

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JUNE 2, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the CMA Meeting for May 19, 2025, regular meeting.
 - b. Acceptance of the Claims List.
- 3. Discussion/Approval of Items Removed from Consent Docket:**
- 4. Consideration and Discussion Items:**
 - a. Discussion, consideration, and possible action to approve Change Order

No. 1 for CMA-2501 - Sanitary Sewer Main Replacement - Colorado Avenue & 4th Street, in the amount of \$167,819.44

5. Motion for Adjournment.

CHICKASHA

Meeting Type: CMA Agenda 6-2-2025

Meeting Date: 6/2/2025

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the CMA Meeting for May 19, 2025, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
June 2, 2025

V. ATTACHMENTS:

1. CMA 5-19-2025

May 19, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 19th day of May 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:05 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kim Irving
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT:

None.

STAFF

PRESENT:

Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
Tony Samaniego, Fire Chief
Chief Music, Police Dept.
Darren Martin, Chief Building Inspector & Airport Manager
Lillie Huckaby, Library Director
Omar Fierro, Public Works Director
Spencer Winzenried, Parks & Rec Director
Edward Perez, Emergency Management Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2e.

ITEM 2a.

Acceptance of the Minutes of May 5, 2025, regular meeting; and the Minutes of the May 13, 2025 special meeting.

ITEM 2b.

Acceptance of the Claims List.

- ITEM 2c.** **Accept and ratify renewal of medical benefits, dental, vision and term life coverage with existing providers.**
- ITEM 2d.** **Acceptance of the Financials for April 2025.**
- ITEM 2e.** **Accept and ratify Resolution 2025-08R amending the FY24/25 Budget.**

*Motion by Trustee Alexander, second by Trustee Ginn to approve Items 2a – 2e.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.

“Nays:” None

“Abstain:” Smith, Burruss

Motion carried. 7-0-2

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 4. **Discussion and Consideration Items:**

- ITEM 4a.** **Discussion, consideration, and possible action to surplus the property located at 1407 S. 1st Street in Chickasha, Oklahoma and approve the Contract for Transfer of Real Property and accept the offer of \$4,000.00 to convey said property by quit claim deed to Robert Lerma.**

*Item Pulled.

- ITEM 4b.** **Discussion, consideration, and possible action to accept and approve “Amendment #2 to Lease Agreement dated November 1, 2021” with the Community Foundation Inc. for use of premises relating to the Downtown Park and authorize the Chairman to execute the same.**

*Motion by Trustee Ginn, second by Trustee Alexander to accept and approve “Amendment #2 to Lease Agreement dated November 1, 2021” with the Community Foundation Inc, for use of premises relating to the Downtown Park and authorize the Chairman to execute the same.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” Burruss

“Abstain:” None

Motion carried. 8-1

ITEM 5. **Executive Session Items:**

ITEM 5a. **Discussion, consideration, and possible action to enter into an executive session pursuant to Title O.S. Section 307(B)(3) to discuss the purchase or appraisal of real property (Property located within the East Half of the Southeast Quarter of Section 5, Township 6 North, Range 7 West, commonly referred to as the Chickasha Golf and Country Club).**

*Motion by Trustee Smith, second by Trustee Alexander to enter into Executive Session.

Roll call vote:

Ayes:" Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

"Nays:" None

"Abstain:" None

Motion carried. 9-0

Entered into Executive Session at 7:09 p.m.

ITEM 5b. **Reconvene Open Session.**

Reconvened into Open Session at 7:45 p.m.

Roll call:

Hatchett – Present

Irving - Present

Ginn - Present

Hebblethwaite - Present

Smith - Present

Alexander - Present

Southard - Present

Grayson - Present

ITEM 5c. **Discussion, consideration, and possible action to approve a Real Estate Purchase Agreement with Chickasha Golf and Country Club LLC for the acquisition of approximately 70 acres of property, more or less, (surface rights only) located within the East Half of the Southeast Quarter of Section 5, Township 6 North, Range 7 West, commonly referred to as the Chickasha Golf and Country Club.**

*Motion by Trustee Alexander, second by Trustee Hatchett to approve a Real Estate Purchase Agreement with Chickasha Golf and Country Club LLC for the acquisition of

TIME 7:05 P.M.

approximately 70 acres of property, more or less, (surface rights only) located within the East Half of the Southeast Quarter of Section 5, Township 6 North, Range 7 West, commonly referred to as the Chickasha Golf and Country Club.

Roll call vote:

Ayes:"	Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.
"Nays:"	Smith, Burruss
"Abstain:"	None
Motion carried.	7-2

ITEM 5d. Discussion, consideration, and possible action to approve a Maintenance Agreement with Chickasha Golf and Country Club LLC for the interim maintenance and preservation of approximately 70 acres of property, more or less, located within the East Half of the Southeast Quarter of Section 5, Township 6 North, Range 7 West, commonly referred to as the Chickasha Golf and Country Club, in the amount of \$9,428.57 plus applicable utility costs, to cover the period prior to closing.

*Motion by Trustee Alexander, second by Trustee Smith to approve a Maintenance Agreement with Chickasha Golf and Country Club LLC for the interim maintenance and preservation of approximately 70 acres of property, more or less, located within the East Half of the Southeast Quarter of Section 5, Township 6 North, Range 7 West, commonly referred to as the Chickasha Golf and Country Club, in the amount of \$9,428.57 plus applicable utility costs, to cover the period prior to closing.

Roll call vote:

Ayes:"	Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
"Nays:"	Burruss
"Abstain:"	None
Motion carried.	8-1

ITEM 6 Motion to Adjourn.

*Motion by Trustee Smith, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:47 PM

Approved this 2nd day of June 2025.

Zachary Grayson, Chairman

Susan M. McDaniel, CMC – City Clerk

(ATTEST)

CHICKASHA

Meeting Type: CMA Agenda 6-2-2025

Meeting Date: 6/2/2025

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
June 2, 2025

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 6-2-2025

Meeting Date: 6/2/2025

Department: Public Works

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration, and possible action to approve Change Order No. 1 for CMA-2501 - Sanitary Sewer Main Replacement - Colorado Avenue & 4th Street, in the amount of \$167,819.44

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Change Order No. 1 for CMA-2501 - Sanitary Sewer Main Replacement - Colorado Avenue & 4th Street, in the amount of \$167,819.44

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Omar Fierro, Public Works Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 2, 2025	(From)		

V. ATTACHMENTS:

- 20250523153251193



CHISHOLM TRAIL CONSULTING, LLC

R. Scott Vaughn, P.E., CFM
Professional Engineering Services
580-467-8130
rscottv11@gmail.com

March 31, 2025

Chickasha Municipal Authority
Mr. Omar Fierro, Acting Public Works Director
117 North 4th Street
Chickasha, Oklahoma 73018

RE: RFP CMA-2501
SANITARY SEWER MAIN REPLACEMENT
COLORADO AVENUE AT 4TH STREET
CHICKASHA, OK

Dear Sir:

As you know, the Chickasha Municipal Authority on March 17, 2025 awarded a contract to Matthews Trenching Co., Inc. (MTCI) for construction of CMA-2501 Sanitary Sewer Main Replacement in the amount of \$452,870.00. This project is necessary to replace an existing sanitary sewer main that has failed and has been a continuous operational/maintenance problem.

Since that time MTCI has mobilized to the site and started work on the project.

While potholing to expose utilities within the project limits, as required by state statutes and to expose the proposed connection points, MTCI has discovered that existing conditions vary from previously known conditions. Primarily, the elevations of the existing sanitary sewer main pipes are different than determined by traditional surveying methods.

As a result, to resolve this condition the design has been revised. The revisions result in overruns to existing pay items in the contract. Please find attached the pertinent revised drawings and a revised cost estimate listing these overruns.

If you have any questions or require additional information, please do not hesitate to call me.

Sincerely,

A handwritten signature in blue ink that reads 'R. Scott Vaughn'.

R. Scott Vaughn, P.E., CFM

Enclosures
Cc: File

REASONABLE ■ SENSIBLE ■ QUALITY



Chickasha Municipal Authority
CHANGE ORDER

Project: CMA-2501 SANITARY SEWER MAIN REPLACEMENT		Change Order No. 1
Project Description: Install new sanitary sewer main on a new alignment by boring under 4th Street.		
Requested Changes & Reasons: To revise the design and quantities of work due to existing conditions varying from previously known conditions.		
Location: Entire project.	From Station:	To Station:

The above will necessitate the following changes in quantities and estimates, which will be shown as overruns on future progressive estimates and vouchers.

OVERRUNS/UNDERRUNS

SEE ATTACHMENTS				\$	-	0
				\$	-	0
				\$	-	0
				\$	-	0
				\$	-	0

OVERRUN: \$ 167,819.44

NET CHANGED DAYS: 15

5/2/25
Date

R. Scott Vaughn
Project Engineer

Approved by the Chickasha Municipal Authority this _____ day of _____, 20__.

FOR THE
CHICKASHA MUNICIPAL AUTHORITY

Chairman

We, Matthews Trenching Co., Inc. contractor on the above project, do hereby agree to a net change in the contract of \$ 167,819.44 and/or 15 days as full compensation for making the above changes in accordance with the governing specifications.

CONTRACTOR

BY: [Signature]
TITLE: Project Manager

Subscribed and sworn before me this 2nd day of May, 2025.

My Commission Expires:

August 6, 2028



[Signature]
Notary Public

CMA-2501 CO1



Matthews Trenching Co., Inc.
10000 Matthews Road
Chickasha, Oklahoma 73015
Phone: (405) 234-1111
Fax: (405) 234-1112
www.mtcinc.com

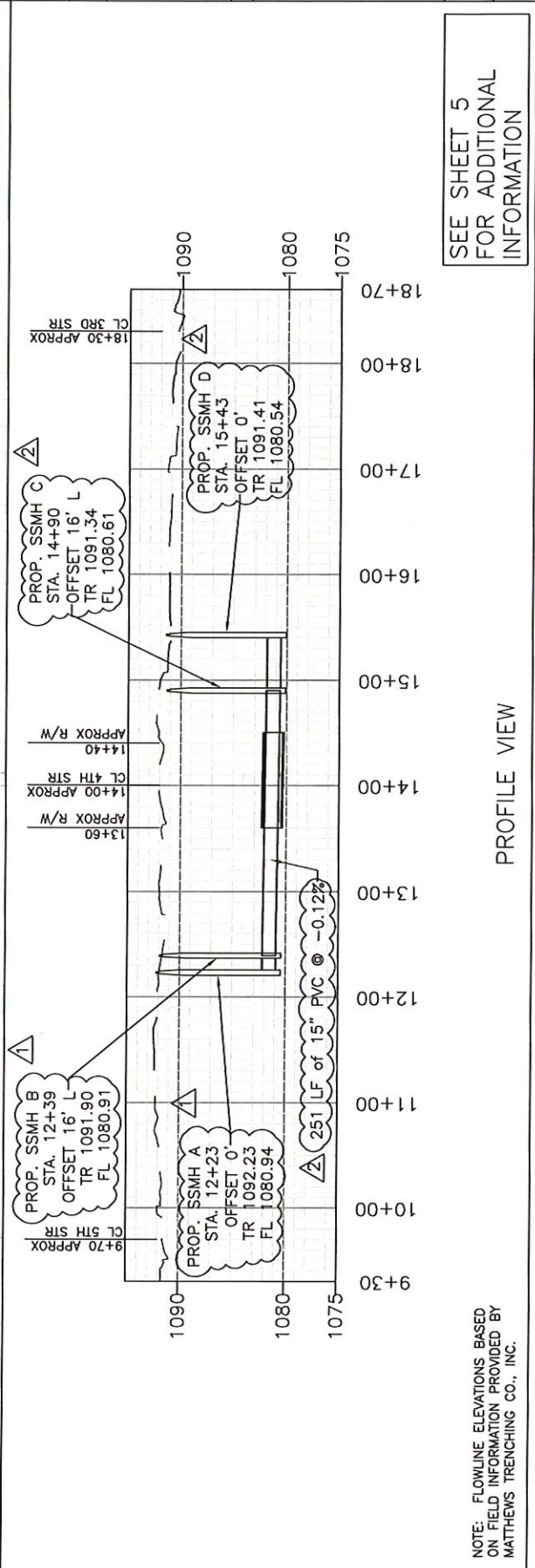
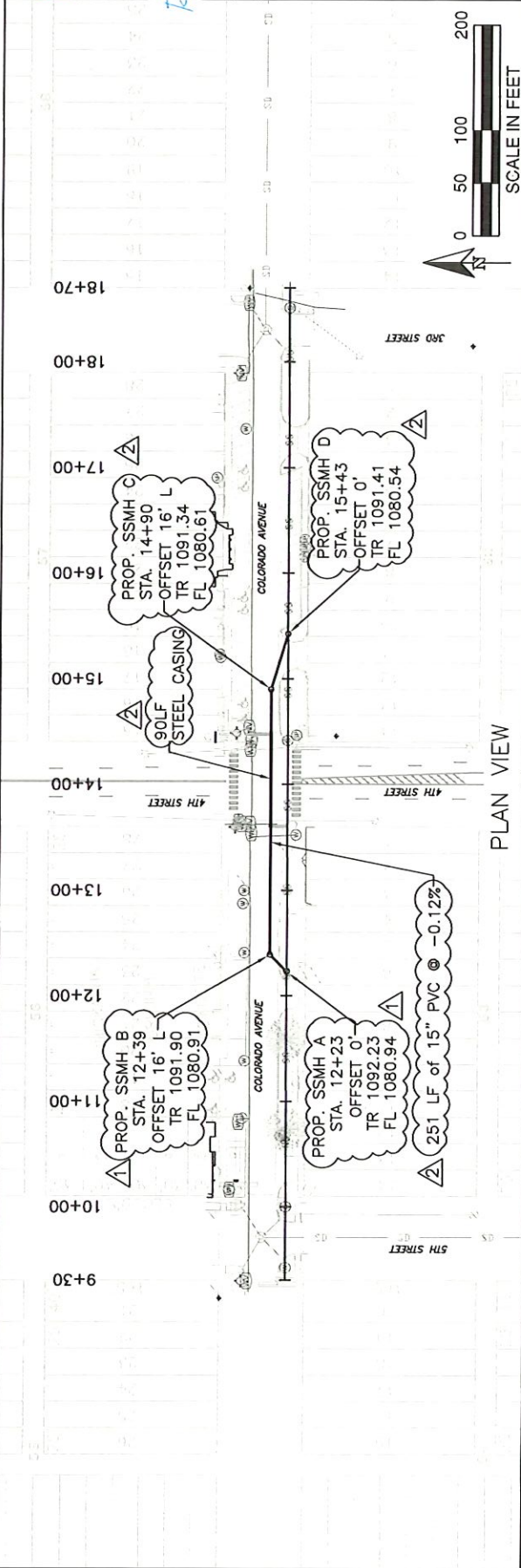


2/28/2025

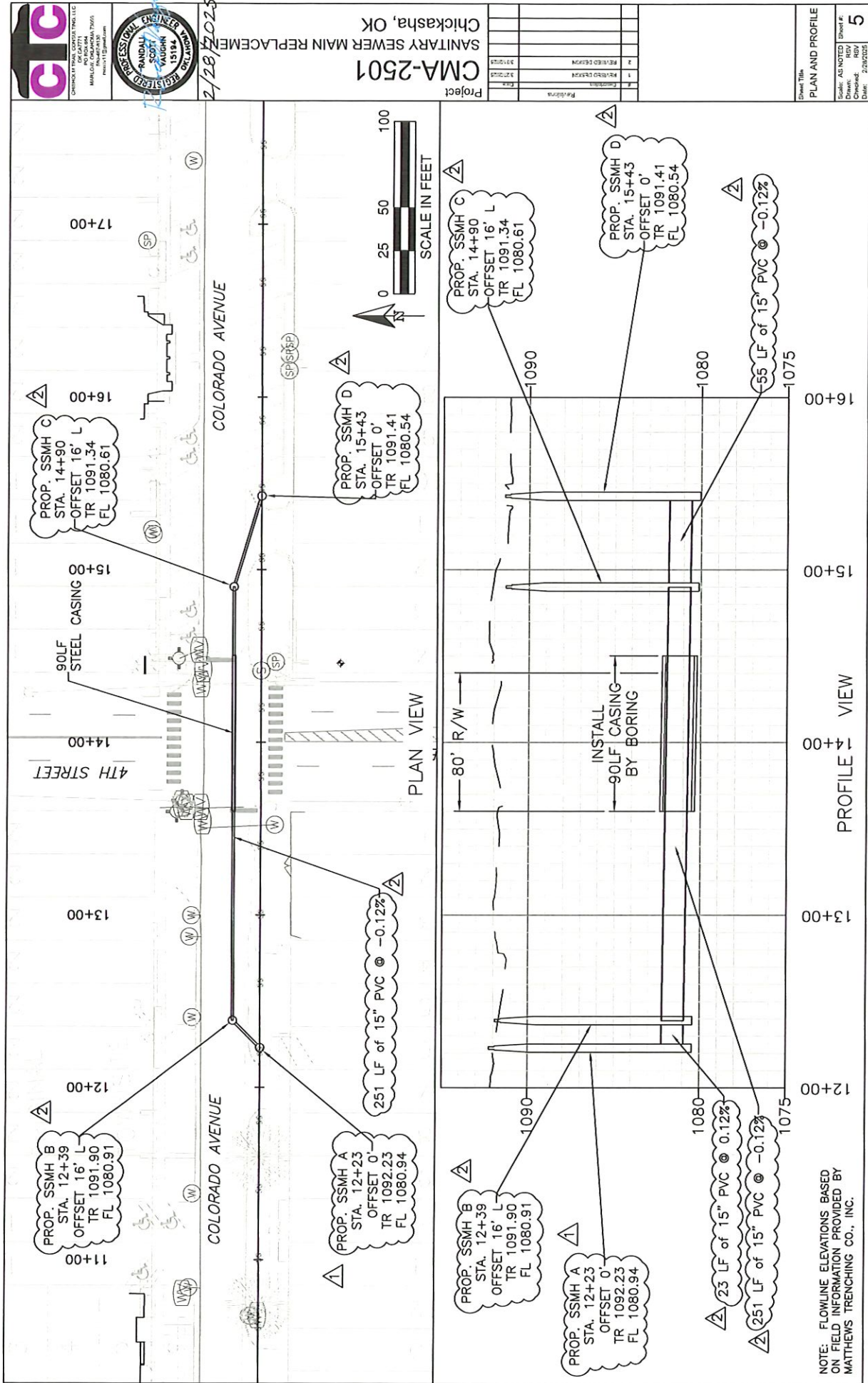
Project: CMA-2501
SANITARY SEWER MAIN REPLACEMENT
Chickasha, OK

Revisions
1. REVISION
2. REVISION
3. REVISION
4. REVISION
5. REVISION
6. REVISION
7. REVISION
8. REVISION
9. REVISION
10. REVISION

Sheet Title
PLAN AND PROFILE
Scale: AS NOTED
Drawn: REV
Checked: REV
Date: 2/28/2025
Sheet #
4



SEE SHEET 5
FOR ADDITIONAL
INFORMATION



CTC

CHICAGO TRAIL CONSULTING, LLC

1000 N. LAKE STREET, SUITE 200

CHICAGO, ILLINOIS 60610

PH: 312.467.1100

WWW.CTC-ILL.COM

REGISTERED PROFESSIONAL ENGINEER

RANDALL SCOTT VAUGHN

15194

2/28/2025

PLAN AND PROFILE

Sheet # **5**

Scale: AS NOTED

Drawn: NGV

Checked: RBV

Date: 2/24/2025

Project

CMA-2501

SANITARY SEWER MAIN REPLACEMENT

Chickasha, OK

NO.	REVISION	DATE
1	REVISION DESIGN	2/27/2025
2	REVISION DESIGN	2/27/2025

CITY OF CHICKASHA
CMA-2501
SANITARY SEWER MAIN REPLACEMENT
COLORADO AT 4TH STREET
REVISED COST ESTIMATE

PAY ITEM NO.	PAY ITEM DESCRIPTION	UNITS	AS-BID			REVISED ESTIMATE		
			EST QTY	EST UNIT PRICE	EST TOTAL COST	EST QTY	EST UNIT PRICE	EST TOTAL COST
UTILITY QUANTITIES								
1	DEWATERING	LSUM	1	\$ 50,000.00	\$ 50,000.00	2.00	\$ 50,000.00	\$ 100,000.00
614	ABANDONING SEWER	LSUM	1	\$ 3,500.00	\$ 3,500.00	1	\$ 3,500.00	\$ 3,500.00
618	SEWER FLOW CONTROL	LSUM	1	\$ 22,500.00	\$ 22,500.00	0	\$ 22,500.00	\$ -
625	SEWER PIPE LEAKAGE TESTING	L.SUM	1	\$ 2,000.00	\$ 2,000.00	1	\$ 2,000.00	\$ 2,000.00
626	SANITARY SEWER MANHOLES	EA	4	\$ 7,500.00	\$ 30,000.00	4	\$ 7,500.00	\$ 30,000.00
651	SDR 26 PVC SANITARY SEWER MAIN (15-INCH), INSTALLED	LF	152	\$ 800.00	\$ 121,600.00	329	\$ 800.00	\$ 263,200.00
654	STEEL CASING, INSTALLED	LF	80	\$ 1,000.00	\$ 80,000.00	90	\$ 1,000.00	\$ 90,000.00
ROADWAY QUANTITIES								
230(A)	SOLID SLAB SODDING, INSTALLED	SY	159	\$ 10.00	\$ 1,590.00	51	\$ 10.00	\$ 513.33
411	ASPHALT PAVEMENT REMOVAL AND REPLACEMENT	SY	330	\$ 150.00	\$ 49,500.00	481	\$ 150.00	\$ 72,100.00
501(G)	CLSM BACKFILL	CY	207	\$ 175.00	\$ 36,225.00	207	\$ 175.00	\$ 36,225.00
609(B)	CURB AND GUTTER REMOVAL AND REPLACEMENT	LF	51	\$ 150.00	\$ 7,650.00	42	\$ 150.00	\$ 6,300.00
610(A)	4" CONCRETE SIDEWALK REMOVAL AND REPLACEMENT	SY	56	\$ 115.00	\$ 6,440.00	0	\$ 115.00	\$ -
610(B)	6" CONCRETE DRIVEWAY REMOVAL AND REPLACEMENT	SY	135	\$ 175.00	\$ 23,625.00	78	\$ 175.00	\$ 13,611.11
610(I)	TACTILE WARNING DEVICE REMOVAL AND REPLACEMENT	SF	8	\$ 75.00	\$ 600.00	8	\$ 75.00	\$ 600.00
855(B)	TRAFFIC STRIPE (PLASTIC) (24" WIDE)	LF	132	\$ 20.00	\$ 2,640.00	132	\$ 20.00	\$ 2,640.00
880(J)	CONSTRUCTION TRAFFIC CONTROL	LSUM	1	\$ 15,000.00	\$ 15,000.00	0	\$ 15,000.00	\$ -
TOTAL CONSTRUCTION COST ESTIMATE						\$ 452,870.00		\$ 620,689.44



CHISHOLM TRAIL CONSULTING, LLC

3/31/2025