CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING	DATE OF MEETING
6:30 PM	APRIL 15, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

a. Acceptance of the Minutes of the April 1, 2024, regular meeting.

b. Accept Claims List.

c. Accept and ratify a change in bank signatories to Zachary Grayson, Mayor, Georgianne Hebblethwaite, Vice-Mayor, Elaine Jensen, Finance Director, and Susan M. McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

- First National Bank
- Simmons Bank

- Arvest Bank
- Community Bank of Oklahoma
- Bank of Oklahoma
- Liberty National Bank

3. Discussion/Approval of Items Removed from Consent Docket:

4. Motion for Adjournment.

Meeting Type: **CMA Agenda 4-15-2024**

Meeting Date: 4/15/2024

Department: City Clerk **Agenda Item No. 2.a.**

AGENDA ITEM: Acceptance of the Minutes of the April 1, 2024, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the April 1, 2024 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 15, 2024	(From)		

V. ATTACHMENTS:

1. CMA 4-1-2024

April 1, 2024

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 1st day of April 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:43 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT:
Chris Mosley, Chairman
Zachary Grayson, Vice Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
Georgianne Hebblethwaite
R. P. Ashanti-Alexander
Rick Croslin
Brian Gerdes

ABSENT: None

STAFF

PRESENT:
Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Darren Martin, Chief Building Inspector
Spencer Winzenried, Parks and Recreation Director
Robert Brooks, Comptroller
Jim Crosby, Public Works Director
Elaine Jensen, Finance Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2e.**

ITEM 2a. **Acceptance of the Minutes of February 19, 2024, regular meeting.**

ITEM 2b. **Acceptance of the Claims List.**

ITEM 2c.	**Accept and ratify a quote from Standley Systems for Network and Firewall Upgrades in an amount not to exceed $48,697.50 and authorize the Mayor to execute the same.**
ITEM 2d.	**Accept and ratify an easement from the Union Pacific Railroad Company in exchange for $25,790.00.**
ITEM 2e.	**Accept and ratify Resolution 2024-06R amending the FY 23/24 Budget.**

*Motion by Trustee Hebblethwaite, second by Trustee Grayson to approve Items 2a – 2e.

Roll call vote:

Ayes:"	Boyd, Nelson, Ginn, Hebblethwaite, Ashanti-Alexander, Croslin, Gerdes, Grayson, and Mosley.
"Nays:"	None
"Abstain:"	None
Motion carried.	9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

ITEM4a. **Discussion, consideration, and possible action to execute the contract and purchase real property described as Lots Six (6) and (7) in Block Two (2), of The Woodlands Section II, an addition to the City of Chickasha, Grady County, Oklahoma, according to recorded plat thereof, to be used as a Regional Detention Structure from Chickasha Development Company LLC in the amount of $75,000.00.**

*Motion by Council Member Boyd and second by Council Member Hebblethwaite to execute the contract and purchase real property described as Lots Six (6) and (7) in Block Two (2), of The Woodlands Section II, an addition to the City of Chickasha, Grady County, Oklahoma, according to recorded plat thereof, to be used as a Regional Detention Structure from Chickasha Development Company LLC in the amount of $75,000.00.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM4b.	**Discussion, consideration, and possible action to execute the contract and purchase real property described as Lots Six (6) and (7) in Block Two (2), of The Woodlands Section II, an addition to the City of Chickasha, Grady County, Oklahoma, according to recorded plat thereof, to be used as a Regional Detention Structure from Chickasha Development Company LLC in the amount of $75,000.00.**

*Motion by Council Member Boyd and second by Council Member Hebblethwaite to execute the contract and purchase real property described as Lots Six (6) and (7) in Block Two (2), of The Woodlands Section II, an addition to the City of Chickasha, Grady County, Oklahoma, according to recorded plat thereof, to be used as a Regional Detention Structure from Chickasha Development Company LLC in the amount of $75,000.00.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM4b.	**Discussion, consideration, and possible action to declare surplus and authorize the sale of surface rights only in and to a certain tract of real property described as All Lots 23-24-25 Blk 2 Chickasha-OT (810 Illinois Ave.) to Builders Investment Group LLC in the amount of $4,000.00.**

*Motion by Council Member Hebblethwaite and second by Council Member Nelson to declare surplus and authorize the sale of surface rights only in and to a certain tract of real property described as All Lots 23-24-25 Blk 2 Chickasha-OT (810 Illinois Ave.) to Builders Investment Group LLC in the amount of $4,000.00.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM4c.	**Discussion, consideration, and possible action to declare surplus and authorize the sale of surface rights only in and to a certain tract of real property described as S 50' Lot 10 Blk 96 Chickasha-OT (617 N. 10th) to Builders Investment Group LLC in the amount of $4,000.00.**

*Motion by Council Member Hebblethwaite and second by Council Member Ginn to declare surplus and authorize the sale of surface rights only in and to a certain tract of real property described as S 50' Lot 10 Blk 96 Chickasha-OT (617 N. 10th) to Builders Investment Group LLC in the amount of $4,000.00.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM4d. **Discussion, consideration, and possible action to declare surplus and authorize the sale of surface rights only in and to a certain tract of real property described as N 82.5' of E 75' Lot 1 Blk 101 Chickasha-OT (617 N. 10th) to Builders Investment Group LLC in the amount of $4,000.00.**

