CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING	DATE OF MEETING
6:30 PM	AUGUST 5, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

a. Acceptance of the Minutes of the July 15, 2024 regular meeting.

b. Accept Claims List.

c. Accept and ratify Pay Request No. 4 in the amount of $288,420.00 - Construct 2-Box Hangars project to W. L. McNatt.

3. Discussion/Approval of Items Removed from Consent Docket:

4. Motion for Adjournment.

CHICKASHA

Meeting Type: CMAA Agenda 8-5-2024

Meeting Date: 8/5/2024

Department: City Clerk **Agenda Item No. 2.a.**

AGENDA ITEM: Acceptance of the Minutes of the July 15, 2024 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the July 15, 2024 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 5, 2024	(From)		

V. ATTACHMENTS:

1. CMAA 7-15-2024

July 15, 2024

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 15th day of July 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:37 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Oscar Nelson
John P. Smith
Erica Alexander
Charlie Burruss
Brian Gerdes

ABSENT: Kelly Boyd
Kea Ginn

STAFF

PRESENT: Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
Chief Music, Police Dept.
Jim Crosby, Public Works Director
Robert Brooks, Comptroller
Darren Martin, Chief Building Inspector
Lillie Huckaby, Library Director
Edward Perez, Emergency Management Director
Elaine Jensen, Finance Director
Spencer Winzenried, Parks & Rec Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2b.**

ITEM 2a. **Acceptance of the Minutes of July 1, 2024, regular meeting.**

ITEM 2b. **Acceptance of the Claims List.**

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to approve Items 2a – 2b.

Roll call vote:

Ayes:"	Nelson, Hebblethwaite, Smith, Alexander, Burruss, Gerdes and Grayson.
"Nays:"	None
"Abstain:"	None
Motion carried.	7-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

ITEM4a. **Discussion, consideration, and possible action to approve Change Order No. 1 for CAA-2301 Rehabilitate Runway 18/36 and Taxiways for a reduction of $505.53.**

*Motion by Trustee Hebblethwaite and second by Trustee Smith to approve Change Order No. 1 for CAA-2301 Rehabilitate Runway 18/36 and Taxiways for a reduction of $505.53.

Roll call vote:

"Ayes:"	Smith, Alexander, Burruss, Gerdes, Nelson, Hebblethwaite, and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	7-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Hebblethwaite, second by Trustee Alexander to adjourn.

Meeting adjourned.

TIME: 7:38 PM

Approved this 5th day of August 2024.

____
Zachary Grayson, Chairman

(ATTEST)

____
Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMAA Agenda 8-5-2024

Meeting Date: 8/5/2024

Department: Finance **Agenda Item No. 2.b.**

AGENDA ITEM: Accept Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 5, 2024	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 8-5-2024

Meeting Date: 8/5/2024

Department: Administration **Agenda Item No. 2.c.**

AGENDA ITEM: Accept and ratify Pay Request No. 4 in the amount of $288,420.00 - Construct 2-Box Hangars project to W. L. McNatt.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify Pay Request No. 4 in the amount of $288,420.00 - Construct 2-Box Hangars project to W. L. McNatt.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 5, 2024	(From)		

V. ATTACHMENTS:

1. 20240802144145567

From:	Brittany Cotton <bcotton@parkhill.com>
Sent:	Friday, July 19, 2024 11:01 AM
To:	Susan McDaniel, CMC; Keith Johnson; Robert Brooks; Darren Martin
Subject:	Chickasha-Box Hangars
Attachments:	CHK_BoxHangars_WLMcNatt_PayApp04.pdf

Pay Request 4 for W.L. McNatt is attached for review and approval.

Reimbursement request will follow.

Brittany Cotton
Project Coordinator

Parkhill
Parkhill.com

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702 PAGE ONE OF 2 PAGES

TO OWNER: City of Chickasha
117 N 4th St
Chickasha, OK 73018

PROJECT: OAC-CHK-24H-S

APPLICATION NO: 4

PERIOD TO: 6/30/2024

Distribution to:
- [X] OWNER
- [X] ENGINEER
- [X] CONTRACTOR

FROM CONTRACTOR:
W.L. McNatt
2000 E Britton Rd
Oklahoma City, Oklahoma 73131

VIA ENGINEER: Parkhill

PROJECT NOS:

CONTRACT FOR: Construct 2-Box Hangars

CONTRACT DATE: 10/16/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM		$	957,400.00
2. Net change by Change Orders		$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$	957,400.00
4. TOTAL COMPLETED & STORED TO DATE		$	894,144.50
5. RETAINAGE:			
a. 5 % of Completed Work	$ 44,707.23		
b. 5 % of Stored Material	$ 0.00		
Total Retainage		$	44,707.23
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$	849,437.27
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$	561,017.27
8. CURRENT PAYMENT DUE		$	288,420.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$		107,962.73

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	$0.00	$0.00
NET CHANGES by Change Order	$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [signature] Date: 7-18-24

State of: OKLAHOMA County of: OKLAHOMA
Subscribed and sworn to before me this 18th day of JULY
Notary Public: [signature]
My Commission expires: 03/27/2028

TODD SCHULTHEIS NOTARY PUBLIC # 00005475 EXP. 03/27/28 STATE OF OKLAHOMA

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .... $ 288,420.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By: Toby J. Baker Date: 07/19/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Construct 2-Box Hangars
OAC-CHK-24H-S

PAY REQUEST NO: 4
DATE: 7/12/2024

Chickasha Municipal Airport

For Period Ending: 6/30/2024

Item	Description	Contract Quantity		Contract Unit Price $	Contract Amount $	Total Work Completed Quantity	Total Work Completed Amount $	Quantity Remaining
Base Bid								
1	MOBILIZATION	1	LS	$ 42,800.00	$ 42,800.00	0.90	$ 38,520.00	0.10
2	LOW PROFILE FLAG AND FLASHER BARRICADES	1	LS	$ 11,000.00	$ 11,000.00		$ -	1.00
3	UNCLASSIFIED EXCAVATION AND EMBANKMENT	1	LS	$ 39,000.00	$ 39,000.00	0.97	$ 37,830.00	0.03
4	6" CRUSHED AGGREGATE BASE COURSE	570	SY	$ 17.00	$ 9,690.00	535.00	$ 9,095.00	35.00
5	6" ODOT CLASS AA P.C.C. SURFACE COURSE	550	SY	$ 62.00	$ 34,100.00	522.45	$ 32,391.90	27.55
6	CONSTRUCT 75'X75' BOX HANGAR	1	EA	$ 390,000.00	$ 390,000.00	0.96	$ 374,400.00	0.04
7	SOLID SLAB SODDING & WATERING UNTIL ESTABLISHED	900	SY	$ 6.00	$ 5,400.00	0.00	$ -	900.00
8	THIRD PARTY INSURANCE	1	LS	$ -	$ -	1.00	$ -	0.00
Base Bid Total					**$531,990.00**		**$492,236.90**	
Alternate No. 1								
9	UNCLASSIFIED EXCAVATION AND EMBANKMENT	1	LS	$ 15,000.00	$ 15,000.00	0.87	$ 13,050.00	0.13
10	6" CRUSHED AGGREGATE BASE COURSE	630	SY	$ 17.00	$ 10,710.00	598.00	$ 10,166.00	32.00
11	6" ODOT CLASS AA P.C.C. SURFACE COURSE	620	SY	$ 62.00	$ 38,440.00	591.80	$ 36,691.60	28.20
12	CONSTRUCT 75'X75' BOX HANGAR	1	EA	$ 360,000.00	$ 360,000.00	0.95	$ 342,000.00	0.05
13	SOLID SLAB SODDING & WATERING UNTIL ESTABLISHED	210	SY	$ 6.00	$ 1,260.00		$ -	210.00
Alternate No. 1 Total					**$425,410.00**		**$401,907.60**	
Base Bid + Alternate No. 1 Total					**$957,400.00**		**$894,144.50**	

TOTAL WORK TO DATE:	**$894,144.50**
LESS RETAINAGE @ 5%:	**$44,707.23**
LESS PREVIOUS PAYMENTS RECOMMENDED:	**$561,017.27**
PAYMENT RECOMMENDED THIS ESTIMATE:	**$288,420.00**

Contractor:
W.L. McNatt
2000 E Britton Rd
Oklahoma City, Oklahoma 73131

Approved By:

Toby J. Baker 07/19/2024

Parkhill **Date**