

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
APRIL 15, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

- a. Acceptance of the Minutes of the April 1, 2024, regular meeting.
- b. Accept Claims List.
- c. Accept and ratify a change in bank signatories to Zachary Grayson, Mayor, Georgianne Hebblethwaite, Vice-Mayor, Elaine Jensen, Finance Director, and Susan M. McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

- First National Bank
- Simmons Bank

- Arvest Bank
- Community Bank of Oklahoma
- Bank of Oklahoma
- Liberty National Bank

3. Discussion/Approval of Items Removed from Consent Docket:

4. Consideration and Discussion Items:

- a. Discussion, consideration and possible action to approve a contract with Michael T. Gallaway for the 2024 Wings & Wheels Airshow & Car Show in an amount not to exceed \$3,500 and authorize the mayor to execute the same.

5. Motion for Adjournment.

CHICKASHA



Meeting Type: CMAA Agenda 4-15-2024

Meeting Date: 4/15/2024

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the April 1, 2024, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the April 1, 2024 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
April 15, 2024

V. ATTACHMENTS:

1. CMAA 4-1-2024

April 1, 2024

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 1st day of April 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:00 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Rick Croslin
Brian Gerdes

ABSENT:

None

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Spencer Winzenried, Parks, and Recreation Director
Jim Crosby, Public Works Director
Darren Martin, Chief Building Inspector
Elaine Jensen, Finance Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2e.

ITEM 2a.

Acceptance of the Minutes of March 4, 2024, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

- ITEM 2c.** Accept and ratify a quote from Standley Systems for Network and Firewall Upgrades in an amount not to exceed \$48,697.50 and authorize the Mayor to execute the same.
- ITEM 2d.** Accept and ratify Pay Request in the amount of \$83,521.15 – Construct T-Hangar project to Diversified Construction of Oklahoma, Inc.
- ITEM 2e.** Accept and ratify Task Order #6, the Master Agreement for Professional Services between the City of Chickasha and Parkhill, for Construction Administration, Resident Project Representative and Construction Materials Testing and Review services related to the “Construct 2-Box Hangars” project.
- ITEM 2f.** Accept and ratify Res. 2024-06R amending the FY 23/24 Budget.

*Motion by Trustee Grayson, second by Trustee Gerdes to approve Items 2a – 2f.

Roll call vote:

Ayes:” Boyd, Nelson, Ginn, Hebblethwaite, Ashanti-Alexander, Croslin, Gerdes, Grayson, and Mosley.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

- ITEM4a.** Discussion, consideration, and possible action to approve and enter into a contract with SRC Airshows for performances during the 2024 Wings & Wheels Airshow & Car Show in an amount not to exceed \$15,361.50 and authorize the Mayor to execute the same.

*Motion by Trustee Hebblethwaite and second by Trustee Ginn to approve a contract with SRC Airshows for performances during the 2024 Wings & Wheels Airshow & Car Show in an amount not to exceed \$15,361.50 and authorize the Mayor to execute the same.

Roll call vote:

“Ayes:” Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Hebblethwaite, second by Trustee Ginn to adjourn.

Meeting adjourned.

TIME: 7:02 PM

Approved this 15th day of April 2024.

Zachary Grayson, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMAA Agenda 4-15-2024

Meeting Date: 4/15/2024

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Accept Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
April 15, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 4-15-2024

Meeting Date: 4/15/2024

Department: City Clerk

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify a change in bank signatories to Zachary Grayson, Mayor, Georgianne Hebblethwaite, Vice-Mayor, Elaine Jensen, Finance Director, and Susan M. McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

- **First National Bank**
- **Simmons Bank**
- **Arvest Bank**
- **Community Bank of Oklahoma**
- **Bank of Oklahoma**
- **Liberty National Bank**

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify a change in bank signatories to Zachary Grayson, Mayor, Georgianne Hebblethwaite, Vice-Mayor, Elaine Jensen, Finance Director, and Susan M. McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

- **First National Bank**
- **Simmons Bank**
- **Arvest Bank**

- Community Bank of Oklahoma
- Bank of Oklahoma
- Liberty National Bank

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 15, 2024	(From)		

V. ATTACHMENTS:

CHICKASHA



Meeting Type: CMAA Agenda 4-15-2024

Meeting Date: 4/15/2024

Department: Administration

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to approve a contract with Michael T. Gallaway for the 2024 Wings & Wheels Airshow & Car Show in an amount not to exceed \$3,500 and authorize the mayor to execute the same.