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to declare surplus and authorize the sale of surface rights only in and to a certain tract of real property described as N 82.5' of E 75' Lot 1 Blk 101 Chickasha-OT (617 N. 10th) to Builders Investment Group LLC in the amount of $4,000.00.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM4e. **Discussion, consideration, and possible action to declare surplus and authorize the sale of surface rights only in and to a certain tract of real property described as All Lot 10 Block 256 Chickasha-OT (1219 S. 1st Street) to Builders Investment Group LLC in the amount of $4,000.00.**

*Motion by Council Member Hebblethwaite and second by Council Member Boyd to declare surplus and authorize the sale of surface rights only in and to a certain tract of real property described as All Lot 10 Block 256 Chickasha-OT (1219 S. 1st Street) to Builders Investment Group LLC in the amount of $4,000.00.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.

Motion passed. 9-0

ITEM4f. **Discussion, consideration, and possible action to declare surplus and authorize the sale of surface rights only in and to a certain tract of real property described as All Lot 11 Block 260 Chickasha-OT (1219 S. 1st Street) to Builders Investment Group LLC in the amount of $4,000.00.**

*Motion by Council Member Hebblethwaite and second by Council Member Boyd to declare surplus and authorize the sale of surface rights only in and to a certain tract of real property described as All Lot 11 Block 260 Chickasha-OT (1219 S. 1st Street) to Builders Investment Group LLC in the amount of $4,000.00.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM4g. **Discussion, consideration, and possible action to approve Change Order No. 2 for CMA-2301, Sanitary Sewer Main Installation to accommodate US 81 Highway Realignment and authorize the Chairman to execute the same.**

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to approve Change Order No. 2 for CMA-2301, Sanitary Sewer Main Installation to accommodate US 81 Highway Realignment and authorize the Chairman to execute the same.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM4h. **Discussion, consideration, and possible action to approve Change Order No. 3 for CMA-2301, Sanitary Sewer Main Installation to accommodate US 81 Highway Realignment and authorize the Chairman to execute the same.**

*Motion by Council Member Hebblethwaite and second by Council Member Ashanti-Alexander to approve Change Order No. 3 for CMA-2301, Sanitary Sewer Main

Installation to accommodate US 81 Highway Realignment and authorize the Chairman to execute the same.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM4i. **Discussion, consideration, and possible action to approve Pay Application No. 2 in the amount of $436,472.06 – CMA-2301 – Sanitary Sewer Main Replacement US Hwy 81 project Matthews Trenching Co., Inc.**

*Motion by Council Member Nelson and second by Council Member Ginn to approve Pay Application No. 2 in the amount of $436,472.06 – CMA-2301 – Sanitary Sewer Main Replacement US Hwy 81 project Matthews Trenching Co., Inc.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM4j. **Discussion, consideration, and possible action to approve Pay Application No. 2 in the amount of $32,640.00 – CMA-2203 – Sanitary Sewer Main Replacement US Hwy 62 near 16th Street project to Matthews Trenching Co., Inc.**

*Motion by Council Member Hebblethwaite and second by Council Member Ginn to approve Pay Application No. 2 in the amount of $32,640.00 – CMA-2203 – Sanitary Sewer Main Replacement US Hwy 62 near 16th Street project to Matthews Trenching Co., Inc.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM4k. **Discussion, consideration, and possible action to approve repairs to the chain that drives the bar screen at the Waste Water Treatment Plant in the amount of $52,388.96 from the sole-source provider, Automatic Engineering, a Cogent**

Company.

*Motion by Council Member Ashanti-Alexander and second by Council Member Boyd to approve repairs to the chain that drives the bar screen at the Waste Water Treatment Plant in the amount of $52,388.96 from the sole-source provider, Automatic Engineering, a Cogent Company.

Roll call vote:

"Ayes:"	Hebblethwaite, Nelson, Grayson, Ashanti-Alexander, Croslin, Gerdes, Boyd, Ginn, and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Hebblethwaite, second by Trustee Ashanti-Alexander to adjourn.

Meeting adjourned.

TIME: 7:00 PM

Approved this 15th day of April 2024.

____
Zachary Grayson, Chairman

(ATTEST)

____
Susan M. McDaniel, CMC
City Clerk

Meeting Type: CMA Agenda 4-15-2024

Meeting Date: 4/15/2024

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Accept Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 15, 2024	(From)		

V. ATTACHMENTS:

Meeting Type: CMA Agenda 4-15-2024

Meeting Date: 4/15/2024

Department: City Clerk **Agenda Item No. 2.c.**

AGENDA ITEM: Accept and ratify a change in bank signatories to Zachary Grayson, Mayor, Georgianne Hebblethwaite, Vice-Mayor, Elaine Jensen, Finance Director, and Susan M. McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

- **First National Bank**
- **Simmons Bank**
- **Arvest Bank**
- **Community Bank of Oklahoma**
- **Bank of Oklahoma**
- **Liberty National Bank**

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify a change in bank signatories to Zachary Grayson, Mayor, Georgianne Hebblethwaite, Vice-Mayor, Elaine Jensen, Finance Director, and Susan M. McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

- First National Bank
- Simmons Bank
- Arvest Bank

- Community Bank of Oklahoma
- Bank of Oklahoma
- Liberty National Bank

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: April 15, 2024	(From)		

V. ATTACHMENTS: