NOTICE OF REGULAR MEETING

OF THE

CHICKASHA CITY COUNCIL

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **REGULAR MEETING ON MONDAY, JUNE 15, 2020, AT 6:30 PM**. Said meeting will be held in the Council Chambers, City Hall, 117 North 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 4:30 p.m. on Thursday, June 11, 2020.

Susan M. McDaniel

Sworn to and subscribed before me on this the 11th day of June, 2020.

My Commission Expires: 10-1-2022

TRACEY LYNN AUSTIN NOTARY PUBLIC EXPIRES 10-01-22 STATE OF OKLAHOMA

Notary Commission

14008829

Notary Public, State of Oklahoma

CHICKASHA CITY COUNCIL

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING **DATE OF MEETING**
6:30 PM **JUNE 15, 2020**

1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.

2. Citizen Comments.

3. Council Communications.

a. Presentation of plaque to Homer Hulme.
b. Staff Report - Chief Rowell, Police Department
c. Staff Report - Chief Zalewski, Fire/EMS Department

4. Consent Docket:

a. Accept Minutes of the June 1, 2020 regular meeting and the Minutes of the June 8, 2020 Special Meeting.
b. Acceptance of Claims List.
c. Acceptance of Financials.

5. Discussion/Approval of Items Removed from Consent Docket:

6. Discussion and Consideration

a. Public Hearing - FY 20 CDBG Grant; Proposed Walking-Bike Trail/Sidewalk Project
b. Discussion, consideration and possible action to adopt the Citizen's Participation Plan for FY 2020 CDBG Walking/Bike Path and Sidewalks.

c. Discussion, consideration and possible action to adopt Resolution 2020-13R to participate in the CDBG 2020 Small Cities Program

d. Discussion, consideration and possible action to adopt Resolution 2020-14R to leverage funds for the CDBG 2020 Small Cities Program.

e. Discussion, consideration and possible action to adopt the Residential Antidisplacement and Relocation Assistance Plan

f. Discussion, consideration and possible action to change from self insured to fully funded health insurance and dental plan.

g. Discussion, consideration and possible action to release abatement lien on 1628 S. 21st.

h. Discussion, consideration and possible action to release abatement lien on 626 N. 2nd St.

i. Discussion, consideration and possible action to waive permit fees for the "City Wide Garage Sale" as requested by the Chamber of Commerce.

j. Discussion, consideration and possible action to approve the FY 2020-2021 accounting services contract with Crawford and Associates.

k. Discussion, consideration and possible action to approve the contract for financial audit services with Angel, Blasingame, and Johnston to perform the financial audit for FY 2019-2020.

l. Discussion, consideration and possible action to renew our Workers' Compensation Insurance with OMAG.

m. Discussion, consideration and possible action to enter into an agreement with Cardinal Engineering to provide administrative services for the CDBG 2020 grant.

n. Discussion, consideration and possible action on a request from the Chickasha Area Arts Council to utilize the Rock Island Depot area, Mill building and Depot Pavilion to conduct their annual Arts Festival to include the Wine and Brewery Tasting event on Friday, October 2, 2020 through Sunday, October 4, 2020, waiving all fees.

o. Discussion, consideration and possible action to approve request from the Chickasha Rock Island Ride Committee to conduct the 4th Annual Rock Island Ride fund raising event on October 3, 2020.

p. Discussion, consideration and possible action to approve the 3rd Annual Oklahoma Food Truck Championship 2020 to be held on Saturday, October 3, 2020.

q. Discussion, consideration and possible action to approve the annual Fireworks Display in Shannon Springs Park on Saturday, July 4, 2020.

r. Discussion, consideration and possible action to approve "Christmas in July".

s. Discussion, consideration and possible action to approve listing agreement with Coldwell Banker Select for lot 32 of Apache Cove.

t. Discussion, consideration and possible action to approve sale contract for Lot 32 of Apache Cove in the amount of $7,500.00.

u. Discussion, consideration and possible action on residential incentive agreement.

7. Executive Session:

a. Discussion, consideration and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. Section 307B(2). The purpose of proposed Executive Session is to discuss the status of negotiations between the City and FOP Lodge 129 and IAFF, Local 2041 for a Collective Bargaining Agreement between the City and FOP Lodge No. 129 and IAFF Local 2041 for the fiscal year 2020-2021.

b. Discussion, consideration and possible action to reconvene open session and take appropriate action on any matter discussed in Executive Session.

8. Motion to Adjourn.

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 3.a.**

AGENDA ITEM: Presentation of plaque to Homer Hulme.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Police Department **Agenda Item No. 3.b.**

AGENDA ITEM: Staff Report - Chief Rowell, Police Department

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Fire Department **Agenda Item No. 3.c.**

AGENDA ITEM: Staff Report - Chief Zalewski, Fire/EMS Department

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: City Clerk **Agenda Item No. 4.a.**

AGENDA ITEM: Accept Minutes of the June 1, 2020 regular meeting and the Minutes of the June 8, 2020 Special Meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Minutes of the June 1, 2020 regular meeting and the Minutes of the June 8, 2020 Special Meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. Council Minutes June 1, 2020

2. Special Council Minutes 6-8-2020

CITY OF
CHICKASHA

Office of the
City Clerk

June 1, 2020

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 1st day of June 2020 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Mosley called the meeting to order at 6:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT:
Chris Mosley, Mayor
Kimberly Loggins, Vice-Mayor
Jim Hopkins
Oscar Nelson
Zachary Grayson
R. P. Ashanti-Alexander
David Sikes
Brian Gerdes

ABSENT:
Joseph Molder

STAFF

PRESENT:
John Noblitt, City Manager
Amanda Mullins, City Attorney
Leasa Furr, Administrative Services Director
Susan M. McDaniel, City Clerk
Kathryn Rowell, Police Chief
Brian Zalewski, Fire Chief
Lillie Huckaby, Library Director
Shae Mortimer, Marketing & Civic Engagement Manager
Jim Cowan, EDC

Council Member Ashanti-Alexander gave the invocation and Council Member Grayson lead the Pledge of Allegiance.

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ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)
Gena Downey, Chickasha – spoke regarding Fire/EMS.
Georgianne Hebblethwaite, Chickasha – spoke regarding Fire/EMS.

ITEM 3. **Council Communications.**

Mayor Mosley presented Gene Winsett with a retirement watch from the City of Chickasha.
Council Member Ashanti-Alexander – distributed info to Council Members and City Manager.
Council Member Grayson – rumors being circulated.

ITEM 4. **Consent Docket: ITEM 4a through ITEM 4c.**

ITEM 4a. **Acceptance of the minutes of the May 18, 2020 regular meeting.**
ITEM 4b. **Acceptance of Claims Lists.**
ITEM 4c. **Acceptance of Resolution No. 2020-11R amending the FY 19-20 Budget.**

*Motion by Council Member Sikes, second by Council Member Loggins to approve the Consent Docket: ITEM 4a thru Item 4c.

Roll call vote:

Ayes:"	Nelson, Hopkins, Grayson, Ashanti-Alexander, Sikes, Gerdes, Loggins and Mosley.
"Nays:"	None
"Abstain:"	None
Motion carried.	8-0

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

No Action taken.

ITEM 6. **Consideration and Discussion Items:**

ITEM 6a. **Public Hearing – Requested rezoning of properties located at 504 W. Penn Ave. from R-3 Multi Family Residence District to I-1 Light Industrial.**

Public Hearing opened at 6:44 p.m.

No speakers came forth.

Public Hearing closed at 6:45 p.m.

ITEM 6b. **Discussion, consideration and possible action to consider Ordinance 2020-06 approving the rezoning of properties located at 504 W. Penn. Ave. from R-3 Multi Family Residence District to I-1 Light Industrial.**

*Motion by Council Member Loggins and second by Council Member Grayson to approve Ordinance 2020-06 rezoning the properties located at 504 W. Penn Ave. from R-3 Multi Family Residence District to I-1 Light Industrial.

Roll call vote:

"Ayes:"	Hopkins, Sikes, Gerdes, Nelson, Grayson, Ashanti-Alexander, Loggins and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	8-0

ITEM 6c. **Public Hearing – For Use on Review for construction and use of a church to be located at 2912 Norge Highway.**

Public Hearing opened at 6:46 p.m.

No speakers came forth.

Public Hearing closed at 6:47 p.m.

ITEM 6d. **Discussion, consideration and possible action to consider Ordinance 2020-07 approving the Use on Review for the construction and use of a church to be located at 2912 Norge Highway.**

*Motion by Council Member Sikes and second by Council Member Nelson to approve Ordinance 2020-07 approving the Use on Review for the construction and use f a church to be located at 2912 Norge Highway.

Roll call vote:

"Ayes:"	Ashanti-Alexander, Hopkins, Nelson, Sikes, Grayson, Gerdes, Loggins and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	8-0

ITEM 6e. **Discussion, consideration and possible action to renew the concession services contract for the Chickasha Sports Complex.**

*Motion by Council Member Loggins and second by Council Member Ashanti-Alexander to approve renewing the contract with JW Concession LLC for concession services at the Sports Complex.

Roll call vote:
"Ayes:" Ashanti-Alexander, Hopkins, Nelson, Sikes, Loggins and Mosley.
"Nays:" None.
"Abstain:" Grayson and Gerdes. .
Motion passed. 6-0-2

ITEM 6f. **Discussion, consideration and possible action to approve contract with YMCA for operation of the municipal swimming pool for the 2020 season.**

*Motion by Council Member Hopkins and second by Council Member Sikes to approve contract as presented.

Roll call vote:
"Ayes:" Ashanti-Alexander, Hopkins, Nelson, Sikes, Grayson, Gerdes, Loggins and Mosley.
"Nays:" None.
"Abstain:" None.
Motion passed. 8-0

ITEM 6g. **Discussion, consideration and possible action to approve Resolution No. 2020-10R to adopt the FY 2020-2021 Fee Schedule.**

*Motion by Council Member Loggins and second by Council Member Ashanti-Alexander to approve Resolution No. 2020-10R to adopt the FY 2020-2021 Fee Schedule.

Roll call vote:
"Ayes:" Ashanti-Alexander, Hopkins, Nelson, Sikes, Grayson, Gerdes, Loggins and Mosley.
"Nays:" None.
"Abstain:" None.
Motion passed. 8-0

City Council Meeting 6-1-2020
6:30 p.m.

ITEM 7 Adjourment:

Motion by Loggins and seconded by Ashanti-Alexander to adjourn the meeting.

Meeting adjourned.

TIME: 6:50 P.M.

_____
Chris Mosley, Mayor

ATTEST:

_____
Susan M. McDaniel, City Clerk

Approved this 15th day of June 2020.

CITY OF CHICKASHA

Office of the
City Clerk

June 8, 2020

The **SPECIAL** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 8th day of June 2020 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Mosley called the meeting to order at 6:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: Chris Mosley, Mayor
Kimberly Loggins, Vice-Mayor
Jim Hopkins
Oscar Nelson
Zachary Grayson
David Sikes
Joseph Molder
Brian Gerdes

ABSENT: R. P. Ashanti-Alexander

STAFF

PRESENT: John Noblitt, City Manager
Leasa Furr, Administrative Services Director
Susan McDaniel, City Clerk
Kathryn Rowell, Police Chief
Lillie Huckaby, Library Director
Brian Zalewski,. Fire Chief
Shae Mortimer, Marketing & Civic Engagement Manager
Jim Cowan, EDC

Council Member Molder gave the invocation and Council Member Sikes lead the Pledge of Allegiance.

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ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

Georgianne Hebblethwaite, Chickasha, - spoke about CFD/EMS

ITEM 3. **Council Communications.**

None.

ITEM 4. **Consent Docket:**

None.

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

No Action taken.

ITEM 6. **Consideration and Discussion Items:**

ITEM 6a. **Public Hearing FY 2020-2021 Budget.**

Public Hearing begain at 6:35 p.m.

Speaker Torry Wise, Chickasha, Ok – asked about street projects listed in budget.

Public Hearing closed at 6:38 p.m.

ITEM 6b. **Discussion, consideration and possible action to approve Resolution No. 2020-12R adopting the proposed Budget for FY 2020-2021.**

*Motion by Council Member Hopkins and second by Council Member Gerdes to approve Resolution No. 2020-12R, accepting the purposed Budget as presented at the June 8, 2020 Public Hearing.

Roll call vote:

"Ayes:"	Gerdes, Sikes, Hopkins, Nelson, Loggins, Grayson, Molder and Mosley.
"Nays:"	None.
"Abstain:"	None.
Motion carried.	8-0

ITEM 7. Executive Session:

None.

ITEM 8 Adjourment:

Motion by Grayson and seconded by Loggins to adjourn the meeting.

Meeting Adjourned.

TIME: 6:49 P.M.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, City Clerk

Approved this 15th day of June 2020.

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Finance

Agenda Item No. 4.b.

AGENDA ITEM: Acceptance of Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. June 15 2020 Claims List

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
ADMINISTRATION	GENERAL FUND	STANDLEY SYSTEMS	STANDLEY SYSTEMS	686.27
		MYGOV, LLC	MyGov Software Annual	12,300.00
		OKLAHOMA MUNICIPAL RETIRE	OMRF2	780.77
		TRANSFER ACCOUNT	FICA	542.15
			MEDICARE	126.80_
			TOTAL:	14,435.99
FIRE ADMINISTRATION	GENERAL FUND	SUDDENLINK	SUDDENLINK	280.93
		BANK OF AMERICA	BANK OF AMERICA	405.00
			BANK OF AMERICA	264.65
			BANK OF AMERICA	346.52
			BANK OF AMERICA	306.08
		FUELMAN	FUELMAN	129.41
		STANDLEY SYSTEMS	STANDLEY SYSTEMS	316.67
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	892.44
			PUBLIC SERVICE COMPANY OF	22.64
		OTA PIKEPASS	OTA PIKEPASS	25.70
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	874.42
		AT&T	AT&T	163.67
		TRANSFER ACCOUNT	FICA	48.13
			MEDICARE	96.89
		DUNCAN OVERHEAD DOOR OF CHICKASHA	TORSION SPRING	540.00
			LABOR	285.00_
			TOTAL:	4,998.15
POLICE ADMINISTRATION	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	582.85
			BANK OF AMERICA	382.39
			BANK OF AMERICA	21.98
			BANK OF AMERICA	508.69
			BANK OF AMERICA	151.01
			BANK OF AMERICA	145.57
			BANK OF AMERICA	126.90
			BANK OF AMERICA	40.00
			BANK OF AMERICA	344.70-
		FUELMAN	FUELMAN	97.55
		GRADY COUNTY LAW ENFORCEMENT CENTER	APRIL 2020 JAIL FEES	427.00
		STANDLEY SYSTEMS	STANDLEY SYSTEMS	809.12
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	847.56
		OTA PIKEPASS	OTA PIKEPASS	3.10
		OKLAHOMA POLICE PENSION &	POLICE PENSION	400.00
		CENTERPOINT ENERGY	CENTERPOINT ENERGY	29.68
			CENTERPOINT ENERGY	31.01
		TRANSFER ACCOUNT	FICA	509.27
			MEDICARE	119.11
		UNIFIRST HOLDINGS, L.P.	UNIFIRST HOLDINGS, L.P.	5.86_
			TOTAL:	4,893.95
CEMETERY SERVICES	GENERAL FUND	WYNN, JEFFREY	WYNN, JEFFREY	2,550.00
			WYNN, JEFFREY	8,048.49_
			TOTAL:	10,598.49
HUMAN RESOURCES	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	14.20
		STANDLEY SYSTEMS	STANDLEY SYSTEMS	28.22
		TRANSFER ACCOUNT	FICA	60.66
			MEDICARE	14.19_
			TOTAL:	117.27

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
LIBRARY	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	171.95
			BANK OF AMERICA	58.86
			BANK OF AMERICA	185.59
			BANK OF AMERICA	354.74
			BANK OF AMERICA	266.21
			BANK OF AMERICA	91.39
			BANK OF AMERICA	473.74
			BANK OF AMERICA	621.30
			BANK OF AMERICA	21.74
			BANK OF AMERICA	177.41
		STANDLEY SYSTEMS	STANDLEY SYSTEMS	241.67
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	857.10
		TRANSFER ACCOUNT	FICA	439.76
			MEDICARE	102.86
		INGRAM BOOK SERVICE	APRIL BOOK ORDER	1,196.57_
			TOTAL:	5,260.89
STREET & STORM DRAINAG	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	425.15
			BANK OF AMERICA	959.27
			BANK OF AMERICA	419.60
			BANK OF AMERICA	1,550.26
			BANK OF AMERICA	979.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	965.55
			PUBLIC SERVICE COMPANY OF	6,751.35
		TRANSFER ACCOUNT	FICA	344.56
			MEDICARE	80.58
		UNIFIRST HOLDINGS, L.P.	UNIFIRST HOLDINGS, L.P.	167.56_
			TOTAL:	12,642.88
FLEET MAINTENANCE	GENERAL FUND	TRANSFER ACCOUNT	FICA	83.75
			MEDICARE	19.59_
			TOTAL:	103.34
ACCOUNTING SERVICES	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	636.80
			BANK OF AMERICA	35.00
		FUELMAN	FUELMAN	46.45
		EXPRESS STAR	PUBLISH BUDGE 20/21 BUDGE	144.00
		GRADY COUNTY CLERK	FILING FEES - CEMETERY PL	36.00
		STANDLEY SYSTEMS	STANDLEY SYSTEMS	305.95
		TRANSFER ACCOUNT	FICA	337.84
			MEDICARE	79.02
		CRAWFORD AND ASSOCIATES PC	Accounting Services	4,580.00_
			TOTAL:	6,201.06
COMM DEVEL/PLANNING SE	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	97.60
			BANK OF AMERICA	140.00
		MISC ONE-TIME V RICK JOBE	REIMBURSMENT BOA APP	300.00
		STANDLEY SYSTEMS	STANDLEY SYSTEMS	250.71
		TRANSFER ACCOUNT	FICA	221.63
			MEDICARE	51.83_
			TOTAL:	1,061.77
GENERAL GOVERNMENT	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	18.84
			BANK OF AMERICA	2,418.00
			BANK OF AMERICA	45.01
			BANK OF AMERICA	5,140.85

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			BANK OF AMERICA	19.00
		FRAILEY,CHAFFIN,CORDELL	LEGAL FEES	8,229.70
			LEGAL FEES	8,229.70
			LEGAL FEES	379.50
			LEGAL FEES	32.50
		STANDLEY SYSTEMS	STANDLEY SYSTEMS	9,352.00
		STAR TROPHY & SPORTS	COUNCIL PLAQUE	35.00
		QUADIENT LEASING USA, INC	QUADIENT LEASING USA, INC	324.93
		OSBI	OSBI	91.00
		MARGARET MCMORROW-LOVE	MARGARET MCMORROW-LOVE	7,884.00_
			TOTAL:	42,200.03
BUILDING SERVICES	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	35.00
		FUELMAN	FUELMAN	73.65
		TRANSFER ACCOUNT	FICA	194.68
			MEDICARE	45.53
		OKLAHOMA UNIFORM BUILDING CODE COMMISS	OUBCC STATE BUILDING FEES	304.00_
			TOTAL:	652.86
FIRE OPERATIONS	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	707.32
			BANK OF AMERICA	1,084.27
			BANK OF AMERICA	882.44
			BANK OF AMERICA	184.66
			BANK OF AMERICA	45.98
			BANK OF AMERICA	1,670.57
			BANK OF AMERICA	974.82
		FUELMAN	FUELMAN	1,065.10
		CASCO INDUSTRIES INC	FIT TESTING SYSTEM	7,810.00
			KIT	305.00
			FACEPIECE	105.00
			SCOTT AV 2000/3000	305.00
			SHIPPING	50.00
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	6,715.73
		TRANSFER ACCOUNT	MEDICARE	636.45_
			TOTAL:	22,542.34
PATROL SERVICES	GENERAL FUND	AT&T	AT&T	73.03
		BANK OF AMERICA	BANK OF AMERICA	73.99
			BANK OF AMERICA	631.65
			BANK OF AMERICA	397.74
			BANK OF AMERICA	1,268.95
			BANK OF AMERICA	256.62
			BANK OF AMERICA	2,655.13
		FUELMAN	FUELMAN	2,765.69
		OTA PIKEPASS	OTA PIKEPASS	19.75
		OKLAHOMA POLICE PENSION &	POLICE PENSION	6,210.61
		TRANSFER ACCOUNT	FICA	3,178.42
			MEDICARE	743.36_
			TOTAL:	18,274.94
INVESTIGATIONS	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	372.40
			BANK OF AMERICA	29.97
			BANK OF AMERICA	35.29
		OKLAHOMA POLICE PENSION &	POLICE PENSION	843.05
		TRANSFER ACCOUNT	FICA	437.59
			MEDICARE	102.35

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			TOTAL:	1,820.65
ANIMAL CONTROL	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	35.96
			BANK OF AMERICA	146.96
		VERDEN VET	MAY VET SERVICE	900.00
		STANDLEY SYSTEMS	STANDLEY SYSTEMS	155.97
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	327.58
		TRANSFER ACCOUNT	FICA	179.16
			MEDICARE	41.90_
			TOTAL:	1,787.53
MUNICIPAL COURT	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	344.00
		TRANSFER ACCOUNT	FICA	69.38
			MEDICARE	16.23_
			TOTAL:	429.61
DISPATCH SERVICES	GENERAL FUND	PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	929.24
		DEPARTMENT OF PUBLIC SAFETY	OLETS FEES MARCH 20	350.00
		TRANSFER ACCOUNT	FICA	351.85
			MEDICARE	82.28_
			TOTAL:	1,713.37
NEIGHBORHOOD SERVICES	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	74.00
			BANK OF AMERICA	25.58
			BANK OF AMERICA	42.30
		FUELMAN	FUELMAN	252.76
		TRANSFER ACCOUNT	FICA	125.33
			MEDICARE	29.31_
			TOTAL:	549.28
PARK MAINTENANCE	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	97.72
			BANK OF AMERICA	560.90
			BANK OF AMERICA	30.00
			BANK OF AMERICA	26.46
			BANK OF AMERICA	571.95
			BANK OF AMERICA	364.30
			BANK OF AMERICA	1,439.02
			BANK OF AMERICA	234.94
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	630.74
			PUBLIC SERVICE COMPANY OF	760.23
		CENTERPOINT ENERGY	CENTERPOINT ENERGY	34.68
		TRANSFER ACCOUNT	FICA	454.50
			MEDICARE	106.30
		UNIFIRST HOLDINGS, L.P.	UNIFIRST HOLDINGS, L.P.	102.70_
			TOTAL:	5,414.44
SPORTS COMPLEX	GENERAL FUND	RISE BROADBAND	RISE BROADBAND	87.36
		BANK OF AMERICA	BANK OF AMERICA	52.45
			BANK OF AMERICA	130.61
			BANK OF AMERICA	206.02
			BANK OF AMERICA	925.89
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	2,053.68
		TRANSFER ACCOUNT	FICA	390.89
			MEDICARE	91.42_
			TOTAL:	3,938.32

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
EMERGENCY MEDICAL SERV	EMERGENCY MED SERV	BANK OF AMERICA	BANK OF AMERICA	405.35
			BANK OF AMERICA	2,991.92
			BANK OF AMERICA	325.00
			BANK OF AMERICA	133.50
			BANK OF AMERICA	45.15
			BANK OF AMERICA	56.98
			BANK OF AMERICA	496.95
			BANK OF AMERICA	70.00
			BANK OF AMERICA	394.21
			BANK OF AMERICA	180.00
			BANK OF AMERICA	1,879.39
			BANK OF AMERICA	46.55
			BANK OF AMERICA	257.52
			BANK OF AMERICA	449.17
			BANK OF AMERICA	169.40
		FUELMAN	FUELMAN	2,156.80
		MISC ONE-TIME V [redacted]	OVERPAYMENT REFUND	74.34
		[redacted]	OVERPAYMENT REFUNDS	20.00
		[redacted]	OVERPAYMENT REFUND	24.47
		BC/BS OF OKLAHOMA	OVERPAYMENT REFUND	120.32
		AT&T MOBILITY	AT&T MOBILITY	771.82
		OTA PIKEPASS	OTA PIKEPASS	158.09
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	5,312.61
		TRANSFER ACCOUNT	MEDICARE	592.70
		GRADY MEMORIAL HOSPITAL	[redacted] PHYSICAL	330.00
			MEDICAL SUPPLIES	51.88
			MEDICAL SUPPLIES	338.91
		RAM SOFTWARE SYSTEMS	APRIL REVENUE	7,252.97_
			TOTAL:	25,106.00
CHICKASHA INDUSTRIAL A	CHICKASHA INDUST A	BANK OF AMERICA	BANK OF AMERICA	52.99
			BANK OF AMERICA	52.99
		ECONOMIC DEVELOPMENT COUN	ECONOMIC DEVELOPMENT COUN	30,866.66
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	85.50
			PUBLIC SERVICE COMPANY OF	36.52
		TRANSFER ACCOUNT	FICA	448.99
			MEDICARE	105.01_
			TOTAL:	31,648.66
EMERGENCY 911	E-911 FUND	AT&T	AT&T	200.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	19.72
			PUBLIC SERVICE COMPANY OF	16.84
		AT&T	AT&T	83.04_
			TOTAL:	319.60
POLICE TRAINING	POLICE TRAINING FU	BANK OF AMERICA	BANK OF AMERICA	124.67_
			TOTAL:	124.67
UTILITY BILLING	CHICKASHA MUNICIPA	US PAYMENTS LLC	US PAYMENTS LLC	195.00
		DATAPROSE	DATAPROSE	4,134.50
		TRANSFER ACCOUNT	FICA	155.65
			MEDICARE	36.40_
			TOTAL:	4,521.55
CMA - CAPITAL PROJECTS	CHICKASHA MUNICIPA	H AND H PLUMBING AND UTILITIES INC	SEWER LINE EXTENSION	33,653.75
		SMITH ROBERTS BALDISCHWIL	Master Plan Drain Study	9,300.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	42,953.75
CMA GENERAL	CHICKASHA MUNICIPA	WINN, KATHARINE	WINN, KATHARINE	145.00
			WINN, KATHARINE	185.00
			WINN, KATHARINE	193.75
			WINN, KATHARINE	521.25
			WINN, KATHARINE	415.25
			WINN, KATHARINE	389.50
		STANDLEY SYSTEMS	STANDLEY SYSTEMS	157.65
			TOTAL:	2,007.40
PUBLIC WORKS ADMIN	CHICKASHA MUNICIPA	FUELMAN	FUELMAN	105.98
		OTA PIKEPASS	OTA PIKEPASS	61.53
		TRANSFER ACCOUNT	FICA	271.77
			MEDICARE	63.56
			TOTAL:	502.84
SANITATION DEPARTMENT	CHICKASHA MUNICIPA	TRANSFER ACCOUNT	FICA	64.32
			MEDICARE	15.04
		UNIFIRST HOLDINGS, L.P.	UNIFIRST HOLDINGS, L.P.	24.12
			TOTAL:	103.48
WATER PLANT	CHICKASHA MUNICIPA	CHISHOLM TRAIL CONSULTING, LLC	WTP CL2 HOIST COVER	1,750.00
		FT COBB RES MAS CONS DIST	FT COBB RES MAS CONS DIST	3,406.19
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	180.19
			PUBLIC SERVICE COMPANY OF	8,321.98
		OKLAHOMA DEPART OF ENVIRONMENTAL QUALI	WWTP PERMIT RENEWAL FEE	557.56
		RURAL WATER DIST.#7	RURAL WATER DIST.#7	2,240.90
			TOTAL:	16,456.82
WASTEWATER PLANT	CHICKASHA MUNICIPA	HUGHESNET	HUGHESNET	114.55
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	695.18
			PUBLIC SERVICE COMPANY OF	10,690.84
			TOTAL:	11,500.57
LINE MAINTENANCE DEPT	CHICKASHA MUNICIPA	BANK OF AMERICA	BANK OF AMERICA	397.48
			BANK OF AMERICA	23.97
		FUELMAN	FUELMAN	169.02
		TRANSFER ACCOUNT	FICA	442.57
			MEDICARE	103.50
		UNIFIRST HOLDINGS, L.P.	UNIFIRST HOLDINGS, L.P.	139.62
			TOTAL:	1,276.16
LAKE CHICKASHA	CHICKASHA MUNICIPA	BANK OF AMERICA	BANK OF AMERICA	153.19
			BANK OF AMERICA	626.38
		BRUNT SURVEYING	LAKE SURVEY PROJECT	5,000.00
		AT&T	AT&T	19,017.40
			TOTAL:	24,796.97
BUILDING MAINTENANCE	CHICKASHA MUNICIPA	HUGHESNET	HUGHESNET	114.55
		AT&T	AT&T	553.86
		BANK OF AMERICA	BANK OF AMERICA	267.50
			BANK OF AMERICA	174.41
			BANK OF AMERICA	14.05
		FUELMAN	FUELMAN	114.68
		VERIZON WIRELESS	VERIZON WIRELESS	80.04

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	503.50
			PUBLIC SERVICE COMPANY OF	1,347.39
		DEHART AIR CONDITIONING AND ELECTRONIC	DEHART AIR CONDITIONING AN	4,474.58
		CENTERPOINT ENERGY	CENTERPOINT ENERGY	34.68
		AT&T	AT&T	9,544.04
		TRANSFER ACCOUNT	FICA	75.89
			MEDICARE	17.75
		UNIFIRST HOLDINGS, L.P.	UNIFIRST HOLDINGS, L.P.	61.60_
			TOTAL:	17,378.52
AIRPORT	AIRPORT	BANK OF AMERICA	BANK OF AMERICA	20.28
			BANK OF AMERICA	21.45
			BANK OF AMERICA	465.21
			BANK OF AMERICA	147.50
			BANK OF AMERICA	408.76
			BANK OF AMERICA	319.27
			BANK OF AMERICA	93.71
			BANK OF AMERICA	36.99
			BANK OF AMERICA	94.35
		FUELMAN	FUELMAN	26.75
		STANDLEY SYSTEMS	STANDLEY SYSTEMS	17.44
		COMMEMORATIVE AIR FORCE	FLY- IN APPERANCE FEE	2,250.00
		COMMEMORTATIVE AIR FORCE - DEVIL DOG S	FLY-IN APPERANCE	2,000.00
		COMMEMORATIVE AIR FORCE JAYHAWK WING	FLY-IN APPERANCE FEE	2,000.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	PUBLIC SERVICE COMPANY OF	816.19
			PUBLIC SERVICE COMPANY OF	121.04
		TRANSFER ACCOUNT	FICA	132.12
			MEDICARE	30.90
		WILLIAM MARVIN JOHNSON LLC	WILLIAM MARVIN JOHNSON LLC	300.00
		UNIFIRST HOLDINGS, L.P.	UNIFIRST HOLDINGS, L.P.	42.52
			UNIFIRST HOLDINGS, L.P.	82.33_
			TOTAL:	9,426.81
CAPITAL PROJECTS	CAPITAL PROJECTS F	FIRST NATIONAL BANK & TRU	FIRST NATIONAL BANK & TRU	5,029.00_
			TOTAL:	5,029.00
STREET & ALLEY	STREET AND ALLEY F	CHISHOLM TRAIL CONSULTING, LLC	CHISHOLM TRAIL CONSULTING,	3,872.50_
			TOTAL:	3,872.50
POLICE BOND	POLICE BOND FUND	CITY OF CHICKASHA	CITY OF CHICKASHA	322.76
		CITY OF CHICKASHA	CITY OF CHICKASHA	7,136.08
		CLEET	CLEET FEES MAY 20	407.80
		CITY OF CHICKASHA	CITY OF CHICKASHA	15.41_
			TOTAL:	7,882.05
COMBINED INSURANCE	COMBINED INSURANCE	CITY OF CHICKASHA UMR BILLING	CITY OF CHICKASHA UMR BILL	26,321.10
		GLENN HARRIS AND ASSOCIAT	BLANKET BOND COVERAGE	1,339.12_
			TOTAL:	27,660.22
COMPENSATED ABSENCES	COMPENSATED ABSENC	TRANSFER ACCOUNT	FICA	471.17
			MEDICARE	110.19_
			TOTAL:	581.36
NON-DEPARTMENTAL	AP/PAYROLL CASH FU	TRIBAL CHILD SUPPORT	[redacted]	25.00
		DEPARTMENT OF HUMAN SERVICES	[redacted]	180.00
			[redacted]	169.23

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			[redacted]	151.75
			[redacted]	249.35
			[redacted]	187.56
			[redacted]	100.00
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	8,294.63
		OKLAHOMA POLICE PENSION &	POLICE PENSION	4,586.88
		OKLAHOMA MUNICIPAL RETIRE	CMO LOAN REPAYMENT	251.44
			OMRF2	446.15
		TRANSFER ACCOUNT	ENTITY 0037102001	3,701.97
			FEDERAL WITHHOLDING	25,780.84
			STATE INCOME TAX	8,808.00
			FICA	10,032.03
			MEDICARE	3,661.05
		CITY OF CHICKASHA FLEX SPENDING ACCOUT	UNREIMBURSED MEDICAL 23-19	1,268.75_
			TOTAL:	67,894.63

========== FUND TOTALS ==========

11	GENERAL FUND	159,637.16
23	EMERGENCY MED SERV FUND	25,106.00
25	CHICKASHA INDUST AUTH	31,648.66
27	E-911 FUND	319.60
29	POLICE TRAINING FUND	124.67
31	CHICKASHA MUNICIPAL AUTH	121,498.06
39	AIRPORT	9,426.81
52	CAPITAL PROJECTS FUND	5,029.00
54	STREET AND ALLEY FUND	3,872.50
64	POLICE BOND FUND	7,882.05
71	COMBINED INSURANCE	27,660.22
72	COMPENSATED ABSENCES FUND	581.36
99	AP/PAYROLL CASH FUND	67,894.63
	GRAND TOTAL:	460,680.72

TOTAL PAGES: 8

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 99-AP VENDOR LIST
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 6/02/2020 THRU 6/15/2020

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT 06/15/2020
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Finance

Agenda Item No. 4.c.

AGENDA ITEM: Acceptance of Financials.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Financials.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. Financials 6-15-2020

FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2020

11 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
PERMITS	113,750.00	15,786.52	0.00	172,258.42	0.00	(58,508.42)	151.44
LICENSES	61,650.00	16,674.50	0.00	87,398.33	0.00	(25,748.33)	141.77
CEMETERY	85,000.00	9,287.50	0.00	83,408.75	0.00	1,591.25	98.13
FEES	139,804.00	7,396.49	0.00	86,984.53	0.00	52,819.47	62.22
RENT	5,000.00	25.00	0.00	3,340.00	0.00	1,660.00	66.80
STATE TAX	13,500,000.00	1,044,853.17	0.00	12,666,514.50	0.00	833,485.50	93.83
OTHER TAX	899,000.00	22,086.16	0.00	764,346.78	0.00	134,653.22	85.02
FRANCHISE TAX	592,000.00	28,952.73	0.00	518,694.76	0.00	73,305.24	87.62
GRANTS AND PROGRAMS	70,405.00	6,232.00	0.00	71,692.00	0.00	(1,287.00)	101.83
OIL & GAS	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
SWIMMING POOL/SPORTS COM	91,000.00	2,440.00	0.00	47,736.04	0.00	43,263.96	52.46
MISC REVENUES	60,000.00	4,945.47	0.00	33,934.28	0.00	26,065.72	56.56
TRANSFER OTHER FUNDS-EQU	255,000.00	9,208.79	0.00	185,897.70	0.00	69,102.30	72.90
INTEREST	10,900.00	408.53	0.00	12,832.73	0.00	(1,932.73)	117.73
PRIOR YEAR FUND BALANCE C	3,123,286.00	0.00	0.00	0.00	0.00	3,123,286.00	0.00
*** TOTAL REVENUES ***	19,056,795.00	1,168,296.86	0.00	14,735,038.82	0.00	4,321,756.18	77.32
EXPENDITURE SUMMARY							
01-ADMINISTRATION	444,587.00	27,730.24	0.00	341,095.85	430.00	103,061.15	76.82
04-EMERGENCY MANAGEMENT	58,850.00	109.33	0.00	48,680.59	0.00	10,169.41	82.72
02-FIRE DEPARTMENT-PS	320,912.00	27,833.58	0.00	279,133.94	2,085.58	39,692.48	87.63
21-FIRE OPERATIONS	2,505,554.00	156,352.96	0.00	2,022,183.35	11,465.11	471,905.54	81.17
03-POLICE DEPARTMENT-PS	710,039.00	70,722.16	0.00	620,552.26	1,888.58	87,598.16	87.66
41-PATROL SERVICES	2,834,846.00	161,265.97	0.00	2,457,353.50	10,188.32	367,304.18	87.04
42-INVESTIGATIONS	400,762.00	21,956.03	0.00	277,549.36	1,303.00	121,909.64	69.58
43-ANIMAL CONTROL	169,965.00	9,294.61	900.00	123,342.44	1,850.00	45,672.56	73.13
44-MUNICIPAL COURT	65,763.00	4,747.59	0.00	56,648.29	0.00	9,114.71	86.14
45-DISPATCH	313,128.00	17,140.29	0.00	227,402.80	1,050.00	84,675.20	72.96
46-NEIGHBORHOOD SERVICES	167,645.00	6,072.69	0.00	81,221.97	2,090.15	84,332.88	49.70
51-PARK MAINTENANCE	559,958.00	42,560.35	0.00	498,188.60	10,296.61	51,472.79	90.81
52-SPORTS COMPLEX	314,736.00	16,954.60	0.00	261,887.96	1,074.55	51,773.49	83.55
06-CEMETERY MAINTENANC-C	137,300.00	10,465.48	0.00	102,361.78	0.00	34,938.22	74.55
08-LIBRARY - C&R	484,505.00	27,879.42	0.00	433,936.67	1,000.00	49,568.33	89.77
09-STREET & STORM	654,274.00	33,611.49	0.00	445,966.22	15,138.03	193,169.75	70.48
10-FLEET	66,757.00	4,485.58	0.00	60,085.37	21.83	6,649.80	90.04
14-FINANCE-GG	421,735.00	27,973.97	0.00	298,007.55	3,758.50	119,968.95	71.55
07-HUMAN RESOURCES	86,217.00	4,687.75	0.00	56,801.00	0.00	29,416.00	65.88
16-COMM DEVEL/PLAN SERV	198,104.00	12,046.41	0.00	141,068.59	480.00	56,555.41	71.45
18-BUILDING SERVICES	144,802.00	9,688.25	0.00	124,870.79	15,283.00	4,648.21	96.79
17-GENERAL GOVERNMENT-GG	7,906,356.00	533,100.94	0.00	6,998,210.02	21,426.40	886,719.58	88.78
70-GRANT(S)	90,000.00	1,676.27	0.00	49,368.42	0.00	40,631.58	54.85
*** TOTAL EXPENDITURES ***	19,056,795.00	1,228,355.96	900.00	16,005,917.32	100,829.66	2,950,948.02	84.51
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(60,059.10)	900.00	(1,270,878.50)	(100,829.66)	1,370,808.16	0.00

20 -DONATIONS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
DONATIONS	12,600.00	0.00	0.00	35,848.86	0.00	(23,248.86)	284.51
INTEREST	100.00	15.97	0.00	206.70	0.00	(106.70)	206.70
PRIOR YEAR FUND BALANCE C	38,280.00	0.00	0.00	0.00	0.00	38,280.00	0.00
REV CATG 4701	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
*** TOTAL REVENUES ***	51,980.00	15.97	0.00	36,055.56	0.00	15,924.44	69.36
EXPENDITURE SUMMARY							
20-DONATIONS-GG	51,980.00	0.00	0.00	25,455.71	8,131.77	18,392.52	64.62
*** TOTAL EXPENDITURES ***	51,980.00	0.00	0.00	25,455.71	8,131.77	18,392.52	64.62
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	15.97	0.00	10,599.85	(8,131.77)	(2,468.08)	0.00

FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2020

22 -TAX INCREMENT DISTRIC
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
OTHER TAX	140,000.00	10,149.00	0.00	175,226.00	0.00	(35,226.00)	125.16
TRANSFER OTHER FUNDS-EQU	355,000.00	0.00	0.00	220,014.05	0.00	134,985.95	61.98
INTEREST	0.00	39.48	0.00	136.92	0.00	(136.92)	0.00
PRIOR YEAR FUND BALANCE C	35,940.00	0.00	0.00	0.00	0.00	35,940.00	0.00
*** TOTAL REVENUES ***	530,940.00	10,188.48	0.00	395,376.97	0.00	135,563.03	74.47
EXPENDITURE SUMMARY							
22-TAX INCREMENT DISTRIC	530,940.00	0.00	0.00	375,722.70	0.00	155,217.30	70.77
*** TOTAL EXPENDITURES ***	530,940.00	0.00	0.00	375,722.70	0.00	155,217.30	70.77
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	10,188.48	0.00	19,654.27	0.00	(19,654.27)	0.00

FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2020

23 -EMERGENCY MED SERV FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
EMS FEES	1,413,500.00	89,763.68	0.00	1,301,470.45	0.00	112,029.55	92.07
GRANTS AND PROGRAMS	691,150.00	258,675.00	0.00	408,138.04	0.00	283,011.96	59.05
MISC REVENUES	1,000.00	0.00	0.00	387.85	0.00	612.15	38.79
INTEREST	100.00	41.93	0.00	124.69	0.00	(24.69)	124.69
PRIOR YEAR FUND BALANCE C	425,074.00	0.00	0.00	0.00	0.00	425,074.00	0.00
*** TOTAL REVENUES ***	2,530,824.00	348,480.61	0.00	1,710,121.03	0.00	820,702.97	67.57
EXPENDITURE SUMMARY							
02-FIRE DEPARTMENT-PS	2,530,824.00	387,710.08	0.00	2,043,008.80	245,444.40	242,370.80	90.42
*** TOTAL EXPENDITURES ***	2,530,824.00	387,710.08	0.00	2,043,008.80	245,444.40	242,370.80	90.42
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(39,229.47)	0.00	(332,887.77)	(245,444.40)	578,332.17	0.00

25 -CHICKASHA INDUST AUTH
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
DONATIONS	9,700.00	2,679.00	0.00	23,856.69	0.00	(14,156.69)	245.95
CONTRACTS/AGREEMENTS	97,500.00	16,250.00	0.00	81,250.00	0.00	16,250.00	83.33
MISC REVENUES	0.00	685.00	0.00	685.00	0.00	(685.00)	0.00
TRANSFER OTHER FUNDS-EQU	700,000.00	3,319.88	0.00	526,575.33	0.00	173,424.67	75.23
INTEREST	1,000.00	95.61	0.00	1,413.46	0.00	(413.46)	141.35
PRIOR YEAR FUND BALANCE C	356,500.00	0.00	0.00	0.00	0.00	356,500.00	0.00
*** TOTAL REVENUES ***	1,164,700.00	23,029.49	0.00	633,780.48	0.00	530,919.52	54.42
EXPENDITURE SUMMARY							
25-CHICKASHA INDUSTRIAL	1,159,700.00	80,636.66	0.00	556,345.40	8,400.00	594,954.60	48.70
*** TOTAL EXPENDITURES ***	1,159,700.00	80,636.66	0.00	556,345.40	8,400.00	594,954.60	48.70
** REVENUE OVER(UNDER) EXPENDITURES **	5,000.00	(57,607.17)	0.00	77,435.08	(8,400.00)	(64,035.08)	380.70

26 -ED-DEDICATED SALES TAX
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
STATE TAX	0.00	0.00	0.00	1,685.96	0.00	(1,685.96)	0.00
INTEREST	20,000.00	274.62	0.00	53,374.39	0.00	(33,374.39)	266.87
PRIOR YEAR FUND BALANCE C	2,880,000.00	0.00	0.00	0.00	0.00	2,880,000.00	0.00
*** TOTAL REVENUES ***	2,900,000.00	274.62	0.00	55,060.35	0.00	2,844,939.65	1.90
EXPENDITURE SUMMARY							
26-ED DED. SALES TAX	2,900,000.00	90,000.00	0.00	329,015.96	160,953.77	2,410,030.27	16.90
*** TOTAL EXPENDITURES ***	2,900,000.00	90,000.00	0.00	329,015.96	160,953.77	2,410,030.27	16.90
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(89,725.38)	0.00	(273,955.61)	(160,953.77)	434,909.38	0.00

27 -E-911 FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
E-911	140,000.00	13,144.38	0.00	143,862.00	0.00	(3,862.00)	102.76
INTEREST	600.00	3.54	0.00	1,029.43	0.00	(429.43)	171.57
PRIOR YEAR FUND BALANCE C	81,054.00	0.00	0.00	0.00	0.00	81,054.00	0.00
*** TOTAL REVENUES ***	221,654.00	13,147.92	0.00	144,891.43	0.00	76,762.57	65.37
EXPENDITURE SUMMARY							
27-EMERGENCY 911-PS	221,654.00	2,679.09	0.00	184,614.15	3,095.00	33,944.85	84.69
*** TOTAL EXPENDITURES ***	221,654.00	2,679.09	0.00	184,614.15	3,095.00	33,944.85	84.69
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	10,468.83	0.00	(39,722.72)	(3,095.00)	42,817.72	0.00

28 -FIRE/EMS TRAINING FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TRANSFER OTHER FUNDS-EQU	100.00	8.00	0.00	127.02	0.00	(27.02)	127.02
INTEREST	1.00	0.13	0.00	0.85	0.00	0.15	85.00
*** TOTAL REVENUES ***	101.00	8.13	0.00	127.87	0.00	(26.87)	126.60
EXPENDITURE SUMMARY							
02-FIRE DEPARTMENT-PS	101.00	0.00	0.00	0.00	0.00	101.00	0.00
*** TOTAL EXPENDITURES ***	101.00	0.00	0.00	0.00	0.00	101.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	8.13	0.00	127.87	0.00	(127.87)	0.00

29 -POLICE TRAINING FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
MISC REVENUES	0.00	(1,921.54)	0.00	480.00	0.00	(480.00)	0.00
TRANSFER OTHER FUNDS-EQU	12,000.00	348.21	0.00	9,029.51	0.00	2,970.49	75.25
INTEREST	61.00	7.81	0.00	68.87	0.00	(7.87)	112.90
*** TOTAL REVENUES ***	12,061.00	(1,565.52)	0.00	9,578.38	0.00	2,482.62	79.42
EXPENDITURE SUMMARY							
03-POLICE DEPARTMENT-PS	12,061.00	268.00	0.00	11,450.09	0.00	610.91	94.93
*** TOTAL EXPENDITURES ***	12,061.00	268.00	0.00	11,450.09	0.00	610.91	94.93
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(1,833.52)	0.00	(1,871.71)	0.00	1,871.71	0.00

31 -CHICKASHA MUNICIPAL AUTH
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
LICENSES	17,000.00	4,305.00	0.00	9,463.00	0.00	7,537.00	55.66
FEES	23,500.00	1,942.72	0.00	21,324.80	0.00	2,175.20	90.74
RENT	150,800.00	4,495.00	0.00	126,600.68	0.00	24,199.32	83.95
OIL & GAS	20,000.00	0.00	0.00	6,000.00	0.00	14,000.00	30.00
CONTRACTS/AGREEMENTS	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
UTILITY SERVICE	6,102,000.00	459,564.57	0.00	5,634,115.80	0.00	467,884.20	92.33
MISC REVENUES	25,000.00	98.80	0.00	48,650.71	0.00	(23,650.71)	194.60
TRANSFER OTHER FUNDS-EQU	3,338,667.00	350,709.35	0.00	4,130,050.83	0.00	(791,383.83)	123.70
INTEREST	142,500.00	864.56	0.00	165,543.53	0.00	(23,043.53)	116.17
PRIOR YEAR FUND BALANCE C	72,977.00	0.00	0.00	0.00	0.00	72,977.00	0.00
*** TOTAL REVENUES ***	9,912,444.00	821,980.00	0.00	10,141,749.35	0.00	(229,305.35)	102.31
EXPENDITURE SUMMARY							
30-CMA CAPITAL	2,660,000.00	0.00	0.00	370,571.94	425,386.60	1,864,041.46	29.92
31-CMA GENERAL-BT	433,280.00	17,803.81	0.00	560,243.68	18,040.99	(145,004.67)	133.47
15-UTILITY BILLING	209,559.00	12,398.38	0.00	196,717.21	0.00	12,841.79	93.87
32-PUBLIC WORKS ADMIN-BT	323,674.00	18,611.76	0.00	206,853.21	1,845.33	114,975.46	64.48
33-SANITATION-BT	1,958,960.00	169,800.38	0.00	1,858,746.94	5,186.42	95,026.64	95.15
34-WATER PLANT-BT	1,905,650.00	206,738.28	0.00	1,528,103.67	2,307.56	375,238.77	80.31
35-WASTEWATER PLANT-BT	1,065,200.00	167,515.22	0.00	1,311,189.49	0.00	(245,989.49)	123.09
36-LINE MAINTENANCE-BT	555,812.00	38,310.63	3,543.56	483,621.49	28,529.14	47,204.93	91.51
37-LAKE CHICKASHA-C&R	87,260.00	25,734.79	0.00	60,503.16	5,350.00	21,406.84	75.47
38-BUILDING MAINTAENANCE	713,049.00	46,372.84	0.00	594,596.99	2,983.30	115,468.71	83.81
*** TOTAL EXPENDITURES ***	9,912,444.00	703,286.09	3,543.56	7,171,147.78	489,629.34	2,255,210.44	77.25
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	118,693.91	3,543.56	2,970,601.57	(489,629.34)	(2,484,515.79)	0.00

