

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JULY 15, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the July 1, 2024, regular meeting.
 - b. Accept Claims List.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**
 - a. Discussion, consideration, and possible action to approve Change Order No. 1 for CAA-2301 Rehabilitate Runway 18/36 and Taxiways for a

reduction of \$505.53.

5. Motion for Adjournment.

CHICKASHA



Meeting Type: CMAA Agenda 7-15-2024

Meeting Date: 7/15/2024

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the July 1, 2024, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the July 1, 2024, regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Susan M. McDaniel, CMC

City Clerk

Meeting Date:

July 15, 2024

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

1. CMAA 7-1-2024

July 1, 2024

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 1st day of July 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:51 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss
Brian Gerdes

ABSENT:

None.

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
Chief Music, Police Dept.
Jim Crosby, Public Works Director
Robert Brooks, Comptroller
Darren Martin, Chief Building Inspector
Tracey Austin, HR Director
Spencer Winzenried, Parks & Rec Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2c.

ITEM 2a.

Acceptance of the Minutes of June 17, 2024, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c. **Accept and ratify an agreement with Standley Systems for printers, including services, for an average of \$3,575.00 per month.**

*Motion by Trustee Hebblethwaite, second by Trustee Alexander to approve Items 2a – 2c.

Roll call vote:

Ayes:” Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

ITEM4a. **Discussion, consideration, and possible action to authorize the Mayor to execute Task Order No. 07 – with Parkhill for Professional Services – Chickasha Municipal Airport – PSO Easement Preparation.**

*Motion by Trustee Nelson and second by Trustee Boyd to authorize the Mayor to execute Task Order No. 07 – with Parkhill for Professional Services – Chickasha Municipal Airport – PSO Easement Preparation.

Roll call vote:

“Ayes:” Smith, Alexander, Burruss, Gerdes, Boyd, Nelson, Ginn, Hebblethwaite, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

ITEM4b. **Discussion, consideration, and possible action to authorize the Mayor to execute Task Order No. 08 – with Parkhill for Professional Services – Chickasha Municipal Airport – Update Property Map.**

*Motion by Trustee Alexander and second by Trustee Smith to authorize the Mayor to execute Task Order No. 08 – with Parkhill for Professional Services – Chickasha Municipal Airport – Update Property Map.

Roll call vote:

“Ayes:” Alexander, Gerdes, Boyd, Nelson, Ginn, Hebblethwaite, Smith, and Grayson.

TIME 7:51 P.M.

“Nays:” None.
“Abstain:” Burruss.
Motion passed. 8-0-1

ITEM4c. Discussion, consideration, and possible action to authorize the installation of electric poles at the Chickasha Municipal Airport for an amount not to exceed \$10,271.17 and authorize the Chairman to execute the Agreement.

*Motion by Trustee Ginn and second by Trustee Hebblethwaite to authorize the installation of electric poles at the Chickasha Municipal Airport for an amount not to exceed \$10,271.17 and authorize the Chairman to execute the Agreement.

Roll call vote:

“Ayes:” Gerdes, Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burrus, and Grayson.
“Nays:” None.
“Abstain:” None.
Motion passed. 9-0

ITEM 5. Motion to Adjourn.

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:56 PM

Approved this 15th day of July 2024.

Zachary Grayson, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMAA Agenda 7-15-2024

Meeting Date: 7/15/2024

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Accept Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 15, 2024	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 7-15-2024

Meeting Date: 7/15/2024

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration, and possible action to approve Change Order No. 1 for CAA-2301 Rehabilitate Runway 18/36 and Taxiways for a reduction of \$505.53.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Change Order No. 1 for CAA-2301 Rehabilitate Runway 18/36 and Taxiways for a reduction of \$505.53.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Darren Martin, Airport Manager

Meeting Date:

July 15, 2024

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

- 20240712145017181

CHANGE ORDER

Project: Rehabilitate Runway 18/36 and Taxiways Grant No. ODAA CHK-23-S	Change Order No. 1
Project Description: Rehabilitate Runway 18/36 and Taxiways	
Requested Changes & Reasons: Recapitulation of Final Quantities	
LOCATION: Chickasha Municipal Airport	

The above will necessitate the following changes in quantities and estimates, which will be shown as overruns and underruns on future progressive estimates and vouchers.

Item	Description	Quantity	Unit Price \$	Amount \$	Days Req'd
	Please see attached breakdown of quantities.			-505.53	0
Total this Change Order				-505.53	0 WD
Existing Contract				465,899.29	45 WD
New Contract				\$ 465,393.76	45 WD

The prices for additional items have been compared with other contract prices and are fair for the amount of work involved.

07/01/2024
Date

Toby J. Baker
Parkhill

Approved by the City of Chickasha this _____ day of _____, 2024

Zachary Grayson, Mayor

We, Tri City Seal Co./Inc. contractor on the above project, do hereby agree to a net decrease in the contract of \$ 505.53 and 0 working days as full compensation for making the above changes in accordance with the governing specifications.

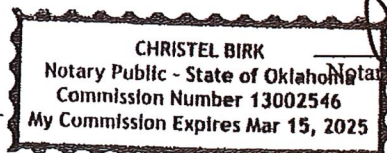
Tri-City Seal Co., Inc.

Ruth Dedmon
Ruth Dedmon, Owner

Subscribed and sworn before me this 26th day of June, 2024.

My Commission Expires:

Mar 15, 2025



Christel Birk
Notary Public

Change Order No. 1

Rehabilitate Runway 18/36 and Taxiways
ODAA CHK-23-S
Chickasha Municipal Airport

Item	Description	Unit Price \$		Unit	Original Contract		Change Order No. 1		Revised Contract	
		Quantity	Amount \$		Quantity	Amount \$	Quantity	Amount \$		
Base Bid										
1	MOBILIZATION	\$ 10,000.00	1	LS	\$ 10,000.00			1	\$ 10,000.00	
2	LOW PROFILE FLAG AND FLASHER BARRICADES	\$ 3,000.00	1	LS	\$ 3,000.00			1	\$ 3,000.00	
3	REMOVE AND REPLACE 6" P.C. CONCRETE SURFACE	\$ 1,345.66	85	CY	\$ 114,381.10			85	\$ 114,381.10	
4	SAW, CLEAN AND SEAL JOINTS	\$ 2.02	39000	LF	\$ 78,780.00	-65	\$ (131.30)	38935	\$ 78,648.70	
5	SAW, CLEAN AND SEAL JOINTS GREATER THAN 1 INCH	\$ 6.08	1450	LF	\$ 8,816.00	-151	\$ (918.08)	1299	\$ 7,897.92	
6	ROUT, CLEAN AND SEAL CRACKS (CONCRETE)	\$ 1.80	55	LF	\$ 99.00			55	\$ 99.00	
7	REFLECTIVE MARKING (WITH GLASS BEADS)	\$ 2.67	3200	SF	\$ 8,544.00	-272	\$ (726.24)	2928	\$ 7,817.76	
8	NON-REFLECTIVE MARKING	\$ 2.29	6300	SF	\$ 14,427.00	-480	\$ (1,099.20)	5820	\$ 13,327.80	
9	THIRD PARTY INSURANCE	\$ -	1	LS	\$ -			1	\$ -	
10	RUNWAY CLOSED CROSSES	\$ 2,500.00	1	LS	\$ 2,500.00			1	\$ 2,500.00	
11	REMOVE AND REPLACE 6" P.C. CONCRETE SURFACE	\$ 1,045.77	37	CY	\$ 38,693.49	9	\$ 9,411.93	46	\$ 48,105.42	
12	SAW, CLEAN AND SEAL JOINTS	\$ 5.15	2800	LF	\$ 14,420.00	-125	\$ (643.75)	2675	\$ 13,776.25	
13	ROUT, CLEAN AND SEAL CRACKS (CONCRETE)	\$ 1.80	185	LF	\$ 333.00	-30	\$ (54.00)	155	\$ 279.00	
14	REMOVE AND REPLACE 6" P.C. CONCRETE SURFACE	\$ 1,126.82	19	CY	\$ 21,409.58			19	\$ 21,409.58	
15	SAW, CLEAN AND SEAL JOINTS	\$ 8.11	300	LF	\$ 2,433.00	-30	\$ (243.30)	270	\$ 2,189.70	
16	REMOVE AND REPLACE 6" P.C. CONCRETE SURFACE	\$ 1,126.82	16	CY	\$ 18,029.12			16	\$ 18,029.12	
17	MARKING REMOVAL	\$ 0.71	46000	SF	\$ 32,660.00	-2159	\$ (1,532.89)	43841	\$ 31,127.11	
18	REFLECTIVE MARKING (WITH GLASS BEADS)	\$ 2.13	35900	SF	\$ 76,467.00	-1694	\$ (3,608.22)	34206	\$ 72,858.78	
19	NON-REFLECTIVE MARKING	\$ 2.07	10100	SF	\$ 20,907.00	-464	\$ (960.48)	9636	\$ 19,946.52	
Total					\$465,899.29		-\$505.53		\$465,393.76	

Original Contract \$465,899.29
Change Order No. 1 -\$505.53
Revised Contract \$465,393.76