

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
MAY 20, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the May 6, 2024 regular meeting.
 - b. Acceptance of the Claims List.
 - c. Accept and ratify Resolution 2024-12R amending the FY23-24 Budget.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Motion for Adjournment.**

CHICKASHA

Meeting Type: CMA Agenda 5-20-2024

Meeting Date: 5/20/2024

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the May 6, 2024 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
May 20, 2024

V. ATTACHMENTS:

1. CMA 5-6-2024

May 6, 2024

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 6th day of May, 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:04 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss
Brian Gerdes

ABSENT:

None.

STAFF

PRESENT:

Keith Johnson, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Spencer Winzenried, Parks and Recreation Director
Lillie Huckaby, Library Director
Jim Crosby, Public Works Director
Elaine Jensen, Finance Director
Tracey Austin, HR Director

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2c.

ITEM 2a.

Acceptance of the Minutes of April 15, 2024, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c.

Acceptance of the March 2024 Financials.

*Motion by Trustee Nelson, second by Trustee Hebblethwaite to approve Items 2a – 2c.

Roll call vote:

Ayes:” Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss,
Gerdes and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Hebblethwaite, second by Trustee Alexander to adjourn.

Meeting adjourned.

TIME: 7:05 PM

Approved this 20th day of May 2024.

Zachary Grayson, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMA Agenda 5-20-2024

Meeting Date: 5/20/2024

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
May 20, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 5-20-2024

Meeting Date: 5/20/2024

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify Resolution 2024-12R amending the FY23-24 Budget.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify Resolution 2024-12R amending the FY23-24 Budget.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
May 20, 2024

V. ATTACHMENTS:

1. Res. 2024-12R Budget Amendment
2. 20240517164402013

RESOLUTION NO. 2024-12R

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA,
GRADY COUNTY, STATE OF OKLAHOMA, AMENDING THE CITY OF
CHICKASHA ADOPTED BUDGET FOR FISCAL YEAR 2023-24**

WHEREAS, pursuant to the Oklahoma Municipal Budget Act, 11 O.S. Section 17-201 through 17-216, all steps in the process of developing the City's Budget for FY 2023-24 were followed, culminating the adoption of the Budget by the Mayor and Council on June 20, 2023; and

WHEREAS, Sections 17-215 and 17-216 of the Oklahoma Municipal Budget Act specifically authorizes amendments to the adopted budget; and

WHEREAS, the Mayor and Council have determined a need to amend the adopted budget; and

NOW THEREFORE, be it resolved by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma, that:

Section 1. The adopted FY 2023-24 Budget for the CIP-2024 CAPITAL SALES TAX Fund #57 is hereby amended and attached hereto as "Exhibit A"; and
FY 2023-24 Budget for the CHICKASHA MUNICIPAL AUTHORITY Fund #31 is hereby amended and attached hereto as "Exhibit B".

This Resolution shall be in full force and effect from and after the passage and approval by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma.

Adopted this 20th day of May 2024.

Zachary Grayson, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

☒ INCREASE	☐ DECREASE	☐ TRANSFER
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Fund: CIP-2024 CAPITAL SALES TAX
Fund No.: 57
Amendment No.: 1
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4500-011	TRANSFER IN-GENERAL	1,600,000.00			
557-5500-031	TRANSFER TO-CMA			1,600,000.00	
TOTALS		1,600,000.00	-	1,600,000.00	-

EXPLANATION: To reflect current fiscal year activity
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Approved by City Manager:

 Date Signature

Approved by City Council:

 Date Signature

CITY OF CHICKASHA

BUDGET AMENDMENT FORM

 X INCREASE DECREASE TRANSFERFund: CHICKASHA MUNICIPAL AUTHORITY (CMA)Fund No.: 31Amendment No.: 9Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue(s)		Appropriation(s)	
		Increase	Decrease	Increase	Decrease
4500-057	TRANSFER IN-CIP-2024 CAPITAL	1,600,000.00			
4600-001	INTEREST INCOME	3,051,500.00			
544-5208-000	OTHER PERMITS, FEES, TA			1,500.00	
544-5301-007	PROFESSIONAL SERVICES			1,314,500.00	
544-5301-010	ENGINEER/ARCHITECT/SURVEY			641,500.00	
544-7000-000	DEBT SERVICE			2,694,000.00	
TOTALS		4,651,500.00	-	4,651,500.00	-

EXPLANATION:

To reflect current fiscal year activity

Approved by City Manager:

Date

Signature

Approved by City Council:

Date

Signature