to execute the same.**

*Motion by Trustee Ashanti-Alexander and second by Trustee Nelson to approve entering into a contract with NextGen Eagles for performances in the 2024 Chickasha Wings & Wheels Airshow & Car Show in an amount not to exceed \$9,500 and authorize the City Manager to execute the same.

Roll call vote:

“Ayes:” Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin,
Gerdes, Boyd, Ginn, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

ITEM4b. **Discussion, consideration, and possible action to award bid CAA-2401 to Justin Workman in the amount of \$28,455.00 for tract one and two.**

*Motion by Nelson and second by Trustee Boyd to award bid CAA-2401 to Justin Workman in the amount of \$28,455.00 for tract one and two.

Roll call vote:

“Ayes:” Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin,
Gerdes, Boyd, Ginn, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Ashanti-Alexander, second by Trustee Boyd to adjourn.

Meeting adjourned.

TIME: 7:08 PM

Approved this 1st day of April 2024.

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMAA Agenda 4-1-2024

Meeting Date: 4/1/2024

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:

April 1, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 4-1-2024

Meeting Date: 4/1/2024

Department: Administration

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify a quote from Standley Systems for Network and Firewall Upgrades in an amount not to exceed \$48,697.50 and authorize the Mayor to execute the same.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify a quote from Standley Systems for Network and Firewall Upgrades in an amount not to exceed \$48,697.50 and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:

April 1, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 4-1-2024

Meeting Date: 4/1/2024

Department: Administration

Agenda Item No. 2.d.

AGENDA ITEM: Accept and ratify Pay Request No. 1 in the amount of \$83,521.15 - Construct T-Hangar project to Diversified Construction of Oklahoma, Inc.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify Pay Request No. 1 in the amount of \$83,521.15 - Construct T-Hangar project to Diversified Construction of Oklahoma, Inc.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:

April 1, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 4-1-2024

Meeting Date: 4/1/2024

Department: Administration

Agenda Item No. 2.e.

AGENDA ITEM: Accept and ratify Task Order #6, to the Master Agreement for Professional Services between the City of Chickasha and Parkhill, for Construction Administration, Resident Project Representative and Construction Materials Testing and Review services related to the "Construct 2-Box Hangars: project.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify Task Order #6, to the Master Agreement for Professional Services between the City of Chickasha and Parkhill, for Construction Administration, Resident Project Representative and Construction Materials Testing and Review services related to the "Construct 2-Box Hangars: project.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
April 1, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 4-1-2024

Meeting Date: 4/1/2024

Department: Finance

Agenda Item No. 2.f.

AGENDA ITEM: Accept and ratify Res. 2024-06R amending FY 23/24 Budget

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
April 1, 2024

V. ATTACHMENTS:

1. Res. 2024-06R Budget Amendment
2. 20240329165933016

RESOLUTION NO. 2024-06R

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA,
GRADY COUNTY, STATE OF OKLAHOMA, AMENDING THE CITY OF
CHICKASHA ADOPTED BUDGET FOR FISCAL YEAR 2023-24**

WHEREAS, pursuant to the Oklahoma Municipal Budget Act, 11 O.S. Section 17-201 through 17-216, all steps in the process of developing the City's Budget for FY 2023-24 were followed, culminating the adoption of the Budget by the Mayor and Council on June 20, 2023; and

WHEREAS, Sections 17-215 and 17-216 of the Oklahoma Municipal Budget Act specifically authorizes amendments to the adopted budget; and

WHEREAS, the Mayor and Council have determined a need to amend the adopted budget; and

NOW THEREFORE, be it resolved by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma, that:

Section 1. The adopted FY 2023-24 Budget for the GENERAL Fund #11 is hereby amended and attached hereto as "Exhibit A"; and
FY 2023-24 Budget for the GENERAL Fund #11 is hereby amended and attached hereto as "Exhibit B";
FY 2023-24 Budget for the GENERAL Fund #11 is hereby amended and attached hereto as "Exhibit C";
FY 2023-24 Budget for the GENERAL Fund #11 is hereby amended and attached hereto as "Exhibit D";
FY 2023-24 Budget for the GENERAL Fund #11 is hereby amended and attached hereto as "Exhibit E";
FY 2023-24 Budget for the CHICKASHA MUNICIPAL AUTHORITY Fund #31 is hereby amended and attached hereto as "Exhibit F";
FY 2023-24 Budget for the CHICKASHA MUNICIPAL AUTHORITY Fund #31 is hereby amended and attached hereto as "Exhibit G";
FY 2023-24 Budget for the CHICKASHA MUNICIPAL AIRPORT AUTHORITY Fund #39 is hereby amended and attached hereto as "Exhibit H";
FY 2023-24 Budget for the CHICKASHA MUNICIPAL AIRPORT AUTHORITY Fund #39 is hereby amended and attached hereto as "Exhibit I";
FY 2023-24 Budget for the CAPITAL PROJECTS Fund #52 is hereby amended and attached hereto as "Exhibit J"; and
FY 2023-24 Budget for the COMBINED INSURANCE Fund #71 is hereby amended and attached hereto as "Exhibit K";

