

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
FEBRUARY 3, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the January 21, 2025, regular meeting.
 - b. Acceptance of the Claims List.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Motion for Adjournment.**

CHICKASHA

Meeting Type: CMA Agenda 2-3-2025

Meeting Date: 2/3/2025

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the January 21, 2025, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Susan McDaniel, City Clerk

Meeting Date:

February 3, 2025

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

1. CMA 1-21-2025

January 21, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 21st day of January 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 6:43 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Kelly Boyd
Oscar Nelson
John P. Smith
Charlie Burruss
Brian Gerdes

ABSENT:

Kea Ginn
Erica Alexander

STAFF

PRESENT:

Jim Crosby, City Manager
Rachel Bernish, Asst. City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
Tony Samaniego, Fire Chief
Chief Music, Police Dept.
Darren Martin, Chief Building Inspector & Airport Manager
Omar Fierro, Public Works Director
Elaine Jensen, Finance Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2d.

ITEM 2a.

Acceptance of the Minutes of the January 6, 2025, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c.

Declare as surplus and authorize the sale of property owned by the Chickasha Municipal Authority to Bramblett Properties

LLC located in 427 Frisco in the amount of \$800.00 (28-07-07-07650W 64' Lot 17 Block 3 Chickasha OT)

ITEM 2d. Acceptance of the financials for December 2024.

*Motion by Trustee Gerdes, second by Trustee Hebblethwaite to approve Items 2a – 2d.

Roll call vote:

Ayes:” Hebblethwaite, Smith, Burruss, Gerdes, Boyd, Nelson, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 7-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on Item 3.

ITEM 4. Discussion and Consideration Items:

ITEM 4a Discussion, consideration, and possible action to approve a Janitorial Services Contract with Commercial Cleaning Solutions LLC for an annual amount of \$110,052.00 pursuant to the award of Bid No. CMA-2404.

*Motion by Trustee Hebblethwaite, second by Trustee Burruss to approve a Janitorial Services Contract with Commercial Cleaning Solutions LLC for an annual amount of \$110,052.00.

Roll call vote:

Ayes:” Boyd, Nelson, Hebblethwaite, Smith, Burruss, Gerdes, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 7-0

Motion to Adjourn.

*Motion by Trustee Hebblethwaite, second by Trustee Boyd to adjourn.

Meeting adjourned.

TIME: 7:22 PM

Approved this 3rd day of February 2025.

Zachary Grayson, Chairman

Susan M. McDaniel, CMC – City Clerk

(ATTEST)

CHICKASHA

Meeting Type: CMA Agenda 2-3-2025

Meeting Date: 2/3/2025

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Elaine Jensen, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: February 3, 2025	(From)		

V. ATTACHMENTS: