

February 17, 2025

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 17th day of February 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Grayson called the meeting to order at 6:30 p.m.

ITEM 1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

MAYOR AND COUNCIL

PRESENT: Zachary Grayson, Mayor
Georgianne Hebblethwaite, Vice-Mayor
Kelly Boyd
Oscar Nelson
John Smith
Charlie Burruss
Brian Gerdes

ABSENT: Kea Ginn
Erica Alexander

STAFF

PRESENT: Jim Crosby, City Manager
Rachel Berish, Asst. City Manager
Amanda Mullins, City Attorney
Susan McDaniel, City Clerk
Tony Samaniego, Fire Chief
Chief Music, Police Dept.
Darren Martin, Chief Building Inspector & Airport Manager
Omar Fierro, Public Works Director
Lillie Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Tracey Austin, HR Director
Edward Perez, Emergency Management Director
Elaine Jensen, Finance Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Roll call:

City Council Meeting 2-17-2025
6:30 p.m.

Boyd - Present
Nelson – Present
Hebblethwaite – Present
Smith – Present
Burruss - Present
Gerdes – Present
Grayson - Present

Council Member Boyd gave the invocation and Council Member Nelson lead the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. **Council Communications.**

Item 3a. **Freese and Nichols presented an update on the Water Treatment Plant project.**

ITEM 4. **Consent Docket: ITEM 4a thru ITEM 4k.**

- ITEM 4a.** **Acceptance of the Minutes of February 3, 2025, regular meeting.**
- ITEM 4b.** **Acceptance of the Claims List.**
- ITEM 4c.** **Accept a grant from the Oklahoma Department of Libraries.**
- ITEM 4d.** **Authorize the adoption of the proposed updated Employee Policy and Procedure Manual by approving Resolution 2025-03R.**
- ITEM 4e.** **Acknowledge receipt of the Economic Development Council of Chickasha, Inc. Check Detail for January 2025.**
- ITEM 4f.** **Approve Open Streets event scheduled for May 3, 2025, and waive any associated fees.**
- ITEM 4g.** **Acceptance of the Financials for January 2025.**
- ITEM 4h.** **Approve the request from the Chickasha Rock Island Ride Committee to conduct their annual Rock Island Ride fund-raising event on Saturday, September 27, 2025, and waive any associated fees.**
- ITEM 4i.** **Approve a city-wide yard sale for the City of Chickasha for May 8, 9, and 10, 2025 and waive the permit requirement for this event.**
- ITEM 4j.** **Approve the temporary street closure for the “St. Patrick’s Day Party” to be held March 15, 2025 from 10:00 a.m. to 10:30 p.m. and waive any associated fees.**
- ITEM 4k.** **Authorize the Mayor to execute a Subscribers Service Agreement with Cherokee Temps for temporary workers.**

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*Motion by Council Member Hebblethwaite, second by Council Member Nelson to approve the Consent Docket Item 4a thru Item 4k.

Roll call vote:

Ayes:"	Boyd, Nelson, Hebblethwaite, Smith, Burruss. Gerdes, and Grayson.
"Nays:"	None
"Abstain:"	None
Motion carried.	7-0

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 6. **Discussion and Consideration Items:**

ITEM 6a. Discussion, consideration, and possible action to approve the contract for Bid RFP COC-2407 Shannon Springs Park Design/Build Splash Pad Rehabilitation Phase One to RJE Enterprises Inc. in the amount of \$53,900.00.

*Motion by Council Member Smith second by Council Member Boyd to approve the contract for Bid COC-2407 Shannon Springs Park Design/Build Splash Pad Rehabilitation Phase One to RJE Enterprises Inc. in the amount of \$53,900.00.

Roll call vote:

"Ayes:"	Hebblethwaite, Smith, Burruss, Gerdes, Boyd, Nelson, and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	7-0

ITEM 6b. Discussion, consideration, and possible action to adopt the City of Chickasha Emergency Operations Plan 2025.

*Motion by Council Member Burruss and second by Council Member Hebblethwaite to adopt the City of Chickasha Emergency Operations Plan 2025.

Roll call vote:

"Ayes:"	Hebblethwaite, Smith, Burruss, Gerdes, Boyd, Nelson, and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	7-0

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6:30 p.m.

ITEM 6c. Discussion, consideration, and possible action to approve Ordinance 2025-03 AMENDING THE CITY OF CHICKASHA CODE OF ORDINANCES CHAPTER 54, ZONING, ARTICLE VII, SIGNS, TO CREATE A NEW SECTION 54-249 EXEMPTING THE CITY OF CHICKASHA SPORTS COMPLEX FROM THE REQUIREMENTS OF ARTICLE VIII, PROVIDING FOR REPEALER AND PROVIDING FOR SEVERABILITY.

*Motion by Council Member Nelson and second by Council Member Hebblethwaite to approve Ordinance 2025-03 as presented.

Roll call vote:

“Ayes:” Hebblethwaite, Smith, Gerdes, Boyd, Nelson, and Grayson.

“Nays:” Burruss.

“Abstain:” None.

Motion passed. 6-1

ITEM 7.

ITEM 7 Adjournment:

Motion by Council Member Hebblethwaite and second by Council Member Gerdes to adjourn the meeting.

Meeting adjourned.

TIME: 6:46 p.m.

Zachary Grayson, Mayor

ATTEST:

Susan M. McDaniel, City Clerk

Approved this 3rd day of March 2025.