

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
MAY 5, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Accept the Minutes of the April 21, 2025 regular meeting.
 - b. Acceptance of the Claims List.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Motion for Adjournment.**

CHICKASHA

Meeting Type: CMAA Agenda 5-5-2025

Meeting Date: 5/5/2025

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Accept the Minutes of the April 21, 2025 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
May 5, 2025

V. ATTACHMENTS:

1. CMAA 4-21-2025

April 21, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 21st day of April 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 6:57 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kim Irving
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT:

None.

STAFF

PRESENT:

Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
Chief Music, Police Dept.
Tony Samaniego, Fire Chief
Darren Martin, Chief Building Inspector & Airport Manager
Spencer Winzenried, Parks & Rec Director
Edward Perez, Emergency Management Director
Elaine Jensen, Finance Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2b.

ITEM 2a.

Acceptance of the Minutes of April 7, 2025, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

*Council Member Southard asked Item 2a be pulled and considered separately

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to approve Item 2b.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss,
Southard, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

ITEM 2a. **Acceptance of the Minutes of April 7, 2025, regular meeting.**

*Motion by Trustee Hatchett, second by Trustee Alexander to accept the Minutes of the April 7, 2025, regular meeting.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss,
and Grayson.

“Nays:” None

“Abstain:” Southard

Motion carried. 8-0-1

ITEM 4. **Discussion and Consideration Items:**

ITEM 4a. **Discussion, consideration, and possible action to approve a Subscription Service Agreement with QTpod for the M4000 Self-Serve Terminal located at the Chickasha Municipal Airport and authorize the Chairman to execute the same.**

*Motion by Trustee Hebblethwaite, second by Trustee Southard to approve a Subscription Service Agreement with QTpod for the M4000 Self-Serve Terminal located at the Chickasha Municipal Airport and authorize the Chairman to execute the same.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss,
Southard, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to adjourn.

Chickasha Municipal Airport Authority Meeting 4-21-2025
TIME 6:57 P.M.

Meeting adjourned.

TIME: 7:00 PM

Approved this 5th day of May 2025.

Zachary Grayson, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMAA Agenda 5-5-2025

Meeting Date: 5/5/2025

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
May 5, 2025

V. ATTACHMENTS: