

**July 1, 2024**

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 1st day of July 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:51 p.m.

**ITEM 1.**

**Call to Order / Roll Call:**

**CHAIRMAN AND TRUSTEES**

**PRESENT:**

Zachary Grayson, Chairman  
Georgianne Hebblethwaite, Vice Chairman  
Kelly Boyd  
Oscar Nelson  
Kea Ginn  
John P. Smith  
Erica Alexander  
Charlie Burruss  
Brian Gerdes

**ABSENT:**

None.

**STAFF**

**PRESENT:**

Keith Johnson, City Manager  
Amanda Mullins, City Attorney  
Rachel Bernish, Asst. City Manager  
Susan M. McDaniel, City Clerk  
Chief Music, Police Dept.  
Jim Crosby, Public Works Director  
Robert Brooks, Comptroller  
Darren Martin, Chief Building Inspector  
Tracey Austin, HR Director  
Spencer Winzenried, Parks & Rec Director  
Shae Mortimer, Marketing and Civic Engagement Manager

**ITEM 2.**

**Consent Docket: ITEM 2a – ITEM 2c.**

**ITEM 2a.**

**Acceptance of the Minutes of June 17, 2024, regular meeting.**

**ITEM 2b.**

**Acceptance of the Claims List.**

**ITEM 2c.                    Accept and ratify an agreement with Standley Systems for printers, including services, for an average of \$3,575.00 per month.**

\*Motion by Trustee Hebblethwaite, second by Trustee Alexander to approve Items 2a – 2c.

Roll call vote:

Ayes:”                    Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes and Grayson.

“Nays:”                    None

“Abstain:”                    None

Motion carried.                    9-0

**ITEM 3.                    Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

**ITEM 4.                    Discussion and Consideration Items:**

**ITEM4a.                    Discussion, consideration, and possible action to authorize the Mayor to execute Task Order No. 07 – with Parkhill for Professional Services – Chickasha Municipal Airport – PSO Easement Preparation.**

\*Motion by Trustee Nelson and second by Trustee Boyd to authorize the Mayor to execute Task Order No. 07 – with Parkhill for Professional Services – Chickasha Municipal Airport – PSO Easement Preparation.

Roll call vote:

“Ayes:”                    Smith, Alexander, Burruss, Gerdes, Boyd, Nelson, Ginn, Hebblethwaite, and Grayson.

“Nays:”                    None.

“Abstain:”                    None.

Motion passed.                    9-0

**ITEM4b.                    Discussion, consideration, and possible action to authorize the Mayor to execute Task Order No. 08 – with Parkhill for Professional Services – Chickasha Municipal Airport – Update Property Map.**

\*Motion by Trustee Alexander and second by Trustee Smith to authorize the Mayor to execute Task Order No. 08 – with Parkhill for Professional Services – Chickasha Municipal Airport – Update Property Map.

Roll call vote:

“Ayes:”                    Alexander, Gerdes, Boyd, Nelson, Ginn, Hebblethwaite, Smith, and Grayson.

TIME 7:51 P.M.

“Nays:” None.  
“Abstain:” Burruss.  
Motion passed. 8-0-1

**ITEM4c. Discussion, consideration, and possible action to authorize the installation of electric poles at the Chickasha Municipal Airport for an amount not to exceed \$10,271.17 and authorize the Chairman to execute the Agreement.**

\*Motion by Trustee Ginn and second by Trustee Hebblethwaite to authorize the installation of electric poles at the Chickasha Municipal Airport for an amount not to exceed \$10,271.17 and authorize the Chairman to execute the Agreement.

Roll call vote:

“Ayes:” Gerdes, Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burrus, and Grayson.  
“Nays:” None.  
“Abstain:” None.  
Motion passed. 9-0

**ITEM 5. Motion to Adjourn.**

\*Motion by Trustee Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

**TIME: 7:56 PM**

Approved this 15th day of July 2024.

\_\_\_\_\_/s/\_\_\_\_\_  
Zachary Grayson, Chairman

(ATTEST)

\_\_\_\_\_/s/\_\_\_\_\_  
Susan M. McDaniel, CMC  
City Clerk