NOTICE OF SPECIAL MEETING

OF THE

CHICKASHA INDUSTRIAL AUTHORITY

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the **SPECIAL MEETING OF THE CHICKASHA INDUSTRIAL AUTHORITY WILL BE HELD ON TUESDAY, DECEMBER 10, 2024, AT 7:30 A. M. (Immediately following the EDC Meeting).** Said meeting will be held at the CHICKASHA CHAMBER OF COMMERCE, located at 221 W. Chickasha Ave., Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

CHICKASHA INDUSTRIAL AUTHORITY

AGENDA

Item No. 1 - Call Meeting to Order/Roll Call.

Item No. 2 - Consent Items:

- a. Acceptance of the minutes of November 12, 2024, Special Meeting.
- b. Acceptance of the financials for November 2024
- c. Acknowledge receipt of Economic Development Council of Chickasha Inc. Check Register for November 2024.

Item No. 3 - Discussion, consideration, and possible action on a request to share the cost with the Festival of Light to install lights north of the dam at Shannon Springs Park for an amount of $8,136.00.

Item No. 4 - Updates from Jim Cowan, EDC, Executive Director

Item No. 5 - Adjournment.

Posted on the bulletin board of the Chickasha Municipal Building on Thursday, December 5, 2024, at 2:30 p.m.

Susan M. McDaniel

Susan M. McDaniel, CMC - City Clerk

Members: Zachary Grayson – Chairman, Micah McCarty, Tim Elliott, Georgianne Hebblethwaite, Daniel Terry, Scott Smith, Kea Ginn

ITEM NO. 2 a

MINUTES
December 10, 2024
AGENDA

SPECIAL

CHICKASHA INDUSTRIAL AUTHROITY

Minutes

A Special meeting of the Chickasha Industrial Authority was held on Tuesday, November 12, 2024, at 8:12 a.m. as specified in advance by a prepared agenda. Said meeting was held at the CHICKASHA CHAMBER OF COMMERCE, located at 221 W. Chickasha Ave., Chickasha, Oklahoma. Said Notice and Minutes from said meeting are kept on file in the office of the City Clerk, 117 North 4th Street, Chickasha, Oklahoma.

Item No. 1. **Call Meeting to Order/Roll Call.**

PRESENT:
Zachary Grayson, Chairman
Georgianne Hebblethwaite, Member
Scott Smith, Member
Kea Ginn, Member
Micah McCarty, Member

ABSENT:
Tim Elliott, Member
Daniel Terry, Member

CITY STAFF
Keith Johnson, City Manager
Susan M. McDaniel, City Clerk

Item No. 2. **Consent Item:**

Item No. 2a. **Acceptance of the minutes of October 8, 2024, Special Meeting.**
Item No. 2b. **Acceptance of the Financials for September 2024.**
Item No. 2c. **Acknowledge receipt of Economic Development Council of Chickasha Inc. Check Register for October 2024.**
Item No. 2d. **Acceptance of the Financials for October 2024.**

*Motion by Hebblethwaite, second by Smith to approve the Consent Items 2a – 2d.

Roll call vote:
"Ayes" Hebblethwaite, Smith, McCarty, Ginn, and Grayson.
"Nays" None

Motion carried.	5 – 0

Item No. 3. Updates from Jim Cowan, EDC, Executive Director.

Item No. 4. Work Session: CIA Financials.

Item No. 5. **Adjournment:**

*Motion by McCarty, second by Hebblethwaite to adjourn the meeting.

Time: 9:06 a.m.

(ATTEST)

_________________________	_________________________

Susan M. McDaniel, CMC - City Clerk	Zachary Grayson, Chairman

Passed and approved on the 10th day of December 2024.

ITEM NO. 2b

FINANCIALS
December 10, 2024
AGENDA

FINANCIAL STATEMENT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2024

25 -CHICKASHA INDUST AUTH

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
GRANTS AND PROGRAMS	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
MISC REVENUES	0.00	0.00	0.00	247.00	0.00	(247.00)	0.00
TRANSFER OTHER FUNDS-EQU	612,000.00	53,015.70	0.00	286,278.98	0.00	325,721.02	46.78
INTEREST	2,500.00	371.47	0.00	1,785.03	0.00	714.97	71.40
PRIOR YEAR FUND BALANCE C	408,394.00	0.00	0.00	0.00	0.00	408,394.00	0.00
*** TOTAL REVENUES ***	1,052,894.00	53,387.17	0.00	288,311.01	0.00	764,582.99	27.38
EXPENDITURE SUMMARY							
25-CHICKASHA INDUSTRIAL	1,052,894.00	70,364.03	0.00	287,780.72	15,600.00	749,513.28	28.81
*** TOTAL EXPENDITURES ***	1,052,894.00	70,364.03	0.00	287,780.72	15,600.00	749,513.28	28.81
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(16,976.86)	0.00	530.29	(15,600.00)	15,069.71	0.00

FINANCIAL STATEMENT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2024

25 -CHICKASHA INDUST AUTH

% OF YEAR COMPLETED: 41.67

REVENUE	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FEES							
STATE TAX							
OTHER TAX							
GRANTS AND PROGRAMS							
4300-014 DEQ CLEAN COMMUNITY GRANT	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
TOTAL GRANTS AND PROGRAMS	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
DONATIONS							
CONTRACTS/AGREEMENTS							
MISC REVENUES							
4400-000 MISCELLANEOUS REVENUE	0.00	0.00	0.00	247.00	0.00	(247.00)	0.00
TOTAL MISC REVENUES	0.00	0.00	0.00	247.00	0.00	(247.00)	0.00
TRANSFER OTHER FUNDS-EQU							
4500-011 TRANSFER FROM GENERAL F11	612,000.00	53,015.70	0.00	286,278.98	0.00	325,721.02	46.78
TOTAL TRANSFER OTHER FUNDS-EQU	612,000.00	53,015.70	0.00	286,278.98	0.00	325,721.02	46.78
INTEREST							
4600-001 INTEREST INCOME - CD	2,500.00	371.47	0.00	1,785.03	0.00	714.97	71.40
TOTAL INTEREST	2,500.00	371.47	0.00	1,785.03	0.00	714.97	71.40
PRIOR YEAR FUND BALANCE C							
4700-001 AVAILABLE FUND BALANCE -	408,394.00	0.00	0.00	0.00	0.00	408,394.00	0.00
TOTAL PRIOR YEAR FUND BALANCE C	408,394.00	0.00	0.00	0.00	0.00	408,394.00	0.00
*** TOTAL REVENUE ***	1,052,894.00	53,387.17	0.00	288,311.01	0.00	764,582.99	27.38

FINANCIAL STATEMENT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2024

25 -CHICKASHA INDUST AUTH

25-CHICKASHA INDUSTRIAL % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL COST							
5101-DIRECT PERSONNEL COSTS							
525-5101-001 SALARIES	71,834.00	5,244.00	0.00	29,294.21	0.00	42,539.79	40.78
525-5101-003 OVERTIME	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
525-5101-006 COMPENSATED ABSENCES	1,282.00	0.00	0.00	0.00	0.00	1,282.00	0.00
525-5101-007 HOLIDAY PAY	3,039.00	276.00	0.00	1,104.00	0.00	1,935.00	36.33
TOTAL 5101-DIRECT PERSONNEL COSTS	80,155.00	5,520.00	0.00	30,398.21	0.00	49,756.79	37.92
5102-RETIREMENT/PENSION COSTS							
525-5102-003 MUNICIPAL PENSION	6,855.00	499.00	0.00	2,673.61	0.00	4,181.39	39.00
525-5102-004 FICA	5,899.00	407.84	0.00	2,254.32	0.00	3,644.68	38.22
TOTAL 5102-RETIREMENT/PENSION COSTS	12,754.00	906.84	0.00	4,927.93	0.00	7,826.07	38.64
5103-INDIRECT PERSONNEL COSTS							
5104-HEALTH CARE							
525-5104-002 HEALTH INSURANCE	5,877.00	393.44	0.00	1,967.20	0.00	3,909.80	33.47
525-5104-003 WORKERS COMPENSATION	108.00	0.00	0.00	54.24	0.00	53.76	50.22
TOTAL 5104-HEALTH CARE	5,985.00	393.44	0.00	2,021.44	0.00	3,963.56	33.78
TOTAL PERSONNEL COST	98,894.00	6,820.28	0.00	37,347.58	0.00	61,546.42	37.77
MAINTENANCE AND OPERATION							
5201-SUPPLIES							
525-5201-001 OFFICE SUPPLIES/MAINTEN	0.00	9.49	0.00	792.15	0.00	(792.15)	0.00
TOTAL 5201-SUPPLIES	0.00	9.49	0.00	792.15	0.00	(792.15)	0.00
5205-MAINTENANCE-PROPERTY & BL							
5206-UTILITIES							
525-5206-001 MARKETING	50,000.00	2,425.18	0.00	8,717.39	0.00	41,282.61	17.43
525-5206-003 ELECTRICITY (SIGN)	2,500.00	177.61	0.00	904.26	0.00	1,595.74	36.17
525-5206-004 PROFESSIONAL DEVELOPMEN	2,500.00	20.00	0.00	20.00	0.00	2,480.00	0.80
TOTAL 5206-UTILITIES	55,000.00	2,622.79	0.00	9,641.65	0.00	45,358.35	17.53
5208-MISCELLANEOUS							
5210-ADVERTISING							
525-5210-004 SPECIAL PROMOTIONS/OUTD	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
TOTAL 5210-ADVERTISING	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00

25 -CHICKASHA INDUST AUTH
25-CHICKASHA INDUSTRIAL % OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL MAINTENANCE AND OPERATION	60,000.00	2,632.28	0.00	10,433.80	0.00	49,566.20	17.39
OTHER SERVICE CHARGES							
5301-OPERATIONAL CONTRACT							
525-5301-007 PROFESSIONAL SERVICES	45,000.00	0.00	0.00	30,000.00	15,000.00	0.00	100.00
TOTAL 5301-OPERATIONAL CONTRACT	45,000.00	0.00	0.00	30,000.00	15,000.00	0.00	100.00
5302-SERVICE CONTRACTS							
525-5302-000 OTHER SERVICE AGREEMENT	0.00	0.00	0.00	99.00	0.00	(99.00)	0.00
TOTAL 5302-SERVICE CONTRACTS	0.00	0.00	0.00	99.00	0.00	(99.00)	0.00
5305-GRANTS & PROGRAMS							
525-5305-034 EDC(SBG)-BACK FORTY RV	0.00	0.00	0.00	4,485.00	0.00	(4,485.00)	0.00
525-5305-035 EDC(SBG)-FIRE HOUSE ENE	0.00	0.00	0.00	3,732.50	0.00	(3,732.50)	0.00
525-5305-036 EDC(SBG)-SKIN FIX STUDI	0.00	0.00	0.00	1,500.00	0.00	(1,500.00)	0.00
TOTAL 5305-GRANTS & PROGRAMS	0.00	0.00	0.00	9,717.50	0.00	(9,717.50)	0.00
5350-SERVICE AGENCIES AND							
525-5350-002 ECONOMIC DEVELOPMENT CO	405,000.00	33,750.00	0.00	168,750.00	0.00	236,250.00	41.67
525-5350-003 TOURISM	100,000.00	0.00	0.00	3,500.00	0.00	96,500.00	3.50
525-5350-003.1 TOURISM- SPORTS COMPLEX	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
525-5350-007 CHICKASHA FESTIVAL OF L	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0.00
TOTAL 5350-SERVICE AGENCIES AND	590,000.00	33,750.00	0.00	172,250.00	0.00	417,750.00	29.19
TOTAL OTHER SERVICE CHARGES	635,000.00	33,750.00	0.00	212,066.50	15,000.00	407,933.50	35.76
TRANSFERS TO OTHER FUNDS							
5500-TRANSFER TO OTHER FUNDS							
UNDESIGNATED EXPENSES							
5600-UNDESIGNATED EXPENSES							
CAPITAL EQUIPMENT							
6450-PROJECTS							
525-6450-030 COMMUNITY CLEANUP	55,000.00	26,516.97	0.00	26,788.34	0.00	28,211.66	48.71
TOTAL 6450-PROJECTS	55,000.00	26,516.97	0.00	26,788.34	0.00	28,211.66	48.71

25 -CHICKASHA INDUST AUTH

25-CHICKASHA INDUSTRIAL

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL CAPITAL EQUIPMENT		55,000.00	26,516.97	0.00	26,788.34	0.00	28,211.66	48.71
CAPITAL EQUIPMENT								
6500-PROGRAMS								
525-6500-001	FESTIVAL OF LIGHT	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
525-6500-002	FAIRGROUND EVENTS	24,000.00	0.00	0.00	0.00	0.00	24,000.00	0.00
525-6500-003	EMERGING OPPORTUNITIES	55,000.00	644.50	0.00	1,144.50	600.00	53,255.50	3.17
525-6500-008	ROCK ISLAND ARTS FESTIV	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
525-6500-009	OK FOOD TRUCK CHAMPIONS	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
525-6500-010	WINGS AND WHEELS EVENT	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
TOTAL 6500-PROGRAMS		204,000.00	644.50	0.00	1,144.50	600.00	202,255.50	0.86
TOTAL CAPITAL EQUIPMENT		204,000.00	644.50	0.00	1,144.50	600.00	202,255.50	0.86
TOTAL 25-CHICKASHA INDUSTRIAL		1,052,894.00	70,364.03	0.00	287,780.72	15,600.00	749,513.28	28.81
*** TOTAL EXPENDITURES ***		1,052,894.00	70,364.03	0.00	287,780.72	15,600.00	749,513.28	28.81

12-09-2024 9:50 AM — DETAIL LISTING — PAGE: 1

FUND : 25 -CHICKASHA INDUST AUTH — PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 25 CHICKASHA INDUSTRIAL AUTH — SUPPRESS ZEROS — ACCOUNTS: 525-0000-000.0 THRU 525-9999-999.9

525-5101-001 SALARIES

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
BEGINNING BALANCE										24,050.21
11/14/24	11/12	P10457	PYEXP	01014	1PPNOV2024				2,760.00	26,810.21
11/27/24	11/25	P10461	PYEXP	01016	2PPNOV2024				2,484.00	29,294.21
============= NOVEMBER ACTIVITY	DB: 5,244.00	CR: 0.00							5,244.00	

525-5101-007 HOLIDAY PAY

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
BEGINNING BALANCE										828.00
11/27/24	11/25	P10461	PYEXP	01016	2PPNOV2024				276.00	1,104.00
============= NOVEMBER ACTIVITY	DB: 276.00	CR: 0.00							276.00	

525-5102-003 MUNICIPAL PENSION

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
BEGINNING BALANCE										2,174.61
11/14/24	11/27	A32548	CHK: 138693	17703	OMRF	367	OMR1PPNOV2024		249.50	2,424.11
11/27/24	11/27	A32549	CHK: 138693	17703	OMRF	367	OMR2PPNOV2024		249.50	2,673.61
============= NOVEMBER ACTIVITY	DB: 499.00	CR: 0.00							499.00	

525-5102-004 FICA

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
BEGINNING BALANCE										1,846.48
11/13/24	11/13	A32157	CHK: 138665	17650	FICA	6898	T3 1PPNOV2024		165.39	2,011.87
11/13/24	11/13	A32157	CHK: 138665	17650	MEDICARE	6898	T4 1PPNOV2024		38.68	2,050.55
11/26/24	11/26	A32495	CHK: 138679	17702	FICA	6898	T3 2PPNOV2024		165.15	2,215.70
11/26/24	11/26	A32495	CHK: 138679	17702	MEDICARE	6898	T4 2PPNOV2024		38.62	2,254.32
============= NOVEMBER ACTIVITY	DB: 407.84	CR: 0.00							407.84	

525-5104-002 HEALTH INSURANCE

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
BEGINNING BALANCE										1,573.76
11/14/24	11/27	A32514	CHK: 138681	17701	MED $2,500 DED EMP ONLY	2410	M2E1PPNOV2024		184.40	1,758.16
11/14/24	11/27	A32522	CHK: 138685	17701	DENTAL EMP ONLY	2669	DNE1PPNOV2024		10.82	1,768.98
11/14/24	11/27	A32558	CHK: 138694	17703	EMPLOYEE ASSISTANCE PROG	8823	EAP1PPNOV2024		1.50	1,770.48
11/27/24	11/27	A32515	CHK: 138681	17701	MED $2,500 DED EMP ONLY	2410	M2E2PPNOV2024		184.40	1,954.88
11/27/24	11/27	A32523	CHK: 138685	17701	DENTAL EMP ONLY	2669	DNE2PPNOV2024		10.82	1,965.70
11/27/24	11/27	A32559	CHK: 138694	17703	EMPLOYEE ASSISTANCE PROG	8823	EAP2PPNOV2024		1.50	1,967.20
============= NOVEMBER ACTIVITY	DB: 393.44	CR: 0.00							393.44	

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
525-5201-001					OFFICE SUPPLIES/MAINTENANCE					
					BEGINNING BALANCE					782.66
11/20/24	11/20	A32302	DFT: 000042	17682	OCT 24 STATEMENT	0931	10/1-10/31/24 STAT		9.49	792.15
			============		NOVEMBER ACTIVITY DB: 9.49		CR: 0.00		9.49	
525-5206-001					MARKETING					
					BEGINNING BALANCE					6,292.21
11/19/24	11/13	A32187	CHK: 030897	17662	EMPLOYEE SHIRTS	10038	13987		1,002.00	7,294.21
11/20/24	11/20	A32302	DFT: 000042	17682	OCT 24 STATEMENT	0931	10/1-10/31/24 STAT		1,423.18	8,717.39
			============		NOVEMBER ACTIVITY DB: 2,425.18		CR: 0.00		2,425.18	
525-5206-003					ELECTRICITY (SIGN)					
					BEGINNING BALANCE					726.65
11/08/24	11/08	A32110	CHK: 030829	17615	MISC ACCTS SEE DETAIL LI	237	MISC10012024		148.68	875.33
11/22/24	11/22	A32366	CHK: 030912	17667	MISC ACCTS SEE DETAIL LI	237	MISC111424		28.93	904.26
			============		NOVEMBER ACTIVITY DB: 177.61		CR: 0.00		177.61	
525-5206-004					PROFESSIONAL DEVELOPMENT					
					BEGINNING BALANCE					0.00
11/19/24	11/13	A32191	CHK: 030858	17662	WOMENS LUNCHEON	1155	E1368		20.00	20.00
			============		NOVEMBER ACTIVITY DB: 20.00		CR: 0.00		20.00	
525-5350-002					ECONOMIC DEVELOPMENT COUNCIL					
					BEGINNING BALANCE					135,000.00
11/08/24	11/08	A32104	CHK: 030823	17615	EDC MONTHLY CONTRACT	185	EDC CON NOV		33,750.00	168,750.00
			============		NOVEMBER ACTIVITY DB: 33,750.00		CR: 0.00		33,750.00	
525-6450-030					COMMUNITY CLEANUP					
					BEGINNING BALANCE					271.37
11/19/24	11/13	A32226	CHK: 030864	17662	HAZARDOUS WAST MATERIAL	2710	0234428-IN		16,025.25	16,296.62
11/19/24	11/13	A32248	CHK: 030896	17662	BULK CLEAN UP\	9283	3362921V007		10,321.72	26,618.34
11/20/24	11/20	A32302	DFT: 000042	17682	OCT 24 STATEMENT	0931	10/1-10/31/24 STAT		170.00	26,788.34
			============		NOVEMBER ACTIVITY DB: 26,516.97		CR: 0.00		26,516.97	

FUND : 25 -CHICKASHA INDUST AUTH PERIOD TO USE: Nov-2024 THRU Nov-2024

DEPT : 25 CHICKASHA INDUSTRIAL AUTH SUPPRESS ZEROS ACCOUNTS: 525-0000-000.0 THRU 525-9999-999.9

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
525-6500-003			EMERGING OPPORTUNITIES							
					BEGINNING BALANCE					500.00
11/19/24	11/13	A32188	CHK: 030874	17662	BREAKFAST	10317	11.8.24 BREAKFAST		644.50	1,144.50
			============		NOVEMBER ACTIVITY DB: 644.50		CR: 0.00		644.50	

--*-*-*-*-*-*-*-*-*-*-*- 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*-*

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	217,416.69	0.00
REPORTED ACTIVITY:	70,364.03	0.00
ENDING BALANCES:	287,780.72	0.00
TOTAL FUND ENDING BALANCE:	287,780.72	

ITEM NO. 2 c

EDC Check Register for October 2024
December 10, 2024
AGENDA

Economic Development Council of Chickasha, Inc.
Check Detail
November 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		11/04/2024	Oklahoma Employ...		101 · Economic De...	
					203.2 · SUTA Payable	-57.08
TOTAL						-57.08
Check		11/06/2024	IRS		101 · Economic De...	
					202.1 · FICA/FWH P...	-2,366.79
TOTAL						-2,366.79
Check		11/08/2024	Oklahoma Tax Co...		101 · Economic De...	
					202.2 · State W/H P...	-383.00
TOTAL						-383.00
Check		11/20/2024	IRS		101 · Economic De...	
					202.1 · FICA/FWH P...	-2,221.69
TOTAL						-2,221.69
Check		11/22/2024	Oklahoma Tax Co...		101 · Economic De...	
					202.2 · State W/H P...	-358.00
TOTAL						-358.00
Check		11/30/2024		Service Charge	101 · Economic De...	
				Service Charge	607 · Bank Service ...	-40.72
TOTAL						-40.72
Check	ACH	11/15/2024	Matthew T Brooks, ...	Payroll Research	101 · Economic De...	
				Payroll Research	201 · Payroll	
TOTAL						

Economic Development Council of Chickasha, Inc.
Check Detail
November 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	11/15/2024	Jim Cowan	Payroll Director	101 · Economic De...	
				Payroll Director	201 · Payroll	
TOTAL						
Check	ACH	11/15/2024	Cheryl Critchfield	Payroll Operations	101 · Economic De...	
				Payroll Operations	201 · Payroll	
TOTAL						
Check	ACH	11/29/2024	Matthew T Brooks, ...	Payroll Research	101 · Economic De...	
				Payroll Research	201 · Payroll	
TOTAL						
Check	ACH	11/29/2024	Cheryl Critchfield	Payroll Operations	101 · Economic De...	
				Payroll Operations	201 · Payroll	
TOTAL						
Check	ACH	11/29/2024	Jim Cowan	Payroll Director	101 · Economic De...	
				Payroll Director	201 · Payroll	
TOTAL						
Check	7809	11/14/2024	J&E Tree Service	Hanging 137 bows on street lights	101 · Economic De...	
				Hanging 137 bows on street lights	663 · Tourism Holid...	-5,000.00
TOTAL						-5,000.00
Check	7810	11/14/2024	Richard's Printing	Inv 61606 Visit Chickasha Rack Cards	101 · Economic De...	
				Inv 61606 Visit Chickasha Rack Cards	601 · Advertising/Ma...	-989.00
TOTAL						-989.00

Economic Development Council of Chickasha, Inc.
Check Detail
November 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	7811	11/14/2024	Visa	Credit card ending in 9353 Cowan	101 · Economic De...	
				Zoom	636 · Dues, Fees, S...	-15.99
				Reverse Oct fin chg	638 · Miscellaneous ...	13.60
				Harvey Bakery - business lunch	671 · Meals	-13.30
				Chickasha Express	636 · Dues, Fees, S...	-5.50
				Walmart	639 · Office Expenses	-69.56
				Two Vets - logos	873 · Uniforms	-87.60
				Luigi's - Business lunch	671 · Meals	-64.19
				Adobe	636 · Dues, Fees, S...	-19.99
				Savoy - Business lunch	671 · Meals	-59.63
				Bushwood Golf Course	636 · Dues, Fees, S...	-197.10
				Staff lunch	671 · Meals	-89.96
				VSP	660 · Payroll Expens...	-16.94
TOTAL						-626.16
Check	7812	11/14/2024	Herc Rentals	KCB - Tiller for park	101 · Economic De...	
				KCB - Tiller for park	681 · Keep Chickas...	-129.56
TOTAL						-129.56
Check	7813	11/14/2024	OH18 LLC	Inv 3723,3693	101 · Economic De...	
				Inv 3723,3693	601 · Advertising/Ma...	-940.00
TOTAL						-940.00
Check	7814	11/14/2024	OH Hitt Corp	Inv 3 Lt Gov Tourism Summit	101 · Economic De...	
				Inv 3 Lt Gov Tourism Summit	675 · Tourism Expe...	-3,223.84
TOTAL						-3,223.84
Check	7815	11/14/2024	Cheryl Critchfield	Reimburse KCB meeting expenses	101 · Economic De...	
				Reimburse KCB meeting expenses	681 · Keep Chickas...	-100.18
TOTAL						-100.18

Economic Development Council of Chickasha, Inc.
Check Detail
November 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	7816	11/14/2024	KWCO-Kool 105.5	Inv IN-1241049852, CC-1241049912	101 · Economic De...	
				Inv IN-1241049852, CC-1241049912	601 · Advertising/Ma...	-510.00
TOTAL						-510.00
Check	7817	11/14/2024	Mollman Outdoor	Inv Q40145, Q40151	101 · Economic De...	
				Inv Q40145, Q40151	601 · Advertising/Ma...	-975.00
TOTAL						-975.00
Check	7818	11/14/2024	Public Service Co...	953-937-571-0-9	101 · Economic De...	
				953-937-571-0-9	609.2 · Rent, Parkin...	-43.00
TOTAL						-43.00
Check	7819	11/30/2024	VSP Vision Care	30099313 821702897 Cowan, Critchfield, Brooks	101 · Economic De...	
				30099313 821702897 Cowan, Critchfield, Brooks	660 · Payroll Expens...	-44.91
TOTAL						-44.91
Check	7820	11/30/2024	Delta Dental of Okl...	0016706-0001 2062545 Cowan, Critchfield, Brooks	101 · Economic De...	
				0016706-0001 2062545 Cowan, Critchfield, Brooks	660 · Payroll Expens...	-156.00
TOTAL						-156.00
Check	7821	11/30/2024	Chickasha Chambe...	Rent/Utilities	101 · Economic De...	
				Rent/Utilities	609.2 · Rent, Parkin...	-1,814.14
TOTAL						-1,814.14
Check	7822	11/30/2024	Mollman Outdoor	Inv Q40159,Q40158	101 · Economic De...	
				Inv Q40159,Q40158	601 · Advertising/Ma...	-3,845.00
TOTAL						-3,845.00

Economic Development Council of Chickasha, Inc.
Check Detail
November 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	7823	11/30/2024	Richard's Printing	Inv 61880 Visit Chickasha Tourism Guide	101 · Economic De...	
				Inv 61880 Visit Chickasha Tourism Guide	675 · Tourism Expe...	-3,499.62
TOTAL						-3,499.62
Check	7824	11/30/2024	Day Holdings LP	Small Business Startup Grant - Red Dirt Catering	101 · Economic De...	
				Small Business Startup Grant - Red Dirt Catering	676 · Small Bus. Sta...	-850.00
TOTAL						-850.00
Check	7825	11/30/2024	Vitus Investments	Renting Warehouse space	101 · Economic De...	
				Renting Warehouse space	609.2 · Rent, Parkin...	-300.00
TOTAL						-300.00
Check	7826	11/30/2024	Blue Cross & Blue ...	0000975470 Cowan, Critchfield, Brooks	101 · Economic De...	
				0000975470 Cowan, Critchfield, Brooks	660 · Payroll Expens...	-2,839.50
TOTAL						-2,839.50
Check	7827	11/30/2024	Storage R Us	Inv 28316 Storage	101 · Economic De...	
				Inv 28316 Storage	639 · Office Expenses	-180.00
TOTAL						-180.00
Check	7828	11/30/2024	Liberty Mutual Insu...	9000486125 Insurance annual	101 · Economic De...	
				9000486125 Insurance annual	631.3 · Insurance-W...	-1,741.00
TOTAL						-1,741.00
Check	7829	11/30/2024	Standley Systems	CE08 11773-01	101 · Economic De...	
				CE08 11773-01	644 · equipment lease	-67.46
TOTAL						-67.46

Economic Development Council of Chickasha, Inc.
Check Detail
November 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	7830	11/30/2024	Angel, Johnston & ...	2234 inv 53352	101 · Economic De...	
				2234 inv 53352	641 · Accounting Fees	-275.00
TOTAL						-275.00
Check	7831	11/30/2024	Edward Jones Fina...	November contributions Brooks, Critchfield	101 · Economic De...	
				November contributions Brooks, Critchfield	212 · Simple IRA	-425.38
TOTAL						-425.38
Check	7832	11/30/2024	Jim Cowan	Reimb mileage & phone	101 · Economic De...	
				Reimb mileage & phone	672 · Telephone/DSL	-75.00
				Reimb mileage & phone	670.1 · Mileage	-61.64
TOTAL						-136.64
Check	7833	11/30/2024	Life Skills Institute	Inv 25-0032	101 · Economic De...	
				Inv 25-0032	681 · Keep Chickas...	-500.00
TOTAL						-500.00
Check	7834	11/30/2024	Display Sales	Inv 4059 banners	101 · Economic De...	
				Inv 4059 banners	663 · Tourism Holid...	-4,389.00
TOTAL						-4,389.00
Check	7835	11/04/2024	Heritage Park Thea...	VOID: Replace voided chk#7771 Twisters premie...	101 · Economic De...	
TOTAL						0.00

CIA Action Form **Item No. 3**
Meeting Date: **December 10, 2024**

Agenda Item: Discussion, consideration, action on a request to share the cost with the Festival of Light to install lights north of the dam at Shannon Springs Park for an amount of $8,136.00.

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Background/Description:

Staff Recommendation:

GRODEN
LAWNSCAPES

Groden Lawnscapes LLC
PO Box 893
Jenks, OK 74037 US
+19189461260
grodenlawnscapes@hotmail.com
grodenlawn.com

INVOICE

BILL TO
Chickasha Chamber of Commerce
221 W. Chickasha Ave
Chickasha, OK 73018

INVOICE	2345
DATE	11/04/2024
TERMS	Due on receipt
DUE DATE	11/04/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Christmas light installation	LABOR: Christmas light install on 30 tree canopies and 6 trunks at Shannon Springs park. Groden Lawnscapes will provide all labor and equipment only. Chickasha Chamber will provide all lights, timers, extension chords and material needed.	1	16,272.00	16,272.00

PAYMENT 8,136.00

BALANCE DUE **$8,136.00** mm

FESTIVAL OF LIGHT, INC. 5349

Groden Lawnscapes 12/4/24

Final payment on northern light installation 8,136.00

First National Bank-25 Final payment on northern light installation 8,136.00

GRODEN
LAWNSCAPES

Groden Lawnscapes LLC
PO Box 893
Jenks, OK 74037 US
+19189461260
grodenlawnscapes@hotmail.com
grodenlawn.com

Estimate

ADDRESS
Chickasha Chamber of Commerce
221 W. Chickasha Ave
Chickasha, OK 73018

ESTIMATE 2134
DATE 10/15/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Christmas light installation	LABOR: Christmas light install on 30 tree canopies and 6 trunks at Shannon Springs park. Groden Lawnscapes will provide all labor and equipment only. Chickasha Chamber will provide all lights, timers, extension chords and material needed.	1	16,272.00	16,272.00

50% deposit required to schedule and start job. Remaining balance due at job completion.
This Estimate is for labor only. 50% deposit required to schedule and start job. Remaining balance due at job completion.

TOTAL **$16,272.00**

MM

Accepted By

FESTIVAL OF LIGHT, INC. 5304

Groden Lawnscapes 11/6/24
50% Deposit - Christmas Light Installation on North S 8,136.00

First National Bank-25 50% Deposit - Christmas Light Installation on No 8,136.00