39 -AIRPORT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
RENT	84,100.00	5,516.00	0.00	81,608.00	0.00	2,492.00	97.04
GRANTS AND PROGRAMS	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0.00
OIL & GAS	579,000.00	31,166.00	0.00	424,661.31	0.00	154,338.69	73.34
MISC REVENUES	0.00	0.00	0.00	25.00	0.00	(25.00)	0.00
INTEREST	15,000.00	130.69	0.00	33,266.52	0.00	(18,266.52)	221.78
PRIOR YEAR FUND BALANCE C	720,401.00	0.00	0.00	0.00	0.00	720,401.00	0.00
*** TOTAL REVENUES ***	1,698,501.00	36,812.69	0.00	539,560.83	0.00	1,158,940.17	31.77
EXPENDITURE SUMMARY							
39-AIRPORT-BT	1,698,501.00	25,266.08	0.00	328,667.75	9,773.59	1,360,059.66	19.93
*** TOTAL EXPENDITURES ***	1,698,501.00	25,266.08	0.00	328,667.75	9,773.59	1,360,059.66	19.93
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	11,546.61	0.00	210,893.08	(9,773.59)	(201,119.49)	0.00

52 -CAPITAL PROJECTS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
GRANTS AND PROGRAMS	250,500.00	0.00	0.00	0.00	0.00	250,500.00	0.00
OIL & GAS	100,000.00	1,627.87	0.00	25,940.74	0.00	74,059.26	25.94
INTEREST	15,000.00	87.28	0.00	17,261.49	0.00	(2,261.49)	115.08
PRIOR YEAR FUND BALANCE C	1,771,090.00	0.00	0.00	0.00	0.00	1,771,090.00	0.00
*** TOTAL REVENUES ***	2,136,590.00	1,715.15	0.00	43,202.23	0.00	2,093,387.77	2.02
EXPENDITURE SUMMARY							
CAPITAL PROJECTS	2,136,590.00	5,029.00	0.00	810,235.94	163,923.14	1,162,430.92	45.59
*** TOTAL EXPENDITURES ***	2,136,590.00	5,029.00	0.00	810,235.94	163,923.14	1,162,430.92	45.59
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(3,313.85)	0.00	(767,033.71)	(163,923.14)	930,956.85	0.00

53 -CIP-DEDICATED SALES TAX
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TRANSFER OTHER FUNDS-EQU	2,676,000.00	207,439.39	0.00	2,511,821.50	0.00	164,178.50	93.86
INTEREST	7,500.00	345.22	0.00	19,868.23	0.00	(12,368.23)	264.91
PRIOR YEAR FUND BALANCE C	771,500.00	0.00	0.00	0.00	0.00	771,500.00	0.00
*** TOTAL REVENUES ***	3,455,000.00	207,784.61	0.00	2,531,689.73	0.00	923,310.27	73.28
EXPENDITURE SUMMARY							
53-DEDICATED SALE TAX-GG	3,455,000.00	96,344.94	0.00	1,060,886.07	0.00	2,394,113.93	30.71
*** TOTAL EXPENDITURES ***	3,455,000.00	96,344.94	0.00	1,060,886.07	0.00	2,394,113.93	30.71
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	111,439.67	0.00	1,470,803.66	0.00	(1,470,803.66)	0.00

FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2020

54 -STREET AND ALLEY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
STATE TAX	29,000.00	2,526.96	0.00	27,336.54	0.00	1,663.46	94.26
OTHER TAX	115,000.00	10,772.52	0.00	106,525.86	0.00	8,474.14	92.63
GRANTS AND PROGRAMS	145,000.00	0.00	0.00	0.00	0.00	145,000.00	0.00
INTEREST	600.00	49.06	0.00	720.31	0.00	(120.31)	120.05
PRIOR YEAR FUND BALANCE C	325,400.00	0.00	0.00	0.00	0.00	325,400.00	0.00
*** TOTAL REVENUES ***	615,000.00	13,348.54	0.00	134,582.71	0.00	480,417.29	21.88
EXPENDITURE SUMMARY							
09-STREET & STORM	615,000.00	61,845.72	0.00	127,246.97	233,384.03	254,369.00	58.64
*** TOTAL EXPENDITURES ***	615,000.00	61,845.72	0.00	127,246.97	233,384.03	254,369.00	58.64
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(48,497.18)	0.00	7,335.74	(233,384.03)	226,048.29	0.00

56 -CEMETERY CARE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CEMETERY	28,000.00	2,037.50	0.00	25,891.25	0.00	2,108.75	92.47
INTEREST	6,500.00	118.35	0.00	7,130.01	0.00	(630.01)	109.69
PRIOR YEAR FUND BALANCE C	140,500.00	0.00	0.00	0.00	0.00	140,500.00	0.00
*** TOTAL REVENUES ***	175,000.00	2,155.85	0.00	33,021.26	0.00	141,978.74	18.87
EXPENDITURE SUMMARY							
06-CEMETERY MAINT.-C	175,000.00	0.00	0.00	287.88	0.00	174,712.12	0.16
*** TOTAL EXPENDITURES ***	175,000.00	0.00	0.00	287.88	0.00	174,712.12	0.16
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	2,155.85	0.00	32,733.38	0.00	(32,733.38)	0.00

61 -WATER METER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
DEPOSITS	80,000.00	0.00	0.00	0.00	0.00	80,000.00	0.00
INTEREST	1,299.00	68.62	0.00	2,409.43	0.00	(1,110.43)	185.48
*** TOTAL REVENUES ***	81,299.00	68.62	0.00	2,409.43	0.00	78,889.57	2.96
EXPENDITURE SUMMARY							
36-LINE MAINTENANCE-BT	81,299.00	0.00	0.00	0.00	0.00	81,299.00	0.00
*** TOTAL EXPENDITURES ***	81,299.00	0.00	0.00	0.00	0.00	81,299.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	68.62	0.00	2,409.43	0.00	(2,409.43)	0.00

FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2020

64 -POLICE BOND FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
POLICE FINES	178,500.00	10,523.50	0.00	224,890.73	0.00	(46,390.73)	125.99
MISC REVENUES	0.00	0.00	0.00	70.00	0.00	(70.00)	0.00
INTEREST	122.00	52.97	0.00	234.18	0.00	(112.18)	191.95
PRIOR YEAR FUND BALANCE C	141,178.00	0.00	0.00	0.00	0.00	141,178.00	0.00
*** TOTAL REVENUES ***	319,800.00	10,576.47	0.00	225,194.91	0.00	94,605.09	70.42
EXPENDITURE SUMMARY							
03-POLICE DEPARTMENT-PS	319,800.00	10,745.37	0.00	228,788.18	2,900.00	88,111.82	72.45
*** TOTAL EXPENDITURES ***	319,800.00	10,745.37	0.00	228,788.18	2,900.00	88,111.82	72.45
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(168.90)	0.00	(3,593.27)	(2,900.00)	6,493.27	0.00

FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2020

68 -WATER RESOURCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
UTILITY SERVICE	514,785.00	6,124.00	0.00	67,198.00	0.00	447,587.00	13.05
INTEREST	1,000.00	59.26	0.00	6,562.09	0.00	(5,562.09)	656.21
PRIOR YEAR FUND BALANCE C	34,215.00	0.00	0.00	0.00	0.00	34,215.00	0.00
*** TOTAL REVENUES ***	550,000.00	6,183.26	0.00	73,760.09	0.00	476,239.91	13.41
EXPENDITURE SUMMARY							
68-WATER RESOURCES	550,000.00	(5.00)	0.00	291.72	0.00	549,708.28	0.05
*** TOTAL EXPENDITURES ***	550,000.00	(5.00)	0.00	291.72	0.00	549,708.28	0.05
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	6,188.26	0.00	73,468.37	0.00	(73,468.37)	0.00

FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2020

71 -COMBINED INSURANCE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INSURANCE	3,298,354.00	264,837.79	0.00	3,101,892.93	0.00	196,461.07	94.04
MISC REVENUES	0.00	0.00	0.00	231.58	0.00	(231.58)	0.00
INTEREST	5,000.00	502.90	0.00	18,149.09	0.00	(13,149.09)	362.98
*** TOTAL REVENUES ***	3,303,354.00	265,340.69	0.00	3,120,273.60	0.00	183,080.40	94.46
EXPENDITURE SUMMARY							
71-COMBINED INSURANCE-CR	3,303,354.00	108,524.19	0.00	2,166,428.28	1,339.12	1,135,586.60	65.62
*** TOTAL EXPENDITURES ***	3,303,354.00	108,524.19	0.00	2,166,428.28	1,339.12	1,135,586.60	65.62
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	156,816.50	0.00	953,845.32	(1,339.12)	(952,506.20)	0.00

FINANCIAL STATEMENT (UNAUDITED)
AS OF: MAY 31ST, 2020

72 -COMPENSATED ABSENCES FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INSURANCE	112,502.00	9,375.18	0.00	103,126.82	0.00	9,375.18	91.67
INTEREST	63.00	8.29	0.00	128.98	0.00	(65.98)	204.73
*** TOTAL REVENUES ***	112,565.00	9,383.47	0.00	103,255.80	0.00	9,309.20	91.73
EXPENDITURE SUMMARY							
72-COMPENSATED ABSENCES	112,565.00	0.00	0.00	77,100.59	0.00	35,464.41	68.49
*** TOTAL EXPENDITURES ***	112,565.00	0.00	0.00	77,100.59	0.00	35,464.41	68.49
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	9,383.47	0.00	26,155.21	0.00	(26,155.21)	0.00

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.a.**

AGENDA ITEM: Public Hearing - FY 20 CDBG Grant; Proposed Walking-Bike Trail/Sidewalk Project

I. BACKGROUND/DESCRIPTION:

The Public Hearing will provide citizens with information on:

- Type of projects for which funding is available
- Identify needs and priorities
- The amount of funds available
- How much of the funding will be for low and moderate income
- A timetable for implementation of proposed program when funded
- Opportunity for comment on proposed activities
- Discussion of proposed budget

It is anticipated that the City will make an application to the Sate of Oklahoma Department of Commerce for CDBG Grant funds to carry out the proposed activities.

II. RECOMMENDED ACTION:

Call a Public Hearing for the FY 20 CDBG Grant: Proposed Walking-Bike Trail/Sidewalk Project

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT

Meeting Date: June 15, 2020	(From)	

V. ATTACHMENTS:

1. Notice of Public Hearing

NOTICE OF PUBLIC HEARING

TOPIC: FY-20 CDBG Grant; Proposed Walking-Bike Trail/Sidewalk Project

The **City of Chickasha** will hold a public hearing on the proposed FY-20 Community Development Block Grant.

The hearing is scheduled on **June 15, 2020,** at **6:30 p.m.** at the Chickasha City Hall Meeting Room located at 117 N. 4th Street Chickasha, OK 73018. The project will serve a target area. The sidewalk project will be located on 17th Street between Alabama Avenue and Iowa Avenue. The public meeting will provide citizens with information on:

- Type of projects for which funding is available.
- Identify needs and priorities.
- The amount of funds available.
- How much of the funding will be for low and moderate income.
- A timetable for implementation of proposed program when funded.
- Opportunity for comment on proposed activities.
- Discussion of proposed budget.

It is anticipated that the City will may make an application to the State of Oklahoma Department of Commerce for CDBG Grant funds to carry out the proposed activities.

All interested citizens are invited to attend this hearing. The application will be available from the **City Clerk** for review at the time of submission.

Posted at **(3 public locations and their physical addresses)**:

Chickasha Public Library, 527 W. Iowa, Chickasha OK
Chickasha Police Dept., 2007 West Iowa, Chickasha, OK
City of Chickasha - City Hall, 117 N. 4th Street, Chickasha, OK

Posted by: Susan M. McDaniel

Date Posted: 6/3/2020

(Seal)

CITY OF CHICKASHA SEAL STATE OF OKLAHOMA

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.b.**

AGENDA ITEM: Discussion, consideration and possible action to adopt the Citizen's Participation Plan for FY 2020 CDBG Walking/Bike Path and Sidewalks.

I. BACKGROUND/DESCRIPTION:

- The Citizen's Participation Plan is part of the process for the CDBG funding.
- The plan lays out the steps the City of Chickasha will need to take to ensure the citizens are provided an opportunity to participate in the CDBG process.
- The plan ensures that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds.

II. RECOMMENDED ACTION:

Adopt the Citizen Participation Plan and authorize the Mayor and City Clerk to execute the documents.

Attachment: Citizen Participation Plan

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. Citizen Participation Plan

Community Development Block Grant (CDBG)
2020 Small Cities Program
Citizen Participation Plan

CITY OF CHICKASHA CITIZEN PARTICIPATION PLAN

The City of Chickasha intends to implement a Citizen Participation Program for its 2020 application process to accomplish the following objectives:

A. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in areas where Community Development Block Grant (CDBG) funds are proposed to be used. This will be accomplished by:

1. Providing frequent and timely public notice of CDBG program activities in the local newspaper or by posting at City/County Office.

2. Adopting a comprehensive CDBG Statement of Needs.

3. Conducting a Special Public Hearing to inform citizens of the proposed 2020 CDBG project and authorizing the Mayor to sign a CDBG application in a formal Council/Board of Commissioners meeting.

B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:

1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.

2. The range of activities that may be undertaken with those funds.

3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate income persons.

4. The proposed CDBG activities likely to result in displacement and any anti-displacement and relocation plans developed by City of Chickasha in accordance with Section 104(d)(1) and (2) of the Act.

5. The basis on which the City of Chickasha may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the City of Chickasha and does not necessarily include providing funding to such groups.

6. This requirement will be accomplished by discussing the CDBG proposal during regular Council/Board of Commissioners meetings and in one formal public hearing prior to the submittal of the City of Chickasha 2020 CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the 2020 CDBG process will be maintained in the City Office of the City of Chickasha by the Clerk and

will be available upon request for review by the public. A brief summary of the proposed 2020 CDBG project will be available for public review after the Council has made its final selection.

C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and the other end of the grant period if the City of Chickasha receives funding, that discusses the City of Chickasha accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG needs, and the development of activities being proposed for CDBG funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped.

1. This requirement will be met through scheduling a Special Public Hearing to discuss the City of Chickasha 2020 CDBG proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited. Notice is required to be given seven (7) working days in advance of this hearing in the City of Chickasha and by posting at the City/County Office. The hearing will be held in the early evening so those citizens who work may attend. A second hearing will be held at the end of the grant period if the City of Chickasha is funded in the 2020 CDBG process.

D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the 2020 CDBG process. For example: the City of Chickasha does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.

E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the City of Chickasha funding request and on activities which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The required seven (7) working days notice for all public meetings and hearings in connection with the City of Chickasha 2020 CDBG application process is believed by the City of Chickasha to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

F. Provide the place, telephone number, and times when citizens are able to submit written complaints or grievances and the process the City of Chickasha will use to provide a timely, written response to such complaints or grievances. For example: Citizens with comments or grievances on the 2020 CDBG process may submit them in writing or in person at the City Office during regular business hours or may call 405-222-6013. The City of Chickasha will respond to such comments or grievances within fifteen (15) working days, where practicable.

Community Development Block Grant (CDBG)
2020 Small Cities Program
Citizen Participation Plan

By formally adopting this Citizen Participation Plan, the City of Chickasha City Council accepts the responsibility for implementing its provisions. The Council further charges all employees and contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the 2020 CDBG program.

Adopted this 15th day of June, 2020 by the City Council of the City of Chickasha.

_____
Chris Mosley, Mayor

ATTEST:

_____
Susan McDaniel, Clerk

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.c.**

AGENDA ITEM: Discussion, consideration and possible action to adopt Resolution 2020-13R to participate in the CDBG 2020 Small Cities Program

I. BACKGROUND/DESCRIPTION:

- This is the resolution to adopt participation in the CDBG small cities program.
- Council has previously approved the application process for the grant.
- The grant will be used to add a walking/bike trail along 17th street and connecting sidewalks to 19th street.

II. RECOMMENDED ACTION:

Adopt Resolution 2020-13R for the CDBG program and authorize the Mayor and City Clerk to execute the documents.

Attachment: Resolution

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. Res. 2020-13R CDBG 2020 Program

ATTACHMENT A

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2020 SMALL CITIES PROGRAM

RESOLUTION 2020-13R

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized by the Secretary of Housing and Urban Development, as representative of the United States of America, to grant to the State of Oklahoma funds and administrative responsibility for the "Small Cities Community Development Block Grant" program; and

WHEREAS, the Oklahoma Department of Commerce, pursuant to designation by the Governor as the administering agency of the Community Development Block Grant Program for Small Cities in Oklahoma, is directed to further the purposes of community development in the State, and is authorized and empowered to accept funds from the Federal Government or its agencies and to enter into such contracts and agreements as are necessary to carry out the functions of the Department; and

WHEREAS, the City of Chickasha is a local unit of general purpose government that will provide opportunity for input by residents in determining and prioritizing community development needs through its written Citizen Participation Plan; and

NOW THEREFORE, BE IT RESOLVED by the City Council that the City of Chickasha desires to obtain assistance in community development and hereby requests the Oklahoma Department of Commerce to provide assistance under the policies, regulations, and procedures applicable to local communities in Oklahoma.

NOW THEREFORE, BE IT RESOLVED by the City Council that the City of Chickasha affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds if the City of Chickasha is awarded a Community Development Block Grant, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, and all empowered agencies thereof.

ADOPTED this 15 day of June, 2020, at a regularly scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

Chris Mosley, Mayor — 6/15/2020
(Type) Name and Title of Chief Elected Official — Date

_____
Signature of Chief Elected Official — (S E A L)

Attest:
Subscribed and sworn to before me _____, 2020 My commission

expires _____, 20___. Commission No. _____

_____
Susan M. McDaniel, Clerk

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.d.**

AGENDA ITEM: Discussion, consideration and possible action to adopt Resolution 2020-14R to leverage funds for the CDBG 2020 Small Cities Program.

I. BACKGROUND/DESCRIPTION:

- This is the resolution on leveraged funds for the CDBG program.
- The City must commit to leverage the funds as part of the grant application process.
- The fund leverage resolution is required by the Oklahoma Department of Commerce (ODOC) to qualify for the grant.
- The CDBG is a one to one grant and ODOC will match the City's funding on the project.

II. RECOMMENDED ACTION:

Adopt Resolution 2020-14R on leveraged funds for the CDBG program and authorize the Mayor and City Clerk to execute the documents.

Attachment: Resolution

III. FISCAL INFORMATION - 31-30-6451-003 - CDBG 17th St Path

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	31-30-6451-003		$150,000.00

V. ATTACHMENTS:

1. Res. 2020-14R Resolution on Leveraged Funds

Resolution 2020-14R

RESOLUTION ON LEVERAGED FUNDS

Whereas, the **City of Chickasha** is applying for CDBG funds from the Oklahoma Department of Commerce (ODOC); and

Whereas, the **City of Chickasha** hereby commits leveraged funds in the FY-2020 grant application to ODOC for the CDBG Walking-Bike Trail/Sidewalk Project;

Now therefore, the **City of Chickasha** does designate the following source of leveraged funds:

SOURCE	**AMOUNT**
Cash - City of Chickasha	$152,222.22
TOTAL	**$152,222.22**

This resolution adopted on this __15th__ day of __June__, 2020, by the City Council of the City of Chickasha.

Chris Mosley, Mayor
Typed Name and Title

_____
Signature of Mayor

_____
Attest: Susan M. McDaniel, Clerk

(Seal)

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.e.**

AGENDA ITEM: Discussion, consideration and possible action to adopt the Residential Antidisplacement and Relocation Assistance Plan

I. BACKGROUND/DESCRIPTION:

- This plan states that the City doesn't plan for any relocation or displacement of the citizens in the area of the project.
- The plan states the City will provide relocation assistance should there be displacement of the citizens due to the project.
- The plan is a requirement of the CDBG grant process and award.

II. RECOMMENDED ACTION:

Adopt the Residential Antidisplacement and Relocation Assistance Plan and authorize the Mayor and City Clerk to execute the documents.

Attachment: Residential Antidisplacement and Relocation Assistance Plan

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT

Meeting Date: June 15, 2020	(From)	

V. ATTACHMENTS:

1. Anti Displacement Plan

RESIDENTIAL ANTIDISPLACEMENT
AND
RELOCATION ASSISTANCE PLAN

The **City of Chickasha** will undertake community development activities (FY-2020 CDBG Walking-Bike Trail/Sidewalk Project), funded through the Oklahoma Department of Commerce CDBG Grant program. No demolition or conversion of low/moderate-income dwelling units is anticipated by the **City of Chickasha** in conjunction with the activities assisted with these funds. Under Section 104 (d) of the housing and Community Development Act of 1974, as Amended, if such demolition or conversion unexpected occurs, before obligating or expending funds that will directly result in such demolition or conversion, the **City of Chickasha** will make public and submit to the Oklahoma Department of Commerce the following information in writing:

A description of the proposed assisted activity;

1. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;

2. A time schedule for commencement and completion of the demolition or conversion;

3. The location on a map and number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units:

4. The source of funding and a time schedule for the provision of replacement dwelling units; and

5. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy;

6. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units in consistent with the housing needs of units is consistent with he housing needs of low/moderate-income household in the jurisdiction.

If displacement of low/moderate-income households occurs in conjunction with the activities funded with CDBG funds, the **City of Chickasha** will provide relocation assistance, as described in 570.496(b)(2) to each low/moderate-income household displaced by the demolition of housing or by the conversion of a low/moderate-income dwelling to another use as direct result of assisted activities.

City of Chickasha

By:_____
Chris Mosley, Mayor

Date: ___6/15/2020_____

ATTEST

_____
Susan McDaniel, Clerk

(Seal)

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.f.**

AGENDA ITEM: Discussion, consideration and possible action to change from self insured to fully funded health insurance and dental plan.

I. BACKGROUND/DESCRIPTION:

- The City is currently under a self-insured plan and it is no longer financially possible to continue to self fund our health insurance plan.
- The fully insured rates came back at a substantial decrease of 37% to our current self insured rates.
- Under self insurance, the City must keep a cash reserve balance to cover the cost of claims up to our stop loss limit and to cover any run out claims during the last quarter of the fiscal year ending June 30, 2020.
- The funding of run out claims and the use of the Combined Insurance fund to pay those claims was approved by Council through the adoption of the FY 2020-2021 budget.
- Our insurance broker, Gallagher Benefit Services, has recommended the change to fully insured.
- Council approval of this change includes our Delta Dental plan changing from self insured to fully insured.

II. RECOMMENDED ACTION:

Approve the change to fully funded insurance and authorize the City Manager to execute the

necessary documents.

III. FISCAL INFORMATION - This is a budgeted item for FY 2020-2021.

The Health Benefit Package is budgeted in the various departments through the personnel costs and paid through the Combined Insurance Fund.

IV. FUND INFORMATION:

Dept. Director: Leasa Furr Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	71-71-5307-001		$1,987,628.00

V. ATTACHMENTS:

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Community Development **Agenda Item No. 6.g.**

AGENDA ITEM: Discussion, consideration and possible action to release abatement lien on 1628 S. 21st.

I. BACKGROUND/DESCRIPTION:

- The lien was filed for abatement on this property on May 14, 2020.
- The property owner has contested the lien saying they had the property mowed.
- The City crews recently took over abatements as a cost-saving measure and they did not document this property with before and after pictures.
- Due to the lack of documentation proving the City crew mowed the property, Code Enforcement requests this lien be released.

II. RECOMMENDED ACTION:

Staff recommends releasing the lien and authorizing City Manager to execute the lien release.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. 1628 S. 1st Lien Release

City of

CHICKASHA

Code Compliance

CITY OF CHICKASHA
RELEASE OF LIEN

The City of Chickasha, a Municipal Corporation of the State of Oklahoma, hereby releases the following lien(s) and assessment(s) on file in the Grady County Clerk's Office on the following described property with **Richmont Development Of Oklahoma** as the record title owner.

32-07-07-34400 S 172' OF N 231' OF BLK 11 FIRST NAT'L BANK SUB-DIV

1628 S 21st

Book 5726 Page 567

Dated this 14th day of May 2020

CITY OF CHICKASHA, A MUNICIPAL

CORPORATION, STATE OF OKLAHOMA

_____

John Noblitt, City Manager

ATTEST

_____

Susan McDaniel, City Clerk

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Community Development **Agenda Item No. 6.h.**

AGENDA ITEM: Discussion, consideration and possible action to release abatement lien on 626 N. 2nd St.

I. BACKGROUND/DESCRIPTION:

- The lien was filed for abatement on this property on May 18, 2020.
- The property owner has contested the lien saying they had the property mowed.
- The City crews recently took over abatements as a cost-saving measure and they did not document this property with before and after pictures.
- Due to the lack of documentation proving the City crew mowed the property, Code Enforcement requests this lien be released.

II. RECOMMENDED ACTION:

Staff recommends releasing lien and authorizing City Manager to sign the lien release.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. 626 N. 2nd Street Lien Release

City of

CHICKASHA

Code Compliance

CITY OF CHICKASHA
RELEASE OF LIEN

The City of Chickasha, a Municipal Corporation of the State of Oklahoma, hereby releases the following lien(s) and assessment(s) on file in the Grady County Clerk's Office on the following described property with **Grady County Commissioners** as the record title owner.

27-07-07-14000 LOT 2 BLOCK 310 CHICKASHA - OT; 626 N. 2nd St

Book 5727 Page 232

Dated this 18th day of May 2020

CITY OF CHICKASHA, A MUNICIPAL

CORPORATION, STATE OF OKLAHOMA

_____

John Noblitt, City Manager

ATTEST

_____

Susan McDaniel, City Clerk

Invoice For Filing Fees

11-46-5301-017 **PO:**

Claimant: Grady County Clerk 5/18/2020

Item	Address	Amount
Lien Release		
1	27-07-07-14000 LOT 2 BLOCK 310 CHICKASHA - OT (626 N. 2nd)	$18.00
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
	TOTAL	$18.00

Requested by: Veronica Harmon, Code Compliance

Mail Invoice to: **City of Chickasha**
Attn: Veronica Harmon, Code Compliance
117 N. 4th Street
Chickasha, OK 73018

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: City Clerk **Agenda Item No. 6.i.**

AGENDA ITEM: Discussion, consideration and possible action to waive permit fees for the "City Wide Garage Sale" as requested by the Chamber of Commerce.

I. BACKGROUND/DESCRIPTION:

- The Chamber of Commerce has requested the permit fees be waived for June 26, 27, and 28, 2020 to increase participation in the city-wide garage sale event.
- This will be held in conjunction with the #shopchickasha promotion that same weekend.
- The city-wide garage sale is an annual event.

II. RECOMMENDED ACTION:

Staff recommends waiving the garage sale permit fees for June 26, 27 and 28, 2020 as requested.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. City Wide Garage Sale - Request Letter

June 2, 2020

Dear City of Chickasha Council Members,

The Chickasha Chamber of Commerce would like to request June 26, 27 & 28 be recognized as “Chickasha City Wide Garage Sale Weekend.” We are requesting that all fees related to garage sale permits be waved for the three days.

The Chickasha Chamber of Commerce and the Chickasha Economic Development Council would like to promote the Chickasha City Wide Garage Sale Weekend in conjunction with the #shopchickasha promotion.

We appreciate your time and consideration.

Sincerely,

Cassandra Ersland

Cassandra Ersland
President, Chickasha Chamber of Commerce

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.j.**

AGENDA ITEM: Discussion, consideration and possible action to approve the FY 2020-2021 accounting services contract with Crawford and Associates.

I. BACKGROUND/DESCRIPTION:

- The City has received the attached letter of engagement and contract from Crawford and Associates to provide accounting services for FY 2020-2021.
- The City has maintained the contract with Crawford and Associates since June of 2017.
- Crawford and Associates provides assistance with our fiscal close out each year, financial audit preparation, the annual Performeter, and other consulting services throughout the year.
- Crawford and Associates is widely known as the expert in the unique field of Municipal accounting.

II. RECOMMENDED ACTION:

Approve the contract for accounting services and authorize the City Manager to execute the documents.

III. FISCAL INFORMATION - This is a budgeted item for the 2020-2021 Fiscal Year.

IV. FUND INFORMATION:

Dept. Director: Leasa Furr	Fund	Account	Amount

Administrative Services Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	11-14-5301-028		$85,000.00

V. ATTACHMENTS:

1. C&A Letter of Engagement

CRAWFORD & ASSOCIATES P.C.

April 17, 2020

Honorable Mayor and Members of the City Council
City of Chickasha
117th N. 4th St.
Chickasha, OK 73018

To the Honorable Mayor and Members of the City Council:

Crawford & Associates, P.C. is pleased that the City of Chickasha (the City) has expressed its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Chickasha management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of Chickasha contingent upon approval of management and/or the governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City of Chickasha are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

General Accounting and Advisory Assistance
Preparation of Annual Financial Statements
Budget Preparation and Amendment Assistance
Capital Asset Records and Accounting Assistance
Information Technology System Assistance
Internal Control Policies and Procedures Assistance
Labor Relations Consulting
Laws and Regulations Compliance Assistance
Investigation of Allegations or Concerns
Tax and Other Regulatory Report Assistance

Initial Services Requested

General Accounting and Advisory Assistance
Preparation of Annual Financial Statements

P: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City of Chickasha, Oklahoma as of and for the year ended June 30, 2020. Such financial statements will include:

a. Basic Financial Statements, including notes to the financial statements
b. Required Supplementary Information
c. Supplementary Information (to the extent management elects to include)
d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs:

a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements

b. The prevention and detection of fraud

c. To ensure that the entity complies with the laws and regulations applicable to its activities

d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,

ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and

iii. Unrestricted access to persons within the City of Chickasha, Oklahoma, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President $250
- Shareholders $165
- Consulting Senior Managers $150
- Consulting Managers $125
- Consulting Staff $110
- Clerical Staff $45

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request.

The term of this engagement is a period from July 1, 2020 through June 30, 2021. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Chickasha.

Respectfully submitted and agreed to by,

Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for the City of Chickasha:

By: _____

Title: _____

Date: _____

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.k.**

AGENDA ITEM: Discussion, consideration and possible action to approve the contract for financial audit services with Angel, Blasingame, and Johnston to perform the financial audit for FY 2019-2020.

I. BACKGROUND/DESCRIPTION:

- Angel, Blasingame, and Johnston has submitted the attached letter, contract, and a copy of their most recent System Review Report.
- These items have been submitted for consideration to approve a contract with Angel, Blasingame, and Johnston to perform the FY 2019-2020 financial audit for The City of Chickasha
- The City of Chickasha has maintained a contract with Angel, Blasingame, and Johnston since 2011.

II. RECOMMENDED ACTION:

Approve the contract for financial audit services with Angel, Blasingame, and Johnston and authorize the City Manager to execute the documents.

III. FISCAL INFORMATION - This is a budgeted item for the 2020-2021 Fiscal Year.

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Leasa Furr	(To)		
Administrative Services Director	FUND	ACCOUNT	AMOUNT
Meeting Date:	11-14-5301-001		$32,000.00

June 15, 2020		

V. ATTACHMENTS:

1. Angel Audit Contract

ANGEL,
JOHNSTON &
BLASINGAME, P.C.

P.O. BOX 706 • 2700 SOUTH FOURTH
CHICKASHA, OKLAHOMA 73023
PHONE (405) 224-6363 • FAX (405) 224-6364
web www.telepath.com/ajba

CERTIFIED PUBLIC ACCOUNTANTS

May 19, 2020

AUDIT CONTRACT MEMORANDUM

Dear City Council or Town Board,

We appreciate the opportunity to serve your community. The municipal government environment is complex and challenging, but that is why we enjoy it. Our experience with municipalities enables us to provide a high level of service.

Enclosed are two client engagement letters (contracts). These letters include our understanding of the audit services we will be providing your community, a discussion of our responsibilities, the City's responsibilities and our fee arrangement. If you agree with the details then please sign and mail back to us one copy as soon as possible. The other copy is for your files.

Also enclosed is a copy of our most recent "System Review Report". This report is required to be provided to you with any proposal for audit services. As you can see we received a rating of "Pass" and there were no deficiencies noted. This is the highest rating available.

If you have any questions about this proposal please contact Chris Angel at (405)222-8497. Again, we would appreciate the opportunity to serve your City.

Sincerely,

Chris Angel
Certified Public Accountant

ANGEL, JOHNSTON & BLASINGAME, P.C.

P.O. BOX 706 • 2700 SOUTH FOURTH
CHICKASHA, OKLAHOMA 73023
PHONE (405) 224-6363 • FAX (405) 224-6364
web www.telepath.com/ajba

CERTIFIED PUBLIC ACCOUNTANTS

May 18, 2020

City Council
City of Chickasha
117 N. Fourth
Chickasha, OK 73018

We are pleased to confirm our understanding of the services we are to provide for the municipality for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units (if applicable), each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the municipality as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the municipality's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the municipality's other information in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtain during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules of Major Funds
3. Pension Information

We have also been engaged to report on supplementary information other than RSI that accompanies the municipality's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

1. Combining Non-Major Fund Statements
2. Combining General Fund Statements
3. Schedule of Expenditures of Federal Awards, (if federal expenditures exceed $750,000)
4. Schedule of Expenditures of Federal and State Awards, (if federal expenditures are less than $750,000)
5. Schedules of Debt Service Coverage and Reserve Requirements (if applicable)

Audit Objectives

The objective of our audit is the expression of opinions as to whether the basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles, and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on:

- Internal control related to the financial statements and compliance with laws, regulations, contracts or award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Audit Standards*.

- In addition, if federal expenditures exceed $750,000, internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Governmental Auditing Standards* report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is intended solely to describe the scope of testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the municipality's internal control and compliance. The Uniform Guidance (if applicable) report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will also state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of accounting records and other procedures we consider necessary to enable us to express such opinions and to render the required reports. In addition, if federal expenditures exceed $750,000, our audit will also be conducted in accordance with the Single Audit Act Amendments of 1996 and the provisions of the Uniform Guidance and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such opinions. We will issue reports upon completion of our audit or Single Audit (if applicable Our reports will be addressed to the governing board of the municipality. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports or we may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the government Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or (if applicable) major programs. However, we will inform appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of asset that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. If federal expenditures exceed $750,000, we will include

such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys (if any), as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

If federal expenditures exceed $750,000, as required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance (if applicable).

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the municipality's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

If federal expenditures exceed $750,000, the Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the municipality's major programs. For federal programs that are included in the 2019 Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the 2019 Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the municipality's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is

reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts and grant agreements. Management is also responsible for the selection and application of accounting principles; for the preparation and fair presentation in the financial statements, schedule of expenditure federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and (if applicable) for federal award program compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation let that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud, or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations contracts, and grant agreements, or abuse that we report. Additionally, if federal expenditures exceed $750,000, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on our first day of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe that the schedule of expenditures of federal awards, including its form and content, is state fairly in accordance with the Uniform Guidance; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with the U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written

representation letter that (1) you are responsible for presentation of the supplementary information is accordance with U.S. generally accepted accounting principles; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with U.S. generally accepted accounting principles; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

If federal expenditures exceed $750,000, upon the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to other governmental entities as required, however management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Angel, Johnston & Blasingame, P.C. and constitutes confidential information. However, subject to applicable laws and regulations audit documentation and appropriate individuals will be made available upon request and in a timely matter to various regulatory agencies or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit finding, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Angel, Johnston & Blasingame, P.C.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the various regulatory agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Chris Angel is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services will be based on the actual time spent at our standard hourly rates not to exceed $33,300. In addition, if the single audit requirements apply we will complete these services for a fee not to exceed $3,900. Our invoices for these fees will be rendered periodically as work progresses and are payable on presentation.

Governmental Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2017 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the municipality and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Angel, Johnston & Blasingame, P.C.

ANGEL, JOHNSTON & BLASINGAME, P.C.
Certified Public Accountants

RESPONSE:
This letter correctly sets forth our understanding.

By: _____
Title: Mayor/Manager

Date: _____

CBEW
Professional
Group, LLP
Certified Public Accountants

WALTER H. WEBB, CPA
JANE FRAZIER, CPA
CHARLES E. CROOKS, CPA
TRISHA J. RIEMAN, CPA
GABRIELLE CONCHOLA, CPA

206 N. HARRISON • P.O. BOX 790 • CUSHING, OKLAHOMA 74023 • 918-225-4216 • FAX 918 225 4315

REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

June 26, 2017

To the Shareholders
Angel, Johnston & Blasingame, P.C.
and the Peer Review Committee of the OSCPA

We have reviewed the system of quality control for the accounting and auditing practice of **Angel, Johnston & Blasingame, P.C.** (the firm) in effect for the year ended April 30, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standard).

A summary of the nature, objective, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards* and a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extend of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of **Angel, Johnston & Blasingame, P.C.** in effect for the year ended April 20, 2017 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies), or fail.* **Angel, Johnston & Blasingame, P.C.** has received a peer review rating of *pass.*

CBEW Professional Group, LLP

CBEW PROFESSIONAL GROUP, LLP
Certified Public Accountants

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.l.**

AGENDA ITEM: Discussion, consideration and possible action to renew our Workers' Compensation Insurance with OMAG.

I. BACKGROUND/DESCRIPTION:

- Oklahoma Municipal Assurance Group (OMAG) has submitted the attached renewal notice for our Workers' Compensation Insurance.
- OMAG understands the nuances of municipal government, particularly the unique qualities of our Fire and Police Department operations.
- OMAG has been providing our Workers' Compensation coverage for more than 15 years.

II. RECOMMENDED ACTION:
Approve the renewal and authorize the City Manager to execute the documents.

III. FISCAL INFORMATION - This is a budgeted item for FY 2020-2021.

Workers' Compensation premiums are expensed in the personnel costs of the respective departments and paid through the Combined Insurance Fund.

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount

Leasa Furr Administrative Services Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	71-71-5307-003		$546,275.00

V. ATTACHMENTS:

1. OMAG WC Renewal

OMAG

3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

May 26, 2020

MS. RESHELLE PETTIT
CITY OF CHICKASHA
117 N. 4TH STREET
CHICKASHA OK 73018-2601

Re: **CITY OF CHICKASHA**
WCV 1400065 04

Enclosed is your OMAG Workers' Compensation Plan (WC Plan) renewal policy along with the following:

- A claim packet that includes updated forms and instructions for filing claims. ***PLEASE DISCARD ALL FORMS FROM LAST YEAR TO INSURE TIMELY PROCESSING OF ANY CLAIMS.*** **A claim packet can also be accessed on our website, www.omag.org, under the Workers' Compensation tab.**
- CC-FORM-2, Employer's First Notice of Injury, which has been customized with your municipality's name and policy number.

Your claims are processed by our third-party administrator, Consolidated Benefits Resources (CBR), an experienced claims administrator that processes the workers' compensation claims on behalf of OMAG Workers' Compensation Plan participants. If you have questions, you may reach CBR's staff at (800) 234-9461. Please refer to the cover memo on the claims packet for further information.

Since 1984, OMAG has partnered with CompSource Mutual in providing our members with workers' compensation benefits for their employees through a plan that provides prompt and courteous claims administration.

OMAG is an organization created, owned and governed by the cities and towns we serve, and it is our pleasure to serve you. We appreciate your support and participation in OMAG's Workers' Compensation Plan. Any questions regarding renewal should be directed to me or Dorie Spitler, Member Services Director, at (800) 234-9461 or (405) 657-1400.

Sincerely,

Chris Webb
Underwriting Director

OMAG 3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

WORKERS' COMPENSATION DECLARATION

Policy Number: WCV 1400065 04

Policy Period: From 07/01/2020 **To** 07/01/2021
12:01 A.M. Standard Time at the Named Insured's Address

Transaction: Renewal

Company: CompSource Mutual Insurance Co.

Pay Plan: Quarterly

Policy Number:

Named Insured and Address:
CITY OF CHICKASHA
117 N. 4TH STREET
CHICKASHA OK 73018-2601

Agent
OMAG
3650 S. BOULEVARD
EDMOND OK 73013

Telephone: 405-657-1400

Business Description:		Type of Business:
AGGREGATE DEDUCTIBLE	000	MUNICIPALITY

This notice is to inform you that CompSource Mutual Insurance Company has accepted coverage for you for workers' compensation as a member of OMAG in accordance with the general coverage limits below. This notice is issued as a matter of information only and does not represent all the terms and conditions of coverage under this policy. Please see your enclosed policy for all Terms and Conditions of coverage.

COVERAGES

WORKERS' COMPENSATION INSURANCE

Includes Part One of the attached policy and applies to the workers' compensation law of the State of Oklahoma.

EMPLOYERS' LIABILITY INSURANCE

Includes Part Two of the attached policy and applies to work in the State of Oklahoma.
Limits of liability under Part Two:

- Bodily Injury by Accident: $100,000 Each Accident
- Bodily Injury by Disease: $100,000 Each Employee
- Bodily Injury by Disease: $500,000 Policy Limit

PREMIUM

Estimated Annual Premium:	$	246,291.00
Aggregate Deductible Amount:	$	246,292.00
OMAG Administration Fee:	$	53,692.00
Invoiced Premium:	$	**546,275.00**

As a member of OMAG Workers' Compensation Plan, you are entitled to claims processing services for losses occurring during the policy period, per the terms of the "Application and Agreement" entered into with the OMAG.

Date 05/26/2020

Jonathan D. Woods
Chief Executive Officer
OMAG

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.m.**

AGENDA ITEM: Discussion, consideration and possible action to enter into an agreement with Cardinal Engineering to provide administrative services for the CDBG 2020 grant.

I. BACKGROUND/DESCRIPTION:

- The City will once again be awarded the CDBG entitlement grant for the fiscal year 2020-2021.
- This agreement allows Cardinal Engineering to work on behalf of the City with the Oklahoma Department of Commerce in the administration of the CDBG grant.
- Millie Vance, the current CDBG administrator, will be the agent for Cardinal Engineering.

II. RECOMMENDED ACTION:

Approve the contract and authorize the Mayor to execute the documents.

III. FISCAL INFORMATION - This is a budgeted item for FY 2020-2021.

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount

Leasa Furr Administrative Services Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	31-31-6451-003		$150,000.00

V. ATTACHMENTS:

1. Proposal-Admin Service Agreement Chickasha1

CARDINAL
ENGINEERING
An ENVIROCLEAN Company

May 1, 2020

Chris Mosley, Mayor
City of Chickasha
117 North 4th Street
Chickasha, OK 73018

Re: PROPOSAL FOR CDBG 2020 Administration Contract- Chickasha CDBG Walking-Bike Trail/Sidewalk Project

Dear Mr. Mosley:

Cardinal Engineering LLC is offering to prepare your FY-2020 CDBG Grant application for submission to the Oklahoma Department of Commerce and administer the grant. Based upon a grant of $152,222.22 the Client shall pay 8% of grant funds received or **$12,177** for the Services performed as stated in the Proposal unless fees are otherwise stated. If Cardinal Engineering LLC cannot get this grant for your community, there will be no charges for services and the Agreement becomes null & void.

Attached is **ATTACHMENT A "Scope of Services"** is provided to identify the detailed administrative services to be provided. Basically, administrative services will be provided from CDBG Grant Application preparation through project closeout.

As a courtesy to you and to expedite this process of procuring the above-mentioned services, we are including copies of our signed Agreement for Services. This proposal may be accepted by executing the attached Agreement for Services and returning one copy along with this proposal to Cardinal. We appreciate the opportunity to provide this proposal and look forward to working with you.

If you have any questions, please call. If acceptable, please sign and return one copy.

Sincerely,

Proposal prepared by:
Millie Vance, Grants & Projects Administrator

Proposal approved by:
William R. Swain, P.E., P.L.S.
Senior V.P., Cardinal Engineering, LLC

Enclosures: Attachment A - Scope of Services
Agreement for Administrative Services

ATTACHMENT A
SCOPE OF SERVICES

PROJECT FUNDING AND CDBG GRANT ADMINISTRATION
Cardinal will provide full CDBG grant administration services for the Client. Services provided will include the following:

1. With the assistance of the Client, conduct Public Hearings and complete CDBG Grant Application. This includes, but is not limited to such things as preparing public notices and CDBG Grant Application documents, coordination with project engineer, etc. The Client is responsible for making sure notices are posted or published and preparing the official record of all hearings.

2. Prepare Environmental Review Record for all activities. Responsibilities include making a recommendation to the local governing body as to a finding of the level of impact, preparation of all required public notices and acquiring adequate documentation for the level of finding. The Environmental Review may include exempt activities, categorically excluded not subject to activities, categorically excluded subject to activities, or full assessment activities and will document compliance with NEPA laws and HUD requirements.

   NOTE:

   If during the course of the environmental review the Fish and Wildlife agency should require a biological field survey or the Archaeological Survey agency requires an archeological field survey, or the US Corp require specialized environmental information such as a wetlands study, then those costs will be the responsibility of the Client and are not included in the Administrative Fee shown below. If an EIS, (Environmental Impact Statement) is required, the cost would be the responsibility of the Client.

3. Assist in the preparation of all Release of Funds documents as is required by the Oklahoma Department of Commerce/Division of Community Affairs and Development. Coordinate with the Client the Request for Payments to ensure consistency with the drawdown procedures established by ODOC/DCAD for the CDBG program. Cardinal is responsible for preparation of all drawdowns and monthly financial reports, however the Client is responsible for record keeping including financial ledgers of project expenditures.

4. Ensure that the community has an acceptable financial management system as it pertains to finances of the CDBG program. An acceptable system includes but is not limited to; cash receipts and disbursements journal, and general ledger, and should conform to generally accepted accounting principles. The Client is responsible for keeping the books on the project.

5. Establish project files in the principle offices of the Client. Files will demonstrate compliance with applicable State and Federal regulations. The community is responsible for keeping of the files. The Administrator will monitor and advise the Client.

6. Assist the Client in complying with regulations governing land acquisition, rights of ways, and donation of real property.

7. Assist with and monitor the bid documents and the bidding process to assure consistency with state and federal regulations.

8. Secure the Secretary of Labor's wage decision from the State and ensure inclusion in bid specifications.

9. Assist with preparation of construction contracts while complying with federal regulations and monitor contractor compliance with all applicable regulations.

10. Check weekly payrolls to ensure compliance with applicable wage rates.

11. See that on-site interviews are conducted and compare the results with the appropriate payrolls and wage rates.

12. Assist in the preparation of close-out documents to include Project Completion Report, Final Wage Compliance Report, Section 3 Summary, and Certificates of Completion.

CARDINAL ENGINEERING, L.L.C.
AGREEMENT FOR CDBG ADMINISTRATIVE SERVICES

This Agreement is between CARDINAL ENGINEERING, L.L.C., an Oklahoma limited liability company ("CEL"), and the CITY OF CHICKASHA, ("Client") for Services to be provided by CEL for the Client on the CDBG Walking-Bike Trail/Sidewalk Project, ("Project"), as described in CEL's Proposal dated May 1, 2020 ("Proposal").

1. **Scope of Services**. The scope of CEL's services are described in the Attachment A, Scope of Services section of the Proposal ("Services"). Portions of the work may NOT be subtracted" without verification with CEL. CEL's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to CEL at the time of the Services.

2. **Acceptance**. Client agrees that execution of this Agreement is a material element of the consideration CEL requires to execute the Services, and if Services are initiated by CEL prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party.

3. **Change Orders**. Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, CEL will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits CEL to perform changed or additional work, the Services are changed accordingly and CEL will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to CEL at the time of proposal, CEL is entitled to a change order equitably adjusting its Services and fee.

4. **Compensation and Terms of Payment**. Based upon a grant of **$152,222.22** the Client shall pay 8% of grant funds received or **$12,177** for the Services performed as stated in the Proposal unless fees are otherwise stated. CEL may invoice Client at least monthly via email (unless other arrangements are made) and payment is due upon receipt of invoice. Client shall notify CEL in writing, at the address below, within 15 days of the date of invoice if Client objects to any portion of the charges on the invoice and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 45 days or older. Client agrees to pay all collection-related costs that CEL incurs, including attorney fees. CEL may suspend Services for lack of timely payment.

5. **Indemnity and Liability**. CEL and Client shall defend, indemnify, and hold harmless the other, their agents, officers, directors, and employees, from and against legal liability for all claims, losses, damages, and expenses (including reasonable attorney's fees) to the extent such claims, losses, damages, or expenses are caused by their negligent acts, errors, or omissions resulting in the death or bodily injury of any person or the destruction or damage to any property. In the event such claims, losses, damages, or expenses are caused by the joint or concurrent negligence of CEL and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Causes of action arising out of CEL's services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of CEL's substantial completion of services on the project. Neither party shall be liable to the other for any indirect, punitive, incidental or consequential loss, injury or damage or liability including but not limited to loss of profit, business, production, income, revenue or reputation. Nothing in this Agreement confers or is intended to confer any benefit or right to enforce any term of this Agreement, or any cause of action, on any third party.

