CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING	**DATE OF MEETING**
6:30 PM	**JUNE 17, 2024**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

a. Acceptance of the Minutes of the June 3, 2024, regular meeting.

b. Acceptance of the Claims List.

c. Accept and ratify Resolution 2024-13R amending the Master Fee Schedule.

d. Accept and ratify the Authorized Agent Notification form for Oklahoma Municipal Retirement Fund appointing Tracey Austin as the authorized agent.

3. Discussion/Approval of Items Removed from Consent Docket:

4. Consideration and Discussion Items:

a. Discussion, consideration, and possible action to adopt or reject Resolution 2024-14R on the proposed budget for the Chickasha Municipal Authority for Fiscal Year 2024-2025 as proposed at the public hearing on the budget held on June 11, 2024, and possible approval or rejection of any amendments proposed and considered by the Board of Trustees.

b. Discussion, consideration, and possible action to approve Final Pay Request No. 4 in the amount of $101,163.99 - Water Distribution Improvements 18608 CDBG 22 to Marsau Enterprises, Inc.

5. Motion for Adjournment.

Meeting Type: CMA Agenda 6-17-2024

Meeting Date: 6/17/2024

Department: City Clerk **Agenda Item No. 2.a.**

AGENDA ITEM: Acceptance of the Minutes of the June 3, 2024, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Minutes of the June 3, 2024, regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 17, 2024	(From)		

V. ATTACHMENTS:

1. CMA 6-3-2024

June 3, 2024

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 3rd day of June 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Vice-Chairman Hebblethwaite called the meeting to order at 7:21 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT:

Georgianne Hebblethwaite, Vice Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss
Brian Gerdes

ABSENT: Zachary Grayson, Chairman

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
Chief Music, Police Dept.
Robert Brooks, Comptroller
Tony Samaniego, Fire Chief
Darren Martin, Chief Building Inspector
Jim Crosby, Public Works Director
Elaine Jensen, Finance Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2c.**

ITEM 2a. **Acceptance of the Minutes of May 20, 2024, regular meeting.**
ITEM 2b. **Acceptance of the Claims List.**
ITEM 2c. **Accept and ratify renewal of medical, dental and vision insurance plans and Insurance Ok application for the 2024-2025 plan year.**

*Motion by Trustee Alexander, second by Trustee Smith to approve Items 2a – 2c.

Roll call vote:
Ayes:" Boyd, Nelson, Ginn, Smith, Alexander, Gerdes and Hebblethwaite.
"Nays:" None
"Abstain:" Burruss
Motion carried. 7-0-1

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

ITEM4a. **Discussion, consideration, and possible action to accept and ratify Ordinance No. 2024-03 – AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN FOR THE CITY OF CHICKASHA, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGILIBLE EMPLOYEES OF THE CITY OF CHICKASHA, OKLAHOMA PERTAINING TO VESTING OPTIONS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.**

*Motion by Council Member Nelson and second by Council Member Smith to accept and ratify Ordinance No. 2024-03 as presented.

Roll call vote:
"Ayes:" Nelson, Ginn, Smith, Alexander, Burruss, Gerdes, Boyd, and Hebblethwaite.
"Nays:" None.
"Abstain:" None.
Motion passed. 8-0

ITEM4b. **Discussion, consideration, and possible action to approve Change Order No. 2 for Marsau Enterprises, Inc. in the amount of $17,685.65 for CMA-2302 – a/k/a 18608 CDBG 22 – Water Distribution Improvements and authorize the Mayor to**

execute the same.

*Motion by Council Member Nelson and second by Council Member Ginn to approve Change Order No. 2 for Marsau Enterprises, Inc. in the amount of $17,685.65 for CMA-2302 – a/k/a 18608 CDBG 22 – Water Distribution Improvements and authorize the Mayor to execute the same.

Roll call vote:

"Ayes:"	Nelson, Ginn, Smith, Alexander, Burruss, Gerdes, Boyd, and Hebblethwaite.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	8-0

ITEM4c. **Discussion, consideration, and possible action to approve to authorize Staff to solicit bids for CMA-2402 – Drainage Structure Improvement Project.**

*Motion by Council Member Alexander and second by Council Member Burruss to authorize Staff to solicit bids for CMA-2402 – Drainage Structure Improvement Project.

Roll call vote:

"Ayes:"	Nelson, Ginn, Smith, Alexander, Burruss, Gerdes, Boyd, and Hebblethwaite.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	8-0

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Smith, second by Trustee Gerdes to adjourn.

Meeting adjourned.

TIME: 7:26 PM

Approved this 17th day of June 2024.

____
Zachary Grayson, Chairman

(ATTEST)

Chickasha Municipal Authority Meeting 6-3-2024
TIME 7:21 P.M.

____
Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMA Agenda 6-17-2024

Meeting Date: 6/17/2024

Department: Finance **Agenda Item No. 2.b.**

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 17, 2024	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 6-17-2024

Meeting Date: 6/17/2024

Department: Administration **Agenda Item No. 2.c.**

AGENDA ITEM: Accept and ratify Resolution 2024-13R amending the Master Fee Schedule.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 17, 2024	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 6-17-2024

Meeting Date: 6/17/2024

Department: Human Resources **Agenda Item No. 2.d.**

AGENDA ITEM: Accept and ratify the Authorized Agent Notification form for Oklahoma Municipal Retirement Fund appointing Tracey Austin as the authorized agent.

I. BACKGROUND/DESCRIPTION:

The authorized agent was not updated after the previous agent left employment with the City. Appointing the HR Director, Tracey Austin will fill that role.

II. RECOMMENDED ACTION:

Accept and ratify the Authorized Agent Notification form for Oklahoma Municipal Retirement Fund appointing Tracey Austin as the authorized agent.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:June 17, 2024	(From)		

V. ATTACHMENTS:

1. Authorized-Agent-Notification

Clear Form

OKMRF™ OKLAHOMA MUNICIPAL RETIREMENT FUND

Oklahoma Municipal Retirement Fund

AUTHORIZED AGENT NOTIFICATION FORM

AUTHORIZED AGENT DESIGNATION PROCESS

An Authorized Agent shall be designated in writing by the Plan's Retirement Committee (governing body) and shall act as the agent of the Employer in matters pertaining to the Plan and the Fund to centralize in one person the local administration and coordination of Plan activities including contribution and payroll information, forms and applications for Plan participants and to assist Participants, the Employer and Committee regarding Plan matters. Please refer to the Authorized Agent Role and Responsibilities section of this form or the plan document for specific duties.

If you, as Authorized Agent, want to designate another Authorized Signer (please complete a Notice of Authorized Signer).

AUTHORIZED AGENT INFORMATION (Please print clearly using black or blue ink)

NAME OF MUNICIPALITY OR ENTITY: CITY OF CHICKASHA

FEDERAL TAX ID NUMBER: 73-6005139

APPROVED AUTHORIZED AGENT: TRACEY AUSTIN

TITLE: HR DIRECTOR

AUTHORIZED AGENT SIGNATURE: ______

EFFECTIVE DATE: 6/17/2024

MAILING ADDRESS: 117 N. 4TH STREET

PHONE NUMBER: (405) 222-6000 FAX NUMBER: (405) 222-6029

EMAIL ADDRESS: TRACEY.AUSTIN@CHICKASHA.ORG

AUTHORIZATION

The undersigned hereby certifies that the foregoing information was introduced before the ______ (governing body) of CHICKASHA Oklahoma and was duly approved on the ____ day of ______, 20 ____

City of CHICKASHA

By: ______

Title: ______
(Mayor or Chairman)

Date Seal ______ City Clerk

PLEASE CONTINUE TO PAGE 2 FOR AUTHORIZED AGENT'S ROLE AND RESPONSIBILITIES DEFINITION

AUTHORIZED AGENT ROLE AND RESPONSIBILITIES

EXCERPT FROM SECTION 9.1 (b) OF THE MASTER DEFINED BENEFIT PLAN

Authorized Agent: An Authorized Agent shall be designated in writing by the Committee and shall act as the agent of the Employer (but not the agent of the Trustees or the Trust Service Provider of the Oklahoma Municipal Retirement Fund the "Fund") in matters pertaining to the Plan and the Fund, to centralize in one person the local administration and coordination thereof, and to file payroll and contribution information, to file claims, forms and applications for Participants, and to advise Participants, the Employer and the Committee. The Authorized Agent, under the control and direction of the Committee, shall have such general duties as the Employer and the Committee may deem necessary and proper for such purposes, which duties shall include but not be limited to, the following:

(1) to coordinate the deduction of Participant contributions and to see that Employer and Participant contributions are properly received and forwarded promptly to the Fund for management and investment;
(2) to forward any communications directed to Participants and Beneficiaries by the Trustees, the Trust Service Provider or the Fund;
(3) to lend assistance to Participants and Beneficiaries in filing applications for benefits, and in communicating with the Employer, the Committee and the Trustees or the Trust Service Provider of the Fund and to forward such communications to the addressees;
(4) to keep the Employer and Committee informed regarding Employer contribution rates and funds required to meet the costs of the Plan;
(5) to assist the Committee in determining whether Employees are eligible for participation in the Plan;
(6) to certify at the direction of the Committee that an Employee is on an Authorized Leave of Absence, paid or unpaid; and
(7) to file at the direction of the Committee a petition or nomination and cast a ballot for election of Trustees of the Fund.

EXCERPT FROM SECTION 10.1 (b) OF THE MASTER DEFINED CONTRIBUTION PLAN

Authorized Agent: An Authorized Agent shall be designated in writing by the Committee and shall act as the agent of the Employer (but not the agent of the Trustees or the Trust Service Provider of the Oklahoma Municipal Retirement Fund the "Fund") in matters pertaining to the Plan and the Fund, to centralize in one person the local administration and coordination thereof, and to file payroll and contribution information, to file claims, forms and applications for Participants, and to advise Participants, the Employer and the Committee. The Authorized Agent, under the control and direction of the Committee, shall have such general duties as the Employer and the Committee may deem necessary and proper for such purposes, which duties shall include but not be limited to, the following:

(1) to coordinate the deduction of Participant contributions and to see that Employer and Participant contributions are properly received and forwarded promptly to the Fund for management and investment;
(2) to forward any communications directed to Participants and Beneficiaries by the Trustees, the Trust Service Provider or the Fund;
(3) to lend assistance to Participants and Beneficiaries in filing applications for benefits, and in communicating with the Employer, the Committee and the Trustees or the Trust Service Provider of the Fund and to forward such communications to the addressees;
(4) to assist the Committee in determining whether Employees are eligible for participation in the Plan;
(5) to certify at the direction of the Committee that a Participant is on an authorized leave of absence, paid or unpaid; and
(6) to file at the direction of the Committee a petition or nomination and cast a ballot for election of Trustees of the Fund.

CHICKASHA

Meeting Type: CMA Agenda 6-17-2024

Meeting Date: 6/17/2024

Department: City Clerk **Agenda Item No. 4.a.**

AGENDA ITEM: Discussion, consideration, and possible action to adopt or reject Resolution 2024-14R on the proposed budget for the Chickasha Municipal Authority for Fiscal Year 2024-2025 as proposed at the public hearing on the budget held on June 11, 2024, and possible approval or rejection of any amendments proposed and considered by the Board of Trustees.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Resolution 2024-14R, accepting the proposed Budget as presented at the June 11, 2024 Public Hearing.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 17, 2024	(From)		

V. ATTACHMENTS:

1. Res. 2024-14R 2024-25 Budget Resolution

RESOLUTION NO. 2024-14R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, ADOPTING THE BUDGET FOR FISCAL YEAR 2024-25 TO FUND THE VARIOUS OPERATIONS OF THE CITY OF CHICKASHA, THE CHICKASHA MUNICIPAL AUTHORITY, THE CHICKASHA MUNICIPAL AIRPORT AUTHORITY, AND THE DEBT SERVICE AND SPECIAL FUNDS OF THE CITY OF CHICKASHA, OKLAHOMA

WHEREAS, pursuant to the Oklahoma Municipal Budget Act, 11 O.S. Section 17-201 through 17-216, the proposed budget for the City of Chickasha, the Chickasha Municipal Authority, the Chickasha Municipal Airport Authority, and the Debt Service and Special Funds of the City of Chickasha was prepared by the City Manager and submitted to the City Council thirty (30) days prior to the beginning of the fiscal year; and

WHEREAS, Notice of a Public Hearing on the budget was given on June 6, 2024 and subsequent thereto a public hearing was held by the City Council of the City of Chickasha in the Council Chambers at the City Hall in the City of Chickasha, Grady County, Oklahoma, on June 11, 2024, at which time input was received concerning the proposed budget.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, OKLAHOMA, THAT:

1. The City of Chickasha hereby adopts the budget for the fiscal year 2024-2025.
2. The estimate of revenues and expenditures are shown in the FY 2024-25 annual budget for the City of Chickasha, and that the estimate of revenues and expenditures are hereby incorporated by reference as if fully included herein and that the same are on file as a matter of public record in the office of the City Clerk of the City of Chickasha.
3. That all the revenues and money contained in any fund may be used for the budget appropriations except money which is specifically restricted by the Statutes of the State of Oklahoma, the Code of the City of Chickasha, or the Chickasha City Charter.
4. That any and all transfers within or without specific appropriations shall conform to applicable State law at the time said transfers are made.

This Resolution shall be in full force and effect from and after its passage and approval by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma.

Adopted this 17th day of June 2024.

____
Zachary Grayson, Mayor

ATTEST:

____
Susan M. McDaniel, CMC - City Clerk

(SEAL)

CHICKASHA

Meeting Type: CMA Agenda 6-17-2024

Meeting Date: 6/17/2024

Department: Public Works **Agenda Item No. 4.b.**

AGENDA ITEM: Discussion, consideration, and possible action to approve Final Pay Request No. 4 in the amount of $101,163.99 - Water Distribution Improvements 18608 CDBG 22 to Marsau Enterprises, Inc.

I. BACKGROUND/DESCRIPTION:

Marsau Enterprises, Inc. has submitted their Final Pay Request No. 4 in the amount of $101,163.99 - Water Distribution Improvements 18608 22 CMA-2302.

II. RECOMMENDED ACTION:

Approve Final Pay Request No. 4 in the amount of $101,163.99 - Water Distribution Improvements 18608 CDBG 22 to Marsau Enterprises, Inc.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 17, 2024	(From)31-530-6450-006		$101,163.99

V. ATTACHMENTS:

1. 20240614143512294

Contractor's Application for Payment

Owner:	Chickasha Municipal Authority	**Owner's Project No.:**	RFP CMA-2302
Engineer:	Chisholm Trail Consulting, LLC	**Engineer's Project No.:**	
Contractor:	Marsau Enterprises, Inc.	**Contractor's Project No.:**	78091
Project:	Chickasha WATER DISTRIBUTION IMPROVEMENTS 18608 CDBG 22		
Contract:	18608 CDBG 22		

Application No.: 4 **Application Date:** 6/10/2024

Application Period: **From** 5/3/2024 **to** 5/24/2024

1. Original Contract Price		$ 568,304.00
2. Net change by Change Orders/Quantity Changes	74,516.05	$ ~~93,382.05~~
3. Current Contract Price (Line 1 + Line 2)	642,820.05	$ ~~661,686.05~~
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column P Unit Price Total)		$ 614,032.05
5. Retainage		
a. 0% X $ 614,032.05 Work Completed		$ -
b. 0% X $ - Stored Materials		$ -
c. Total Retainage (Line 5.a + Line 5.b)		$ -
6. Amount eligible to date (Line 4 - Line 5.c)		$ 614,032.05
7. Less previous payments (Line 6 from prior application)		$ 512,868.06
8. Amount due this application		$ 101,163.99
9. Balance to finish, including retainage (Line 3 - Line 4)	28,788.00	$ ~~47,654.00~~

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Marsau Enterprises, Inc.

