

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JULY 6, 2020

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the June 15, 2020 meeting.
 - b. Acceptance of the Claims List.
 - c. Accept and ratify Ordinance 2020-11 requiring the use of facial coverings and mask inside City owned and controlled buildings.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**
 - a. Discussion, consideration and possible action to approve rental reduction as requested by Enterprise.
5. **Motion for Adjournment.**



City of
CHICKASHA

Meeting Type: CMA Agenda 7-6-2020

Meeting Date: 7/6/2020

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the June 15, 2020 meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 6, 2020	(From)		

V. ATTACHMENTS:

1. CMA 6-15-2020

June 15, 2020

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the Council Chambers in City Hall on the 15th day of June, 2020, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:37 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Chris Mosley, Chairman
Kimberly Loggins, Vice-Chairman
Oscar Nelson
Jim Hopkins
Zachary Grayson
Joseph Molder
David Sikes
Brian Gerdes

ABSENT: R. P. Ashanti-Alexander

STAFF

PRESENT: John Noblitt, City Manager
Amanda Mullins, City Attorney
Leasa Furr, Administrative Services Director
Susan M. McDaniel, City Clerk
Kathryn Rowell, Police Chief
Tony Samaniego, Asst. Fire Chief
Kyle Marks, Parks & Rec Director
Shae Mortimer, Marketing & Civic Engagement Manager
Jim Cowan, EDC

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2g**

ITEM 2a. **Acceptance of the minutes for the June 1, 2020 regular meeting.**
ITEM 2b. **Acceptance of Claims List.**

7:37 P.M.

- ITEM 2c.** **Acceptance of Financials**
ITEM 2d. **Acceptance of the change to fully insured insurance.**
ITEM 2e. **Acceptance of the Workers' Compensation renewal with OMAG.**
ITEM 2f. **Acceptance of the Contract for Financial Audit services with Angel, Johnston and Blasingame for FY 2019-2020.**
ITEM 2g. **Acceptance of Accounting Services contract with Crawford and Associates.**

*Motion by Trustee Sikes, second by Trustee Loggins to approve Consent Docket: ITEM 2a – ITEM 2g.

Roll call vote:

Ayes:" Hopkins, Nelson, Loggins, Grayson, Molder, Sikes, Gerdes and Mosley.

"Nays:" None

"Abstain:" None

Motion carried. 8-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Discussion and Consideration Items:**

- ITEM 4a.** **Discussion, consideration and possible action to approve rental reduction as requested by Enterprise.**

*Motion by Trustee Hopkins, second by Trustee Nelson to approve total rent abatement for June/July/August totaling \$1,500.00.

** Amended Motion by Trustee Sikes, second by Trustee Gerdes to table Item 4a.

Roll call vote:

Ayes:" Hopkins, Nelson, Loggins, Grayson, Molder, Sikes, Gerdes and Mosley.

"Nays:" None

"Abstain:" None

Motion carried. 8-0

- ITEM 4b.** **Discussion, consideration and possible action on assignment of real estate sales contract from HBIC, LLC to It's Our Turn, LLC.**

*Motion by Trustee Loggins, second by Trustee Hopkins to approve sales contract assignment to It's Our Turn, LLC.

Roll call vote:

Ayes:"	Hopkins, Nelson, Loggins, Grayson, Molder, Sikes, Gerdes and Mosley.
"Nays:"	None
"Abstain:"	None
Motion carried.	8-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Loggins, second by Trustee Hopkins to adjourn.

Meeting adjourned.

TIME: 7:44 P.M.

Chris Mosley, Chairman

ATTEST:

Susan M. McDaniel, City Clerk

(SEAL)

Approved this 6th day of July 2020.



City of
CHICKASHA

Meeting Type: CMA Agenda 7-6-2020

Meeting Date: 7/6/2020

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Administrative Services Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 6, 2020	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 7-6-2020

Meeting Date: 7/6/2020

Department: City Clerk

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify Ordinance 2020-11 requiring the use of facial coverings and mask inside City owned and controlled buildings.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: John Noblitt, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 6, 2020	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: CMA Agenda 7-6-2020

Meeting Date: 7/6/2020

Department: Administration

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to approve rental reduction as requested by Enterprise.

I. BACKGROUND/DESCRIPTION:

- As a result of the COVID-19 pandemic and the impact to their business, Enterprise has requested a reduction or abatement of property rental costs.
- Enterprise is currently in a \$500.00 a month lease for 601 W. Choctaw Ave.
- They have requested one of three options; a 50% abatement for the next 12 mos., total rent abatement for June/July/August, or a percentage of rent to be reduced for a specified period of time to be decided by the City.
- Enterprise did not apply for any relief funding or loans.

II. RECOMMENDED ACTION:

Staff recommends approving total rent abatement for June/July/August totaling \$1,500.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: John Noblitt, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2020	(From)		

V. ATTACHMENTS:

1. Enterprise Rental-Rent Abatement Request

April 15, 2020

Re: **EAN Holdings, LLC** ("Tenant")
Lease ("Lease") of Property commonly known as **601 W. Choctaw Avenue, Chickasha, OK 73018** and as more particularly described in the Lease (the "Premises")

Dear Mr. Noblitt:

As a result of the COVID-19 pandemic and the President's declaration of a National Emergency in the United States, we are all facing unprecedented challenges. Our industry has been hit particularly hard due to the severe reduction of business and leisure travel, just like the airline and hotel industries. Enterprise is unfortunately in a position where it must temporarily close locations, reduce staff size per site for social distancing, and change our business models including moving to a consolidated delivery and pickup process with our vehicles for the safety of our employees and customers. The situation is impacting individuals and businesses in ways not experienced before, and in many cases across the country, companies faced with these types of circumstances are looking for ways to cut cost and reduce overhead to position themselves to sustain the economic downturn.

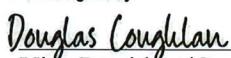
While we are hopeful for the recovery of all industries in the future, we are asking for your help. Enterprise requests that in light of the current situation you please consider this as a formal request for rent relief. We have been tasked with asking all of our landlords for a 50% rent abatement for the next 12 months, or possibly total rent abatement for June/July/August. Another option is to ask for a percentage of our rent to be reduced.

We recognize the difficulties this may pose for you; however, our hope is that we can all weather the storm by partnering together to help us sustain our business.

Should you wish to discuss this request further please call Becky Hawk at (405) 833-1523 or via email at becky.r.hawk@ehi.com. We thank you in advance for your consideration.

Very truly yours,
EAN Holdings, LLC

DocuSigned by:



4/15/2020

Vice President/General Manager