

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
AUGUST 5, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the July 15, 2024 regular meeting.
 - b. Accept Claims List.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**
 - a. Discussion, consideration, and possible action to award bid CMA-2402 - Drainage Structure Improvements Cottonwood Road Project to C4L,

LLC of Edmond, Oklahoma in the amount of \$170,117.00.

5. Motion for Adjournment.

CHICKASHA

Meeting Type: CMA Agenda 8-5-2024

Meeting Date: 8/5/2024

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the July 15, 2024 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the July 15, 2024 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
August 5, 2024

V. ATTACHMENTS:

1. CMA 7-15-2024

July 15, 2024

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 15th day of July 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:33 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Oscar Nelson
John P. Smith
Erica Alexander
Charlie Burruss
Brian Gerdes

ABSENT:

Kelly Boyd
Kea Ginn

STAFF

PRESENT:

Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
Chief Music, Police Dept.
Tony Samaniego, Fire Chief
Robert Brooks, Comptroller
Darren Martin, Chief Building Inspector
Jim Crosby, Public Works Director
Elaine Jensen, Finance Director
Spencer Winzenried, Parks & Rec Director
Lillie Huckaby, Library Director
Edward Perez, Emergency Management Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2b.

ITEM 2a. Acceptance of the Minutes of July 1, 2024, regular meeting.
ITEM 2b. Acceptance of the Claims List.

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to approve Items 2a – 2b.

Roll call vote:

Ayes:” Nelson, Smith, Alexander, Burruss, Gerdes, Hebblethwaite, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 7-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on Item 3.

ITEM 4. Discussion and Consideration Items:

ITEM4a. Discussion, consideration, and possible action to approve Master Professional Services Agreement – Amendment #1 with Freese & Nichols and authorize the Trust Manager/City Manager and Chairman to execute the same.

*Motion by Trustee Hebblethwaite, second by Trustee Nelson to approve Master Professional Services Agreement – Amendment #1 with Freese & Nichols and authorize the Trust Manager/City Manager and Chairman to execute the same.

Roll call vote:

Ayes:” Nelson, Smith, Alexander, Burruss, Gerdes, Hebblethwaite, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 7-0

ITEM4b. Discussion, consideration, and possible action to approve Master Professional Services Agreement – Task Authorization No. 3 with Freese and Nichols and authorize the Trust Manager/City Manager and Chairman to execute the same.

TIME 7:33 P.M.

*Motion by Trustee Nelson, second by Trustee Hebblethwaite to approve Master Professional Services Agreement – Task Authorization No. 3 with Freese & Nichols and authorize the Trust Manager/City Manager and Chairman to execute the same.

Roll call vote:

Ayes:” Nelson, Smith, Alexander, Burruss, Gerdes, Hebblethwaite, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 7-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Hebblethwaite, second by Trustee Alexander to adjourn.

Meeting adjourned.

TIME: 7:37 PM

Approved this 5th day of August 2024.

Zachary Grayson, Chairman

Susan M. McDaniel, CMC – City Clerk

(ATTEST)

CHICKASHA

Meeting Type: CMA Agenda 8-5-2024

Meeting Date: 8/5/2024

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Accept Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
August 5, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 8-5-2024

Meeting Date: 8/5/2024

Department: Public Works

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration, and possible action to award bid CMA-2402 - Drainage Structure Improvements Cottonwood Road Project to C4L, LLC of Edmond, Oklahoma in the amount of \$170,117.00.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Award bid CMA-2402 - Drainage Structure Improvements Cottonwood Road Project to C4L, LLC of Edmond, Oklahoma in the amount of \$170,117.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Jim Crosby, Public Works Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 5, 2024	(From)		

V. ATTACHMENTS:

- 20240802143416161



CHISHOLM TRAIL CONSULTING, LLC

R. Scott Vaughn, P.E., CFM
Professional Engineering Services
580-467-8130
rscottv11@gmail.com

July 12, 2023

Chickasha Municipal Authority
Mr. Jim Crosby
Public Works Director
117 North 4th Street
Chickasha, Oklahoma 73018

RE: RFP CMA-2402
DRAINAGE STRUCTURE IMPROVEMENTS
COTTONWOOD ROAD

Dear Sir:

After carefully reviewing the bids submitted on July 11, 2024 for the referenced project, we find that the lowest responsive bid was submitted by C4L, LLC of Edmond, Oklahoma. Please refer to the attached Bid Tabulations for more information.

This project consists of work to restore a drainage structure and the road on Cottonwood Road about 0.55 miles east of 4th Street (US Highway 81). Included in the project are partial demolition of the existing structure, installation of a new reinforced concrete pipe structure and associated earthwork, erosion control, pavement repairs and other ancillary items.

At this location the road has been undermined by downstream erosion to the extent that the Public Works Department has been forced to partially close the road for an extended period of time.

C4L has construction experience in the Oklahoma City area. It is our understanding C4L will work with local contractor Washita Construction to complete the project. It is the recommendation of Chisholm Trail Consulting that the Chickasha Municipal Authority award a contract to C4L, LLC for CMA-2402 Drainage Structure Improvements Project in the amount of \$170,117.00.

If you have any questions, or require additional information, please do not hesitate to call me.

Sincerely,

R. Scott Vaughn, P.E., CFM

Enclosures
Cc: File

REASONABLE ■ SENSIBLE ■ QUALITY

CHICKASHA MUNICIPAL AUTHORITY
RFP CMA-2402
DRAINAGE STRUCTURE IMPROVEMENTS PROJECT
COTTONWOOD ROAD

BID TABULATION SUMMARY

DATE/TIME OF BID OPENING 7/11/2024 1:30 P.M.

COMPANY NAME	TOTAL BID	QUEST CDN PLANHOLDER	AFFIDAVIT OF NON-COLL.	BUS. REL. AFFIDAVIT	BID BOND
BREWER CONSTRUCTION	\$286,815.00	NO	YES	YES	YES
C4L	\$170,117.00	YES	YES	YES	YES
CP3 ENTERPRISES	\$298,034.19	YES	YES	YES	YES
D. OWEN CONSTRUCTION	\$276,065.00	NO	YES	YES	YES
DOWNNEY CONTRACTING	\$267,012.00	YES	YES	YES	YES
RUDY CONSTRUCTION	\$252,920.00	NO	YES	YES	YES
Engineer's Estimate	\$303,790.00	N/A	N/A	N/A	N/A



