CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING	**DATE OF MEETING**
6:30 PM	**MAY 19, 2025**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

a. Acceptance of the Minutes of the May 5, 2025, regular meeting; and the Minutes of the May 13, 2025, special meeting.

b. Acceptance of the Claims List.

c. Accept and ratify renewal of medical benefits, dental, vision and term life coverage with existing providers.

d. Acceptance of the Financials for April 2025.

3. Discussion/Approval of Items Removed from Consent Docket:

4. Motion for Adjournment.

Meeting Type: CMAA Agenda 5-19-2025

Meeting Date: 5/19/2025

Department: City Clerk **Agenda Item No. 2.a.**

AGENDA ITEM: Acceptance of the Minutes of the May 5, 2025, regular meeting; and the Minutes of the May 13, 2025, special meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: May 19, 2025	(From)		

V. ATTACHMENTS:

1. CMAA 5-5-2025
2. CMAA 5-13-2025

May 5, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 5th day of May 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:59 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT:
Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kim Irving
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT: None.

STAFF

PRESENT:
Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
Chief Music, Police Dept.
Tony Samaniego, Fire Chief
Darren Martin, Chief Building Inspector & Airport Manager
Spencer Winzenried, Parks & Rec Director
Edward Perez, Emergency Management Director
Elaine Jensen, Finance Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2b.**

ITEM 2a. **Acceptance of the Minutes of April 21, 2025, regular meeting.**
ITEM 2b. **Acceptance of the Claims List.**

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to approve Items 2a - 2b.

Roll call vote:	
Ayes:"	Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
"Nays:"	None
"Abstain:"	Burruss
Motion carried.	8-0-1

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No Action Taken.

ITEM 4. Motion to Adjourn.

*Motion by Trustee Alexander, second by Trustee Ginn to adjourn.

Meeting adjourned.

TIME: 8:00 PM

Approved this 19th day of May 2025.

____
Zachary Grayson, Chairman

(ATTEST)

____
Susan M. McDaniel, CMC
City Clerk

May 13, 2025

The **SPECIAL** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 13th day of May 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 8:01 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT:
Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kim Irving
Kea Ginn
Erica Alexander
Charlie Burruss

ABSENT:
John P. Smith
Clark Southard

STAFF

PRESENT:
Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
Tony Samaniego, Fire Chief
Spencer Winzenried, Parks & Rec Director
Elaine Jensen, Finance Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Executive Session:**

ITEM 2a. **Discussion, consideration, and possible action to enter into executive session to discuss confidential communications between the Trust and Trust's Attorneys concerning a pending investigation, claim or action which the Trust with the advice of the Trust's Attorneys, has determined that disclosure will seriously impair the ability of the Trust to process the claim or conduct the pending investigation litigation, or proceeding in the public interest in compliance with its duty of confidentiality**

under the provisions of 25 O.S. Section 307(B)(4). (potential litigation regarding contract for sale of real property with Oh Hitt Corp).

*Motion by Trustee Hebblethwaite, second by Trustee Alexander to enter into executive session.

Entered into Executive Session at 8:02 p.m.
Reconvened Open Session at 8:20 p.m.

Roll Call:

Hatchett - Present
Irving - Present
Ginn - Present
Hebblethwaite – Present
Alexander - Present
Burruss - Present
Grayson - Present

ITEM 2b. Discussion, consideration, and possible action to approve the First Amendment to the Oklahoma Uniform Contract of Sale of Real Estate with Oh Hitt Corp. providing for a reduction in both the acreage to be conveyed and the corresponding purchase price and to extend the Closing date until May 30, 2025.

Motion by Trustee Alexander and second by Trustee Hatchett to approve the First Amendment to the Oklahoma Uniform Contract of Sale of Real Estate with Oh Hitt Corp. providing for a reduction in both the acreage to be conveyed and the corresponding purchase price and to extend the closing date until May 30, 2025.

Roll call vote:

Ayes:”	Hatchett, Irving, Ginn, Hebblethwaite, Alexander, and Grayson.
“Nays:”	Burruss
“Abstain:”	None
Motion carried.	6-1

ITEM 3. Motion to Adjourn.

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 8:21 PM

Approved this 19th day of May 2025.

____
Zachary Grayson, Chairman

(ATTEST)

____
Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMAA Agenda 5-19-2025

Meeting Date: 5/19/2025

Department: Finance **Agenda Item No. 2.b.**

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: May 19, 2025	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 5-19-2025

Meeting Date: 5/19/2025

Department: Human Resources **Agenda Item No. 2.c.**

AGENDA ITEM: Accept and ratify renewal of medical benefits, dental, vision and term life coverage with existing providers.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 5-19-2025

Meeting Date: 5/19/2025

Department: Finance

Agenda Item No. 2.d.

AGENDA ITEM: Acceptance of the Financials for April 2025.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

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<tr><td rowspan="3">Dept. Director:</td><td>Fund</td><td>Account</td><td>Amount</td></tr>
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V. ATTACHMENTS: