March 17, 2025

The **SPECIAL** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 17th day of March 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 6:37 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT:
Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Kelly Boyd
Oscar Nelson
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss

ABSENT: Brian Gerdes

STAFF

PRESENT:
Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
Tony Samaniego, Fire Chief
Chief Music, Police Dept.
Omar Fierro, Public Works Director
Lillie Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Elaine Jensen, Finance Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a.**

ITEM 2a. **Acceptance of the Claims List.**

*Motion by Trustee Boyd, second by Trustee Hebblethwaite to approve Items 2a.

Roll call vote:

Ayes:"	Hebblethwaite, Boyd, Nelson, Ginn, Alexander, Smith, Burruss and Grayson.
"Nays:"	None
"Abstain:"	None
Motion carried.	8-0

ITEM 3. **Discussion and Consideration Items:**

ITEM 3a. **Discussion, consideration, and possible action to approve a long-term lease agreement with the Evie Jo Erwin 2012 Revocable Trust for the site of the new water treatment plant project, with monthly rent of $2,500, subject to annual increases based on the Consumer Price Index (CPI).**

*Motion by Trustee Hebblethwaite, second by Trustee Smith to approve a long-term lease agreement with the Evie Jo Erwin 202 Revocable Trust for the site of the new water treatment plant project, with monthly rent of $2,500, subject to annual increases based on the Consumer Price Index (CPI).

Roll call vote:

Ayes:"	Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
"Nays:"	None
"Abstain:"	None
Motion carried.	8-0

ITEM 3b. **Discussion, consideration, and possible action to authorize an Irrevocable Agreement to Transfer Real Property with the Evie Jo Erwin 2012 Revocable Trust, providing for the transfer of the property to the Chickasha Municipal Authority (CMA) following the lease term and ensuring recognition of the Erwin Family's contribution.**

*Motion by Trustee Hebblethwaite, second by Trustee Alexander to authorize an Irrevocable Agreement to Transfer Real Property with the Evie Jo Erwin 2012 Revocable Trust, providing for the transfer of the property to the Chickasha Municipal Authority (CMA) following the lease term and ensuring recognition of the Erwin Family's contribution.

Roll call vote:

Ayes:"	Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
"Nays:"	None
"Abstain:"	None
Motion carried.	8-0

ITEM 3c. **Discussion, consideration, and possible action to name the new water treatment plant The Erwin Family Waterworks.**

*Motion by Trustee Smith, second by Trustee Alexander to name the new water treatment plant The Erwin Family Waterworks.

Roll call vote:	
Ayes:”	Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 3d. **Discussion, consideration, and possible action to declare an emergency exists pursuant to Title 61 O.S. §130 of the Oklahoma Competitive Bidding Act, finding that immediate action is necessary to address the sudden unexpected happening or unforeseen occurrence or condition whereby the public health or safety is endangered if the situation is not addressed promptly relating to the condition of the sanitary sewer system, and to waive the publication requirements as to CMA-2501 Sanitary Sewer Main Replacement Project.**

*Motion by Trustee Boyd, second by Trustee Hebblethwaite to declare an emergency exist pursuant to Title 61 O.S. §130 of the Oklahoma Competitive Bidding Act, finding that immediate action is necessary to address the sudden unexpected happening or unforeseen occurrence or condition whereby the public health or safety is endangered if the situation is not addressed promptly relating to the condition of the sanitary sewer system, and to waive the publication requirements as to CMA-2501 Sanitary Sewer Main Replacement Project.

Roll call vote:	
Ayes:”	Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 3d. **Discussion, consideration, and possible action to declare an emergency exists pursuant to Title 61 O.S. §130 of the Oklahoma Competitive Bidding Act, finding that immediate action is necessary to address the sudden unexpected happening or unforeseen occurrence or condition whereby the public health or safety is endangered if the situation is not addressed promptly relating to the condition of the sanitary sewer system,**

and to waive the publication requirements as to CMA-2501 Sanitary Sewer Main Replacement Project.

*Motion by Trustee Boyd, second by Trustee Hebblethwaite to declare an emergency exist pursuant to Title 61 O.S. §130 of the Oklahoma Competitive Bidding Act, finding that immediate action is necessary to address the sudden unexpected happening or unforeseen occurrence or condition whereby the public health or safety is endangered if the situation is not addressed promptly relating to the condition of the sanitary sewer system, and to waive the publication requirements as to CMA-2501 Sanitary Sewer Main Replacement Project.

Roll call vote:

Ayes:”	Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 3e. **Discussion, consideration, and possible action to award the contract for the CMA-2501 Sanitary Sewer Main Replacement to the lowest responsive and responsible bidder, Matthews Trenching Co., Inc., in the amount of Four Hundred Fifty-Two Thousand Eight Hundred Seventy Dollars ($452,870.00) and authorize the Chairman to execute all the necessary documents related to the project.**

*Motion by Trustee Hebblethwaite, second by Trustee Alexander to award the contract for the CMA-2501 Sanitary Sewer Main Replacement to the lowest responsive and responsible bidder, Matthews Trenching Co., Inc., in the amount of Four Hundred Fifty-Two Thousand Eight Hundred Seventy Dollars $452,870.00) and authorize the Chairman to execute all the necessary documents related to the project.

Roll call vote:

Ayes:”	Boyd, Nelson, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 6:49 PM

Approved this 7th day of April 2025.

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Zachary Grayson, Chairman

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Susan M. McDaniel, CMC – City Clerk

(ATTEST)