CHISHOLM TRAIL CONSULTING, LLC

CHICKASHA MUNICIPAL AUTHORITY
RFP CMA-2402
DRAINAGE STRUCTURE IMPROVEMENTS PROJECT
COTTONWOOD ROAD

BID TABULATION DETAILED

PAY ITEM	Bid Opening Date and Time PAY ITEM DESCRIPTION	7/11/2024 UNITS	1:30 p.m. EST QTY	ENGINEER ESTIMATE		BREWER CONSTRUCTION		C4L		CP3 ENTERPRISES	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
201(A)	CLEARING AND GRUBBING	LSUM	1	\$ 10,000.00	\$ 10,000.00	\$ 19,880.00	\$ 19,880.00	\$ 2,125.00	\$ 2,125.00	\$ 30,450.00	\$ 30,450.00
202(H)	EARTHWORK	LSUM	1	\$ 44,000.00	\$ 44,000.00	\$ 34,972.00	\$ 34,972.00	\$ 21,240.00	\$ 21,240.00	\$ 69,426.00	\$ 69,426.00
221(C)	TEMPORARY SILT FENCE	LF	200	\$ 4.00	\$ 800.00	\$ 11.00	\$ 2,200.00	\$ 5.00	\$ 1,000.00	\$ 7.31	\$ 1,462.00
221(G)	TEMPORARY ROCK FILTER DAM (TYPE 4)	CY	1	\$ 1,000.00	\$ 1,000.00	\$ 2,870.00	\$ 2,870.00	\$ 120.00	\$ 120.00	\$ 852.60	\$ 852.60
230(A)	SOLID SLAB SODDING	SY	800	\$ 10.00	\$ 8,000.00	\$ 14.00	\$ 11,200.00	\$ 5.50	\$ 4,400.00	\$ 10,718.40	\$ 10,718.40
303(A)	AGGREGATE BASE, TYPE A	CY	46	\$ 110.00	\$ 5,060.00	\$ 99.00	\$ 4,554.00	\$ 72.00	\$ 3,312.00	\$ 135.83	\$ 6,248.18
310(B)	SUBGRADE METHOD B	SY	43	\$ 10.00	\$ 430.00	\$ 35.00	\$ 1,505.00	\$ 11.00	\$ 473.00	\$ 97.44	\$ 4,189.92
414(SP)	PAVEMENT REPAIRS	SY	320	\$ 150.00	\$ 48,000.00	\$ 138.00	\$ 44,160.00	\$ 120.00	\$ 38,400.00	\$ 170.52	\$ 54,566.40
501(A)	STRUCTURAL EXC., UNCLASSIFIED	CY	1,287	\$ 60.00	\$ 77,220.00	\$ 34.00	\$ 43,758.00	\$ 33.00	\$ 42,471.00	\$ 17.05	\$ 21,943.35
501(G)	CLSM BACKFILL	CY	19	\$ 350.00	\$ 6,650.00	\$ 466.00	\$ 8,854.00	\$ 213.00	\$ 4,047.00	\$ 365.40	\$ 6,942.60
509(D)	CLASS C CONCRETE	CY	20	\$ 580.00	\$ 11,600.00	\$ 798.00	\$ 15,960.00	\$ 400.00	\$ 8,000.00	\$ 487.20	\$ 9,744.00
601(A)	TYPE I - PLAIN RIPRAP, 12"	TON	40	\$ 90.00	\$ 3,600.00	\$ 104.00	\$ 4,160.00	\$ 183.00	\$ 7,320.00	\$ 95.75	\$ 3,830.00
601(I)	FILTER FABRIC (RIPRAP)	SY	50	\$ 10.00	\$ 500.00	\$ 5.00	\$ 250.00	\$ 15.00	\$ 750.00	\$ 121.80	\$ 6,090.00
613(A)	RCP, 48", ROUND	LF	58	\$ 350.00	\$ 20,300.00	\$ 325.00	\$ 18,850.00	\$ 158.00	\$ 9,164.00	\$ 215.88	\$ 12,521.04
613(L)	PCES, 48", ROUND	EA	2	\$ 4,600.00	\$ 9,200.00	\$ 6,969.00	\$ 13,938.00	\$ 2,458.00	\$ 4,916.00	\$ 8,769.60	\$ 17,539.20
613(T)	STANDARD BEDDING MATERIAL, CLASS C	CY	57	\$ 90.00	\$ 5,130.00	\$ 88.00	\$ 5,016.00	\$ 62.00	\$ 3,534.00	\$ 121.80	\$ 6,942.60
619(A)	REMOVAL OF STRUCTURAL ELEMENTS	EA	1	\$ 10,000.00	\$ 10,000.00	\$ 8,540.00	\$ 8,540.00	\$ 2,125.00	\$ 2,125.00	\$ 6,090.00	\$ 6,090.00
619(B)	REMOVAL OF EX. PAVEMENT	SY	320	\$ 20.00	\$ 6,400.00	\$ 52.00	\$ 16,640.00	\$ 5.00	\$ 1,600.00	\$ 10.96	\$ 3,507.20
619(B)	REMOVAL OF EX. FENCE	LF	450	\$ 10.00	\$ 4,500.00	\$ 7.00	\$ 3,150.00	\$ 2.00	\$ 900.00	\$ 4.87	\$ 2,191.50
619(C)	SAWING PAVEMENT	LF	40	\$ 10.00	\$ 400.00	\$ 13.00	\$ 520.00	\$ 12.00	\$ 480.00	\$ 73.08	\$ 2,923.20
624(C)	FENCE, STYLE SWF	LF	650	\$ 20.00	\$ 13,000.00	\$ 21.00	\$ 13,650.00	\$ 12.00	\$ 7,800.00	\$ 14.62	\$ 9,503.00
880J	CONST. TRAFFIC CONTROL	LS	1	\$ 18,000.00	\$ 18,000.00	\$ 12,188.00	\$ 12,188.00	\$ 5,940.00	\$ 5,940.00	\$ 10,353.00	\$ 10,353.00
	TOTAL				\$ 303,790.00		\$ 286,815.00		\$ 170,117.00		\$ 298,034.19



CHISHOLM TRAIL CONSULTING, LLC

CHICKASHA MUNICIPAL AUTHORITY
RFP CMA-2402
DRAINAGE STRUCTURE IMPROVEMENTS PROJECT
COTTONWOOD ROAD

BID TABULATION DETAILED

PAY ITEM	Bid Opening Date and Time PAY ITEM DESCRIPTION	7/1/2024 UNITS	1:30 p.m. EST QTY	ENGINEER ESTIMATE		D. OWEN CONSTRUCTION		DOWNNEY CONTRACTING		RUDY CONSTRUCTION	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
201(A)	CLEARING AND GRUBBING	LSUM	1	\$10,000.00	\$ 10,000.00	\$ 18,000.00	\$ 18,000.00	\$11,472.00	\$ 11,472.00	\$ 5,000.00	\$ 5,000.00
202(H)	EARTHWORK	LSUM	1	\$44,000.00	\$ 44,000.00	\$ 30,000.00	\$ 30,000.00	\$72,524.00	\$ 72,524.00	\$100,000.00	\$ 100,000.00
221(C)	TEMPORARY SILT FENCE	LF	200	\$ 4.00	\$ 800.00	\$ 5.00	\$ 1,000.00	\$ 10.00	\$ 2,000.00	\$ 5.00	\$ 1,000.00
221(G)	TEMPORARY ROCK FILTER DAM (TYPE 4)	CY	1	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,027.00	\$ 1,027.00	\$ 500.00	\$ 500.00
230(A)	SOLID SLAB SODDING	SY	800	\$ 10.00	\$ 8,000.00	\$ 8.00	\$ 6,400.00	\$ 5.00	\$ 4,000.00	\$ 5.00	\$ 4,000.00
303(A)	AGGREGATE BASE, TYPE A	CY	46	\$ 110.00	\$ 5,060.00	\$ 100.00	\$ 4,600.00	\$ 201.00	\$ 9,246.00	\$ 100.00	\$ 4,600.00
310(B)	SUBGRADE METHOD B	SY	43	\$ 10.00	\$ 430.00	\$ 20.00	\$ 860.00	\$ 114.00	\$ 4,902.00	\$ 5.00	\$ 215.00
414(SF)	PAVEMENT REPAIRS	SY	320	\$ 150.00	\$ 48,000.00	\$ 140.00	\$ 44,800.00	\$ 94.00	\$ 30,080.00	\$ 100.00	\$ 32,000.00
501(A)	STRUCTURAL EXC., UNCLASSIFIED	CY	1,287	\$ 60.00	\$ 77,220.00	\$ 15.00	\$ 19,305.00	\$ 25.00	\$ 32,175.00	\$ 20.00	\$ 25,740.00
501(G)	CLSM BACKFILL	CY	19	\$ 350.00	\$ 6,650.00	\$ 100.00	\$ 1,900.00	\$ 350.00	\$ 6,650.00	\$ 275.00	\$ 5,225.00
509(D)	CLASS C CONCRETE	CY	20	\$ 580.00	\$ 11,600.00	\$ 800.00	\$ 16,000.00	\$ 546.00	\$ 10,920.00	\$ 650.00	\$ 13,000.00
601(A)	TYPE I - PLAIN RIPRAP, 12"	TON	40	\$ 90.00	\$ 3,600.00	\$ 150.00	\$ 6,000.00	\$ 138.00	\$ 5,520.00	\$ 100.00	\$ 4,000.00
601(I)	FILTER FABRIC (RIPRAP)	SY	50	\$ 10.00	\$ 500.00	\$ 10.00	\$ 500.00	\$ 40.00	\$ 2,000.00	\$ 3.00	\$ 150.00
613(A)	RCP, 48", ROUND	LF	58	\$ 350.00	\$ 20,300.00	\$ 300.00	\$ 17,400.00	\$ 240.00	\$ 13,920.00	\$ 250.00	\$ 14,500.00
613(L)	PCES, 48", ROUND	EA	2	\$ 4,600.00	\$ 9,200.00	\$ 12,500.00	\$ 25,000.00	\$ 8,047.00	\$ 16,094.00	\$ 6,500.00	\$ 13,000.00
613(T)	STANDARD BEDDING MATERIAL, CLASS C	CY	57	\$ 90.00	\$ 5,130.00	\$ 100.00	\$ 5,700.00	\$ 121.00	\$ 6,897.00	\$ 100.00	\$ 5,700.00
619(A)	REMOVAL OF STRUCTURAL ELEMENTS	EA	1	\$10,000.00	\$ 10,000.00	\$ 24,000.00	\$ 24,000.00	\$12,213.00	\$ 12,213.00	\$ 10,000.00	\$ 10,000.00
619(B)	REMOVAL OF EX. PAVEMENT	SY	320	\$ 20.00	\$ 6,400.00	\$ 30.00	\$ 9,600.00	\$ 22.00	\$ 7,040.00	\$ 12.00	\$ 3,840.00
619(B)	REMOVAL OF EX. FENCE	LF	450	\$ 10.00	\$ 4,500.00	\$ 10.00	\$ 4,500.00	\$ 8.00	\$ 3,600.00	\$ 3.00	\$ 1,350.00
619(C)	SAWING PAVEMENT	LF	40	\$ 10.00	\$ 400.00	\$ 25.00	\$ 1,000.00	\$ 29.00	\$ 1,160.00	\$ 5.00	\$ 200.00
624(C)	FENCE, STYLE SWF	LF	650	\$ 20.00	\$ 13,000.00	\$ 30.00	\$ 19,500.00	\$ 15.00	\$ 9,750.00	\$ 6.00	\$ 3,900.00
880J	CONST TRAFFIC CONTROL	LS	1	\$18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 3,822.00	\$ 3,822.00	\$ 5,000.00	\$ 5,000.00
TOTAL				\$ 303,790.00		\$ 276,065.00		\$ 267,012.00		\$ 252,920.00	



CHISHOLM TRAIL CONSULTING, LLC