This Resolution shall be in full force and effect from and after the passage and approval by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma.

Adopted this 1st day of April 2024.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)

Exhibit A

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u> INCREASE	<u> </u> DECREASE	<u> </u> TRANSFER
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Fund: GENERAL
Fund No.: 11
Amendment No.: 11
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4400-020	PROCEEDS FROM SALE OF ASSETS	10,375.00			
541-6300-040	VEHICLE REPLACEMENT			10,375.00	
TOTALS		10,375.00	-	10,375.00	-

EXPLANATION:

Proceeds from sale of (4) surplus Police vehicles to be used for computer(s) and stand(s) for (2) new Durango(s)

Approved by City Manager:

Date _____ Signature _____

Approved by City Council:

Date _____ Signature _____

Exhibit B

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u>	INCREASE	<u> </u>	DECREASE	<u> </u>	TRANSFER
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Fund: GENERAL
Fund No.: 11
Amendment No.: 12
Fiscal Year: 2023-20024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4300-072	2024 SAFE OK GRANT	42,000.00			
570-5101-695.1	OVERTIME (2024 SAFE OK GRANT)			18,000.00	
570-5208-673.1	COMMUNITY OUTREACH (2024			7,500.00	
570-5302-019.1	GEOSAFE MOBILE SERVICE			16,500.00	
TOTALS		42,000.00	-	42,000.00	-

EXPLANATION:
Office of Attorney General 2024 Safe Oklahoma Grant Program

Approved by City Manager:

Date _____ Signature _____

Approved by City Council:

Date _____ Signature _____

Exhibit C

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

☐	INCREASE	☐	DECREASE	☒	TRANSFER
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Fund: GENERAL
Fund No.: 11
Amendment No.: 13
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
518-6450-017	FLOODPLAIN MITIGATION PROJECT				500,000.00
517-5500-031	TRANSFER OUT-CMA			500,000.00	
TOTALS		-	-	500,000.00	500,000.00

EXPLANATION:

To amend budgeted expenditure for Floodplain Mitigation Project to reflect a transfer to the Chickasha Municipal Authority (CMA) to accommodate the potential purchase of a Regional Water Detention Structure

Approved by City Manager:

Date

Signature

Approved by City Council:

Date

Signature

Exhibit D
CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u> INCREASE	<u> </u> DECREASE	<u> </u> TRANSFER
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Fund: GENERAL
Fund No.: 11
Amendment No.: 14
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4300-023	ODL-ANNUAL STATE AID	12,982.00		12,982.00	
508-5305-022	ODL-STATE AID				
TOTALS		12,982.00	-	12,982.00	-

EXPLANATION:

Department of Libraries State Aid FY 24

Approved by City Manager:

Date _____ Signature _____

Approved by City Council:

Date _____ Signature _____

Exhibit E

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u>	INCREASE	<u> </u>	DECREASE	<u> </u>	TRANSFER
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Fund: GENERAL
Fund No.: 11
Amendment No.: 15
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4500-071	TRANSFER-COMBINED INS	4,800.00			
504-5301-029	GPS DEVICES/TRACKING SERVICE			204.00	
546-5301-029	GPS DEVICES/TRACKING SERVICE			816.00	
551-5301-029	GPS DEVICES/TRACKING SERVICE			3,780.00	
TOTALS		4,800.00	-	4,800.00	-

EXPLANATION:

To return previous transfer of insurance to purchase GPS Devices/Tracking Service

Approved by City Manager:

Date _____ Signature _____

Approved by City Council:

Date _____ Signature _____

Exhibit F

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u>	INCREASE	<u> </u>	DECREASE	<u> </u>	TRANSFER
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Fund: CHICKASHA MUNICIPAL AUTHORITY (CMA)
Fund No.: 31
Amendment No.: 7
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4500-011	TRANSFER-GENERAL	500,000.00			
4500-052	TRANSFER-CAPITAL PROJECT	250,000.00			
539-6450-017	DRAINAGE PROJECTS			750,000.00	
TOTALS		750,000.00	-	750,000.00	-

EXPLANATION:

To reflect transfer(s) from the General Fund and Capital Projects Fund to the Chickasha Municipal Authority to accommodate the potential purchase of a Regional Water Detention Structure

Approved by City Manager:

Date _____ Signature _____

Approved by City Council:

Date _____ Signature _____

Exhibit G
CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u> INCREASE	<u> </u> DECREASE	<u> </u> TRANSFER
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Fund: CHICKASHA MUNICIPAL AUTHORITY (CMA)
Fund No.: 31
Amendment No.: 8
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4500-071	TRANSFER-COMBINED INS	18,252.00			
532-5301-029	GPS DEVICES/TRACKING SERVICE			18,252.00	
TOTALS		18,252.00	-	18,252.00	-

EXPLANATION:

To return previous transfer of insurance to purchase GPS Devices/Tracking Service

Approved by City Manager:

Date _____ Signature _____

Approved by City Council:

Date _____ Signature _____

Exhibit #

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u>	INCREASE	<u> </u>	DECREASE	<u> </u>	TRANSFER
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Fund: CHICKASHA MUNICIPAL AIRPORT AUTHORITY (CMAA)
Fund No.: 39
Amendment No.: 4
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4300-014.1	ODAA CHK-24H-S (2 BOX HANG	430,340.00			
539-5305-023.2	ODAA CHK-24H-S (2 BOX HANGARS)			430,340.00	
TOTALS		430,340.00	-	430,340.00	-

EXPLANATION:

Oklahoma Department of Aerospace and Aeronautics Project CHK-24-S for Construction of 2 Box Hangars

Approved by City Manager:

Date Signature

Approved by City Council:

Date Signature

Exhibit I

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u> INCREASE	<u> </u> DECREASE	<u> </u> TRANSFER
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Fund: CHICKASHA MUNICIPAL AIRPORT AUTHORITY (CMAA)
Fund No.: 39
Amendment No.: 6
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4500-071	TRANSFER-COMBINED INS	1,920.00			
532-5301-029	GPS DEVICES/TRACKING SERVICE			1,920.00	
TOTALS		1,920.00	-	1,920.00	-

EXPLANATION:

To return previous transfer of insurance to purchase GPS Devices/Tracking Service

Approved by City Manager:

Date _____ Signature _____

Approved by City Council:

Date _____ Signature _____

Exhibit J
CITY OF CHICKASHA

BUDGET AMENDMENT FORM

<u> X </u> INCREASE	<u> </u> DECREASE	<u> </u> TRANSFER
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Fund: CAPITAL PROJECTS
Fund No.: 52
Amendment No.: 1
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4350-004	LEASE BONUS PROCEEDS	250,000.00			
552-5500-031	TRANSFER OUT-CMA			250,000.00	
TOTALS		250,000.00	-	250,000.00	-

EXPLANATION:

To amend budget for current year lease bonus proceeds and reflect a transfer to the Chickasha Municipal Authority (CMA) to accommodate the potential purchase of a Regional Water Detention Structure

Approved by City Manager:

Date _____ Signature _____

Approved by City Council:

Date _____ Signature _____

Exhibit K

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

☒ INCREASE	☐ DECREASE	☐ TRANSFER
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Fund: COMBINED INSURANCE
 Fund No.: 71
 Amendment No.: 6
 Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
571-5500-011	TRANSFER-GENERAL			4,800.00	
571-5500-031	TRANSFER-CMA			18,252.00	
571-5500-039	TRANSFER-CMAA (AIRPORT)			1,920.00	
4700-001	AVAILABLE FUND BALANCE	24,972.00			
TOTALS		24,972.00	-	24,972.00	-

EXPLANATION:

To return previous transfer of insurance for purchase of GPS Tracking System

Approved by City Manager:

Approved by City Council:

Date	Signature

Date	Signature

CHICKASHA

Meeting Type: CMAA Agenda 4-1-2024

Meeting Date: 4/1/2024

Department: Administration

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to approve and enter into a contract with SRC Airshows for performances during the the 2024 Wings & Wheels Airshow & Car Show in an amount not to exceed \$15,361.50 and authorize the mayor to execute the same.

I. BACKGROUND/DESCRIPTION:

Discussion, consideration and possible action to approve and enter into a contract with SRC Airshows for performances during the the 2024 Wings & Wheels Airshow & Car Show in an amount not to exceed \$15,361.50 and authorize the mayor to execute the same.

This includes \$14,000 performance fee (discounted \$500) plus \$1,361.50 diesel fuel fee. Also responsible for providing lodging, hangar, smoke oil, engine oil and vehicle for transportation during event.

We will receive the ROLL'N THUNDER performance which includes a teaser act, solo, and a choreographed jet car vs. airplane act/race during the airshow, plus the same performance during the VIP event/airshow rehearsal.

II. RECOMMENDED ACTION:

Approve and enter into a contract with SRC Airshows for performances during the the 2024 Wings & Wheels Airshow & Car Show in an amount not to exceed \$15,361.50 and authorize the mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		

FUND	ACCOUNT	AMOUNT
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Meeting Date:
April 1, 2024

(From)		
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V. ATTACHMENTS:

1. Covington Contract With Details_Redacted

Air Show Performance Agreement

This Agreement is made and entered into this 15th day of Feb 2024, by and between Chickasha Municipal Airport Authority,, hereafter called **PRODUCER** and **SRC AIRSHOWS**, hereinafter called **PERFORMER**.

1. **EVENT.** The PRODUCER will put on an air show at _KCHK airport, in the city of Chickasha____, State of OK, from _5-31-24 to ____6-1-24____, hereinafter referred to as **Wings and Wheels airshow**
2. **PERFORMER OBLIGATIONS.** PERFORMER shall:
 - a. Perform aerobatic/Jet Car/Plane race performances of approximately 10 minutes in duration each.
 - b. AIRPLANE SOLO ACT PER DAY _1____ (1 per day 2 total included in base price)
 - c. JET CAR/AIRPLANE RACE PER DAY _1____ (1 per day, 2 total included in base price)
 - d. AIRPLANE SOLO ACT PER NIGHT ____0____ \$1000.00 EXTRA PER NIGHT ACT
 - e. JET CAR/AIRPLANE RACE PER NIGHT ____0____ \$1000.00 EXTRA PER NIGHT ACT
 - f. Arrive, weather permitting, on the day before the AIR SHOW or on the day of the first Press appearances. Depart, weather permitting, on the day following the PERFORMER'S last aerobatic performance.
 - g. Provide liability Insurance in the amount of one million dollars, U.S.funds. (Proof of insurance will be provided upon request.)
 - h. Provide pre-event promotional materials including photos, brochures, and biography, to the PRODUCER and be available for Press appearances on the day of the AIR SHOW. Pictures and Videos can be found on WWW.SRCAIRSHOWS.COM OR WWW.ELITEJETSINC.COM
3. **PRODUCER OBLIGATIONS.** PRODUCER shall:
 - a. Provide aircraft/jetcar services as follows:
 - (1) All on-site fuel
 - A. (100 octane avgas) for practice flights/teaser, media and promotion flights/teaser, performances and departure fuel. Airplane will use 12 Gals of 100L per performance. Fuel to and from airport and while at airport for performance/ Fuel to and from show will be reimbursed to Src Airshows. _0_ Gals of fuel at \$ _0_ per gal 100LL TOTAL\$ _0_
 - B. Jet Car fuel ON ROAD DIESEL ONLY. ____350____ GALS of fuel will be needed for show also to and from show compensation. If Producer wants to have more performances, then on this contract it is 100Gals per Performance.
 - (2) Engine Oil 12qts (Aeroshell 15W50)
 - (3) Smoke Oil 8 gallons per performance. Paraffin-based (Parraffnic) oil is the only acceptable smoke oil.
 - (4) Provide 1 hours of cool down and preparations time in-between acts.
 - (5) Hangar Covered, indoor, and secure hangar space from time of arrival until time of departure for the Airplane
 - (6) Airplane cost. Operating cost of the Airplane is \$225.00 per hour. This is the cost of flight time to and from show. WAIVED AT THIS SHOW
 - (7) Performance fee/ACT IN RING PRICING 2 \$ 14,500 DISCOUNT \$500.00
 - (8) Lodging
 - A. Provide lodging consisting of 3, private, non-smoking, king size or double rooms at or in close proximity to the AIR SHOW site. PERFORMER is responsible for damage or incidental charges to hotel room.
 - b. Provide 2 full size air-conditioned vehicle(s) for transportation of the PERFORMER and the PERFORMER'S support crew/staff. PRODUCER shall provide and pay for insurance on all rental cars as required by the rental car agency and all fuel.

4. PERFORMER'S INABILITY TO PERFORM.

Should the PERFORMER be unable to perform for reasons under his control, including reasons of health or equipment deficiencies, PERFORMER shall refund to the PRODUCER all monies expended by the PRODUCER to the PERFORMER. Deposits and Travel cost are none refundable.

Should the PERFORMER be unable to perform after arrival at the AIR SHOW site for reasons not under his control, including weather, full payment of the PERFORMANCE FEE and all travel costs shall be paid to the PERFORMER. PERFORMER in his sole discretion shall determine whether conditions allow the conduct of any flight/race by PERFORMER.

5. AIR SHOW NON-PERFORMANCE.

Should the AIR SHOW be canceled for reasons not within the control of the PERFORMER, the following amounts shall be payable:

- a. If the PRODUCER provides written notice of cancellation at least 45 days before the first show date, PERFORMER shall only be paid the down payment. Deposits are Non-refundable BUT If a Deposit was Paid by the PRODUCER the deposit will be held over/credited for the next airshow that the PRODUCER will be doing.
- b. If the PRODUCER provides written notice of cancellation less than 45 days prior to the show date but not less than 2 days prior to the show date, PERFORMER shall be paid the down payment and 50% of the PERFORMANCE FEE plus any travel costs actually incurred.
- c. If the PRODUCER provides notice later than indicated in 5.b above, the down payment and total PERFORMANCE FEE, including travel costs shall be paid.

6. **FORCE MAJEURE.** If, on account of causes not due to the fault or negligence of either party, such as, but not limited to, national emergency, disaster, or an act of God, the AIR SHOW is abandoned, canceled, or prevented, neither party hereto shall be liable to the other for any expense incurred in connection with the AIR SHOW except that PRODUCER shall pay PERFORMER for any travel costs actually incurred prior to receipt of notice that the AIR SHOW is abandoned. Deposits are Non-refundable BUT If a Deposit was Paid by the PRODUCER the deposit will be held over/credited for the next airshow that the PRODUCER will be doing.

7. **INDEPENDENT CONTRACTOR.** The PRODUCER and the PERFORMER shall be and act as independent parties, and under no circumstances shall this Agreement be construed as one of agency, partnership or joint venture of employment between either. The PRODUCER shall be solely responsible for the conduct of its employees, personnel, and agents in connection with their performance of the PRODUCER'S obligations hereunder.

8. **ENTIRE AGREEMENT.** The terms set forth in this instrument supersede all prior oral or written understandings and constitute the entire agreement between PRODUCER and PERFORMER. It may be amended or altered only by a subsequent writing signed by both parties.

9. **SUMMARY**
sat

A. Performance fee	\$ 14,000
B. Plane HR rate Fee	\$WAIVED ON THIS SHOW
C. 100LL Fuel Fee	\$ WAIVED
D. Diesel Fuel Fee 350Gal	\$ 1361.50
E. Twilight/Night Act Fee	\$0
F. TOTAL -----	\$15,361.50
G. Deposit BY:4-15-24	\$2000.00

*1 run with car and plane Friday. 1Teaser

1 full run Saturday

NOTES: *If more runs are wanted it is 100GALS of Fuel charge

*Gave 500\$ discount down to ring 1 pricing

*plane will be fueled 100% on departure
100LL aprox 30-35 gals

PRODUCER: _____

Signature: _____

Date: _____

Phone: _____

PERFORMER: **SRC AIRSHOWS**

Signature: *Stephen Covington/Mark Smith*

Date: 2-15-24

Phone: Stephen:(903) 305 2804

Mark: (573) 820 2694

HOLD HARMLESS AGREEMENT

SRC AIRSHOWS shall indemnify, save, and hold harmless the Chickasha Municipal Airport Authority from and against all loss, damages, liability, expenses (including attorney's fees), and costs arising from any activity, condition or event;

SRC AIRSHOWS agrees to indemnify, save and hold harmless the Chickasha Municipal Airport Authority from and against any and all claims, demands, causes of action, losses, judgments, costs, expenses, including attorney fees, damages injuries or losses which may be brought by an agent, servant or employee of SRC AIRSHOWS or any third party for any reason against the City of Chickasha or any of the City's agents, servants or employees, including but not limited to damages to real property, personal property, or for personal injury arising out of or as a result of SRC AIRSHOWS participating the Chickasha Wings & Wheels event;

SRC AIRSHOWS hereby releases, quits and discharges the City from each, every, any and all right, claim, debt, demand, action, cause of action, suit, and proceeding of every kind at law or at equity, whether known or unknown, and releases and discharges the City from each, every, any and all injuries, damages, and losses whatsoever nature or character which may hereinafter be sustained as a result of SRC AIRSHOWS attendance and/or participation at the Chickasha Wings & Wheels event;

This contract is governed by the laws of Oklahoma with venue in the District Courts of Grady County.

SRC AIRSHOWS

Stephen covington

STEPHEN COVINGTON
OWNER/ PILOT SRC AIRSHOWS
903 305 2804



CERTIFICATE OF AIRCRAFT INSURANCE

DATE (MM/DD/YYYY)

03/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure, Llc DbA Falcon Insurance Agency - Houston 19747 Hwy 59N Ste 314 Humble, TX 77338	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID#:																					
INSURED Stephen Covington 5917 Mccann Rd Longview, TX 75605	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>%</th><th>NAIC #</th></tr><tr><td>INSURER A: U.S. SPECIALTY INSURANCE COMPANY</td><td>100%</td><td></td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	%	NAIC #	INSURER A: U.S. SPECIALTY INSURANCE COMPANY	100%		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER B:																						
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

POLICY INFORMATION		CERTIFICATE NUMBER:		REVISION NUMBER:	
POLICY TYPE		LINE OF BUSINESS SUBCODE			
INDUSTRIAL AID ☒	PLEASURE & BUS ☐ COMMERCIAL ☒	AIRPLANE ☒	HELICOPTER ☐	MIXED FLEET ☐	EXCESS ☐ QUOTA SHARE ☐
NON-OWNED ☐		LIABILITY ONLY ☒	HULL & LIABILITY ☒	HULL ONLY ☐	

AIRCRAFT INFORMATION		ACORD 333, Aircraft Schedule attached	
YEAR 1980	MAKE Aerotek	MODEL Pitts S2S	SERIAL NUMBER REGISTRATION NUMBER N364SL
TERRITORY:			

AIRCRAFT COVERAGES							
INSURER LETTER	POLICY NUMBER AC3023594-01	EFFECTIVE DATE 2/27/2024	EXPIRATION DATE 7/10/2024	ADDITIONAL INSURED? (Y/N) Y	SUBROGATION WAIVED? (Y/N) N		
COVERAGE	OPTIONS		LIMIT	APPLIES TO	LIMIT	APPLIES TO	
AIRCRAFT HULL	☒ ALL RISK GROUND AND FLIGHT		\$ 130,000	AGREED VALUE	\$ 250	Ded. - Not in motion	
AIRCRAFT LIABILITY	☒ LIABILITY		\$ 1,000,000	EA OCC	\$ 2,500	Ded. - In motion	
MEDICAL PAYMENTS	☒ INCLUDING CREW		\$ 100,000	EA PASS		EA PER	
	EXCLUDING CREW		\$ 5,000	EA PER	\$ 5,000	EA OCC	
COVERAGE	OPTIONS		LIMIT	APPLIES TO	LIMIT	APPLIES TO	
CODE	DESCRIPTION						
			\$		\$		
			\$		\$		
			\$		\$		
			\$		\$		
			\$		\$		

DESCRIPTION OF OPERATIONS / REMARKS (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is included as an Additional Insured.

CERTIFICATE HOLDER	CANCELLATION
Chickasha Municipal Airport Authority 2344 Beechcraft Road Chickasha, OK 73018	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

ACORD 21 (2016/03)

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Subject: Re: Aircraft Insurance COI for Stephen Covington
Date: Monday, March 11, 2024 at 1:41:11 PM Central Daylight Time
From: SRC AIRSHOWS
To: [REDACTED]
Attachments: image003.png

friday we can make a full run for you too. None issue on the repack. Just need the 100 gals of fuel for each time it goes out is all!

so we can do this

Friday

Plane solo act and roll into the rollin thunder act and race. this will give you 15-17 mins of show

I can also do a teaser ot the beginning of the show to start the show for you if you want. 3-4 mins to get the crowd going

Sat

We can do the same thing!

Teaser right off the bat, land, get the car all ready and me cooled off.

Me come out and do my solo act, then bring the car out and do ur rollin thunder act/race!

this will give them more bang for the \$\$\$

On Mon, Mar 11, 2024 at 1:18PM <[REDACTED]> wrote:

Got it.

Organizer wants your plans for car runs and flying because of the cost. I Think this is what we talked about.

Friday:

Probably just car/plane teaser with full acro act. That will save Mark a repack.

Saturday:

Teaser at beginning of show with car and plane

Full car/plane act during show and go into acro act from race