I. BACKGROUND/DESCRIPTION:

Discussion, consideration and possible action to approve a contract with Michael T. Gallaway for the 2024 Wings & Wheels Airshow & Car Show in an amount not to exceed \$3,500 and authorize the mayor to execute the same.

This is for performance on June 1, 2024. Gallaway will add CMAA as additional insured.

CMAA to provide:

- Payment of \$3,500 at event
- 12 gallons smoke oil
- 6 quarts aeroshell 100W Aviation Oil
- 50 Gallons AVGAS

No hotel or vehicle use required.

II. RECOMMENDED ACTION:

Approve a contract with Michael T. Gallaway for the 2024 Wings & Wheels Airshow & Car Show in an amount not to exceed \$3,500 and authorize the mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Shae Mortimer, Marketing and Civic

Fund	Account	Amount
(To)		

Engagement Manager	FUND	ACCOUNT	AMOUNT
Meeting Date: April 15, 2024	(From)		

V. ATTACHMENTS:

1. GALLAWAY chickasha contract 2024 Revised

Air show /Consulting
Michael T Gallaway
6776 Livorno Ln
Frisco Tx 75034

April 5, 2024

RE: performer agreement for : Chickasha Wings and Wheels Event

shae.mortimer@chickasha.org

Office: 405.222.6021 | Cell: 405.544.8041

117 N. 4th Street, Chickasha, OK 73018

Date : Saturday June 1st , 2024

I am looking forward to your show June 1st 2024

I will plan to arrive /depart the day of the event – I will not need a hotel or car

- In consideration for aerial demo in an Extra 300/SX aircraft the Chickasha Municipal Airport Authority agrees to pay a sum of \$ 3500.00 , payable at the event.
- The Chickasha Municipal Airport Authority will be named as an additional insured
- Air Show consulting / Michael T Gallaway shall indemnify, save, and hold harmless the Chickasha Municipal Airport Authority from and against all loss, damages, liability, expenses (including attorney's fees), and costs arising from any activity, condition or event;
- Air show Consulting/ Michael T Gallaway agrees to indemnify, save and hold harmless the Chickasha Municipal Airport Authority from and against any and all claims, demands, causes of action, losses, judgments, costs, expenses, including attorney fees, damages injuries or losses which may be brought by an agent, servant or employee of Michael T Gallaway or any third party for any reason against the City of Chickasha or any of the City's agents, servants or employees, including but not limited to damages to real property, personal property, or for personal injury arising out of or as a result of Michael T Gallaway participating the Chickasha Wings & Wheels event;
- Air Show Consulting / Michael T Gallaway hereby releases, quits and discharges the City from each, every, any and all right, claim, debt, demand, action, cause of action, suit, and proceeding of every kind at law or at equity, whether known or unknown, and releases and discharges the City from each, every, any and all injuries, damages, and losses whatsoever nature or character which may hereinafter be sustained as a result of Michael T Gallaway's attendance and/or participation at the Chickasha Wings & Wheels

event;

This contract is governed by the laws of Oklahoma with venue in the District Courts of Grady County.

Other consideration :

12 gallons smoke oil

6 qrts aeroshell 100W aviation oil

50 gallons avgas

Please make check to :

Air show / Consulting

Michael T Gallaway

W-9 will be provided

Sincerely

mike gallaway
Mike Gallaway -----