

NOTICE OF A MEETING FOR CITY OF CHICKASHA HISTORIC PRESERVATION COMMITTEE

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notices and agenda, be advised that the **City of Chickasha Historic Preservation Committee** of the City of Chickasha, Oklahoma, meeting on **Wednesday, March 26, 2025, at 4:00 PM.**

Said meeting will be held at City Hall, 2nd Floor City Council Chambers, 117 N. 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If special accommodations are needed, please notify the City Clerk at least 48 hours prior to the scheduled meeting. The City may waive the 48-hour rule if the necessary accommodations can be easily made.

AGENDA

1 Call to Order/Roll Call

2 Meeting Items

- a. **Discussion, Consideration and Possible action to approve the minutes from the December 14th, 2024 meeting.**
- b. **Discussion, consideration, and possible action to approve the exterior waterproofing and painting of 301 & 303 W Chickasha Ave for Palm & Co by Shayla Crawford.**
- c. **Discussion, consideration, and possible action to approve the sign permit application for 116 S 4th St by Willowbrook, Inc**
- d. **Discussion, consideration, and possible action to approve the fence permit for a trellis with greenery in the area behind 422 W Chickasha Ave for Olde Towne Billards by Mitzy Harris.**
- e. **Discussion, consideration, and possible action to approve the temporary sign permit for 121 W Chickasha Ave for The Outpost by Bret Johnson.**
- f. **Discussion, consideration, and possible action to approve the sign application for Uptown Scoops by Tiffany Boyd.**

3 Motion to Adjourn.

Rachel Bernish, Director of Community Development

Posted this ____ day of _____, 20____ at _____ am/pm at City Hall.

CHICKASHA



Meeting Type: Historic Preservation 3-26-25

Meeting Date: 3/26/2025

Department: Community Development

Agenda Item No. 2.a.

AGENDA ITEM: Discussion, Consideration and Possible action to approve the minutes from the December 14th, 2024 meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
March 26, 2025

V. ATTACHMENTS:

1. HP minutes 12.13.24

**NOTICE OF MEETING FOR
CITY OF CHICKASHA
HISTORIC PRESERVATION COMMITTEE**

HISTORIC PRESERVATION MEETING

December 14, 2024

1. Call meeting to order:

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders, Seirra Leatherwood

Present: John Feaver, Glen Vernon, Bob Hunter, Seirra Leatherwood

Absent: Joyce Sanders

Staff Present: Danielle Charles Permit Tech

Citizens Present:

Meeting Items:

Discussion, Consideration and Possible action to approve the minutes from the October 11th, 2024 meeting.

***Motion by: Hunter and second by Vernon to approve minutes from the October 11th, 2024 meeting.**

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders, Seirra Leatherwood

Ayes: Feaver, Vernon, Hunter, Leatherwood

Nays:

Abstain:

- a. Discussion, consideration, and possible action to approve the facade application by Willowbrook, Inc.

***Motion by: Leatherwood and second by Hunter to approve**

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders, Sierra Leatherwood

Ayes: Feaver, Vernon, Hunter, Leatherwood

Nays:

Abstain:

2. Motion to adjourn meeting:

***Motion by: Vernon and seconded by Leatherwood to approve**

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders, Sierra Leatherwood

Ayes: Feaver, Vernon, Hunter, Leatherwood

Nays:

Abstain:

CHICKASHA

Meeting Type: Historic Preservation 3-26-25

Meeting Date: 3/26/2025

Department: Community Development

Agenda Item No. 2.b.

AGENDA ITEM: Discussion, consideration, and possible action to approve the exterior waterproofing and painting of 301 & 303 W Chickasha Ave for Palm & Co by Shayla Crawford.

I. BACKGROUND/DESCRIPTION:

Applicant is needing to meet with the historical society because they are waterproofing the building. This is a process where they will be power washing to remove all loose dirt and debris and then we be applying 5-7 dry mills of elastomeric coating in 1.75 gal per 100sq feet in the color tan. During this process they will also be caulking with a dowel 123 system and we will be tuck pointing with hydraulic mortar as needed.

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
March 26, 2025

V. ATTACHMENTS:

1. thumbnail_IMG_5367
2. Palm & Co email



FW: Waterproofing of 301 and 303 W Chickasha

From Nick Alexander <nick.alexander@chickasha.org>

Date Thu 3/13/2025 7:55 AM

To Danielle Charles <danielle.charles@chickasha.org>



Nick Alexander

Permit Technician

Tel: (405) 222-6010

nick.alexander@chickasha.org

www.chickasha.org

117 N 4th St., Chickasha, 73018



-----Original Message-----

From: Shayla Crawford <shayla@shopthepalm.com>

Sent: Wednesday, March 12, 2025 7:52 PM

To: Nick Alexander <nick.alexander@chickasha.org>

Subject: Waterproofing of 301 and 303 W Chickasha

Hello,

I am representing the owner of buildings 301 and 303 W Chickasha Ave. I am needing to meet with the historical society because I will waterproofing my building. This is a process where we will be power washing to remove all loose dirt and debris and then we be applying 5-7 dry mills of elastomeric coating in 1.75 gal per 100sq feet in the color tan.

During this process we will also be caulking with a dowel 123 system and we will be tuck pointing with hydraulic mortar as needed.

Since we will be slightly altering the color of the building from its original color I am seeking approval from the historical society before we proceed with this process.

The goal of waterproofing is to prevent from mold and the deterioration of the building.

I appreciate your help with our efforts to restore our piece of Chickasha history.

Sincerely,
Shayla Crawford

CHICKASHA

Meeting Type: Historic Preservation 3-26-25

Meeting Date: 3/26/2025

Department: Community Development

Agenda Item No. 2.c.

AGENDA ITEM: Discussion, consideration, and possible action to approve the sign permit application for 116 S 4th St by Willowbrook, Inc

I. BACKGROUND/DESCRIPTION:

Sign approval for Willowbrook, Inc at 116 S 4th St

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		
March 26, 2025			

V. ATTACHMENTS:

1. Life in Bloom Sign Permit Application



COMMUNITY DEVELOPMENT

SIGN PERMIT APPLICATION

☐ Approved ☐ Not Approved Fee: \$ _____

Date: _____

Contractor's Name: _____

Contractor's Street Address: _____

City: _____ State: _____ Zip: _____

Job Location (Street Address): _____

Job Location (Legal Description): _____

Property Owner: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Cell Phone Number: _____

Current Zoning: ☐ Commercial C-1, C-2, C-3, H-1 ☐ Industrial I-1, I-2 ☐ Residential R-1, R-2, R-3, R-M-O ☐ Residential R-4

☐ Check here if this application is for an off-premises sign in the I-44 Corridor

Sign Type: ☐ Wall Mount ☐ Pole Mount ☐ Ground Mount ☐ Temporary

Quantity: _____

Sign Type: ☐ Billboard ☐ Off-Premises ☐ Flag ☐ Banner

Quantity: _____

Approximate Value: \$ _____

The following shall be submitted with the application:

1. A scale drawing of the sign, along with the supports structure and wiring diagram, if illuminated.
2. Information on this drawing shall include sign dimensions, structural dimensions and type of materials.
3. A plot plan of the proposed sign location, drawn to scale. Information on this drawing shall include existing signs and structures along with the proposed sign. Wall signs shall include scaled drawings of the wall, including windows and doors.

City of Chickasha inspector must inspect all work. Call (405) 222-6010 for inspections.

Applicant certifies that all information given is correct and that all pertinent City Ordinances will be complied with in the performance of the work for which this permit is issued.

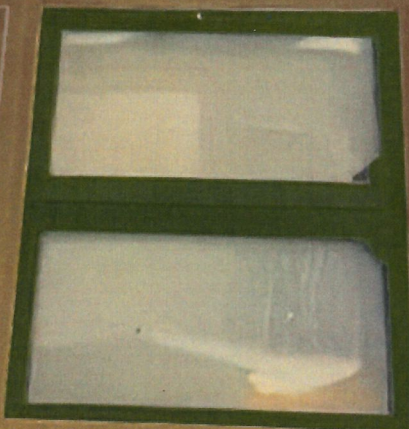
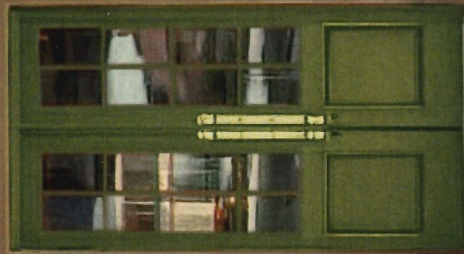
Brandi Whitehead

Applicant Signature

Permit Clerk/Inspector Signature



Life in Bloom FLORAL DESIGNS



CHICKASHA

Meeting Type: Historic Preservation 3-26-25

Meeting Date: 3/26/2025

Department: Community Development

Agenda Item No. 2.d.

AGENDA ITEM: Discussion, consideration, and possible action to approve the fence permit for a trellis with greenery in the area behind 422 W Chickasha Ave for Olde Towne Billards by Mitzy Harris.

I. BACKGROUND/DESCRIPTION:

The applicant wants to add a trellis to the back area of the building and have vines planted to grow along the trellis and cover it completely with greenery.

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
March 26, 2025

V. ATTACHMENTS:

1. GetAttachmentThumbnail
2. GetAttachmentThumbnail
3. GetAttachmentThumbnail
4. GetAttachmentThumbnail

422 WEST Chickasha Ave
OLDE TOWNE

Mitzy Harris
405-320-0284





FARM SHOW ...



FARM SHOW Magazine - The...

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fence out of hog panels

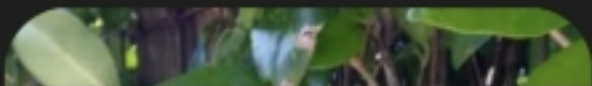
Shop now



The Trouble...



GardenRant



AA



Q hog panel f€





The Pros and Con...



All Counties Fe...



Trellis screen, on...



Pam Penick



AA



Q hog panel f€



CHICKASHA

Meeting Type: Historic Preservation 3-26-25

Meeting Date: 3/26/2025

Department: Community Development

Agenda Item No. 2.e.

AGENDA ITEM: Discussion, consideration, and possible action to approve the temporary sign permit for 121 W Chickasha Ave for The Outpost by Bret Johnson.

I. BACKGROUND/DESCRIPTION:

The applicant wishes for the approval of a temporary banner while he's working on the final sign design.

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		

FUND	ACCOUNT	AMOUNT
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Meeting Date:
March 26, 2025

(From)		
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V. ATTACHMENTS:

1. The Outpost temp banner application



CHICKASHA



Meeting Type: Historic Preservation 3-26-25

Meeting Date: 3/26/2025

Department: Community Development

Agenda Item No. 2.f.

AGENDA ITEM: Discussion, consideration, and possible action to approve the sign application for Uptown Scoops by Tiffany Boyd.

I. BACKGROUND/DESCRIPTION:

The applicant is needing approval for the sign painted on the wall and the painting on the front window of shop.

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		

FUND	ACCOUNT	AMOUNT
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Meeting Date: March 26, 2025	(From)	
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V. ATTACHMENTS:

1. Image (13)
2. 20250320111858045

UPTOWN SCOOPS



Make Every day
Ice Cream
Sundae!



CHICKASHA

COMMUNITY DEVELOPMENT

SIGN PERMIT APPLICATION

☐ Approved ☐ Not Approved

Fee: \$ _____

Date: 3/20/25

Contractor's Name: Carrie

Contractor's Street Address: _____

City: _____ State: _____ Zip: _____

Job Location (Street Address): 111 N 5th Street @ Chickasha OK 73018

Job Location (Legal Description): _____

Property Owner: Tiffany Boyd

Street Address: 111 N 5th Street Chickasha OK 73018

City: Chickasha State: OK Zip: 73018

Phone Number: (405) 574-2242 Cell Phone Number: _____

Current Zoning: ☒ Commercial ☐ Industrial ☐ Residential ☐ Residential
C-1, C-2, C-3, H-1 I-1, I-2 R-1, R-2, R-3, R-M-O R-4

☐ Check here if this application is for an off-premises sign in the I-44 Corridor

Sign Type: ☒ Wall Mount ☐ Pole Mount ☐ Ground Mount ☐ Temporary
Quantity: Painted _____

Sign Type: ☐ Billboard ☐ Off-Premises ☐ Flag ☐ Banner
Quantity: _____

Approximate Value: \$ 100.00

The following shall be submitted with the application:

1. A scale drawing of the sign, along with the supports structure and wiring diagram, if illuminated.
2. Information on this drawing shall include sign dimensions, structural dimensions and type of materials.
3. A plot plan of the proposed sign location, drawn to scale. Information on this drawing shall include existing signs and structures along with the proposed sign. Wall signs shall include scaled drawings of the wall, including windows and doors.

City of Chickasha inspector must inspect all work. Call (405) 222-6010 for inspections.

Applicant certifies that all information given is correct and that all pertinent City Ordinances will be complied with in the performance of the work for which this permit is issued.

Jim Bair
Applicant Signature

Permit Clerk/Inspector Signature