6. **Insurance**. CEL represents that it now carries: (i) workers' compensation insurance ($1,000,000); (ii) commercial general liability ($1,000,000 occ/$2,000,000 agg); (iii) automobile liability insurance ($1,000,000 combined single limit); Excess Umbrella/Liability ($5,000,000 occ/$5,000,000 agg), and (iv) professional liability insurance ($2,000,000 occ/$2,000,000 agg) if applicable. Certificates of insurance will be provided upon request. Client and CEL shall waive subrogation against the other party and list the Client as an additional insured on general liability and auto policies. Additional insurance limits and/or allowances are available by request, but may create additional cost and additional cost will be the responsibility of the CLIENT. To the extent permitted by law, CEL's responsibility is limited to the limits of the applicable insurance policy.

7. **Termination for Non-Payment of Fees.** CEL may terminate this contract by giving written notice if any CEL invoice remains unpaid for more than 60 days. CEL's right to terminate this Agreement shall not be waived by CEL's continued performance during any period of investigation by CEL to determine the reasons for Client's nonpayment.

8. **Termination**. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, CEL shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the project.

Client: **City of Chickasha**	**Cardinal Engineering, LLC**
By: _____ Date: 6/15/20	By: _____ Date: 5/1/2020
Name/Title: Chris Mosley, Mayor	Name/Title: Bill Swain, Senior V. Pres./Civil Engineering
Address: 117 North 4th Street	Address: 3700 West Robinson
Chickasha, OK 73018	Suite 200
	Norman, OK 73072
Phone: (4050) 222-6045 Fax: (405) 222-6004	Phone: (405) 701-8124 Fax: (405) 701-5208

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.n.**

AGENDA ITEM: Discussion, consideration and possible action on a request from the Chickasha Area Arts Council to utilize the Rock Island Depot area, Mill building and Depot Pavilion to conduct their annual Arts Festival to include the Wine and Brewery Tasting event on Friday, October 2, 2020 through Sunday, October 4, 2020, waiving all fees.

I. BACKGROUND/DESCRIPTION:

- Staff has received from the Chickasha Area Arts Council for permission to utilize the Rock Island Depot area for their annual Arts Festival to include the wine and brewery tasting event on Friday, October 2, 2020 through Sunday, October 4, 2020. The event is open to the public 10:00 a.m. to 9:00 p.m. on Friday and Saturday and noon to 5:00 p.m. on Sunday. They also request access to the area on Thursday, October 1, 2020 to set up for the Festival with tents, stages, food vendors, etc.
- They will comply with all the requirements of the City Code as they have done in past years. Everything will be conducted along the same guidelines as approved by Mayor and Council previously.
- The Chickasha Area Arts Council will provide the Certificate of Insurance naming the City of Chickasha as an additional insured and execute the Indemnification Agreement form.

II. RECOMMENDED ACTION:

Approve request from the Chickasha Area Arts Council as presented.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: John Noblitt, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. CAAC Letter of Request with Addendum

Awarded Chickasha's "2018 Event of the Year"

1301 S 7th Street • PO BOX 505
Chickasha, Ok. 73023
405-274-7547 • 405-905-2350 Fax 270-913-9226
WWW.ROCKISLANDARTSFESTIVAL.ORG EMAIL:DIRECTOR@ROCKISLANDARTSFESTIVAL.ORG

Executive Director 2019
Royal Lantz
pbwriter13@yahoo.com

Board of Directors 2019
President
Adam Heilman
adamheilman51@gmail.com

Vice-President
Erin Thompson
ebledford@sbcglobal.net

Secretary
Susan Gearhart
susangearhart@gmail.com

Treasurer
Sue Getman
suegetman@msn.com

Board of Directors

April Shipley Brenner

Allison Cofer

Suzan Colvin

Debbie Fritter

Susan Gearhart

Sue Getman

Mary Frances Hathaway

Adam Heilman

Amber Heilman

Phyllis Maloney

Angela Moore

Ivy Smith

Erin Thompson

Johnny Trammell

Charles Watson

February 23, 2020

Mr. John Noblitt
Chickasha City manager
117 N. 4th
Chickasha, OK 73018

RE: 12th annual Rock Island Arts Fesival

Dear Mr. Noblitt,

The Chickasha Area Arts Council (CAAC) is requesting permission from the City of Chickasha and the City Council to utilize the Rock Island Depot area, the Depot Building and the Mill Building for the 12th annual Rock Island Arts Festival (RIAF), a large community event.

The Festival is to be held Friday through Sunday, October 2nd – 4th, 2020. Hours will be 10 am to 9 pm Friday and Saturday an 12-5 on Sunday. The CAAC also requests to have access to the area all day on Thursday, October 1st in order to set up and decorate.

We look forward to collaborating again with the Rock Island Ride, the Oklahoma Food Truck Championship and, Together We Heal to promote Chickasha and bring awareness to all we have to offer as a community.

As the CAAC has demonstrated with previous events, the Arts Council will make provisions to ensure that all details for insurance and security are addressed for this event.

Thank you for your consideration in permitting the Arts Council to utilize this area.

Sincerely,

Sue Getman, (405) 274-7547
CAAC Treasurer and RIAF 2020 DIrector

Chickasha Area Arts Council

ROCK ISLAND ARTS FESTIVAL (est. 2009) is a division of the CHICKASHA AREA ARTS COUNCIL, a 501C-3 organization, FEIN 73-1385017. Donations may be tax deductible.

February 23, 2020

Mr. John Noblitt
Chickasha City manager
117 N. 4th
Chickasha, OK 73018

RE: 12th annual Rock Island Arts Fesival – Addendum

Mr. Noblitt and City Council members,

As an addendum to our request for the use of the depot area as shown above, we will also be hosting a wine and beer tasting garden pursuant to all state and local regulations.

Thank you for your consideration,
Sue Getman

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.o.**

AGENDA ITEM: Discussion, consideration and possible action to approve request from the Chickasha Rock Island Ride Committee to conduct the 4th Annual Rock Island Ride fund raising event on October 3, 2020.

I. BACKGROUND/DESCRIPTION:

A request has been received from Johnny Trammell with the Chickasha Rock Island Ride Committee, a local non-profit group that consists of parties involved in hosting an event bringing in local and out of town bicycle riders. The 4th annual event is planned for October 3, 2020 at approximately 8:30. The group is planning to have participants begin their ride and the committee has asked that Chickasha Avenue be temporarily closed. The group will have volunteers at intersections with signs as needed.

II. RECOMMENDED ACTION:

Approve the request from the Chickasha Rock Island Ride Committee to temporarily close Chickasha Avenue on October 3, 2020.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: John Noblitt, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. Bike Route maps
2. CRIR Request

Staples Free delivery, no minimum. Limited time only! Shop now

Learn about UA's COVID-19 Pledge

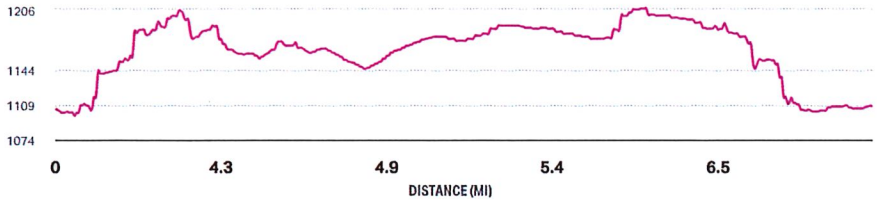
BIKE RIDE CHICKASHA, OK, UNITED STATES 9.54 MI 190 FT

CHICKASHA'S ROCK ISLAND RIDE 2020 - 9.5 MILES

BOOKMARK LOG WORKOUT ADD TO WEBSITE SHARE MORE

ELEVATION (FT)

START	MAX	GAIN
1,106 ft	1,206 ft	190 ft



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GOT IT

Use Circuit's route planning software to create the best possible routes for your drivers.

Create the Best routes.

OPEN

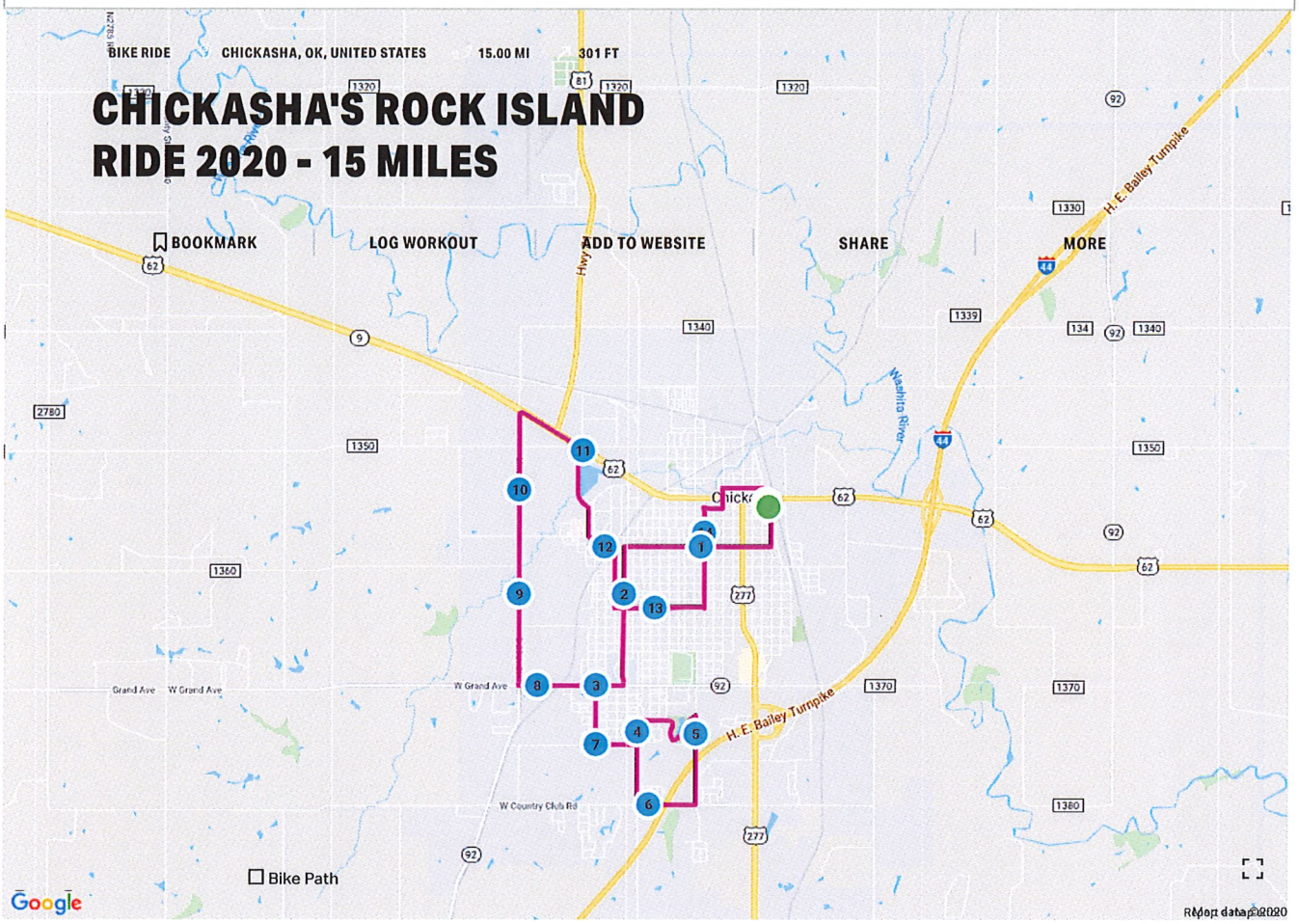
MAPMYRIDE Training Routes Challenges Go MVP Blog Shop LOG IN SIGN UP

Learn about UA's COVID-19 Pledge

BIKE RIDE CHICKASHA, OK, UNITED STATES 15.00 MI 301 FT

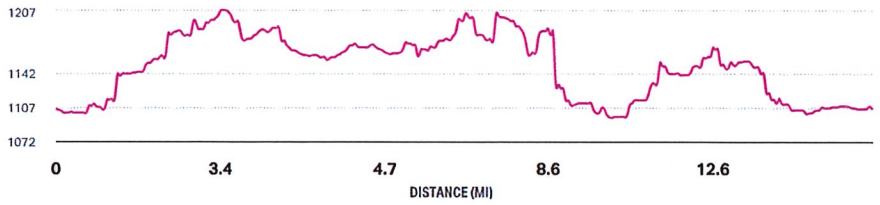
CHICKASHA'S ROCK ISLAND RIDE 2020 - 15 MILES

BOOKMARK LOG WORKOUT ADD TO WEBSITE SHARE MORE



ELEVATION (FT)

START	MAX	GAIN
1,106 ft	1,207 ft	301 ft



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GOT IT

WINZIP 3 Easy Steps To Zip Files

1. Click on Get Started
2. Start Free Download
3. Get WinZip Free

Get Started

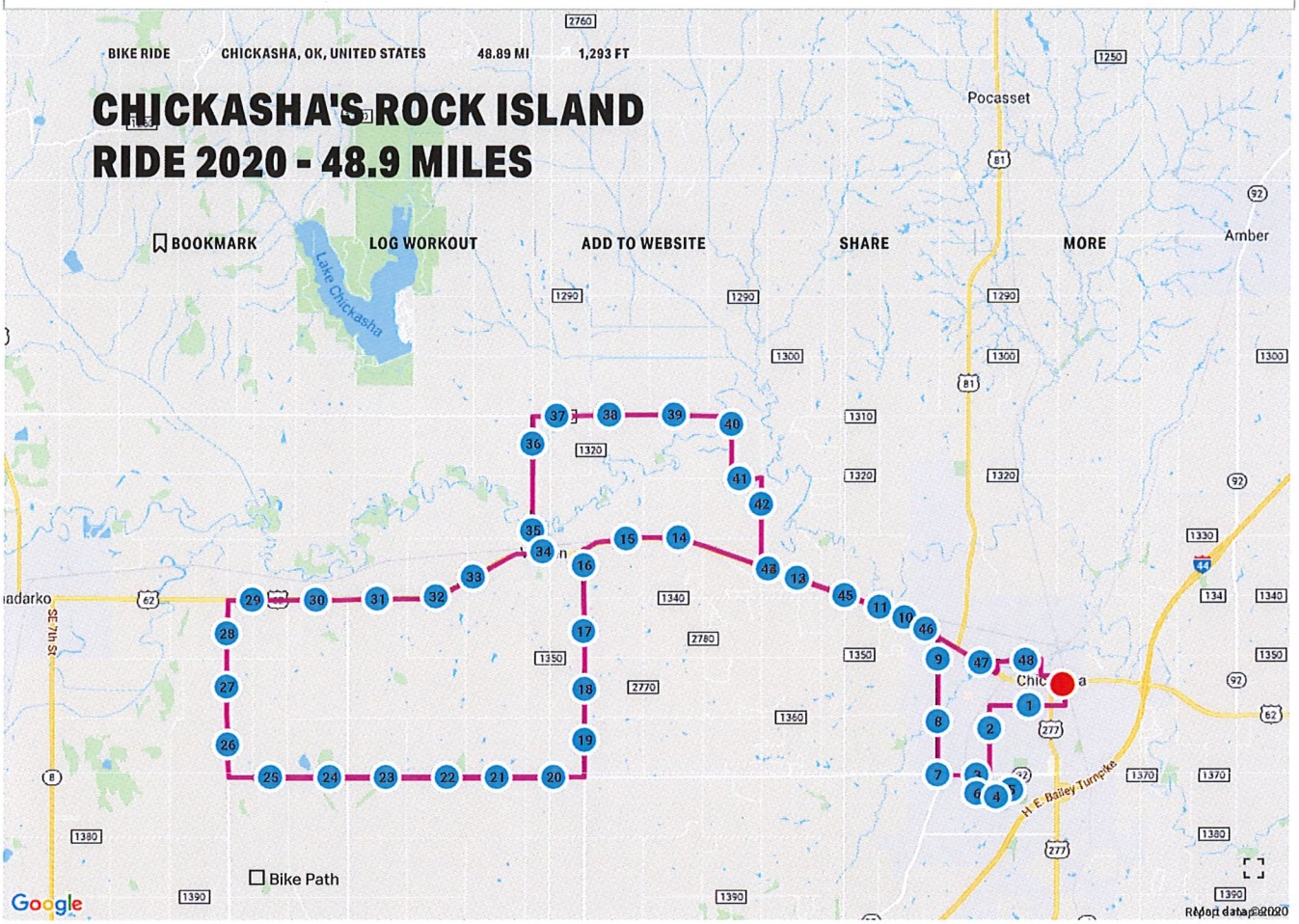
Three Dog Night
(Rescheduled from 8/2)
Dec 06 at Hudiburg Chevrolet Center
$82

Learn about UA's COVID-19 Pledge

BIKE RIDE CHICKASHA, OK, UNITED STATES 48.89 MI 1,293 FT

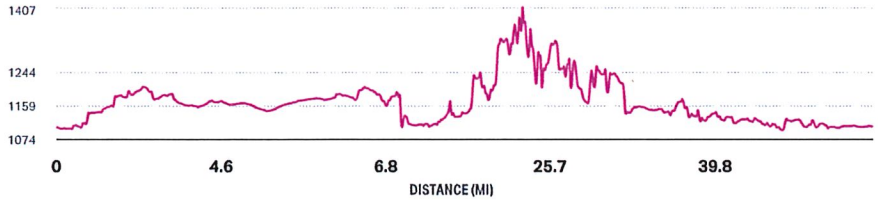
CHICKASHA'S ROCK ISLAND RIDE 2020 - 48.9 MILES

BOOKMARK LOG WORKOUT ADD TO WEBSITE SHARE MORE



ELEVATION (FT)

START	MAX	GAIN
1,106 ft	1,407 ft	1,293 ft



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GOT IT

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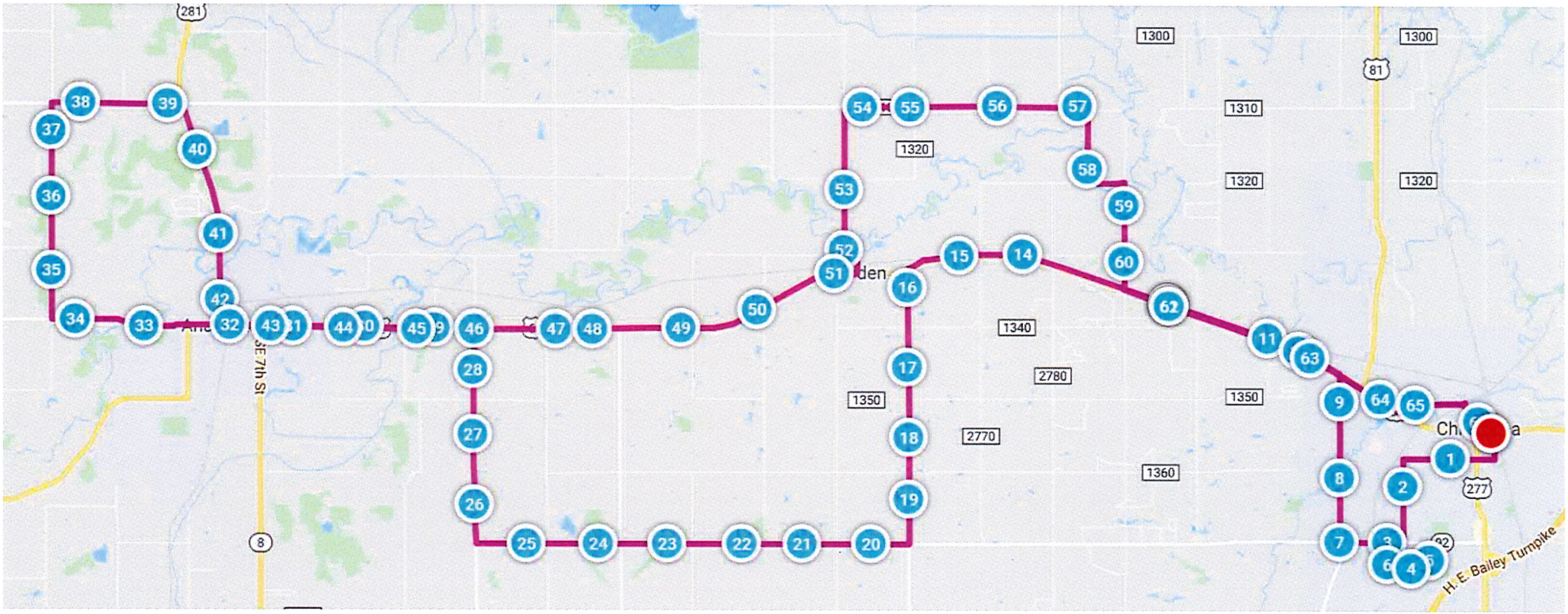
Update your drivers in less than 2 minutes.
(Guaranteed) Update now - Fast and free.
Start my update


281
1300
1300
81
1310
1320
1320
1320
1340
2780
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2770
1360
SE 7th St
8
277
H. E. Bailey Turnpike

June 2, 2020

Dear Mr. Noblitt, Mayor and City Council,

This letter is to request permission from the City of Chickasha and the City Council for Chickasha's Rock Island Ride, to be in conjunction with the Annual Rock Island Arts Festival and OK Food Truck Championship on October 3rd, 2020in Downtown Chickasha. Over the past three years we have brought in an average of 150 riders per ride. Including visitors from Arkansas, Colorado, Texas and throughout Oklahoma.

Both the Chickasha Area Arts Council and OK Food Truck Championship are excited and in full support of this event being in conjunction again this year. Last year the three events being held on the same weekend was a great success. We look forward to collaborating with both groups again this year in providing fun, unique events for our citizens and drawing visitors to the city of Chickasha.

This will be the events, fourth year with each of the past three years providing financial assistant to local charities. Past charities have included Chickasha Salvation Army, Mobile Meals and Chickasha Emergency Food Pantry.

Safety of our riders is paramount, and we are requesting to temporarily close Chickasha Ave starting at 8:30AM for the ride start. This area may already be closed for the Chickasha Area Arts Council and OK Food Truck Championship events just as it was last year.

We will have insurance for riders, volunteers and traffic control provided at all major intersections.

Thank you for considering this event and your support of community activities. Please feel free to contact us with any questions.

Sincerely CRIR President

Johnny Trammell

405-574-6121

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.p.**

AGENDA ITEM: Discussion, consideration and possible action to approve the 3rd Annual Oklahoma Food Truck Championship 2020 to be held on Saturday, October 3, 2020.

I. BACKGROUND/DESCRIPTION:

- Co-owners of the Interurban, Josh Woods and Zach Grayson, are requesting permission to conduct the 3rd Annual Oklahoma Food Truck Championship 2020 on Saturday, October 3, 202 from 9:00 a.m. to 10:00 p.m. This will be held in conjunction with the Chickasha Area Arts Council Arts Festival.
- They are requesting that Chickasha Avenue be blocked off beginning from 4th Street to 1st to allow for the set up of the Food Trucks and prevent through traffic.

II. RECOMMENDED ACTION:

Approve the request to allow the 3rd Annual Oklahoma Food Truck Championship 2020.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: John Noblitt, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. 3rd Annual Oklahoma Food Truck Championship request and info

May 30, 2020

Dear Mr. Noblitt, Mayor and City Council,

This letter is to request permission from the City of Chickasha and the City Council for Interurban Chickasha to host the Third Annual Oklahoma Food Truck 2020, to be in conjunction with Chickasha's Rock Island Ride and the 10th Annual Rock Island Arts Festival on Oct 3rd 2020 at 9:00 AM in Downtown Chickasha.

This event will include live music, beer garden and award winning food trucks from all over Oklahoma going head to head in hopes for a piece of an $10,000 prize.

Both the Chickasha's Rock Island Ride Committee and Chickasha Area Arts Council are excited and in full support of this event being in conjunction with theirs on Oct 3, 2020. We look forward to collaborating with both groups in providing fun, unique events for our citizens and drawing visitors to the city of Chickasha.

We would like to request that permission be granted to host the event blocking off Chickasha Ave. starting at 1st Street and extend to 4th Street not allowing any through traffic or parked cars during the event. The preparations of the event would take place beginning at 09:00 AM and end by 10:00 PM on Oct 3, 2020. Please see the attached map of the proposed food truck locations.

Insurance, security and required permits for this event will be obtained.

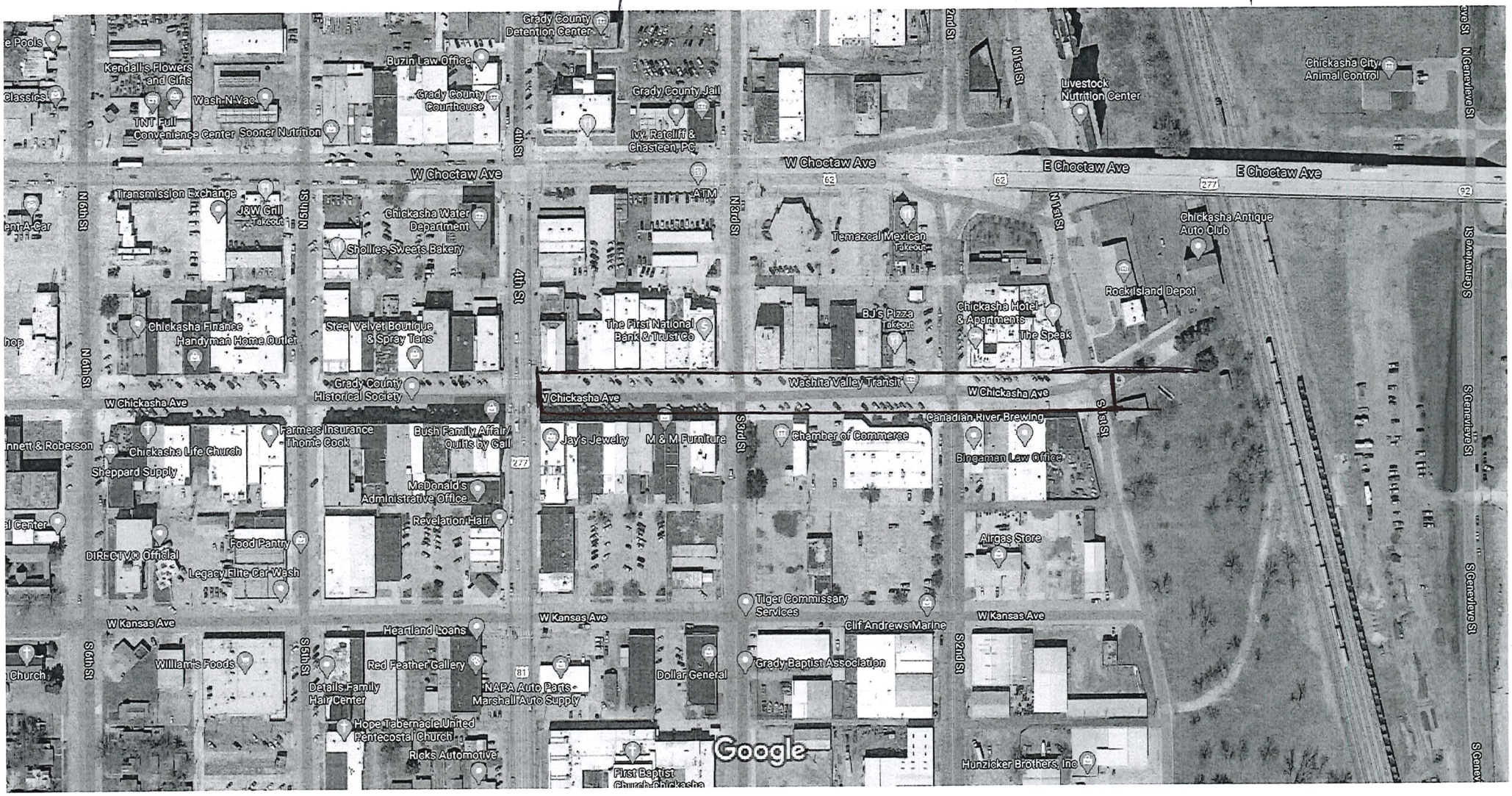
Thank you for considering this event and your support of community activities. Please feel free to contact us with any questions.

Sincerely,

Josh Woods & Zach Grayson Co-Owners Interurban Chickasha 405-474-6108

Google Maps

Chickasha Ave - 1st street - 4th street | Oct 3rd a.m



Imagery ©2020 Maxar Technologies, USDA Farm Service Agency, Map data ©2020 100 ft

Home
Set location

For Immediate Release

Contact: Josh Woods, Oklahoma Food Truck Championship

405-474-6108

jwoods@interurban.us

FOOD TRUCK CHAMPIONSHIP TAKES OVER DOWNTOWN CHICKASHA

(CHICKASHA, OK) – The best in Oklahoma gather for the most delicious showdown around for the Oklahoma Food Truck Championship in downtown Chickasha. This 3rd annual event is a sure crowd pleaser, as food truck vendors from around the state battle to be the best.

Thirty food trucks are on this years' line-up and are ready to show off their culinary expertise and skills, hoping to be this years' big winner. Winning categories include 1st through 3rd place, Most Creative and Fan Favorite. Each one with a chance to win up to $10,000 in cash prizes

"This event is fun, competitive, delicious and a sure way to show off the great work our food truck friends do.", says Josh Woods, OFTC Organizer.

Three guest judges will be tasked with picking the best of the best.

This event is free to the public, and each vendor will be open for regular sales for both lunch and dinner. Other events of the day include the Rock Island Arts Festival, Rock Island Ride, live music from great local talent and an axe throwing exhibition. Also the Canadian River Brewing company and The Speak Easy bar will be open for folks wanting to try out Oklahoma's newest craft beers.

Chickasha Mayor Chris Mosley says, "We look forward to hosting everyone. Not only is there great food but both the Rock Island Arts Festival and Rock Island Ride are taking place that day. See you there!"

When: Saturday, October 3rd 2020

Time: 10:30a – 9pm

Where: Downtown Chickasha

For more information: https://www.facebook.com/OFTCofChickasha/

The Oklahoma Food Truck Championship is Oklahoma's only food truck championship to date. It is held in the historic downtown Chickasha! It features trucks from all over the state going head to head for a slice of the $10k in prize money up for grabs. It will take place on Oct 3rd, 2020.

The 2020 event will see the addition of 10 new trucks for a total of 30. We had over 9,000 visitors at last years event and expect over 12,000 this year. The OFTC is in its third year and is still looking for respected sponsors to help push this event to the next level. Follow us on Facebook @OFTCofChickasha.

OFTC won the annual Festival of the Year for 2019 by the Chickasha Chamber of commerce. We look to add more and more to our festival each year with your help.

Sponsorship levels:

Event Title Sponsor (can be split) Co-Sponsors

$10,000

- Main sponsor of the event
- All prize money will be given out courtesy of "title sponsor"
- Mention on all advertising material. (print, radio, social media)
- 20 meal tickets for the food trucks
- Across the shoulder's (extra-large) logo location on the event t-shirts and 10 shirts
- Logo on all signs, banners for the event
- Booth location
- Asked to provide a judge for the food competition
- All award plaques/trophies will have title sponsor logo on them
- Logo on all 250 shirts that will be made and handed out to participants/guest

Stage Sponsor

$3,000

- Banner on the stage
- Mention on all advertising material. (print, radio, social media)
- 10 meal tickets for the food trucks
- Large logo location on the event t-shirts and 10 shirts
- Logo on all signs, banners for the event
- Booth Location
- Logo on all 250 shirts that will be made and handed out to participants/guest

Media Sponsor (Intellego Media) Local Film Group

$3,000

- Banner in front of Canadian River Brewing where all media will be displayed
- Mention on all advertising material. (print, radio, social media)
- 10 meal tickets for the food trucks
- Large logo location on the event t-shirts and 10 shirts
- Logo on all signs, banners for the event
- Booth Location
- Drones will be on site, as well as an intro video that your name will show up on prior to event.
- Logo on all 250 shirts that will be made and handed out to participants/guest

Band Sponsor (only 1) Billy Elkins, The Imaginaries and the main event Dollar 98

$3,000

- Banner on stage "Band brought to you by Band Sponsor"
- Mention on all advertising material. (print, radio, social media)
- 10 meal tickets for the food trucks
- Large logo location on the event t-shirts and 10 shirts
- Logo on all signs, banners for the event
- Booth Location
- Logo on all 250 shirts that will be made and handed out to participants/guest

Stage Sponsor

$2,500

- Large Name/Logo on signs located all up and down the event (street).
- Mention on all advertising material. (print, radio, social media)
- 5 meal tickets for the food trucks
- Large logo location on the event t-shirts and 5 shirts
- Booth Location
- Logo on all 250 shirts that will be made and handed out to participants/guest

Food Truck Sponsor (only 30 available)

$500

- Name/Logo on signs located all up and down the event (street).
- Mention on all advertising material on social media
- 2 meal tickets for the food trucks
- Small name location on the event t-shirts and 2 shirts
- Typed name on all 250 shirts that will be made and handed out to participants/guest
- *Your food truck will be picked for you, if your food truck wins 1st or 2nd place, you will receive $500 back.*

Thank you for your consideration.

Contact: Josh Woods 405-474-6108 or Zach Grayson 405-850-0377

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.q.**

AGENDA ITEM: Discussion, consideration and possible action to approve the annual Fireworks Display in Shannon Springs Park on Saturday, July 4, 2020.

I. BACKGROUND/DESCRIPTION:

- Staff has received a request for permission to conduct the annual Fireworks Display in Shannon Springs Park on Saturday, July 4, 2020.
- All documentation has been received by the Fire Chief and a Permit has been approved.
- The appropriate Certificate of Insurance will be received prior to the Fireworks Display.
- Food Trucks will be allowed in designated area.

II. RECOMMENDED ACTION:

Approve the annual Fireworks Display being held in Shannon Springs Park on Saturday, July 4, 2020 and authorize food trucks in designated areas.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: John Noblitt, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.r.**

AGENDA ITEM: Discussion, consideration and possible action to approve "Christmas in July".

I. BACKGROUND/DESCRIPTION:

Mayor Mosley to provide information.

II. RECOMMENDED ACTION:

Approve "Christmas in July" as presented.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: John Mosley, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: City Clerk **Agenda Item No. 6.s.**

AGENDA ITEM: Discussion, consideration and possible action to approve listing agreement with Coldwell Banker Select for lot 32 of Apache Cove.

I. BACKGROUND/DESCRIPTION:

- The listing agreement allows John Pellow of Coldwell Banker Select to act as the realtor for inquiries, offers and or sale of Lot 32 Apache Cove.
- The agreement allows for a 6% commission of total sale price to the realtor.
- Realtor does have a current offer for Lot 32 of Apache Cove.

II. RECOMMENDED ACTION:

Staff recommends approving the listing agreement with Coldwell Banker Select for Lot 32 Apache Cove.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. Residential Listing Agreement (Lot 32, Apache Coves)
2. Supporting Documents for Apache Coves Listing Agreements

dotloop signature verification: dtlp.us/ABqC-MHz3-upHW

LISTING AGREEMENT - EXCLUSIVE RIGHT TO SELL

This is a legally binding contract; if not understood seek advice from an attorney.

In consideration of the services to be rendered by the undersigned REALTOR®, the undersigned ("Seller") hereby exclusively lists with REALTOR® the Property described as:

Property Address Lot 32 E 332 Loop, Jay, OK 74346

Legal Description APACHE COVE SUBDIVISION AMENDED LOT 32 LESS W 10' 1710-561+

_____,

together with all fixtures and improvements, and all appurtenances, subject to existing zoning ordinances, plat or deed restrictions, utility easements serving the Property, including all mineral rights owned by Seller, if any, all of which may be described in the Property Data form attached to and by this reference made a part of this Agreement (collectively referred to as "the Property"), and grants to REALTOR® the exclusive right to sell the Property, within the term of this listing, at a price of $ $7,500.00 and on the terms herein stated, or at such other price and terms as shall be acceptable to Seller. This listing shall be subject to the following:

1. By appointing REALTOR® as exclusive REALTOR®, Seller agrees to work through REALTOR® for the sale, option or exchange (collectively "Sale") of the Property and to refer to Broker all inquiries received in any form from other real estate Brokers, agents, associated broker associates, sales associates, or provisional sales associates, sales persons, prospective buyers or tenants, or any other source during the time this Listing Agreement is in effect. In addition, any compensation, which is conditioned upon the Sale of Property, shall be earned by REALTOR® as set forth herein without any discount or allowance for any efforts made by Seller or by any representative of Seller in connection with the sale of the Property.

2. This agreement begins on 06/10/2020, and terminates (except for the provisions of Paragraph 3) at midnight on 06/30/2020.

3. Seller agrees to pay a commission equal to the greater of 6% % (0% if left blank) of the total sale price of the Property plus $ N/A ($0 if left blank);

OR

$ N/A ($0 if left blank) as and for the compensation of REALTOR®, in any of the following events:

a. The sale or exchange of the Property during the term of this Agreement, whether procured by REALTOR®, Seller, or a third person.

b. The sale or exchange of the Property within 90 days after the termination of this Agreement, if with any one to whom REALTOR® has shown the Property, or with whom the REALTOR® has negotiated concerning the Property prior to the termination of this Agreement; provided that this clause shall not apply if Seller re-lists the Property at the termination of this Agreement with another licensed real estate broker.

c. If REALTOR® procures a Buyer who is ready, willing, and able to purchase the Property, at the price and on the terms set forth herein, or at such other price and terms as shall be acceptable to Seller.

d. The sale or exchange of the Property during, or after, the term of this Agreement to any party to whom the Property is rented or leased during the term of this Agreement, or within 90 days thereafter.

4. In the event a Contract for Sale or Exchange (a "Contract") is entered into with a Buyer, Seller agrees that:

a. Unless the Contract provides otherwise, REALTOR® shall receive and hold any earnest money deposit, which may be in the form of the Buyer's personal check endorsed for deposit without recourse, in REALTOR®'s trust or escrow account in accordance with the terms of the Contract, applicable law, rules, and regulations governing such funds;

b. Prior to the "Closing Date," Seller, at Seller's expense, agrees to furnish Buyer or Buyer's lender a current Uniform Commercial Code Search Certificate (and, if the Property is a condominium, to furnish a copy of the Declaration of Unit Ownership Estates of the Project, Bylaws of the Project's Owner's Association). Seller, at Seller's expense shall also furnish an abstract of title certified to date showing merchantable title in Seller, subject only to utility easements serving the Property and building restrictions of record, and other exceptions specified in the Contract and, if Property is a condominium, subject to all terms, provisions, restrictions, and covenants contained in the Declaration of Unit Ownership Estates and Bylaws of the Owner's Association of the "Project," and, if required by lender, a "Mortgage Inspection Certificate" prepared by a licensed surveyor, certified to a date at least within 180 days of the "Closing Date";

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c. Seller has sole ownership, full authority to sell property, and will cause any conveyance to be executed and joined by all necessary parties to convey marketable title by General Warranty Deed to Buyer, free and clear of all liens and encumbrances, except those specifically reserved in the Contract.

d. Unless otherwise provided in the Contract, all ad valorem taxes, interest, rents, and other continuing items shall be prorated to the date of transfer, except personal property taxes for the entire year, if any, shall be paid by Seller;

e. If Property is single family, condominium or multi-family, to pay such closing costs and miscellaneous fees in excess of what Buyer is allowed by FHA or VA to pay;

f. If Property is single family, condominium or multi-family and if the Contract, lender or government agency requires fixtures and equipment relating to plumbing, heating and cooling, including ducts, electrical systems, built-in appliances, swimming pool, spa, sprinkler and security systems will be in normal working order at the closing, ordinary wear and tear excepted. If the Property is a condominium, this provision is applicable only to those items that are the Seller's responsibility and not the responsibility of the Owner's Association. Seller shall pay the cost of repairs necessary to meet the foregoing standard; the cost shall not exceed any amount agreed to by Seller in the contract of sale**.**

g. If the Property is a VA-financed transaction, Seller shall pay cost of a HUD-approved infestation report by a licensed exterminating company.

5. In accordance with the Oklahoma Residential Property Condition Disclosure Act:

a. Seller shall complete the **Oklahoma Residential Property Disclosure Statement ("Disclosure Statement")** or, if the Seller has never lived in the Property **AND has NO knowledge of any defect** concerning the Property, the **Oklahoma Residential Property Disclaimer Statement ("Disclaimer Statement")** if applicable, a copy of which is attached to and by this reference made a part of this Agreement.

b. REALTOR® shall provide a copy of the Seller's **Disclosure Statement** or **Disclaimer Statement** (whichever is applicable) to potential Buyers or their Brokers.

c. REALTOR® shall disclose to a potential purchaser any defects in the Property actually known to the REALTOR® which are not included in the Seller's **Disclosure Statement** or Seller's **Disclaimer Statement**.

6. In accordance with the HUD/EPA Lead-Based Paint Regulations, **if the Property was built before 1978**:

a. Seller shall complete a **Disclosure and Acknowledgment of Lead-Based Paint.**

b. REALTOR® shall provide a copy of the Seller's **Disclosure and Acknowledgment of Lead-Based Paint** to potential **Buyers or their Brokers along with a copy of the pamphlet *Protect Your Family from Lead in Your Home*.**

7. All of the information provided herewith, or which may be provided to REALTOR®, shall be true and Seller agrees to hold REALTOR®, REALTOR®'s sales associates, employees, and agents harmless from any cost, expense, or damage due to any information which is withheld by Seller from REALTOR®, or which is incorrect.

8. In connection with this Listing Agreement, Seller authorizes REALTOR®:

a. To place a "For Sale" sign on the Property and to remove all other similar signs;

b. To enter Property information on the Internet, and advertise the Property by any means and methods as Broker determines in its sole judgment and discretion, including the making and using of photographs or other electronic images of the Property;

c. At Seller's expense, to turn on, or leave on, all utilities, and to authorize service technicians to do so, in order to show the Property to its best advantage or to permit inspection thereof. If Property is single family, condominium or multi-family, Seller further agrees to pay any necessary cost for uncovering and limited operation of any swimming pool/spa, sprinkler system and security system, if applicable. Except that, if the Property is a condominium this provision shall only apply to those items which are Seller's responsibility and not the responsibility of the Owner's Association;

d. To obtain all information pertaining to any present mortgage on the Property from any mortgage or mortgage service company and to furnish information pertaining to the Property to any prospective lender;

e. To obtain a key to the Property and furnish keys to others necessary to show the Property or to carry out the objectives of this Agreement;

f. To have access to the Property for the purpose of showing it to prospects at any reasonable hour;

g. Unless the Contract provides otherwise, REALTOR® and Seller agree that REALTOR® shall be authorized to accept delivery of Contract documents, title evidence documents, inspection reports, and other notices provided in the Contract on behalf of the Seller and to accept a similar appointment by Buyers and prospective Buyers.

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9. Broker duties and responsibilities.

A. A broker shall have the following duties to all parties in a transaction, which are mandatory and may not be abrogated or waived by a broker:

1. Treat all parties with honesty and exercise reasonable skill and care;
2. Unless specifically waived in writing by a party to the transaction:
   a) receive all written offers and counteroffers,
   b) reduce offers or counteroffers to a written form upon request of any party to a transaction, and
   c) present timely such written offers and counteroffers;
3. Timely account for all money and property received by the broker;
4. Keep confidential information received from a party or prospective party confidential. The confidential information shall not be disclosed by a firm without the consent of the party disclosing the information unless consent to the disclosure is granted in writing by the party or prospective party disclosing the information, the disclosure is required by law, or the information is made public or becomes public as the result of actions from a source other than the firm. The following information shall be considered confidential and shall be the only information considered confidential in a transaction:
   a) that a party or prospective party is willing to pay more or accept less than what is being offered;
   b) that a party or prospective party is willing to agree to financing terms that are different from those offered;
   c) the motivating factors of the party or prospective party purchasing, selling, leasing, optioning, or exchanging the property; and
   d) information specifically designated as confidential by a party unless such information is public.
5. Disclose information pertaining to the property as required by the Residential Property Condition Disclosure Act; and
6. Comply with all requirements of The Oklahoma Real Estate License Code and all applicable statutes and rules.

B. A broker shall have the following duties and responsibilities only to a party for whom the broker is providing brokerage services in a transaction which are mandatory and may not be abrogated or waived by a broker:

1. Inform the party in writing when an offer is made that the party will be expected to pay certain costs, brokerage service costs and approximate amount of costs; and
2. Keep the party informed regarding the transaction.

C. When working with both parties to a transaction, the duties and responsibilities set forth in this section shall remain in place for both parties.

10. Neither the Buyer nor the Seller may be held liable for the actions or words of the Broker or licensees associated with the Broker's firm.

11. REALTOR® shall use REALTOR®'s best efforts to effect a sale of the Property during the term of this Agreement, in accordance with the Code of Ethics of the National Association of REALTORS®.

12. REALTOR® shall not be charged with the custody of the Property, its management, maintenance, or repair.

13. Forfeited earnest money, if any, shall be divided equally between Seller and REALTOR®, except that REALTOR®'s portion shall, in no event, exceed the agreed commission; provided, however, that no release of a Buyer or waiver of a forfeiture of earnest money after a Contract is executed shall relieve Seller of any obligation to pay a commission.

14. The term "REALTOR®" herein shall include any sales associate of REALTOR® whose signature appears on this Agreement.

15. This Property is offered without regard to race, color, religion, sex, handicap, familial status, national origin, sexual orientation, or gender identity.

16. Seller and REALTOR® agree to the terms herein set forth and understand that this is a binding agreement and that it cannot be canceled or terminated except upon their mutual written consent.

17. Seller acknowledges that Seller has read this Agreement and has received a copy of this Agreement and a copy of the Oklahoma Real Estate Commission Uniform Contract of Sale Information Booklet has been made available to the Seller in print, or at www.orec.ok.gov.

18. The REALTOR® certifies that he/she is a member of the Northeast Oklahoma Real Estate Services, Inc. (NORES) Multiple Listing Service (MLS). The parties hereto understand and agree that the REALTOR® is hereby authorized to **(i)** enter this listing in the NORES MLS as a blanket unilateral offer of cooperation and compensation to other Participants of this Service regardless of their brokerage relationship, payment of compensation shall be as stated in the Property Data form; **(ii)** file timely notice of all changes in the above information as approved by the Seller; **(iii)** upon the closing of a sale, file sales information, including sale price, with the NORES MLS for processing and dissemination to the NORES MLS Participants and other members of the Greater Tulsa Association of REALTORS® and **(iv)** that the property information, once transmitted to NORES, shall be owned by it and subject to its copyright and may be used and disseminated by it.

19. Upon the execution of an earnest money contract (Contract) by both Seller and Buyer, the REALTOR® shall have no duty thereafter to

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submit subsequent offers for the purchase of the a property, unless the Contract specifically provides otherwise or this sale does not close.

20. ACCESS AUTHORIZATION. To facilitate the showing of said Property, Seller grants said REALTOR® permission to place on Seller's Property a "Lock Box" containing a key which gives access to Seller's Property at times when said REALTOR® is not present. Seller understands that access to said "Lock Box" may be in the possession of unauthorized persons who are not members of the REALTOR®'s Multiple Listing Service, as well as members thereof. Further, Seller acknowledges that said REALTOR® has recommended that all valuables such as coins, jewelry, furs, silver, guns, cameras, paintings, antiques, and the like, be removed from the Property for safekeeping during the period of the listing. In addition, Seller has been fully advised that neither the REALTOR®, the NORES MLS nor the Association of REALTORS® to which REALTOR® may belong, assumes any responsibility for the acts of any other persons for any loss which may be sustained by Seller through entry by use of the key deposited in the "Lock Box" or in any other manner. Seller hereby assumes such risk of loss. REALTOR® (check one) ☑ is ☐ is not authorized to place a "Lock Box" on the Property.

21. DISCLOSURE OF OFFERS. The Seller and REALTOR® agree that REALTOR®, in response to inquiries from Buyers or cooperating brokers shall, only with the Sellers' approval, disclose the existence of offers on the property. Where disclosure is authorized, REALTORS® shall also disclose whether offers were obtained by the listing licensee, another licensee in the listing firm, or by a cooperating Broker.

Seller ☑ does ☐ does not authorize REALTOR® to disclose the existence of offers on the property.

22. TRANSACTION FEE. By signing this Agreement, Seller acknowledges and agrees that the Listing Broker may charge a Transaction Fee in the amount of $ $350.00. Seller understands said fee is in addition to the agreed commission amount and that no transaction fee shall be due until the actual closing is conducted.

23. CLOSING ESCROW FEE. By signing this Agreement, Seller acknowledges and gives the Listing Broker the right to utilize the services of a title escrow company for the closing process subsequent to a Contract of Sale on this Property. Fees to a Seller for these type services are approximately $ $1,200.00. Seller agrees to pay this amount to a closing escrow company or directly to the Listing Broker. Seller understands said fee is in addition to the agreed commission amount and that no fee for closing escrow is due until the actual closing is conducted.

24. RESIDENTIAL SERVICE AGREEMENT (RSA). Seller is aware that an RSA can be purchased for Seller's Property that would be transferable to the Buyer. The cost of an RSA is approximately $N/A and can be withheld from Seller's funds at closing.

It is Seller's decision ☐ TO PURCHASE ☑ NOT TO PURCHASE an (RSA) at this time

25. FLOOD NOTIFICATION. Has the seller been notified by any city or county governmental agency, or are you aware that the Property is in a flood hazard area?

☐ yes ☑ no

26. OTHER CONDITIONS:

ACCEPTED THIS _____ Day of _____, _____

Coldwell Banker Select/The PellowTeam	John Pellow — dotloop verified 06/09/20 5:11 PM CDT XMDG-DYJI-62EK-ZKUU
REALTOR® (Company)	REALTOR®/Associate (Signature)
John Noblitt, City Manager - Chickasha Municipal Authority	
SELLER (Printed)	SELLER (Signature)
SELLER (Printed)	SELLER (Signature)
117 N 4th Street, Chickasha, OK 73018	
Phone	Fax
405.222.6045	John.Noblitt@chickasha.org
Mail (Mailing Address of Seller-Owner)	Email

Affiliated Business Arrangement Disclosure Statement
Notice

To: _____ **Property:** Apache Coves Lots 1,2,3,4,5,932

From: **Coldwell Banker Select ("Coldwell")** **Date:** _____

This is to give you notice that Coldwell has a business relationship with other companies that provide settlement services.

Coldwell has a business relationship with Oklahoma Abstract Partners, LLC ("OAP"). Some principals in Coldwell have a part of a company called "Select Abstract Partners LLC" that owns twenty five percent ownership of OAP. Because of this relationship, this referral may provide the principals of Coldwell a financial or other benefit.

OAP owns the following companies. Smith Brothers Abstract, Metro Title and Abstract, Grand Valley Abstract, Pawhuska Abstract and Title, and Osage Abstract, Claremore Abstract. Because of this relationship, this referral may provide the principals of Coldwell a financial or other benefit.

Coldwell also has a business relationship with Associated Mortgage Corporation ("AMC"). The principals of Coldwell have a part of a company called "Select Abstract Partners, LLC" that owns twenty five percent of OAP and the owner of AMC also owns twenty five percent of OAP. Because of this relationship, this referral may provide the principals of Coldwell a financial or other benefit.

Coldwell also has a business relationship with Robert E. Parker, Attorney at Law, PC. Robert E. Parker, Attorney at Law, PC owns a company that has twenty-five percent ownership in "Select Abstract Companies, which owns twenty five percent of OAP. Because of this relationship, this referral may provide the principals Coldwell a financial or other benefit.

Coldwell also has a business relationship with Executives Title & Escrow Company, LLC ("Executives Title") and Robert E. Parker, Attorney At Law, PC. Please note that some principals of Coldwell also own RBR Partnership, an entity that has a thirty percent ownership interest in Executives Title. TCG, LLC a principal in Coldwell has a twenty percent ownership in Executives Title. A number of Coldwell Banker Agents, some employees, and other individuals have ownership interests in Executives Title, with each individual's interest below one percent. While neither Coldwell Banker, its agents nor Executives Title has any ownership interest in Robert E. Parker Attorney At Law, PC, please note that Robert Parker, the owner of Robert E Parker, Attorney at Law, PC, has a fifty percent ownership interest in Parker Consultants and Management, Inc., which has a thirty percent ownership interest in Executives Title. Because of these relationships, this referral may provide Coldwell Banker, its principals or agents, RBR Partnership, Robert E. Parker, Attorney at Law, PC, Robert E. Parker, Parker Consultants and Management, Inc., and/or Executives Title a financial or other benefit.
Set forth below is the estimated charge or range of charges for the settlement services listed. You are NOT required to use the listed provider(s) as a condition for settlement of your loan on or the purchase, sale, or refinance of the subject property. THERE ARE FREQUENTLY OTHER SETTLEMENT SERVICE PROVIDERS AVAILABLE WITH SIMILAR SERVICES. YOU ARE FREE TO SHOP AROUND TO DETERMINE THAT YOU ARE RECEIVING THE BEST SERVICES AND THE BEST RATE FOR THESE SERVICES.

Provider of Service and Settlement Service	Charge or Range of Charges
EXECUTIVES TITLE	
Title Services/Settlement Agent	$165 - $650
Owner's and Lender's Title Insurance	$3.50/1,000 of sales price
Abstract, Title, Closing and Recording	$75-$2,000
ROBERT E. PARKER, AAL, PC	
Title Examination	$350
AMC – Origination Charges	$995
OKLAHOMA ABSTRACT PARTNERS,	
– Abstract Storage	$35
Preliminary Abstracting	$350-$650
Final Abstracting	$350-$650
Title Services	$85

ACKNOWLEDGMENT

I/we have read this disclosure form, and understand that Coldwell Banker is referring me/us to purchase the above-described settlement services and that Coldwell Banker, its principals or agents, RBR Partnership, Robert E. Parker, AAL, PC, Robert E. Parker, Parker Consultants Inc., and/or Executives Title may receive a financial or other benefit as the result of this referral.

Signature Date	Signature Date

OKLAHOMA REAL ESTATE COMMISSION

DISCLOSURE TO SELLER OR BUYER OF BROKERAGE DUTIES, RESPONSIBILITIES AND SERVICES

This notice may be part of or attached to any of the following:

- ☐ Buyer Brokerage Agreement
- ☐ Sales Agreement
- ☑ Listing Brokerage Agreement
- ☐ Exchange Agreement
- ☐ Option Agreement
- ☐ Other _____

1. Duties and Responsibilities. A Broker who provides Brokerage Services to one or both parties shall describe and disclose in writing the Broker's duties and responsibilities prior to the party or parties signing a contract to sell, purchase, option, or exchange real estate.

A Broker shall have the following duties and responsibilities which are mandatory and may not be abrogated or waived by a Broker, whether working with one party, or working with both parties:

A. treat all parties to the transaction with honesty and exercise reasonable skill and care;

B. unless specifically waived in writing by a party to the transaction:

1) receive all written offer and counteroffers;
2) reduce offers or counteroffers to a written form upon request of any party to a transaction; and
3) present timely all written offers and counteroffers.

C. inform, in writing, the party for whom the Broker is providing Brokerage Services when an offer is made that the party will be expected to pay certain closing costs, Brokerage Service costs and the approximate amount of the costs;

D. keep the party for whom the Broker is providing Brokerage Services informed regarding the transaction;

E. timely account for all money and property received by the Broker;

F. keep confidential information received from a party or prospective party confidential. The confidential information shall not be disclosed by a Broker without the consent of the party disclosing the information unless consent to the disclosure is granted in writing by the party or prospective party disclosing the information, the disclosure is required by law, or the information is made public or becomes public as the result of actions from a source other than the Broker. The following information shall be considered confidential and shall be the only information considered confidential in a transaction:

1) that a party or prospective party is willing to pay more or accept less than what is being offered,
2) that a party or prospective party is willing to agree to financing terms that are different from those offered,
3) the motivating factors of the party or prospective party purchasing, selling, optioning or exchanging the property, and
4) information specifically designated as confidential by a party unless such information is public.

G. disclose information pertaining to the Property as required by Residential Property Condition Disclosure Act;

H. comply with all requirements of the Oklahoma Real Estate Code and all applicable statutes and rules;

I. when working with one party or both parties to a transaction, the duties and responsibilities set forth in this section shall remain in place for both parties.

2. Brokerage Services provided to both parties to the transaction. The Oklahoma broker relationships law (Title 59, Oklahoma Statutes, Section 858-351 – 858-363) allows a real estate Firm to provide brokerage services to both parties to the transaction. This could occur when a Firm has contracted with a Seller to sell their property and a prospective Buyer contacts that same Firm to see the property. If the prospective Buyer wants to make an offer on the property, the Firm must now provide a written notice to both the Buyer and Seller that the Firm is now providing brokerage services to both parties to the transaction. The law states that there are mandatory duties and responsibilities that must be performed by the broker for each party.

3. Broker providing fewer services. If a Broker intends to provide fewer Brokerage Services than those required to complete a transaction, the Broker shall provide written disclosure to the party for whom the Broker is providing services. The disclosure shall include a description of those steps in the transaction that the Broker will not provide and state that the Broker assisting the other party in the transaction is not required to provide assistance with these steps in any manner.

4. Confirmation of disclosure of duties and responsibilities. The duties and responsibilities disclosed by the Broker shall be confirmed in writing by each party in a separate provision, incorporated in or attached to the contract to purchase, option or exchange real estate.

I understand and acknowledge that I have received this notice on _____ day of _____, 20_____.

(Print Name) Chickasha Municipal Authority **(Signature)** _____

(Print Name) _____ **(Signature)** _____

AUTHORIZATION TO FURNISH

TILA-RESPA INTEGRATED DISCLOSURES

To: Lender, Title Company, Escrow Agent, and/or their representatives

RE: Lot 32 E 332 Loop, Jay, OK 74346 (Property)

I, John Noblitt, City Manager - Chickasha Municipal Authority ☑ Seller ☐ Buyer, have entered into a brokerage services agreement with the following Broker:

Name of Broker: Coldwell Banker Select Agent: John Pellow

Broker Office License Number (Entity): 155582 OREC Licensee Number: 158809

Address: 8990 S Sheridan

City, State, Zip: Tulsa, OK 74133

Phone: 918.496.3333 / 918.697.5237 Fax:

Email: john@pellowteam.com

I hereby authorize you to disclose and furnish a copy of any and all loan estimates, closing disclosures or other settlement statements provided in relation to the closing of the real estate transaction involving the Property, to the above-named Broker or Broker's authorized agent.

Signature of Client Date

Signature of Client Date

☑ Client authorizes agent to attend the closing

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: City Clerk **Agenda Item No. 6.t.**

AGENDA ITEM: Discussion, consideration and possible action to approve sale contract for Lot 32 of Apache Cove in the amount of $7,500.00.

I. BACKGROUND/DESCRIPTION:

- John Pellow with Coldwell Banker Select has received an offer on Lot 32 of Apache Cove in the amount of $7,500.00.
- Lot 32 is an interior lot contiguous with a lot currently under contract. The offer is in line with what other interior lots in the area should sell for.
- Earnest money in the amount of $500.00 has been paid to Grand River Abstract.
- The sales costs for the City of Chickasha will be $1,900.00.
- The net proceeds will be $5,600.00.

II. RECOMMENDED ACTION:

Staff recommends approving the sale contract for Lot 32 of Apache Cove in the amount of $7,500.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. Earnest Money for Apache Coves #32
2. Estimated Net to Seller-Lot #32
3. Offer for Apache Coves - Lot #32

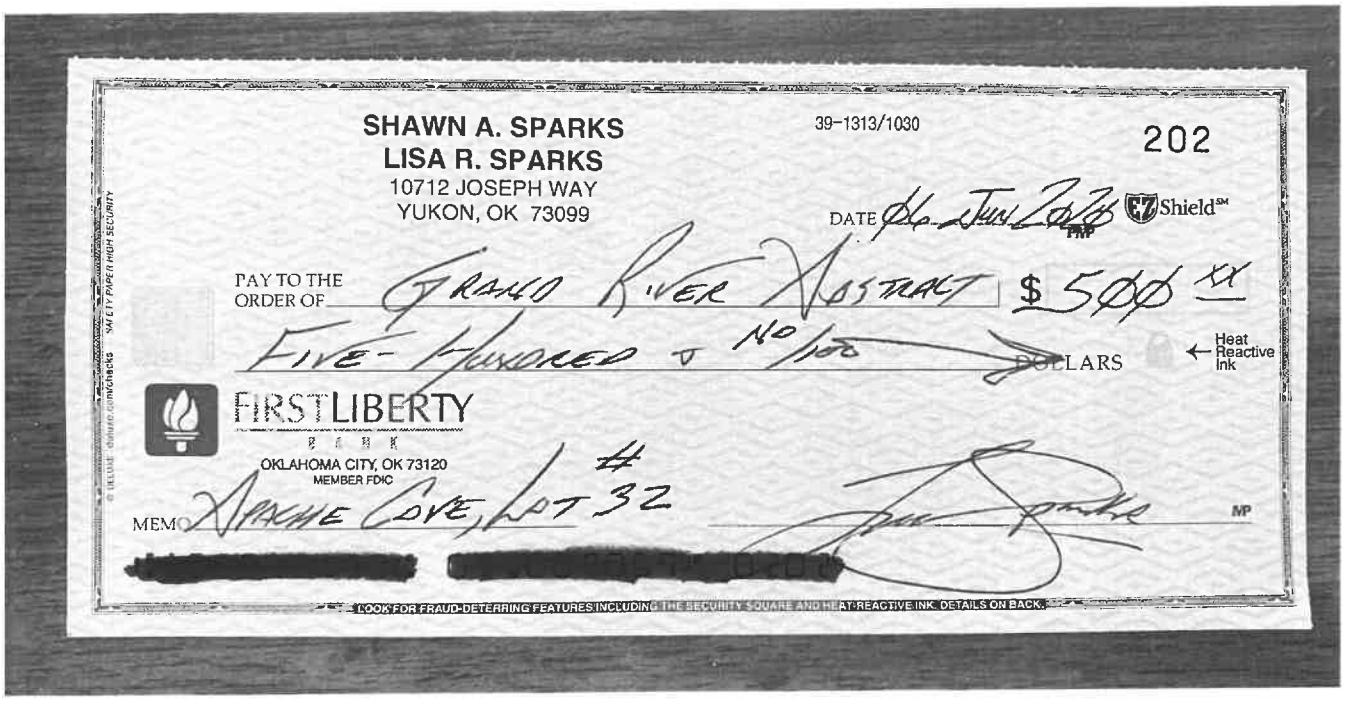
McGraw REALTORS®

Jennifer Locklear <jlocklear@mcgrawok.com>

(no subject)

1 message

Jennifer Locklear <jlocklear@mcgrawok.com> Tue, Jun 9, 2020 at 3:21 PM
To: jlocklear@mcgrawok.com



SHAWN A. SPARKS
LISA R. SPARKS
10712 JOSEPH WAY
YUKON, OK 73099

39-1313/1030

202

DATE 9 Jun 2020

Shield

PAY TO THE ORDER OF Grand River Abstract $ 500 xx

Five-Hundred & No/100 DOLLARS

Heat Reactive Ink

FIRST LIBERTY BANK
OKLAHOMA CITY, OK 73120
MEMBER FDIC

MEMO Apache Cove, Lot # 32

[redacted]

LOOK FOR FRAUD-DETERRING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.

Estimated Net to Seller
Anticipated Closing Date: August 31
Loan Type: Cash Sale

Prepared by:
Date: 6/9/2020

Prepared for: **City of Chickasha**
Address: **Apache Coves**
Jay, OK
Telephone #:

Sales Price: $7,500

200. Taxes

ProRated County Taxes	$	13
	$	0

700. Broker's Fees

Commission	$	450
Sellers Closing Fee	$	350
	$	0

800. Items Payable in Connection with Loan

Loan Discount	$	0
Final Inspection Fee (lender)	$	0
Seller paid Buyer Costs- Required**	$	0
Seller paid Buyer Costs- (per contract)	$	0
	$	0

1100. Title Charges

Settlement or Closing Fee	$	200
Attorney Fee - Note & Mortgage	$	0
Abstracting & Certification	$	550
Special Assessments Letter	$	0
Federal Court Check	$	0
UCC Certification	$	0
Wire Fee	$	50

1200. Government Recording & Transfer Charges

Recording Fees	$	0
Mtg tax & Cert owner carry($1 per $1000)	$	0
Documentary Stamps ($1.50 per $1000)	$	11
	$	0

1300. Additional Settlement Charges:

Mortgage Inspection Certificate	$	250
FHA/VA Requirements	$	0
Repairs T.R.R. (Contract)	$	0
Wood Infestation Report	$	0
Courier/Express Mail	$	25
Residential Service Agreement (optional)	$	0
Buyer Closing Costs Paid by Seller	$	0
Homeowners Association Dues	$	0
	$	0
	$	0

Estimated Total Selling Costs

$ 1,900

Current Mortgage Payoffs

Estimated First Mortgage Payoff	$	0
Estimated Second Mortgage Payoff	$	0
Estimated Owner Carry Mortgage Payoff	$	0

Estimated Net Proceeds: $5,600

*** Section 800 – Seller paid Buyer costs include fees associated with an FHA/VA loan which are not allowed to be paid by the Buyer. Costs vary at different financial institutions. THE ABOVE ARE ESTIMATED closing costs furnished on the date indicated below and may vary from those at transfer of deed. Payoffs on loans may vary from the figures above.**
Seller's acknowledgement: seller understands these figures are approximate and may differ from those at Closing.

Seller Date Company Name

Seller Date Prepared By

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GREATER TULSA ASSOCIATION OF REALTORS®

This is a legally binding Contract; if not understood, seek advice from an attorney.

ACKNOWLEDGMENT AND CONFIRMATION OF DISCLOSURES

It is herby confirmed that prior to entering into Contract, the following items (as applicable) have been disclosed and/or delivered:

Buyer acknowledges and confirms that the Broker providing brokerage services to the Buyer has described and disclosed their duties and responsibilities to the Buyer prior to the Buyer signing this Contract.

☐ **(Applicable for in-house transactions only) Buyer acknowledges and confirms that the Broker is providing brokerage services to both Parties to the transaction prior to the Parties signing this Contract.**

Buyer acknowledges receipt of Residential Property Condition Disclosure or Disclaimer Form (as applicable to residential real property improved with not less than one nor more than two dwelling units) pursuant to Title 60 O.X., Section 831-839:

☐ Buyer has received a Residential Property Condition Disclosure Statement Form (completed and signed by the Seller) and dated within 180 days of receipt.

☐ Buyer has received a Residential Property Condition Disclaimer Statement Form (completed and signed by the Seller) and dated within 180 days of receipt.

☐ This transaction is exempt from disclosure requirements pursuant to Title 60, O.S., Section 838.

☐ Disclosure not required under the Residential Property Condition Disclosure Act.

Buyer acknowledges receipt of Lead-Based Paint/Hazards Disclosures with Appropriate Acknowledgment (if property constructed before 1978)

☐ Buyer has signed the "Disclosure of Information on Lead-Based Paint and Lead-Based Paint Hazards" form, which has been signed and dated by Seller and applicable Licensee(s) and has also received a copy of the Lead-Based Paint Pamphlet titled "Protect Your Family From Lead in Your Home."

☐ Property was constructed in 1978 or thereafter and is exempt from this disclosure.

☒ The subject of this transaction is not a residential dwelling and does not require a disclosure on Lead-Based Paint/Hazards.

Buyer acknowledges and confirms the above and further, Buyer acknowledges receipt of Estimate of Costs associated with this transaction and acknowledges that a Contract Information Booklet has been made available to the Buyer in print, or at www.tulsarealtors.com.

Buyer/Tenant Name (Printed): **Shawn Sparks**

Buyer/Tenant Signature: Lisa Sparks

Dated: 06-06-2020

Buyer/Tenant Name (Printed): **Lisa Sparks**

Buyer/Tenant Signature: Lisa Sparks

Dated: 06-06-2020

Seller acknowledges and confirms that the Broker providing brokerage services to the Seller has described and disclosed their duties and responsibilities to the Seller prior to the Seller signing this Contract.

☐ **(Applicable for in-house transactions only) Seller acknowledges and confirms that the Broker is providing brokerage services to both Parties to the transaction prior to the Parties signing this Contract.**

Seller further acknowledges receipt of Estimate of Costs associated with this transaction and that a Contract Information Booklet has been made available to the Seller in print, or at www.tulsarealtors.com.

Seller/Landlord Name (Printed): **City of Chickasha**

Seller/Landlord Signature: _____

Dated: _____

Seller/Landlord Name (Printed): _____

Seller/Landlord Signature: _____

Dated: _____

McGraw Grand Lake, 1639 n 3rd St Langley OK 74350 Phone: (918) 491-1384 Fax: (918) 398-5510 Sparks 2
Jennifer Locklear Produced with zipForm® by zipLogix 18070 Fifteen Mile Road, Fraser, Michigan 48026 www.zipLogix.com

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This is a legally binding Contract; if not understood, seek advice from an attorney.

CONTRACT OF SALE OF REAL ESTATE

RESIDENTIAL SALE

CONTRACT DOCUMENTS. The Contract is defined as this document with the following attachment(s):
(check as applicable)

_____ Conventional Loan
_____ FHA Loan
_____ VA Loan
_____ Assumption
_____ Seller Financing
__X__ **cash**

_____Supplement
_____Sale of Buyer's Property – Presently Under Contract
_____Sale of Buyer's Property – Not Under Contract
_____Townhouse Association
_____Condominium Association

PARTIES. THE CONTRACT is entered into between:

Clty of Chickasha "Seller"
and **Shawn Sparks , Lisa Sparks** "Buyer".

The Parties' signatures at the end of the Contract, which includes any attachments or documents incorporated by reference, with delivery to their respective Brokers, if applicable, will create a valid and binding Contract, which sets forth their complete understanding of the terms of the Contract. This agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective heirs, successors and permitted assigns. The Contract shall be executed by original signatures of the Parties or by signatures as reflected on separate identical Contract counterparts (carbon, photo, fax or other electronic copy). The Parties agree that as to all aspects of this transaction involving documents an electronic signature shall have the same force and effect as an original signature pursuant to the provisions of the Uniform Electronic Transactions Act, 12A, Oklahoma Statutes, Section 15-101 et seq. All prior verbal or written negotiations, representations and agreements are superseded by the Contract, which may only be modified or assigned by a further written agreement of Buyer and Seller.

The Parties agree that all notices and documents provided for in this contract shall be delivered to the Parties or their respective brokers, if applicable. Seller agrees to sell and convey by General Warranty Deed, and Buyer agrees to accept such deed and buy the Property described herein, on the following terms and conditions:

The Property shall consist of the following described real estate located in **Delaware** County, Oklahoma.

1. LEGAL DESCRIPTION.

APACHE COVE SUBDIVISION AMENDED LOT 32 LESS W 10' 1710-561+

Property Address **Lot 32 E 332 Loop** City **Jay** Zip **74346**

Together with all fixtures and improvements, and all appurtenances, subject to existing zoning ordinances, plat or deed restrictions, utility easements serving the Property, **including** all mineral rights owned by Seller, which may be subject to lease, unless expressly reserved by Seller in the Contract and **excluding** mineral rights previously reserved or conveyed of record (collectively referred to as "the Property".)

2. PURCHASE PRICE, EARNEST MONEY AND SOURCE OF FUNDS. This is a CASH TRANSACTION unless a Financing Supplement is attached. The Purchase Price is $ **7,500.00** payable by Buyer as follows: Buyer shall pay $ _____
Earnest Money within two (2) days after the last date of the signatures of Parties, to be deposited following receipt within three (3) banking days, and Buyer shall pay the balance of the purchase price and Buyer's Closing costs at Closing. The Earnest Money shall be deposited in the trust account of _____ or if left blank, the Seller's Broker's trust account, as part payment of the purchase price and/or Closing costs.

3. CLOSING, FUNDING AND POSSESSION. The Closing process includes execution of documents, delivery of deed and receipt of funds by Seller and shall be completed on or before **August 31, 2020**, ("Closing Date") or not later than _____ days (five (5) days if left blank) thereafter caused by a delay of the Closing process, or such later date as may be necessary in the Title Evidence Paragraph of the Contract. Possession shall be transferred upon conclusion of Closing process unless otherwise provided below: _____.

In addition to costs and expenses otherwise required to be paid in accordance with terms of the Contract, Buyer shall pay Buyer's Closing fee, Buyer's recording fees, and all other expenses required from Buyer. Seller shall pay documentary stamps required, Seller's Closing fee, Seller's recording fees, if any, and all other expenses required from Seller. Funds required from Buyer and Seller at Closing shall be cash, cashier's check, wire transfer, or as determined by the provider of settlement services.

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4. ACCESSORIES, EQUIPMENT AND SYSTEMS. The following items, if existing on the Property, unless otherwise excluded, shall remain with the Property at no additional cost to Buyer:

- Attic and ceiling fan(s)
- Bathroom mirror(s)
- Other mirrors, if attached
- Central vacuum & attachments
- Floor coverings, if attached
- Key(s) to the property
- Built-in and under cabinet/counter appliance(s)
- Free standing slide-in/drop-on kitchen stove
- Built-in sound system(s)/speaker(s)
- Lighting & Light fixtures
- Fire, smoke and security system(s), if owned
- Shelving, if attached
- Fireplace inserts, logs, grates, doors and screens
- Free standing heating unit(s)
- Humidifier(s), if attached
- Water conditioning systems, if owned
- Window treatments & coverings, interior & exterior
- Storm windows, screens & storm doors
- Garage door opener(s) & remote transmitting unit(s)
- Fences (includes sub-surface electric & components)
- Mailboxes/Flag poles
- Outside cooking unit(s), if attached
- Propane tank(s) if owned
- TV antennas/satellite dish system(s) and control(s), if owned
- Sprinkler systems & control(s)
- Swimming Pool/Spa equipment/ accessories
- Attached recreational equipment
- Exterior landscaping and lighting
- Entry gate control(s)
- Water meter, sewer/trash membership, if owned
- All remote controls, if applicable
- Transferable Service Agreements and Product Warranties

A. Additional Inclusions. The following items shall also remain with the Property at no additional cost to Buyer:

_____

_____

B. Exclusions. The following items shall not remain with the Property:

_____

_____

5. TIME PERIODS SPECIFIED IN CONTRACT. Time periods for Investigations, Inspections and Reviews and Financing Supplement shall commence on _____ **(Time Reference Date)**, regardless of the date the Contract is signed by Buyer and Seller. The day after the Time Reference Date shall be counted as day one (1). If left blank, the Time Reference Date shall be the third day after the last date of signatures of the Parties.

6. RESIDENTIAL PROPERTY CONDITION DISCLOSURE. No representations by Seller regarding the condition of Property or environmental hazards are expressed or implied, other than as specified in the Oklahoma Residential Property Condition Disclosure Statement ("Disclosure Statement") or the Oklahoma Property Condition Disclaimer Statement ("Disclaimer Statement"), if applicable. A real estate licensee has no duty to Seller or Buyer to conduct an independent inspection of the Property and has no duty to independently verify accuracy or completeness of any statement made by Seller in the Disclosure Statement and any amendment or the Disclaimer Statement.

7. INVESTIGATIONS, INSPECTIONS and REVIEWS.

A. Buyer shall have _____ days (10 days if left blank) after the Time Reference Date to complete any investigations, inspections, and reviews. Seller shall have water, gas and electricity turned on and serving the Property for Buyer's inspections, and through the date of possession or Closing, whichever occurs first. If required by ordinance, Seller, or Seller's Broker, if applicable, shall deliver to Buyer, in care of Buyer's Broker, if applicable, within five (5) days after the Time Reference Date any written notices affecting the Property.

B. Buyer, together with persons deemed qualified by Buyer and at Buyer's expense, shall have the right to enter upon the Property to conduct any and all investigations, inspections, and reviews of the Property. Buyer's right to enter upon the Property shall extend to Oklahoma licensed Home Inspectors and licensed architects for purposes of performing a home inspection. Buyer's right to enter upon the Property shall also extend to registered professional engineers, professional craftsman and/or other individuals retained by Buyer to perform a limited or specialized investigation, inspection or review of the Property pursuant to a license or registration from the appropriate State licensing board, commission or department. Finally, Buyer's right to enter upon the Property shall extend to any other person representing Buyer to conduct an investigation, inspection and/or review which is lawful but otherwise unregulated or unlicensed under Oklahoma Law. Buyer's investigations, inspections, and reviews may include, but not be limited to, the following:

1) **Disclosure Statement or Disclaimer Statement unless exempt**
2) **Flood, Storm Run off Water, Storm Sewer Backup or Water History**
3) **Psychologically Impacted Property and Megan's Law**
4) **Hazard Insurance** (Property insurability)
5) **Environmental Risks,** including, but not limited to soil, air, water, hydrocarbon, chemical, carbon, asbestos, mold, radon gas, lead-based paint
6) **Roof,** structural members, roof decking, coverings and related components
7) **Home Inspection**
8) **Structural Inspection**
9) **Fixtures, Equipment and Systems Inspection.** All fixtures, equipment and systems relating to plumbing (including sewer/septic system and water supply), heating, cooling, electrical, built-in appliances, swimming pool, spa, sprinkler systems, and security systems
10) **Termites and other Wood Destroying Insects Inspection**

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11) **Homeowner's Association and/or Use of Property.** Property use restrictions, building restrictions, easements, restrictive covenants, zoning ordinances and regulations, mandatory Homeowner associations and dues.
12) **Square Footage.** Buyer shall not rely on any quoted square footage and shall have the right to measure the Property
13) _____

C. TREATMENTS, REPAIRS AND REPLACEMENTS (TRR).

1) **TREATMENT OF TERMITES AND OTHER WOOD DESTROYING INSECTS.** Treatment and repair cost in relation to termites and other wood destroying insects shall be limited to the residential structure, garage(s) and other structures as designated in Paragraph 13 of the Contract and as provided in subparagraph C2b below.

2) **TREATMENTS, REPAIRS, AND REPLACEMENTS REVIEW.** Buyer or Buyer's Broker, if applicable, within 24 hours after expiration of the time period referenced in Paragraph 7A of the Contract, shall deliver to Seller, in care of the Seller's Broker, if applicable, a copy of all written reports obtained by Buyer, if any, pertaining to the Property and buyer shall select one of the following:

a. If, in the sole opinion of the Buyer, results of Investigations, Inspections or Reviews are unsatisfactory, the Buyer may cancel the Contract by delivering written notice of cancellation to Seller, in care of Seller's Broker, if applicable, and receive refund of Earnest Money.

OR

b. Buyer, upon completion of all Investigations, Inspections and Reviews, waives Buyer's right to cancel as provided in 7C2a above, by delivering to Seller, in care of Seller's Broker, if applicable, a written list on a Notice of Treatments, Repairs, and Replacements form (TRR form) of those items to be treated, repaired or replaced (including repairs caused by termites and other wood destroying insects) that are not in normal working order (defined as the system or component functions without defect for the primary purpose and manner for which it was installed. Defect means a condition, malfunction or problem, which is not decorative, that will have a materially adverse effect on the value of a system or component).

i. Buyer and Seller shall have _____ days (7 days if blank) after delivery to the Seller or Seller's Broker, if applicable, of the completed TRR form to negotiate the Treatment, Repair, or Replacement items. If a written agreement is reached, Seller shall complete all agreed Treatments, Repairs, or Replacements prior to the Closing Date. If a written agreement is not reached within the time specified in this provision, the Contract shall terminate and the Earnest Money returned to the Buyer.

D. EXPIRATION OF BUYER'S RIGHT TO CANCEL CONTRACT.

1) Failure of Buyer to complete one of the following within the time periods in Investigations, Inspections, or Reviews Paragraph shall constitute acceptance of the Property regardless of its condition:
   a. Perform any Investigations, Inspections or Reviews;
   b. Deliver a written list on a TRR form of items to be treated, repaired and replaced; or
   c. Cancel the Contract

2) After expiration of the time periods in Investigations, Inspections and Reviews Paragraph, Buyer's inability to obtain a loan based on unavailability of hazard insurance coverage shall not relieve the Buyer of the obligation to close transaction.

3) After expiration of the time periods in Investigations, Inspections and Reviews Paragraph, any square footage calculation of the dwelling, including but not limited to appraisal or survey, indicating more or less than quoted, shall not relieve the Buyer of the obligation to close this transaction.

E. INSPECTION OF TREATMENTS, REPAIRS AND REPLACEMENTS AND FINAL WALK-THROUGH.

1) Buyer, or other persons Buyer deems qualified, may perform re-inspections of Property pertaining to Treatments, Repairs and Replacements.

2) Buyer may perform a final walk-through inspection, which Seller may attend. Seller shall deliver Property in the same condition as it was on the date upon which Contract was signed by buyer (ordinary wear and tear excepted) subject to Treatments, Repairs and Replacements.

3) All inspections and re-inspections shall be paid by Buyer, unless prohibited by mortgage lender.

8. RISK OF LOSS. Until transfer of Title or transfer of possession, risk of loss to the Property, ordinary wear and tear excepted, shall be upon Seller; after transfer of Title or transfer of possession, risk of loss shall be upon Buyer. (Parties are advised to address insurance coverage regarding transfer of possession prior to Closing.)

9. ACCEPTANCE OF PROPERTY. Buyer, upon accepting Title or transfer of possession of the property, shall be deemed to have accepted the Property in its then condition. No warranties, expressed or implied, by Sellers, Brokers and/or their associated licensees, with reference to the condition of the Property, shall be deemed to survive the Closing.

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10. TITLE EVIDENCE.

A. BUYER'S EXPENSE. Buyer, at Buyer's expense, shall obtain:
(Check one)

[X] **Commitment for Issuance of a Title Insurance Policy** based on an Attorney's Title Opinion which is rendered for Title Insurance purposes for the Owner's and Lender's Title Insurance Policy.

OR

[ ] **Attorney's Title Opinion,** which is not rendered for Title Insurance purposes.

B. SELLER'S EXPENSE. Seller, at Seller's expense, within thirty (30) days of Closing Date, will make available to Buyer the following *(collectively referred to as "the Title Evidence")*:

1) A complete and current surface-rights-only Abstract of Title, certified by an Oklahoma licensed and bonded abstract company;
OR
A copy of Seller's existing owner's title insurance policy issued by a title insurer licensed in the State of Oklahoma together with a supplemental and current surface-rights-only abstract certified by an Oklahoma licensed and bonded abstract company;

2) A current Uniform Commercial Code Search Certificate; and

3) Unless waived in subparagraph 10.C. by Buyer, a Mortgage Inspection Certificate prepared subsequent to the Time Reference Date by a licensed surveyor, which shall include a representation of the boundaries of the Property (without pin stakes) and the improvements thereon.

C. LAND OR BOUNDARY SURVEY OR REPORT. By initialing this space _____ Buyer agrees to waive Seller's obligation to provide a Mortgage Inspection Certificate. Seller agrees that Buyer, at Buyer's expense, may have a licensed surveyor enter upon the Property to perform a Land or Boundary (Pin Stake) Survey, in lieu of a Mortgage Inspection Certificate, that shall then be considered as part of the Title Evidence.

D. BUYER TO EXAMINE TITLE EVIDENCE.

1) Buyer shall have ten (10) days after receipt to examine the Title Evidence and to deliver Buyer's requirements to Title to Seller or Seller's Broker, if applicable. In the event the Title Evidence is not made available to Buyer within the time specified in subparagraph 10.B., the Closing Date, will be extended to allow Buyer the ten (10) days from receipt to examine the Title Evidence and deliver any requirements of Title.

2) Buyer agrees to accept title subject to: (i) utility easements serving the property, (ii) building and use restrictions of record, (iii) set back and building lines, (iv) zoning regulations, and (v) reserved and severed mineral rights, which shall not be considered objections for requirements of Title.

E. SELLER TO CURE TITLE REQUIREMENTS (IF APPLICABLE), POSSIBLE CLOSING DELAY. Upon receipt by Seller, or in care of Seller's Broker, if applicable, of any title requirements reflected in an Attorney's Title Opinion or Title Insurance Commitment, based upon the standard of marketable title set out in the Title Examination Standards of the Oklahoma Bar Association, the Parties agree to the following:

1) Seller, at Seller's expense, shall make reasonable efforts to obtain and/or execute all documents necessary to cure title requirements identified by Buyer; and

2) Delay Closing Date for _____ days (thirty (30) days if blank), or a longer period as may be agreed upon in writing, to allow Seller to cure Buyer's title requirements. In the event Seller cures Buyer's objection prior to the delayed Closing Date, Buyer and Seller agree to close within five (5) days of notice of such cure. In the event that title requirements are not cured within the time specified in this subparagraph, the buyer may cancel the Contract and receive a refund of Earnest Money.

F. Upon Closing, any existing Abstract(s) of Title, owned by Seller, shall become the property of Buyer.

11. TAXES, ASSESSMENTS AND PRORATIONS.

A. General ad valorem taxes for the current calendar year shall be prorated through the date of closing, if certified. However, if the amount of such taxes has not been fixed, the proration shall be based upon the rate of levy for the previous calendar year and the most current assessed value available at the time of Closing.

B. The following items shall be paid by Seller at Closing: (i) Documentary Stamps; (ii) all utility bills, actual or estimated; (iii) all taxes other than general ad valorem taxes which are or may become a lien against the Property; (iv) any labor, materials, or other expenses related to the Property, incurred prior to Closing which is or may become a lien against the Property.

C. At Closing all leases, if any, shall be assigned to Buyer and security deposits, if any, shall be transferred to Buyer. Prepaid rent and lease payments shall be prorated through the date of Closing.

D. If applicable, membership and meters in utility districts to include, but not limited to, water, sewer, ambulance, fire, garbage, shall be transferred at no cost to Buyer at Closing.

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E. If the property is subject to a mandatory Homeowner's Association, dues and assessments, if any, based on most recent assessment, shall be prorated through the date of Closing.

F. All governmental and municipal special assessments against the property (matured or not matured), not to include Homeowner's Association special assessments, whether or not payable in installments, shall be paid in full by Seller at Closing.

12. RESIDENTIAL SERVICE AGREEMENT. (CHECK ONE)

[X] **A** The Property shall not be covered by a Residential Service Agreement.

[ ] **B.** Seller currently has a Residential Service Agreement in effect on the Property. Seller, at Seller's expense, shall transfer the agreement with one (1) year coverage to the Buyer at Closing.

[ ] **C.** The Property shall be covered by a Residential Service Agreement selected by the Buyer at an approximate cost of $ _____. Seller agrees to pay $ _____ and Buyer agrees to pay the balance.

The Seller and Buyer acknowledge that the real estate broker(s) may receive a fee for services provided in connection with the Residential Service Agreement.

Buyer acknowledges that a Residential Service Agreement does not replace/substitute Property inspection rights.

13. ADDITIONAL PROVISIONS.
Purchase contingent upon Pin and Stakes Survey and upon closing of property at 53402 E 332 Loop Jay, OK 74346

14. MEDIATION. Any dispute arising with respect to the Contract shall first be submitted to a dispute resolution mediation system servicing the area in which the Property is located. Any settlement agreement shall be binding. In the event an agreement is not reached, the Parties may pursue legal remedies as provided by the Contract.

15. BREACH AND FAILURE TO CLOSE.

A. UPON BREACH BY SELLER. If the Buyer performs all of the obligations of Buyer, and if by the latest date specified for Closing under Paragraph 3 of the Contract, Seller fails to convey the Title or fails to perform any other obligations of the Seller under this Contract, then Buyer shall be entitled to either cancel and terminate this Contract, return the abstract to Seller and receive a refund of the Earnest Money, or pursue any other remedy available at law or in equity, including specific performance.

B. UPON BREACH BY BUYER. If, after the Seller has performed Seller's obligation under this Contract, and if, by the latest date specified for Closing under Paragraph 3 of the Contract, the Buyer fails to provide funding, or to perform any other obligations of the Buyer under this Contract, then the Seller may, at Seller's option, cancel and terminate this Contract and retain all sums paid by the Buyer, but not to exceed 5% of the purchase price, as liquidated damages, or pursue any other remedy available at law or in equity, including specific performance.

16. INCURRED EXPENSES AND RELEASE OF EARNEST MONEY.

A. INCURRED EXPENSES. Buyer and Seller agree that any expenses, incurred on their behalf, shall be paid by the Party incurring such expenses and shall not be paid from Earnest Money.

B. RELEASE OF EARNEST MONEY. In the event a dispute arises prior to the release of Earnest Money held in escrow, the escrow holder shall retain said Earnest Money until one of the following occur:

1) A written release is executed by Buyer and Seller agreeing to its disbursement;
2) Agreement of disbursement is reached through Mediation;
3) Interpleader or legal action is filed at which time the Earnest Money shall be deposited with the Court Clerk; or
4) The passage of thirty (30) days from the date of final termination of the Contract has occurred and options 1), 2) or 3) above have not been exercised; Broker escrow holder, at Broker's discretion, may disburse Earnest Money. Such disbursement may be made only after fifteen (15) days written notice to Buyer and Seller at their last known address stating the escrow holder's proposed disbursement.

17. DELIVERY OF ACCEPTANCE OF OFFER OR COUNTEROFFER. The Buyer and Seller authorize their respective Brokers, if applicable, to receive delivery of an accepted offer or counteroffer, and any related addenda and/or documents.

18. NON-FOREIGN SELLER. Seller represents that at the time of acceptance of this contract and at the time of Closing, Seller is not a "foreign person" as such term is defined in the Foreign Investments in Real Property Tax Act of 1980 (26 USC Section 1445 (f) et. Sec) ("FIRPTA"). If either the sales price of the property exceeds $300,000.00 or the buyer does not intend to use the property as a primary residence then, at the Closing, and as a condition thereto, Seller shall furnish to Buyer an affidavit, in a form and substance acceptable to Buyer, signed under penalty of perjury containing Seller's United States Social Security and/or taxpayer identification numbers and a declaration to the effect that Seller is not a foreign person within the meaning of Section "FIRPTA."

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19. TERMINATION OF OFFER. The above Offer shall automatically terminate on _____ at 5:00 p.m., unless withdrawn prior to acceptance or termination.

OFFER REJECTED AND SELLER IS NOT MAKING A COUNTEROFFER _____, 20_____

Seller's Signature | Seller's Signature

20. DEFINITIONS. For purposes of this Contract the following terms shall have the meanings as stated below:

"Buyer's Broker" shall mean the broker, broker associate or sales associate whose name appears on this Contract.

"Seller's Broker" shall mean the broker, broker associate or sales associate whose name appears on this Contract.

"Day" or "Days" shall mean a calendar day, excluding only Federal holidays.

"Delivery" shall mean the date any notice or communication required in the Contract is (i) hand delivered to a party or their respective Broker at the address listed in this Contract; or (ii) emailed to a party's Broker to the email address listed in this Contract.

21. EXECUTION BY PARTIES.

AGREED TO BY BUYER:	**AGREED TO BY SELLER:**
On This Date _____	On This Date _____
Shawn Sparks	**CIty of Chickasha**
Buyer's Printed Name	Seller's Printed Name
Shawn Sparks	
Buyer's Signature	Seller's Signature
Lisa Sparks	
Buyer's Printed Name	Seller's Printed Name
Lisa Sparks	
Buyer's Signature	Seller's Signature

BROKERS

Jennifer Locklear	**John Pellow**
Buyer's Broker/Associate:	Seller's Broker/Associate:
182714	**158809**
OREC Associate License Number	OREC Associate License Number
McGraw Realtors Grand Lake	**Coldwell Banker Select-Tulsa Sheridan**
OREC Company Name	OREC Company Name
138572	**155591**
OREC Company License Number	OREC Company License Number
1639 N. 3rd St. , Langley, OK 74350	**256 W. Ketchum Ave., Ketchum, OK 74349**
Company Address	Company Address
(918)782-3211	**(918)496-3212**
Company Phone Number	Company Phone Number
jlocklear@mcgrawok.com	**john@pellowteam.com**
Associate Email	Associate Email

DigiSign Verified: D5F39105-567C-408F-8283-72A51411F143

GREATER TULSA ASSOCIATION OF REALTORS®

EARNEST MONEY INSTRUCTIONS

Buyer: **Shawn Sparks** Seller: **CIty of Chickasha**
Lisa Sparks
Property Address: **Lot 32 E 332 Loop, Jay, OK 74346**

In accordance with the Contract of Sale for the Property listed above between Buyer and Seller, specifically Paragraph 2, **PURCHASE PRICE, EARNEST MONEY, AND SOURCE OF FUNDS** $ **500.00**
[X] Check [ ] Cash [ ] Other _____ as the Earnest Money has been delivered to:
(Specifically Identify)

[ ] Buyer's Broker

Buyer's Broker acknowledges receipt of the Earnest Money and has done the following:

[ ] Deposited the Earnest Money in the trust account of Buyer's Broker
[ ] Delivered the Earnest Money to Seller's Broker
[ ] Delivered the Earnest Money to: (Insert Name and have the Acknowledgement below completed) _____

Jennifer Locklear _____
Buyer's Broker/Associate Signature Date

Jennifer Locklear
(Print Name) Buyer's Broker/Associate

[ ] Seller's Broker

Seller's Broker acknowledges receipt of the Earnest Money and has done the following:

[ ] Deposited the Earnest Money in the trust account of Seller's Broker
[ ] Delivered the Earnest Money to: (Insert Name and have the Acknowledgement below completed) _____

_____ _____
Seller's Broker/Associate Signature Date

_____
(Print Name) Seller's Broker/Associate

(To be completed only when the Earnest Money is not deposited with either the Buyer's or Seller's Broker.)

ACKNOWLEDGEMENT. The undersigned acknowledges receipt of the Earnest Money.

_____
(Name of Company or Party)

_____ _____
Authorized Signor Date

_____
(Print Name)

_____
(Title)

Produced with zipForm® by zipLogix 18070 Fifteen Mile Road, Fraser, Michigan 48026 www.zipLogix.com Sparks 2

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 6.u.**

AGENDA ITEM: Discussion, consideration and possible action on residential incentive agreement.

I. BACKGROUND/DESCRIPTION:

- Resident is living within the municipal boundaries of Chickasha and has an active residential utility account for water, sewer, or solid waste.
- Resident agrees that multiple accounts under the same name, exempting irrigation meters, will be assumed to be rentals and reimbursement will be made to Resident listed on rental agreement for the address. If no rental agreement exist this property will be considered a commercial account under this agreement and no check will be issued.
- Resident agrees that the incentive may only be spent at business facilities located within the municipal boundaries of Chickasha, Oklahoma. Use of incentive for online purchasing is strictly prohibited.
- Resident agrees to complete and return this agreement to City Hall before the issuance of the incentive.

II. RECOMMENDED ACTION:

Approve residential economic development incentive as presented.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
John Noblitt, City Manager	(To)		

117 N. 4th Street Chickasha, Ok. 73018 *Phone 405.222.6045* *Fax 405.222.6004*

	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. Economic Development Incentive Agreement - Residential

ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT

This Economic Development Incentive Agreement ("the Agreement") is entered into this ___ day of _____, 2020 by and between City of Chickasha, a Municipal Corporation ("City") and _____ (hereinafter referred to as "Resident") with the Chickasha Utility Customer Account Number of_____ for the residential address of _____.

WHEREAS, it is the desire of the City of Chickasha to encourage the promotion of business, retention of business, and employment opportunities in the City of Chickasha by providing economic development incentives;

WHEREAS, it is the specific purpose of this Economic Development Incentive Agreement to create jobs and to attract business and industry to the City of Chickasha for the benefit of the citizens of the City of Chickasha; and

WHEREAS, it is the desire of Resident to create, promote, and support local industry and employment in the City of Chickasha and to promote the creation of jobs and the attraction of business and industry to Chickasha by agreeing to purchase locally;

NOW THEREFORE, the parties covenant and agree as follows:

1. City agrees to pay to Resident incentives in the form of check in an amount not to exceed Fifty and 00/100 Dollars ($50.00) per household to be used to support the above delineated purposes under the following conditions.

   a. Resident is living within the municipal boundaries of Chickasha and has an active residential utility account for water, sewer, or solid waste.

   b. Resident agrees that multiple accounts under the same name, exempting irrigation meters, will be assumed to be rentals and reimbursement will be made to Resident listed on rental agreement for the address. If no rental agreement exist this property will be considered a commercial account under this agreement and no check will be issued.

   c. Resident agrees that the incentive may only be spent at business facilities located within the municipal boundaries of Chickasha, Oklahoma. Use of incentive for online purchasing is strictly prohibited.

   d. Resident agrees to complete and return this agreement to City Hall before the issuance of the incentive.

Under Penalty of Perjury under the laws of the State of Oklahoma I agree to abide by the above terms of the Economic Development Incentive Agreement.

Resident

By:

_____

STATE OF OKLAHOMA)
) ss.
COUNTY OF GRADY)

Before me, the undersigned Notary Public within and for said County and State, on this date personally appeared _____**(Resident)**, known to me known to be the identical person who executed the within and foregoing instrument, and he/she acknowledged to me that he/she executed the same as his/her free and voluntary act for the uses and purposes therein set forth.

DATED this _____ day of _____, 2020.

_____
Notary Public

My Commission Expires:

_____

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 7.a.**

AGENDA ITEM: Discussion, consideration and possible action to enter into Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. Section 307B(2). The purpose of proposed Executive Session is to discuss the status of negotiations between the City and FOP Lodge 129 and IAFF, Local 2041 for a Collective Bargaining Agreement between the City and FOP Lodge No. 129 and IAFF Local 2041 for the fiscal year 2020-2021.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

City of
CHICKASHA

Meeting Type: City Council Agenda 6-15-2020

Meeting Date: 6/15/2020

Department: Administration **Agenda Item No. 7.b.**

AGENDA ITEM: Discussion, consideration and possible action to reconvene open session and take appropriate action on any matter discussed in Executive Session.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: John Noblitt, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS: