

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
NOVEMBER 4, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the October 21, 2024, regular meeting,
 - b. Acceptance of the meeting dates and employee holidays for the calendar year 2025 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.
 - c. Acceptance of the Claims List.
 - d. Accept and ratify Change Order No. 1 for CAA-2303 - Construct 2 Box Hangars for an increase of \$11,841.50.
 - e. Accept and ratify Pay Request No. 6 - Final - in the amount of \$92,843.23 - Construct 2-Box Hangars project to W. L. McNatt.

3. Discussion/Approval of Items Removed from Consent Docket:

4. Motion for Adjournment.

CHICKASHA



Meeting Type: CMAA Agenda 11-4-2024

Meeting Date: 11/4/2024

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the October 21, 2024, regular meeting,

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the October 21, 2024, regular meeting,

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:

V. ATTACHMENTS:

1. CMAA 10-21-2024

October 21, 2024

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 21st day of October 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:17 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss
Brian Gerdes

ABSENT:

None,

STAFF

PRESENT:

Keith Johnson, City Manager
Rachel Bernish, Asst. City Manager
Susan M. McDaniel, City Clerk
Chief Music, Police Dept.
Jim Crosby, Public Works Director
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Elaine Jensen, Finance Director
Spencer Winzenried, Parks & Rec Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2b.

ITEM 2a.

Acceptance of the Minutes of October 7, 2024, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

TIME 7:17 P.M.

*Motion by Trustee Boyd, second by Trustee Hebblethwaite to approve Items 2a – 2b.

Roll call vote:

Ayes:” Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss,
Gerdes and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:17 PM

Approved this 4th day of November 2024.

Zachary Grayson, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMAA Agenda 11-4-2024

Meeting Date: 11/4/2024

Department: City Clerk

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the meeting dates and employee holidays for the calendar year 2025 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 11-4-2024

Meeting Date: 11/4/2024

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
November 4, 2024

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 11-4-2024

Meeting Date: 11/4/2024

Department: Community Development

Agenda Item No. 2.d.

AGENDA ITEM: Accept and ratify Change Order No. 1 for CAA-2303 - Construct 2 Box Hangars for an increase of \$11,841.50.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Change Order No. 1 for CAA-2303 - Construct 2 Box Hangars for an increase of \$11,841.50.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Darren Martin, Airport Manager/Chief Building Inspector	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 4, 2024	(From)		

V. ATTACHMENTS:

1. ChangeOrderNo1.signedbycontractor

CHANGE ORDER

Project: Construct 2 Box Hangars Grant No. ODAA CHK-24H-S	Change Order No. 1
Project Description: Construct 2 Box Hangars	
Requested Changes & Reasons: Recapitulation of Final Quantities	
LOCATION: Chickasha Municipal Airport	

The above will necessitate the following changes in quantities and estimates, which will be shown as overruns and underruns on future progressive estimates and vouchers.

Item	Description	Quantity	Unit Price \$	Amount \$	Days Req'd
	Please see attached breakdown of quantities.			11,841.50	0
Total this Change Order				11,841.50	0 CD
Existing Contract				957,400.00	195 CD
New Contract				\$ 969,241.50	195 CD

The prices for additional items have been compared with other contract prices and are fair for the amount of work involved.

10/16/2024

Date

Toby J. Baker

Parkhill

Approved by the City of Chickasha this _____ day of _____, 2024

Zachary Grayson, Mayor

We, W.L. McNatt & Co. contractor on the above project, do hereby agree to a net **increase** in the contract of **\$ 11,841.50** and **0 working** days as full compensation for making the above changes in accordance with the governing specifications.

W.L. McNatt & Co.

Jason Masterson
Jason Masterson, Vice President

Subscribed and sworn before me this 11th day of OCTOBER 2024.

My Commission Expires:

03/27/2028Todd Schulteis
Notary Public

Change Order No. 1

Construct 2 Box Hangars
ODAA CHK-24H-S
Chickasha Municipal Airport

Item	Description	Original Contract		Change Order No. 1		Revised Contract	
		Unit Price \$	Unit	Quantity	Amount \$	Quantity	Amount \$
Base Bid							
1	MOBILIZATION	\$ 42,800.00	LS	1	\$ 42,800.00	1	\$ 42,800.00
2	LOW PROFILE FLAG AND FLASHER BARRICADES	\$ 11,000.00	LS	1	\$ 11,000.00	-1	\$ (11,000.00)
3	UNCLASSIFIED EXCAVATION AND EMBANKMENT	\$ 39,000.00	LS	1	\$ 39,000.00		\$ -
4	6" CRUSHED AGGREGATE BASE COURSE	\$ 17.00	SY	570	\$ 9,690.00	-35	\$ (595.00)
5	6" ODOT CLASS AA P.C.C. SURFACE COURSE	\$ 62.00	SY	550	\$ 34,100.00	-27.55	\$ (1,708.10)
6	CONSTRUCT 75X75' BOX HANGAR	\$ 390,000.00	EA	1	\$ 390,000.00		\$ -
7	SOLID SLAB SODDING & WATERING UNTIL ESTABLISHED	\$ 6.00	SY	900	\$ 5,400.00		\$ -
8	THIRD PARTY INSURANCE	\$ -	LS	1	\$ -		\$ -
9	UNCLASSIFIED EXCAVATION AND EMBANKMENT	\$ 15,000.00	LS	1	\$ 15,000.00		\$ -
10	6" CRUSHED AGGREGATE BASE COURSE	\$ 17.00	SY	630	\$ 10,710.00	-32	\$ (544.00)
11	6" ODOT CLASS AA P.C.C. SURFACE COURSE	\$ 62.00	SY	620	\$ 38,440.00	-28.20	\$ (1,748.40)
12	CONSTRUCT 75X75' BOX HANGAR	\$ 360,000.00	EA	1	\$ 360,000.00		\$ -
13	SOLID SLAB SODDING & WATERING UNTIL ESTABLISHED	\$ 6.00	SY	210	\$ 1,260.00		\$ -
CO1-1	CONSTRUCT 750 SF 5" SIDEWALK BETWEEN HANGARS	\$ 5,815.00	LS		\$ -	1	\$ 5,815.00
CO1-2	PROVIDE 1" CLOSED CELL INSULATION ON WALLS AND HANGAR DOORS	\$ 21,622.00	LS		\$ -	1	\$ 21,622.00
Total					\$957,400.00		\$11,841.50
							\$969,241.50

Original Contract
Change Order No. 1
Revised Contract

\$957,400.00
\$11,841.50
\$969,241.50

CHICKASHA

Meeting Type: CMAA Agenda 11-4-2024

Meeting Date: 11/4/2024

Department: Community Development

Agenda Item No. 2.e.

AGENDA ITEM: Accept and ratify Pay Request No. 6 - Final - in the amount of \$92,843.23 - Construct 2-Box Hangars project to W. L. McNatt.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify Pay Request No. 6 - Final - in the amount of \$92,843.23 - Construct 2-Box Hangars project to W. L. McNatt.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Darren Martin, Airport Manager/Chief Building Inspector	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 4, 2024	(From)		

V. ATTACHMENTS:

1. CHK_BoxHangars_WLMcNatt_PayApp06-Final

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER: City of Chickasha
117 N 4th St
Chickasha, OK 73018

PROJECT: OAC-CHK-24H-S

APPLICATION NO: 6-FINAL

Distribution to:

X	OWNER
X	ENGINEER
X	CONTRACTOR

PERIOD TO: 10/13/2024

FROM CONTRACTOR:

VIA ENGINEER: Parkhill

W.L. McNatt
2000 E Britton Rd
Oklahoma City, Oklahoma 73131
CONTRACT FOR:

Construct 2-Box Hangars

PROJECT NOS:

CONTRACT DATE: 10/16/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$	957,400.00
2. Net change by Change Orders	\$	11,841.50
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	969,241.50
4. TOTAL COMPLETED & STORED TO DATE	\$	969,241.50
5. RETAINAGE:		
a. 5 % of Completed Work	\$	0.00
b. 5 % of Stored Material	\$	0.00
Total Retainage	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	969,241.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	876,398.27
8. CURRENT PAYMENT DUE	\$	92,843.23
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$11,841.50	
TOTALS	\$11,841.50	\$0.00
NET CHANGES by Change Order	\$11,841.50	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Date:

State of: OKLAHOMA
Subscribed and sworn to before me this 21st day of OCTOBER, 2024
Notary Public: Todd Baker
My Commission expires: 03/27/2028

County of: OKLAHOMA
day of: OCTOBER, 2024

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 92,843.23

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Construct 2-Box Hangars
OAC-CHK-24H-S

PAY REQUEST NO: 6
DATE: 10/13/2024

Chickasha Municipal Airport

For Period Ending: FINAL

Item		Description		Contract		Total Work Completed		Quantity	
				Quantity	Unit Price \$	Amount \$	Quantity	Amount \$	Remaining
Base Bid									
1		MOBILIZATION	1	LS	\$ 42,800.00	\$ 42,800.00	1.00	\$ 42,800.00	0.00
2		LOW PROFILE FLAG AND FLASHER BARRICADES	1	LS	\$ 11,000.00	\$ 11,000.00	0.00	\$ -	1.00
3		UNCLASSIFIED EXCAVATION AND EMBANKMENT	1	LS	\$ 39,000.00	\$ 39,000.00	1.00	\$ 39,000.00	0.00
4		6" CRUSHED AGGREGATE BASE COURSE	570	SY	\$ 17.00	\$ 9,690.00	535.00	\$ 9,095.00	35.00
5		6" ODOT CLASS AA P.C.C. SURFACE COURSE	550	SY	\$ 62.00	\$ 34,100.00	522.45	\$ 32,391.90	27.55
6		CONSTRUCT 75'X75' BOX HANGAR	1	EA	\$ 390,000.00	\$ 390,000.00	1.00	\$ 390,000.00	0.00
7		SOLID SLAB SODDING & WATERING UNTIL ESTABLISHED	900	SY	\$ 6.00	\$ 5,400.00	900.00	\$ 5,400.00	0.00
8		THIRD PARTY INSURANCE	1	LS	\$ -	\$ -	1.00	\$ -	0.00
Base Bid Total					\$531,990.00		\$518,686.90		
Alternate No. 1									
9		UNCLASSIFIED EXCAVATION AND EMBANKMENT	1	LS	\$ 15,000.00	\$ 15,000.00	1.00	\$ 15,000.00	0.00
10		6" CRUSHED AGGREGATE BASE COURSE	630	SY	\$ 17.00	\$ 10,710.00	598.00	\$ 10,166.00	32.00
11		6" ODOT CLASS AA P.C.C. SURFACE COURSE	620	SY	\$ 62.00	\$ 38,440.00	591.80	\$ 36,691.60	28.20
12		CONSTRUCT 75'X75' BOX HANGAR	1	EA	\$ 360,000.00	\$ 360,000.00	1.00	\$ 360,000.00	0.00
13		SOLID SLAB SODDING & WATERING UNTIL ESTABLISHED	210	SY	\$ 6.00	\$ 1,260.00	210.00	\$ 1,260.00	0.00
Alternate No. 1 Total					\$425,410.00		\$423,117.60		
Change Order No. 1									
CO1-1		CONSTRUCT 750 SF 5" SIDEWALK BETWEEN HANGARS	1	LS	\$ 5,815.00	\$ 5,815.00	1.00	\$ 5,815.00	0.00
CO1-2		PROVIDE 1" CLOSED CELL INSULATION ON WALLS AND HANGAR DOORS	1	LS	\$ 21,622.00	\$ 21,622.00	1.00	\$ 21,622.00	0.00
Change Order Total					\$27,437.00		\$27,437.00		
Base Bid + Alternate No. 1 Total					\$957,400.00		\$969,241.50		

TOTAL WORK TO DATE:	\$969,241.50
LESS RETAINAGE @ 5%:	\$0.00
LESS PREVIOUS PAYMENTS RECOMMENDED:	\$876,398.27
PAYMENT RECOMMENDED THIS ESTIMATE:	\$92,843.23

Contractor:
W.L. McNatt
2000 E Britton Rd
Oklahoma City, Oklahoma 73131

Approved By:

Toby J. Baker
Parkhill

10/22/2024

Date