

September 16, 2024

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 16th day of September 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Grayson called the meeting to order at 6:30 p.m.

ITEM 1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

MAYOR AND COUNCIL

PRESENT: Zachary Grayson, Mayor
Georgianne Hebblethwaite, Vice-Mayor
Kelly Boyd
Oscar Nelson
Kea Ginn
John Smith
Erica Alexander
Charlie Burruss
Brian Gerdes

ABSENT: None

STAFF

PRESENT: Keith Johnson, City Manager
Amanda Mullins, City Attorney
Rachel Berish, Asst. City Manager
Susan McDaniel, City Clerk
Tony Samaniego, Fire Chief
Chief Music, Police Dept.
Elaine Jensen, Finance Director
Spencer Winzenried, Parks & Rec Director
Lillie Huckaby, Library Director
Darren Martin, Chief Building Inspector/Airport Manager
Jim Crosby, Public Works Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

City Council Meeting 9-16-2024
6:30 p.m.

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Roll call:

Boyd – Present
Nelson – Present
Ginn - Present
Hebblethwaite – Present
Smith - Present
Alexander – Present
Burruss - Present
Gerdes – Present
Grayson - Present

Council Member Alexander gave the invocation and Council Member Gerdes the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

Chett Hitt, Chickasha – thanked the Chickasha Police Department, Sherriff’s Department and City Staff for recent assistance.

ITEM 3. **Council Communications.**

- a. Oath of Office given to Officer Riley Pape by Municipal Judge Chaffin.

Council Member Gerdes spoke about potholes south of the railroad tracks on Old Highway 81 – what entity is responsible for this area.

Council Member Boyd – inquired about the status of the Shannon Springs Bridge replacement.

Motion by Council Member Hebblethwaite and seconded by Council Member Alexander to recess City Council Meeting and enter into CMAA Meeting.

Roll call vote:

Ayes:”	Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, and Grayson.
“Nays:”	None
“Abstain:”	None
Motion carried.	9-0

Meeting was recessed to enter into CMAA Meeting at 6:46 p.m.

Meeting was reconvened into regular session at 7:35 p.m.

Roll Call:

Boyd -	Present
Nelson -	Present
Ginn -	Present
Hebblethwaite -	Present
Smith -	Present
Alexander -	Present
Burruss -	Present
Gerdes -	Present
Grayson -	Present

ITEM 4. **Consent Docket: ITEM 4a through ITEM 4k.**

- ITEM 4a. Acceptance of the minutes of the September 3, 2024, regular Council Meeting.
- ITEM 4b. Approve Amendment to Section 5.01 I. Holidays of the employee manual to redefine holiday pay amount as the regularly scheduled shift hours instead of eight (8 hours).
- ITEM 4c. Acknowledge receipt of Check Register for August 2024 from the Economic Development Council of Chickasha, Inc.
- ITEM 4d. Approve a request from the Chickasha Optimist to conduct their 10th Annual Chickasha Carroll 5K Run on Saturday, December 7, 2024 at 8:00 a.m.
- ITEM 4e. Authorize Staff to solicit bids for RFP COC-2408 – Shannon Springs Park – Design/Build Swimming Pool Rehabilitation.
- ITEM 4f. Authorize Staff to solicit bids for RFP COC-2407 – Shannon Springs Park – Design/Build Splash Pad Rehabilitation – Phase One.
- ITEM 4g. Authorize Staff to solicit bids for RFP COC-2406 – Design/Build 2024 City Council Chambers A/V Improvements.
- ITEM 4h. Approve the request from the Chickasha High School Student Council to conduct their annual homecoming parade on Friday, October 11, 2024.
- ITEM 4i. Approve an Easement Agreement with TPA VII, LLC and authorize Resolution 2024-23R Authorizing the City Manager of the City of Chickasha, Oklahoma to sign said easement agreement on behalf of the City of Chickasha, Oklahoma and to execute all closing documents related to such easement agreement, including an assignment of lease.
- ITEM 4j. Acceptance of Claims List.
- ITEM 4k. Acceptance of Resolution 2024-24R amending the FY24/25 Budget.

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*Motion by Council Member Gerdes, second by Council Member Smith to approve the Consent Docket Item 4a , 4c, 4j, and 4k.

Roll call vote:

Ayes:”	Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Gerdes, and Grayson.
“Nays:”	None
“Abstain:”	Burruss
Motion carried.	8-0-1

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

ITEM 4b. Approve Amendment to Section 5.01 I. Holidays of the employee manual to redefine holiday pay amount as the regularly scheduled shift hours instead of eight (8 hours).

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to approve Item 4b.

Roll call vote:

Ayes:”	Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, and Grayson.
“Nays:”	None
“Abstain:”	None
Motion carried.	9-0

ITEM 4d. Approve a request from the Chickasha Optimist to conduct their 10th Annual Chickasha Carroll 5K Run on Saturday, December 7, 2024 at 8:00 a.m.

*Motion by Council Member Smith, second by Council Member Gerdes to approve Item 4 d.

Roll call vote:

Ayes:”	Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, Nelson, and Grayson.
“Nays:”	None
“Abstain:”	None
Motion carried.	9-0

ITEM 4e. Authorize Staff to solicit bids for RFP COC-2408 – Shannon Springs Park – Design/Build Swimming Pool Rehabilitation.

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to approve Item 4e.

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Roll call vote:

Ayes:"	Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, and Grayson.
"Nays:"	None
"Abstain:"	None
Motion carried.	9-0

ITEM 4f. Authorize Staff to solicit bids for RFP COC-2407 – Shannon Springs Park – Design/Build Splash Pad Rehabilitation – Phase One.

*Motion by Council Member Burruss, second by Council Member Gerdes to approve Item 4f.

Roll call vote:

Ayes:"	Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, and Grayson.
"Nays:"	None
"Abstain:"	None
Motion carried.	9-0

ITEM 4g. Authorize Staff to solicit bids for RFP COC-2406 – Design/Build 2024 City Council Chambers A/V Improvements.

*Motion by Council Member Burruss, second by Council Member Gerdes to approve Item 4g.

Roll call vote:

Ayes:"	Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, and Grayson.
"Nays:"	None
"Abstain:"	None
Motion carried.	9-0

ITEM 4h. Approve the request from the Chickasha High School Student Council to conduct their annual homecoming parade on Friday, October 11, 2024.

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to approve Item 4h.

Roll call vote:

Ayes:"	Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, and Grayson.
"Nays:"	None
"Abstain:"	None

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Motion carried. 9-0

ITEM 4i. Approve an Easement Agreement with TPA VII, LLC and authorize Resolution 2024-23R Authorizing the City Manager of the City of Chickasha, Oklahoma to sign said easement agreement on behalf of the City of Chickasha, Oklahoma and to execute all closing documents related to such easement agreement, including an assignment of lease.

*Motion by Council Member Hebblethwaite, second by Council Member Nelson to approve Item 4i.

Roll call vote:

Ayes:” Nelson, Ginn, Hebblethwaite, Smith, Alexander, Gerdes, Boyd, and Grayson.

“Nays:” None

“Abstain:” Burruss

Motion carried. 8-0-1

ITEM 6. Discussion and Consideration Items:

ITEM6a. Discussion, consideration, and possible action to approve financing for the 100’ Aerial Fire Truck and Engine/Pumper Truck.

*Motion by Council Member Alexander and second by Council Member Hebblethwaite to approve financing for the 100’ Aerial Fire Truck and Engine/Pumper Truck.

**Amended Motion by Council Member Alexander and second by Council Member Hebblethwaite to approve financing for the 100’ Aerial Fire Truck and Engine/Pumper Truck with Liberty Bank.

Roll call vote:

“Ayes:” Hebblethwaite, Smith, Alexander, Gerdes, Boyd, Nelson, Ginn, and Grayson

“Nays:” None.

“Abstain:” Burruss.

Motion passed. 8-0-1

ITEM 6b. Discussion, consideration, and possible action to approve Resolution 2024-22R – APPROVING AND ACCEPTING THE FIRST AMENDMENT TO THE TRUST INDENTURE CREATING THE CHICKASHA MUNICIPAL AIRPORT AUTHORITY DATED AUGUST 16, 1993; APPROVING AND AUTHORIZING AMENDING ARTICLE III OF THE TRUST INDENTURE BY DELETING PART (H) SO AS TO REMOVE THE PRIMARY PURPOSES TO ALLOW FOR THE PROMOTING OF ECONOMIC

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DEVELOPMENT, THE DEVELOPMENT OF THE AERONAUTICAL INDUSTRY WITHIN AND WITHOUT THE TERRITORIAL LIMITS OF THE BENEFICIARY MUNICIPALITY, AND TO PROVIDE ADDITIONAL EMPLOYMENT OPPORTUNITITES WITH THE INTENT TO BENEFIT AND STRENGTHENTHE ECONOMY OF THE BENEFICIARY AND THE STATE OF OKLAHOMA; APPROVING AND AUTHORIZING AMENDING ARTICLE VII (A)(2) OF THE TRUST INDENTURE TO PROVIDE THAT THE POWERS HELD BY THE TRUSTEES RELATING TO PROPERTY OF THE TRUST APPLIES TO REAL AND PERSONAL PROPERTY; AUTHORIZING AND APPROVING THE EXECUTION OF THE FIRST AMENDMENT TO THE TRUST INDENTURE; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

*Motion by Council Member Burruss and second by Council Member Boyd to table Item 6b.

Roll call vote:

“Ayes:” Burruss and Boyd.

“Nays:” Nelson, Ginn, Hebblethwaite, Smith, Alexander, Gerdes, and Grayson.

“Abstain:” None.

Motion failed. 2-7

*Motion by Council Member Hebblethwaite and second by Council Member Alexander to approve Resolution 2024-22R as presented.

Roll call vote:

“Ayes:” Ginn, Hebblethwaite, Smith, Alexander, Gerdes, Nelson and Grayson.

“Nays:” Burruss and Boyd.

“Abstain:” None.

Motion passed. 7-2

ITEM 6c. Discussion, consideration, and possible action to authorize the purchase of the C550 CCTV System upgrade for the Camera Truck using State Contract SW0193 in the amount \$84,450.58.

*Motion by Ginn and second by Council Member Hebblethwaite to authorize the purchase of the C550 CCTV System upgrade for the Camera Truck using State Contract SW0193 in the amount of \$84,450.58.

Roll call vote:

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“Ayes:”	Burruss, Alexander, Gerdes, Boyd, Nelson, Ginn, Hebblethwaite, Smith, and Grayson
“Nays:”	None.
“Abstain:”	None.
Motion passed.	9-0

ITEM 6d. Discussion, consideration, and possible action to authorize the purchase of the Godwin 300U Dump Body and Installation using State Contract SW0106 in the amount of \$30,047.40.

*Motion by Council Member Smith and second by Council Member Nelson to authorize the purchase of the Godwin 300U Dump Body and Installation using State Contract SW0106 in the amount of \$30,047.40.

Roll call vote:

“Ayes:”	Burruss, Gerdes, Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, and Grayson.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	9-0

ITEM 6e. Discussion, consideration, and possible action to authorize the purchase of a 2025 MV607 SBA International Cab Chassis Truck using State Contract SW0035T in the amount of \$86,786.55.

*Motion by Nelson and second by Council Member Ginn to authorize the purchase of a 2025 MV SBA International Cab Chassis Truck using State Contract SW0035T in the amount of \$86,786.55.

Roll call vote:

“Ayes:”	Gerdes, Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	9-0

ITEM 7.

ITEM 7 Adjournment:

Motion by Council Member Alexander and second by Council Member Hebblethwaite to adjourn the meeting.

Meeting adjourned.

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6:30 p.m.

TIME: 8:19 p.m.

/s/
Zachary Grayson, Mayor

ATTEST:

/s/
Susan M. McDaniel, City Clerk

Approved this 7th day of October 2024.