NOTICE OF REGULAR MEETING

OF THE

CHICKASHA CITY COUNCIL

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **REGULAR MEETING ON MONDAY, DECEMBER 2, 2024, AT 6:30 PM**. Said meeting will be held in the Council Chambers, City Hall, 117 North 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 2:00 p.m. on Tuesday, November 26, 2024.

Susan McDaniel, CMC - City Clerk

Sworn to and subscribed before me on the 26th day of November 2024.

My Commission Expires: __10-1-2026_____

Notary Public, State of Oklahoma

CHICKASHA CITY COUNCIL

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
DECEMBER 2, 2024

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

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1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.

2. Citizen Comments.

3. Council Communications.

a. Police Department / Animal Welfare presentation

4. Consent Docket:

a. Acceptance of the Minutes of the November 18, 2024 regular meeting.
b. Acceptance of the Claims List.

c. Authorize the surplus of antiquated and non-working equipment

d. Acceptance of the Arvest Foundation Body Armor Grant.

e. Authorize Staff to solicit bids for RFP COC-2409 - Design/Build 2024 Chickasha Police Department Design/Build Parking Canopy.

5. Discussion/Approval of Items Removed from Consent Docket:

6. Discussion and Consideration

a. Discussion, consideration, and possible action to approve Resolution 2024-30R and authorize the Mayor to issue the Election Proclamation - a Resolution of the Mayor and Council of the City of Chickasha, Grady County, State of Oklahoma, calling for a Non-Partisan Regular Election for the purpose of electing officers of the City of Chickasha, setting a date for said election, setting the filing period for the purpose of allowing qualified candidates to file a declaration of candidacy, setting forth the qualifications for office, setting a final presentment date to the county election board, and setting a final date for publication.

b. Discussion, consideration and possible action to authorize the Police Chief to bid on used predominantly upfitted police vehicles from the Mustang Police Department and possibly purchase used upfitted police vehicles pursuant to the Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-217 (f)(5) in an amount not to exceed ninety ($90,000) thousand dollars. Bidding is expected to be through Govdeals.com.

c. Discussion, consideration and possible action to approve a contract with CTI for the Design/Build City Council Chambers A/V Improvements Project in an amount not to exceed $62,405.98 and authorize the mayor to execute the same.

d. Discussion, consideration, and possible action to award a contract for "Design/Building Swimming Pool Rehabilitation", COC-2408 to Sunbelt Pools, Inc.

7. Executive Session:

a. Discussion, consideration and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. Section 307B(2). The purpose of the proposed Executive Session is to

discuss the status of negotiations between the City and IAFF Local 2041 for a Collective Bargaining Agreement between the City and IAFF Local 2041 for the fiscal years 2024-2026

b. Reconvene the open meeting and take appropriate action on any matter discussed in the Executive Session.

8. Motion to Adjourn.

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: Police Department **Agenda Item No. 3.a.**

AGENDA ITEM: Police Department / Animal Welfare presentation

I. BACKGROUND/DESCRIPTION:

Chief Music and Animal Welfare Supervisor Graham will make a presentation.

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 12.2.2024	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: City Clerk **Agenda Item No. 4.a.**

AGENDA ITEM: Acceptance of the Minutes of the November 18, 2024 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		

V. ATTACHMENTS:

1. City 11-18-2024

November 18, 2024

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 19th day of November 2024 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Grayson called the meeting to order at 6:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: Zachary Grayson, Mayor
Georgianne Hebblethwaite, Vice-Mayor
Kelly Boyd
Oscar Nelson
Kea Ginn
John Smith
Erica Alexander
Charlie Burruss
Brian Gerdes

ABSENT: None**.**

STAFF

PRESENT: Keith Johnson, City Manager
Rachel Berish, Asst. City Manager
Amanda Mullins, City Attorney
Susan McDaniel, City Clerk
Tony Samaniego, Fire Chief
Chief Music, Police Dept.
Spencer Winzenried, Parks & Rec Director
Jim Crosby, Public Works Director
Lillie Huckaby, Library Director
Darren Martin, Chief Building Inspector/Airport Manager
Robert Brooks, Comptroller
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 1. Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:

Roll call:

Boyd - Present

Nelson – Present
Ginn - Present
Hebblethwaite – Present
Alexander – Present
Smith - Present
Burruss - Present
Gerdes – Present
Grayson - Present

Council Member Hebblethwaite gave the invocation and Council Member Ginn the Pledge of Allegiance.

ITEM 2. Citizen Comments:

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

Diane Moreno, Chickasha – spoke regarding property being purchased at 114 Belmont Dr., Chickasha, OK.

ITEM 3. Council Communications.

Council Member Hebblethwaite commended the recent CFD Citizen Fire Academy.

Council Member Gerdes inquired as to the status of outstanding audits.

Council Member Ginn commented on the Red Ribbons placed on streetlights

a. Swearing in of new City Manager, James Crosby.
b. Presentation on upcoming CivicClerk updates.

ITEM 4. Consent Docket: ITEM 4a, 4b, 4c, 4d, 4e and ITEM 4g.

ITEM 4a. Acceptance of the Minutes of the November 4, 2024, regular meeting.
ITEM 4b. Acceptance of the Claims List.
ITEM 4c. Acceptance of the Oklahoma Opioid Abatement Award Settlement.
ITEM 4d. Acknowledge receipt of the Chickasha Economic Development Council of Chickasha, Inc. Check Details for October 2024.
ITEM 4e. Acceptance of the Oklahoma Municipal Retirement Joinder and Ordinance 2024-06 as required by the IRS.
ITEM 4f. Authorization to sell the property between the lot located at 114 Belmont to Alredo and Diane Moreno (A tract of land containing 0.64 acres more or less begin a former park in a part of the Holiday Village North Addition, in the City of Chickasha, Grady County, Oklahoma)

and convey the property by Quit Claim Deed.

ITEM 4g. Acceptance of the Financials for October 2024.

*Motion by Council Member Alexander, second by Council Member Smith to approve the Consent Docket Item 4a, 4b, 4c, 4d, 4e, and Item 4g.

Roll call vote:

Ayes:"	Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Gerdes, and Grayson.
"Nays:"	None
"Abstain:"	Burruss
Motion carried.	8-0-1

ITEM 5. Discussion/Approval of Items Removed from Consent Docket:

ITEM4f Authorization to sell the property between the lot located at 114 Belmont to Alredo and Diane Moreno (A tract of land containing 0.64 acres more or less begin a former park in a part of the Holiday Village North Addition, in the City of Chickasha, Grady County, Oklahoma) and convey the property by Quit Claim Deed.

*Motion by Council Member Burruss and second by Council Member Nelson to table Item 4f.

Roll call vote:

"Ayes:"	Burruss and Nelson
"Nays:"	Ginn, Hebblethwaite, Smith, Alexander, Gerdes, Boyd, and Grayson.
"Abstain:"	None.
Motion failed.	2-7

**Motion by Council Member Hebblethwaite and second by Council Member Smith to approve Item 4f.

Roll call vote:

"Ayes:"	Ginn, Hebblethwaite, Smith, Alexander, Gerdes, Boyd, Nelson, and Grayson.
"Nays:"	Burruss
"Abstain:"	None.
Motion passed.	8-1

ITEM 6. Discussion and Consideration Items:

ITEM6a. Discussion, consideration, and possible action to authorize the purchase of a 2025 Crew Cab with chassis (Item #1000009355) from Bill Knight Ford on State Contract #SW035 not to exceed $48,175.00 for the Animal Control Division of the Police Department.

*Motion by Council Member Smith and second by Council Member Hebblethwaite to authorize the purchase of a 2025 Crew Cab with Chassis from Bill Knight Ford on State Contract #SW035 not to exceed $48,175.00 for the Animal Control Division of the Police Department.

Roll call vote:

"Ayes:"	Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, Nelson and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM 6b. Discussion, consideration, and possible action to authorize payment for completion of COC-2401 Lake Chickasha Dilapidated Dock Abatement in the amount of $49,500.00.

*Motion by Council Member Alexander and second by Council Member Gerdes to authorize payment for completion of COC-2401 Lake Chickasha Dilapidated Dock Abatement in the amount of $49,500.00.

Roll call vote:

"Ayes:"	Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, Nelson and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM 6c. Discussion, consideration, and possible action to authorize the purchase of a Chevrolet Tahoe in the amount $40,000.00 from the Mustang Police Department / City of Mustang.

*Motion by Council Member Burruss and second by Council Member Hebblethwaite to authorize the purchase of a Chevrolet Tahoe in the amount of $40,000.00 from the Mustang Police Department / City of Mustang.

Roll call vote:

"Ayes:"	Smith, Alexander, Boyd, Nelson, Ginn, Hebblethwaite, Burruss, Gerdes, and Grayson.

"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM 6d. Discussion, consideration, and possible action to authorize the purchase of a 2023 Dodge Durango Pursuit PIU / AWD for the amount of $39,075.00 from the Kansas Highway Patrol.

*Motion by Council Member Hebblethwaite and second by Council Member Smith to authorize the purchase of a 2023 Dodge Durango Pursuit PIU / AWD for the amount of $39,075.00 from the Kansas Highway Patrol.

Roll call vote:

"Ayes:"	Boyd, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Nelson and Grayson.
"Nays:"	None.
"Abstain:"	Burruss
Motion passed.	9-0

ITEM 6e. Discussion, consideration, and possible action to award Bid RFP COC-2406 – 2024 City Council Chambers A/V Improvements to Conference Technologies, Inc. (CTI) for an amount not to exceed $62,405.98.

*Motion by Council Member Hebblethwaite and second by Council Member Alexander to award Bid RFP COC-2406 – 2024 City Council Chambers A/V Improvements to Conference Technologies, Inc. (CTI) for an amount not to exceed $62,405.98.

Roll call vote:

"Ayes:"	Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, Nelson and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM 6f. Discussion, consideration, and possible action to approve the purchase of fire and EMS reporting software from ESO for an amount not to exceed $27,583.00.

*Motion by Council Member Hebblethwaite and second by Council Member Alexander to approve the purchase of fire and EMS reporting software from ESO for an amount not to exceed $27,583.00.

Roll call vote:

"Ayes:"	Ginn, Hebblethwaite, Smith, Alexander, Burruss, Gerdes, Boyd, Nelson and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	9-0

ITEM 6g. Public Hearing – to discuss and consider the preliminary plat Application for Replat Block 6, Country Manor Estates 2nd Addition for applicant Brannan Bordwine.

ITEM PULLED FROM AGENDA.

ITEM 6h. Discussion, consideration, and possible action to approve the preliminary plat application for Replat Block 6, Country Manor Estates 2nd Addition for applicant Brannan Bordwine.

ITEM PULLED FROM AGENDA.

ITEM 6i. Discussion, consideration, and possible action to approve a non-exclusive cable television franchise agreement with Clarity Telecom, LLC doing business as Bluepeak pursuant to the Federal Telecommunications Act.

COUNCIL MEMBER BURRUSS LEAVES HIS SEAT AT 8:01 P.M. PRIOR TO THE VOTE.

*Motion by Council Member Hebblethwaite and second by Council Member Ginn to approve a non-exclusive cable television franchise agreement with Clarity Telecom, LLC doing business as Bluepeak pursuant to the Federal Telecommunications Act. $27,583.00.

Roll call vote:

"Ayes:"	Ginn, Hebblethwaite, Smith, Alexander, Gerdes, Boyd, Nelson and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	8-0

ITEM 7.

ITEM 7 Adjournment:

Motion by Council Member Boyd and second by Council Member Smith to adjourn the meeting.

Meeting adjourned.

TIME: 8:09 p.m.

COUNCIL MEMBER BURRUSS RETURNS TO HIS SEAT AT 8:09 P.M. AFTER THE MEETING HAS ADJOURNED.

_____
Zachary Grayson, Mayor

ATTEST:

_____
Susan M. McDaniel, City Clerk

Approved this 2ND day of December 2024.

CHICKASHA

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: Finance **Agenda Item No. 4.b.**

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: December 2, 2024	(From)		

V. ATTACHMENTS:

1. RECURRING PAYMENTS 11.26.24 TU CM 12.2.24

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
ADMINISTRATION	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	307.71
			OCT 24 STATEMENT	25.00
			OCT 24 STATEMENT	269.84
			TOTAL:	602.55
FIRE ADMINISTRATION	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	448.16
			OCT 24 STATEMENT	17.97
			OCT 24 STATEMENT	398.60
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCTS SEE DETAIL LIST	26.68
		SUMMIT UTILITIES	MISC ACCTS SEE DETAIL LIST	529.02
			MISC ACCOUNTS SEE DETAIL	182.05
			TOTAL:	1,602.48
POLICE ADMINISTRATION	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	829.55
			OCT 24 STATEMENT	418.76
			OCT 24 STATEMENT	18.00
			OCT 24 STATEMENT	472.50
			OCT 24 STATEMENT	17.16
			OCT 24 STATEMENT	660.00
		SPIC & SPAN COMMERCIAL CLEANING, LLC	NOV CLEANING	1,082.00
		CKENERGY ELECTRIC COOPERATIV	MISC ACCOUNTS SEE DETAIL L	35.81
			MISC ACCOUNTS SEE DETAIL L	35.70
		UNIFIRST HOLDINGS, L.P.	MISC ACCT SEE DETAILED LIS	18.79
			MISC ACCOUNTS SEE DETAIL L	18.79
			TOTAL:	3,607.06
EMERGENCY MANAGEMENT	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	40.52
			OCT 24 STATEMENT	415.80
			OCT 24 STATEMENT	257.20
			OCT 24 STATEMENT	87.76
			OCT 24 STATEMENT	20.00
			TOTAL:	821.28
CEMETERY SERVICES	GENERAL FUND	OKLAHOMA ELECTRIC COOP	CEM & WW 10/7-11/07/24	55.34
			TOTAL:	55.34
HUMAN RESOURCES	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	92.61
			OCT 24 STATEMENT	20.00
			OCT 24 STATEMENT	979.00
			TOTAL:	1,091.61
LIBRARY	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	223.20
			OCT 24 STATEMENT	177.27
			OCT 24 STATEMENT	561.86
			OCT 24 STATEMENT	374.92
			OCT 24 STATEMENT	564.52
		SPIC & SPAN COMMERCIAL CLEANING, LLC	NOV CLEANING	1,665.00
		SUMMIT UTILITIES	MISC ACCTS SEE DETAIL LIST	474.52
			TOTAL:	4,041.29
STREET & STORM DRAINAG	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	880.63
			OCT 24 STATEMENT	117.25
			OCT 24 STATEMENT	1,054.53
			OCT 24 STATEMENT	54.99
			OCT 24 STATEMENT	2,636.28
			OCT 24 STATEMENT	54.19

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCTS SEE DETAIL LIST	10,843.09
		UNIFIRST HOLDINGS, L.P.	MISC ACCOUNTS SEE DETAIL L	179.37
			MISC ACCTS SEE DETAIL LIST	172.07
			TOTAL:	15,992.40
FLEET MAINTENANCE	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	407.96
			OCT 24 STATEMENT	259.79
			TOTAL:	667.75
ACCOUNTING SERVICES	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	230.34
			OCT 24 STATEMENT	1,451.98
			OCT 24 STATEMENT	76.37
		CULLIGAN/WRIGHT WATER	CH WATER DELIVERY 10.21.24	25.55
			CH RENTAL 11.20-12.19.24	24.00
			TOTAL:	1,808.24
COMM DEVEL/PLANNING SE	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	52.99
			OCT 24 STATEMENT	26.00
			OCT 24 STATEMENT	426.89
			OCT 24 STATEMENT	69.94
			TOTAL:	575.82
GENERAL GOVERNMENT	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	172.67
			OCT 24 STATEMENT	499.00
			OCT 24 STATEMENT	323.27
		STANDLEY SYSTEMS	MANAGED IT SERVICES	14,781.58
		QUADIENT LEASING USA, INC	LEASE COERAGE 11.22-12.21.	300.06
		QUADIENT FINANCE USA INC (POSTAGE)	ADDED POSTAGE FUND	1,000.00
			TOTAL:	17,076.58
BUILDING SERVICES	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	268.92
			OCT 24 STATEMENT	125.41
			OCT 24 STATEMENT	293.00
			OCT 24 STATEMENT	607.34
			OCT 24 STATEMENT	645.00
			TOTAL:	1,939.67
FIRE OPERATIONS	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	574.16
			OCT 24 STATEMENT	570.00
			OCT 24 STATEMENT	681.51
			OCT 24 STATEMENT	2,388.12
			TOTAL:	4,213.79
PATROL SERVICES	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	209.63
			OCT 24 STATEMENT	83.51
			OCT 24 STATEMENT	416.77
			OCT 24 STATEMENT	175.92
			OCT 24 STATEMENT	1,070.37
			OCT 24 STATEMENT	53.90
			OCT 24 STATEMENT	2,061.31
			OCT 24 STATEMENT	1,060.00
			OCT 24 STATEMENT	300.00
		VERIZON WIRELESS	ACCT# 942070090-00001	4,101.16
			TOTAL:	9,532.57
INVESTIGATIONS	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	84.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	84.00
ANIMAL CONTROL	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	100.81
			OCT 24 STATEMENT	35.97
			OCT 24 STATEMENT	295.97
			OCT 24 STATEMENT	746.57
			OCT 24 STATEMENT	251.36
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCTS SEE DETAIL LIST	645.25
		SUMMIT UTILITIES	MISC ACCTS SEE DETAIL LIST	151.09
			TOTAL:	2,227.02
MUNICIPAL COURT	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	84.98
			TOTAL:	84.98
DISPATCH SERVICES	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	8.48
		SPIC & SPAN COMMERCIAL CLEANING, LLC	NOV CLEANING	408.70
			TOTAL:	417.18
CODE COMPLIANCE	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	564.39
			OCT 24 STATEMENT	17.00
			OCT 24 STATEMENT	117.96
			OCT 24 STATEMENT	557.58
			OCT 24 STATEMENT	582.76
			OCT 24 STATEMENT	480.00
			OCT 24 STATEMENT	315.00
			TOTAL:	2,634.69
PARK MAINTENANCE	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	211.58
			OCT 24 STATEMENT	567.81
			OCT 24 STATEMENT	196.14
			OCT 24 STATEMENT	1,594.84
			OCT 24 STATEMENT	92.90
			OCT 24 STATEMENT	39.12
		AT&T MOBILITY	ACCT# 287246200513	53.50
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCTS SEE DETAIL LIST	153.03
		SUMMIT UTILITIES	MISC ACCTS SEE DETAIL LIST	307.29
		ALERT 360	ACCT: 008174039	56.34
		UNIFIRST HOLDINGS, L.P.	MISC ACCOUNTS SEE DETAIL L	87.67
			MISC ACCTS SEE DETAIL LIST	84.02
		AT&T	MISC ACCTS SEE DETAIL LIST	434.17
			TOTAL:	3,878.41
SPORTS COMPLEX	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	38.97
			OCT 24 STATEMENT	225.54
			OCT 24 STATEMENT	9.96
			OCT 24 STATEMENT	14.41
			OCT 24 STATEMENT	1,126.27
		SUMMIT UTILITIES	MISC ACCOUNTS SEE DETAIL	202.39
			TOTAL:	1,617.54
SHANNON SPRINGS (FOL)	GENERAL FUND	BANK OF AMERICA	OCT 24 STATEMENT	766.10
			OCT 24 STATEMENT	132.89
			TOTAL:	898.99
DONATIONS	DONATIONS FUND	BANK OF AMERICA	OCT 24 STATEMENT	337.94
			TOTAL:	337.94

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
EMERGENCY MEDICAL SERV	EMERGENCY MED SERV	BANK OF AMERICA	OCT 24 STATEMENT	5,337.34
			TOTAL:	5,337.34
CHICKASHA INDUSTRIAL A	CHICKASHA INDUST A	BANK OF AMERICA	OCT 24 STATEMENT	1,423.18
			OCT 24 STATEMENT	170.00
			OCT 24 STATEMENT	9.49
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCTS SEE DETAIL LIST	28.93
			TOTAL:	1,631.60
EMERGENCY 911	E-911 FUND	BANK OF AMERICA	OCT 24 STATEMENT	16.05-
		OPTIMUM B2B DEPT 1264	ACCT: 7309773011	766.50
		PUBLIC SERVICE COMPANY OF OKLAHOMA	ACCT # 95103106001	4.90
			MISC ACCTS SEE DETAIL LIST	5.00
		AT&T	ACCT:40552115480313	2,347.98
			TOTAL:	3,108.33
UTILITY BILLING	CHICKASHA MUNICIPA	BANK OF AMERICA	OCT 24 STATEMENT	55.78
			OCT 24 STATEMENT	2,664.97
			OCT 24 STATEMENT	87.44
			TOTAL:	2,808.19
CMA - CAPITAL PROJECTS	CHICKASHA MUNICIPA	BANK OF AMERICA	OCT 24 STATEMENT	75.86
			TOTAL:	75.86
PUBLIC WORKS ADMIN	CHICKASHA MUNICIPA	BANK OF AMERICA	OCT 24 STATEMENT	115.85
			OCT 24 STATEMENT	107.42
			OCT 24 STATEMENT	115.34
			OCT 24 STATEMENT	86.10
			TOTAL:	424.71
SANITATION DEPARTMENT	CHICKASHA MUNICIPA	UNIFIRST HOLDINGS, L.P.	MISC ACCOUNTS SEE DETAIL L	15.07
			MISC ACCTS SEE DETAIL LIST	15.07
			TOTAL:	30.14
WATER PLANT	CHICKASHA MUNICIPA	PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCTS SEE DETAIL LIST	493.19
		CKENERGY ELECTRIC COOPERATIV	MISC ACCOUNTS SEE DETAIL L	51.00
			MISC ACCOUNTS SEE DETAIL L	112.08
			MISC ACCOUNTS SEE DETAIL L	41.67
			MISC ACCOUNTS SEE DETAIL L	6,498.63
			MISC ACCOUNTS SEE DETAIL L	36.80
		OKLAHOMA ELECTRIC COOP	CEM & WW 10/7-11/07/24	114.69
		SUMMIT UTILITIES	MISC ACCTS SEE DETAIL LIST	53.12
			TOTAL:	7,401.18
WASTEWATER PLANT	CHICKASHA MUNICIPA	PUBLIC SERVICE COMPANY OF OKLAHOMA	ACCT:# 959-668-963-0-0	45.75
			MISC ACCTS SEE DETAIL LIST	6,474.80
		SUMMIT UTILITIES	MISC ACCTS SEE DETAIL LIST	46.62
			TOTAL:	6,567.17
LINE MAINTENANCE DEPT	CHICKASHA MUNICIPA	BANK OF AMERICA	OCT 24 STATEMENT	79.80
			OCT 24 STATEMENT	1,167.32
			OCT 24 STATEMENT	382.00
			OCT 24 STATEMENT	37.63
			OCT 24 STATEMENT	259.98
			OCT 24 STATEMENT	69.99
			OCT 24 STATEMENT	126.30

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MCI WORLDCOM	LONG DISTANT CHARGES	92.47
		UNIFIRST HOLDINGS, L.P.	MISC ACCOUNTS SEE DETAIL L	189.58
			MISC ACCTS SEE DETAIL LIST	182.42
			TOTAL:	2,587.49
LAKE CHICKASHA	CHICKASHA MUNICIPA	BANK OF AMERICA	OCT 24 STATEMENT	375.00
			OCT 24 STATEMENT	1,263.00
		CKENERGY ELECTRIC COOPERATIV	MISC ACCTS SEE DETAIL LIST	985.71
		UNIFIRST HOLDINGS, L.P.	MISC ACCTS SEE DETAIL LIST	10.56
			TOTAL:	2,634.27
BUILDING MAINTENANCE	CHICKASHA MUNICIPA	OPTIMUM	FD INTERNET & TV	173.18
		AT&T	ACCT: 831-001-2109-211	3,328.40
		BANK OF AMERICA	OCT 24 STATEMENT	19.18
		TDS TELECOM	ACCT:4054537915	49.08
		SPIC & SPAN COMMERCIAL CLEANING, LLC	NOV CLEANING	1,595.00
			NOV CLEANING	830.50
			NOV CLEANING	303.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCTS SEE DETAIL LIST	1,070.90
		DEHART AIR CONDITIONING AND ELECTRONIC	PLANNED MAINTANCE	4,474.58
		SUMMIT UTILITIES	MISC ACCTS SEE DETAIL LIST	647.65
		UNIFIRST HOLDINGS, L.P.	MISC ACCOUNTS SEE DETAIL L	10.56
		AT&T	MISC ACCTS SEE DETAIL LIST	828.46
			TOTAL:	13,330.49
AIRPORT	AIRPORT	BANK OF AMERICA	OCT 24 STATEMENT	222.88
			OCT 24 STATEMENT	575.07
			OCT 24 STATEMENT	1,115.43
			OCT 24 STATEMENT	98.00
		SPIC & SPAN COMMERCIAL CLEANING, LLC	NOV CLEANING	207.55
		SUMMIT UTILITIES	MISC ACCTS SEE DETAIL LIST	112.05
		UNIFIRST HOLDINGS, L.P.	MISC ACCT SEE DETAILED LIS	35.17
			MISC ACCOUNTS SEE DETAIL L	35.17
			TOTAL:	2,401.32

========== FUND TOTALS ==========		
11	GENERAL FUND	75,471.24
20	DONATIONS FUND	337.94
23	EMERGENCY MED SERV FUND	5,337.34
25	CHICKASHA INDUST AUTH	1,631.60
27	E-911 FUND	3,108.33
31	CHICKASHA MUNICIPAL AUTH	35,859.50
39	AIRPORT	2,401.32
	GRAND TOTAL:	124,147.27

TOTAL PAGES: 5

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 99-AP VENDOR LIST
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 11/20/2024 THRU 12/03/2024

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT FOR 12.02.24
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CHICKASHA

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: Police Department **Agenda Item No. 4.c.**

AGENDA ITEM: Authorize the surplus of antiquated and non-working equipment

I. BACKGROUND/DESCRIPTION:

The Police Department Communications Division has several non-working monitors and antiquated computers needing to be surplused. These items were previously housed in the old Communications Center in the basement of Station 2. All computer related equipment will be provided to Industry Systems to see if any school can use the same. All computers will be properly & professionally wiped. If the monitors cannot be repaired, Industry Systems will destroy them.

II. RECOMMENDED ACTION:

Staff recommends Council approve the surplus and authorize the Chief to execute the same in accordance with city ordinance.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 12.2.2024	(From)		

V. ATTACHMENTS:

1. PD Monitor and Computer Surplus

Monitors		SIZE	S/N#	MODEL#
Element Monitor		24"	B7D2M0B1D19007660	
Element Monitor		19"	B7D2M0B1D19008064	
AOC LCD Monitor		15.8"	0813BA003906	
ACER Monitor		23.8"	ETL21021354460263AED14	AL1715
ACER Monitor		24"	ETL340900443300811PQ10	AL1703

Computers				
Dell OptiPlex GX620			5K5BF91	
Dell OptiPlex GX621			FJ5BF91	
OptiPlex 3040 Small Form			BV9LSD2	
OptiPlex 780 Desktop			BJ319P1	DCNE1F

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: Police Department **Agenda Item No. 4.d.**

AGENDA ITEM: Acceptance of the Arvest Foundation Body Armor Grant.

I. BACKGROUND/DESCRIPTION:

The local Arvest Bank Branch submitted a grant application to the Arvest Bank Foundation for the Police Department to utilize for body armor. The application and award have been approved as of 11.14.2024. Payment is expected to be ACH'd next Friday, November 22. The amount of the award is $5,000.00. The notification and approval is attached.

II. RECOMMENDED ACTION:

Staff recommends Council approve acceptance of the grant award.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 12.2.2024	(From)		

V. ATTACHMENTS:

1. Arvest Notification
2. 112164 City of Chickasha payment letter

Chief Goebel Music

From: donotreply@smartsimple.com
Sent: Wednesday, November 13, 2024 3:12 PM
To: Chief Goebel Music
Subject: Arvest Foundation Request - City of Chickasha - Police Department

Dear Goebel,

The Arvest Foundation ask Arvest Bank Chickasha to advise us of charities doing great work to improve our local communities.

We are excited to inform you that we are considering a grant to your organization, City of Chickasha. If approved, grants from the Arvest Foundation are initiated via an electronic grant payment. To help expedite the process, please use the link below to access our secure online portal to provide banking account information. Once logged in, go to Bank Accounts in the upper right corner of the screen to enter your banking information. Your login information was sent in a separate email from donotreply@smartsimple.com with "Welcome to the grants management portal" as the subject.

Please log-in at: https://apply.grantportal.online/welcome/Arvest

Contact Brenda Dean at (479) 464-1584 or Brenda.Dean@arvestfoundation.org when your banking information is complete or if you have questions.

NOTE: This is not a guarantee that the grant will be approved.

Regards,
Brenda Dean
Arvest Foundation

Brenda Dean
Senior Grants Administrator
Arvest Foundation

P. O. Box 2030
Bentonville, AR 72712

Brenda.Dean@ArvestFoundation.org
Phone / 479.464.1584

Docusign Envelope ID: 9DDC1FD9-7181-4341-824C-60D9F28F3516

ARVEST®
Foundation

November 14, 2024

Goebel Music
City of Chickasha
117 N 4th Street
Chickasha, OK 73018

RE: Grant 00112164

Dear Goebel Music,

Each year, the Arvest Foundation ("Foundation") ask Arvest Bank Chickasha to advise the Foundation of outstanding charities doing great work to improve our local communities. It is my pleasure to inform you that Arvest Foundation has approved a grant to City of Chickasha in the amount of $5,000.00. This grant is subject to the terms attached.

The purpose of the grant is to assist with the purchase of body armor for the Chickasha Police Department. You should receive the funds electronically within 14 days.

For all communication regarding this grant, please contact Brenda Dean at (479) 464-1584 or Brenda.Dean@arvestfoundation.org.

Sincerely,

DocuSigned by:
Naccaman G. Williams
9ED92F1D19C944F...

Naccaman G. Williams, Ed.D.
Arvest Foundation

Docusign Envelope ID: 9DDC1FD9-7181-4341-824C-60D9F28F3516

GRANT TERMS

By accepting a grant from the Arvest Foundation ("Foundation"), your organization ("Grantee") acknowledges and agrees to the following terms regarding the grant:

1. **Grantee's Organizational Status.** Grantee represents to the Foundation that Grantee is an organization in good standing, is either an organization described in section 501(c)(3) of the Internal Revenue Code ("Code") or a governmental unit, and is not a "private foundation" described in section 509(a) of the Code.

2. **Accounting.** The Foundation encourages, whenever feasible, the deposit of grant funds in an interest-bearing account. For purposes of these grant terms, "grant funds" include the grant and any income earned thereon. Grantee will account for and maintain records of receipts and expenditures of the grant funds in accordance with generally accepted accounting principles.

3. **Restrictions on Grant Use.** Grantee will use the grant funds only for the purposes of the grant, and will comply with all applicable laws and regulations in administering and expending the grant funds. In no event will Grantee use any grant funds:

   (a) to lobby for or against, or otherwise to attempt to influence, government legislation;

   (b) to influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive; or

   (c) to undertake any activity other than for a charitable, educational or other tax-exempt purpose specified in section 170(c)(2)(B) of the Code.

4. **Gratuities.** The Foundation desires that all of Grantee's resources be dedicated to accomplishing its philanthropic purposes. Therefore, Grantee agrees that it will not furnish the Foundation or its Board of Directors, officers, staff or affiliates with any type of benefit related to this grant including tickets, tables, memberships, commemorative items, recognition items, or any other benefit or gratuity of any kind.

5. **Grant Publicity.** Publicity of the grant and its philanthropic purposes in news media such as newspapers, radio, television, and social media, including press releases, photo opportunities and news conferences is allowed, pending approval by Kyle Proctor, Arvest Bank. You may contact Kyle at kproctor@arvest.com. Grantee is also authorized to list the grant alongside other similar grants in its normal internal publications and other places where donors are being recognized, as long as the grant is attributed to Arvest Foundation.

6. **Repayment.** Grantee agrees to repay to the Foundation any portion of the grant funds not used for the grant's purposes.

7. **Additional Information.** The Foundation may request Grantee to provide such information as is necessary or appropriate for the Foundation to determine that the grant funds are being used for the purposes intended. Grantee agrees to provide such information upon request.

Docusign Envelope ID: 9DDC1FD9-7181-4341-824C-60D9F28F3516

ARVEST
Foundation

Below are some guidelines and options to recognize the Arvest Foundation most effectively. For all Arvest Foundation logo needs, please contact Tara Muck at tmuck@arvest.com. The primary purpose of the Arvest Foundation is to support local organizations doing outstanding work to improve the quality of life in the communities we serve.

- When referring to the Arvest Foundation, please use the full name.

- Arvest Foundation grantees can reference the Arvest Foundation in social media posts, but it is recommended that they not tag Arvest Bank.

- If Arvest Foundation grantees want to make a social media post as a show of thanks, they should use #ArvestFoundation rather than tagging Arvest Bank in the post.

- The Arvest Foundation should not be identified as a sponsor of a meeting or conference unless the Arvest Foundation has made an affirmative decision to sponsor the event.

- For all printed materials, it is critical to ensure the printed color matches the Arvest Foundation color palette. When on a white background, the logo should use a solid, standard Arvest Foundation color. When on a dark background, the logo should be reversed to white.

- The Arvest Foundation logo used in materials should originate from an approved graphic provided by Arvest.

- Please do not recreate or alter the logo. This includes changing its proportions, stretching type, changing fonts and using non-brand sizes or colors.

CHICKASHA

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: Police Department **Agenda Item No. 4.e.**

AGENDA ITEM: Authorize Staff to solicit bids for RFP COC-2409 - Design/Build 2024 Chickasha Police Department Design/Build Parking Canopy.

I. BACKGROUND/DESCRIPTION:

Approval to solicit bids for RFP COC-2409 Chickasha Police Department Design/Build Parking Canopy.

II. RECOMMENDED ACTION:

Staff recommends Council approve the solicitation for bids.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 12.2.2024	(From)		

V. ATTACHMENTS:

1. RFP COC-2409 PD Parking Canopy w.drawings 24.11.14

CHICKASHA

Chickasha Police Department
Design/Build
Parking Canopy
2001 W. Iowa Avenue
RFP COC-2409

CITY OF CHICKASHA

CHICKASHA, OKLAHOMA

SPECIFICATIONS & BIDDING DOCUMENTS

Contract Administered by:

Goebel G. Music, Jr.
Chief of Police
117 N. 4th Street
Chickasha, OK 73018
(405) 320-3320
goebel.music@chickashapd.org

_____
Goebel G. Music, Jr.

_____
Date

Request for Proposals – RFP COC-2409
Chickasha Police Department
Design/Build
Parking Canopy

Advertise Dates: **December 12, 2024**
December 19, 2024

The City of Chickasha, Chickasha, Oklahoma is accepting sealed proposals for the Chickasha Police Department Design/Build Parking Canopy.

Bids shall be made in accordance with this Request for Proposals and the Bidding Documents.

Sealed proposals shall be addressed to Susan M. McDaniel, City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, Oklahoma 73018, and shall be labeled "RFP COC-2409, DO NOT OPEN" and "Chickasha Police Department Design/Build Parking Canopy." Proposals shall be submitted no later than 1:30 p.m. local time on **January 8, 2025**. It is the sole responsibility of the proponent to ensure that this proposal is actually in the City Hall of the City of Chickasha prior to the expiration of the time and date stated above. Bids will be opened the same date at 1:30 p.m. in the City Conference Room, Second Floor – City Hall, 117 N. 4th Street, Chickasha, Oklahoma 73018.

The Issuing Office for the Bidding Documents is: City of Chickasha Police Department. Questions shall be emailed to Goebel G. Music, Jr. at goebel.music@chickashapd.org or by calling (405) 222-6070. Bidding Documents also may be examined at: City of Chickasha Website http://www.chickasha.org/Bids.aspx. Bid documents must be obtained by accessing the project on QUESTCDN.com, linked to the previously listed page.

Upon consideration of the proposals, the City of Chickasha reserves the right to accept or reject any and all proposals, to waive technicalities and to make any investigation deemed necessary concerning the proponent's ability to provide the services as covered by the specifications, and to accept what in their judgment is the most advantageous proposal.

Due to the type of project this is, the contractor will be able to use sales tax and use tax exemptions on this project in accordance with Oklahoma Statutes.

Keith Johnson
Keith Johnson, City Manager

C E R T I F I C A T I O N

I certify that the above "Request for Proposal" was posted on the bulletin board of City Hall, City of Chickasha, Oklahoma, on the _____ day of _____ 2024.
Susan M. McDaniel, CMC - City Clerk

INVITATION TO BID

MAIL SEALED BIDS TO:	PERSONAL OR COMMON CARRIER DELIVERY	
CHICKASHA CITY CLERK	CHICKASHA CITY CLERK	
117 NORTH 4TH STREET	117 NORTH 4TH STREET	
CHICKASHA, OKLAHOMA 73018	CHICKASHA, OKLAHOMA 73018	

DATE BID TYPED:	BID NO:	TITLE:
11/13/2024	COC-2409	Chickasha Police Department Design/Build Parking Canopy
NO BIDS WILL BE ACCEPTED AFTER: January 8, 2025 @ 1:30 p.m.		CONTRACT PERIOD

VENDORS NAME:			REASON FOR NO BID:
MAILING ADDRESS:			
CITY:	STATE:	ZIP:	TERMS:
AREA CODE: TELEPHONE NO.	FAX NO.		DELIVERY:
E-MAIL ADDRESS			FEDERAL EMPLOYER IDENTIFICATION NO. OR SOCIAL SECURITY NO.

NON-COLLUSION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____,

_____ of lawful age, being first duly sworn on oath, says that 1. (s)he is the duly authorized agent of the above bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached. 2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and 3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
b. to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, nor
c. in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

_____
Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

_____ _____
Notary My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

BUSINESS RELATION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____,

_____ of lawful age, being first duly sworn on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

_____

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer of director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

_____

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

_____

(If none of the business relationships herein above mentioned exist; Affiant should so state).

_____
Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

_____ _____
Notary My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

SEALED BIDS: All sheets bid on and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE). The face of the envelope shall contain, in addition to the mailing address, the words "SEALED BID" the date of the bid opening and the contract number. Bids submitted in Federal Express or other specialized delivery envelopes shall be enclosed in a separate envelope marked as indicated above. Bids not submitted in properly marked envelopes or on the attached bid form shall be rejected. In the case of "No Bid" the vendor shall return the "Invitation to Bid" with the "Reason for No Bid" properly filled in, to remain on the City of Chickasha's active vendor/contractor list

EXECUTION OF BID: Bid must contain an original signature of an authorized representative in the space provided. Bids must be typed or printed in ink. Use of erasable ink is not permitted. ALL CORRECTIONS MADE BY BIDDER TO HIS BID MUST BE INITIALED.

BID OPENING: It is bidder's responsibility to assure that his bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered, will not be considered. Offers by telegram or telephone **are not acceptable. NOTE:** Bid files may be examined during normal working hours by appointment. Bid tabulations WILL NOT be provided by telephone.
MISTAKES: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern.

INVOICING AND PAYMENT: The vendor shall be paid upon submission of proper certified invoices to the City of Chickasha at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment.

WAIVER: City of Chickasha reserves the right to waive any general provision, special provision or minor specification deviation when considered to the in the best interest of the City of Chickasha.
Any bid received by the awarding public agency or an officer or employee thereof, more that ninety-six (96) hours excluding Saturdays, Sundays and holidays before the time set for the opening of bids, or any bid so received after the time set for opening of bids, shall not be considered by the awarding public agency and shall be returned unopened to the bidder submitting same.

Bid Proposal

BID SCHEDULE					
ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
Base Bid	Design/Build Construction of Parking Canopy (Canopy 1), Complete	L.SUM	1	$	$
Alt Bid 1	Design/Build Construction of Walkway Canopy (Canopy 2), Complete	L.SUM	1	$	$
Alt Bid 2	Design/Build Construction of Parking Canopy (Canopy 3), Complete	L.SUM	1	$	$
TOTAL BID (NUMBERS)				$	$
TOTAL BID (WORDS)					

ONLY ONE CONTRACT WILL BE AWARDED.

THE OWNER RESERVES THE RIGHT TO AWARD A CONTRACT FOR THE BASE BID AND/OR ANY ALTERNATE BIDS IN ANY COMBINATION.

I/We, the undersigned propose to provide, construct and install Chickasha Police Department Design/Build Parking Canopy, in Grady County, Ok meeting or exceeding specifications as described herein:

Bidder: _____ By: _____

Name of Company *Signature & Title*

Mailing Address: _____

_____ _____ _____

Phone No Fax No Email

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____ 20_____.

MY COMMISSION EXPIRES:

_____ _____

NOTARY PUBLIC

THIS STATEMENT MUST BE COMPLETED AND SUBMITTED WITH BID

Date: _____

BIDDERS QUALIFICATIONS STATEMENT

1. Name of bidder _____

2. Business Address _____

3. Date Organized Under Present Firm Name _____

4. Type of Organization:

   ☐ Individual

   ☐ Partnership consisting of the following members:

   _____

   _____

   ☐ Corporation with the following officers:

   _____ President _____ Vice President

   _____ Secretary _____ Treasurer

5. Background and Experience of Principal Members of Firm:

   a. Name _____

      Years of experience in construction work _____

      Duties performed _____

   b. Name _____

      Years of experience in construction work _____

      Duties performed _____

   c. Name _____

      Years of experience in construction work _____

      Duties performed _____

   d. Name _____

      Years of experience in construction work _____

      Duties performed _____

6. Projects Now Under Contract:

Description and Location	Construction Cost	% Comp.	Estimated Comp.Date

7. Projects similar to this project completed during the last five years:

Owner	Project Description	Cost

8. Bonding Capacity:

a. Maximum bonding Capacity $_____

b. Amount obligated for current work $_____

c. Net capacity available for new work $_____

9. Bonds written by:

Company _____ Agent _____
Name Name

_____ _____
Address Address

10. Banking Connections:

_____

_____

11. Condensed Financial Data:

Current Assets: $_____

Current Liabilities: $_____

Present Net Worth: $_____

12. References:

_____

_____

_____

NOTE: The Owner reserves the right to rely on the information provided herein by the named Bidder to make necessary investigations regarding the responsibility of the Bidder and to determine the responsibility of the Bidder. The Owner shall have sole authority to determine the responsibility of the Bidder.

_____
Signature

GENERAL PROVISIONS

1. Definitions

A. "City" means the City of Chickasha or the Chickasha Municipal Authority.
B. "Owner" means the City of Chickasha or the Chickasha Municipal Authority.
C. "Acquisition" means items, products, materials, supplies, services, and equipment the City acquires by purchase, lease purchase, or rental.
D. "Bid" means an offer in the form of a bid, proposal, or quote a bidder submits in response to a solicitation;
E. "Bidder" means an individual or business entity that submits a bid in response to a solicitation;
F. "Solicitation" means a request or invitation by the City for a supplier to submit a priced offer to sell acquisitions to the City. A solicitation may be an invitation to bid, request for proposal, or a request for quotation; and
G. "Supplier" or "Vendor" means an individual or business entity that sells or desires to sell acquisitions to the City.

2. Submission

Sealed bids will be received by the City of Chickasha for furnishing of equipment, materials, and supplies and incidental items necessary to perform the work as outlined in these specifications. Work will include Design/Build Parking Canopy at the Chickasha Police Department, 2001 W. Iowa, Chickasha, Oklahoma 73018. Copies of all bid documents are available for inspection in the Office of the City Clerk. Bids are to be submitted to the City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, OK 73018, no later than the date and time indicated on the BID FORM. Submission of a Bid shall constitute an agreement on the part of the Bidder to all terms and conditions contained therein.

Bids received by the City after the response due date and time shall be deemed non-responsive and shall NOT be considered for any resultant award.

3. Insurance and Bonds

The policies of insurance shall be executed by an insurance or indemnity carrier authorized to do business in the State of Oklahoma and shall in all respects conform to the requirement of Governmental Tort Claims Act, Title 51 Oklahoma Statutes Sections 151 et seq. With liability limits to be no less than the amount specified therein and with the City of Chickasha to be additional insured on all such required polices of insurance.

The successful Bidder will be required to execute the agreement and provide all necessary bonds and insurance within ten (10) calendar days from the date the Notice of Award is delivered to the Bidder.

The following bonds are required for this project:

A. Bid Bond
B. Performance Bond
C. Maintenance Bond
D. Statutory Bond

The following insurance documents are required for this project:

A. General Liability
B. Workers' Comp per Oklahoma Statutes.
C. Auto Liability

The City shall be named as an additional insured.

4. Rejection of Bids

The city reserves the right to reject any and all bids, and any bids that do not comply with the requirements and specifications of the solicitation. A bid may be rejected when the bidder imposes terms or conditions that would modify requirements of the solicitation or limit the bidder's liability to the city.

5. Award of Contract

One contract will be awarded to the lowest and best bidder unless the solicitation specifies that the best value criteria is being used.

Only properly completed bids will be considered. A completed Bid shall include the following:

A. A fully completed "Bid Form".
B. A completed and Notarized "Non-Collusion Affidavit", "Business Relation Affidavit".
C. A Certified, Cashier's Check or Bid Bond made payable to the City of Chickasha in an amount of Five percent (5%) of the total amount of the bid submitted if the total bid price exceeds $100,000.00.

Any addenda issued to these specifications, if any, shall be considered part of the specifications, subject to ratification by the City of Chickasha at the time of awarding a contract for this project.

BID OPENING

Sealed bids shall be opened by the City Clerk at City Hall, 117 N. 4th, Chickasha, Oklahoma 73018 on the 8th day of January 2025 at 1:30 o'clock p.m. local time.

PRE BID MEETING

A mandatory pre-bid meeting will be held on December 19, 2024 at 10:00 a.m. at the Chickasha Police Department, 2001 W. Iowa, Chickasha, Oklahoma 73018. Bids submitted by firms not represented at the pre-bid meeting will not be considered. All bidders shall inspect the site subject of this RFP prior to submitting a bid. Inspections may take place during the pre-bid or can be scheduled by calling Goebel G. Music, Jr. or designee at (405) 222-6070.

INSTRUCTIONS TO BIDDERS

1. Bid documents shall be obtained from QUESTCDN.com. Bid documents, plans, and specifications may be examined at the City Clerk's Office, 117 N. 4th Street, Chickasha, Oklahoma 73018.

2. Any bid in excess of $100,000 shall be accompanied by cashier's check or a certified check on a solvent bank in Oklahoma or a bid bond in the amount of five percent (5%) of the bid shall accompany the proposal of each bidder. The check or bond shall be made payable to the Owner. All checks or bonds will be returned to unsuccessful bidders. This check or bond shall be as a guarantee of contractor's ability to perform the contract bid upon, and that he will enter into a written contract with the Owner to perform said work and/or furnish said materials in accordance with said specifications and furnish the required bonds within ten (10) business days after the acceptance of his bid. No bidder may withdraw his bid for a period of sixty (60) days after the closing date for the receipt of bids.

3. In accordance with Oklahoma statutes, any bid must be accompanied by a Non-Collusion Affidavit and a Business Relations Affidavit. All bidders shall use the enclosed forms to satisfy this requirement.

4. Any bids received after the closing time will be returned unopened. Minority and small business owners are encouraged to submit proposals.

5. A Performance Bond and a Statutory Payment Bond in the amount of 100% of the contract price each with a Corporate Surety licensed in Oklahoma and approved by the Owner will be required for the faithful performance of the contract, and the bidder shall state in the proposal the name and address of the Surety or Sureties who will sign this bond in case the contract is awarded to him. Copies of required bond forms are included in the bid packet.

6. A Maintenance Bond in the amount of 100% of the contract price each with a Corporate Surety licensed in Oklahoma and approved by the Owner will be required.

7. This project shall be completed and final invoice received by May 1, 2025. All work shall be completed within 60 calendar days after starting work. If the project is not completed within the required time, $500.00 per day liquidated damages shall be assessed for all calendar days thereafter. These damages may be deducted from progressive payments or the final payment.

8. All bidders shall submit the following items to constitute a responsive bid:
    a. Completed Bid Proposal form and Bid Schedule
    b. Non-Collusion Affidavit
    c. Business Relationships Affidavit
    d. Bid Surety (Bid Bond, cashier's check or certified check)
    e. Bidder's Qualifications Statement
    f. Statement of the proposed parking canopy system including dimensions, materials and finishes.
    g. Manufacturer's Standard Product Literature

SPECIFICATIONS

1. GENERAL CONDITIONS
   - 1.1. Successful bidder (Contractor) will be acting as an authorized agent of the City of Chickasha for Design/Build Construction of the Parking Canopy and shall be authorized to access the property to complete the work. The Contractor(s) will be issued a purchase order in the awarded amount of quotation. This will serve as a notice to proceed.
   - 1.2. Scope of Work – Design/Build Parking Canopy in Chickasha Police Department in Chickasha, Oklahoma.
     - 1.1.1. Base Bid Item 1 - Canopy 1 – approximately 25' x 72' Parking Canopy.
     - 1.1.2. Base Bid Item 2 – Canopy 2 – approximately 2,540 square feet Walkway Canopy.
     - 1.1.3. Alternate Bid Item 1 – Canopy 3 – approximately 26' x 72 Parking Canopy.
   - 1.3. Quoted prices shall remain valid for not less than 60-days.
   - 1.4. The prices bid shall be for completed work as specified herein.
   - 1.5. The City of Chickasha reserves the right to reject any and all bids.
   - 1.6. The Owner reserves the right to consider alternate proposals submitted in writing from responsive bidders.
   - 1.7. Contractor shall be responsible for Quality Control of all products and the work.
   - 1.8. The work shall proceed continuously from Notice to Proceed until Final Completion.
   - 1.9. Contractor shall perform all work consistent with OSHA regulations and requirements.
   - 1.10. The contractor shall comply with the codes and ordinances of the City of Chickasha and all applicable laws, codes and regulations of the State of Oklahoma.
   - 1.11. Contractor shall participate in a pre-work conference with the Owner before beginning work.
   - 1.12. All work shall comply with the applicable Rules, Codes and Standards listed in these Specifications, and all Federal, State and Local codes and ordinances, as well as any other authorities that may have lawful jurisdiction pertaining to the work specified. None of the terms or provisions of this specification shall be construed as waiving any of the rules, regulations or requirements of these authorities. The contractor shall procure all necessary permits or licenses to carry out his work.
   - 1.13. Purchases of materials for this project shall be exempt from Sales taxes and use taxes as provided for by State law.
   - 1.14. General working hours for this project will be from 7:30 a.m. to 5:30 p.m. Monday through Thursday and 7:30 a.m. to 11:30 a.m. on Fridays, excluding holidays. Work during other hours shall only be done by mutual agreement with City staff.
   - 1.15. The Contractor, by signing the bid proposal form herein, hereby represents that it shall hold the City of Chickasha, Chickasha, Oklahoma, its

employees or agents, harmless from any liability resulting from property damages and/or personal injuries that occur during, or as a result of, the work.

1.16. Contractor must keep the Chief of Police or designee advised at all times of status of the project. Default in performance or failure to meet specifications authorizes the City to withhold payment and cancel the work.

1.17. All costs in connection with the work, including furnishing of materials, supplies and appurtenances, providing all equipment and tools, and performing all necessary labor to fully complete the work, shall be included in the unit price named in the proposal.

1.18. Invoices for work completed may be submitted no more often than once per month.

2. SEQUENCE OF CONSTRUCTION

2.1. Contractor shall provide written notice to the City of Chickasha two weeks in advance of starting work.

2.2. All work shall be complete and final invoice received by May 1, 2025. All work shall be completed within 60 calendar days after starting work.

2.3. Contractor shall coordinate work with the Chief of Police or designee to ensure that normal operation of the Police Department is maintained at all times.

2.4. OWNER and CONTRACTOR recognize that time is of the essence of this agreement and that OWNER will suffer financial loss if the work is not substantially complete within the time specified in 2.2 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by OWNER if the work is not substantially completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER Five Hundred Dollars ($500.00) for each day that expires after the time specified in paragraph 2.2 above for substantial completion until the work is substantially complete. Said liquidated damages, if any, may be deducted from progressive or final payments due the CONTRACTOR.

3. TECHNICAL REQUIREMENTS

3.1. GENERAL

3.1.1. The use of brand names or model numbers are for reference only. The City encourages vendors to submit bids on all brands, however they must meet or exceed the following minimum specifications.

3.1.2. The purpose of these plans and specifications is to define the minimum performance and technical standards for designing, furnishing and installing canopies and/or improvements as listed below.

3.1.3. The contractor shall furnish all materials, parts, equipment and labor necessary for the construction of the canopies and/or improvements as specified and/or implied by these specifications.

3.1.4. Canopies shall be the standard commercial product of a pre-engineered metal building manufacturer having no less than ten

(10) years' experience in the design, manufacture, and installation of metal buildings.

3.1.5. All work performed under this contract shall be performed in accordance with all provisions of these specifications and drawings. Any deviations from the specifications must be approved in advanced in writing by the owner or designated representative. The Contractor shall immediately upon discovery, bring to the attention of the owner any conflicts which may occur among the various provisions of the specifications.

3.1.6. All materials supplied by the contractor under the provisions of these specifications shall be new materials of the kind and character called for by the specifications. Defective equipment or material damaged in the course of installation shall be replaced or repaired in a manner satisfactory to the owner. All materials and equipment to be furnished under these specifications shall be the standard product of a manufacturer regularly engaged in the production of such material and shall be the manufacturer's current standard design.

3.2. CODES, PERMITS AND LICENSES

3.2.1. All work shall comply with the applicable Rules, Codes and Standards listed in these Specifications, and all Federal, State and Local codes and ordinances, as well as any other authorities that may have lawful jurisdiction pertaining to the work specified. None of the terms or provisions of this specification shall be construed as waiving any of the rules, regulations or requirements of these authorities. The contractor shall procure all necessary permits or licenses to carry out his work, and a certificate of occupancy. All fees for City of Chickasha permits or inspections shall be waived. License fees shall not be waived.

3.2.2. In any instance where these specifications call for materials for construction of a better quality or larger capacity than required by the codes, the provisions of these specifications shall take precedence. The codes shall govern in other cases of direct conflict between the codes and the specifications.

3.3. SUBMITTALS

3.3.1. Before commencing work, the contractor shall submit for approval five (5) copies of the complete information covering all design, construction, installation, materials and equipment that he proposes to furnish. Said submittals shall be accompanied by a letter of transmittal listing the information being submitted and identifying its compliance with the provisions of this specification. The contractor shall commence no work nor purchase any materials prior to the approval of the submittals except at the contractor's risk. Approval of the submittals by the owner shall not be a waiver from any of the performance criteria required at the final inspection.

3.3.2. Detail drawings and sectional drawings of sufficient scale for clarity of the following items shall be included.

3.3.2.1. Footing/foundation plan

3.3.2.2. Floor plan

3.3.2.3. Roof Dead Load and Design Load
3.3.2.4. Superstructure details
3.3.2.5. Elevation views
3.3.2.6. Accessories details
3.3.3. All drawings shall be accurately drawn to scale and completely dimensioned. Drawings shall indicate the relevant sizes of all elements, type of material, finish, thickness, gauge, and other pertinent information for complete evaluation of the system.

3.4. QUALITY ASSURANCE

3.4.1. WORKMANSHIP

3.4.1.1. The pre-engineered metal building system shall be completely prefabricated by the manufacturer and delivered ready for field assembly and installation. All workmanship shall be first class in all respects and any units not representing a finished and acceptable appearance will be rejected.

3.4.1.2. All finished metallic structural members shall be free from twists, bends distortions, and open joints. All exposed metallic construction shall be free of sharp edges and burrs. Ends and edges of exposed metallic members shall be rounded or beveled. All coping and mitering shall be done with care. Projecting materials and burrs which would prevent bearing of the various members on each other shall be removed.

3.4.1.3. All welding shall conform to the requirements of the American Welding Society. Welds shall be a solid and Homogenous part of the metals joined and hall be of full areas and length required for the intended use.

3.4.1.4. All bolts, nuts and washers shall be set square with connecting structural members and the nuts shall be drawn up tight. Lock washers or other devices shall be used to prevent nuts from loosening after being properly tightened.

3.4.2. ASSEMBLY AND INSTALLATION

3.4.2.1. The contractor shall be responsible for maintenance and protection of all components of the structure while at the assembly site. The Contractor shall be responsible for transporting the structure, in whatever state of disassembly is necessary, to the final site.

3.4.2.2. The pre-engineered metal building will be manufactured into the largest sections practical and then transported to the job site. The sections shall be assembled on the site. No field welds will be permitted.

3.4.3. WARRANTY

3.4.3.1. Structure Guarantee. The manufacturer shall warrant to the buyer this pre-engineered metal building to be free from defects in material and workmanship under normal use and service for a minimum of twenty (20) years.

3.5. TECHNICAL SPECIFICATIONS

3.5.1. Applicable Codes and Standards – The latest edition as adopted by the City of Chickasha shall apply in all cases.

3.5.1.1. International Building Code

3.5.1.2. American Institute of Steel Construction "Specifications for the Design, Fabrication, and Erection of Steel for Buildings."
3.5.1.3. American Welding Society "Standard Code for Arc and Gas Welding in Building Construction
3.5.1.4. American Society for Testing Materials
3.5.1.5. The Aluminum Association, Inc., Design Standard
3.5.1.6. International Fire Code
3.5.1.7. Oklahoma Department of Transportation (ODOT) Standard Specifications for Highway Construction, 2019 Edition
3.5.2. Minimum Design Requirements – New Structures
3.5.2.1. Vertical Design Loads
3.5.2.1.1. Dead loads shall consist of the entire weight of the roof and superstructure and any accessories.
3.5.2.1.2. Roof live loads shall be 20 PSF, or the minimum required by local code, whichever is greater.
3.5.2.2. Horizontal Design Loads
3.5.2.2.1. A uniform horizontal wind loading from any direction shall be calculated on all projected surfaces and included in the design.
3.5.2.2.2. Minimum wind load shall be of 80 M.P.H., or the minimum required by local code, whichever is greater.
3.5.2.3. Connections shall be designed to transfer all loads applied due to any combination of vertical and/or horizontal forces.
3.5.2.4. All structural elements shall be galvanized steel and shall have a minimum design life of 50 years.
3.5.2.5. Structures shall be designed to ensure maximum use of existing parking spaces with minimum obstruction from footings, columns, etc.
3.5.2.6. Tops of concrete footings shall extend to six (6) inches above grade.
3.5.2.7. Minimum clear height of structures shall be eight (8) feet, nominal.
3.5.3. Materials and Construction Minimum Requirements
3.5.3.1. Footings
3.5.3.1.1. Footings shall be made of reinforced concrete. Concrete shall be Class A Concrete (3,000 psi) meeting the requirements of 2019 ODOT Standard Specifications. Reinforcing shall meet the requirements of 1999 ODOT Standard Specifications Section 511.
3.5.3.1.1.1. Exception: Mixtures containing Ground Blast Furnace Slag will not be allowed.
3.5.3.1.1.2. Exception: Mixtures containing Fly-Ash will not be allowed.
3.5.3.1.2. Contractor shall be responsible for providing geo-technical investigation to facilitate footing design or shall make appropriate assumptions regarding geotechnical design of the footings. Said assumptions shall be acceptable to the Owner. Contractor shall provide one copy of any geo-technical investigation report to the Owner with design submittals.

3.5.3.1.3. Testing: Contractor shall make, store and test at least one set of test cylinders of concrete placed on the project. A "set" will consist of three (3) cylinders taken from the same concrete batch used in the structure after final quantity of water has been added to the mix. Store cylinders on the job site protected for two (2) days, then remove to testing laboratory. Test one (1) cylinder at seven (7) days, one (1) at fourteen (14) days and one (1) at twenty-eight (28) days. Provide a copy of the test report(s) to the Owner prior to final acceptance.

3.5.3.2. Superstructure

3.5.3.2.1. The superstructure shall be a clear span rigid frame consisting of roof panels, roof beams, girts, purlins, bracing members and columns. Roof members shall be designed to withstand UL 580 Uplift Resistance, Uplift Class 90, or the minimum required by local code, whichever is greater. Exterior roof system shall withstand imposed loads with maximum allowable deflection of span as follows:

3.5.3.2.1.1. Vertical deflection: L/240 or the minimum required by local code, whichever is greater.

3.5.3.2.1.2. Lateral deflection: H/400 or the minimum required by local code, whichever is greater.

3.5.3.2.2. Roof members shall be designed to permit movement of components without buckling, failure of joint seals, undue stress on fasteners or other detrimental effects when subjected to temperatures up to 120 degrees F.

3.5.3.3. Roof, Wall Panels and Trim

3.5.3.3.1. Roof panels shall be minimum 1 ½" - 22-gauge 36-inch wide rib roof deck panels.

3.5.3.3.2. Wall panels shall be minimum 1 ¼" – 26 gauge PBR panels.

3.5.3.3.3. Roof systems shall be designed to withstand UL 580 Uplift Resistance, Uplift Class 90, or the minimum required by local code, whichever is greater.

3.5.3.3.4. Panel and trim colors shall be selected by Owner from Manufacturer's standard color availability. Colors shall match or complement existing buildings trim, as accepted by the Owner.

3.5.3.4. Brick Facades

3.5.3.4.1. Brick facades (walls) shall be placed in locations shown on the drawings to comply with City Ordinance 54-74.

3.5.3.4.2. Brick facades shall extend the full length of the structure at the location shown and shall extend to 50% of the height of the tallest portion of the structure at that location.

3.5.3.4.3. Brick, mortar and grout shall be rated for exterior exposure.

3.5.3.4.4. Brick, mortar and grout color shall match or complement the colors of the existing buildings, as accepted by the Owner.

END OF SPECIFICATIONS

INVOICE AFFIDAVIT

Any invoice submitted to the City of Chickasha for more than $ 25,000.00 shall have a copy of this statement attached before payment will be made.

STATE OF _____)
) S.S.
COUNTY OF _____)

The undersigned _____, of lawful age being
(Contractor, Supplier or Engineer)
first duly sworn, on oath says that this invoice or claim is true and correct.

Affidavit further states that the _____ as shown
(work services or materials)
by this invoice or claim have been _____ in accordance
(completed or supplied)
with the plans, specifications, orders or request furnished the affidavit. Affiant further states that he/she has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any County or Local Subdivision of the State, of money or any other think of value to obtain payment.

_____
(Contractor, Supplier or Engineer)

Subscribed and sworn to me before this _____day of _____20___.

_____

Notary_____

My commission expires:_____

AGREEMENT
(CONTRACT)
City of Chickasha
Chickasha Police Department
Design/Build Parking Canopy

THIS AGREEMENT is dated as of the ___day of _____, in the year of 20__, by and between the CITY OF CHICKASHA, hereinafter referred to as OWNER, and _____ _____ hereinafter referred to as CONTRACTOR.

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK

CONTRACTOR shall complete all work as specified or indicated in the contract documents. The work is generally described as follows:

COC-2409 CHICKASHA POLICE DEPARTMENT DESIGN/BUILD PARKING CANOPY

ARTICLE 2. CONTRACT TIME

2.1 The work will be completed by May 1, 2025. The work will be completed within 60 calendar days after starting work.

2.2 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this agreement and that OWNER will suffer financial loss if the work is not substantially complete within the time specified in 2.1 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by OWNER if the work is not substantially completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER Five Hundred Dollars ($500.00) for each day that expires after the time specified in paragraph 2.1 for substantial completion until the work is substantially complete.

ARTICLE 3. CONTRACT PRICE

3.1 OWNER shall pay CONTRACTOR for performance of the work in accordance with the contract documents in current funds as follows:

_____ Dollars.

($)

ARTICLE 4. PAYMENT PROCEDURES

4.1 CONTRACTOR may submit an invoice or application for payment on a monthly basis at any time prior to completion of the work. All payments made by the Owner are subject to procedures established by the Owner to authorize payment at its regularly scheduled meetings. The Owner regularly scheduled meetings are held on the 1st and 3rd Monday of each month.

Invoice or application for payment must be received in the City Administrator's office no less than fifteen (15) business days prior to the regular meeting at which authorization for payment is to be requested.

4.2 Final Payment. Upon final completion and acceptance of the work, including all submittals, OWNER shall pay the remainder of the contract price, subject to the procedures noted in paragraph 4.1 above.

ARTICLE 5. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this agreement, CONTRACTOR makes the following representations:

5.1 CONTRACTOR has familiarized himself with the nature and extent of the contract documents, and the written resolution thereof by the Owner is acceptable to CONTRACTOR.

5.2 CONTRACTOR has given the Owner written notice of all conflicts, errors, discrepancies or omissions that he has discovered in the contract documents, and the written resolution thereof by the Owner is acceptable to CONTRACTOR.

ARTICLE 6. CONTRACT DOCUMENTS

The contract documents which comprise the entire agreement between OWNER and CONTRACTOR are attached to this agreement, made a part hereof, and consists of the following:

6.1 This agreement (pages 1 to____inclusive).

6.2 Exhibits to this agreement (pages _____to____inclusive).

6.3 Performance and other bonds, consisting of _____pages.

6.4 Notice of Award.

6.5 Specifications bearing the title: **COC-2409 CHICKASHA POLICE DEPARTMENT DESIGN/BUILD PARKING CANOPY**

6.6 Addenda numbers_____to___, inclusive.

6.7 CONTRACTOR'S bid (pages ___1___to ____, inclusive).

6.8 Documentation submitted by CONTRACTOR prior to Notice of Award (pages ____to____ inclusive).

6.9 Any modification, including change orders, duly delivered after execution of agreement.

There are no contract documents other than those listed above in Article 6.
The contract documents may only be altered, amended, or repealed by written and approved change order.

ARTICLE 7. MISCELLANEOUS

7.1 No assignment by a party hereto of any rights under or interests in the contract documents will be binding on another party hereto without written consent of the party sought to be bound; and specifically but without limitations, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment. No assignment will release or discharge the assignor from any duty or responsibility under the contract documents.

7.2 OWNER and CONTRACTOR each binds himself, his partners, successors, assigns, and legal representatives to the other party hereto, his partners, successors, assigns, and legal representatives in respect to all covenants, agreements and obligations contained in the contract documents.

IN WITNESS WHEREOF, the parties hereto have signed this agreement in duplicate. One counterpart has been delivered to OWNER and CONTRACTOR. All portions of the contract documents have been signed or identified by OWNER and CONTRACTOR.

This agreement will be effective the _____day of _____ 20___.

OWNER: CITY OF CHICKASHA	CONTRACTOR: _____
By: _____ Mayor	By: _____ Signature & Title
CORPORATE SEAL Attest:	CORPORATE SEAL Attest:
By: _____	By: _____
ADDRESS FOR GIVING NOTICES:	ADDRESS FOR GIVING NOTICES:
City of Chickasha	_____
ATTN: City Manager	_____
117 North 4th Street	_____
Chickasha, OK 73018	_____
Phone: 405-222-6080	Phone: _____
Fax: 405-222-6084	Fax: _____
Keith.johnson@chickasha.org	Email: _____

STATUTORY BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, _____, as Principal, and, _____, as Surety, are held and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma in the sum of

_____

DOLLARS ($_____), for the payment of which, well and truly to be made, we and each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this _____ day of _____, 20_____.

The conditions of this obligation are such, that whereas, the above Bonded Principal _____ is the lowest and best bidder for the making of the following city work and improvements: Chickasha Police Department Design/Build Parking Canopy and has entered into a certain written contract with the City of Chickasha on the _____day of _____, 20_____, for the erection and construction of said work and improvement, in exact accordance with the bid of said Principal, and according to certain plans and specifications heretofore made, adopted and placed on file in the office of the Purchasing Agent of the City of Chickasha.

NOW. THEREFORE, if said Principal shall fail or neglect to pay all indebtedness incurred by said Principal for the Principal's subcontractors and all suppliers of labor, material, rental of machinery or equipment, and or repair of and parts for equipment the contract requires the Principal to furnish in accordance with the terms and conditions of Contract No.COC-2409 by and between City of Chickasha and the Principal, and in accordance with the Prevailing Wage Scale promulgated by the Commission of Labor and on file in the office of the Oklahoma Secretary of State pursuant to of 40 O.S. 2001 196.1 - 196:12; within thirty (30) days after the same becomes due and payable, the person, firm or corporation entitled thereto may sue and recover on this bond, the amount so due and unpaid.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of the Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these present to be executed in its name and its corporate seal to be affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

_____
Company/Contractor

_____
Secretary/Witness

By: _____
Principal

_____
Surety

By: _____
Attorney In Fact

Approved by the City of Chickasha this _____ day of _____, 20_____.

ATTEST:

CITY OF CHICKASHA

_____
City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

MAINTENANCE BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, _____, as Principal, and _____, as Surety, are held and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma, in full and just sum of _____ DOLLARS ($ _____), such sum being equal to the contract amount, for a period of one (1) year such not being less than 100% of the contract price, for the payment of which, well and truly to be made, we and each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this _____ day of _____, 20_____.

The conditions of this obligation are such, that whereas, said Principal, has a certain contract between _____ and the City of Chickasha, dated the _____ day of _____, 20_____, agree to construct in the City of Chickasha: Chickasha Police Department Design/Build Parking Canopy all in compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of the Purchasing Agent of the City of Chickasha; and to maintain the said improvement in the amounts set forth above against failure due to workmanship or materials for a period of one (1) year from the date of acceptance of the project by the City of Chickasha.

NOW. THEREFORE, if said Principal shall pay or cause to be paid to the City all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of one (1) year for all projects and for the construction of roads, streets, highways, and utilities from and after acceptance of said project by the Municipality; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all subcontractors; and if Principal shall save and hold the Municipality harmless from all damages, loss, and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void; to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or materials for period of one (1) year and at any time repairs shall be necessary that the cost of making repairs shall be determined by the City of Chickasha, or some person or persons designated by them to ascertain the same, and if, upon thirty (30) days notice, the said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the

amount so determined in any Court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, officers, the day and year first above written.

ATTEST:

_____
Company/Contractor

_____
Secretary/Witness

By: _____
Principal

_____
Surety

By: _____
Attorney In Fact

Approved by the City of Chickasha this _____ day of _____, 20___.

ATTEST:

CITY OF CHICKASHA

_____
City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENT:

That we, _____, as Principal, and _____, as Surety, are held and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma, in the sum of _____ DOLLARS ($ _____), for the payment of which, well and truly to be made, we and each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this _____ day of _____, 20_____.

The conditions of this obligation are such, that whereas, said Principal is the lowest and best bidder for the making of the following city work and improvements: Chickasha Police Department Design/Build Parking Canopy and has entered into a certain written contract with the City of Chickasha on the _____ day of _____, 20_____, for the erection and construction of said work and improvement, all in exact compliance with the plans and specifications heretofore made a part of said contract and on file in the office of the Purchasing Agent of the City of Chickasha, and said contract is hereby made a part and parcel of this bond as if literally written herein.

NOW, THEREFORE, if the said Principal shall fully and faithfully execute the work and perform said contract according to its terms conditions and covenants, and in exact accordance with the bid of said Principal, and according to certain plans and specifications heretofore, made, adopted and placed on file in the office of the Purchasing Agent of the City of Chickasha and in accordance with the Prevailing Wage Scale promulgated by the Commissioner of Labor and on file in the Office of the Secretary of State pursuant to the provision of 40 O.S. 2001, Sections 196.1 – 196.12; as set out in the specifications herein; and shall promptly pay or cause to be paid, all indebtedness incurred by said Principal for the Principal's subcontractors and all suppliers of labor, material, rental of machinery or equipment, and or repair of and parts for equipment the contract requires the Principal to furnish; and shall protect and save harmless the said Municipality and all interested property owners against all claims, demands, causes of action, losses or damage, and expense to life or property suffered or sustained by any person, firm or corporation by reason of negligence of the contractor or his or its agents, servants, or employees in the construction of said work, or by or in consequence of any improper execution of the work or act of omission or use of inferior materials by said contractor, or his or its agents, servants, or employees; and shall protect and save the Municipality harmless from all

suits and claims of infringement of alleged infringement of patent rights or processes, then this obligation shall be void. Otherwise, this obligation shall remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of the Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these present to be executed in its name and its corporate seal to be affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

_____
Company/Contractor

_____
Secretary/Witness

By: _____
Principal

_____
Surety

By: _____
Attorney In Fact

Approved by the City of Chickasha this _____ day of _____, 20_____.

ATTEST:

CITY OF CHICKASHA

_____
City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

CITY OF CHICKASHA

PLAN OF PROPOSED

DESIGN/BUILD

POLICE DEPT. PARKING CANOPY

2001 W. IOWA AVENUE

COC–2409

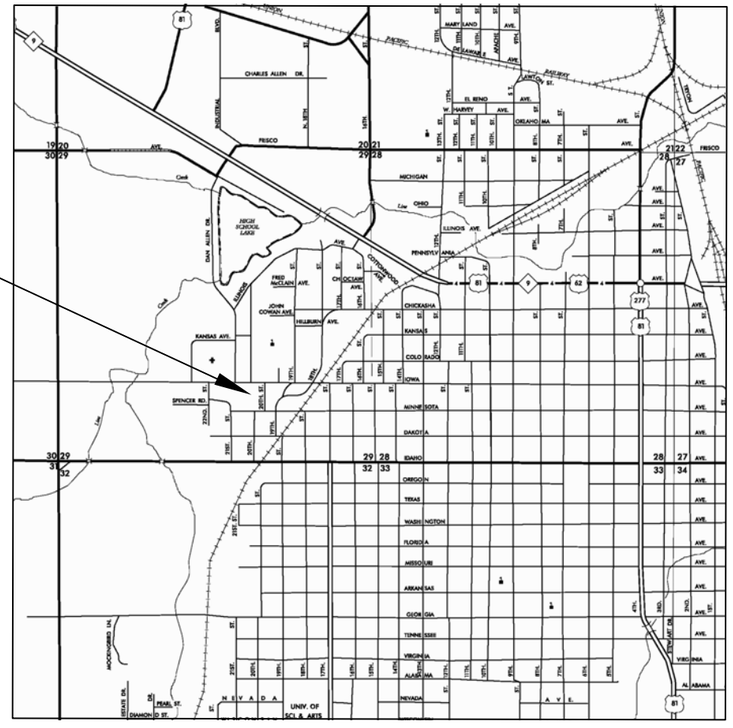
11/14/2024

KEITH JOHNSON
CITY MANAGER
GOEBEL G. MUSIC, JR.
CHIEF OF POLICE

INDEX OF SHEETS

SHEET NUMBER	SHEET TITLE
1	TITLE SHEET
2	AREA MAP
3	SITE PLAN

PROJECT LOCATION



LOCATION MAP

PRIOR TO PERFORMING ANY GRADING OR EXCAVATING WORK, THE CONTRACTOR SHALL CALL OKIE811, THE OKLAHOMA ONE–CALL SYSTEM NOT LESS THAN 48 HOURS IN ADVANCE AND SHALL VERIFY OR ESTABLISH THE EXACT LOCATION AND DEPTH OF ALL UNDERGROUND LINES.

BEFORE YOU DIG
CALL OKIE

DATE

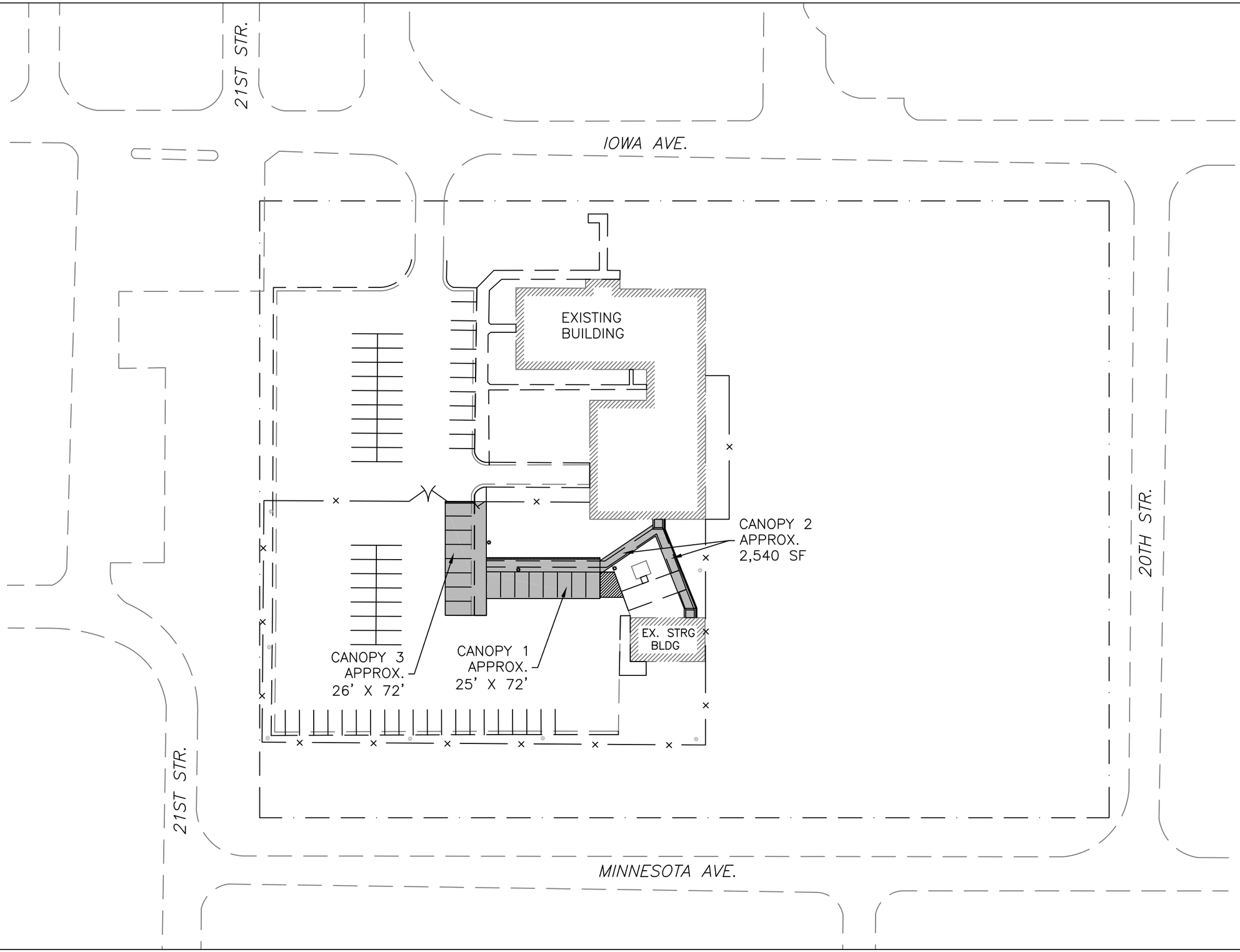
APPROVED BY CITY OF CHICKASHA

WORK LIES TOTALLY WITHIN THE CORPORATE LIMITS OF THE CITY OF CHICKASHA.

ALL LOCATIONS AND DIMENSIONS ARE APPROXIMATE. FIELD VERIFY ALL LOCATIONS AND DIMENSIONS PRIOR TO STARTING WORK.

PREPARED BY:

CHISHOLM TRAIL CONSULTING, LLC
OK CA 7771
P.O. BOX 684
MARLOW, OKLAHOMA 73055
580–467–8130



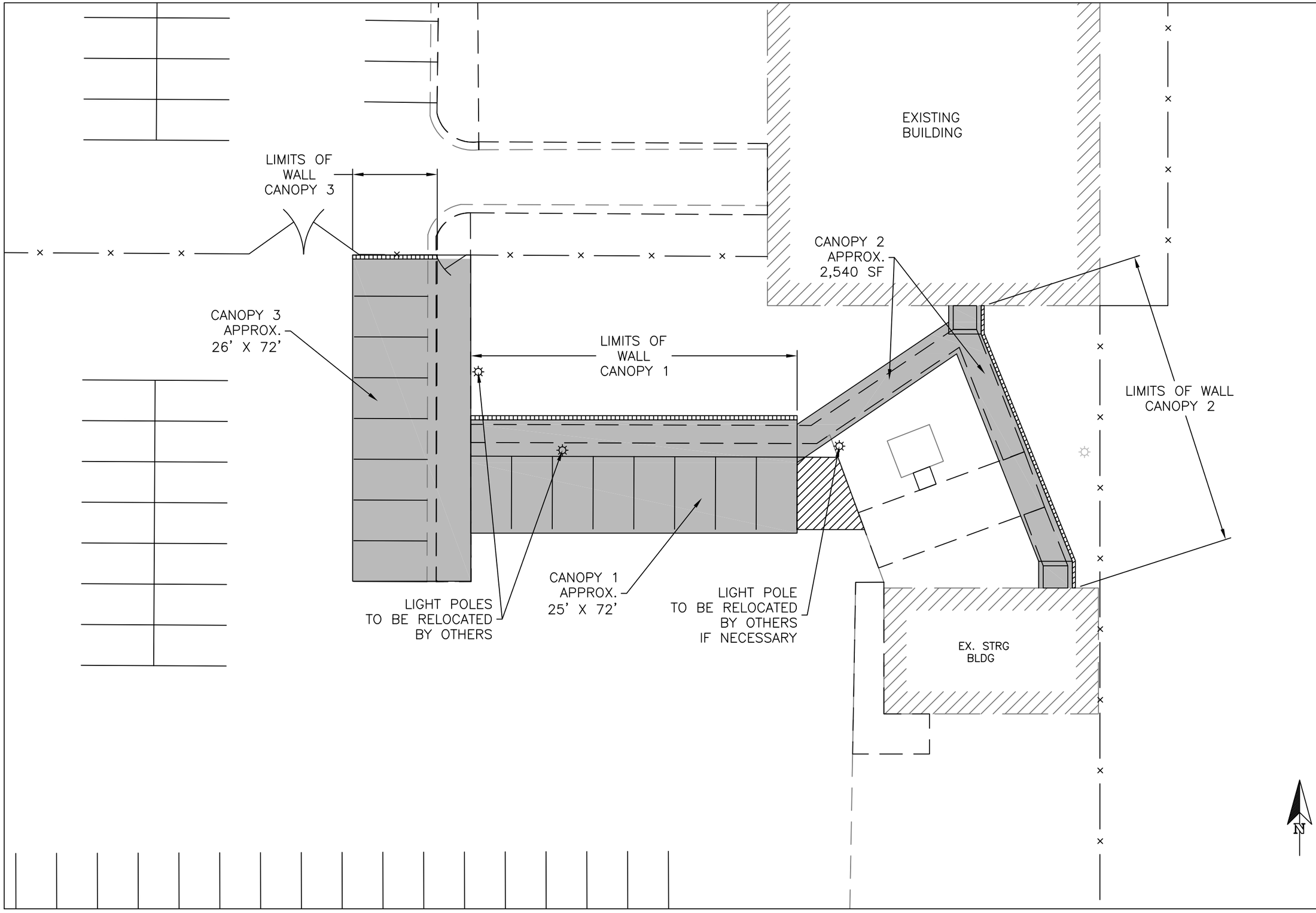
CHISHOLM TRAIL CONSULTING, LLC
OK CA7771
P.O. BOX 684
MARLOW, OKLAHOMA 73055
580-467-8130
rscottv11@gmail.com

Project
COC-2409
DESIGN/BUILD
PARKING CANOPY
CHICKASHA POLICE STATION

#	Description	Date
	Revisions	

Sheet Title
AREA
MAP

Scale:	NTS	Sheet #:
Drawn:	RSV	G1
Checked:	RSV	
Date:	11/14/2024	



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Project
COC-2409
DESIGN/BUILD
PARKING CANOPY
CHICKASHA POLICE STATION

#	Description	Revisions	Date

Sheet Title
SITE
PLAN

Scale: NTS
Drawn: RSV
Checked: RSV
Date: 11/14/2024

Sheet #:
G2

CHICKASHA

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: City Clerk **Agenda Item No. 6.a.**

AGENDA ITEM: Discussion, consideration, and possible action to approve Resolution 2024-30R and authorize the Mayor to issue the Election Proclamation - a Resolution of the Mayor and Council of the City of Chickasha, Grady County, State of Oklahoma, calling for a Non-Partisan Regular Election for the purpose of electing officers of the City of Chickasha, setting a date for said election, setting the filing period for the purpose of allowing qualified candidates to file a declaration of candidacy, setting forth the qualifications for office, setting a final presentment date to the county election board, and setting a final date for publication.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Resolution 2024-30R and authorize the Mayor to issue the Election Proclamation - a Resolution of the Mayor and Council of the City of Chickasha, Grady County, State of Oklahoma, calling for a Non-Partisan Regular Election for the purpose of electing officers of the City of Chickasha, setting a date for said election, setting the filing period for the purpose of allowing qualified candidates to file a declaration of candidacy, setting forth the qualifications for office, setting a final presentment date to the county election board, and setting a final date for publication.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: December 2, 2024	(From)		

V. ATTACHMENTS:

1. ELECTION PROCLAMATION - 2025 Elections
2. Res. 2024-30R 2025 Election Resolution

ELECTION PROCLAMATION

Pursuant to the Resolution of the Mayor and Council of the City of Chickasha, Oklahoma, authorizing the calling of an election by the qualified electors of the City of Chickasha, Oklahoma for the purpose hereinafter set forth, I, the undersigned Mayor of the City of Chickasha, Oklahoma, do hereby call an election to be held within the limits of the City of Chickasha, Oklahoma, on the first Tuesday of April, 2025 (April 1, 2025) within the wards of said city in each precinct set out herein as provided by law, for the purpose of the election of four (4) Council Members (Position 1 in Wards 1-4) for a term beginning the third Monday in April (April 21, 2025). I further direct that the filing period for said election shall be on February 3rd, 4th, and 5th, 2025 at the office of the City Clerk of the City of Chickasha, Oklahoma, during the hours of 8:00 a.m. and 5:00 p.m. each day.

I do further direct that said election shall be held by the Election Board of Grady County, Oklahoma, in the manner and form provided by law in each of the precincts in each of said wards, and that the polls shall be opened at 7:00 o'clock a.m. and remain open continuously and shall be closed at 7:00 p.m. on the day of the election.

I do further direct that the returns of said election be canvassed by the County Election Board of Grady County, Oklahoma, and that the results of said election shall be by said County Election Board certified to the Mayor of the City of Chickasha, Oklahoma, through the City Clerk thereof.

Witness our hands as Mayor of the City of Chickasha, Oklahoma, and the City Clerk, of the City of Chickasha, Oklahoma, on this 2nd day of December 2024.

ATTEST: Zachary Grayson, Mayor

Susan M. McDaniel, CMC - City Clerk

(S E A L)

RESOLUTION NO. 2024-30R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, CALLING FOR A NON-PARTISAN REGULAR ELECTION FOR THE PURPOSES OF ELECTING OFFICERS OF THE CITY OF CHICKASHA, SETTING A DATE FOR SAID ELECTION, SETTING THE FILING PERIOD FOR THE PURPOSE OF ALLOWING QUALIFIED CANDIDATES TO FILE A DECLARATION OF CANDIDACY, SETTING FORTH THE QUALIFICATIONS FOR OFFICE, SETTING A FINAL PRESENTMENT DATE TO THE COUNTY ELECTION BOARD, AND SETTING A FINAL DATE FOR PUBLICATION.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA.

That in accordance with the Charter of the City of Chickasha, Grady County, Oklahoma, the Chickasha Code of Ordinances, and the statutes of the State of Oklahoma, a Non-Partisan Regular Election shall be conducted by the Grady County Election Board in the City of Chickasha, Oklahoma, on the first Tuesday in April, 2025 (April 1, 2025), for the purpose of electing the following municipal officer positions and terms:

1. Council Member for Ward 1 (Position 1) for a term of two (2) years.
2. Council Member for Ward 2 (Position 1) for a term of two (2) years.
3. Council Member for Ward 3 (Position 1) for a term of two (2) years.
4. Council Member for Ward 4 (Position 1) for a term of two (2) years.

BE IT FURTHER RESOLVED THAT the officers of City of Chickasha to be elected are nominated by Ward and elected at large.

BE IT FURTHER RESOLVED that the election of four (4) Council Members for a two (2) year term shall be by qualified electors of the City of Chickasha. The election shall be Tuesday, April 1, 2025, with said candidates to file for said offices with the office of the City Clerk of the City of Chickasha, Grady County, Oklahoma, during the hours of 8:00 a.m. and 5:00 p.m. on February 3rd, 4th, and 5th, 2025. A filing fee of twenty-five Dollars ($25.00) is required. The Council members elected April 1, 2025, shall begin their terms on the third Monday in April, 2025 (April 21, 2025).

BE IT FURTHER RESOLVED that each candidate for office shall be a qualified elector who has been a registered voter at an address within the City of Chickasha, and of the ward for at least six (6) months and shall fully comply with the provisions of the Ordinances and the Charter of the City of Chickasha, Oklahoma, and the election laws of the State of Oklahoma. A candidate for office from a ward shall be an actual resident of their respective ward at the time of their candidacy and election, and shall remain a resident of their respective ward for the full term of office.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to the Grady County Election Board at least Sixty (60) days prior to the date of the Non-Partisan Election and at least fifteen (15) days prior to the first day of the filing period established herein and in no event later than January 17, 2025.

BE IT FURTHER RESOLVED that a copy of this Resolution be published in a newspaper of general circulation within the City of Chickasha at least ten (10) days prior to the first day of the filing period established herein and in no event later than January 23, 2025.

ADOPTED AND APPROVED this 2nd day of December 2024.

_____
Zachary Grayson, Mayor

ATTEST:

_____
Susan M. McDaniel, CMC - City Clerk

(S E A L)

CHICKASHA

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: Police Department **Agenda Item No. 6.b.**

AGENDA ITEM: Discussion, consideration and possible action to authorize the Police Chief to bid on used predominantly upfitted police vehicles from the Mustang Police Department and possibly purchase used upfitted police vehicles pursuant to the Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-217 (f)(5) in an amount not to exceed ninety ($90,000) thousand dollars. Bidding is expected to be through Govdeals.com.

I. BACKGROUND/DESCRIPTION:

The Police Department is budgeted for the purchase of additional patrol vehicles. The City of Mustang Police Department has a trade-in sales program for other police departments. Purchases exceeding $50,000.00 with the City of Mustang are expected to be made pubically through Govdeals.com. We have made similar purchases for the Police Department through the City of Mustang and the Kansas Highway Patrol in the past. At this time, the exact model and VINs of vehicles to be auctioned is unknown. The Police Chief requests authorization to bid on used, predominantly upfitted police vehicles from the Mustang Police Department and possibly purchase used upfitted police vehicles pursuant to the Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-217 (f)(5) in an amount not to exceed ninety ($90,000) thousand dollars.

II. RECOMMENDED ACTION:

Staff recommends Council authorize the Chief to bid on and possibly purchase used, predominantly upfitted vehicles from the Mustang Police Deparment in an amount not to exceed $90,000.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: **Goebel Music** **Chief of Police**	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		

12.02.2024		

V. ATTACHMENTS:

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: Administration **Agenda Item No. 6.c.**

AGENDA ITEM: Discussion, consideration and possible action to approve a contract with CTI for the Design/Build City Council Chambers A/V Improvements Project in an amount not to exceed $62,405.98 and authorize the mayor to execute the same.

I. BACKGROUND/DESCRIPTION:

This is authorizing the contract for the bid approved last meeting for RFP COC-2406 City Council Chambers A/V Improvements. The timeframe is 14 weeks from notice to proceed & project kickoff to commissioning & training.

II. RECOMMENDED ACTION:

Approve a contract with CTI for the Design/Build City Council Chambers A/V Improvements Project in an amount not to exceed $62,405.98 and authorize the mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Shae Mortimer, Marketing & Civic Engagement Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: December 2, 2024	(44-501-6450-005)		$62,405.98

V. ATTACHMENTS:

1. Chickasha - CTI - Design-Build in Council Chambers

PROPOSAL

The City of Chickasha

Design/Build in Council Chambers

DATE

Tuesday, 19 November 2024

PREPARED BY

Nick Singer

Design Consultant

Overview and Goals

At CTI, we ensure our technology, processes, and people are the most knowledgeable and efficient resource to serve you as your solutions partner.

Dear Shae Mortimer,

It was a pleasure to speak with you regarding your upcoming project. Thank you for the time to review your needs and identify your requirements. Based on our needs analysis we have developed a recommended solution for you. Conference Technologies, Inc. has the industry experience to create customized solutions to meet today's technology challenges. These solutions include consulting, design, implementation, and service.

Enclosed is a project proposal for your review and consideration that outlines scope, timelines, deliverables, and our support plan to care for your investment. After review I will contact you to discuss any questions you or your team may have about this solution. Our team is excited about the opportunity to provide you with a fantastic experience and making your project a success.

Sincerely,

Nick Singer
Design Consultant
CTI
405-581-2124
nick.singer@cti.com

Scope of Work

Proposal Number: J24290119

Proposal Date: 11/19/2024

Prepared for: The City of Chickasha
Attn: Shae Mortimer
Phone: (405) 222-6021
Email: shae.mortimer@chickasha.org

Prepared by: Nick Singer
Phone: 405-581-2124
Email: nick.singer@cti.com

Bill to: The City of Chickasha
117 N 4TH ST
CHICKASHA, OK
73018-2601

Ship to: The City of Chickasha
117 N 4TH ST
CHICKASHA, OK
73018-2601

Project Scope:
CTI Project #: J24290119

Acoustic Panels:

1. Install 25 - 4'x8' acoustic panels and 25 - 4'x'4' acoustic panels around the room with fabric color to be determined by the customer
2. Panels will cover portions of each wall working around existing objects and architecture

Microphone System:

1. Nine (9) gooseneck microphones will be installed on the dais
2. Two (2) gooseneck microphones will be installed at the west table
3. One (1) gooseneck microphone will be installed at the east table
4. One (1) gooseneck microphone will be installed at the podium
5. Two (2) handheld wireless microphones will be installed with the system
6. Five (5) wireless, gooseneck microphones will be added to the system
7. The client is responsible for providing 10 IP addresses on OFE network for wireless microphone and mixing devices

Audio System (Speakers, Soundbar and Monitors are combined here):

1. Install four (4) small, black speakers, two aimed at the council, two at the audience for recommended sound coverage for space and listeners
2. Install one (1) power amplifier for the speakers

Assisted Listening System:

1. Install one (1) assisted listening system with four (4) belt pack receivers

Sound System Panel:

1. Install one (1) 24 channel rack mounted mixing board with virtual interface on OFE computer for control of microphones and any presets

Camera System:

1. Three (3) PTZ cameras, two mounted behind the council and one mounted mid-room above the entrance will be run to an OFE switcher and camera control unit

Training and support:

1. Include 8 hours of training for staff on the various aspects of the system
2. Systems installed also include one year of CTI complete service on the system

Timeframe

To complete the work outlined in the project scope, we will need approximately 6 weeks from proposal acceptance. A project manager will be assigned to communicate with you at critical milestones. Upon notice to proceed, we will begin your project plan immediately.

Phase	Week
Notice to Proceed & Project Kickoff	1
Engineering	2
Procurement	3
Programming & Rack Fabrication	8
Onsite Installation	12
Commissioning & Training	14

Your Investment

Below is the cost of this solution based on the outlined scope of work. If you have questions about the complete solution, please let us know how we can help align this investment with additional needs or changes in scope.

Proposal Summary

Description	Price
Equipment	$36,657.89
Implementation Services	$25,748.09
Subtotal	$62,405.98
Tax	$0.00
Grand Total	**$62,405.98**

Recommended

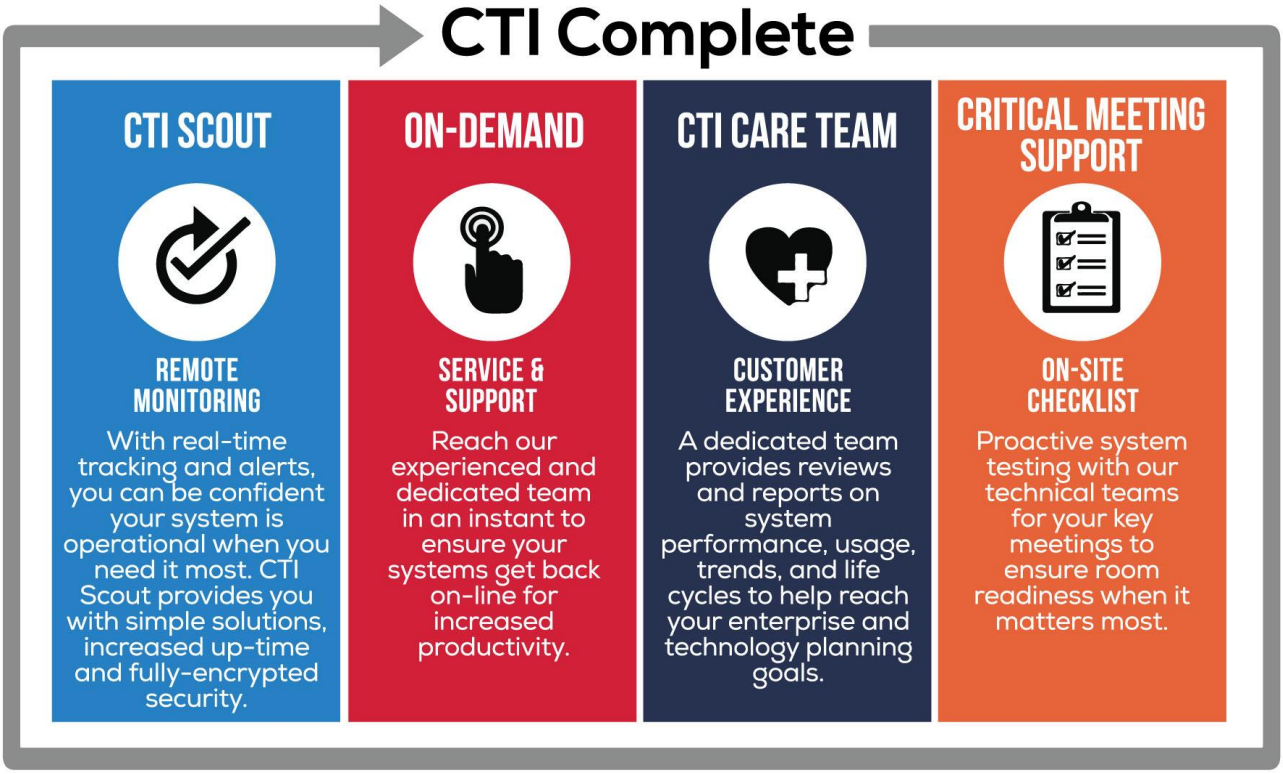
Description	Price
2 Additional Years CTI Complete Service Agreement	$5,353.73
4 Additional Years CTI Complete Service Agreement	$10,707.46

Down Payment Requirements

Down payment of 60% required to initiate order.

Why Us?

Our CTI Complete service is there for you 24/7 through our dedicated CTI Care customer experience team. Through on-site technical service, recommended programming upgrades, and quarterly reliability checks, your system is covered for the unexpected, as well as planned maintenance. Your teams will be trained to operate equipment with confidence. When critical meetings arise, we help ensure system performance with proactive system testing and an on-site checklist, so your systems will be ready when it matters most. Our managed services staff does more than diagnose and repair failures, they help plan for system life cycles.



Bill of Materials

Acoustic Treatment

Manufacturer	P/N	Description	Qty
General: **$16,408.90**			
Perdue Acoustics	CUSTOM QUOTE	25 - 48EW 4' x 8' - EconoWedge Diffsorber, 25 - 44EW 4' x 4' - EconoWedge Diffsorber	1

Assisted Listening System

Manufacturer	P/N	Description	Qty
Audio Systems Equipment: **$1,402.48**			
Listen	LS-53-216	Listen iDSP Prime Level I Stationary RF System (216 MHz)	1

Camera System

Manufacturer	P/N	Description	Qty
Video Systems Equipment: **$6,626.67**			
HuddleCam	HCM-1-BK	Small Camera Wall Mount for HC3X, HC10X, HC10X-720 (Black)	3
NewTek	NDIHX-PTZ3B	NDI|HX PTZ3 Camera - Black	3

Microphone system

Manufacturer	P/N	Description	Qty
General: **$6,847.35**			
Audinate	ADP-DAO-AU-0X2	Dante AVIO 2 Ch Output Adapter	2
Shure	MXWAPT8=-Z10	8-CH ACCESS POINT TRANSCEIVER	1
Shure	MX418/C	Cardioid-18" Gooseneck Condenser Microphone, Attached Preamp with XLR, Shock Mount, Flange Mount, Snap-Fit Foam Windscreen	13
Shure	BLX288/SM58-H11	BLX288 DUAL SM58 VOCAL SYSTEM	2
Audio Systems Equipment: **$3,330.30**			
Shure	MX410LP/S	10" Shock-Mounted Gooseneck, Supercardiod, less Preamplifier	5

Shure	MXW8=-Z10	DESKTOP BASE TRANSCEIVER	5

Rack and Mixing Panel System

Manufacturer	P/N	Description	Qty
General: **$1,050.28**			
Soundcraft	Ui24r	24 channel digital mixer	1

Speaker System

Manufacturer	P/N	Description	Qty
Audio Systems Equipment: **$991.91**			
Biamp	911.0652.900	REVAMP2060T	1
SnapOne	YAC-VS4	Yamaha Pro 70V/8-ohm Surface Mount Speaker - 4" | Black (Pair)	4
RDL	TX-A2	1 CH AUDIO XFMR CONVERTER	1

Standard Disclaimer

CTI provides for twelve (12) months of **CTI Complete** on all system purchases. CTI warrants the system implemented is free from defects in material and workmanship, in accordance with the contract, drawings, specifications, alterations and additions thereto, for a period of twelve (12) months from the date of commencement of use, substantial completion, or date of notice of completion, whichever occurs first. This coverage does not protect against consumables, severe weather, and acts of God.

Terms

Terms are NET 30 with approved credit. For orders that exceed ten thousand dollars; 60% to initiate order, 30% upon substantial completion, and 10% upon completion, or progress billing based on purchase agreement at time of order. Payments made by credit card are subject to a 3.0% fee.

All applicable taxes are the responsibility of the purchaser and will be added to the final invoice. Any cancelled orders or returns are subject to manufacturer acceptance; shipping and restocking fees may apply. This proposal is valid for fourteen (14) days.

Installation Description and Requirements

Provided by CTI: If installation is purchased, CTI will install all A/V components. CTI will also perform all programming, alignments, and end-user training. CTI will provide A/V project management, and provide drawings as required. This install price assumes a Monday through Friday 8:00am to 5:00pm install time. Room availability must be in consecutive 8-hour blocks. Any required changes or rushes may affect the final price.

Provided by Others

Electrical requirements are to be provided by others unless specifically included in CTI Scope of Work.

Statement

This system proposal is the property of CTI and is delivered with the sole intent of being viewed by management of The City of Chickasha for evaluation purposes only. This proposal or any part of this proposal is not to be presented to, or viewed by any other party, vendor, or CTI competitor without the written consent of CTI Any effort to do so will be considered a violation of copyright law.

Next Steps

1. Upon Notice to Proceed, CTI will begin executing the project plan with an internal handoff of the project to our operations team.

2. If you have questions about the process as we move forward, please contact me at nick.singer@cti.com or 405-581-2124.

3. You will be contacted by a CTI Project Manager to schedule a project kickoff meeting to review the project scope and schedule.

Total
J24290119 - $62,405.98

Customer Signature	CTI Signature
Printed Name	Printed Name
Title	Title
Date	Date

CHICKASHA

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: Parks and Rec **Agenda Item No. 6.d.**

AGENDA ITEM: Discussion, consideration, and possible action to award a contract for "Design/Building Swimming Pool Rehabilitation", COC-2408 to Sunbelt Pools, Inc.

I. BACKGROUND/DESCRIPTION:

Authorization to solicit bids was approved by the Council on September 16, 2024.

Bids were opened on October 16, 2024.

Bid was awarded on November 4, 2024 to Sunbelt Pools, Inc.

II. RECOMMENDED ACTION:

Award contract for "Design/Building Swimming Pool Rehabilitation", COC-2408 to Sunbelt Pools, Inc. and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Spencer Winzenried, Parks & Rec Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: December 2, 2024	(From)		

V. ATTACHMENTS:

1. 20241122125904575

AGREEMENT
(CONTRACT)
City of Chickasha
Shannon Springs Park
Design/Build Swimming Pool Rehabilitation

THIS AGREEMENT is dated as of the 5th day of November, in the year of 2024, by and between the CITY OF CHICKASHA, hereinafter referred to as OWNER, and Sunbelt Pools, Inc. hereinafter referred to as CONTRACTOR.

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK

CONTRACTOR shall complete all work as specified or indicated in the contract documents. The work is generally described as follows:

COC-2408 SHANNON SPRINGS PARK DESIGN/BUILD SWIMMING POOL BASE BID AND ALTERNATES 1, 2, 3, 4

ARTICLE 2. CONTRACT TIME

2.1 The work will be completed by March 1, 2025.

2.2 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this agreement and that OWNER will suffer financial loss if the work is not substantially complete within the time specified in 2.1 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by OWNER if the work is not substantially completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER Five Hundred Dollars ($500.00) for each day that expires after the time specified in paragraph 2.1 for substantial completion until the work is substantially complete.

ARTICLE 3. CONTRACT PRICE

3.1 OWNER shall pay CONTRACTOR for performance of the work in accordance with the contract documents in current funds as follows:

Four Hundred Fifty-Two Thousand Twenty-Five and no/100 Dollars.

($452,025.00)

ARTICLE 4. PAYMENT PROCEDURES

4.1 CONTRACTOR may submit an invoice or application for payment on a monthly basis at any time prior to completion of the work. All payments made by the Owner are subject to procedures established by the Owner to authorize payment at its regularly scheduled meetings. The Owner regularly scheduled meetings are held on the 1st and 3rd Monday of each month.

Invoice or application for payment must be received in the City Administrator's office no less than fifteen (15) business days prior to the regular meeting at which authorization for payment is to be requested.

4.2 Final Payment. Upon final completion and acceptance of the work, including all submittals, OWNER shall pay the remainder of the contract price, subject to the procedures noted in paragraph 4.1 above.

ARTICLE 5. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this agreement, CONTRACTOR makes the following representations:

5.1 CONTRACTOR has familiarized himself with the nature and extent of the contract documents, and the written resolution thereof by the Owner is acceptable to CONTRACTOR.

5.2 CONTRACTOR has given the Owner written notice of all conflicts, errors, discrepancies or omissions that he has discovered in the contract documents, and the written resolution thereof by the Owner is acceptable to CONTRACTOR.

ARTICLE 6. CONTRACT DOCUMENTS

The contract documents which comprise the entire agreement between OWNER and CONTRACTOR are attached to this agreement, made a part hereof, and consists of the following:

6.1 This agreement (pages 1 to 3 inclusive).

6.2 Exhibits to this agreement (pages N/A to ___ inclusive).

6.3 Performance and other bonds, consisting of 4 pages.

6.4 Notice of Award.

6.5 Specifications bearing the title: **COC-2407 SHANNON SPRINGS PARK DESIGN/BUILD SWIMMING POOL REHABILITATION**

6.6 Addenda numbers N/A to ___, inclusive.

6.7 CONTRACTOR'S bid (pages 1 to 6, inclusive).

6.8 Documentation submitted by CONTRACTOR prior to Notice of Award (pages N/A to ___ inclusive).

6.9 Any modification, including change orders, duly delivered after execution of agreement.

There are no contract documents other than those listed above in Article 6.

The contract documents may only be altered, amended, or repealed by written and approved change order.

ARTICLE 7. MISCELLANEOUS

7.1 No assignment by a party hereto of any rights under or interests in the contract documents will be binding on another party hereto without written consent of the party sought to be bound; and specifically but without limitations, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment. No assignment will release or discharge the assignor from any duty or responsibility under the contract documents.

7.2 OWNER and CONTRACTOR each binds himself, his partners, successors, assigns, and legal representatives to the other party hereto, his partners, successors, assigns, and legal representatives in respect to all covenants, agreements and obligations contained in the contract documents.

IN WITNESS WHEREOF, the parties hereto have signed this agreement in duplicate. One counterpart has been delivered to OWNER and CONTRACTOR. All portions of the contract documents have been signed or identified by OWNER and CONTRACTOR.

This agreement will be effective the 5th day of November 2024.

OWNER:	CONTRACTOR:
CITY OF CHICKASHA	Sunbelt Pools, Inc.
By: _____	By: _____
Mayor	Signature & Title
CORPORATE SEAL	CORPORATE SEAL
Attest:	Attest:
By: _____	By: _____
ADDRESS FOR GIVING NOTICES:	ADDRESS FOR GIVING NOTICES:
City of Chickasha	Sunbelt Pools, Inc.
ATTN: City Manager	Guy Mayo
117 North 4th Street	10555 Plano Rd
Chickasha, OK 73018	Dallas, TX 75238
Phone: 405-222-6080	Phone: 405-778-4003
Fax: 405-222-6084	Fax: N/A
Keith.johnson@chickasha.org	Email: guym@sunbeltpools.com

PERFORMANCE BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, Sunbelt Pools, Inc., as Principal, and Travelers Casualty and Surety Company of America, as Surety, are held and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma, in the sum of Four Hundred Fifty-Two Thousand Twenty-Five and no/100 DOLLARS ($ 452,025.00), for the payment of which, well and truly to be made, we and each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 11th day of November, 20 24.

The conditions of this obligation are such, that whereas, said Principal is the lowest and best bidder for the making of the following city work and improvements: Shannon Springs Park Design/Build Swimming Pool Rehabilitation and has entered into a certain written contract with the City of Chickasha on the 5th day of November, 2024, for the erection and construction of said work and improvement, all in exact compliance with the plans and specifications heretofore made a part of said contract and on file in the office of the Purchasing Agent of the City of Chickasha, and said contract is hereby made a part and parcel of this bond as if literally written herein.

NOW, THEREFORE, if the said Principal shall fully and faithfully execute the work and perform said contract according to its terms conditions and covenants, and in exact accordance with the bid of said Principal, and according to certain plans and specifications heretofore, made, adopted and placed on file in the office of the Purchasing Agent of the City of Chickasha and in accordance with the Prevailing Wage Scale promulgated by the Commissioner of Labor and on file in the Office of the Secretary of State pursuant to the provision of 40 O.S. 2001, Sections 196.1 – 196.12; as set out in the specifications herein; and shall promptly pay or cause to be paid, all indebtedness incurred by said Principal for the Principal's subcontractors and all suppliers of labor, material, rental of machinery or equipment, and or repair of and parts for equipment the contract requires the Principal to furnish; and shall protect and save harmless the said Municipality and all interested property owners against all claims, demands, causes of action, losses or damage, and expense to life or property suffered or sustained by any person, firm or corporation by reason of negligence of the contractor or his or its agents, servants, or employees in the construction of said work, or by or in consequence of any improper execution of the work or act of omission or use of inferior materials by said contractor, or his or its agents, servants, or employees; and shall protect and save the Municipality harmless from all suits and claims of infringement of alleged infringement of patent rights or processes, then this obligation shall be void. Otherwise, this obligation shall remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of the Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these present to be executed in its name and its corporate seal to be affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

Secretary/Witness

Sunbelt Pools, Inc.
Company/Contractor

By: _____
Principal

Travelers Casualty and Surety Company of America
Surety

By: _____
Attorney In Fact Eric Lesch

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA HARTFORD, CONN.

Approved by the City of Chickasha this _____ day of _____, 20_____.

ATTEST:

CITY OF CHICKASHA

_____
City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

STATUTORY BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, Sunbelt Pools, Inc., as Principal, and, Travelers Casualty and Surety Company of America, as Surety, are held and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma in the sum of

Four Hundred Fifty-Two Thousand Twenty-Five and no/100 DOLLARS ($452,025.00), for the payment of which, well and truly to be made, we and each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 11th day of November, 20 24.

The conditions of this obligation are such, that whereas, the above Bonded Principal Sunbelt Pools, Inc. is the lowest and best bidder for the making of the following city work and improvements: Shannon Springs Park Design/Build Swimming Pool Rehabilitation and has entered into a certain written contract with the City of Chickasha on the 5th day of November, 2024, for the erection and construction of said work and improvement, in exact accordance with the bid of said Principal, and according to certain plans and specifications heretofore made, adopted and placed on file in the office of the Purchasing Agent of the City of Chickasha.

NOW, THEREFORE, if said Principal shall fail or neglect to pay all indebtedness incurred by said Principal for the Principal's subcontractors and all suppliers of labor, material, rental of machinery or equipment, and or repair of and parts for equipment the contract requires the Principal to furnish in accordance with the terms and conditions of Contract No.COC-2401 by and between City of Chickasha and the Principal, and in accordance with the Prevailing Wage Scale promulgated by the Commission of Labor and on file in the office of the Oklahoma Secretary of State pursuant to of 40 O.S. 2001 196.1 - 196:12; within thirty (30) days after the same becomes due and payable, the person, firm or corporation entitled thereto may sue and recover on this bond, the amount so due and unpaid.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of the Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these present to be executed in its name and its corporate seal to be affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

Secretary/Witness

Sunbelt Pools, Inc.
Company/Contractor

By: _____
Principal

Travelers Casualty and Surety Company of America
Surety

By: _____
Attorney In Fact Eric Lesch

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
HARTFORD, CONN.

Approved by the City of Chickasha this _____ day of _____, 20_____.

ATTEST:

_____
City Clerk

CITY OF CHICKASHA

By: _____
Mayor

(Affix Corporate Seal to attested signature)

MAINTENANCE BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, Sunbelt Pools, Inc., as Principal, and Travelers Casualty and Surety Company of America, as Surety, are held and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma, in full and just sum of Four Hundred Fifty-Two Thousand Twenty-Five and no/100 DOLLARS ($ 452,025.00), such sum being equal to the contract amount, for a period of one (1) year such not being less than 100% of the contract price, for the payment of which, well and truly to be made, we and each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this 11th day of November, 20 24.

The conditions of this obligation are such, that whereas, said Principal, has a certain contract between Sunbelt Pools, Inc. and the City of Chickasha, dated the 5th day of November, 2024, agree to construct in the City of Chickasha: Shannon Springs Park Design/Build Swimming Pool Rehabilitation all in compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of the Purchasing Agent of the City of Chickasha; and to maintain the said improvement in the amounts set forth above against failure due to workmanship or materials for a period of one (1) year from the date of acceptance of the project by the City of Chickasha.

NOW. THEREFORE, if said Principal shall pay or cause to be paid to the City all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of one (1) year for all projects and for the construction of roads, streets, highways, and utilities from and after acceptance of said project by the Municipality; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all subcontractors; and if Principal shall save and hold the Municipality harmless from all damages, loss, and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void; to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or materials for period of one (1) year and at any time repairs shall be necessary that the cost of making repairs shall be determined by the City of Chickasha, or some person or persons designated by them to ascertain the same, and if, upon thirty (30) days notice, the said amount ascertained shall not be paid by the

Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any Court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, officers, the day and year first above written.

ATTEST:

Secretary/Witness

Sunbelt Pools, Inc.
Company/Contractor

By: _____
Principal

Travelers Casualty and Surety Company of America
Surety

By: _____
Attorney In Fact Eric Lesch

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
HARTFORD, CONN.

Approved by the City of Chickasha this _____ day of _____, 20___.

ATTEST:

CITY OF CHICKASHA

_____
City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

TEXAS - INFORMATION OR COMPLAINTS NOTICE

To obtain information or make a complaint:

You may call Travelers toll-free telephone number for information or to make a complaint at: 1-800-328-2189

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights, or complaints at: 1-800-252-3439

You may write the

Texas Department of Insurance
PO Box 149104
Austin, TX 78714-9104
Fax (512) 475-1771
Web: http://www.tdi.texas.gov
E-mail: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIM DISPUTES: Should you have a dispute concerning your premium or about a claim you should contact your Agent or Travelers first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY: This notice is for information only and does not become a part or condition of the attached document.

AVISO IMPORTANTE – INFORMACIO/ N O QUEJAS - TEXAS

Usted puede llamar al numero de telefono gratis de Travelers para informacio/n o para someter una queja al: 1-800-328-2189

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacio/n acerca de companias, coberturas, derechos o quejes al: 1-800-252-3439

Puede escribir al

Departamento de Seguros de Texas
PO Box 149104
Austin, TX 78714-9104
Fax (512) 475-1771
Web: http://www.tdi.texas.gov
E-mail: ConsumerProtection@tdi.texas.gov

DISPUTAS SOBRE PRIMAS O RECLAMOS: Si tiene una disputa concerniente a su prima o a un reclamo, debe comunicarse con el Agente o Travelers primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI).

UNA ESTE AVISO A SU POLIZA: Este aviso es solo para proposito de Informacio/n y no se convierte en parte o condicion del documento adjunto.

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Project: Shannon Springs Park Design/Build Swimming Pool Rehabilitation
Obligee: City of Chickasha
Principal: Sunbelt Pools, Inc.
Bond #: 108138926

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Eric Lesch** of **Grapevine, Texas** their true and lawful Attorney-in-Fact(s) to sign, execute, seal an acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021.**

State of Connecticut
City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this **21st** day of **April, 2021,** before me personally appeared **Robert L. Raney,** who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.
My Commission expires the **30th** day of **June, 2026**

_____
Anna P. Nowik

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **11th** day of **November, 2024**

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

Bond(s) produced by:
PCL Contract Bonding Agency PO Box 1306, Colleyville, TX 76034 972-459-4749 www.pclbonds.com bondrequest@pclbonds.com

CHICKASHA

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: Human Resources **Agenda Item No. 7.a.**

AGENDA ITEM: Discussion, consideration and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. Section 307B(2). The purpose of the proposed Executive Session is to discuss the status of negotiations between the City and IAFF Local 2041 for a Collective Bargaining Agreement between the City and IAFF Local 2041 for the fiscal years 2024-2026

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: December 2, 2024	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: Council Agenda 12-2-2024

Meeting Date: 12/2/2024

Department: City Clerk **Agenda Item No. 7.b.**

AGENDA ITEM: Reconvene the open meeting and take appropriate action on any matter discussed in the Executive Session.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: December 2, 2024	(From)		

V. ATTACHMENTS: