

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JUNE 16, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the June 2, 2025, regular meeting.
 - b. Acceptance of the Claims List.
 - c. Accept and ratify Resolution 2025-15R amending the Master Fee Schedule.
- 3. Discussion/Approval of Items Removed from Consent Docket:**
- 4. Consideration and Discussion Items:**

- a. Discussion, consideration, and possible action to adopt or reject Resolution 2025-14R on the proposed budget for the Chickasha Municipal Airport Authority for Fiscal Year 2025-2026 as proposed at the public hearing on the budget held on June 16, 2025, and possible approval or rejection of any amendments proposed and considered by the Board of Trustees.
- b. Discussion, consideration and possible action to approve Resolution 2025-13R declaring certain real property as surplus to the needs of the Chickasha Municipal Airport Authority; limiting the surplus designation to 277.88 acres previously conveyed to Oh Hitt Corporation; making findings in support thereof; and ratifying related actions – property located in the vicinity of the Chickasha Airport, commonly referred to as the Chickasha Industrial Park, Grady County, Oklahoma.

5. Motion for Adjournment.

CHICKASHA



Meeting Type: CMAA Agenda 6-16-2025

Meeting Date: 6/16/2025

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the June 2, 2025, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
June 16, 2025

V. ATTACHMENTS:

1. CMAA 6-2-2025

June 2, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 2nd day of June 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:19 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kim Irving
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT:

None.

STAFF

PRESENT:

Jim Crosby, City Manager
Rachel Bernish, Asst. City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
Chief Music, Police Dept.
Tony Samaniego, Fire Chief
Darren Martin, Chief Building Inspector & Airport Manager
Lillie Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Elaine Jensen, Finance Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2b.

ITEM 2a.

Acceptance of the Minutes of May 19, 2025, regular meeting.

ITEM 2b. Acceptance of the Claims List.

*Motion by Trustee Hebblethwaite, second by Trustee Alexander to approve Items 2a – 2b.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 9-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No Action Taken.

ITEM 4. Discussion and Consideration Items:

ITEM 4a. Discussion, consideration, and possible action to approve Resolution No. 2025-11R accepting the conveyance of land from the Chickasha Industrial Authority for land located in the E/2 of Section 7 and SE/4 of Section 6, Township 7 North, Range 7 West, I.M. Grady County, Oklahoma and as set forth in Book 2455, Page 298 and Book 3091, Page 433 located in the records of the Grady County Clerk.

Motion by Trustee Alexander and second by Trustee Hatchett to approve Resolution 2025-11R as presented.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” Burruss

“Abstain:” None

Motion carried. 8-1

ITEM 5. Motion to Adjourn.

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:25 PM

Approved this 16th day of June 2025.

Zachary Grayson, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

CHICKASHA



Meeting Type: CMAA Agenda 6-16-2025

Meeting Date: 6/16/2025

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

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Meeting Date:

June 16, 2025

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 6-16-2025

Meeting Date: 6/16/2025

Department: Administration

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify Resolution 2025-15R amending the Master Fee Schedule.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify Resolution 2025-15R amending the Master Fee Schedule.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
June 16, 2025

V. ATTACHMENTS:

1. Res. 2025-15R Master Fee Schedule
2. FY25-26 Fee Schedule

RESOLUTION NO. 2025-15R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, ESTABLISHING A MASTER FEE SCHEDULE FOR SERVICE FEES FOR CITY DEPARTMENTS, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Mayor and Council of the City of Chickasha, Grady County, Oklahoma, have determined that it is necessary to establish a master fee schedule for services that are provided to our citizens, and

WHEREAS, the fee in the attached Exhibit "A" shall take effect on the date of adoption of this Resolution notwithstanding any provision to the contrary, and

WHEREAS, any existing fee not included in this Resolution or amendments thereafter shall remain in full force and effect according to its specific authorization, whether by Resolution, Ordinance, or State Statutes, and

WHEREAS, the Mayor and Council shall adopt revisions and amendments from time-to-time as needed, and

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Council, City of Chickasha, Grady County, Oklahoma, establish a master fee schedule for services provided to our citizens.

ADOPTED AND APPROVED on 16th day of June 2025.

Zachary Grayson, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)

ALL DEPARTMENT FEES

All Department Fees	
Returned Check Fee	\$30.00
Insufficient Draft Fee	\$30.00
Website Transaction Fee	Pass through to Customer
Copy Fee	\$.25
Kiosk	
Cash, Check or Credit Card Fee	Pass through to Customer

ADMINISTRATION

ADMINISTRATION	
Itinerate Vendor Permit	\$27.50
Open Records Request - copy	\$.25/page
Certified Copy	\$1.00/page

AIRPORT

Hangar Rates	
North Hangar #1	
Single Engine Aircraft	\$150.00
Twin & Jet Engine Aircraft	\$280.00
South Hangar #1	
Single Engine Aircraft	\$150.00
Twin & Jet Engine Aircraft	\$280.00
Hangar #3	
Single Engine Aircraft	\$115.00
Twin & Jet Engine Aircraft	\$140.00
8 Unit T-Hangar	
\$170.00, Regardless of size of Aircraft	
10 Unit T-Hangar	
\$350.00 per month Regardless of size of Aircraft	
Private Box Hangar	
\$0.22 Per Square Foot	
Hangar 3A	
\$900.00/Month	

Hangar 4	
\$600.00/Month	
Fuel Flowage Fee	
0.10/Gallon	
Service	Rate
Fuel**	50% Markup
City Manager may authorize special rates, promotions, and waivers	

CEMETERY

LOT PRICES	
SERVICE	RATE
Adult	\$750.00
Infant	\$425.00
Half Plot Rosehill Only (Cremains Only)	\$675.00
Deed Filing	\$18.00

OPENING AND CLOSING- WEEKDAY	
SERVICE	RATE
Adult	\$650.00
Infant (40'x24")	\$350.00
Cremains	\$375.00

OPENING AND CLOSING- WEEKEND	
SERVICE	RATE
Adult	\$800.00
Infant (40'X24")	\$375.00

City of Chickasha Annual Fee Schedule

Cremains	\$400.00
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ADDITIONAL FEES	
SERVICE	RATE
Cremains set in Headstone	\$275.00
Disinterment (Plus appropriate interment fee, if necessary)	\$1,200.00
Test Dig	\$250.00
Movement of Monument	\$35.00 per foot
Setting Concrete Box	\$25.00
Marker per Each (Flat Stone)	\$16.50
Lot Markers per SET (Corner Stone)	\$12.00
Monument per Each (Raised Stone)	\$28.00
Memorial per Each (Raised Stone)	\$28.00
Flat Stone Markers provided by the US Government/ Veterans Administration	No Charge
Funerals before 8:00am or after 4:00pm	\$550.00

COMMUNITY DEVELOPMENT

BUILDING PERMITS	
SERVICE	RATE
Residential New Construction	\$0.20/sq ft
Residential Remodel	\$0.18/sq ft
Commercial/ Industrial New Construction	\$0.22/sq ft
Commercial/ Industrial Remodel	\$0.20/sq ft
Minimum Residential Building Permit	\$55.00 + State Fee
Minimum Commercial Building Permit	\$110.00 + State Fee
Storm Shelter Permit	\$55.00 + State Fee
Misc. Permits not Covered	\$85.00 + State Fee
Any work started without proper permits	3x Permit Fee
Development Inspection Fee	1% of the cost of infrastructure development over \$50,000.00
Building Code Violation Citation	\$200.00 + Court Costs

PLUMBING PERMITS	
SERVICE	RATE
1 st Fixture	\$55.00
Each Additional Fixture	\$12.00

City of Chickasha Annual Fee Schedule

Sewer Line Tap Fee (Inspector to be Present when Saddle Installed)	\$85.00 + State Fee
Minimum Residential Plumbing Permit Fee	\$55.00 + State Fee
Minimum Commercial Plumbing Permit Fee	\$110.00 + State Fee

ELECTRICAL PERMITS	
SERVICE	RATE
Residential New Construction	\$0.55/ Amp of Electrical Service
Residential Remodel	\$0.55/ Amp of Electrical Service
Commercial/ Industrial New Construction	\$1.00/ amp of Electrical Service
Commercial/ Industrial Remodel	\$1.00/ amp of Electrical Service
Reconnect Inspection Fee	\$55.00 + State Fee
Minimum Residential Electrical Permit Fee	\$55.00 + State Fee
Minimum Commercial Electrical Permit Fee	\$110.00 + State Fee

FIRE PERMITS	
SERVICE	RATE
Fire Alarm	\$150.00
Fire Sprinkler	\$250.00

MECHANICAL PERMITS	
SERVICE	RATE
Gas Piping Systems	\$55.00 + most recently adopted State Fee
Gas Pressure Test	\$55.00 + most recently adopted State Fee
Central Heat Unit < 120,000 BTU	\$55.00 + most recently adopted State Fee
Central Heat Unit > 120,000 BTU (includes rtus)	\$110.00 + most recently adopted State Fee
Residential Hot Water Heater	\$55.00 + most recently adopted State Fee
Commercial Hot Water Heater	\$110.00 + most recently adopted State Fee
Air Conditioners<= 5 Tons	\$55.00 + most recently adopted State Fee
Air Conditioners 6 to 20 Tons	\$77.00 + most recently adopted State Fee
Mini Splits 3 Control Heads or Less	\$55.00 + most recently adopted State Fee
Mini Splits Each Additional Head	\$10.00 each
Refrigeration Units	\$110.00 + most recently adopted State Fee
Exhaust System< 120 cfm	\$12.00 each
Exhaust Systems > 120 cfm	\$44.00 each
Minimum Residential Mechanical Permit Fee	\$55.00 + most recently adopted State Fee
Minimum Commercial Mechanical Permit Fee	\$110.00 + State Fee

PLAN REVIEW	
SERVICE	RATE
Residential	\$110.00
Commercial / Industrial	\$220.00
Commercial/ Industrial over 5,000 SQ FT.	\$0.04 / SQ. FT.
Plan Review Consultation	160% of Fee
Contracted Plan Review	160% of Fee
Engineering Plan Review	160% of Fee

CERTIFICATE OF OCCUPANCY	
SERVICE	RATE
Residential	\$44.00
Commercial/ Industrial	\$88.00

DEMOLITION PERMITS	
SERVICE	RATE
Residential Single Family	\$65.00
Residential Multi- Family Fee Per Unit	\$44.00
Residential Accessory Building	\$33.00

City of Chickasha Annual Fee Schedule

Commercial/ Industrial Less Than 10,000 SQ. FT.	\$110.00
Commercial / Industrial Over 10,000 SQ. FT.	\$220.00

HOUSE MOVING PERMITS	
SERVICE	RATE
Each Building	\$310.00

SIGN PERMITS	
Service	RATE
New Panel For Existing on Premise Sign	\$55.00
On Premise Sign Wall Mount	\$110.00
On Premise Sign Ground Mount	\$110.00
On Premise Pole Sign	\$110.00
Off Premise Sign	\$220.00
Temporary Banner or Flag (Max 30-Day Display)	\$55.00
Special Event Sign	\$25.00 Each

MISCELLANEOUS PERMITS	
SERVICE	RATE

City of Chickasha Annual Fee Schedule

All Community Development Re-Inspection Fees	\$66.00
OMMA Compliance Inspection	\$1,000.00
ABLE Compliance Inspection	\$150.00
Curb Cut/ Driveway Permit	\$55.00
Residential Roof Installation	\$33.00
Commercial Roof Installation<Than 5,000 SQ.FT.	\$110.00
Commercial Roof Installation > Than 5,000 SQ.FT.	\$220.00
Siding Installation/ Windows	\$55.00
Lawn Sprinkler Systems and Plumbing	\$55.00
Residential Fence Permit	\$33.00
Commercial Fence Permit	\$55.00
Swimming Pool Permit (Above Ground)	\$55.00 + most recently adopted State Fee
Swimming Pool Permit (In Ground)	\$110.00 + most recently adopted State Fee
Documents Filed at Courthouse	\$25.00 for First Page
Snow Cone Stand	\$55.00
Donation Boxes per Box	\$110.00
Mobile Food Vendor (2 Day Permit)	\$55.00
Satellite Food Truck (with local anchor restaurant based within City Limits)	\$55.00
Mobile Food Vendor Permit	\$150.00

City of Chickasha Annual Fee Schedule

Carnivals	Sect 12-45 and Certificate of insurance required \$110.00 per Day
Power driven vehicle food peddlers	Sect 12-45 and OSBI Certified Background \$55.00 per year
Revocable Permit Non-Franchise	\$110.00 + \$5.50 per Rod
Revocable Permit Franchise Holder	\$110.00
Garage Sale Permit	\$5.50 per day or \$10.00 for a two (2) day permit

OPERATORS LICENSE LICENSES ARE EFFECTIVE JULY 1 TO JUNE 30 OF CURRENT FISCAL YEAR	
SERVICE	RATE
Auctioneer (not prorated)	\$55.00
Childcare	\$35.00
Gun Range Annual License	\$57.75
Tree Trimmers Annual License	\$66.00
RV Park Annual License	\$55.00 + \$2.00 per RV Space
Mobile Home Park License	\$55.00 + \$2.00 per Mobile Home Site
Pawnbrokers	\$35.00
Salvage Yard	\$55.00
Second Hand Store	\$55.00

City of Chickasha Annual Fee Schedule

Security Company License without firearm	\$55.00 plus Certificate of insurance of \$10,000 Expiration 1 year from date of issuance
Security Company License Renewal without firearm	\$22.00 plus Certificate of insurance of \$10,000 Expiration 1 year from date of issuance
Security Company License w/firearm	\$85.00 plus Certificate of insurance of \$10,000 Expiration 1 year from date of issuance
Security Company License Renewal w/firearm	\$55.00 plus Certificate of insurance of \$10,000 Expiration 1 year from date of issuance
Solicitor Pedestrian	\$27.50 per day application needed
Taxicab Driver	\$3.30 per year
Taxicab Operator	\$110.00 annual fee
Taxicab Vehicle	\$16.50 each
Transient Merchant	\$220.00 per day
Tattoo Parlor	\$1,100.00 Annually
Body Piercing Parlor	\$275.00 Annually
Tattoo Artist	\$275.00 Annually
Body Piercing Artist	\$55.00 Annually
Wrecker & Towing	\$11.00 Annually
Wrecker Unit	\$5.50 per unit

NEW CITY REGISTRATION OF STATE TRADE LICENSE LICENSES ARE EFFECTIVE JULY 1 – JUNE 30 OF CURRENT FISCAL YEAR	
SERVICE	RATE
PLUMBING, ELECTRICAL & MECHANICAL	
Contractor	\$330.00
Journeyman	\$66.00
Apprentice	\$25.00
OTHER CONTRACTORS	
General Contractor	\$85.00
Commercial Roofing Contractor	\$110.00
Residential Roofing Contractor	\$55.00
Fire Alarm (State License Required)	\$55.00

Fire Sprinkler (State License Required)	\$55.00
Fire Extinguisher Service	\$55.00
RENEWAL CITY REGISTRATION OF STATE TRADE LICENSE LICENSES ARE EFFECTIVE JULY 1 – JUNE 30 OF CURRENT FISCAL YEAR	
SERVICE	RATE
PLUMBING, ELECTRICAL & MECHANICAL	
Contractor	\$85.00
Journeyman	\$66.00

City of Chickasha Annual Fee Schedule

Apprentice	\$25.00
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LIVESTOCK AND FOWL PERMITS	
Zoning Special Exception	\$500.00
Fowl Permit	\$35.00
Pig Permit	\$35.00
Livestock	\$35.00

ZONING RELATED PERMITS	
SERVICE	RATE
Variance Applications	\$500.00
Use on Review Applications	\$500.00
Rezoning Application	\$500.00
Revocable Permit	\$200.00
Zoning Verification Letter	\$150.00
Road and Alley Closure	\$500.00

ZONING RELATED PERMITS - SUBDIVISION	
SERVICE	RATE
Short Form Plat	\$150.00

City of Chickasha Annual Fee Schedule

Preliminary Plat-Two Acre Development or Greater	\$500.00
Preliminary Plat-Less Than Two Acre Development	\$415.00
Final Plat-Two Acre Development or Greater	\$600.00
Final Plat-Less Than Two Acre Development	\$550.00
Administrative Lot Split	\$150.00

FLOODPLAIN FEES	
SERVICE	RATE
Commercial/Industrial Floodplain Application Review	\$415.00
Commercial / Industrial Floodplain Development Permit Fee	\$165.00
Commercial / Industrial Floodplain Inspection Fee	\$85.00
New Residential Construction Floodplain Application Review	\$415.00
New Residential Construction Development Permit Fee	\$165.00
New Residential Construction Floodplain Inspection Fee	\$85.00
Existing Residential Construction Floodplain Application Review	\$165.00

City of Chickasha Annual Fee Schedule

Existing Residential Construction Floodplain Development Permit Fee	\$85.00
Existing Residential Construction Floodplain Inspection Fee	\$55.00
New Residential Accessory Structures Floodplain Application Review	\$85.00
New Residential Accessory Structures Floodplain Development Permit Fee	\$85.00
New Residential Accessory Structures Floodplain Inspection Fee	\$55.00

ENERGY SYSTEMS	
SERVICE	RATE
Wind Energy Commercial	\$415.00
Wind Energy Residential	\$85.00
Solar Energy Commercial	\$1,200.00
Solar Energy Residential	\$500.00

OILWELL DRILLING PERMIT	
SERVICE	RATE
New Oilwell Drilling Permit	\$10,000.00
Workover Rig on Existing Well Site	\$5,500.00

City of Chickasha Annual Fee Schedule

Re-Entry Permit Fee	\$5,500.00
Oil Well Permit Renewal	\$500.00

CITY ALCOHOL BEVERAGE LICENSE LICENSES ARE EFFECTIVE APRIL 1 TO MARCH 31 EACH YEAR	
RATE	
Following Services 100% of most recently adopted State Fee	
SERVICE	
Certificate of Compliance Application	Annual Special Event
Brewer	Quarterly Special Event
Small Brewer	Hotel Beverage
Distiller	Airline/Railroad Beverage
Winemaker	Agent
Oklahoma	Employee Restaurant and Bar
Rectifier	Employee C -Store
Wine and Spirits Wholesaler	Industrial
Beer Distributor	Carrier
Retail Spirits	Private Carrier
Retail Wine	Bonded Warehouse
Retail Beer	Storage

City of Chickasha Annual Fee Schedule

Mixed Beverage Initial	Nonresident Seller License or Manufacturer's
	Manufacturers Agent
Mixed Beverage/Caterer Combination	Sacramental Wine Supplier
On-Premises Beer and Wine	Charitable Auction
	Charitable Alcoholic Beverage
Bottle Club	Winemaker Self-Distribution
	Annual Public Event
Caterer	One-Time Public Event
	Small Brewer Self-Distribution
	Brewpub
	Brewpub Self-Distribution

CODE COMPLIANCE	
SERVICE	RATE
Admin Fee	\$300.00
Abatement Fee	\$150.00
Code Enforcement Citation	\$200.00 + Court Costs

EMS

EMS	
SERVICE	RATE
Advanced Life Support 1 (ALS1)	\$1,800.00
Advanced Life Support 2 (ALS2)	\$2,000.00
Advanced Life Support (ALS) Non-Emergency	\$1,200.00
Basic Life Support (BLS)	\$1,200.00
Basic Life Support (BLS) Non-EMERGENCY	\$1,000.00
Mileage	\$20.00 per mile
Emergency Call with Specialized Care and No Transport	\$150.00 (I.E. Diabetic Wakeup)
Lift Assist without Transport	\$82.50 Outside City
Outside EMS Annual Inspection	\$5,000.00

HAZMAT	
SERVICE	RATE
Leaks from Damage to Low-Pressure Natural Gas Lines	\$275.00 Plus Actual Costs Incurred
Small Fuel Spills of Less Than 20 Gallons	\$275.00 Plus Actual Costs Incurred
All Other Hazardous Materials Incidents	-

City of Chickasha Annual Fee Schedule

Initial Response Inside City Limits	\$550.00
Initial Response Outside the City Limits	\$2,750.00
Each Responding Vehicle	\$220.00/hr with 2 hr Minimum (Billed in 15 Minute Increments)
Equipment and Supplies	Actual cost
Contract Labor or Materials	Actual cost

INSPECTIONS	
SERVICE	RATE
First Inspection	No Charge
Second and Subsequent Inspections	\$110.00 per Site Visit

FINANCE

SERVICE	RATE
Utility Application Fee	\$20.00
Transfer Fee	\$5.00
Request Re-read/Meter Check	\$10.00
Stolen Water Fee	\$400.00

LAKE CHICKASHA

ONE DAY ACTIVITY PERMITS (Must obtain permit for each activity)	
Fishing, Boating, Vehicle, Equine, Golf Cart or Personal Watercraft	\$10.00

OTHER PERMITS		
SERVICE	SINGLE RATE	FAMILY RATE (2 TO 5 PEOPLE)
Vehicle Fees, & Golf Cart Permit (Must be at least 16 Years of age and have valid driver licenses to operate golf cart on roadways)	\$40.00 Annual Per Vehicle and Golf Cart/UTV	N/A
Motorized Watercraft Fees	\$40.00 Annual	N/A
Fishing Permit (Age 17-64)	\$40.00 Annual	\$95.00
Equine Permit	\$40.00 Annual	\$95.00
Primitive Camping	\$15.00 per night	SAME
Full Hook Up Camping	\$25.00 per night	SAME
Combo: Fishing & Motorized Watercraft Yearly	\$75.00	\$110.00
Combo: Fishing & Motorized Watercraft Day	\$15.00	\$30.00
Dock	\$1400.00	SAME
CW-WC Shore	\$1400.00	SAME
CW-WC Non-Shore	\$1000.00	SAME
Cabin	\$1900.00	SAME

City of Chickasha Annual Fee Schedule

Trailer	\$1900.00	SAME
Sanitation	\$165.00	SAME
Water	\$300.00	SAME

PARKS & RECREATION

FACILITY RENTALS	
SERVICE	RATE
Pavilion Rental	\$15.00/Hour
Community Buildings - Shannon Springs Bathhouse and Washita Valley Park	\$30 per hour
Amphitheater	\$30.00 for 3 Hours \$55 for 6 Hours, \$80.00 for 9 Hours \$105.00 for 12 Hours
Security/Damage Deposit (Community Buildings)	\$125.00 Refundable
Special Event Permit Fee	\$330.00
City Manager may approve special rates, promotions or waivers for Facility Rentals	

REPLACEMENT CHARGES	
SERVICE	RATE
Panasonic Projector	\$1349.00**
Samsung DVD Player	\$99.99**
Pyle Speakers	\$250.00 each**
Surge Protectors	\$38.99 each**
CBI Speaker Cable	\$159.99**
Y Cable 3.5 mm to dual 1/4	\$79.95**
Speaker Cable	\$89.99**

City of Chickasha Annual Fee Schedule

Mixer and power supply	\$130.99**
Yellow extension cord	\$69.99**
Blower (to fill up screen with air)	\$252.99**
Screen	\$295.45**
The deposit will be refunded once the item is returned in the same condition. Failure to return the item or returning the item damaged will result in complete forfeiture of the deposit. By checking out the items, you agree to these terms.	

POLICE DEPARTMENT

ANIMAL CONTROL	
SERVICE	RATE
Adoption	\$45.00
Impound Fee	\$30.00
Daily Boarding Fee	\$10.00
Surrender Fee	\$55.00
City Tag - Altered	\$5.00
City Tag - Unaltered	\$10.00
Potentially D/V Registration	\$125.00
Kennel License Fee	\$100.00
Rodent License	\$35.00
Small-Medium Trap Deposit	\$85.00
Large Trap Deposit	\$170.00
Deceased Animal Pickup	\$45.00
Deceased Animal Drop Off	\$30.00

MUNICIPAL COURT	
SERVICE	RATE
Admin Fee	\$12.00

City of Chickasha Annual Fee Schedule

Costs	\$18.00
Technology Fee	\$40.00
State Fees** Set by Oklahoma Statutes 20 O.S. § 1313	\$30.00
Total Fees & Costs per Citation including Fees Required and Sent to State	\$100.00
Deferral Fee	\$55.00

POLICE RECORDS	
SERVICE	RATE
Per Page	\$0.25
Certified Copy/Page	\$3.00
Fax Report	\$7.00
Email Report	\$7.00
Mail Report	\$7.00
CD/DVD Recording	\$7.00
Blue Ray Disc & Thumb Drive	\$12.00
Fingerprints per Card	\$7.00
Research	\$20.00 per Hour + Cost of Producing Record. One-Hour Minimum.
Arrest Impound Fee	\$100.00

City of Chickasha Annual Fee Schedule

False Alarms	1st 2 nothing, 3+ = \$300.00 each
	** Set by Oklahoma Statutes 510.S. §24A.5

PUBLIC LIBRARY

SERVICE	RATE
Replacement Fee	Cost + \$5.00
Copy/Printing	\$0.25 per page for black & white \$1.00 per page for color
Send/Receive a FAX	\$1.00 per page
Late Fees for Material	\$0.20 per day per item
Persons who Reside Outside of Grady County May Purchase a Borrower's Card	\$25.00 annually

MEETING ROOM RENTAL	
4 Hours	\$50.00
8 Hours	\$100.00

PUBLIC WORKS

TAP FEES	
SERVICE	RATE
¾ "	Cost + 10%
1"	Cost + 10%
1.5"	Cost + 10%
2"	Cost + 10%
3"	Cost + 10%
4"	Customer hires out, then \$150 inspection fee
6"	Customer hires out, then \$150 inspection fee
All Others	Customer hires out, then \$150 inspection fee
MXU	Cost + 10%
Meter Box and Lid	Cost + 10%

CONES & BARRICADES	
Customer rents from local business & submits traffic control plan to PW for approval.	\$25.00

BULKY ITEM DISPOSAL INCLUDING LIMBS: Drop-off at PW	
Pickup Bed (Approximately 5 cubic yards)	\$15.00
Pickup Above bed & below Cab (Approximately 10 cubic yards)	\$20.00

City of Chickasha Annual Fee Schedule

Pickup – Above Cab of Truck (Approximately 15 cubic yards)	\$25.00
Small Trailer Load	\$50.00
Large Trailer Load	\$125.00

FIRE HYDRANTS	
Installation	Cost + 10%

SPORTS COMPLEX

SERVICE	RATE
Deposit	\$300.00 \$50.00 retainer, \$250 Refundable
Field Rental: Baseball	\$250.00 per field per day. Games played after midnight are subject to a \$25.00/game fee. Lights are included in fee
Field Rental: Softball	\$250.00 per field per day. Games played after midnight are subject to a \$25.00/game fee. Lights are included in fee
Field Rental: Football/Soccer/Cross Country Course	\$300.00/ Field/ Day This rate includes painting, use of down markers, & soccer goals
Lights for Football Only	\$30.00/Day per Field (Football/Soccer Fields Only)
Quick-Dry	\$30 a Bag
++ Cancellation of a Tournament ++	90 – 60 days notice – Full Refund 59-31 days notice – Half (½)Refund 30 days or less notice –No Refund
City Ran Tournament Gate Fee	\$8.00 for Adults \$4.00 for Students (ages 7-17)
Practice Fee	\$35.00/weekday for Locals \$45.00/weekday for people 25 miles outside of Chickasha For lights add \$10.00
City Manager may authorize special rates, promotions, and waivers	

UTILITY BILLING

WATER RATES	
SERVICE	RATE
Bulk Water	\$7.25 per 1,000 Gallons (\$7.25 Minimum) + \$10.00/ Per Trip Charge

MONTHLY WATER RATES INSIDE CITY LIMITS	
SERVICE	RATE
Residential, Commercial, Irrigation Meters and No Sewer	
0-2,000 Gallons (Inside City Limits)	\$23.50 Minimum
2,001-25,000 Gallons (Inside City Limits)	\$3.50 per 1,000 Gallons
25,001-50,000 Gallons (Inside City Limits)	\$3.65 per 1,000 Gallons
50,001-75,000 Gallons (Inside City Limits)	\$4.25 per 1,000 Gallons
75,001-100,000 Gallons (Inside City Limits)	\$4.55 per 1,000 Gallons
100,001 Gallons and Above (Inside City Limits)	\$5.05 per 1,000 Gallons
MONTHLY WATER RATES OUTSIDE CITY LIMITS	
0-2,000 Gallons (Outside City Limits)	\$47.00 Minimum
2,001-25,000 Gallons (Outside City Limits)	\$7.00 per 1,000 Gallons
25,001-50,000 Gallons (Outside City Limits)	\$7.30 per 1,000 Gallons
50,001-75,000 Gallons (Outside City Limits)	\$8.50 per 1,000 Gallons

City of Chickasha Annual Fee Schedule

75,001-100,000 Gallons (Outside City Limits)	\$9.10 per 1,000 Gallons
100,001 Gallons and Above (Outside City Limits)	\$10.10 per 1,000 Gallons
Industrial Bulk User	
0-2,000 Gallons	\$20 minimum
2001-9999999999 Gallons	\$4.00 per 1,000 Gallons
Fire Hydrant Meter	
0-9999999999 Gallons	\$7.25 per 1,000 Gallons
Ft Cobb Water	
Flat Charge	\$10.18

SEWER RATES	
SERVICE	RATE
Residential & Commercial	
Basic Sewer Rates (Inside City Limits)	\$9.60 plus \$4.75 per 1,000 Gallons
Basic Sewer Rates (Outside City Limits)	\$19.20 plus \$9.50 per 1,000 Gallons

FEES	
SERVICE	RATE
Late Penalty	10% of Bill
Disconnect Fee	\$50.00

City of Chickasha Annual Fee Schedule

Administrative Fee (Formerly tamper fee)	\$100.00
Residential Deposit	\$100.00
Commercial Deposit	\$300.00
Landlord Bulk Deposit	\$300.00
Clean and Show	\$50.00
Hydrant Meter Deposit	\$1500.00
Meter Test Fee Sizes $\frac{5}{8}$ " to 3" #	\$275.00
Meter Test Fee Sizes 4" to 6" ^	\$525.00
Monthly Meter Fee (Inside City Limits)	\$1.10
Monthly Meter Fee (Outside City Limits)	\$2.20
NSF Check	\$30.00
EMS Subscriber Fee	\$4.40
Limb Pick Up	\$55.00 up to 4 cubic yards
Limb Pick Up	\$7.70 per cubic yard in excess of 4 cubic yards
Traffic Cone Rental Fee	\$55.00 per event
Barricade Rental Fee	\$55.00 per event

SOLID WASTE	
	RATE

City of Chickasha Annual Fee Schedule

Commercial Polycart	\$42.00
Commercial Polycart Extra Pickup	\$42.00
Residential Trash/Recycle	\$24.00 per month
Residential Trash/Recycle with House Side Service	\$32.00
Residential Trash/Recycle Extra Pickup	\$20.00
Extra Trash Cart	\$10.00 per Month
Extra Recycle Cart	\$9.00 per Month
Lock Mech	\$91.00
Large / Bulky Items (inside city limits)	\$20.00 per Estimated Cubic Yard

SOLID WASTE CONTINUED	
3 YD x 1	\$76.00
3 YD x 2	\$135.00
3 YD x 3	\$188.00
3 YD x 4	\$250.00
3 YD x 5	\$370.00
3 YD x 6	\$460.00
3 YD Extra Pickup	\$76.00

City of Chickasha Annual Fee Schedule

4 YD x 1	\$108.00
4 YD x 2	\$193.00
4 YD x 3	\$298.00
4 YD x 4	\$391.00
4 YD x 5	\$490.00
4 YD x 6	\$558.00
4 YD Extra Pickup	\$108.00
6 YD x 1	\$126.00
6 YD x 2	\$230.00
6 YD x 3	\$331.00
6 YD x 4	\$394.00
6 YD x 5	\$522.00
6 YD x 6	\$610.00
6 YD Extra Pickup	\$126.00
SOLID WASTE CONTINUED	
8 YD x 1	\$140.00
8 YD x 2	\$273.00
8 YD x 3	\$462.00

City of Chickasha Annual Fee Schedule

8 YD x 4	\$538.00
8 YD x 5	\$655.00
8 YD x 6	\$739.00
8 YD Extra Pickup	\$140.00

CHICKASHA

Meeting Type: CMAA Agenda 6-16-2025

Meeting Date: 6/16/2025

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration, and possible action to adopt or reject Resolution 2025-14R on the proposed budget for the Chickasha Municipal Airport Authority for Fiscal Year 2025-2026 as proposed at the public hearing on the budget held on June 16, 2025, and possible approval or rejection of any amendments proposed and considered by the Board of Trustees.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Resolution 2025-14R, accepting the proposed Budget as presented at the June 16, 2025 Public Hearing.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 16, 2025	(From)		

V. ATTACHMENTS:

1. Res. 2025-14R 2025-26 Budget Resolution

RESOLUTION NO. 2025-14R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, ADOPTING THE BUDGET FOR FISCAL YEAR 2025-26 TO FUND THE VARIOUS OPERATIONS OF THE CITY OF CHICKASHA, THE CHICKASHA MUNICIPAL AUTHORITY, THE CHICKASHA MUNICIPAL AIRPORT AUTHORITY, AND THE DEBT SERVICE AND SPECIAL FUNDS OF THE CITY OF CHICKASHA, OKLAHOMA

WHEREAS, pursuant to the Oklahoma Municipal Budget Act, 11 O.S. Section 17-201 through 17-216, the proposed budget for the City of Chickasha, the Chickasha Municipal Authority, the Chickasha Municipal Airport Authority, and the Debt Service and Special Funds of the City of Chickasha was prepared by the City Manager and submitted to the City Council thirty (30) days prior to the beginning of the fiscal year; and

WHEREAS, Notice of a Public Hearing on the budget was given on June 12, 2025, and subsequent thereto a public hearing was held by the City Council of the City of Chickasha in the Council Chambers at the City Hall in the City of Chickasha, Grady County, Oklahoma, on June 16, 2025, at which time input was received concerning the proposed budget.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, OKLAHOMA, THAT:

1. The City of Chickasha hereby adopts the budget for the fiscal year 2025-2026.
2. The estimate of revenues and expenditures are shown in the FY 2025-26 annual budget for the City of Chickasha, and that the estimate of revenues and expenditures are hereby incorporated by reference as if fully included herein and that the same are on file as a matter of public record in the office of the City Clerk of the City of Chickasha.
3. That all the revenues and money contained in any fund may be used for the budget appropriations except money which is specifically restricted by the Statutes of the State of Oklahoma, the Code of the City of Chickasha, or the Chickasha City Charter.
4. That any and all transfers within or without specific appropriations shall conform to applicable State law at the time said transfers are made.

This Resolution shall be in full force and effect from and after its passage and approval by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma.

Adopted this 16th day of June 2025.

Zachary Grayson, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)

CHICKASHA

Meeting Type: CMAA Agenda 6-16-2025

Meeting Date: 6/16/2025

Department: Administration

Agenda Item No. 4.b.

AGENDA ITEM: Discussion, consideration and possible action to approve Resolution 2025-13R declaring certain real property as surplus to the needs of the Chickasha Municipal Airport Authority; limiting the surplus designation to 277.88 acres previously conveyed to Oh Hitt Corporation; making findings in support thereof; and ratifying related actions – property located in the vicinity of the Chickasha Airport, commonly referred to as the Chickasha Industrial Park, Grady County, Oklahoma.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Resolution 2025-13R as presented.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 16, 2025	(From)		

V. ATTACHMENTS:

1. Res. 2025-13R - Oh Hitt Land Surplus Resolution

RESOLUTION NO. 2025-13R

A RESOLUTION OF THE CHAIRMAN AND BOARD OF TRUSTEES OF THE CHICKASHA MUNICIPAL AIRPORT AUTHORITY DECLARING CERTAIN PROPERTY SURPLUS TO THE NEEDS OF THE AUTHORITY; LIMITING THE SURPLUS DESIGNATION TO THE PROPERTY CONVEYED TO OH HITT CORPORATION; MAKING FINDINGS IN SUPPORT THEREOF; AND RATIFYING RELATED ACTIONS.

WHEREAS, the Chickasha Municipal Airport Authority (the “Authority”) is a public trust organized under the laws of the State of Oklahoma with the City of Chickasha as its sole beneficiary, and is authorized by its Trust Indenture to manage and dispose of real property; and

WHEREAS, on December 16, 2024, the Authority took action identifying approximately 320 acres, more or less, for surplus and disposition and authorized its sale to OH Hitt Corporation; and

WHEREAS, it was subsequently determined that a portion of the originally identified property remained necessary for Authority operations, and a First Amendment to the Real Estate Purchase Agreement with Oh Hitt Corporation was approved to reduce the total acreage subject to the conveyance; and

WHEREAS, the property ultimately conveyed to OH Hitt Corporation consisted of a refined portion of that original tract, totaling 277.88 acres, more or less (Surface Rights only); and

WHEREAS, the Authority now desires to formally declare the 277.88-acre tract as surplus, clarify that no additional property is designated as surplus, and ratify the completed conveyance to OH Hitt Corporation; and.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE CHICKASHA MUNICIPAL AIRPORT AUTHORITY:

1. Declaration of Surplus:

The real property described below, totaling 277.88 acres, more or less (Surface Rights only), is hereby declared surplus and not needed for the present and anticipated needs of the Authority:

Tract A:

A tract of land being a part of the E/2 of Section 7 and SE/4 of Section 6, Township 7 North, Range 7 West of the Indian Meridian, Grady County, Oklahoma, more particularly described as follows:

COMMENCING at the Southeast Corner of the SE/4 of said Section 7;

THENCE South 89°53'56" West, along the South line of said SE/4, a distance of 690.10 feet;

THENCE North 00°02'27" West, a distance of 1321.08 feet to the Southeast corner of Lot 1, Block 1 of CHICKASHA AIRPORT INDUSTRIAL PARK, an

addition to the City of Chickasha, Grady County, Oklahoma, said point being the POINT OF BEGINNING;

THENCE continuing North 00°02'27" West, along the East line of said Lot 1, a distance of 5281.93 feet to the Northeast corner of said Lot 1;

THENCE North 89°54'59" East, parallel with the North line of said Lot 1, a distance of 391.05 feet;

THENCE South 00°01'19" East, a distance of 5170.85 feet;

THENCE South 41°25'53" West, a distance of 148.36 feet;

THENCE South 89°55'04" West, parallel with the South line of said Lot 1, a distance of 291.10 feet to the POINT OF BEGINNING;

Containing 47.18 acres, more or less.

Tract B:

Lot 1, Block 1 of CHICKASHA AIRPORT INDUSTRIAL PARK, an addition to the City of Chickasha, Grady County, Oklahoma;

Containing 230.70 acres, more or less.

Combined Area: 277.88 acres, more or less (Surface Rights only).

2. Limitation of Prior Action:

Although a larger tract was previously identified as surplus, the Authority hereby supersedes that designation and declares that only the 277.88 acres described herein shall be deemed surplus, consistent with the final conveyance to OH Hitt Corp and consistent with the needs of the Authority.

3. Findings:

The Authority finds that limiting the surplus designation to the 277.88 acres described herein is appropriate and consistent with its responsibilities under the Trust Indenture. The property declared surplus has not been developed or placed into public use, is not needed for current or anticipated operational purposes, and its conveyance facilitates economic development and investment in the area surrounding the airport. This, in turn, promotes local growth and supports the long-term financial sustainability of the Authority's operations, thereby serving a valid public purpose.

4. Ratification of Conveyance:

The conveyance of the above-described surplus property to OH Hitt Corporation, including all contracts, amendments, deeds, and related actions, is hereby ratified, confirmed, and approved in all respects.

ADOPTED AND APPROVED this 16th day of June 2025.

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

Zachary Grayson, Chairman

ATTEST:

Susan M. McDaniel, CMC - Secretary

(SEAL)