Signature: [signature] **Date:** 6-10-24

Recommended by Engineer		**Approved by Owner**	
By:	R Scott Vaughn	**By:**	
Title:	Project Engineer	**Title:**	
Date:	6/11/2024	**Date:**	
Approved by Funding Agency			
By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	Chickasha Municipal Authority
Engineer:	Chisholm Trail Consulting, LLC
Contractor:	Marsau Enterprises, Inc.
Project:	Chickasha WATER DISTRIBUTION IMPROVEMENTS 18608 CDBG 22
Contract:	18608 CDBG 22

Owner's Project No.: RFP CMA-2302
Engineer's Project No.:
Contractor's Project No.: 78091

Application 4 Application Period: From 05/03/24 to 05/24/24 Application Date: 06/10/24

Bid Item No.	Description	Contract Information: Original Bid Quantity	Installed Quantity	Units	Bid Unit Price	Original Contract Amount As-Bid	Installed Extension ($)	Work Completed: Previous Pay App Quantity of Work in Place	This Pay App Quantity of Work in Place	Total Work In Place Job to Date	Materials Currently Stored (Not incl. in Completed Work)	Work Completed and Materials Stored to Date	% Complete (%)	Balance to Finish ($)
	Original Contract													
	LINE A Missouri Avenue From 4th St to 3rd St					$0.00	$0.00	0	0	0	$0.00	$0.00		$0.00
A1	6" PVC WL, TRENCHED	420	420	LF	$166.80	$70,056.00	$70,056.00	420	0	420	$0.00	$70,056.00	100%	$0.00
A2	6" X 6" MJ TEE, INSTALLED	2	2	EA	$890.00	$1,780.00	$1,780.00	2	0	2	$0.00	$1,780.00	100%	$0.00
A3	6" X 45° MJ BEND, INSTALLED	2	2	EA	$770.00	$1,540.00	$1,540.00	2	0	2	$0.00	$1,540.00	100%	$0.00
A4	6" MJ GATE VALVE W/ BOX, INSTALLED	5	5	EA	$2,320.00	$11,600.00	$11,600.00	5	0	5	$0.00	$11,600.00	100%	$0.00
A5	FIRE HYDRANT ASSY (4'-6" BURY) INSTALLED	1	1	EA	$6,500.00	$6,500.00	$6,500.00	1	0	1	$0.00	$6,500.00	100%	$0.00
A6	PAVEMENT REPAIR	143	143	SY	$250.00	$35,750.00	$35,750.00	143	0	143	$0.00	$35,750.00	100%	$0.00
A7	REPLACE CURB AND GUTTER	30	30	LF	$65.00	$1,950.00	$1,950.00	30	0	30	$0.00	$1,950.00	100%	$0.00
A8	DISINFECTION	1	1	LSUM	$2,740.00	$2,740.00	$2,740.00	1	0	1	$0.00	$2,740.00	100%	$0.00
A9	HYDROSTATIC PRESSURE TESTING	1	1	LSUM	$2,000.00	$2,000.00	$2,000.00	1	0	1	$0.00	$2,000.00	100%	$0.00
A10	CONSTRUCTION TRAFFIC CONTROL	1	1	LSUM	$5,200.00	$5,200.00	$5,200.00	1	0	1	$0.00	$5,200.00	100%	$0.00
A11	Solid Slab Sod	236	236	SY	$9.00	$2,124.00	$2,124.00	236	0	236	$0.00	$2,124.00	100%	$0.00
	LINE B Virginia Avenue From Henderson St to Alley					$0.00	$0.00	0	0	0	$0.00	$0.00		$0.00
B1	6" PVC WL, TRENCHED	620	620	LF	$133.50	$82,770.00	$82,770.00	620	0	620	$0.00	$82,770.00	100%	$0.00
B2	6" X 6" MJ TEE, INSTALLED	2	2	EA	$890.00	$1,780.00	$1,780.00	2	0	2	$0.00	$1,780.00	100%	$0.00
B3	6" X 45° MJ BEND, INSTALLED	2	2	EA	$770.00	$1,540.00	$1,540.00	2	0	2	$0.00	$1,540.00	100%	$0.00
B4	6" MJ GATE VALVE W/ BOX, INSTALLED	5	5	EA	$2,320.00	$11,600.00	$11,600.00	5	0	5	$0.00	$11,600.00	100%	$0.00
B5	FIRE HYDRANT ASSY (4'-6" BURY) INSTALLED	1	1	EA	$6,500.00	$6,500.00	$6,500.00	1	0	1	$0.00	$6,500.00	100%	$0.00
B6	PAVEMENT REPAIR	11	11	SY	$250.00	$2,750.00	$2,750.00	11	0	11	$0.00	$2,750.00	100%	$0.00
B7	REPLACE CURB AND GUTTER	15	15	LF	$65.00	$975.00	$975.00	15	0	15	$0.00	$975.00	100%	$0.00
B8	Fence Remove and Relocate	125	125	LF	$36.00	$4,500.00	$4,500.00	125	0	125	$0.00	$4,500.00	100%	$0.00
B9	DISINFECTION	1	1	LSUM	$2,860.00	$2,860.00	$2,860.00	1	0	1	$0.00	$2,860.00	100%	$0.00
B10	HYDROSTATIC PRESSURE TESTING	1	1	LSUM	$2,000.00	$2,000.00	$2,000.00	1	0	1	$0.00	$2,000.00	100%	$0.00
B11	CONSTRUCTION TRAFFIC CONTROL	1	1	LSUM	$2,200.00	$2,200.00	$2,200.00	1	0	1	$0.00	$2,200.00	100%	$0.00
B12	Solid Slab Sod	347	347	SY	$9.00	$3,123.00	$3,123.00	347	0	347	$0.00	$3,123.00	100%	$0.00
	LINE C Provisional Waterline from Alley to Tennessee Ave					$0.00	$0.00	0	0	0	$0.00	$0.00		$0.00
C1	6" PVC WL, TRENCHED	220		LF	$95.00	$20,900.00	$0.00	0	0	0	$0.00	$0.00	0%	$20,900.00
C2	PAVEMENT REPAIR	22		SY	$250.00	$5,500.00	$0.00	0	0	0	$0.00	$0.00	0%	$5,500.00
C3	REPLACE CURB AND GUTTER	25		LF	$65.00	$1,625.00	$0.00	0	0	0	$0.00	$0.00	0%	$1,625.00
C4	DISINFECTION	1		LSUM	$620.00	$620.00	$0.00	0	0	0	$0.00	$0.00	0%	$620.00
C5	HYDROSTATIC PRESSURE TESTING	1		LSUM	$1.00	$1.00	$0.00	0	0	0	$0.00	$0.00	0%	$1.00
C6	CONSTRUCTION TRAFFIC CONTROL	1		LSUM	$600.00	$600.00	$0.00	0	0	0	$0.00	$0.00	0%	$600.00
C7	Solid Slab Sod	122		SY	$9.00	$1,098.00	$0.00	0	0	0	$0.00	$0.00	0%	$1,098.00
	LINE F Hydrants and Valves					$0.00	$0.00	0	0	0	$0.00	$0.00		$0.00
F1	FIRE HYDRANT ASSY (4'-6" BURY) INSTALLED	10	10	EA	$9,270.00	$92,700.00	$92,700.00	10	0	10	$0.00	$92,700.00	100%	$0.00
F2	6-INCH FIRE HYDRANT EXTENSION	8	2	EA	$775.00	$6,200.00	$1,550.00	2	0	2	$0.00	$1,550.00	25%	$4,650.00
F3	12-INCH FIRE HYDRANT EXTENSION	3	3	EA	$850.00	$2,550.00	$2,550.00	3	0	3	$0.00	$2,550.00	100%	$0.00
F4	6" MJ GATE VALVE W/ BOX, INSTALLED	30	30	EA	$3,220.00	$96,600.00	$96,600.00	30	0	30	$0.00	$96,600.00	100%	$0.00
F5	PAVEMENT REPAIR	211	183	SY	$295.00	$62,245.00	$53,985.00	158	25	183	$0.00	$53,985.00	87%	$8,260.00
F6	REPLACE CURB AND GUTTER	120	65	LF	$80.00	$9,600.00	$5,200.00	65	0	65	$0.00	$5,200.00	54%	$4,400.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: Chickasha Municipal Authority
Engineer: Chisholm Trail Consulting, LLC
Contractor: Marsau Enterprises, Inc.
Project: Chickasha WATER DISTRIBUTION IMPROVEMENTS 18608 CDBG 22
Contract: 18608 CDBG 22

Owner's Project No.: RFP CMA-2302
Engineer's Project No.:
Contractor's Project No.: 78091

Application 4 Application Period: From 05/03/24 to 05/24/24 Application Date: 06/10/24

		Contract Information						Work Completed						
Bid Item No.	Description	Original Bid Quantity	Installed Quantity	Units	Bid Unit Price	Original Contract Amount As-Bid	Installed Extension ($)	Previous Pay App Quantity of Work in Place	This Pay App Quantity of Work in Place	Total Work In Place Job to Date	Materials Currently Stored (Not incl. in Completed Work)	Work Completed and Materials Stored to Date	% Complete (%)	Balance to Finish ($)
F7	PAINT EXISTING FIRE HYDRANT	5	5	EA	$795.00	$3,975.00	$3,975.00	5	0	5	$0.00	$3,975.00	100%	$0.00
F8	Solid Slab Sod	28	28	SY	$9.00	$252.00	$252.00	0	28	28	$0.00	$252.00	100%	$0.00
					Total Amounts:	$568,304.00	$ 520,650.00				$ -	$ 520,650.00	78%	$ 47,654.00

EJCDC C-620 Contractor's Application for Payment

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	Chickasha Municipal Authority	Owner's Project No.:	RFP CMA-2302
Engineer:	Chisholm Trail Consulting, LLC	Engineer's Project No.:	
Contractor:	Marsau Enterprises, Inc.	Contractor's Project No.:	78091
Project:	Chickasha WATER DISTRIBUTION IMPROVEMENTS 18608 CDBG 22		
Contract:	18608 CDBG 22		

Application 4 Application Period: From 05/03/24 to 05/24/24 Application Date: 06/10/24

Bid Item No.	Description	Contract Information: Original Bid Quantity	Installed Quantity	Units	Bid Unit Price	Original Contract Amount As-Bid	Installed Extension ($)	Work Completed: Previous Pay App Quantity of Work in Place	This Pay App Quantity of Work in Place	Total Work In Place Job to Date	Materials Currently Stored (Not incl. in Completed Work)	Work Completed and Materials Stored to Date	% Complete (%)	Balance to Finish ($)
	Change Orders/Quantity Changes													
1	Cost Increase Compensation	1	1	LS	$56,830.40	$56,830.40	$56,830.40	1	0	1		56,830.40	100%	-
A1	6" PVC WL, TRENCHED	20	20	LF	$166.80	$3,336.00	$3,336.00	20	0	20		3,336.00	100%	-
A2	6" X 6" MJ TEE, INSTALLED	1	1	EA	$890.00	$890.00	$890.00	1	0	1	-	890.00	100%	-
A7	REPLACE CURB AND GUTTER	2	2	LF	$65.00	$130.00	$130.00	2	0	2	-	130.00	100%	-
A12	6"-7" Wide Range Couplings	2	2	EA	$300.00	$600.00	$600.00	2	0	2		600.00	100%	-
B2	6" X 6" MJ TEE, INSTALLED	2	2	EA	$890.00	$1,780.00	$1,780.00	2	0	2		1,780.00	100%	-
B4	6" MJ GATE VALVE W/ BOX, INSTALLED	2	2	EA	$2,320.00	$4,640.00	$4,640.00	2	0	2		4,640.00	100%	-
B6	PAVEMENT REPAIR	22	22	EA	$250.00	$5,500.00	$5,500.00	22	0	22		5,500.00	100%	-
B13	6"-7" Wide Range Couplings	2	2	EA	$300.00	$600.00	$600.00	2	0	2		600.00	100%	-
F3	12" FIRE HYDRANT EXTENSION	2	2	EA	$850.00	$1,700.00	$1,700.00	2	0	2		1,700.00	100%	-
F9	6" X 6" MJ TEE, INSTALLED	1	1	EA	$890.00	$890.00	$890.00	1	0	1		890.00	100%	-
F10	6" PVC WL, TRENCHED	71	71	EA	$150.15	$10,660.65	$10,660.65	71	0	71		10,660.65	100%	-
F11	6"-7" Wide Range Couplings	13	13	EA	$300.00	$3,900.00	$3,900.00	13	0	13		3,900.00	100%	-
F12	18" FIRE HYDRANT EXTENSION	1	1	EA	$925.00	$925.00	$925.00	1	0	1		925.00	100%	-
F13	24" FIRE HYDRANT EXTENSION	1	1	EA	$1,000.00	$1,000.00	$1,000.00	1	0	1		1,000.00	100%	-
						$0.00	$0.00	0	0	0		-		-
						$0.00	$0.00	0	0	0		-		-
						$0.00	$0.00	0	0	0		-		-
						$0.00	$0.00	0	0	0		-		-
						$0.00	$0.00	0	0	0		-		-
					Change Order Totals	$93,382.05	$ 93,382.05				$ -	$ 93,382.05	100%	$ -
	Original Contract and Change Orders													
					Project Totals	$ 661,686.05	$ 614,032.05				$ -	$ 614,032.05		$ 47,654.00

EJCDC C-620 Contractor's Application for Payment

CLAIM OR INVOICE AFFIDAVIT

STATE OF OKLAHOMA)
) ss.
COUNTY OF Garfield)

The undersigned Terry Alexander, of lawful age, being first duly sworn upon oath, states that this invoice is true and correct. Affiant further states that the work, services and/or materials, as shown by this invoice or claim, have been completed or supplied in accordance with the plans, specifications, orders or requests furnished to the Affiant. Affiant further states that (s)he has not paid, given or donated or agree to pay, give or donate, either directly or indirectly, to any elected official, officer or employee of the State of Oklahoma any money or any other thing of value to obtain payment or the award of this contract.

Type text here

Affiant (Supervisory Official)

Subscribed and sworn to before me this 10th day of June, 2024.

Notary Public

My Commission Expires:

06/16/2024

KRISTINA G. TABER
NOTARY
16005858
EXP. 06/16/24
PUBLIC
STATE OF OKLAHOMA

CDBG Project Completion / Final Inspection

(Note: CDBG contracts may have more than one activity, please submit a completed form for each.)

CDBG Grantee: City of Chickasha

CDBG Contract Number: 18608 CDBGSC 22

CDBG Certified Grant Administrator (as applicable): Mareta Woodard - Parkhill

Project Activity: Waterline Replacement

Contractor & Company Name: Marsau Enterprises, Inc.

Construction/Activity Completion Date: May 30, 2024

Final Inspection Date: June 10, 2024

Certifications:

To the best of my knowledge, this is to certify that all work/improvements made on this CDBG project has been completed in accordance with the grant application, grant agreement, and bid specifications, authorized change orders, and that there are no pending issues. This certification is for the benefit of all parties of said improvements.

Print Name of Chief Elected Official: Zachary Grayson, Mayor

Signature Chief Elected Official: ______________________ *Date:* __________

Print Name of Engineer/Architect: Scott Vaughn, P.E.

Print Name of Associated Firm: Chisholm Trail Consulting Phone 580-467-813

Signature Engineer/Architect: R Scott Vaughn *Date:* 6/11/2024

Print Name of Inspector/ Other: ______________________ Phone __________
(*as applicable*)

Signature Inspector/Other: ______________________ *Date:* __________

Form 409.4
Rev. 11/2023